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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
March 22, 2016
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. **Ordinance # 2016-01**, An Ordinance to Amend Appendix A, Meetings of Council; Section 2.201, Meetings, Places; Open to Public, of the Code of Ordinances of the City of Walterboro, South Carolina.

IV. Presentation:

1. Conceptual Plans for Discovery Center for Walterboro Wildlife Sanctuary, Mr. Rob Montgomery, Montgomery Architecture & Planning, Inc.

V. Approval of Minutes:

1. Minutes of the February 23, 2016 Regular Meeting (Minutes attached).
2. Minutes of the February 26, 2016 Special Called Meeting (Minutes attached).
3. Minutes of the March 3, 2016 Special Called Meeting (Minutes attached).

VI. Old Business:

1. **Ordinance # 2016-01**, An Ordinance to Amend Appendix A, Meetings of Council; Section 2.201, Meetings, Places; Open to Public, of the Code of Ordinances of the City of Walterboro, South Carolina, **Second Reading and Adoption** (Ordinance attached).

VII. New Business:

1. **Resolution No. 2016-R-01**, Designating April 2016 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy (Resolution & Nondiscrimination Policy attached).

2. **Resolution No. 2016-R-02**, A Resolution Authorizing Submission of a Clean Water Application to the South Carolina Water Quality Revolving Fund Authority in the Amount of \$1,000,000 to Finance the Costs of Upgrading the Wastewater Treatment Plant (Resolution attached).
3. Consideration of Quote by Graves Water Services in the Amount of \$26,900 to Repair Water Supply Well # 9 Located on the Cracker Barrel Property along Interstate I-95 (Memorandum and Quote # 020216-1 Attached).
4. Recognition of Certificate Awards Received by City of Walterboro Finance Department and Director Amy Risher (Copies attached).
5. Request to Hang Banner April 1-8, 2016 for Crime Victims' Rights Week, Denise Pinckney, Crime Victim/Witness Advocate (Letter attached).
6. Request to Hang Banner from May 1-20, 2016 for Relay for Life Event, Marilyn Bazzle, Co-Chair (Letter attached).
7. Request to Close Street for Annual Cubmobile Race on April 23, 2016 from 12:00 Noon to 5:00 P.M., by Ms. Denise Godley-Givens & Ted Remley, Boy Scouts Pack 686 (Letter attached).
8. Request for Street Closings and Use of Parking Lot for Annual Downtown Walterboro Criterium Pro-Cycling Classic on May 4, 2016 (Letter attached).

VIII. Committee Reports:

IX. City Manager's Report:

X. Executive Session:

1. Discussion Regarding the Development of Security Devices - Police Body Cameras and Security Cameras.
2. Discussion of Negotiations Incident to Proposed Contractual Arrangements - I-95 Business Loop Project.

XI. ADJOURNMENT.

AFFIDAVIT OF PUBLICATION
IN

The Press and Standard

PERSONALLY appeared before me, William B. Moore, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for One(1) issues, said publication commencing on March 3, 2016, and ending on March 3, 2016.

SWORN to before me

this 3 day of MAR, 2016
Barbara McCull (L.S.)

Notary Public for South Carolina

Commission expires 6-4-22



William B. Moore



PUBLIC HEARING NOTICE

Walterboro City Council will hold a public hearing on Tuesday, March 22, 2016 at 6:15 P.M. in Council Chambers at City Hall, 242 Hampton Street, Walterboro, SC. Citizens will be given the opportunity to provide written and oral comments on Ordinance # 2016-01, An Ordinance to Amend Appendix A, Meetings of Council; Section 2.201, Meetings, Places: Open to Public, of the Code of Ordinances of the City of Walterboro.

This ordinance would change the regularly scheduled City Council Meetings from twice a month to once a month. Instead of meeting on the second and fourth Tuesday each month, City Council will meet on the first Tuesday of each month. The meeting time will remain at 6:15 P.M. at City Hall, 242 Hampton Street.

A copy of the ordinance is available for public inspection in the Office of the City Manager, located at 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (843-782-1010) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours' notice if auxiliary aids are required.

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 23, 2016, at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. Twenty-one (21) persons were present in the audience.

There being a quorum present, Mayor Young called the meeting to order. Council Member Syfrett gave the invocation and Council Member Bonds led the pledge of allegiance to our flag.

The Mayor announced that he attended the Tourism Awards at the Governor's Tourism Conference in Charleston last week. He said, we are very proud and want to congratulate the Colleton County Farmer's Market and Museum for winning the Bundy Award. The City nominated the Museum and Farmer's Market and our Tourism Director, Michelle Strickland, was responsible for the nomination and placing them in nomination. They were in good company as they won one of the two top awards in the state. The State Museum was the other winner, so we felt like we were in good company. He then congratulated Tourism Director Michelle Strickland on a good job. It was a very nice ceremony with the Governor there to present the awards and the head of Parks, Recreation and Tourism. It was some very good publicity for the City and County.

PUBLIC INPUT ON AGENDA ITEMS:

No comments or questions were received on agenda items.

