

Telephone: 843-549-2545

Fax: 843-549-9795

TTY Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council  
Public Hearing and Regular Meeting  
March 24, 2015  
City Hall  
6:15 P.M.

## A G E N D A

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Public Hearing:**

1. **Ordinance # 2015-01**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, So As to Clarify and Strengthen Portions of the Ordinance.

**IV. Approval of Minutes:**

1. Minutes of the February 24, 2015 Regular Meeting (Minutes attached).
2. Minutes of the February 25, 2015 Joint Luncheon Meeting with Colleton County Council (Minutes attached).
3. Minutes of the March 18, 2015 Special Called Meeting (Minutes attached).

**V. Old Business:**

1. **Ordinance # 2015-01**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, So As to Clarify and Strengthen Portions of the Ordinance, **Second Reading and Adoption** (Ordinance attached).

**VI. New Business:**

1. Request to Hang Banner Announcing National Crime Victim's Rights Week on April 1-7, 2015 by Denise Pinckney, Crime Victim/Witness Advocate (Letter attached).
2. Request to Use City Parking Lot for Small Classic Car Show During Annual Mystery Stroll on April 10, 2015 from 5:00 to 9:00 P.M. by USC Salkehatchie Stew Committee (Letter attached)

**VII. Committee Reports:**

**VIII. City Manager's Report:**

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City Council Meeting  
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March 24, 2015

**IX. Executive Session:**

1. Discussion of Negotiations Incident to Proposed Contractual Arrangements.
2. Personnel Matter.

**X. ADJOURNMENT.**

# AFFIDAVIT OF PUBLICATION IN

## **The Press and Standard**

PERSONALLY appeared before me, William B. Moore, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for One(1) issues, said publication commencing on March 5, 2015, and ending on March 5, 2015.

SWORN to before me


this 6 day of MAR, 2015  
William Moore (L.S.)

Notary Public for South Carolina

Commission expires 6-4-22



William B. Moore



### PUBLIC NOTICE

Walterboro City Council will hold a public hearing on Tuesday, March 24, 2015 at 6:15 P.M. in City Hall, 242 Hampton Street, to receive public comments on the following proposed ordinance:

**Ordinance # 2015-01**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, So As to Clarify and Strengthen Portions of the Ordinance.

A copy of the proposed ordinance is available in the City Manager's Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (782-1011) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

Walterboro City Council  
Regular Meeting  
February 24, 2015

**MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 24, 2015, at 6:15 P.M. with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. Sixteen (16) persons were present in the audience. Council Member Bobby Bonds was absent.

There being a quorum present, Mayor Young called the meeting to order. Council Member Syfrett gave the invocation and Council Member Lohr led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

No comments or questions were received on agenda items.

**APPROVAL OF THE MINUTES:**

The Minutes of the February 10, 2015 Regular Meeting were approved as submitted upon the motion of Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor. Council Member Bonds was absent and did not vote.

At this point, Mayor Young stated that Council Member Bonds was out of town on business and unable to attend the meeting tonight.

**OLD BUSINESS:**

There was no Old Business before Council.

**NEW BUSINESS:**

1. **Proclamation # 2015-01**, A Proclamation Recognizing the 50<sup>th</sup> Anniversary of the University of South Carolina Salkehatchie, was approved as submitted on the motion of Council Member Siegel, seconded by Council Member Lohr, and passed unanimously. Council Member Bonds was absent and did not vote.

With Ms. Jane Brewer and Dr. Ann Carmichael standing by on half of USC Salkehatchie, Mayor Young came forth to read the proclamation in its entirety into the record and then presented it to Dr. Carmichael. A copy of said proclamation is attached as part of these minutes.

2. Consideration of Funding Recommendations from the Accommodations Tax Advisory Board

Next, City Manager Molinari advised Council that the Accommodations Tax Advisory Committee met on February 19<sup>th</sup> and approved two requests for A-tax funding, which were:

	<u>Requested</u>	<u>Approved</u>
Requests for 65% Tourism Fund		
Walterboro-Colleton Chamber of Commerce Turkey Trot & St. Patrick's Day Run/Walk	\$10,000	\$ 8,000
Walterboro Tourism Advertising Campaign	<u>\$20,000</u>	<u>\$10,000</u>
Total 65% Requests	\$30,000	\$18,000

**MINUTES/Page II**

A motion was made by Council Member Broderick, seconded by Council Member Bridge, to approve the funding recommendations of the A-Tax Advisory Board as submitted. The motion passed with all members voting in favor, except Council Member Bonds was absent and did not vote.

3. **Consideration of a Parade Permit Request by Mr. Horace Simmons, Community Action Line Against Violence**

Mayor Young then entertained a motion to approve the request. Council Member Lohr made a motion to approve the parade permit request as submitted by Mr. Horace Simmons. Council Member Siegel seconded the motion. All in favor. None opposed. Motion carried. Council Member Bonds was absent and did not vote.

