

Telephone: 843-549-2545

Fax: 843-549-9795

CDB Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council  
Regular Meeting  
March 7, 2017  
City Hall  
6:15 P.M.

## A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Old Business:

IV. New Business:

1. Resolution No. 2017-R-01, Approving the Financing Terms for E-One Fire Pumper Truck with Equipment (Resolution attached).
2. Resolution No. 2017-R-02, Designating April 2017 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy (Resolution & Nondiscrimination Policy attached).
3. Discussion of Potential Uses of CDBG Funds.
4. Consideration of Reappointments to Boards and Commissions.
5. Request to Hang Banner **March 13, 2017** for 4<sup>th</sup> Smoke in the Boro Regional Competition BBQ Cook-off, Jean Harrigal, Executive Director, the Colleton Center (Letter attached).
6. Request to Hang Banner **April 2-7, 2017** for Crime Victims' Rights Week, Denise Pinckney, Crime Victim/Witness Advocate (Letter attached).
7. Request to Hang Banner from **May 15-20, 2017** for Relay for Life Event, Marilyn Bazzle, Co-Chair (Letter attached).
8. Request to Place Purple Ribbons Downtown **May 1, 2017** until the **week after May 19, 2017** for Relay for Life Celebration Event (Letter attached).

9. Request for Street Closings and Use of Downtown Waterfall and Parking Lot for Annual Downtown Walterboro Criterium Pro-Cycling Classic, **April 26, 2017** (Letter attached).
10. Request to Close Street for Annual Cubmobile Race on **April 29, 2017** from 12:00 Noon to 5:00 P.M., by Ms. Denise Godley-Givens, Boy Scouts Pack 646 (Letter attached).
11. Consideration of Parade Request for **June 10, 2017** by Juanita Harvey, Community Action Line Against Violence (Letter & Parade Permit Form attached).

**V. Committee Reports:**

**VI. City Manager's Report:**

**VII. Executive Session:**

1. Personnel Matters:
  - a. Assistant City Manager Search.
  - b. City Manager Contract.
2. Discussion of Potential Purchase of Property.

**VIII. Open Session:**

1. Council May Take Action on Matters Discussed in Executive Session.

**IX. ADJOURNMENT.**

## RESOLUTION NO. 2017-R-01

### Resolution Approving Financing Terms

**WHEREAS:** The City of Walterboro ("City") has previously determined to undertake a project for a 2017 E-One Fire Pumper Truck with equipment, and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The City hereby determines to finance the Project through South State Bank, in accordance with the proposal dated February 8, 2017. The amount financed shall not exceed \$372,759.89, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.79%, and the financing term shall not exceed five years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Lease Purchase Agreement.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 7<sup>th</sup> day of March, 2017

\_\_\_\_\_  
William T. Young, Jr., Mayor

\_\_\_\_\_  
Betty J. Hudson, City Clerk

SEAL

**RESOLUTION NO. 2017-R-02**

**FAIR HOUSING RESOLUTION**

**WHEREAS**, the City of Walterboro desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment; and

**WHEREAS**, the City of Walterboro rejects discrimination on the basis of race, religion, color, sex, national origin, disability, familiar status and disability in the sale, rental, or provision of other housing services; and

**WHEREAS**, the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, and

**WHEREAS**, April is recognized nationally as Fair Housing Month.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2017 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by Walterboro City Council and published on \_\_\_\_\_, 2017.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

**ATTEST:**

\_\_\_\_\_  
Betty J. Hudson  
Municipal Clerk

# **PUBLIC NOTICE**

## **POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY STATUS**

The City of Walterboro does not discriminate on the basis of disability in the admission, or access to, or treatment or employment in, its federally assisted programs or activities.

Jeffrey P. Molinari, City Manager, 242 Hampton Street, P.O. Box 709, Walterboro, SC 29488  
Phone (843) 782-1000 or (Voice) 1-800-735-2905 (TDD), has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).



## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** February 28, 2017  
**RE:** CDBG Prioritization

Pursuant to City Council's discussions during the 2017 Strategic Planning Retreat, I recommend the following CDBG priority needs for the next funding cycle. The top-3 priorities will be eligible for funding.

1. Public Infrastructure and Facilities
  - Improvements to Wastewater Treatment Plant
  - Upgrades of water and sewer lines as needed
  - Others projects as identified
2. Community Enrichment
  - I-95 loop project
  - Adaptive reuse of existing structures
  - Demolition of properties that are attractive nuisances
  - Others as identified
3. Multiple Activity Neighborhood Improvement Projects
  - North Lemacks Street
  - Other neighborhoods as identified
4. Special Projects as identified
5. Economic Development projects as identified.