APPROVAL OF THE MINUTES:

The Minutes of the February 9, 2016 Regular Meeting were approved as submitted upon the motion of Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. **Consideration of Funding Recommendations from the Accommodations Tax Advisory Board**

Next, City Manager Molinari advised Council that the Accommodations Tax Advisory Committee met on last Thursday, February 18, 2016 and considered two applications for A-tax funding. They were:

	<u>Requested</u>	<u>Approved</u>
Requests for 65% Tourism Fund		
Walterboro Tourism - Front Porch banners (Replace banners affixed to light poles downtown)	\$ 5,000	\$ 5,000
Walterboro-Colleton Chamber of Commerce (Funding to promote their St. Patrick's Day and Turkey Trot 5K Run & Walk)	\$10,000	\$ 6,000
Total 65% Requests	\$15,000	\$11,000

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Concluding, Mr. Molinari stated that the A-Tax Committee is recommending to fund the application from Walterboro Tourism Commission in the amount of \$5,000 and fund the Chamber of Commerce in the amount of \$6,000 for the 5K Run and Walk.

A motion was made by Council Member Broderick, seconded by Council Member Siegel, to approve the recommendations as submitted by the Accommodations Tax Advisory Committee to fund the Walterboro Tourism Front Porch Banners (\$5,000) and the Walterboro Colleton Chamber of Commerce 5K Run and Walk (\$6,000). The motion passed with all members voting in favor.

2. Request for Street Closing for the Warrior Ride on March 24, 2016 by David Hansen, SC Coordinator

The Mayor informed Council that he received a call from Mr. Hansen several weeks ago and they do a ride every year. Basically, it's wounded warriors or people who have been disabled as a result of their service in the armed services. They will do about a 30-mile ride around Walterboro, including the Veterans Victory House, Colleton Middle School, Colleton Prep and Forest Hills Elementary School. The Mayor said they will stop at several of the schools and they have requested our assistance as far as escorting them on the ride when they are passing through the City to keep them safe. So, they are asking for approval for the street closings and for the escorts for that.

A motion was made by Council Member Siegel to approve the request by Mr. Hansen as submitted for the Wound Warriors Ride on March 24. Council Member Lohr seconded the motion. In discussing the motion, Council Member Bridge asked if there were a map of the route the ride would be taking. Mr. Molinari responded that from his meeting with Mr. Hansen, the map for the route was still being developed. He stated that Chief Marvin was in our meeting and he will be working closely with Mr. Hansen as they develop the route. Their specifics of the route is still a work in progress.

Mayor Young, then said he did not remember in their meeting that they requested street closings. He pointed out that Mr. Hansen wanted to have as little impact on the businesses as possible. He did not want to have an adverse impact on our businesses. So, we will handle it like we did the tractor parade. We will escort them. We will have somebody at the front of the group and somebody at the rear. It would be a moving kind of escort. So, that's my understanding and the Sheriff's Department would be handling it outside of the City and then we would pick them up through the City. Mr. Hansen did say that they did not have an exact route at this time.

Mr. Molinari stated that he would be working with Michelle Strickland to make sure all the information got out on the route.

Council Member Syfrett asked if the County had been notified that they would be involved in this? City Manager Molinari said he cannot speak for the County, but he would imagine that they have been notified. I do know that they did speak with the Sheriff.

No further discussion was held and the motion for approval of the Warrior Ride on March 24 was unanimously approved.

3. Consideration of Cancelling the march 8, 2016 Regular City Council Meeting

City Manager Molinari stated that March 8 City Council Meeting coincides with the National League of Cities Meeting in Washington DC. At that time, we will have 5

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members of City Council attending that meeting, as well as the City Manager. He respectfully requested that the March 8 meeting be cancelled. He also pointed out that the March 22 Meeting would be held as scheduled.

A motion to cancel the March 8, 2016 Regular Meeting was then made by Council member Syfrett, seconded by Council Member Broderick and passed with all members voting in favor

The Mayor stated that a Special meeting of City Council will also be held this Friday morning, February 26, at 8:00 A.M.

COMMITTEE REPORTS:

There were no Committee Reports given.

CITY MANAGER'S REPORT:

1. **Introduction of Michael Crosby, New Public Works Director**

Before introducing the new Public Works Director, City Manager Molinari stated that he wanted to express his appreciation to Mr. Charlie Chewning. He said, when I started two years ago, Charlie told me he would stick around and help me, and he has just been an invaluable asset to me, and I am really going to miss him. That being said, we were able to find our new Public Works Director from within. Mr. Michael Crosby is currently our Street Superintendent, but also has worked very closely with Charlie over the last 8 years. Michael has been employed with the City for over 16 years. He started back in November of 1999 with the Water Department. Then, in 2006, he moved to Public Works and in 2008, he was promoted to Street Superintendent. He has been working very closely with Charlie over the last 2 months as we transition him into the Public Works Director position. Michael is very capable and has learned a lot under Charlie, and we are looking forward to having him start on March 1, 2016.

The Mayor then congratulated Mr. Crosby on his new position. He said, we know you are going to do a good job. To Mr. Chewning, the Mayor said, Charlie, on behalf of Council, words can't express our gratitude to you. We know you are going to be around in case we need you and need to ask you anything. Mr. Chewning then said, it has been an enjoyable experience for the most part. Mayor Young then said, I think you have been trying to retire for about 10 years now, so I hope you'll enjoy your retirement. Mike, we know you are going to do a good job and all of us are here to help if you need us.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Bonds So Moved and Council Member Broderick seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a discussion of negotiations incident to proposed contractual arrangements - I95 Business Loop Project.

Before entering Executive Session, the Mayor welcomed Mr. Brad Samuels of SCE&G to the meeting. He said, I am glad you could be here with us tonight.

The meeting then convened into an Executive Session.

