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City of Walterboro

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Walterboro City Council

Regular Meeting

April 4, 2017

City Hall

6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Minutes of the February 21, 2017 Rescheduled City Council Meeting (Minutes attached).
2. Minutes of the March 7, 2017 Regular City Council Meeting (Minutes attached).

IV. Old Business:

1. Ordinance # 2017-02, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-158 into the City of Walterboro, a South Carolina Municipal Corporation, **Second Reading and Adoption** (Ordinance attached).

V. New Business:

1. Ordinance # 2017-03, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 5, Section 5.3 E Signs Not Requiring a Permit, and Section 5.3 F Wayfinding Signs, of the Unified Development Ordinance of the City of Walterboro, **First Reading** (Ordinance attached).
2. Resolution No. 2017-R-03, A Resolution Authorizing Submission of a Grant Application to the SC Department of Parks, Recreation and Tourism Undiscovered Grant Program in the Amount of \$200,000.00 for the Development of the Walterboro Wildlife Discovery Center at 100 South Jefferies Boulevard and Committing a \$200,000.00 Match in Local Accommodations Tax Funds (Resolution attached).

3. Consideration of Emergency Water Main Repair for the Line Serving the Ruffin Community in the Amount of \$203,769.93 by Carroll Enterprises, LLC (Memorandum and invoice attached).
4. Consideration of Bids Received for Repairs to the Downtown Waterfall Plaza (Memorandum attached).
5. Request by Leadership Colleton Class of 2016 to Install Community Service Project, "Red Rocker," at Detreville Street Entrance to Walterboro Wildlife Sanctuary (Memorandum attached).
6. Request to Close Additional Streets for 2017 Annual Rice Festival, **April 28-29, 2017** by Jimmy Trippe, Chairman Colleton County Rice Festival (Letter attached).
7. Request to Use Downtown Plaza and to Close Street for Annual Memorial Day Ceremony on **May 29, 2017**, by Colleton County Veterans Council (Letter attached).

VI. Committee Reports:

VII. City Manager's Report:

1. Introduction of Hank Amundson, New Assistant City Manager.

VIII. Executive Session:

1. Receipt of Legal Advice:
 - a. Wastewater Treatment Plant Upgrades.
 - b. I-95 Business Loop Project Phase 1C/ID.
2. Discussion of Potential Acquisition of Property.
3. Personnel Matter: City Manager Contract.

IX. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

X. ADJOURNMENT.

Walterboro City Council
Rescheduled Regular Meeting
February 21, 2017

MINUTES

A Rescheduled Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 21, 2017 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone, along with Lindsey Peterson, were also present. There were approximately 14 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. Council Member Syfrett gave the invocation and Council Member Bridge led the pledge of allegiance to our flag.

MAYORAL COMMENTS:

At this point, Mayor Young stated that he would like to take the opportunity to go over what the City has accomplished during the past year. He said, we did this at the State of Colleton meeting last week and I want to go through this again quickly at the request of Council.

The Mayor then said, our City Council is working well together and with our City Manager and our staff, I think we make a great team. Our department heads are all working very well and doing a great job for the citizens of Walterboro.

Mayor Young further stated that the City of Walterboro is in sound financial condition, and recently received an "unqualified opinion" from our auditors, Baird and Company. We do a Comprehensive Annual Financial Report, or a CAFR, which is a more extensive audit than is required, and for the fourth consecutive year, we have received the Governmental Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting. To Amy Risher and Jeff Molinari and everybody responsible for that, we appreciate your efforts there.

Continuing the Mayor said, over the last several years you have seen projects that are changing the appearance of our City. The renovation of our parks, the downtown arboriscape, landscaping of our interstate interchanges have all been vast improvements. As we said before, one travel writer said that our interchange was the one bright spot on I-95 in South Carolina. We are continuing this work with the I-95 Business Loop Project. Phases 1C and 1D on South Jefferies were completed last year and Phase 1B from Elizabeth Street to Benson Street will begin this year. The funding approved by our citizens under the Capital Projects Sales Tax Referendum will allow us to significantly improve the entry corridor from Exit 53 on I-95 through downtown to the intersection of Bells Highway and Jefferies Boulevard. The future plans will complete this Business Loop Project from Jefferies Boulevard, down Bells Highway to Exit 57.

Continuing, Mayor Young said, when we talk about improvements, that includes paving, landscaping, decorative mast arms for traffic signals, bike lanes, decorative lighting and wayfinding signage. The plan calls for an impressive entry corridor welcome sign at the Hendersonville Highway South Jefferies Intersection, and for a fountain at the corner of Washington Street and Jefferies Boulevard.

Forty to sixty thousand cars a day go through Walterboro on I-95 and the improvements we are making encourage travelers on I-95 to come into our business areas. We are continuing to need the cooperation of our citizens and businesses as we improve and beautify their property and transform the appearance of our City. The

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benefits of this increased traffic are reflected in business expansion and development and in greater accommodations and hospitality tax receipts, which are being reinvested in our community.

The Mayor also stated that business investment is being made at our entry corridors. Lowcountry Rental and Equipment and the new Fat Jack's Restaurant have recently opened on Bells Highway, as well as a new I-Hop Restaurant. Plans for a new Kentucky Fried Chicken and Cookout Restaurant are in the works, and the new Hampton Inn and Suites at Exit 53 is moving toward completion.

He said, I can't talk about the appearance of our City without mentioning the problems that are created by litter. The saying that "Litter trashes everyone" is certainly true. As we court manufacturing and business prospects, we need to demonstrate that we all take pride in how our community looks, and we do this by not littering in the first place and by keeping our neighborhoods, streets and highways clean and attractive.

Another area that is getting our attention is North Lemacks Street. Phase 3 of the North Lemacks Street Neighborhood Revitalization Project is underway. It includes entry signage, streetscaping, a new multipurpose trail with decorative lighting and the demolition of over 20 abandoned structures.

Your Mayor, City Council and City Manager continue to focus on needed infrastructure projects. After too many delays, we are finally seeing some progress on the Mt. Carmel Road/Bells Highway Intersection. The work being done there will incorporate elements of the Loop Project, like landscaping and signals with decorative mast arms, and when completed, these improvements will provide greater safety for pedestrians, as well as vehicles. This project has been important to all of us on City Council and we are hoping that SCDOT will keep pushing it forward and that it will be completed by the first of June.

Another critical area when it comes to infrastructure is wastewater treatment. Recent changes in DHEC regulations have required us to change the way we dispose of sludge. To accomplish this, we will be getting a \$3.6 million upgrade to our Wastewater Treatment Plant. This project will begin in March and will take about 12 months to complete. It is being funded through an EDA grant, a grant from the South Carolina Rural Infrastructure Authority and a \$1.4 million low interest loan from the Clean Water State Revolving Fund. Our City Manager and our Utilities Director have done a great job of securing grants and other funding for the project. This upgrade is a necessary step as we move forward in increasing the capacity of our plant. The ability to provide this increased capacity is key to future economic development in our county.

We have completed the Hampton Street Waterline Upgrade and we are in the process of installing a new water booster pumper station near our million-gallon storage tank. This will increase fire protection to our downtown and surrounding areas. The cost of this project is about \$600,000. It will be funded through a grant from the Department of Commerce and some sales tax revenues.

As you know, the City and the County jointly own the Lowcountry Regional Airport, the largest general aviation airport in South Carolina. The Airport Commission is beginning work on a major drainage project, in planning for the terminal expansion that was approved in the Capital Projects Sales Tax Referendum. That's well underway. Our airport continues to draw interest from economic development entities and a formal announcement about one of them is forthcoming.

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Prior to the State Legislature pledging funding, City Council authorized the purchase of 30 body-worn cameras for our Police Department. We felt this was an important step and an important piece of technology for policing in our today's world. The cost of the cameras was a little over \$52,000, and the Police Department applied for a grant to offset the cost of the cameras and were awarded almost \$37,000. Our officers continue to reach out and build relationships through programs like "Coffee with a Cop and Cookies with a Cop." They take every opportunity to interact with the public before emergency services are needed.