When asked by Mayor Young if he wanted to speak on this request, Mr. Horace Simmons told Council the request was the same as usual. I thank all of you for allowing this. This is something that we wanted to do. This year, we will be at Hampton Street Auditorium and we expect some people from the Beaufort Military Institute to come in. That's why we are having it in that place, so we will have enough room to accommodate them. We are expecting a lot more.

A brief discussion was held on whether the march would end at the Artisans Center or the Hampton Street School (now Colleton Center). Mr. Simmons agreed that the march would end at the Hampton Street School (now Colleton Center).

4. **Acceptance of Resignations of Barnwell Fishburne, Accommodations Tax Advisory Board, and Eduardo Dominguez, Economic Development Commission**

A motion to accept the above resignations with regret and appreciation for their service was made by Council Member Broderick, seconded by Council Member Bridge and passed unanimously. Council Member Bonds was absent and did not vote.

**CITY MANAGER'S REPORT:**

1. City Manager Molinari then introduced Ms. Michelle Strickland, as the City's new Tourism Director. He announced that the City began the process of looking for a new director back in the fall. Michelle's first day on the job will be Monday, March 2, 2015. As you are aware, she comes to us from the Press and Standard. She has already gotten started and is working with Donna to ensure that we have a seamless transition. We are very excited to have Michelle onboard.

**COMMITTEE REPORTS:**

There were no Committee Reports given.

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter an Executive Session. Council Member Syfrett So Moved and Council Member Lohr seconded the motion that passed unanimously. Council Member Bonds was absent and did not vote. The Mayor announced that the meeting will convene into an Executive Session for a personnel matter - boards and commissions appointments, and a discussion of a proposed purchase of property.

The meeting then entered into an Executive Session.

Walterboro City Council  
Regular Meeting  
February 24, 2015

**MINUTES/Page III**

At approximately 7:15 P.M., a motion was made by Council Member Lohr, seconded by Council Member Bridge, to exit Executive Session and return to Open Session. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion was made by Council Member Broderick to reappoint all of the boards and commission incumbents who have indicated they would like to continue to serve another term. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Bonds was absent and did not vote. The reappointments were as follows:

**Accommodations Tax Board**

Amar Patel was reappointed for a 3-year term.

**Building Board**

Charles Brightwell was reappointed for another 4-year term.  
Thomas Berry was reappointed for another 4-year term.

**Board of Zoning Appeals**

Travis Godley was reappointed for another 3-year term.  
Dandi Daniels was reappointed for another 3-year term.

**City Appearance Board**

Helen Bodison was reappointed for another 4-year term.

**Economic Development Commission**

Peden McLeod was reappointed for another 4-year term.  
Marvin Jones, III was reappointed for another 4-year term.

**Historic Preservation Commission**

Mary Corbett was reappointed for another 2-year term.  
Linda Godley was reappointed for another 2-year term.

**Planning Commission**

Greg Pryor was reappointed for a 4-year term.

**Tree Protection Committee**

Michael Ferrari was reappointed for another 2 year term.  
Harris Beach was reappointed for another 2 year term.

There being no further business, a motion to adjourn the meeting was made by Council Member Lohr, seconded by Mayor Young and passed unanimously. Councilman Bonds was absent and did not vote. The Mayor adjourned the meeting at 7:16 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

Walterboro City Council  
Joint Luncheon Meeting with County Council  
February 25, 2015

**MINUTES**

Having been duly advertised as required by law, a Joint Luncheon Meeting of Walterboro City Council and Colleton County Council was held at Colleton County Museum and Farmer's Market, 506 E. Washington Street in Walterboro on Wednesday, February 25, 2015 at 12:00 Noon. The purpose of the joint meeting was to hold an executive session to discuss a proposed purchase of property. Mayor Young and Colleton County Vice Chair Dr. Joseph Flowers jointly presided at this meeting.

**City Council Members present were:** Mayor Bill Young, City Council Members Judy Bridge, James Broderick, Jimmy Syfrett, and Paul Siegel. City Manager Jeff Molinari and City Clerk Betty Hudson were also present. Council Members Bobby Bonds and Tom Lohr were absent.

**Members of the Press present were:** George Salsberry and Barry Moore from the Press and Standard; Heather Walters from the Colletonian and Mr. Raymond Owens from Channel 2 News.

**Colleton County Council Members present were:** Steve Murdaugh (Arrived during Executive Session), Gene Whetsell, Dr. Joseph F. Flowers, Evon Robinson and Phillip Taylor. County Administrator Kevin Griffin, Government Affairs Manager Meagan Chaplin and Clerk to County Council Ruth Mayer were also present on behalf of Colleton County.