Walterboro City Council
Regular Meeting
February 23, 2016

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At approximately 7:28 P.M., a motion was made by Council Member Lohr to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor, none opposed, motion carried.

The meeting returned to Open Session and there being no further business, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Broderick and passed unanimously. The Mayor adjourned the meeting at 7:28 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Special Called Meeting
February 26, 2016

MINUTES

A Special Called Meeting of Walterboro City Council was held at City Hall on Friday, February 26, 2016 at 8:00 A.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Tom Lohr, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson and City Attorney George Cone were also present. Council Member Tom Lohr was absent. There were six (6) persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order. Council Member Syfrett gave the invocation and Council Member Siegel led the pledge of allegiance to our flag.

The purpose of this meeting was to consider First Reading Approval of proposed Ordinance # 2016-02, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Three Parcels of Land on Mable T. Willis Boulevard Designated as TMS #'s 178-00-00-205, 178-00-00-253 and 178-12-00-008 from Highway Commercial District (HCD) to Industrial District (ID).

INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

NEW BUSINESS:

1. Ordinance # 2016-02, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Three Parcels of Land on Mable T. Willis Boulevard Designated as TMS #'s 178-00-00-205; 178-00-00-253 and 178-12-00-008 from Highway Commercial District (HCD) to Industrial District (ID), First Reading

City Manager Molinari stated that he appreciates everybody coming in first thing this morning.

He further said that the Planning Commission held a special meeting last night to consider the rezoning of three (3) parcels of land located on Mable T. Willis Boulevard. One of them is the old printing press for the Press and Standard. Another one is property that is owned by the City, which is .3 acre triangular shaped piece of property where we have a water tower and the last one is approximately 15 acres of property owned by the County, where they currently have a fire station and some public works facilities as well.

Mr. Molinari told Council he was approached by the Economic Development Director for the County earlier this month on a prospect that was looking at the Old Press and Standard Building to use this property for a metal fabrication company. That use is not permitted in a Highway Commercial District. So, in talking to Heyward and in talking to the County Administrator, Kevin Griffin, we thought that the most prudent course of action would be to explore the rezoning of the property, so the use there would be by right. Also, we wanted to look at getting some of the adjacent properties rezoned - the City owned property, as well as the County property.

The Planning Commission met last night, and you have on the desk in front of you, a recommendation from them. They unanimously approved the rezoning. There was some discussion at the meeting last night. We had input from a couple of adjacent

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property owners who were concerned about the potential noise generation. Mr. David Dodd and I assured them that this prospective industry would obviously be required to comply with our buffer requirements, and we would also make sure in the plan review process, that there would be no adverse impacts to adjacent property owners.

Mr. Molinari further said, in looking at the big picture here, I think that the Industrial District is a logical zoning for these properties. Across the street, the County owns some property where the new law enforcement center is going to be built. In addition, the prospective industry company is looking at creating 24 jobs. We have had this building sitting vacant for some time, and we have an opportunity to utilize it and generate some income.

The Mayor then entertained a motion to amend the Zoning Map and approve the Zoning Districts Change.

A motion was made by Council Member Broderick giving First Reading Approval to Ordinance # 2016-02, to Amend the Zoning Map to Provide Changes in the Zoning Districts for the Parcels Identified from Highway Commercial District to Industrial District. Council Member Siegel seconded the motion.

In discussing the motion, Council Member Bonds, asked the use of the surrounding properties. Mr. Molinari responded that there is a law office and some residential property, which is primarily rental property. Mr. Bonds then asked about the residential properties.

Mr. Molinari noted that the property that's owned by the County is not in the City. He also pointed out the properties that were inside the city limits.

Council Member Bonds stated that his concern is, if we rezone this to Industrial, when I think of industrial, I think anything goes. I think of the donut hole by the bank where the gentleman has a dino machine. The place out there where the man installed a dino machine, which apparently spins the race cars' wheels and it just screeches and people are complaining all hours of the day that they are doing this. If this (company) falls apart tomorrow and we have rezoned this to Industrial, why is it not wide open for some of the most noise intensive purposes. I have some concern about that.

City Manager Molinari responded, if you look at the land use tables and let's take a use that would generate potentially a lot of noise, for example, Manufacturing Processing Assembly, which would be outside a fully enclosed building. That would be a special exception, meaning that before that property could be used by that industry, it would have to go before the Board of Zoning Appeals, and they would have to demonstrate to the BZA that they meet certain criteria, so as to not have an adverse impact to surrounding properties. So, the more intense uses that you are talking about, let's say a saw mill or a mining operation, those would be special exceptions, and even if you took it to another extreme, a sexually oriented business would also be a special exception. So, it wouldn't be a use by right for that property to be utilized in that manner. It would have to go before the Board of Zoning Appeals, and that applicant would have to demonstrate to the Board that it meets certain criteria and that it would not have an adverse impact on surrounding property owners.

Mr. Molinari further pointed out that the Industrial District Classification is not just a blanket classification allowing varying permitted uses - it depends on what you are doing there. For more intense uses, they would have to go to the Board of Zoning Appeals. So, there would be another check point, or another layer there that would serve to prevent potentially something that wasn't in the best interest of the City.

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Councilman Bonds then asked if there were uses in the Industrial District that do not need receive special permission. Could you give me an idea of some of those?