With the purchase of a new fire truck and some new self-contained breathing apparatus, our Fire Department has new equipment that will benefit our citizens and our firefighters. Plans are for us to make a final inspection of the truck on March 6th and take delivery around March 8th or 9th. Once the new equipment and radios have been installed, the truck will be placed into service. With the help of the Lowcountry Council of Governments, our Fire Department has aggressively applied for FEMA grants to assist with replacing aging equipment. Although FEMA grants are highly competitive, the City was awarded \$91,446 to replace sixteen (16) self-contained breathing apparatus. It is my understanding that this new equipment is compatible with the County's equipment and allows for enhanced safety for our firefighters in emergency situations.

We have also applied for and received a grant from Walmart in the amount of \$25,000 which was used to support our smoke detector giveaway program and for small equipment. A grant of 120 smoke detectors was received from Service Masters of Charleston in support our fire protection efforts as well.

Through our Tourism Department, we continue to market Walterboro as the "Front Porch of the Lowcountry." Our slogan and our symbolic red rockers are widely recognized and admired. This year, we had another highly successful "Brag a Little About Walterboro" campaign. Festivelo, a USA cycling sanctioned festival, brought over 300 visitors to Walterboro for 5 days and 4 nights. The Walterboro Criterium drew a large and enthusiastic crowd and our Colleton County Rice Festival was named one of the top 20 events in the southeast by the Southeast Tourism Society.

A number of other local events, such as Smoke in the Boro, Rock in the Holidays, the Festival of Trees, Paws at the Plantation, Polo for the Point, the Walterboro Band Classic, various softball and baseball tournaments at the Ace Basin Sports Complex and others have been well received and had great attendance.

We have addressed our dire needs for additional space at City Hall by purchasing the old First Federal Bank Building on Hampton Street. Our plans are for this facility to house our Finance, Municipal Court, Planning, Codes Enforcement, Water and Sewer Billing and Human Resources Departments. This will make it easier for the public to conduct business with the City and will allow for drive through bill payment.

We are in the design phase for the Walterboro Wildlife Sanctuary Discovery Center. After much cooperation from the FROGS Committee, we have hired an architect and plans are being developed. This facility will house a number of educational exhibits related to the sanctuary, as well as a community events space. We expect the center to be used by visitors and tourists, as well as by local citizens. Some of the planning will focus on use by school groups from Colleton County and surrounding areas. An amphitheater is planned for the hill behind the Discovery Center. This will give us a venue for concerts, Rice Festival events, movies under the moonlight in the summer, as well as wild animal demonstrations and other Discovery Center related events.

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The Walterboro Wildlife Sanctuary is one of our biggest attractions and is very popular locally. We suffered some major damage and loss of trees during last fall's hurricane and it will take some time to fully recover.

The Mayor then said, I want to take a moment to say how proud I am of our employees during our City's response to Hurricane Matthew. When there is an emergency situation, you can tell a lot about those who work for you and how your City is being run. All of our departments went the extra mile to get our City streets opened quickly, remove storm debris and restore City services. Our people were out there immediately after the storm, providing aid and individual assistance to those who had damage, some very severe. I witnessed this over and over. I really appreciate their efforts and the personal service they provided to our citizens. Our staff was focused on getting us back to normal as quickly as possible. All of the emergency first responders in our county and our electric and other utility providers worked nonstop to minimize the impact on us. Like many other places, we are still dealing with the aftermath of that storm.

In closing, I would like to say that the City of Walterboro and Colleton Country are working well together to move our county forward and to bring greater opportunity and prosperity here for our citizens. I believe there are great things on our horizon and I look forward to what the future has in store for us.

Thank you all for the privilege of serving as your Mayor and I know that I can also speak for every member of City Council in thanking you for their opportunity to serve as well.

Before closing, the Mayor announced that the City Manager will talk a little more in his presentation about what the City's plans are going forward.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PUBLIC HEARING:

The Mayor then opened a public hearing, duly advertised, to receive public comments/questions on the following agenda items:

1. **Ordinance # 2017-01**, An Ordinance to Amend the FY 2016-2017 City of Walterboro, South Carolina Budget Ordinance # 2016-04 to Provide for the Establishment of a New Position, Assistant City Manager

City Manager Molinari briefed Council on this agenda item. He informed Council that this ordinance was a proposed budget amendment that would take three positions - Assistant City Manager, Planning Director and Economic Development and merge them into one. Among the responsibilities of this individual would be to:

- a) Coordinate economic development for the City.
- b) Act as a City liaison for business development.
- c) Supervise the Planning and Codes Department.
- d) Provide staff support for the Planning Commission, Board of Zoning Appeals and Economic Development Commission.

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- e) Serve as the City's annexation coordinator and special projects coordinator.
- f) Administer grants, serve as the downtown development manager.
- g) Provide budget and policy analysis.
- h) Act on the City Manager's behalf during his absence.

The Mayor then opened the floor to receive comments/questions from the public. No comments or questions were received.

The Mayor then announced that the City Manager Jeff Molinari has been with the City, on the 17th, it will make three years that he has been with us.

The next public hearing was on:

2. **CDBG Needs Assessment Hearing - Ms. Michelle Knight of Lowcountry Council of Governments**

The Mayor stated that Ms. Knight is an important part in our ability to get grant funding, and she is here to talk about our needs assessment.

Ms. Knight stated that she was here to talk about our CDBG needs assessment, and at a certain point in her presentation she will take a small commercial break for the home consortium as well, because they are trying to marry some things together as we go.

Ms. Knight then said, this public hearing is being held in accordance with the City's Citizen Participation Plan, which allows for comments at certain points during the grant process for the Community Development Block Grant Program. Usually, there is a needs assessment public hearing, which we are doing tonight, where we basically solicit public comments on what is believed to be the community needs for the area. There are also public hearings at the time we make applications for specific projects and then when we close the projects out.

Ms. Knight stated that South Carolina has been allocated \$18,871,096 in CDBG funds through HUD for 2017. This allocation has been divided among two major set asides.

- 1) Community Development Programs \$15,704,965
- 2) Business Development Program \$ 2,000,000

Community Development Programs (allocated \$15,704,965) have five (5) subsets as follows:

- 1) **Community Infrastructure** Set aside \$10,534,846

There are basically three state priorities when it comes to community infrastructure. We call this our water-sewer drainage round. The state priorities are:

- a) Improvements to existing infrastructure where there is a documented need.
- b) New service in dense areas or regional solutions to infrastructure problems.

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- c) General upgrades and new service into more rural areas or less dense areas to provide water and sewer service.

2) **Community Enrichment** Set aside \$ 3,000,000

The state priorities for Community Enrichment involve increasing economic competitiveness firstly. Secondly, looking at education and workforce development projects and then thirdly, looking at projects that promote safe and healthy communities.

3) **Neighborhood Revitalization** Set aside \$1,270,119

This is basically where the Lemacks Street Project is funded. You basically do a neighborhood plan for an area, low-to-moderate income neighborhoods that are within a reasonable walking distance to your town's commercial center. Within that plan, you would look at all the things that are needed in that neighborhood. Is it water, is it sewer, is it road paving and draining, is it sidewalks and street lighting, or is it the removal of dilapidated vacant structures, and are there crime problems, and exterior housing rehab? This is basically anything that you think is a need, and based on the recommendations of that plan, then you pursue a project that has multiple activities in it.

4) **Special Projects** Set aside \$300,000

This is a pilot program that's been in place now for about two years, and basically the idea behind this set aside is that we pursuing things that we don't normally pursue, but it still has to be projects that meet a national objective and address certain priorities of the State, which includes:

- a) Improving economic development and economic competitiveness within a community.
- b) Making improvements that address long term sustainability to communities.
- c) Energy conservation or historic preservation projects.

5) **"Ready to Go" Public Facilities** Set aside \$600,000

This is basically a noncompetitive set aside to where if you have a project that qualifies under community infrastructure or community enrichment that you can't wait until the designated application round to make a project or to put a project forth, then you can do it in this noncompetitive grant.

Business Development - There is \$2,000,000 side aside for this. This is the old Economic Development Program, where we provide public infrastructure to businesses that are either locating in an area or existing businesses that are increasing jobs in the area and private investment.

Then, the remaining balance of the \$18,871,096 goes to **Regional Planning**, which allows Lowcountry Council of Governments and its nine counterparts to do public hearings like this and meet the staff to talk about project development and then also for state technical assistance in grant administration for that same thing to occur at the state level with the South Carolina Department of Commerce.

