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City of Walterboro

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Walterboro City Council
Regular Meeting
February 9, 2016
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Minutes of the December 16, 2015 Work Session on the I-95 Business Loop Project (Minutes attached).
2. Minutes of the January 12, 2016 Public Hearing and Regular Meeting (Minutes attached).
3. Minutes of the January 26, 2016 Regular Meeting (Minutes attached).

IV. Old Business:

V. New Business:

1. Ordinance # 2016-01, An Ordinance to Amend Appendix A, Meetings of Council; Section 2.201, Meetings, Places; Open to Public, of the Code of Ordinances of the City of Walterboro, South Carolina, **First Reading** (Ordinance attached).
2. Discussion of Potential Uses of CDBG Funds.
3. Request to Place Purple Ribbons Downtown April 18, 2016 to Week of May 23, 2016 for Relay for Life Celebration Event (Letter attached).
4. Consideration of Reappointments to Boards and Commissions.
5. Acceptance of Resignation of George Feild from the Economic Development Commission.

VI. Committee Reports:

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VII. City Manager's Report:

1. 2016 Strategic Planning Retreat.

VIII. Executive Session:

IX. ADJOURNMENT.

DRAFT

**Walterboro City Council
Work Session
I-95 Business Loop Project
December 16, 2015
4:00 P.M.**

Present were:

Mayor Bill Young, Council Members Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge, City Manager Jeff Molinari and City Clerk Betty Hudson. There were 7 persons present in the audience. Attorney George Cone arrived late to the meeting.

Others Present:

Mr. Mark Baker, President of Wood + Partners, and Mr. Charlie Johnson, Project Manager from Wood + Partners.

The purpose of the meeting was to receive an update presentation by Charlie Johnson and Mark Baker of Wood + Partners on the I-95 Business Loop Streetscape Corridor Project.

Mayor Young called the meeting to order and called on Council Member Syfrett for the invocation. Mayor Young led the Pledge of Allegiance to our flag.

Mr. Molinari then introduced Mark Baker and Charlie Johnson from Wood + Partners. He explained that tonight's presentation was on the Business Loop Project. As you are aware, we received a little over \$6.6 million for the Loop Project through the Capital Projects Sales Tax. I have posed the question to Mark Baker and Charlie Johnson on how to best utilize the remaining funds from the Capital Project Sales Tax. Mark wanted to look at how best can we utilize these dollars. How best can we stretch these funds. Mark Baker and Charlie Johnson are going to go through where we have been, where we are, and where we are going. I think it would be a very informative presentation and Work Session. He then turned the meeting over to Mr. Mark Baker. A copy of a booklet entitled "City of Walterboro - I-95 Business Loop Streetscape Corridor, Phase 2 Design Development" was distributed to all Council Members at the beginning of the meeting.

Mr. Baker thanked Council for the opportunity to appear before them with a presentation on this project. He said, what an exciting project this has been. It's been a really fun journey, going through each phase. We started with this project in the downtown area on Washington Street. He said that it has been a real joy to see Walterboro go through this revitalization. We thank you for letting us assist you in the project.

Mr. Baker explained to Council that Wood+ Partners is an urban planning firm. We work from Virginia to Louisiana. The economy is doing well and we do have quite a few clients across a broad area. We do specialize in urban planning with streetscapes and downtowns. I think a great opportunity on this project is that we can capture tourists and visitors as they are traveling down the I-95 corridor to exit 53 and say there is something downtown you need to see. This includes all the things we are talking about which are the street trees, the sidewalks, the lights, the banners and the signage. Those things begin to tell the motorists there is something to see downtown, you need to go there and shop and visit.

Mr. Baker then introduced Mr. Charlie Johnson, who used an overhead computer display for his presentation. Mr. Baker said that Mr. Johnson will take you through the summary of the construction costs - how we can use the current funding. Charlie is going to walk you through the phases that are under construction now, then we will talk about Phase 2. Phase 1C and B, we will share with you the information on those phases. Then, we will talk about Phase 2 of the future phase.

Mr. Charlie Johnson stated that he works with Mark Baker, and I work in the Tallahassee Florida office.

Mr. Johnson then gave a lengthy presentation of the construction phases and proposed

planning phases of the I-95 Business Loop Project. Council Member Bridge raised a concern on the trees that would be planted along the Corridor. She said one of my issues is we are putting a lot of lighting and we want to keep the lighting as visible. So, the bigger trees should not cut out the visibility.