City Manager Molinari then gave examples of permitted uses in the Industrial District, which are as follows: industrial laundry or dry cleaning, manufacturing processing, which we are talking about here, which is inside a fully enclosed building, a parking garage, parking lot, trucking terminal warehouse and distribution, and a mini warehouse are all permitted uses.

Council Member Bonds then asked is it possible to only grant this business the Industrial Zoning right, but not have it to continue. In other words, grant it to them, but if they were to sell the land or if they were to close up, then it would revert back to the Highway Commercial Zoning classification.

City Manager Molinari responded that once you make an amendment to the Zoning Map, you are changing the allowable uses there. So, it's not contingent upon one user of the property or property owner. It is something that's moving forward. It's going to be there.

Council Member Bonds then asked, is it possible to keep it zoned Highway Commercial, but to allow them to come in and basically ask for a variance as to that particular use? Then, we wouldn't have to even worry about a sexually oriented business moving forward.

Mr. Molinari responded, we looked at that initially to see if there was anything under the Highway Commercial Classification, whether it be a conditional use, that could be given by the Zoning Administrator or a special exception that could go before the BZA, and quite frankly it would be a real stretch to put that kind of use into Highway Commercial. In dealing with the perspective industry, they wanted to have a piece of mind that their operation there would have the zoning be in compliance with their use. But we did look at that.

Council Member Broderick then asked the City Manager, can you refresh our memories on the buffer requirements and the noise ordinance requirements for the Industrial District.

Planning Director David Dodd then left the room to get a copy of the regulations.

In the meantime, Mayor Young asked if the Planning Commission had a thorough discussion of this. Mr. Molinari responded, they did. He added that the meeting lasted probably 45 minutes and primarily centered on buffering and potential noise.

Mayor Young then asked, do we have any idea what kind of noise that this entity might make? Would it be more than printing presses? Mr. Molinari responded, no, the noise would be contained inside the building. That's one of the first questions that I asked Heyward when he talked to me about it. The only other concern mentioned was about vehicles coming in and out.

In answering Councilman Broderick's question, Mr. Molinari stated that the minimum buffer width between residential and industrial is 30 feet. That's just the minimum. So, we can certainly impose a more stringent standard if needed.

Council Member Broderick then asked if the noise could be heard during the hours of the day? Mr. Molinari responded yes, the impression that I got from Heyward is that this would be at mostly a two-shift type of operation, but your noise generation would be primarily during typical business hours. Mayor Young then asked if Mr. Heyward Horton and a representative from the company attended the Planning

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Commission Meeting. Mr. Molinari responded that Mr. Horton was present at the meeting and that there was not a representative of the industry present at the meeting. This industry is located out of state and Mr. Horton was there to represent them.

Council Member Bonds then said, in the process of manufacturing widgets, they use some kind of pounding machine. We are talking about hearing that pounding noise until 11:00 at night, and we have people in apartments across the street, and they sit there and listen to that. What remedy, if any, would those folks have at that point if we go ahead and approve this?

City Manager Molinari said, we would still the City's noise ordinance, which would dictate and I can't recall, whether it's 9:00 P.M. or 10:00 P.M. which are time restrictions. So, you have something to fall back on there. If there was noise generation outside of the building and certainly into the later hours of the night.

Council Member Bonds then said, so the noise ordinance as it relates to that, if people were being disturbed, their remedy would then be to go and basically make a complaint relating to the noise ordinance? Mr. Molinari responded, hopefully, it wouldn't get to that point, but if we did have an issue with noise generation, we would certainly do the first thing, typically in situations like that. The first thing you do is just knock and talk and say, "Hey, we are having a problem here, please keep it down."

I think this company is certainly in their best interest to be good corporate citizens and the last thing they want to do is to upset a bunch of adjacent residents. That being said, you do have a remedy there.

Mayor Young then asked the City Manager if Mr. Horton discussed the manufacturing process at all at the meeting last night with the Planning Commission. Was there any discussion of exactly how their process would work? Mr. Molinari responded, what he essentially said was what they are creating is kind of a welding process. They create a heavy gage mesh that is used for decking. That's all I know about the specifics of the manufacturing operation.

Council Member Siegel then said, previously when the printing press operation was going there, I presume that there was a lot of truck traffic coming in and out. Did they (the Planning Commission) discuss the level of truck traffic?

City Manager Molinari said, yes, I don't know what the situation was like when it was under operation by the Press and Standard, but that was one of the conversations that the Planning Commission had last night, specifically what times there would be trucks coming in. There is nothing that the Planning Commission can do in terms of recommending a rezoning under the restrictions on this - the times of operation when you have deliveries and things of that nature. What we conveyed to the Planning Commission was that during plan review and while we are working with this industry to bring them into the City, we would do our best to minimize any potential noise impact for deliveries either late at night or early in the morning.

Council Member Siegel then asked what is the company fabricating? Mr. Molinari responded, it's a heavy gage mesh fencing.

Council Member Syfrett then asked if this change would have any negative impact on the County property and what they are doing out there. City Manager Molinari responded that there would be no negative impact on either, for both the City utility infrastructure, as well as the fire station and public works facilities owned by the County. Those are all uses by right, so there would be no adverse impact to either the City or the County. We would not be creating a nonconformity with this rezoning.

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Council Member Siegel then asked if the Sheriff's facility would be built across the street on Mable T. Willis Boulevard. Mr. Molinari responded yes. Mr. Siegel then asked if this lot is currently in the City limits? City Manager Molinari responded, it's not, it's in the county.