Ms. Knight pointed out that all projects have to meet a national objective. It could be one of three things:

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- 1) Benefitting a majority of low-to-moderate income people.
- 2) Aid in the prevention or elimination of slums or blight.
- 3) Meet other urgent community needs posing a serious threat to the health or welfare of the community, where other financial resources are not available to meet such needs.

Ms. Knight pointed out that 90% to 95% of the projects in South Carolina are funded under benefitting low-to-moderate income individuals. The remaining balance is slum/blight projects. She noted that the only time an urgent community need project will come into play is for example when Hurricane Matthew came through. If there were systemic problems to the public infrastructure that there was a need felt that South Carolina Department of Commerce needed to divert that money to be able to address those urgent health needs. They could have done that under that to pursue some CDBG projects to help communities repair damages, but to my knowledge that has not been done at this point.

For Colleton County, a family of four making less than \$35,900 a year would be described as low-to-moderate income and would qualify under this program. The City of Walterboro is not by census data identified as predominately low-to-moderate income. I think the City is 42% or 44% right now, so any project that we do, we basically have to qualify you (the City) by doing door to door surveys, which we do when we have a project.

Ms. Knight then announced that the City of Walterboro has to note for the record - with pursuing these projects that they are also not discriminatory in Fair Housing practices in the sale and rental of housing in residential real estate transactions or in the provision of brokerage services. If you believe you have been a victim of discriminatory housing practices, you can call the Lowcountry Council of Governments at 843-473-3976. You can contact us and we can go and take your complaint and determine if we need to forward it along to the appropriate individuals.

Lowcountry Regional Home Consortium

At this point, Ms. Knight stated that she would like to take a small break and talk a little about the Lowcountry Home Consortium as well. She said, as you are aware, the four counties in our region are Beaufort, Colleton, Jasper, Hampton. They all participate in our regional Home Consortium, as well as the 23 municipalities within the region. Beaufort County serves as our lead entity. It is basically the money conduit for funds that we receive from HUD to work on housing projects within the region. Over the course of the last several years, we basically identified six overarching priorities related to housing. Those are:

- 1) Rehabilitation of owner occupied substandard housing.
- 2) Increasing accessibility to adequate affordable housing.
- 3) Identify those in need of that assistance.
- 4) Supporting the development and availability of safe and decent affordable housing.
- 5) Supporting housing initiatives that address certain classes, such as homeless persons, persons with special needs and the elderly.
- 6) Promoting economic development opportunities by assisting in the creation or retention of jobs and improving workforce preparedness, and promoting viable non-housing community development such as the infrastructure project that was mentioned earlier in the Mayor's presentation that also supports housing efforts.

Right now, Ms. Barbara Johnson, at LCOG, is working on our annual action plan for this coming program year. And as part of that, we are at the five-year point where we have to do an analysis for impediments to fair housing. I have given City staff a survey for them to fill out to tell us what they think as far as the City of Walterboro is

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concerned, where the disparities are or the impediments related to affordable housing in the City of Walterboro. There are also some surveys that I am going to leave with the City and the survey will be up on our website later in March that people can fill out at their leisure. We are not asking for names and address, just where you are from - being from Walterboro, Colleton County, or Hampton, etc. that lists a number of things that have been identified in the past as impediments to housing. Just to ask you on a level of low, medium or high which things you think are the most prevalent in the area that you live in. We are going to leave those with the City Manager and they can be returned to us. We will collect that information through the month of March and midway through April.

Ms. Knight then directed the presentation back to the CDBG program. She stated that the request deadlines for CDBG projects are:

- 1) Under "Ready to Go" or Business Development Projects, application requests are ongoing.
- 2) Under Community Infrastructure, there is a spring deadline of March 15, 2017.
- 3) Under Community Enrichment, Neighborhood Revitalization and Special Projects, there is an August 15, 2017 deadline to turn in requests.

Ms. Knight said, basically for any application request to be submitted, you have a 30-day deadline to turn in a full application for those projects. So for Spring, it will be April 14 to turn in full applications, and for fall, it will be September 15th.

Under Match Requirements, Ms. Knight stated the following:

Minimum grant requests can be \$50,000. The maximum for Community Infrastructure is \$750,000. If you have an urgent need that we can document, we might can get that capped to \$1,000,000. Community Enrichment, Neighborhood Revitalization, Ready to Go, and Business Development Projects have a maximum of \$500,000 and Special Projects have a maximum of \$150,000.

All match requirements are a minimum of 10% of the grant request. However, if you provide more match, you score better in the competitive grants for funding.

Ms. Knight then opened the floor to receive any questions/comments from the public. She then confirmed with the City Manager that Council will complete a rank of the needed projects at the next City Council Meeting.

The Mayor asked if there were any question/comments from the public or City Council. No comments or questions were received and the public hearing was closed.

PRESENTATION:

1. Barnwell Fishburne - Litter Around Walterboro

Mr. Barnwell Fishburne opened by stating that he had no real presentation, but just wanted to bring Council up to date on an economic development initiative that he, Heyward Horton and Jean Harrigal had approached the County on sometime ago to permanently fund the pick up of litter. What we and the County do are some strategic areas around the city (very close to the City). I believe the only place where there is some question across jurisdiction is the bypass which is in sorely need of something being done on a permanent basis. Heyward Horton has had numerous comments from industrial clients after they have chosen another place that litter was a problem here in Walterboro. I think that everybody here knows that is true, and what programs

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have been in place in the past but not working. So, we are trying to work something out with Kevin Griffin and Phillip Slater to see if we can come up with something that is economically feasible. We have had some initial meetings. Jeff was in on one, and we plan on approaching County Council if not in March, then the next month, to try to put something in their new budget coming in June.

Mr. Fishburne concluded by saying, I just basically want you to be aware of what we are doing, and hopefully there will be some cooperation on the bypass between the City and the County.

2. Mary Helen Yarborough - Attributes of the City of Walterboro

Ms. Yarborough opened her presentation by stating that she had been researching this, and thinking about this for a long time. And, of course, like most former reporters, wait until the deadline to do it. I was interrupted six times, so I am not real organized. So, I am just going to tell you what I want to tell you. I am going to complete this paper for your benefit. I have gotten a lot of information from the Licensing and Labor Board in Columbia.

She said, I really came to praise the staff of the City, and I mean this from my heart. I lived in a place where that was not my experience. I lived in a place where the codes were of no more importance than on the paper in which they were written, and where the people who worked for the local government did so because they gave them a paycheck. I have found that Walterboro, in my view, is the best town in South Carolina.

I know that Walterboro had a path of difficulties and largely ignored, but I have observed that it is well-managed and I know it is a diamond, and I know that this place is going to bust. And I am thankful that your restrictions on certain buildings and things will help maintain the City that you have, which is beautiful, and I mean this.

I got to tell you that Angelo Pacilio, who was your Code Enforcement, was my hero. I say that because he actually interrupted a swindling in place. It was underway at my house, when he came to inspect. I think it was the hot water tank installation. Anyway, he came to look at that, and while he was there an HVAC contractor showed up (he had been referred by some guy that I had known in Orangeburg). Anyway, he presented a license and permit from California and was trying to pass it off as something that should be recognized in South Carolina. Well, thank God Angelo was there. Angelo talked to him and told him he needed to get a license for South Carolina. After Angelo left, they came back and tried to shake me down.

I feel safe in this town knowing that I can do for myself and know that the police department, which also is excellent. In my experience when I had some things happen and when I go and file a complaint, they actually file a written complaint and they do something. It know that it is a lie that Walterboro is the most crime written place in the state.

I know, and I did research, that the economic conditions here and the geology that supports it, is unlike any others. I know if I were a big corporation, and I wanted to bring a facility in, this is where I would go. Your land is higher than anyplace else. You have fewer flood zones than any other place in the Lowcountry. This place is primed to bust loose, and I thank God for the people you have on your staff, the people we should support far more. People who enforce the permits are there to protect our interest, safety and our rights. And if you are inconvenient, it is probably because there is a better way to do it.

I don't know what happened, but I loved the guy (Angelo) and I am new here, but I know that Bonnie Ross does a good job, too. I also want to call out this wonderful young man, Randy Webber, from the City Water Department. He is a pure

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gentleman and a great job man. I had an issue with a water meter, which he (today) replaced for me.