County Council Member Evon Robinson gave the blessing of the food.

A delicious lunch was served, followed by a tour of the new Commercial Kitchen at the Museum and Farmer's Market. Mr. Chad Carter, Manager, conducted the tour of the kitchen. The new Commercial Kitchen is a County project.

Following the tour, both Chairman Young and Flowers called the meeting to order. The records will show there was a quorum of both City Council and County Council Members present.

A motion to enter an executive session to discuss a proposed purchase of property was made by City Council Member Siegel, seconded by Council Member Syfrett and the same motion was also made by County Council Member Whetsell, seconded by Member Robinson. The motions passed unanimously.

The meeting then entered into an executive session at approximately 1:00 P.M.

The meeting returned to Open Session at approximately 1:45 P.M. upon motion by Council Member Broderick, seconded by Council Member Bridge and the same motion was made by County Council Member Dr. Joseph Flowers seconded by Member Whetsell. The motions passed unanimously.

There was no action taken as a result of the executive session.

There being no further business to consider, a motion to adjourn was made by Council Member Siegel, seconded by Council Member Broderick and passed unanimously. The Mayor adjourned the meeting at 1:50 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

Walterboro City Council  
Special Called Meeting  
March 18, 2015

**MINUTES**

A Special Called Meeting of Walterboro City Council was held at City Hall on Wednesday, March 18, 2015, at 5:01 P.M. with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Syfrett. City Manager Jeff Molinari, City Clerk Betty Hudson, and Attorney Reaves McLeod on behalf of City Attorney George Cone, were also present. Mr. John Harrell of Harrell Law Firm was also present.

There being a quorum present, Mayor Young called the meeting to order at 5:01 P.M. The invocation was offered by Council Member Syfrett, followed by the pledge of allegiance led by Council Member Siegel.

The Mayor announced that this is a special call meeting for receipt of legal advice.

The Mayor then entertained a motion to enter an Executive Session. Council Member Lohr then moved to enter an Executive Session. Council Member Bridge seconded the motion, that passed with all members voting in favor.

The meeting then convened into Executive Session.

At approximately 6:21 P.M. a motion was made by Council Member Lohr to exit Executive Session and return to Open Session. Council Member Broderick seconded the motion that passed unanimously. The meeting return to Open Session and no action was taken as a result of the Executive Session.

There being no further business, a motion to adjourn the meeting was made by Council Member Lohr, seconded by Council Member Bridge and passed unanimously. The Mayor adjourned the meeting at 6:22 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk



## **ORDINANCE # 2015-01**

### **AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SO AS TO CLARIFY AND STRENGTHEN PORTIONS OF THE ORDINANCE.**

**WHEREAS**, the Municipal Planning Commission has studied improvements that strengthen the Unified Development Ordinance; and

**WHEREAS**, the Municipal Planning Commission unanimously recommends the following changes to the Unified Development Ordinance in order to clarify portions of the Ordinance.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the City of Walterboro, in Council Assembled, that the following amendments to the Unified Development Ordinance will become effective upon passage of this ordinance:

#### **Section 2.5.2 Dimensional Table**

IICD Max. Height (feet) 68

Foot note 5 - Maximum of five (5) stories.

**Section 6.5 Flood Damage Control - Correct Numbering** for Sections 6.5.4 thru 6.5.16 to 6.5.4 thru 6.5.17.

#### **Section 6.5.6 Establishment of Areas of Special Flood Hazard**

The areas of special flood hazard identified by the Federal Emergency Management Agency in Flood Insurance Rate Map (FIRM).

#### **Section 6.5.7 Development Permit Required**

A development permit shall be required in conformance with the provisions of this section and Section 9.3.1

**Section 7.5 Fences and Walls** - Include NCD in Residential Districts in chart on center of page.

#### **Section 11.7 Subdivisions**

##### **11.7.1 Subdivisions Defined**

##### **11.7.2 Approval Process**

##### **11.7.3 No Subdivision or Improvements Without Plat Approval**

##### **11.7.4 Preliminary Plat Validity**

##### **11.7.5 Plat Approval Not Acceptance of Dedication Offers**

##### **11.7.6 Protection Against Defects**

##### **11.7.7 Maintenance of Dedicated Areas Until Acceptance**

**Chapter 14: Amendments - Correct Page Numbers** for Section 14.2 to Page 14-2 and Section 14.3 to Page 14-2 on page 14-1. **Correct Section Number** for Amendment and Approval Process to Section 14.4 on Page 14-4

**Appendix A: Definitions**

**Canopy, Building**

A permanent structure other than an awning attached or unattached to a building for the purpose of providing shelter to patrons or automobiles, or as a decorative feature on a building wall. A canopy is not a completely enclosed structure.