Council Member Bridge said, I think we have brought up a lot of good points. My interest here is vocalizing some of these concerns. We know this, but the company coming in, is there anyway that we can convey what we really would like to see happen, like terms of delivery, all inside noises contained, so that we don't have to later on say, Oh, we thought that which would be happening. So, could we jump ahead of the game and express some of these pointers that have been brought out here?

City Manager Molinari responded, yes and in fact, I know that after the meeting last night, I know that Heyward was going to be in contact with them expressing the concerns that were brought up at the Planning Commission level, but certainly for City Council to have the same concerns, that would give it some more weight. So, certainly we will make that clear to them. We are willing to work with them, but we do have some concerns about noise generation and the potential adverse impact on surrounding property owners. I think we can find a balance there that would satisfy everyone.

Council Member Bridge stated, I would think it would be easier for them to set up their schedule according to what we have expressed instead of having to go back and address it later as a problem. Mr. Molinari said, exactly.

Council Member Siegel reminded that Council will have a Second Reading on this rezoning. He asked the City Manager if were possible to request that a representative of the company would come and actually describe the manufacturing process to us. City Manager Molinari said, I can certainly make that inquiry. Mayor Young suggested that Mr. Heyward Horton might be able to do this also.

Attorney Cone then asked when would Second Reading of this ordinance be held? Mr. Molinari said, it will be next Thursday, March 3 at 4:00 P.M. Mr. Cone asked, why is there just a short fuse on this. Mr. Molinari responded, because of the timing of this project and they were on a very tight deadline in terms of securing their financing and getting the quickest path to getting everything going.

Mr. Cone said, I was just inquiring to make sure that City Council has all the information it needs to finally act on this.

The motion then passed with a vote of 5/1, with Mayor Young and Council Members Syfrett, Siegel, Broderick and Bridge voting in favor. Council Member Bonds voted against the motion for adoption and Council Member Lohr was absent and did not vote.

The Mayor stated that the Ordinance has passed First Reading Approval and we will have Second Reading on next Thursday, March 3, at 4:00 P.M.

Before adjourning the meeting, the Mayor announced that Mayor Pro-Tem Lohr had injured his arm and was not able to be here at the meeting because of that.

Walterboro City Council
Special Called Meeting
February 26, 2016

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There being no further business to consider, a motion to adjourn the meeting was made by Council Member Broderick, seconded by Council Member Bridge and passed unanimously. The Mayor thanked everyone for coming in and getting this done. The meeting adjourned at 8:40 A.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Special Called Meeting
March 3, 2016

MINUTES

A Special Called Meeting of Walterboro City Council was held at City Hall on Thursday, March 3, 2016, at 4:00 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. Council Member Tom Lohr was absent. There were six (6) persons were present in the audience.

There being a quorum present, Mayor Young called the meeting to order. Council Member Syfrett gave the invocation and Council Member Bridge led the pledge of allegiance to our flag.

The Mayor welcomed everyone to the meeting and also recognized the following persons who were also present: County Administrator, Kevin Griffin, County Council Member Mr. Steve Murdaugh and Colleton County Economic Development Director, Mr. Heyward Horton.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PUBLIC HEARING:

1. The Mayor then opened a public hearing duly advertised to receive public comments and questions on proposed **Ordinance # 2016-02**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Three Parcels of land on Mable T. Willis Boulevard Designed as TMS #'s 178-00-00-205, 178-00-00-253 and 178-12-00-008 from Highway Commercial District (HCD) to Industrial District (ID).

No comments or questions were received and the public hearing was closed.

OLD BUSINESS:

1. **Ordinance # 2016-02**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Three Parcels of land on Mable T. Willis Boulevard Designed as TMS #'s 178-00-00-205, 178-00-00-253 and 178-12-00-008 from Highway Commercial District (HCD) to Industrial District (ID), Second Reading.

A motion was made by Council Member Siegel giving Second Reading and Adoption to Ordinance # 2016-02, to Amend the Zoning Map of the City of Walterboro to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Three Parcels of Land on Mable T. Willis Boulevard Designed as TMS #'s 178-00-00-205, 178-00-00-253 and 178-12-00-008 from Highway Commercial District (HCD) to Industrial District (ID), Council Member Broderick seconded the motion.

In discussing the motion, City Attorney George Cone asked if everybody on Council received all the information they needed. He added that he had gotten a map showing the properties there were in and out of the city limits in the area in question. The Mayor then asked if anybody would like to see that map?

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Council Member Broderick then said that he drove out to look at that area. He asked if City staff had checked the buffer requirements for the back of the buildings in between the residential lots and the building?

City Manager Molinari responded, there is actually from where the closest residential lot and the proposed point that the building extends, that is about 30 feet, which is the minimum buffer requirement. He further pointed out that there is not a significant change in use. The previous use was more of a light industrial use, which is the same as the proposed use. I would suggest to you that the buffering is not deficient. If you look at an aerial of the property, you will see a natural vegetation around the entire perimeter of the property.

Attorney Cone then asked, seeing that you have multi-family residential straight across the street, is there any buffering requirement on the front? City Manager Molinari and the Mayor agreed that the property proposed for rezoning is not directly in front of residential property across the street. Mayor Cone pointed out that the apartments are down the road away.

Attorney Cone then said, I will clarify what I was asking. He then approached the Council desk with a map identifying the properties to be rezoned and the multi-family residential property. Council Member Bridge stated that the law enforcement center will be directly in front of it. Further discussion was held.