I want to thank you for whatever it is you are doing, and I know this town is doing something very right, because I will say that for the first time I didn't mind paying my high electric bill. When SCE&G crews came out after Hurricane Matthew, which caused utter devastation to my neighborhood, and it took influence to get those people down there and get that thing turned around in three days. I was impressed and I am thankful.

I have printed some things out - you have a wonderful website, easy, accessible and people are there to help you with things, and I couldn't be more sincere. For the first time, I feel I have more praise than I have complaints. I had a paper that I had written and I am going to expand upon it, and I am a really good researcher, and I'd love to share this with you when finished.

Mayor Young then thanked Ms. Yarborough for her comments. He said, we are always glad to have somebody come up here and tell us what a good job we are doing.

Before the Approval of the Minutes, the Mayor took a moment to thank the City Clerk Betty Hudson for her efforts in completing all the minutes. He said, I know that is a job for you to keep up with all that, and we do appreciate your efforts.

APPROVAL OF THE MINUTES:

The Mayor then stated that Council can approve all the minutes at once, unless someone has a specific correction or concern with one of the minutes. No comments were made. He then entertained a motion to approve all the minutes. A motion to approve all of the following minutes as submitted was made by Council Member Broderick, seconded by Council Member Bridge and passed unanimously:

1. The Minutes of the October 25, 2016 Special Called City Council Meeting.
2. The Minutes of the November 1, 2016 Public Hearing and Regular Meeting.
3. The Minutes of the December 6, 2016 Regular City Council Meeting.
4. The Minutes of the December 12, 2016 Work Session.
5. The Minutes of the January 3, 2017 Public Hearing and Regular City Council Meeting.

OLD BUSINESS:

1. **Ordinance # 2017-01, An Ordinance to Amend the FY 2016-2017 City of Walterboro, South Carolina Budget Ordinance # 2016-04 to Provide for the Establishment of a New Position, Assistance City Manager, Second Reading and Adoption, Second Reading and Adoption**

A motion was made by Council Member Siegel giving Second Reading and Adoption to Ordinance # 2017-01, being An Ordinance to Amend the FY 2016-2017 City of Walterboro, South Carolina Budget Ordinance # 2016-04 to Provide for the Establishment of a New Position, Assistance City Manager. Council Member Lohr seconded the motion that passed with all members voting in favor.

NEW BUSINESS:

1. **Ordinance # 2017-02, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-158 into the City of Walterboro, A South Carolina Municipal Corporation, First Reading**

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City Manager Molinari told Council that staff was approached by the owner of this parcel, who was interested in joining the City of Walterboro. This property will go before the Planning Commission next month for a zoning recommendation. Everything in this area around the Exit 57 Interchange is Interstate Interchange Commercial District and staff will make a recommendation to zone the parcel Interstate Interchange Commercial District.

A motion was made by Council Member Syfrett giving First Reading Approval to Ordinance # 2017-02, being: An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-158 into the City of Walterboro, a South Carolina Municipal Corporation. Council Member Broderick seconded the motion that passed unanimously.

2. **Consideration of Lease Purchase Proposals for 2017 E-One Fire Pumper Truck with Equipment**

City Manager Molinari reminded Council that in the agenda packet, there is memo and supporting documentation from the City Finance Director. He said, as you will recall, in this year's budget, we provided for a new Pumper Truck for the Fire Department. The City received four proposals, which were very favorable bids. The number that we used for the budget was 2.5%, and the low bidder, which is South State Bank, came in at 1.79%. This is a very favorable rate environment and staff recommends that City Council selects South State Bank for a term of 5 years at a rate 1.79% to finance the 2017 E-One Fire Pumper Truck in the amount of \$372,759.89.

The four bid proposals received were as follows

<u>Financial Institution</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
South State Bank	5 years	1.79% APR	No
BB&T Bank	5 years	1.97% APR	No
Community First National			
Bank of Walterboro	5 years	2.35% APR	\$250.00
Heritage Trust	5 years	2.95% APR	\$931.90

A motion was made by Council Member Bridge to accept the low bid as recommended from South State Bank in the amount of \$372,759.89 at a 5-year interest rate of 1.79% to finance a 2017 E-One Fire Pumper Truck. Council Member Lohr seconded the motion that passed with all members voting in favor.

3. **Request to Close Streets for March of Dimes "March for Babies" Walk on April 8, 2017 by Cliff Warren, Chairman**

A motion to approve a request by Mr. Cliff Warren to close the streets for the March of Dimes "March for Babies" Walk on April 8, 2017 was approved as submitted upon the motion of Council Member Bonds, seconded by Council Member Broderick with all members voting in favor.

4. **Consideration of 2017 Rice Festival Requests for April 28-29, 2017 by Jimmy Trippe, Chairman Colleton County Rice Festival, including Street Closing Requests and Parade Permit Request**

A motion granting the 2016 Rice Festival requests and approval of the parade permit as submitted was made by Council Member Lohr, seconded by Council Member Siegel and passed unanimously.

5. **Acceptance of Susan McConnell's Resignation from the Accommodations Tax Board**

MINUTES/Page XII

A motion was made by Council Member Bridge to accept the resignation of Susan McConnell from the Accommodations Tax Board with regret and appreciation for her service. Council Member Broderick seconded the motion that passed with all members voting in favor.

COMMITTEE REPORTS:

1. **City Appearance Board - Council Member James Broderick**

In opening, Council Member Broderick thanked Council for appointment of the last two members to the City Appearance Board. The board is fully staffed right now and they got right to work under Dana Cheney's leadership. He then asked Mr. Cheney to come forth and update Council on a new program that the Appearance Board is working on.

Mr. Cheney then appeared before Council. He said, as chairperson of the City Appearance Board, I would like to thank you for giving me this opportunity to speak to you this evening about our new project. Per the bylaws of the City Appearance Board, we must have a citywide cleanup or beautification project annually. In the past we have done this by a City cleanup day every three months. Participation and community involvement has been lackluster.

To remedy this, we have come up with an Adopt-a-Street Program. Homeowners, business, industry, civic, youth and nonprofit organizations will adopt their street or streets for monthly litter control. Adopt-a-Street allows citizens to demonstrate community pride, make a positive statement for a clean, attractive community and help keep the City of Walterboro litter free. Citizens could be recognized in our newspapers or on the City's Facebook page. We are hoping to get the community to demonstrate and take personal responsibility in their community regarding litter control. As you are walking your dog in the mornings, you can pick up some trash. Let us know on Facebook that you just cleaned Lemacks Street or some other street. That's what we are trying to do. I am giving you a little application form, we might have to work some details out on that, but this is a start to try to keep the litter off Walterboro's streets.

CITY MANAGER'S REPORT:

1. **2017 Strategic Planning Retreat - City Manager Jeff Molinari**

City Manager Molinari reported that on January 27-28, 2017, the Mayor, City Council, City Attorney, City Manager and facilitator met at the Wampee Conference Center in Pinopolis, South Carolina to conduct the 2017 Strategic Planning Retreat. It was a very productive two days and the conversations centered around seven specific areas. This is building on discussions that Council had last year and the previous year. The areas discussed were as follows:

1. Public Safety.
2. Infrastructure.
3. Image and Appearance.
4. Economic Business Development.
5. Growth - Annexation.
6. Vacant and/or substandard buildings.
7. City Boards and Commissions.

Mr. Molinari then gave some of the specific objectives that City Council identified for the City Manager and staff to pursue during the next year.

MINUTES/Page XIII

1. **Public Safety** - Consider creating a citizen advisory committee, and define ways to actively recruit minorities for law enforcement positions through youth programs and partnerships with educational institutions.
2. **Infrastructure** - Secure funds to meet the immediate sewer system needs.
3. **Image and Appearance** - Endorse, support and adopt a neighborhood program which Mr. Cheney just talked about. Refine the approach to appearance code and ordinance enforcement to establish a more gradual progressive step for enforcement. Provide litter pickup on the bypass and to address the appearance of specific properties inside the City that are a visual blight.
4. **Economic/Business Development** - Aggressively explore approaches to partner with USC Salkehatchie to make downtown housing a reality. Review and strengthen mechanisms to appropriately control and locate high density developments, and to encourage improvement and expansion by existing retail and commercial businesses.
5. **Growth/Annexation** - Adopt an Ordinance to implement the Bailey Bill. Essentially, what this would be is adopting an ordinance that would enable the City to provide tax incentives to encourage the rehabilitation of older structures.