If you have any questions, comments or suggestions, please do not hesitate to call me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager



## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 2, 2017  
**SUBJECT:** Reappointment of Board and Commission Members

The following board and commission members have indicated that they would like to continue to serve on their respective boards and commissions:

### **Accommodations Tax Committee**

Jack Jones (3-year term expiring January 1, 2020)

### **Building Board**

Carl Brown (4-year term expiring January 1, 2021)

### **Board of Zoning Appeals**

Thomas J. McDaniel (3-year term expiring January 1, 2020)  
Y.S. "Bud" Linder (3-year term expiring January 1, 2020)

### **City Appearance Board**

Dana Cheney (4-year term expiring January 1, 2021)  
Horace Simmons (4-year term expiring January 1, 2021)  
Talika Mock (4-year term expiring January 1, 2021)  
Summer Nay (4-year term expiring January 1, 2021)

### **Historic Preservation Commission**

Mary Corbett (2-year term expiring January 1, 2019)  
Linda Godley (2-year term expiring January 1, 2019)  
Benjamin Cook (2-year term expiring January 1, 2019)

**Tree Protection Committee**

Michael Ferrari (2-year term expiring January 1, 2019)

City Council's favorable consideration of reappointment will be greatly appreciated. If you have any questions, comments or suggestions, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,



Jeffrey P. Molinari  
City Manager





February 28, 2017

Mayor Bill Young  
Members of Walterboro City Council  
City of Walterboro  
P.O. Box 709  
Walterboro, South Carolina 29488

Dear Mayor and Members of Council,

To advertise and promote our upcoming 4<sup>th</sup> Smoke in the 'Boro regional competition BBQ Cook-off, The Colleton Center and Coastal Electric Coop's Operation RoundUp program respectfully request permission to hang a 4'x40' mesh banner on Jefferies Boulevard.

Todd Litchfield of SCE&G has agreed to hang the banner on Monday, March 13 and remove it the week of March 20.

Please plan to join us for the BBQ, March 17 from 5:30 - 8 pm, and Saturday, March 18, from 11 a.m. to 2 pm. At this point we have 30 cookers from North Carolina, Georgia and South Carolina, including Walterboro.

Thank you for your consideration!

Sincerely,

Jean F. Harrigal  
Executive Director

P.O. Box 468, 494 Hampton Street, Walterboro, SC. 29488; [colletonctr@lowcountry.com](mailto:colletonctr@lowcountry.com); 843-549-8360

~ Home of the Historic Hampton Street Auditorium ~

WADE B. MARVIN  
CHIEF  
TEL. 843-549-1811  
FAX 843-549-8583  
police@walterborosc.org

WALTERBORO POLICE DEPARTMENT  
CITY OF WALTERBORO  
242 HAMPTON STREET • POST OFFICE BOX 709  
Walterboro, South Carolina 29488



March 1, 2017

Dear Mayor, City Manager and City Council Members:

As the City of Walterboro Police Department Crime Victims/Witness Program Coordinator, I am requesting permission to have the **National Crime Victims' Rights Week** banner displayed the week of April 2nd -7th. I will coordinate with SCE&G to hang the banner on N. Jefferies at the usual location which is near the intersection of Paul Street and North Jefferies Blvd.

Each April since 1981, OVC (Office for Victim of Crime) has helped lead communities throughout the country in their observances of **National Crime Victims' Rights Week (NCVRW)**.

Crime victims often feel helpless in the aftermath of a crime. They may feel alone and isolated, and many are financially devastated. It's good to know there are laws to protect crime victims. **The Crime Victims' Bill of Rights** gives victims a place in the criminal justice system, ensures they have the opportunity to be heard, and provides assistance to further their recovery.

This year the City of Walterboro Police Department will be hosting our annual vigil for all crime victims and survivors of crime. This event will be held on Monday, April 3, 2017 at 6p.m. outside in front of City Hall as in the past. We are requesting that all council members, along with the Mayor and City Manager, to be in attendance to share this special event with us. Thank you for your time and consideration in this matter.

Denise Pinckney  
Crime Victim/Witness Advocate

cc: Chief Wade Marvin



**Mr. Mayor & Council:**

**On behalf of the RELAY FOR LIFE committee, we respectfully request permission to put our Banner across Jefferies Hwy. in the City of Walterboro,**

**The dates requested are May 15 thru May 20,2017.**

**Banner will be put in place by SCE&G as they have done in the past & will be removed by the last week in May 2017**

**Thank you in advance for your consideration.**

**Marilyn Bazzle  
Co-chair/RELAY FOR LIFE  
2/23/17**



Mr. Mayor & Council:

On behalf of the RELAY FOR LIFE committee, we respectfully request permission to "Paint the Town Purple" on Monday, May 1, 2017.

The event is going to be held at Colleton Middle School oval track on May 19, 2017, starting at 5:00 P.M.

The purple bows will be removed during the week after the Relay for Life!

Thank you in advance for your consideration.