City Council Member Bonds then said, let me ask you this. What if they didn't want to do that? What if all of a sudden, they were going to change this for another use and they sold this property? Then what buffer would be on this side for the front, because George is right. What if this ends up being a widget factory. Well, George, were you asking whether or not there is going to be buffering on the front. Mr. Cone responded, right.

City Manager Molinari then said, on the scale, one inch is 125 feet. So, if you look at the front of this building to the front of the property line, I mean you have 125 feet there that exceeds any buffering requirement that the City has.

City Attorney then asked, what is the City's minimum buffer? I thought they were going to rezone that and sell it.

Mayor Young then asked the City Manager, did the County ask for this to be rezoned or are we doing that at your suggestion.

City Manager then said, those are my suggestions because the use that the County has right now under the Highway Commercial Classification is actually technically in the UDO as a special exception, whereas in an Industrial District, this use is by right. So, it actually behooves the County to do that, as well as the City for this triangle piece of property here, where we have a water tower.

Attorney Cone then asked the City Manager, so you can do this with a special exception.

Further discussion was held on identifying the adjacent properties and their uses.

Directing a question to Mr. Kevin Griffin, the Mayor asked if the County needs to have the property rezoned. Mr. Griffin said, when we were looking at everything, the uses that we're doing here are more in tuned to what's happening. My

MINUTES/Page III

understanding is that the use will change anyway. If this use changes, then new buffer requirements would go into effect.

Mayor Young felt that the County properties in this area are going to be pretty much a "county complex."

Mayor Young thanked Attorney Cone for bringing the map to Council's attention. Attorney Cone then said, I don't want the City to be uninformed on anything. I always like to make sure that you have the information you need. I have the City Code and the Unified Development Ordinance if we need to look up any additional information.

Council Member Syfrett added the following comment. The only thing I'd like to say is, I know that we all want economic growth. I know we want to fill empty buildings and I know we want jobs. Sometimes, we are going to have to make some sacrifices to pull that off. I am sure as a Council, we want to be as probusiness as we can.

The motion then passed with all members voting in favor, except Council Member Lohr was absent and did not vote.

NEW BUSINESS:

There was no New Business before Council.

There being no further business, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Syfrett and passed unanimously. The Mayor adjourned the meeting at 4:25 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2016-01

AN ORDINANCE AMENDING APPENDIX A, MEETINGS OF COUNCIL SECTION 2.201.

WHEREAS, the regular meetings of Council are held at 6:15 p.m. on the second and fourth Tuesday of each month; and

WHEREAS, regular meetings of Council sometimes conflict with other meetings requiring City representation; and

WHEREAS, special meetings of Council may be called to conduct City business.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, that Appendix A, Section 2.201 (a) of the Code of Ordinances be amended to read as follows:

Sec. 2.201. - Meetings; place; open to the public.

(a) The regular meetings of Council shall be held at 6:15 p.m. at the City Hall on the first Tuesday of each month unless canceled by public notice.

ADOPTED, this 22nd day of March, 2016.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

First Reading: February 9, 2016
Public Hearing: March 22, 2016
Second Reading: _____

RESOLUTION NO. 2016-R-01

FAIR HOUSING RESOLUTION

WHEREAS, the City of Walterboro desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment; and

WHEREAS, the City of Walterboro rejects discrimination on the basis of race, religion, color, sex, national origin, disability, and/or familiar status in the sale, rental, or provision of other housing services; and

WHEREAS, the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, and

WHEREAS, April is recognized nationally as Fair Housing Month.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2016 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

ADOPTED, this 22th day of March, 2016 by Walterboro City Council and published on April 7, 2016.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

PUBLIC NOTICE

POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY STATUS

The City of Walterboro does not discriminate on the basis of disability in the admission, or access to, or treatment or employment in, its federally assisted programs or activities.

Jeffrey P. Molinari, City Manager, 242 Hampton Street, P.O. Box 709, Walterboro, SC 29488 Phone (843) 782-1000 or (Voice) 1-800-735-2905 (TDD), has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).

RESOLUTION NO. 2016-R-02

**A RESOLUTION AUTHORIZING SUBMISSION OF
A CLEAN WATER APPLICATION TO THE SOUTH CAROLINA
WATER QUALITY REVOLVING FUND AUTHORITY IN THE AMOUNT OF
\$1,000,000 TO FINANCE THE COSTS OF UPGRADING THE WASTEWATER
TREATMENT PLANT**

WHEREAS, the South Carolina Water Quality Revolving Fund Authority (the "State Authority") provides low-interest loan financing for the construction of publicly owned wastewater treatment facilities from the Water Pollution Control Revolving Fund (the "Fund") pursuant to the Federal Clean Water Act and Title 48, Chapter 5, Code of Laws of South Carolina, 1976, as amended; and

WHEREAS, the City of Walterboro is a legally constituted municipality in the State of South Carolina and is authorized to incur revenue debt pursuant to (Title 6, Chapter 21, Code of Laws of South Carolina, 1976, as amended); and

WHEREAS, THE City of Walterboro has determined that it is in the best interests of the City to apply to the State Authority for a loan from the Fund;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Walterboro, South Carolina (the "Council"), in a meeting duly assembled:

1. That the Council hereby authorizes the City Manager, Jeffrey P. Molinari, to complete, and the Mayor, William T. Young, Jr., to execute and submit an application to the State Authority for a loan from the Fund in the amount of approximately one million dollars and no cents (\$1,000,000.00) to finance the costs of upgrading the City of Walterboro's Wastewater Treatment Plant. The City Manager, Jeffrey P. Molinari, is authorized to take such actions as may be necessary or convenient to complete the application process.
2. That the City will grant to the State Authority a pledge of, and lien on, all revenues of the City's combined water and sewer system for repayment of the loan.
3. That the final terms and conditions of the loan and the loan documents shall be subject to the approval of this Council.