At this point, the City Manager concluded his report.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session. Council Member Broderick so Moved and Council Member Bonds seconded the motion. All in favor. None opposed. Motion carried.

The Mayor announced that the meeting will convene into an Executive Session for:

- 1) Personnel matters regarding the:
 - (a) Assistant City Manager Search
 - (b) City Building Official
 - (c) Appointment of Associate Municipal Judge
- 2) Receipt of Legal Advice - Railroad Right-of-Way Encroachment Permit.
- 3) Discussion of Potential Purchase of Property

At approximately 8:00 p.m., a motion was made by Council Member Lohr to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion to appoint Jay Lemacks as Associate Municipal Judge was made by Council Member Syfrett, seconded by Council Member Broderick and passed with a vote of 5/0 with Mayor Young and Council Members Syfrett, Lohr, Broderick and Bridge voting in favor. Council Members Bonds and Siegel recused themselves from voting since they will practice law before municipal court from time to time.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bonds, seconded by Council Member Bridge and passed unanimously. The meeting adjourned at 8:01 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Walterboro City Council
Rescheduled Regular Meeting
February 21, 2017

MINUTES/Page XIV

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Regular Meeting
March 7, 2017

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, March 7, 2017 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone, along with Lindsey Peterson, were also present. There were approximately 14 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. Council Member Syfrett gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

The Mayor then apologized for the meeting starting a few minutes late. He explained that Council had a work session meeting prior to this one with the architects for the Walterboro Wildlife Sanctuary Discovery Center. He also recognized that Mr. Al Jenkins was present at the meeting tonight. Mr. Jenkins is the regional director for Senator Tim Scott. He said, we appreciate your being with us.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

OLD BUSINESS:

There was no Old Business before Council for consideration.

NEW BUSINESS:

1. **Resolution No. 2017-R-01, Approving the Financing Terms for the E-One Fire Pumper Truck with Equipment**

City Manager Molinari told Council that this resolution is for the financing terms for the new fire pumper truck with South State Bank, who will be doing the lease purchase. We are going to close on that tomorrow morning at 10:00 a.m., and just need the authorization to sign the paper work.

The Mayor asked the City Attorney if he had anything to add. City Attorney Cone said, I had run this by Mr. Molinari, but in item 2, I had suggested that all financial contracts and related documents for the closing or the financing shall be consistent with the forgoing terms - "The City Manager (not all officers and employees of the City), is hereby authorized and directed to execute the financing documents, which are to be attested by the City Clerk." He further explained that the City Manager shall execute the documents, attested by the City Clerk, and not "all officers and employees of the City" as currently written in this resolution. This will help to eliminate any confusion. The Mayor asked that this change be made in the resolution.

A motion was then made by Council Member Bonds to adopt Resolution No. 2017-R-01, approving the financing terms to purchase an E-One Fire Pumper Truck and equipment, with the change as suggested by City Attorney Cone. Council Member Broderick seconded the motion that passed unanimously.

2. **Resolution No. 2017-R-02, Designating April 2017 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy**

MINUTES/Page II

A motion was made by Council Member Bridge to adopt Resolution No. 2017-R-02, Designating April as Fair Housing Month and approval of the Annual Non-Discrimination Policy. Council Member Broderick seconded the motion.

In discussing the motion, City Attorney Cone made a correction. He pointed out that the word "disability" was in the resolution twice. One of them should be removed. It was also noted by Council that the word "familiar" should be corrected to "familial."

The motion was approved with the changes as noted above, with all members voting in favor.

3. Discussion of Uses of Potential Uses of CDBG Funds

City Manager Molinari reminded Council that at the last City Council Meeting, Ms. Michelle Knight of the Lowcountry Council of Governments was here to conduct a public hearing on CDBG priorities. He explained that one of the activities that we have to complete each year is a prioritization of CDBG grant needs in the City. He informed Council that he had written a memo which outlines our top priorities for the next funding cycle, and this is consistent with the discussions and priorities that City Council put forward at our last strategic planning retreat in January. The CDBG priorities he identified were as are:

1. Public Infrastructure
 - Improvements to Wastewater Treatment Plant
 - Upgrade of water and sewer lines as needed
 - Other projects as identified
2. Community Enrichment
 - I-95 loop project
 - Adaptive reuse of existing structures
 - Demolition of properties that are attractive nuisances
 - Others as identified
3. Multiple Activity Neighborhood Improvement Projects
 - North Lemacks Street
 - Other neighborhoods as identified
4. Special Projects as identified
5. Economic Development projects as identified

Mr. Molinari pointed out that the top three (3) priorities will be eligible for funding.

A motion was made by Council Member Siegel to approve the CDBG prioritization list as submitted by the City Manager. Council Member Bonds seconded the motion that passed unanimously.

4. Consideration of Reappointments to Boards and Commissions

Mr. Molinari stated that the City had a number of Board and Commissions members whose terms expired in January 2017 and who had expressed a desire to continue to serve.

City Manager Molinari then read the list of those persons who wished to continue to serve on their respective board/commission, after which a motion was made by Council Member Syfrett to approve the reappointment of Boards and Commission Members as presented by the City Manager. Council Member Broderick seconded the

MINUTES/Page III

motion that passed with all members voting in favor. The reappointments to the Boards and Commissions were as follows:

Accommodations Tax Board

Jack Jones was reappointed for a 3-year term expiring January 1, 2020.

Building Board

Carl Brown was reappointed for a 4-year term expiring January 1, 2021.

Board of Zoning Appeals

Thomas J. McDaniel was reappointed for a 3-year term expiring January 1, 2020.

Y.S. "Bud" Linder was reappointed for a 3-year term expiring January 1, 2020.

City Appearance Board

Dana Cheney was reappointed for a 4-year term expiring January 1, 2021.

Horace Simmons was reappointed for a 4-year term expiring January 1, 2021.

Talika Mock was reappointed for a 4-year term expiring January 1, 2021.

Summer Nay was reappointed for a 4-year term expiring January 1, 2021.

Historic Preservation Commission

Mary Corbett was reappointed for a 2-year term expiring January 1, 2019.

Linda Godley was reappointed for a 2-year term expiring January 1, 2019.

Benjamin Cook was reappointed for a 2-year term expiring January 1, 2019.

Tree Protection Committee

Michael Ferrari was reappointed for a 2-year term expiring January 1, 2019.

5. Request to Hang Banner March 13, 2017 for 4th Smoke in the Boro Regional Competition BBQ Cookoff, Jean Harrigal, Executive Director, the Colleton Center

City Manager Molinari announced that all three banner requests on the agenda have already been approved by SCE&G.

A motion was made by Council Member Bridge, seconded by Council Member Siegel to approve the request to hang a banner across Jefferies Boulevard announcing the Smoke in the Boro Regional Competition BBQ Cookoff as submitted. The motion passed with all members voting in favor.

6. Request to Hang Banner April 2-7, 2017 for Crime Victims' Rights Week, Denise Pinckney, Crime Victim/Witness Advocate

The request to hang a banner across Jefferies Boulevard on April 2-7, 2017 for Crime Victims' Rights Week was approved as submitted on the motion of Council Member Broderick, seconded by Council Member Lohr, and passed unanimously.

7. Request to Hang Banner from May 15-20, 2017 for Relay for Life Event, Marilyn Bazzle, Co-Chair

A motion was made by Council Member Bonds, seconded by Council Member Broderick, to approve the request as submitted to hang a banner across Jefferies Boulevard from May 15-20, 2017 announcing the Relay for Life event. The motion passed with all members voting in favor.

8. Request to Place Purple Ribbons Downtown May 1, 2017 until the Week after May 19, 2017 for Relay for Life Celebration Event

MINUTES/Page IV

A motion was made by Council Member Syfrett, seconded by Council Member Broderick to approve the request to place purple ribbons downtown on May 1 until the week after May 19, 2017 for the Relay for Life Event. The motion passed unanimously.

9. Request for Street Closings and Use of Downtown Waterfall and Parking Lot for Annual Downtown Walterboro Criterium Pro-Cycling Classic, April 26, 2017

Tourism Director Michelle Strickland gave brief remarks on the upcoming Criterium. She invited everyone to attend the event.

A motion was made by Council Member Bridge authorizing street closings and use of the City Parking Lot for the Annual Downtown Walterboro Criterium Pro-Cycling Classic on April 26, 2017 as submitted. Council Member Broderick seconded the motion that passed with all members voting in favor.