Mr. Baker pointed out that one of the things we are talking to Jeff about is to have the City come back in between these existing gooseneck lights which are up on the utility poles, and put in ornamental lights instead. You could purchase these instead of contracting with the power companies. The ornamental lights might also have banners on the posts too. So, there is a combination of things that the motorists might see to draw them into downtown. It's the light fixtures, the sidewalks, the trees and the banners, all of that together. So, we think it would be good to add ornamental lights in here and that's something you might contract with local suppliers to do and we will provide some information to Jeff on that as well.

Mr. Baker noted that one of the things we have discovered is through the first phase is that you might be better off purchasing those ornamental lights.

More discussion was held on street lighting, tree plantings and signage.

Mr. Johnson then briefly described the funding available for this program. He stated that this just shows the breakouts to make it a bit more clear.

Summary Sheet - I-95 Business Loop Streetscape Corridor

Non Sales Tax Funding Available (Outside of the Sales Tax) :	
CDBG Funds	\$500,000 (Phase 1C & 1D only)
TE Funds	\$400,000 (Phase 1B only)
CTC Funds	<u>\$100,000</u>
Total Non Sales Tax Funds	\$1,000,000
Sales Tax Funds Available:	<u>\$6,646,947</u>
Total Funds Available:	\$7,646,947
Funds Obligated:	
Phase 1C & 1D Construction:	\$1,443,607
Phase 1C & 1D Construction Management:	\$136,850
Total Funds Available:	\$6,066,490
Total Funds Remaining for Phase 1B & 2:	\$6,019,543
<u>Phase 2 Funded by Sales Tax</u>	
Segment 1:	\$1,426,355
Segment 2:	\$ 236,750
Segment 3:	\$ 896,191
Segment 4:	\$ 679,507
Segment 5:	\$ 181,906
Phase 1B:	\$1,223,762
Segment 6:	<u>\$ 910,165</u>
Total Cost	\$5,554,636
Total Funds Remaining	<u>\$6,066,490</u>
Sales Tax Funds Remaining:	\$ 511,854

Estimated Cost of Bells Hwy to Exit 57: +/- \$1,800,000

Mr. Johnson gave the following estimates for additional services:

1. Additional Sidewalk
Consultant Fees and Construction Estimate \$781,500
2. Additional Boardwalk
Consultant Fees and Construction Estimate \$484,000
3. Easement/Row Acquisition
Title Search & Negotiations: \$475,000 - \$510,000 (+/- 150 properties)
4. Eddie Chasteen Road Drainage/Civil Support
Civil, surveying, permitting & landscape arch. services: \$45,000
5. Ireland Creek Bridge Structural Support
Civil, surveying, permitting & structural eng. services: \$26,000
Title Search & Negotiations \$245,000 - \$270,000 (+/- 80 properties)

With regard to the acquisition of the easements from property owners, Mr. Johnson said there is a lot of flexibility in how you might want to do this. Maybe you have somebody in-house who could go and work the negotiations with the title search. Mr. Mark Baker added, what we would do is we would hire a real estate attorney to do the title search for us, and once you have documented the existing provisions and you have conceptual ideas on what you are going to do, then sit down with these property owners, so there will be a one-on-one negotiation, and say we would like to improve the highway in front of your property and it's going to add value there. There are going to be trees put in and a side walk, would you be willing to grant us an easement for that property. Once that's done, you actually prepare the easement and do a plat. Now, you may have a real estate attorney in town that does your title search. You may have a local realtor or somebody who knows most the property owners, to go and sit down with the property owners one on one.

Council Member Syfrett asked is there any kind of a cost summary estimate on what we would need to have to help Adam to predict what he would need to add to his staff and budget once all this stuff is in place.

Mayor Young commented that he thinks the project looks great. He said, I know we have some decisions to make, but I think it looks great. I think it's going to make a huge difference in the way people view Walterboro. It benefits downtown, but it also benefits all of our other businesses in the area. All of our business areas that are off the interstate would benefit from this.

City Manager Molinari then asked Mr. Baker, what would you like from us, this is a lot of information for us to digest and obviously we are moving, we have phase 1B that's going to happen, but as far as in spending the rest of those Sales Tax dollars, when do you need a clear direction from the City, because we have some different things that we need to look at.

Mr. Baker responded, I would say that right now if you are comfortable with the strategy of continuing with segments 1 thru 6, we are heading toward moving forward. We want to move forward with segments 1 to 6. That's about \$500,000 below the budget. So, we would like to move forward with that. We need to know pretty quickly if there are going to be any easements. The easements are our first concern if you are going to want to do sidewalks. At least get the easements for them, because a lot of the plantings require an easement. So, if we don't get the easements, then we don't put the trees in. If you all are in agreement that segments 1 through 6 is the way you want

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to spend this next chunk of funds, then we will continue with that. Then the question is on the title search. Mayor Young commented that the segment items 1 through 6 is what Council had presented for the Capital Projects Sales Tax.