ADOPTED, this 22nd day of March, 2016.

CITY OF WALTERBORO, SOUTH CAROLINA

By: _____
William T. Young, Jr.
Its: Mayor

ATTEST:

Betty J. Hudson, City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 16, 2016
SUBJECT: Request to Purchase New Pump for Supply Well #9

Supply Well #9, located on the Cracker Barrel property along I-95 has recently been taken out of service because of a failed submersible pump. Graves Water Services removed the submersible pump and motor from service and installed a temporary pump in order to maintain the required volume and pressure. The cost of the repair is **\$26,900.00** and will take approximately three (3) weeks to complete. The rental charges for the pump are \$2,500 per month (\$30,000) annually, but additional charges may be avoided if the repairs are approved prior to the end of March.

The FY 2015-16 Water and Sewer Budget has sufficient capacity to absorb the full \$26,900.00 cost of the repairs to the pump and pump rental charges. City staff recommends acceptance of Graves Water Services proposal in the amount of **\$26,900.00**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

March 16, 2016

Memo

To: Jeff Molinari, City Manager

From: Wayne Crosby, Utilities Director



Mr. Molinari,

Recently, we removed one of our supply wells (Well #9 which is located on the Cracker Barrel property along Interstate 95) from service due to a failed submersible pump. Graves Water Services was contracted to remove the submersible pump and motor from service and to install a temporary pump in order to maintain the required volume and pressure.

Graves Water Services has provided a description of the work that will need to be done in order to place the well back in service. The cost of repair will total \$26,900.00 and will take approximately 3 weeks to complete. Rental charges for the temporary pump are \$2,500 per month (\$30,000 annually) but additional charges may be avoided if these repairs are approved prior to the end of the month.

I would ask that council approve the use of excess capacity in the 2015-2016 Utility Budget to cover this expense and to allow Graves Water Services to complete the rehabilitation.

Graves Water Services
7724 Atomic Road
Jackson, SC 29831

803-471-3353
803-471-9211 fax

QUOTATION
020216-1

February 2, 2016

Mr. Wayne Crosby
City Of Walterboro
P.O. Box 709
Walterboro, SC 29488

RE: Pump Rehabilitation for Deep Well #9

DESCRIPTION

Estimate to furnish personnel, equipment and material to provide services as follows:

- A. Mobilize personnel and equipment to jobsite and remove the temporary 30HP pump and motor from the well, backflush well and conduct video inspection of well interior. Includes two months rental of pump and motor (December 16, 2015-February 16, 2016).
\$6,450.00

- B. Estimate to provide repairs and/or replacement of components as described below, deliver to jobsite, install pump and motor, and conduct pump performance test:
 - 1. Overhaul existing Peerless 8LB-11 stage bowl assembly with new 4166SS impeller shaft, bronze bowl bearings, and bronze bowl wear rings. Re-machine impeller skirts and balance impellers. Sand blast, reassemble bowls and paint.
 - 2. Furnish 200' of 4166SS line shafts and couplings.
 - 3. Replace 20 each 10" bronze bearing retainers and R3 rubber line shaft bearings.
 - 4. Replace 416SS head shaft and motor shaft.
 - 5. Rehabilitate packing box and replace bearing.
 - 6. Sandblast and paint discharge head.
 - 7. Furnish/install PVC stilling pipe.

Total Estimate \$20,450.00
 \$26,900.00

Submitted By: Timothy Miles

Thank you for allowing Graves to provide these services for your water supply and pumping equipment needs. Please give me a call at your earliest convenience to discuss this proposal.



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

March 10, 2016

Amy J. Risher
Director of Finance and Administration
City of Walterboro
248 Hampton Street
Walterboro SC 29488

Dear Ms. Risher:

We are pleased to notify you that your comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2015, qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Each entity submitting a report to the Certificate of Achievement review process is provided with a "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements in its financial reporting techniques. Your list has been enclosed. You are strongly encouraged to implement the recommended improvements into the next report and submit it to the program. If it is unclear what must be done to implement a comment or if there appears to be a discrepancy between the comment and the information in the CAFR, please contact the Technical Services Center (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

Certificate of Achievement program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. Your written responses should provide detail about how you choose to address each item that is contained within this report. These responses will be provided to those Special Review Committee members participating in the review.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. As a designated individual we have enclosed your AFRA. Since you are only one of the designees, also enclosed are AFRA's for:

Finance Department, City of Walterboro

Continuing participants will find a certificate and brass medallion enclosed with these results. First-time recipients will find a certificate enclosed with these results followed by a plaque in about 10 weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed. We suggest that you provide copies of it to local newspapers, radio stations and television stations. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

A current holder of a Certificate of Achievement may include a reproduction of the award in its immediately subsequent CAFR. A camera ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year. To continue to participate in the Certificate of Achievement Program it will be necessary for you to submit your next CAFR to our review process.