10. Request to Close Street for the Annual Cubmobile Race on April 29, 2017 from 12:00 Noon to 5:00 P.M., by Ms. Denise Godley-Givens, Boy Scouts Pack 646

A request to close the street for the Annual Cubmobile Race on April 29, 2017 was approved as submitted on the motion of Council Member Syfrett, seconded by Council Member Lohr, and passed unanimously.

11. Consideration of Parade Request for June 10, 2017 by Juanita Harvey, Community Action Line Against Violence

A motion was made by Council Member Bonds to approve the Parade Permit Request for the annual "Stop the Violence Walk" on June 10, 2017 by Juanita Harvey of Community Action Line Against Violence. Council Member Broderick seconded the motion that passed with all members voting in favor.

COMMITTEE REPORTS:

There were no Committee Reports given.

CITY MANAGER'S REPORT:

There was no City Manager Report given.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session. Council Member Bonds so Moved and Council Member Syfrett seconded the motion. All in favor. None opposed. Motion carried.

The Mayor announced that the meeting will convene into an Executive Session for:

- 1) Personnel matters regarding the:
 - (A) Assistant City Manager Search.
 - (B) City Manager Contract.
- 2) Discussion of Potential Purchase of Property.

At approximately 7:56 p.m., a motion was made by Council Member Lohr to exit Executive Session and return to Open Session. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and there being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge,

Walterboro City Council
Regular Meeting
March 7, 2017

MINUTES/Page V

seconded by Council Member Broderick and passed unanimously. The meeting adjourned at 7:57 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: Planning Commission
DATE: March 22, 2017
SUBJECT: Zoning Recommendation for TMS #146-00-00-158

At the March 21, 2017, Planning Commission Meeting, the Planning Commission conducted a public hearing to receive input on zoning recommendations for TMS # 146-00-00-158. The Planning Commission unanimously recommends a zoning classification of Interstate Interchange Commercial District (IICD) for TMS #146-00-00-158.

Sincerely,

Glenn Nixon
Chairman

ORDINANCE # 2017-02

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS # 146-00-00-158 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

WHEREAS, Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, provide for the annexation of any area or property which is contiguous to a city or town by filing a petition with the municipal governing body which is signed by one-hundred (100%) of the owners owning at least one-hundred percent (100%) of the assessed valuation of the real property in the area requesting annexation; and

WHEREAS, one-hundred percent (100%) of the freeholders owning one-hundred percent (100%) of the assessed valuation of the real property in the area hereafter delineated and described, have filed a petition with the City Council of Walterboro, South Carolina, requesting that such property be annexed into the City of Walterboro, South Carolina. Such property is contiguous to the current City limits of the City of Walterboro, and is described as follows:

TMS # 146-00-00-158

To include any road, waterway, easement, railroad track, marshland or utility line that intervenes between these properties and the municipal limits of Walterboro.

The owner of said property has requested that the property be annexed into the City of Walterboro. All applicable City services will be provided immediately upon annexation. This is undeveloped property.

WHEREAS, the property is a closed parcel of land in Colleton County, South Carolina, consisting of 4 acres, more or less, for the purpose of annexation into the City of Walterboro. The area is more fully shown on a plat entitled "146-00-00-158.000," as prepared by the City Manager.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, in Council duly assembled, that all real property as hereinafter delineated and described are hereby annexed into the City of Walterboro, South Carolina, a South Carolina municipal corporation, pursuant to Title 5, Section 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, and a zoning district classification of Interstate Interchange District (IID) be applied.

ADOPTED, this 4th day of April, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: February 21, 2017
Second Reading: April 4, 2017

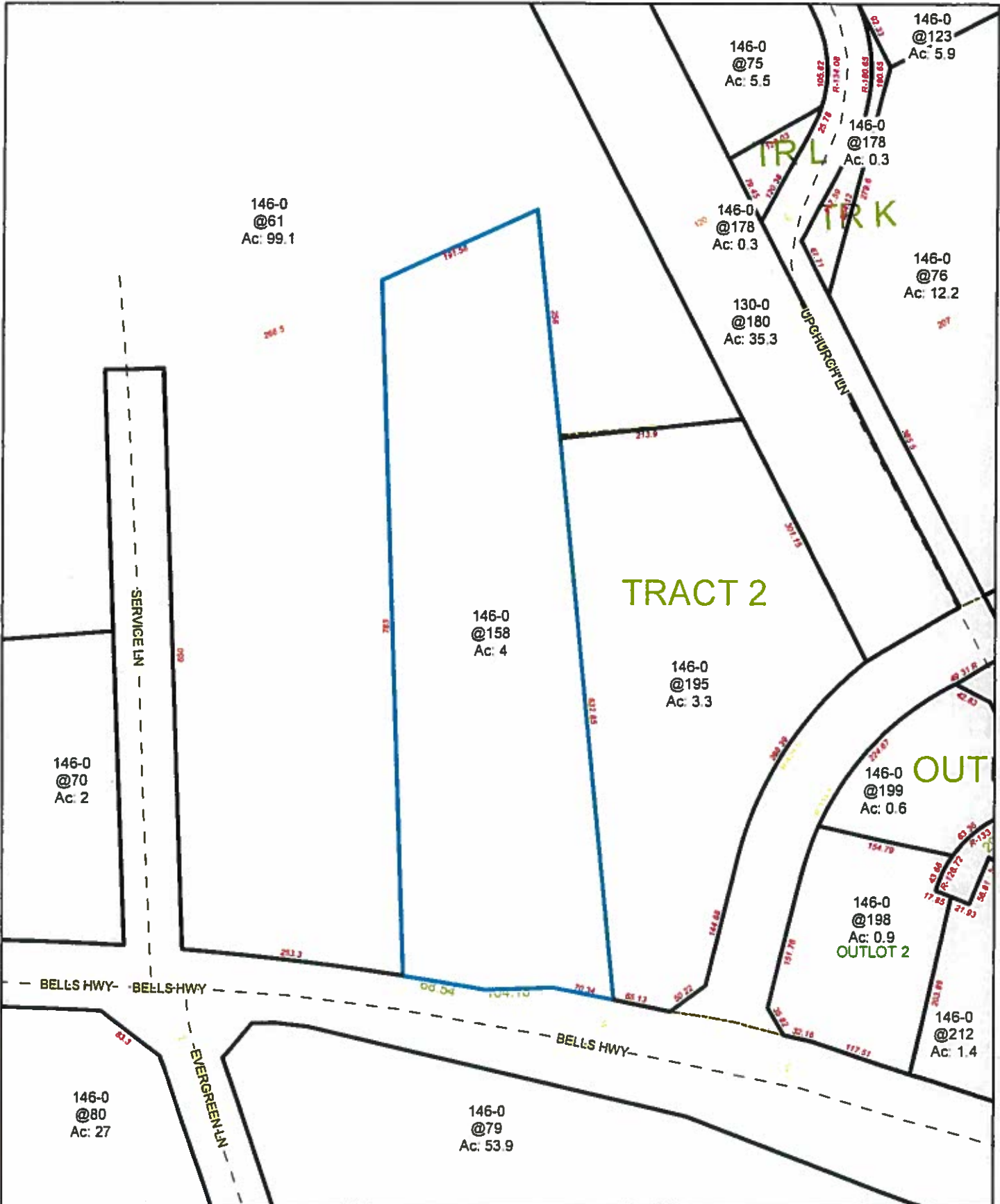
Date: January 13, 2017

PETITION

WE, THE UNDERSIGNED FREEHOLDERS AS DEFINED BY TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, CONSTITUTING THE FREEHOLDERS OF REAL PROPERTY IDENTIFIED AS TMS NUMBER 146-00-00-158, TRACT SC 64 & I-95 MAPPLATB 16 MAPPLATP 131, TO INCLUDE ANY ROAD, WATERWAY, EASEMENT, RAILROAD TRACK, MARSHLAND OR UTILITY LINE THAT INTERVENES BETWEEN THIS PROPERTY AND THE MUNICIPAL LIMITS OF THE CITY OF WALTERBORO, HEREBY PETITION THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION, FOR ANNEXATION OF THE AFOREMENTIONED PROPERTY INTO THE CITY OF WALTERBORO PURSUANT TO THE PROVISIONS OF TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED.