Further discussion was held on the subject of the costs for the sidewalks and the acquisition of the easements.

City Manager Molinari stated that what I need to know is whether or not City Council wants sidewalks, and if you do, then staff will pursue that route.

Mayor Young then said, I assume that we want to do segments 1 through 6 since that's what we presented to the public when we did the Capital Sales Tax Project. Mayor Young also commented that the sidewalks would be something we may want to do later.

More discussion was held on acquiring the easements.

Mr. Baker then stated, to finish this, the construction drawings, we need to know if the easements are going to be in, because we are designing all these sections with the sidewalks in. You know DOT has very strict guidelines on the distance a tree can be placed from the curb. So, the only way you can get street trees in the southern section out here is to go out of the right-of-way. It is going to enhance their value to have the sidewalks.

Mayor Young then asked Mr. Baker if he was correct in stating that the good news is that almost everything as far as the road improvements and all of that are inside the right of way. The only thing we are really going outside the right of way for is trees and some sidewalks in some places. So, we didn't have to ask anybody to give up any property or anything to do the rest of it. It could have been a lot more extensive, and it's not going to be that bad.

The presentation was concluded, and Mayor Young thanked Wood + Partners for a great presentation. He said, I know it helped me to understand more of where we are, and Council appreciates it.

City Manager Molinari announced that he had received confirmation to use the Wampee Conference for City Council's retreat at the end of January. He said, I will be sending out information on this soon. He also stated, you have in front of you a copy of the Annual Report for the City of Walterboro. This report was put together by Michelle Strickland, Tourism Director, who did an excellent job with the help of all the department managers.

There being no further business, a motion to adjourn the meeting was made by Council Member Broderick, seconded by Council Member Bonds and passed with all members voting in favor. The meeting concluded at approximately 5:36 P.M. Notice of this meeting was distributed to all local media, including the City's website and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Submitted by,

Betty J. Hudson
City Clerk.

DRAFT

Walterboro City Council
Public Hearing and Regular Meeting
January 12, 2016

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, January 12, 2016 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 19 persons present in the audience.

CALL TO ORDER:

There being a quorum present, Mayor Young called the meeting to order and welcomed everyone to the meeting. Council Member Syfrett gave the invocation, and Council Member Siegel led the pledge of allegiance to our flag.

SWEARING-IN OF NEWLY ELECTED COUNCIL MEMBERS:

Next, Council Member Re-Elect Bobby Bonds was officially sworn into office by the City Attorney George Cone. Council Member Bonds was then seated on Council.

Next, Council Member Re-Elect Judy Bridge was officially sworn into office by the City Attorney George Cone. Her husband, Jack Bridge, stood by holding the Bible during the swearing in. Council Member Bridge was then seated on Council.

Next, Council Member Re-Elect Paul Siegel was officially sworn into office by the City Attorney George Cone. Council Member Siegel was then seated on Council.

Mayor Young congratulated all Council Members on their swearing in for another four years. He said, we look forward to working with you again.

The Mayor announced that he had some surgery the day before the last meeting, was recovering and unable to be here. He thanked Mayor Pro-Tem Lohr for chairing the meeting in his absence.

Comments by the Mayor

At this point, the Mayor made a few comments on the progress being made by the City. He stated that the City of Walterboro is in excellent shape moving forward. City Council is working well together, and with our Manager and our City Staff, we make a good team. He then gave the following remarks:

1. The City is in sound financial shape. We received an "unqualified opinion" from Baird and Company at our last meeting and it is worth noting that we do a Comprehensive Annual Financial Report (CAFR), and we received a Certificate in Excellence in Financial Reporting for the last three years.
2. Over the last several years, you have seen projects that have changed the appearance of our City. The renovation of our parks, the downtown arborscape and the landscaping of the interstate interchanges have been significant improvements.
3. One travel writer called our interstate interchanges, the "one bright spot on I-95 in South Carolina." We are continuing this work with the I-95 Business Loop Project. Work has begun on South Jefferies Boulevard and then will move towards Washington and Benson Streets. Construction

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plans are being drawn for the rest of the project approved in the Capital Projects Sales Tax Referendum. This project will extend from Bells Highway, through town on South Jefferies to Exit 53.