In order to expedite your submission we have enclosed a Certificate of Achievement Program application form to facilitate a timely submission of your next report. This form should be completed and sent (postmarked) with three copies of your report, three copies of your application, three copies of your written responses to the program's comments and suggestions for improvement from the prior year, and any other pertinent material with the appropriate fee by December 31, 2016.

Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact Delores Smith (dsmith@gfoa.org or (312) 578-5454).

Sincerely,
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier". The signature is written in black ink and is positioned above the typed name of the signatory.

Stephen J. Gauthier, Director
Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

03/10/2016

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Walterboro** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Amy J. Risher, Director of Finance and Administration

Finance Department, City of Walterboro

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Walterboro
South Carolina**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2015

Executive Director/CEO



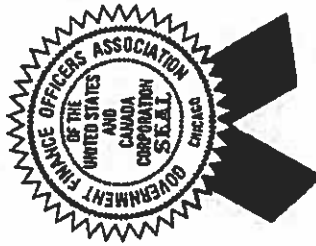
The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
City of Walterboro, South Carolina



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date March 10, 2016



The Government Finance Officers Association
of the United States and Canada

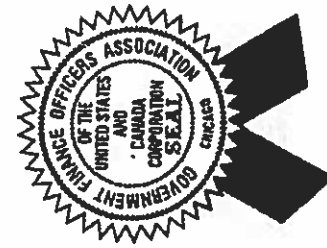
presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Amy J. Risher

Director of Finance and Administration
City of Walterboro, South Carolina



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date March 10, 2016

WADE B. MARVIN
CHIEF

TEL. 843-549-1811

FAX 843-549-8583

police@walterborosc.org

WALTERBORO POLICE DEPARTMENT
CITY OF WALTERBORO

242 HAMPTON STREET • POST OFFICE BOX 709

Walterboro, South Carolina 29488



February 25, 2016

Dear Mayor, City Manager and City Council Members:

As the City of Walterboro Police Department Crime Victims/Witness Program Coordinator, I am requesting permission to have the **National Crime Victims' Rights Week** banner displayed the week of April 1st -8th. I will coordinate with SCE&G to hang the banner on N. Jefferies at the usual location which is near the intersection of Paul Street and North Jefferies Blvd.

Each April since 1981, OVC (Office for Victim of Crime) has helped lead communities throughout the country in their observances of **National Crime Victims' Rights Week** (NCVRW).

Crime victims often feel helpless in the aftermath of a crime. They may feel alone and isolated, and many are financially devastated. It's good to know there are laws to protect crime victims. **The Crime Victims' Bill of Rights** gives victims a place in the criminal justice system, ensures they have the opportunity to be heard, and provides assistance to further their recovery.

This year the City of Walterboro Police Department will be hosting our annual vigil for all crime victims and survivors of crime. This event will be held on April 4, 2016 at 6p.m. outside in front of City Hall as in the past. We are requesting that all council members, along with the Mayor and City Manager, whom is able to attend this special event to be present. Thank you for your time and consideration in this matter.


Denise Pinckney
Crime Victim/Witness Advocate

cc: Chief Wade Marvin



Mr. Mayor & Council:

On behalf of the RELAY FOR LIFE committee, we respectfully request permission to put our Banner across Jefferies Hwy. in the City of Walterboro,

The dates requested are May 1 thru May 20, 2016.

Banner will be put in place by SCE&G as they have done in the past & will be removed by the last week in May 2016

Thank you in advance for your consideration.

Marilyn Bazzle *Marilyn Bazzle*
Co-chair/RELAY FOR LIFE
2/22/16

March 3, 2016

Dear Council,

I would like to ask the City of Walterboro City Council if we could have permission to close Forest Hills Road between South Jeffries Boulevard and Ivanhoe Creek Drive on Saturday, April 23, 2016 from 12:00 Noon until 5:00 p.m. for our Annual Cubmobile Race. This has been a very successful event for Scouting. We anticipate over 15 cars and 60 Scouts and Parents. I would like to thank you in advance for the City of Walterboro supporting the Boy Scouts of America.

Sincerely,



Denise Godley-Givens
Committee Chair, Pack 686
Phone: 843-909-0232



Ted Remley
Cubmaster, Pack 686
Phone: 843-908-3466

DOWNTOWN Walterboro CRITERIUM

March 15, 2016

City of Walterboro
248 Hampton Street
Walterboro, SC 29488

Dear City Officials:

The Criterium Committee would like to thank the City for your past support and request continued support from the City of Walterboro as we plan for the 14th Annual Downtown Walterboro USA Pro Cycling Classic. The bicycle race will again include a Women's Professional Race and three Amateur Races (Masters, Category 5/4, & Category 3/2) in addition to the Men's Professional and a kid's race.

The Criterium Committee would like to request the following:

- We ask for use of the **City Parking Lot on Wednesday, May 4, 2016.**
With set up to begin in back portion of parking lot on Tuesday
- We ask that you **include sidewalk areas** for the event.
- The **Criterium Course Street closure** Wed, May 4, 2016 between **2pm-11pm**
 - E. Washington Street **closed for parking at 2pm**
 - Then **closed to ALL traffic at 3:30pm-10pm**
 - Criterium Course street closed from 2pm-11pm**
 - E. Washington from Jefferies Blvd. to Memorial Street
 - Memorial Street from E. Washington to Hampton Street
 - Hampton Street from Memorial Street to Walter Street
 - Walter Street from Hampton Street to E. Washington Street
 - Lucas Street from Hampton Street to E. Washington Street

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

Yours truly,



Michelle Strickland