A MAP SHOWING THE PROPERTY AS OWNED BY THE PROPERTY OWNERS OF TMS NUMBER 146-00-00-158 IS ATTACHED HERETO AND MADE A PART HEREOF BY REFERENCE.

✓ Joe Ben Butler 2-14-17
Joe Ben Butler Street Address, City Date



146-00-00-158.000

1 inch = 150 feet



Colleton County Technology Dpt
 31 Klein Street, Rm. 111
 Walterboro, SC 29488
 (843) 782-4282
 technology@colletoncounty.org

Date: Monday, January 09, 2017



DISCLAIMER: County GIS data is made available to the public as a service of the Colleton County Technology Department. This information is intended for general reference purposes only. Colleton County does not assume any liability for damage arising from errors, omissions or use of this information. This information is offered to the public AS IS WITHOUT WARRANTY OF ANY KIND.



MEMORANDUM

TO: Mayor and City Council
FROM: Planning Commission
DATE: March 22, 2017
SUBJECT: Text Amendments to Chapter 5, Section 5.3 E and F, Signs that Do Not Require a Permit

At the March 21, 2017, Planning Commission Meeting, the Planning Commission discussed some proposed revisions to Chapter 5, Section 5.3 E and F of the Unified Development Ordinance. The Planning Commission unanimously recommends the following text amendments:

Section 5.3 Signs That Do Not Require a Permit

E. Government Signs. Signs posted or authorized by various local, state, and federal agencies in the performance of their duties including providing community information and facilitating economic development, *not including Electronic Message Displays which must meet the requirements of Section 5.2.7 of this Ordinance.* Such signs include regulatory signs, traffic signs, welcome signs, bulletin board, and directory signs.

F. Wayfinding Signs. City-sponsored wayfinding signs may be posted within the City of Walterboro. Such signs shall direct travelers and tourists to points of interest including Historic Downtown Walterboro, government facilities, cultural arts facilities, galleries, accommodations, restaurants, and shops.

Max. Area ~~16 square feet~~ NA
Max. Height ~~10 feet~~ NA
Max. Number NA
Min. Setback May be located in right-of-way

Other

- ~~Text on directory signs shall be generic in nature and not list the name of any specific business.~~
- The City shall install and maintain the signs and shall have discretion over the text posted on the signs.

Sincerely,

Glenn Nixon
Chairman

ORDINANCE # 2017-03

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES TO CHAPTER 5, SECTION 5.3 E SIGNS NOT REQUIRING A PERMIT, AND SECTION 5.3 F WAYFINDING SIGNS, OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO.

WHEREAS, at the March 21, 2017, Planning Commission Meeting, the Planning Commission discussed text amendments to Chapter 5, Section 5.3 E and F of the Unified Development Ordinance; and

WHEREAS, the Planning Commission unanimously recommends that Chapter 5, Section 5.3 E and F of the Unified Development Ordinance be amended; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that Section 5.3 E and F of the Unified Development Ordinance of the City of Walterboro, South Carolina is hereby amended by removing Section 5.3 E and F in its entirety and replacing it with Section 5.3 E and F with the following language:

Section 5.3 Signs That Do Not Require a Permit

E. Government Signs. Signs posted or authorized by various local, state, and federal agencies in the performance of their duties including providing community information and facilitating economic development, not including Electronic Message Displays which must meet the requirements of Section 5.2.7 of this Ordinance. Such signs include regulatory signs, traffic signs, welcome signs, bulletin board, and directory signs.

F. Wayfinding Signs. City-sponsored wayfinding signs may be posted within the City of Walterboro. Such signs shall direct travelers and tourists to points of interest including Historic Downtown Walterboro, government facilities, cultural arts facilities, galleries, accommodations, restaurants, and shops.

- Max. Area NA
- Max. Height NA
- Max. Number NA
- Min. Setback May be located in right-of-way
- Other The City shall install and maintain the signs and shall have discretion over the text posted on the signs.

ADOPTED, this ____ day of _____, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading _____
Public Hearing _____
Second Reading _____

RESOLUTION NO. 2017-R-03

A RESOLUTION COMMITTING THE CITY OF WALTERBORO TO PROVIDE A LOCAL MATCH IN THE AMOUNT OF \$200,000 FOR AN UNDISCOVERED SC GRANT APPLICATION

WHEREAS, the South Carolina Department of Parks, Recreation & Tourism is offering grant opportunities through the Undiscovered SC Grant program to promote assets – including both cultural and natural tourism attractions – which are intrinsic or germane to the character and identity of each destination and to serve as a catalyst to further develop untapped or under-utilized assets to encourage tourism growth within a destination; and

WHEREAS, the City of Walterboro purchased the property at 100 South Jefferies Boulevard for future redevelopment as a Discovery Center for the Walterboro Wildlife Sanctuary in September 2013; and

WHEREAS, the Undiscovered SC grant applications require a 1:1 cash match by the applicant; and

WHEREAS, the City of Walterboro will be submitting a grant application in the amount of \$200,000.00 for the development of a Discovery Center for the Walterboro Wildlife Sanctuary at 100 South Jefferies Boulevard.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Walterboro, South Carolina, in Council Assembled, that:

1. City Council hereby endorses the project and authorizes the submission of the grant application in the amount of \$200,000.00
2. City Council hereby authorizes a match of \$200,000.00 in Local Accommodations Tax Funds.

ADOPTED, THIS 4th DAY OF APRIL, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 28, 2017
SUBJECT: Emergency Repairs – 10” Water Main

On Saturday, February 11, 2017, the 10” water main along Bells Highway that serves Ruffin ruptured. The water main serves as a redundant source of water to Ruffin as required by DHEC and provides fire protection to the City’s service area west of I-95. Carroll Enterprises, LLC (Walterboro, SC) was selected for the emergency repair because of their ability to mobilize to the site quickly and their immediate access to construction material. Directional drilling was utilized in the project due to the depth required to accommodate a mandatory buffer line between the water line and an existing gas transmission line and the distance of separation required by SCDOT between the waterline and the bridge. The total cost for the construction is \$203,769.93. The Water and Sewer Enterprise Fund has sufficient capacity in the FY 2016-2017 budget to absorb the cost of the repair. City staff requests City Council’s favorable consideration of the request.

If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

Telephone: 843-782-1000

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, SC 29488-0008

MEMORANDUM

To: City Manager

From: Utilities Director

Re: Invoice for the Emergency Water Line Repair

Date: 3/28/17

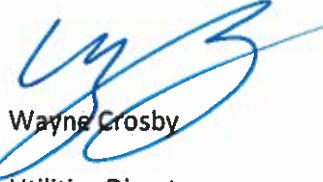
Carroll Enterprises, LLC has provided an invoice in the amount of \$203,769.93 for the emergency repairs made to the 10" water main located along Bells Hwy. This water main serves as a redundant source of water to the Ruffin Community as required by SCDHEC and provides fire protection to our service area west of Interstate-95.

Directional Drilling was the construction method utilized in this project due to the depth required in order to accommodate a mandatory buffer between our line and an existing gas transmission line and the distance of separation required by SCDOT between the waterline and a bridge.

Carroll Enterprises, LLC was chosen for this construction because of their ability to mobilize to the site quickly and their immediate access to construction material.

The Utilities Department asks for your consideration of payment to Carroll Enterprises, LLC in the amount of \$203,769.93.

Sincerely,



Wayne Crosby

Utilities Director

Attachment

Carroll Enterprises, LLC
 PO Box 1127
 Walterboro, SC 29488
 843-538-6679

INVOICE

DATE	INVOICE #
3/13/2017	6834

BILL TO
City of W'boro

TERMS	REFERENCE JOB
Net 10	Jones Swamp Water Main

LENGTH	LOCATION	SIZE	PRICE	TOTAL
1,530	Jones Swamp Water Main	10" DR 18 C900 FPVC	21.33	32,634.90
		Pump Rental	2,494.15	2,494.15
		Mud Supplies (36584.33 x 75%)	27,438.25	27,438.25
		Tracer Wire	2,127.10	2,127.10
		Tie In and Testing	12,200.00	12,200.00
		Drilling & Pulling 1500' of 10"	126,875.53	126,875.53

Total	\$203,769.93
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All past due invoices will be subject to a 18% annual finance charge.