4. We need the cooperation of citizens and businesses as we improve and beautify the roadways near their properties and transform the appearance of our City. Future plans will extend the loop from Jefferies Boulevard down Bells Highway to Exit 57.
5. In February, DOT will finally begin work on the Mt. Carmel/Bells Highway Intersection. Improvements being made here will incorporate some aspects of the Loop Project.
6. We are continuing our work in the North Lemacks Street area. A walking trail will be installed around the Gruber Street Park, decorative lighting and security cameras will be installed and overgrown brush will be removed.
7. We are in the planning stages for the Walterboro Wildlife Sanctuary Discovery Center, which will be located in the Old Glover Motors Building. We are also looking at the possibility of constructing an amphitheater on the property, which could be used for public performances, movies under the moonlight in the summer, Rice Festival performances, Discovery Center demonstrations, and a variety of other things.
8. The Sanctuary Committee, or the FROGS Committee as they are called, is working hard with City Council to make the Discovery Center and the Amphitheater a reality.
9. The City has purchased the First Federal Bank Building, enlarging our campus, giving us much needed additional space and utilizing what might otherwise have been an unoccupied property. City Finance, Court Administration, permitting and business licensing will be housed there. Citizens will also have the ability to make drive-thru payments to the Water Department at this location. Plans for the renovations are being designed.
10. The City has recently received a \$500,000 Rural Infrastructure Grant and a \$2,040,000 EDA Grant for improvements to our Wastewater Treatment Plant. The upgrading of the plant is vital to economic development and will move forward.
11. The single stream recycling program is important. We will continue to look for a contractor to receive our recyclables so that we can get that program up and running again.
12. Our crime statistics for 2015 show that we are making headway. Violent crimes were less than half what they were in 2010 and property crimes were down substantially. When compared to last year, we had an 8% reduction in violent crime and a 30% reduction in property crime. Even though we are making progress in this area, we know that keeping our citizens safe is a responsibility we must meet every day.
13. The City is cooperating with the County to provide soil ready sites for prospective industries. County Council, the County Administrator and Heyward Horton are all working hard and are having continued success

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in recruiting businesses and industries. The City provides infrastructure in the form of water, sewer and wastewater treatment.

Industries are coming to Walterboro and Colleton County from all over the world, with Sarlaflex from India, Buscot from Italy, Crescent Dairy from the Dominican Republic and Meter Bearing from Italy. Other enterprises, including Palmetto Aero, are locating at our airport.

14. The City and County jointly own the Lowcountry Regional Airport. The Airport terminal expansion design is underway, and when completed, we will have a unique and outstanding facility to go along with the largest general aviation airport in South Carolina.

Concluding, the Mayor said that most of the things I have said tonight have been widely publicized, but I wanted to recap some of our progress as we begin a new year. City Council will establish new goals and set priorities for this year at our annual retreat. He then thanked our City Council Members, our City Manager, Department Heads and all our City employees who do such an outstanding job serving the citizens of Walterboro. The Mayor also thanked all those who volunteer in so many ways to make Walterboro a better place - from those who serve on Boards and Commissions to those who volunteer at our many special events. You have our sincere thanks and are greatly appreciated.

PUBLIC INPUT ON AGENDA ITEMS:

Former Mayor Charlie Sweat stated that under the City Retreat, he noticed that the City is moving its retreat out of the City of Walterboro for the first time in many years. He said, may I ask why?

Mayor Young responded that at the recommendation of our City Manager, we are going to the Wampee Conference Center. Mr. Molinari added that this is a Santee Cooper facility at Lake Moultrie. It is a wonderful facility and it is very reasonable to stay there and use their meeting facilities. At my previous job, we had many retreats there, and I found it very beneficial to have City Council get out of their environment for a couple of days and be in a comfortable setting where they can have good discussion, as we set out goals for the next year.

Former Mayor Sweat said he had no problem with this and that he had fought this from the general public for several years before it was concluded to have the retreat here in Walterboro.

Mayor Young said, it does not mean that we will do it this way, but this is the way we are going to do it this year.

Next, Dr. Gail Rearden, a city resident, then stated that she has some questions regarding the I-95 Business Loop. She said, I came before the board less than a year ago and asked about how these changes would affect my business. It has come to my attention that some of the modifications that are being proposed seem to be pretty significant. I had difficulty getting in contact with the landscape architecture firm that has been chosen for this project. I did receive an e-mail to contact the City Manager about this yesterday, and I got an e-mail today.