**Flood Control Definitions**

Flood Insurance Rate Map (FIRM) means an official map of a community, issued by the Federal Emergency Management Agency (FEMA), where the boundaries of the areas of special flood hazard have been defined as Zone A.

DONE, this 24<sup>th</sup> day of March, 2015.

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William T. Young, Jr.  
Mayor

Attest:

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Betty J. Hudson  
City Clerk

First Reading: February 10, 2015  
Public Hearing: March 24, 2015  
Second Reading: \_\_\_\_\_

**WALTERBORO POLICE DEPARTMENT**

**CITY OF WALTERBORO**

**242 HAMPTON STREET • POST OFFICE BOX 709**

**Walterboro, South Carolina 29488**



**WADE B. MARVIN**

**CHIEF**

TEL. 843-549-1811

FAX 843-549-8583

police@walterborosc.org

March 6, 2015

Dear Mayor, City Manager and City Council Members:

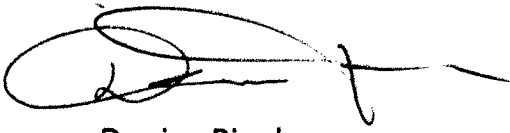
I, Denise Pinckney, the Crime Victims/Witness Advocate with the City of Walterboro Police Department along with the City of Walterboro Police Chief, Wade Marvin are requesting permission to have the **National Crime Victims' Rights Week** banner flown on April 1-7. I will coordinate with SCE &G to hang the banner on N. Jefferies at the usual location the intersection of Paul street and North Jefferies.

Each April since 1981, OVC (Office for Victim of Crime) has helped lead communities throughout the country in their observances of **National Crime Victims' Rights Week** (NCVRW).

Crime victims often feel helpless in the aftermath of a crime. They may feel alone and isolated, and many are financially devastated. It's good to know there are laws to protect crime victims. **The Crime Victims' Bill of Rights** gives victims a place in the criminal justice system, ensures they have the opportunity to be heard, and provides assistance to further their recovery. Most states also have victims' rights laws for cases handled in local criminal justice systems.

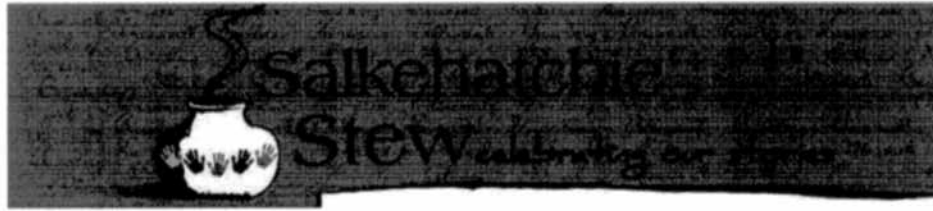
This year the City of Walterboro Police Department will be hosting a vigil for all crime victims and survivors of crime. This year's guest speaker will be **The State of South Carolina Attorney General the Honorable Alan Wilson**. This event will be held on April 6, 2015 at 6p.m. outside in front of City Hall as in the past. We are requesting that all council members, along with the Mayor and City Manager, whom is able to attend this special event to be present. Thank you for your time and consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Denise Pinckney', with a long horizontal stroke extending to the right.

Denise Pinckney  
Crime Victim/Witness Advocate

cc: Chief Wade Marvin



March 19, 2015

Walterboro City Council  
242 Hampton St.  
Walterboro, SC 29488

Attn: Jeff Molinari, City Manager

Dear Council,

As you may remember, the Salkehatchie Stew executive committee is organizing the sixth Annual Mystery Stroll "The Strawberry Jazz Mystery" (a 1920's theme) for April 10th 2015. We have already requested and were granted permission to use of the waterfall area for this event, for which we thank you.

We have recently discovered an opportunity to make the event even more interesting by adding a small classic car show to the event. We should therefore request the use of 12 car spaces in the Washington street parking lot in the area right alongside Washington street. In addition, to the inherent interest this show may add to our event, it will also serve to connect the two parts of Washington street, as in the past many people did not venture to the farther part. Talking to the merchants, I understand that this is a regular problem in that area and drawing people to that area by having an interesting venue in the parking lot, bridging the two parts of the street, would be very beneficial.

We request City Council approval for the use of the strip of the parking lot adjacent to Washington street- 12 parking spaces, between 5:00 and 9:00 PM on the evening of April the 10th. We ask that you include this on your agenda for the next City Council meeting.

On behalf of the executive committee of Salkehatchie Stew: The Colleton Collection, we thank you for your continued support and encouragement. If you have any questions regarding the above please do not hesitate to contact me.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Carmela", is written over a horizontal line.

Dr. Carmela Gottesman  
Co-chair  
cvgottesman@sc.edu