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 28, 2017
SUBJECT: Repairs to Waterfall Plaza

The Public Works Department recently solicited bids for repairs to the Waterfall Plaza to include:

- Demolition of existing lattice and beams
- Construction of new lattice and beams
- Paint new lattice
- New electrical at lattice and lights (LED) on brick wall across from lattice

The City received bids from two (2) contractors. A third bid was requested, but the contractor declined to bid. The bids were as follows:

- | | |
|---------------------------------------|-------------|
| • Hiott Construction (Walterboro, SC) | \$66,300.00 |
| • IP Builders (Walterboro, SC) | \$40,550.00 |

City staff recommends IP Builders in the amount of **\$40,550.00**. The FY 2016-2017 General Fund Budget has sufficient capacity to absorb the cost of the repairs. City staff requests City Council's favorable consideration of the request. If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Michael Crosby, Public Works Director
Cc: Mayor and City Council
Re: Request for Bid
Date: 03/28/17

The City of Waltherboro Public Works Department recently requested bids for the purpose of repairs to the waterfall plaza on Washington Street. Two contractors provided bids on 03/27/17. A third contractor respectively declined the opportunity to bid. Bids were received from Hiott Construction and IP Builders.

The bids were as follows:

Hiott Construction	\$66,300.00
IP Builders	\$40,550.00

The public works director asks for your favorable consideration of the low bid submitted by IP Builders in the amount of \$40,550.00.



Office: (843) 538-2010 • Fax: (843) 538-2015

PROPOSAL

March 27, 2017

City of Walterboro Waterfall
Walterboro, South Carolina 29488

RE: Remodel of waterfall

IP Builders, Inc. proposes to provide all required permits, licenses, materials, labor, sub-contractors, insurance, tools, and equipment to complete the remodel of the waterfall in Walterboro, SC in accordance with the rules and regulations of the county.

SCOPE OF WORK:

1. Demo of existing lattice work and beams
2. Construction of new lattice work and beams
3. Paint all new construction
4. All new electrical at lattice and lights on brick wall across from lattice
5. On site supervision
6. IP Builders, Inc. one year full warranty on all workmanship

TOTAL \$40,550.00 _____initial

Alternate 1: Demo and rebuild lattice above waterfall \$3,500.00

Payment Terms: We will bill on or near the first of each month for all stored materials, materials in place, labor, and subcontract work completed that month with payment being due from the owner within fifteen (15) days after submission of contractor's payment application.

We appreciate the opportunity to bid this project and look forward to working with you. If you have any questions, please contact me at 843-538-2010 or billy_ipbuilders@yahoo.com.

Approved By: Ian Padgett
President, IP Builders, Inc.

Accepted By: Michael Crosby
City of Walterboro

Hiott Construction

PO. Box 818
Walterboro, SC 29488
803.793.7077 Cell
hiott_construction@yahoo.com

1/19/17

Attn: Michael Crosby
Fr: Harry Hiott with Hiott Construction

Re: Main St. at Waterfall in Walterboro, SC.

- Remove old arbor
- Replace arbor with new treated ground-contact wood
- Replace wiring
- New LED lights on arbor and brick wall
- Paint
- Brace lattice at top and paint

Total Price including labor and material \$66,300.00

If you have any questions, please do not hesitate to call me on my cell phone at 803-793-7077.

Thank you,
Harry Hiott
Harry Hiott
General contractor



April 4, 2017

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Re: Leadership Colleton Class of 2016 Project

Dear Mayor and City Council,

The Leadership Colleton Class of 2016 would like to install a community service project at the Detreville Entrance of the Walterboro Wildlife Sanctuary.

The project is a red rocking chair monument. The class chose this location because of its ample space and parking. The monument would serve several purposes. It will not only further promote Walterboro's red rocking chair brand, but it will beautify the park and serve as a tourist attraction to draw more visitors into the Sanctuary.

It is our hope that tourists will stop and have their photo made with the chair (examples attached) Please see a mock-up of the proposed space and approximate size. (20 feet tall and 10 feet wide)

Construction of the chair will be a partnership between the Leadership Colleton Class and Thunderbolt Career and Technology Center's Carpentry class.

The F.R.O.G.S. committee reviewed and accepted the project, pending approval from City Council. Leadership Colleton asks for your favorable consideration.

Sincerely,

A handwritten signature in blue ink that reads "Michelle Strickland".

Michelle Strickland, Tourism Director
Leadership Colleton Class of 2016



Here are some examples of other large chair displays from around the country. (above)

Below is a mock-up of the proposed area and design of the Leadership Colleton Class of 2016 Project.



Colleton County Rice Festival

403 E. Washington Street, Suite A
Walterboro, SC 29488

Website: www.ricefestival.org E-mail: ricefestival@lowcountry.com
(843)-549-1079 / (843)-549-5232 Fax

March 20, 2017

City of Walterboro
Mayor and City Council
P. O. Box 709
Walterboro, SC 29488

Attention: City Officials

We are preparing for the 2017 Colleton County Rice Festival: a Celebration of History and Art, and request to be put on the City Council agenda for Tuesday, April 4, 2017. We wish to inform you of the proposed activities for April 28th and 29th, 2017. We would also like to request an additional street closing.

1. Extend closing of Hampton Street from Jefferies Blvd. to Lucas Street at 6:00 pm until 12 midnight for a street dance to be held at City Hall Stage across from City Hall. Temporary fencing will be installed after 6 pm for street dance. You must be 21 years of age to attend street dance and a fee will be charged. All other activities of the Festival will be closed at 6 pm as normal.
2. We ask that you close Washington Street from Dowling Avenue, stopping at Woodlawn Street, close Ireland Creek Drive from the corner of Ireland Creek Drive and Dowling Avenue to Washington Street and Ivanhoe Drive, from Ivanhoe Cinema through the 4-way stop 800 feet toward Jefferies Highway from 2 p.m. Friday due to the Fire Marshall's request, for the Fireworks Show.

The 42nd annual Colleton County Rice Festival features all proposed activities in the Rice Festival on our website, www.ricefestival.org. A poster of the event schedule will be distributed throughout the State to promote our City, County and Festival.

As always, the Rice Festival involves many City of Walterboro residents in the planning of events, in order to make the celebration safe and fun filled for the entire family. With this in mind, we would like to present this letter to Council, in order to obtain the necessary waivers, permits, street closures and etc. needed to make a successful weekend for the community.

As in the past, we look forward to the city's gracious and generous cooperation.

Regards,

A handwritten signature in black ink, appearing to read "Jimmy Trippe". The signature is stylized with a large initial "J" and a cursive "Trippe".

Jimmy (Bubba) Trippe, Chairman
Colleton County Rice Festival

JT/cfb

cc:

Jeff Molinari, City Manager

Mayor Bill Young

Bobby Bonds

Tom Lohr

Paul Seigel

James Broderick

Judy Bridge

Jimmy Syfrett

Colleton County Veterans Council

P.O. BOX 256

WALTERBORO, SC 29488
TELEPHONE: (843) 908-2123

JOHNNY HOLMES
CHAIRMAN

WILLIAM H. PROCTOR
CO-CHAIRMAN

ROBERT TIEGS
TREASURER

JANET D. SMITH
COORDINATOR

Date: March 21, 2017

Mr. Jeff Molinari, City Manager
P.O. Box 709
Walterboro, SC 29488

Dear Mr. Molinari:

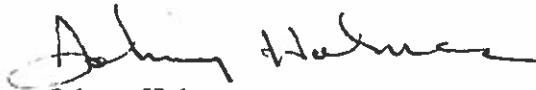
The Colleton County Veterans Council is writing to extend an invitation to you and City Council to attend our annual Memorial Day Ceremony. The Ceremony is scheduled for Monday, May 29, 2017, 9:00 a.m. at the Downtown Plaza, Washington Street.

The Veterans Council is also asking for approval of the following requests listed below:

1. The City to arrange to display the US flags on Washington Street from May 15 -31, 2017
2. Reserve the Waterfall Plaza for setup and turn the water off from 1:00 pm - May 25th to May 29th, 12:00 pm.
3. Close Washington Street on Monday, May 29th from 8:00 a.m. to 12:00 pm.

We appreciate your continued support and hope that you will attend this year's Memorial Day Ceremony. If you have any questions, please give me a call on my cell at (843) 908-2123.

Respectfully,



Johnny Holmes
Council Chairman