Dr. Rearden then asked if there would be another public hearing regarding the changes that are proposed for the next phase of this project? Responding, Mayor Young stated that the design for the things under construction now, those construction documents are done. For the most part, everything falls within the right-of-ways and

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where things do not fall within the right-of-way, then we would be talking to individual property owners about those instances.

Dr. Rearden said, well I am one of those people, and I have not been contacted. Mayor Young then said, we probably just haven't gotten that far, but I know that the City Manager will help you with it. Is your property the part that is under construction now? Dr. Rearden responded, it's not. The Mayor then said, this really is not on the agenda, but since I brought it up in my talk, I'll go ahead and do this.

Dr. Rearden then said, I was just coming to City Council because I am under the assumption that this is the ultimate body that would okay these decisions or entertain any concerns, and I have a significant concern, because the modifications that are being proposed to my property are not minor.

Mayor Young then asked, where is your property? Dr. Rearden said, it is right across from the courthouse, my mother's old florist store. So, when I got the e-mail the sketch looked really elementary and I tried to contact the architect who did not respond and I contacted the senior partner, Mr. Baker. I am just bringing this to the board, because I don't want this to become more than it needs to be. I don't have any plans to be adversarial, but I also have an obligation to my family who owns the property to make certain to look into this issue, because what was sent to me was a significant change, and it is really one that would be considered adverse to the welfare of my business. So, that's why I wanted to come to the City Council.

Mayor Young then said, I think that the best thing to do is to continue to work with the City Manager and look at the designs. I don't know all the details of it, and I don't think anybody else does. City Manager Molinari, then explained. He said, this is part of Phase 1B, and what Wood + partners was proposing was to plant a tree in front of that property. There is a limited amount of right-of-way there and they were exploring the possibility of securing an easement from the property owner to accommodate the tree. As I have indicated to Dr. Rearden, Charlie Johnson with Wood + Partners is out of the office this week. He will be coming back on Thursday, and we will talk about it in a little more detail. The sketch that Charlie had provided me was fairly basic, because he was really just fleshing out the idea. But I will work with Dr. Rearden. Dr. Rearden then emphasized that her main concern was that the sketch lack any dimensions. So, it's hard for me to understand what exactly was decided.

Mayor Young then said, we will get you some information. That would be one of those cases where we would be talking with the property owner.

No further questions were raised.

PUBLIC HEARING:

Mayor Young then opened a public hearing, duly advertised to receive public comments or questions on the City's CDBG Needs Assessment. He then introduced Ms. Kimberly Mullinax of Lowcountry Council of Governments, who was present to conduct the hearing.

Ms. Mullinax stated that she is here tonight on behalf of Lowcountry Council of Governments. LCOG helps the City with grant funding for some of its projects. She then asked everyone to sign the sign-in sheet that she has passed around.

Ms. Mullinax stated that the 2016 Block Grant Program is designed to provide assistance to local governments for improving the economic opportunities of meeting

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the community's revitalization needs, especially for persons of low-to-moderate income. It's funded through the State of South Carolina and through HUD, under Title 1 of the Housing Community Development Act of 1974 as amended. It is administered by the SC Department of Commerce, Division of Grants Administration.

Ms. Mullinax gave the following highlights of the CDBG Program for 2016:

A. This year, South Carolina has been given approximately \$18.5 million in grant funds that have been divided among the programs as follows:

1. **Community Development Programs: Total \$15,386,624**
 - a. Community Infrastructure (water, sewer & drainage) \$10.2 million
 - b. Community Enrichment (include streetscapes) \$ 3 million
 - c. Neighborhood Revitalization (go in neighborhoods and add the sidewalks & lighting, security cameras) \$ 1.2 million
 - d. Special Projects \$300,000
 - e. "Ready to Go" Public Facilities \$600,000
2. **Business Development Program: Total \$2,000,000**

Regional Planning Program	\$ 500,000
State Technical Assistance (1%)	\$ 185,429
State Administration (2% of allocation + \$100,000)	\$ 470,858

B. Ms. Mullinax explained all projects must meet a national objective, meaning:

- a) Benefit low-to-moderate income (LMI) people.
- b) Aid in the prevention of elimination of slums or blight.
- c) Meet other urgent community needs posing a serious threat to the health or welfare of the community, where other financial resources are not available to meet such need.

Ms. Mullinax explained that low-to-moderate income in Colleton County would be a family of 4, making less than \$37,750 income. That is generally with two people working and 2 children. That number goes up or down based on the number of people in your household.