Marilyn Bazzle  
Co-chair/RELAY FOR LIFE  
3-3-17

# Walterboro

CRITERIUM

110 Auld Brass Road • Walterboro, SC 29488  
walterborobikerace.org

March 1, 2017

City of Walterboro  
248 Hampton Street  
Walterboro, SC 29488

Dear Mr. Mayor and City Council:

The Criterium Committee would like to thank the City for your past support and request continued support from the City of Walterboro as we plan for the 15<sup>th</sup> Annual Downtown Walterboro USA Pro Cycling Classic on **Wednesday, April 26, 2017**. The bicycle race will again include a Women's Professional Race and three Amateur Races (Masters, Category 5/4, & Category 3/2) in addition to the Men's Professional and a kid's race.

The Criterium Committee would like to request the following:

-We ask for use of the **City Parking Lot**

With set up to begin in back portion of parking lot on Tuesday April 25.

-We ask for use of **Waterfall Plaza** for registration for the kids race.

-We also have plans to use the property across from City Hall for the VIP Party, with permission from the land owner, so we can utilize the Rice Festival Stage and provide live music.

-We ask that you include **sidewalk areas for the event**.

-The **Criterium Course** Street closure Wed, April 26, 2017 between 2pm-11pm

E. Washington Street closed for parking at 2pm

Then closed to **ALL** traffic at 3:30pm-10pm

**Criterium Course** street closed from 2pm-11pm

E. Washington from Jefferies Blvd. to Memorial Street

Memorial Street from E. Washington to Hampton Street

Hampton Street from Memorial Street to Walter Street

Walter Street from Hampton Street to E. Washington Street

Lucas Street from Hampton Street to E. Washington Street

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

Yours truly,



Michelle Strickland

February 28, 2017

Dear Council,

I would like to ask the City of Walterboro City Council if we could have permission to close Forest Hills Road between South Jeffries Boulevard and Ivanhoe Creek Drive on Saturday, April 29, 2016 from 12:00 Noon until 5:00 p.m. for our Annual Cubmobile Race. This has been a very successful event for Scouting. We anticipate over 15 cars and 60 Scouts and Parents. I would like to thank you in advance for the City of Walterboro supporting the Boy Scouts of America.

Sincerely,

Denise Godley-Givens  
Committee Chair, Pack 646  
Phone: 843-909-0232

March 3, 2017

Mr. Horace Simmons  
104 Henderson Street  
Walterboro, SC 29488

To: Mayor Young and City Council Members,

Community Action Line Against Violence is requesting permission to hold our annual " Stop The Violence March on June 10<sup>th</sup>, 2017. We will start at 10:00am in front of Colleton County Courthouse and end at approximately 10:45 at Pinckney Park. We are also requesting permission to use Pinckney Park on same day for the same event at 10:45 until 11:30. We are also asking for Walterboro Police Department to assist us doing our march. We will have speakers for this event. We do not have a complete list right now but, Mr. Horace Simmons and Mr. Dolphus Pinckney will be speaking. We estimate around 50 participates.

C.A.L.A.V is not a political organization. This march is held to bring the community together for one cause, Stopping the Violence in our communities. Thank you for your consideration.

Ms. Juanita Harvey  
843-599-9209

**CITY OF WALTERBORO**

**PARADE/PROCESSION PERMIT REQUEST**

**(PLEASE PRINT INFORMATION REQUESTED)**

Application Date: February 1, 2017

1. Person submitting application: Juanita Harvey :  
Address: 309 Bay St Walterboro, SC 29488 :  
Telephone: 843-599-9209 :
  
2. Name of Organization: Community Action Line Against Violence :  
  
Chairperson/President: Horace Simmons :  
Address: 104 Henderson St Walterboro, SC 29488 :  
Telephone: 843-543-9508 :
  
3. Parade Chairman: Juanita Harvey :  
Address: 309 Bay St Walterboro, SC 29488 :  
Telephone: 843-599-9209 :
  
4. Date/Time of Parade: June 10, 2017 / 10:00 a.m :
  
5. Parade Route requested (Attach Sketch) \_\_\_\_\_ :
  
6. Number of Vehicles/Floats: 3 Number of Animals: 0 \_\_\_\_\_ :
  
7. Portion (width) of street parade will occupy: One Lane of Travel \_\_\_\_\_ :
  
8. Additional Information (Upon Request): \_\_\_\_\_

  
\_\_\_\_\_  
Signature/Parade Chairman

  
\_\_\_\_\_  
Signature/Organization Chairperson

\_\_\_\_ Approval

\_\_\_\_ Disapproval

\_\_\_\_\_  
Police Chief

\_\_\_\_\_  
City Manager

**NOTE:** >>>Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade. .



Pinckney Park/ End of March

Starting Point/ Colleton County Court House

Hampton St

Jefferies Blvd