C. Ms. Mullinax pointed out that under the Fair Housing Law, the localities are expected to undertake the activities to promote fair housing with the aid of the Civil Rights Act of 1968, which stipulates we have the right to be treated fairly regardless of race, color, religion, sex, family status or national origin when buying or selling a house, renting a house, or any real estate transactions or provision of brokerage services. If anyone has questions or would like to file a complaint, they can call Lowcountry Council of Governments.

D. Application Request Deadlines:

For Community Infrastructure, the application request deadline is March 14, 2016. The application itself is due on April 15.

For everything else: the Community Enrichment, Neighborhood Revitalization and Special Projects, the application request is due on August 15. The application is due on September 16.

The Ready-to-Go is a program that can be funded any time. Once you put in a request, you have 30 days to get the grant written and put in the application.

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E. Funding amounts that can be applied for:

	<u>Minimum</u>	<u>Maximum</u>
Community Infrastructure	\$50,000	\$750,000
Community Enrichment	\$50,000	\$500,000
Special Projects	\$50,000	\$150,000
Neighborhood Revitalization	\$50,000	\$500,000
"Ready to Go"	\$50,000	\$500,000
Business Development	\$50,000	\$500,000
Job Creation/Retention	\$50,000	\$10,000 per job

F. Match Requirements:

The matching fund requirement for all projects is 10%. Any additional leveraging that you can put in would make your project more competitive.

Concluding her presentation, Ms. Mullinax told Council that last year the City ranked its priorities as follows: Also, this year what we need to do is either take off or add to or change this list. I believe Council has decided to listen to information tonight and come back next month and rank your priorities for the coming year.

Last year, the City's priorities were ranked as follows:

1. Public infrastructure and facilities, which would improve the Waste Water Treatment Plant, upgrade the water and sewer lines and other projects as needed.
2. Community Enrichment Projects for I-95 Business Loop, and the adaptive reuse of existing structures and demolition of properties that are attracting nuisances, and others as identified.
3. Multiple activity neighborhood improvement projects, such as North Lemacks Street and others as identified.
4. Special Projects as identified.
5. Economic Development as identified.

Mayor Young then opened the floor to receive public input on the CDBG needs assessment.

City Attorney George Cone asked where would any member of the public find a list of the priorities that she has set out tonight? Mayor Young replied, that was last year's list. That was the 2015 list that she just read. He then asked Ms. Mullinax if LCOG has a website with the list of priorities identified. Ms. Mullinax responded, they can notify me. She added that the public hearing was advertised for the meeting tonight. Anyone can send any comments to me, or either through the mail or call me or contact the City Manager. Mayor Young added that a person can also contact any City Council Member if you have something they feel should be considered for our needs assessment. The public can contact the City Manager, Council Members or Ms. Mullinax.

Dr. Gail Rearden then asked if the funds were renewed annually? Ms. Mullinax responded that these funds are given to a project that's been on line for two years. At the end of that two years, that project should be done. Some of them are done in phases, such as the I-95 Business Loop. It can't all be done at one time. This is usually when the money is given to you, it's spent, it's gone. That project is complete.

Ms. Hattie Bush, a citizen and member of the North Lemacks St. Revitalization Committee, suggested that when running the advertisement for the public hearing in

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the local paper that the contact information for the public hearing be bolder for easier reading by the public.

Dr. Gail Reader then asked, you mentioned that stronger consideration may be given to a city that is willing to match more funds. Do the funds have to come just from the City or can they come from the City as well as interested individuals who want to contribute? Mayor Young then said, I don't think we have ever had that question, but I believe if anybody wants to give us money to help that will be appreciated. Ms. Mullinax explained that most of the time the way it is designed is to help the unit of local government, which is the city or the county, and in some cases they do projects together. Dr. Rearden further explained, if a neighborhood is willing to say, we want to offer what the City is offering, can they do it in that manner, so that City's contribution would essentially be doubled? Mayor Young said, I think it would have to come through the City, but it could probably be done. Ms. Mullinax said, the more you put into the project, the more you are committing yourself, the better it's going to rank.

No further comments or questions were raised. The Mayor thanked everyone and stated that Council will address this matter at the Retreat and will bring back a list for consideration. The public hearing was then closed.

APPROVAL OF THE MINUTES:

Upon motion of Council Member Bonds, seconded by Council Member Syfrett, the following minutes were unanimously approved:

1. Minutes of the November 10, 2015 Regular Meeting
2. Minutes of the November 24, 2015 Regular Meeting
3. Minutes of the December 8, 2015 Regular Meeting

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. Nomination of Mayor Pro-Tem

The Mayor opened the floor to receive nominations for Mayor Pro-Tem.

Council Member Syfrett nominated Council Member Tom Lohr as Mayor Pro-Tem. Council Member Bonds seconded the motion. Council Member Bridge then moved to close the nominations and to elect Council Member Tom Lohr as Mayor Pro-Tem. Council Member Broderick seconded the motion that passed with a vote of 6/0, with Council Member Lohr abstaining. The Mayor then congratulated Mayor Pro-Tem Tom Lohr.

2. Council Internal/External Committee Appointment

Mayor Young then made the following Council Internal/External Committee appointment:

Council Member Jimmy Syfrett was appointed to the Airport & Finance Committee for a 2-year term.

3. Notice of 2016 City Council Retreat, Location and Time

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Walterboro City Council
Public Hearing and Regular Meeting
January 12, 2016

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Next, City Manager Jeff Molinari made the following announcement regarding Council's Annual Retreat:

"Walterboro City Council will conduct its 2016 City Council Planning Retreat beginning Friday, January 29, 2016 and running through Saturday, January 30, 2016 to be held at: Wampee Conference Center, 1190 Chicora Drive, Pinopolis, SC 29469. No formal action will be taken on any item at this retreat. Any action items will be brought back to a regular Council meeting for Council's consideration."

COMMITTEE REPORTS:

There were no Committee Reports given.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session.

Council Member Siegel then made a motion to enter into Executive Session. Council Member Broderick seconded the motion that passed unanimously.

The Mayor announced that the meeting will convene into an Executive Session for receipt of legal advice - The Provision of Services encouraging location or expansion of industries or other businesses in the area served by the public body and for a personnel matter - consideration of appointment to the Tree Protection Committee and resignation for the Economic Development Commission.

The meeting then convened into an Executive Session.

At approximately 7:41 P.M., a motion was made by Council Member Bridge to exit Executive Session and return to Open Session. Council Member Siegel seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion was made by Council Member Siegel to appoint Sue Tilden to the Tree Protection Committee. Council Member Bonds seconded the motion. All in favor. None opposed. Motion carried.

A second motion was made by Council Member Tom Lohr to accept Tony Hamilton's resignation from the Economic Development Commission with regret and to thank him for his service. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Lohr and passed unanimously. The meeting adjourned at 7:46 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

DRAFT

Walterboro City Council
Regular Meeting
January 26, 2016

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, January 26, 2016 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 8 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and welcomed everyone to the meeting. Council Member Syfrett gave the invocation, and Council Member Bridge led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments or questions were received on agenda items.

APPROVAL OF THE MINUTES:

There were no Minutes before Council for approval.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. Request to Close the Streets for 5K Run/Walk and 1 Mile Fun Run, Saturday, March 19, 2016 from 8:30 A.M. to 9:30 A.M. by Walterboro-Colleton Chamber of Commerce

A motion was made by Council Member Siegel to close the streets for the 5K Run/Walk and 1 Mile Fun Run on Saturday, March 19, 2016 from 8:30 A.M. to 9:30 A.M. as submitted. Council Member Broderick seconded the motion that passed unanimously.

2. Consideration of the 2016 Rice Festival Requests for April 22-23, 2016 by Jimmy Trippe, Chairman Colleton County Rice Festival, Including Street Closing Requests and Parade Permit Request

A motion granting the 2016 Rice Festival requests and approval of the parade permit as submitted was made by Council Member Bonds and seconded by Council Member Bridge and passed unanimously.

Mayor Young told Mr. Trippe, present on behalf of the Rice Festival Committee, that we appreciate all you do. The festival has gotten better and better every year and you and your committee do an outstanding job.

3. Request to Use the City Parking Lot for Community Action Day Event on Friday, May 27, 2016 from 9:00 A.M. to 2:00 P.M. by Arlene Dobison, Lowcountry Community Action Agency

A motion was made by Council Member Bonds, seconded by Council Member Lohr, to approve the request to use the City Parking Lot on May 27, 2016 for a Community Action Day Event by Arlene Dobison, Lowcountry Community Action

DRAFT

Walterboro City Council
Regular Meeting
January 26, 2016

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Agency as submitted. In discussing the motion, Mayor Young asked the City Manager to be sure that this event would not interfere with any other planned event for that day. He also asked the City Manager to let Ms. Dobison know that if the Methodist Church is having a wedding or anything else going on that day, that they (Ms. Dobison) will only be able to use part of the parking lot. Council Member Bonds added that it was his understanding that the City owns half of the parking lot and the Methodist Church owns the other half.

Mayor Young stated that the church usually does not have a problem, but we try to make sure that if we have something at the same time the church is having an event, that we at least let our people know which part of the parking lot they can use. City Manager Molinari said he would be happy to run that by the church to make sure it's ok with them.

The motion then passed unanimously.

4. **Consideration of Appointment to the Airport Commission**

At this point, City Manager Molinari pointed out that pursuant to the City's Code of Ordinances, that this appointment to the Airport Commission has to be made by City Council. The Mayor explained that a minority needs to be appointed to the Airport Commission because the statute says that if the Mayor is white, that our at-large appointment needs to be a minority.

A motion was then made by Council Member Syfrett to reappoint Mr. Franklin Smalls to the Airport Commission for another term. Council Member Lohr seconded the motion that passed with all members voting in favor.

5. **Acceptance of the Resignation of Ted Tucker from the Municipal Election Commission**

Mayor Young announced that Mr. Ted Tucker will be moving away. A motion was made by Council Member Bridge to accept the resignation of Mr. Ted Tucker from the Municipal Election Commission. Council Member Broderick seconded the motion. The Mayor then asked that staff notify Mr. Tucker that we appreciate his service and that we are sorry that he is not going to be with us anymore. The motion passed unanimously.

COMMITTEE REPORTS OR CITY MANAGER'S REPORT:

There was no Committee Reports or City Manager's Report given.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Syfrett, seconded by Council Member Siegel and passed unanimously. The meeting adjourned at 6:30 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2016-01

AN ORDINANCE AMENDING APPENDIX A, MEETINGS OF COUNCIL SECTION 2.201.

WHEREAS, the regular meetings of Council are held at 6:15 p.m. on the second and fourth Tuesday of each month; and

WHEREAS, regular meetings of Council sometimes conflict with other meetings requiring City representation; and

WHEREAS, special meetings of Council may be called to conduct City business.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, that Appendix A, Section 2.201 (a) of the Code of Ordinances be amended to read as follows:

Sec. 2.201. - Meetings; place; open to the public.

(a) The regular meetings of Council shall be held at 6:15 p.m. at the City Hall on the first Tuesday of each month unless canceled by public notice.

ADOPTED, this ___ day of March, 2016.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 1, 2016
RE: CDBG Prioritization

Pursuant to City Council's discussions during the 2016 Strategic Planning Retreat, I recommend the following CDBG priority needs for the next funding cycle. The top-3 priorities will be eligible for funding.

1. Public Infrastructure and Facilities
 - Improvements to Wastewater Treatment Plant
 - Upgrades of water and sewer lines as needed
 - Others projects as identified
2. Community Enrichment
 - I-95 loop project
 - Adaptive reuse of existing structures
 - Demolition of properties that are attractive nuisances
 - Others as identified
3. Multiple Activity Neighborhood Improvement Projects
 - North Lemacks Street
 - Other neighborhoods as identified
4. Special Projects as identified
5. Economic Development projects as identified.

If you have any questions, comments or suggestions, please do not hesitate to call me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager



Mr. Mayor & Council:

On behalf of the RELAY FOR LIFE committee, we respectfully request permission to "Paint the Town Purple" on Monday, April 18, 2016. Down Washington St.

The event is going to be held at Colleton Middle School oval track on May 20, 2016, starting at 5:00PM.

The purple bows will be removed during the week after Relay For Life!

Thank you in advance for your consideration.

**Marilyn Bazzle
Co-chair/RELAY FOR LIFE**

Marilyn Bazzle
562-7502



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 5, 2016
SUBJECT: **Reappointment of Board and Commission Members**

The following board and commission members have indicated that they would like to continue to serve on their respective boards and commissions:

Accommodations Tax Board

Alta Mae Marvin (3-year term expiring January 1, 2019)
Susan McConnell (3-year term expiring January 1, 2019)
Charlie Sweat (3-year term expiring January 1, 2019)

Historic Preservation Commission

Sherry Cawley (2-year term expiring January 1, 2018)
Lucille Powers (2-year term expiring January 1, 2018)
Benjamin Cook (2-year term expiring January 1, 2018)

Planning Commission

Jack Jackson (4-year term expiring January 1, 2020)

Tree Protection Committee

Calvin Bailey (2-year term expiring January 1, 2018)
Mitzi Carter (2-year term expiring January 1, 2018)
Robert Wilkerson, III (2-year term expiring January 1, 2018)

City Council's favorable consideration of reappointment will be greatly appreciated. If You have any questions, comments or suggestions, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager