

Telephone: 843-549-2545

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# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council  
Regular Meeting  
May 12, 2015  
City Hall  
6:15 P.M.

## A G E N D A

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Approval of Minutes:**

1. Minutes of the April 14, 2015 Regular City Council Meeting (Minutes attached).

**IV. Resolutions and Proclamations:**

1. **Resolution No. 2015-R-04**, A Resolution Adopting the Colleton County Bicycle and Pedestrian Master Plan (Resolution attached).
2. **Proclamation No. 2015-05**, A Proclamation to Recognize Teen Pregnancy Prevention Month (Proclamation attached).
3. **Proclamation No. 2015-06**, A Proclamation to Recognize Mental Health Month (Proclamation attached).

**V. Old Business:**

**VI. New Business:**

1. Consideration of Funding Request in the Amount of \$3,200 to Identify Funding Sources and to Assist with Securing Grants for the Colleton County Bikeway and Pedestrian Plan.
2. Request to Use the Walterboro Wildlife Sanctuary for "Walterboro Walk & Wag" Fundraiser, September 19, 2015 from 10:00 A.M. to 1:00 P.M. by Friends of Colleton County Animal Shelter (Letter attached).

**VII. Committee Reports:**

1. Council Member Tom Lohr, Chairman, Budget Committee.

**VIII. City Manager's Report:**

**IX. Executive Session:**

1. Discussion of Negotiations Incident to Proposed Contractual Arrangements - Engineering Services.
2. Discussion of Proposed Sale of Property.
3. Personnel Matter: Public Works Director Search Update.

**X. ADJOURNMENT.**

Walterboro City Council  
Regular Meeting  
April 14, 2015

**MINUTES**

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 14, 2015 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson and City Attorney George Cone were also present. There were approximately 90 persons present in the audience. Many members of the Band of Blue, along with their directors and parents, were present.

There being a quorum present, Mayor Young called the meeting to order and welcomed everyone to the meeting. He stated, it is great to have a big crowd here tonight. Council Member Syfrett gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

With no objection from Council, Mayor Young then changed the order of the agenda to be as follows:

**PUBLIC INPUT ON AGENDA ITEMS:**

There were no public comments or questions on agenda items.

**RESOLUTIONS, PROCLAMATIONS & AWARDS:**

1. **Resolution No. 2015-R-03, Designating April 2015 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy**

City Manager Molinari told Council that this Resolution requirement is from the Community Development Program. He asked for City Council's favorable consideration.

A motion to approve Resolution No. 2015-R-03 and the Annual Nondiscrimination Policy was made by Council Member Broderick, seconded by Council Member Siegel and passed unanimously. A copy of the resolution and annual nondiscrimination policy are attached as part of these minutes.

2. **Proclamation No. 2015-02, to Recognize the Colleton County High School Band of Blue Winter Percussion Ensemble**

A motion was made by Council Member Bridge to approve Proclamation No. 2015-02, proclaiming April 15 as "Winter Percussion Ensemble Day" in the City of Walterboro. Council Member Lohr seconded the motion that passed unanimously.

This proclamation recognized that the Band of Blue "Winter Percussion Ensemble" competed and won the 2015 State Championship and the 2015 Regional Championship. The Mayor then asked Band Director Tom Finigan and Guard Instructor Gary Stroupe to come to the podium along with the some of the section leaders of the Percussion Ensemble. The Mayor then read the proclamation in its entirety into the record. The Mayor congratulated the members of the Band of Blue for their huge accomplishment. He said we are certainly proud of you and it speaks to the talent in our community as to what our young people can accomplish.

A copy of this proclamation is attached as part of these minutes.

**MINUTES/Page II**

3. **Recognition of Certificate of Awards Received by the City of Walterboro Finance Department and Director Bill Floyd**

City Manager Molinari stated it is a pleasure to recognize Bill Floyd, Finance Director, Amy Risher, Finance Office Manager, and the entire Finance Department staff for being recognized for the 3<sup>rd</sup> consecutive year by the Government Finance Officers Association (GFOA). We are recognized for our Comprehensive Annual Financial Report ending June 30, 2014. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting. Its attainment represents a significant accomplishment by the City and its management. Mr. Molinari further stated that this is reflective of the quality of the staff we have in that area. Mr. Molinari then recognized Mr. Bill Floyd for his outstanding work. Mr. Floyd said that he could not overemphasize the quality of staff that we have. He said, without them, this would not happen.

Mayor Young then said, I know that our financial reporting goes beyond what is required of us, and that's why we received this award, because we do report in much more detail than required. We are lucky to have a good staff and to have you, Bill and Amy, and we appreciate all that you do for us.

**PRESENTATIONS:**

1. **Dr. Yvonne Commodore, First Choice Academy Charter School**

Dr. Commodore thanked Council for the opportunity to speak on behalf of First Choice Academy. She said, I am very grateful for the opportunity to be a member of the Colleton County Community, and we are very excited about the prospect of bringing First Choice and to have a choice school here in Colleton County. Dr. Commodore then said, I am not here to recruit, I am not here to be in competition, we are here simply to exercise my gift as a principal and school leader to help level the playing field in education. So, I do want to say we have with us 200 or more signatures of parents who are willing to attend our charter school. We have 120 parents already signed up and we have about 15 businesses that have already committed their pledge to help us. Therefore, we are here just to give recognition and just to help the leaders of our town know exactly what our intentions are and to give you the respect to have input as well. So, I am going to share with you why we are doing this:

- A. Dr. Commodore told Council, we did not call ourselves to Walterboro, South Carolina. We were assigned by God. Actually, I have never been to Walterboro before, but we are here because of God's calling to lead a church and an amazing group of people that we have been in fellowship with. We have been here a year now, and I believe the hand of God is with us. We now have an address here in Walterboro. I work for the Charleston County School District as a principal, and I am pleased to say that I was awarded "Principal of the Year for Charleston County". Dr. Commodore pointed out that she comes with a lot of experience. She also stated that she was born and raised in poverty in Jamaica, West Indies. She said, my father and mother never went to school, so for me I am breaking generational curses to be in the business of education. I came from poverty, raised in a one room house, in a very remote area, where still today all they have is chart and chart board.
- B. Dr. Commodore stated that she now holds four degrees, has been a principal for over 14 years and has been in education longer than that. She has 30 years of pastoral ministry, and has worked with people a very long time. What I know about education is that there is a possibility. There are some great things happening in Colleton County. We did not come here to say that we have the answer. To bring businesses into this region, we understand that we have to have a top notch educational system. So, basically, what I want to do is to

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contribute and to give my skills. I want to give back to this community that I am now in love with. We are emphatic about education and about kids. We know that kids today have so many things that we have to fix as educators. What we are saying is that we have developed a school where every child will be on their own personal tract. It's called personalized learning, and that simply means "wherever the child is, we will meet them right there and we will take them forward on their own tract, based on their own interests and what they are good at doing".

Dr. Commodore stated that there is a disconnect in education, because we are in the industrialized age, we are teaching children the way we were taught. In today's society, they want to experience education. They want to be a part of it. So, this model that we are proposing is to allow students to engage in their own destiny.

We are pledging to serve students in grades 6-9th grade upon opening, because we want to incubate and teach them before we test them in the 11<sup>th</sup> grade. So, we are opening with grades 6 thru 9<sup>th</sup> and will offer personalized learning. They will have one on one I-pads. We will also have an extended year. We want to take some kids off the streets and allow them to enjoy and see the world. We are in a global economy and the world is very large.

In conclusion, Dr. Commodore stated, we have an opportunity to help kids personalize their education, how they learn best and not how we want to teach them. That to me is the key to unlocking the potential in every child in helping them grow as a person, not only to navigate education, but obtain 21<sup>st</sup> century skills. These include public speaking, standing properly in front an audience and projecting your voice. Those are the kinds of things we will be teaching, soft skills.

So, this school is going to be about preparing that total child for the 21<sup>st</sup> century and not just a teacher standing in front of class lecturing, because after 10 minutes the child disengages and that's when behavior problems come in. But when a child is taught how to be in charge of their own destiny, we believe and the research shows that is an extremely productive educational model to go by. You know and I know that we have graduated children, according to the statistics locally, where 48% of students here in our county are below their grade level in reading and 38% in math. That is alarming, but yet we are graduating them. With this new charter school, we are going to do competency based education. That simply means the students must master the standards before they move on. It's not about mastering a grade, because we have children in the 12<sup>th</sup> grade reading at the 4<sup>th</sup> grade level. We will have competency based education, because that is what works with kids.

No comments or questions were raised and Dr. Commodore's presentation was accepted as information.

2. Mr. Philip Slayter, Colleton County Bicycle and Pedestrian Master Plan

Mr. Philip Slayter of Colleton County told Council he wanted to briefly present a planning effort that he is very proud of. He stated, I know I have appeared before you previously as the County Planning Director, and in fact tonight I come to you not only as the Planning Director, but as a board member of Eat Smart, Move More, Colleton County. This document is an outgrowth of an effort that organization undertook with the goal of trying to promote more physical activity among our citizens. The genesis behind Eat Smart, Move More, Colleton County was concern over the health and welfare of the youth in our jurisdiction, and particularly obesity. It is a national issue and it comes down to the state as well as the local level. When we started about 4 or 5 years ago, many of you, including the Mayor, participated in an overall planning process by which we undertook a series of steps to get that organization up and running. Over the last couple of years, we have been able to focus on certain

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programmatic aspects, of which one was the development of the Bicycle and Pedestrian Master Plan. This has been a long-term goal. We were lucky, in that, we received some funding from DHEC and the County. We ended up getting a consultant for the planning, which was a national firm that had a certain amount of expertise in trails and bikeway development. So, we were thrilled that they could come in and undertake the planning process to do the plan.

Mr. Slayter noted that copies of the plan had been distributed to all Council Members for the meeting tonight. He then said, tonight is not about asking you to adopt the plan, I simply wanted to introduce it to you, give you some frame of reference, so that as you explore the document, if you have any questions, I could respond to them over the next couple of weeks. Then, when I return to you, we can hopefully move forward with its adoption.

With the help of an overhead projection, Mr. Slayter gave a brief introduction of the plan as follows:

- 1) When the consultant came in, we recognized that we had no base information about Colleton County in terms of its walking and bicycling. So we undertook a series of surveys. We developed an advisory group made up of citizens of the County, and we began a process to try to identify opportunities and constraints for construction of bikeways and/or sidewalks, which is primarily its focus. What we did was to identify through this long process where connections really could be made.
- 2) We held a series of public meetings, where we invited the public to explain to folks and give them options of where connections could be made, not only inside the City limits, but outside the City and in some of the smaller municipalities in the county.
- 3) We noticed that trails and greenways were a preference among all the people that participated in the planning process. That clearly demonstrated in our minds where our charge should be focused.
- 4) New sidewalks scored pretty good and pedestrian intersection improvements scored pretty high.
- 5) The notion of what you see a lot of is just having a paved shoulder, a 4 foot or 6 foot paved shoulder on the side of a road where someone could ride their bike or possibly walk.
- 6) Cycle tracks are a little more advanced in design. There is an actual buffer between the road and the cycle track. That's recommended in the plan in a few spots.
- 7) In the bicycle boulevards, what we are talking about is primarily signage. We have a lot of areas, particularly in the suburban sections of the town, where it is perfectly safe to ride your bike. Traffic volume is very low. So, there is nothing wrong with identifying that particular route as appropriate to ride your bike. So, the recommendations in the plan for where that occurs is designated as bicycle boulevards.

Mr. Slayter pointed out that some of the recommendations had a high cost. He said, when you see these numbers, they are quite high. Well, I don't want you to be intimidated by that. First of all, even if you adopt the plan, it is a policy document. It does not commit the City or the County to actually build any of it. Obviously, we would like to build as much as we could, but we know as a practical matter, we don't have a blank check. I want you to recognize that any action taken by the City to adopt this document is simply agreeing that the blueprint that is identified in the plan is something where we would try to follow where we could, either where a road gets resurfaced and we want to put in a bike lane. Maybe, we could get a grant and put in some sidewalks. Probably, the most noteworthy project that we are looking at now is the Capital Sales Tax Project, where the City's No. 1 choice, where actually some of

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those recommendations in that project fulfill the intent of this plan. So, whether you like it or not, you are already implementing elements of it. Particularly, as you do redevelopment in some of the other parts of the City, I know you have been active with the CDBG program for Lemacks Street and similar other areas to repair some of those sidewalks or making connections where those sidewalks ought to be. This actually has gone a long way into fulfilling some of the objectives already identified in the plan.

Mr. Slayter briefly went over the low end and high end estimates of the costs identified in the plan for the recommended phases of improvements. He said, as a total project area, it is about 82 miles worth of bicycle lanes. In identifying how the projects would be paid for, Mr. Slayter stated, we are looking at a combination of public and private funding. The most traditional ways of financing for something like this is either through bonds from the municipal government and county government. Some of you are familiar with "C" funds, which actually helps fund this plan. That could be done. SC Parks, Recreation and Tourism oftentimes funds projects. DOT has monies set aside for the funding of projects, the Center for Disease Control, and the National Park Service. So, there is a whole series of public entities that we might be able to go after to undertake some of this work. On the private side, we have individual fund-raising efforts which we are hoping to get something going in that direction, corporate giving and charitable foundations.

As we move forward with this plan, we are not going to constantly try to get money out of the City or the County. There is going to be a more diverse, more collaborative effort. We do have high hopes that we will be able to undertake some of these things fairly soon as a result of a diverse range of funding sources.

Mr. Slayter then briefly went over the maps associated with the project. He stated, what we are going to start looking at, and I will spend time with the City Administrator to do that, is to identify appropriate funding sources to undertake some of the initial work. Some of the projects are in 5 year increments, and it is going to take well over 20 years to complete the project.

Questions regarding the survey were made by Council Member Broderick and answered by Mr. Slayter. The presentation was accepted by Council as information.

**APPROVAL OF MINUTES:**

Upon the motion of Council Member Broderick, seconded by Council Member Bridge, the Minutes of the March 24, 2015 Public Hearing and Regular Meeting were approved as submitted with all members voting in favor.

**NEW BUSINESS:**

1. Consideration of Contributing \$60,000 to Colleton County for the Reopening of Dogwood Hills Golf Course

A motion was made by Council Member Broderick to approve the contribution of \$60,000 to Colleton County for the Dogwood Hills Golf Course. Council Member Siegel seconded the motion. In discussing the motion, Council Member Bonds asked if the motion was contingent upon the County's closing on the property? City Manager Molinari responded, yes, pursuant to the corrected memorandum. The motion then passed with all members voting in favor.

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**COMMITTEE REPORTS:**

There were no Committee Reports given.

**CITY MANAGER'S REPORT:**

There was no City Manager's Report given.

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter into an Executive Session. Council Member Lohr So Moved and Council Member Syfrett seconded the motion. All in favor. None opposed. Motion carried. The Mayor announced that the meeting will convene into an Executive Session for:

- 1) A discussion of negotiations incident to proposed contractual arrangements - Wrecker Rotation, and
- 2) A personnel matter - on Boards and Commissions Appointments.

At approximately 7:38 p.m., a motion was made by Council Member Lohr to exit Executive Session and return to Open Session. Council Member Bonds seconded the motion. All in favor. None opposed. Motion carried.

A motion was made by Council Member Broderick, seconded by Council Member Lohr to appoint Gail Reardon to the Economic Development Commission and Monroe Rhodes to the Municipal Election Commission. All in favor, None opposed. Motion carried.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Lohr and passed unanimously. The meeting adjourned at 7:41 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk



**RESOLUTION NO. 2015-R-04  
BY WALTERBORO CITY COUNCIL  
A RESOLUTION APPROVING THE  
COLLETON COUNTY BICYCLE AND PEDESTRIAN MASTER PLAN**

**WHEREAS**, EAT SMART MOVE MORE COLLETON COUNTY initiated the preparation of a detailed Bikeway and Pedestrian Master Plan as a priority project identified through its strategic planning process; and

**WHEREAS**, the City of Walterboro is a partner and supporter of Eat Smart, Move More Colleton County; and

**WHEREAS**, the purpose of the Plan is to promote bicycling and walking for commuting and recreation, and assist in the securing of federal and state grants for its implementation; and

**WHEREAS**, the Plan encourages physical activity and personal health while promoting opportunities for outdoor recreation, safe modes of transportation and economic growth through tourism; and

**WHEREAS**, the City of Walterboro Planning Commission adopted this Plan and recommended its adoption to City Council on April 7, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Walterboro, in Council Assembled, that the Colleton County Bicycle and Pedestrian Master Plan is hereby approved as recommended by the City of Walterboro Planning Commission.

**DONE**, this 12<sup>th</sup> day of May, 2015.

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William T. Young, Jr.  
Mayor

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Betty J. Hudson  
City Clerk

**A RESOLUTION OF THE CITY OF WALTERBORO PLANNING COMMISSION  
ADOPTING THE COLLETON COUNTY BICYCLE AND PEDESTRIAN MASTER PLAN**

**WHEREAS, EAT SMART MOVE MORE COLLETON COUNTY initiated the preparation of a detailed Bikeway and Pedestrian Master Plan as a priority project identified through its strategic planning process; and**

**WHEREAS, the purpose of the Plan is to promote bicycling and walking for commuting and recreation, and assist in the securing of federal and state grants for its implementation;**

**WHEREAS, the Plan was developed through a public planning process with input by City and County residents through involvement of a Citizen's Advisory Group and three public meetings;**

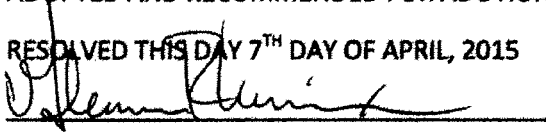
**WHEREAS, this Plan proposes a 30 year vision for the development of over 421 miles of bikeways and sidewalks throughout the County and City of Walterboro;**

**WHEREAS, this Plan encourages physical activity and personal health while promoting opportunities for outdoor recreation, safe modes of transportation and economic growth through tourism;**

**WHEREAS, the Colleton County Planning Commission adopted this Plan and recommended its adoption to County Council on February 23, 2015.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND MEMBERS OF THE CITY OF WALTERBORO PLANNING COMMISSION THAT THE COLLETON COUNTY BICYCLE AND PEDESTRIAN MASTER PLAN BE ADOPTED AND RECOMMENDED FOR ADOPTION TO THE WALTERBORO CITY COUNCIL.**

**RESOLVED THIS DAY 7<sup>TH</sup> DAY OF APRIL, 2015**



**CHAIRMAN, PLANNING COMMISSION**

Telephone: 843-549-2545

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

## Proclamation No. 2015-05 City of Walterboro, South Carolina

### A Proclamation for Teen Pregnancy Prevention Month

**WHEREAS**, teen pregnancies have far-reaching consequences that adversely affect the health, education and economic future of South Carolina's young people; and

**WHEREAS**, in 2013, more than 4,700 young girls, ages 15-19 gave birth in our state; and

**WHEREAS**, teen birth rates in South Carolina decreased by 54% between 1992-2013; and

**WHEREAS**, teen birth rates in South Carolina decreased by 13% between 2012-2013, the lowest teen birth rate for girls ages 15-19 ever recorded in South Carolina; and

**WHEREAS**, the progress in teen birth rate reductions that saved South Carolina taxpayers an estimated \$172 million in 2010 alone should not suggest decreases in investment and commitment to this issue; and

**WHEREAS**, Teen Pregnancy Prevention Month is an opportunity for parents, teens, educators, program providers, faith based organizations, local elected leaders and statewide policymakers to work together to reduce and prevent teen pregnancy in South Carolina.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council of the City of Walterboro, affirms on this day, May 12, 2015, its dedication to the future success of its young people and the prevention of teen pregnancy and is proud to declare May as Teen Pregnancy Prevention Month in the City of Walterboro, South Carolina.

Done and ratified this 12<sup>th</sup> day of May, 2015.

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William T. Young, Jr.  
Mayor

ATTEST:

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Betty J. Hudson  
City Clerk



# State of South Carolina Department of Mental Health

## MENTAL HEALTH COMMISSION:

Alison Y. Evans, PsyD, Chair  
Joan Moore, Vice Chair  
Jane B. Jones  
Everard Rutledge, PhD  
J. Buxton Terry

April 28, 2015

## Coastal Empire Community Mental Health Center

1050 Ribaut Road  
Beaufort, SC 29902  
Information: (843) 524-8899

~~Memorandum for the Executive Director~~

## STATE DIRECTOR

John H. Magill

Mr. Bill Young  
Mayor, Walterboro  
P O Box 709  
Walterboro, SC 29488

Dear Mayor Young:

Coastal Empire Community Mental Health Center and the South Carolina Department of Mental Health give priority to adults, children, and their families affected by serious mental illness and significant emotional disorders. Currently, we serve more than 2000 individuals in Beaufort County and surrounding areas. We are committed to eliminating stigma and promoting the philosophy of recovery, to achieving goals in collaboration with all stakeholders, and to assuring the highest quality of culturally competent services.

Studies show that people with mental health problems do get better, and millions recover completely, leading full and active lives. But stigma prohibits too many from seeking the diagnosis and treatment necessary for improved mental health. Stigma has many faces: social isolation, labels like "psycho," "schizo," or "crazy," and outright discrimination which all work to inhibit people with mental illnesses from getting the help they need.

Reducing the stigma and discrimination associated with mental illnesses is critical in helping more people recover from them. We have joined a new Federal initiative the goal of which is to create a more accepting environment for people with mental illnesses. This initiative includes a national public service advertising campaign. The materials are upbeat in tone and focus on the important ways people with mental illnesses contribute to our lives, every day. We need your help to get this message out to our community and respectfully request that you join Governor Nikki Haley and proclaim, "MAY IS MENTAL HEALTH MONTH."

Kind Regards,

Jenna Moorehead  
Executive Director, Coastal Empire CMHC

## MISSION STATEMENT

To support the recovery of people with mental illnesses.



Telephone: 843-782-1000  
Fax: 843-549-9795  
TDD Relay: 1-800-735-2905

**City of Walterboro**  
242 Hampton Street  
Walterboro, South Carolina 29488

Mailing Address:  
Post Office Box 709  
Walterboro, SC 29488-0008

**PROCLAMATION No. 2015-06**  
**City of Walterboro, South Carolina**

**Mental Health Month**

**WHEREAS**, there is a proven connection between good mental health and overall personal health; and

**WHEREAS**, mental illnesses affect almost every family in America; and

**WHEREAS**, people with mental illnesses recover if given the necessary services and supports in their communities; and

**WHEREAS**, people with mental illnesses make important contributions to our families and our communities; and,

**WHEREAS**, millions of adults and children are disabled by mental illnesses every year; and

**WHEREAS**, only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

**WHEREAS**, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help; and

**WHEREAS**, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

**WHEREAS**, good mental health is critical to the well-being of our families, communities, schools, and businesses; and

**WHEREAS**, greater public awareness about mental illness can change negative attitudes and behaviors toward people with mental illnesses.

**NOW, THEREFORE, BE IT PROCLAIMED**, by the Mayor and City Council of the City of Walterboro, in Council Assembled, that the month of May 2015 is designated as **MENTAL HEALTH MONTH** in the City of Walterboro. We call upon all Walterboro citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illnesses, reducing stigma and discrimination and promoting appropriate and accessible services for all people with mental illnesses.

**DONE**, this 12<sup>th</sup> day of May, 2015.

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William T. Young, Jr.  
Mayor

ATTEST:

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Betty J. Hudson  
City Clerk



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** May 7, 2015  
**SUBJECT:** Request for funding – Colleton County Bikeway and Pedestrian Plan

I have attached a funding request from Philip Slayter, Colleton County Planning Director for \$3,200 to explore funding options from public and private sources to finance design, engineering, and/or construction of the Bikeway and Pedestrian Plan's proposed network. I have no objections to providing \$3,200 toward the project. I recommend that the \$3,200 be paid from the Local Accommodations Tax fund.

If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

*Colleton County Department of Planning & Development  
31 Klein Street  
Walterboro, South Carolina 29488  
Phone: 843-549-1709*



September 18, 2014

Mr. Jeff Molinari,  
Office of the City Administrator  
City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

RE: Request for Funding – Colleton County Bikeway and Pedestrian Plan

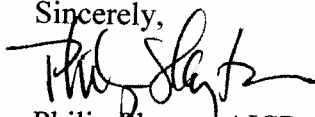
Dear Mr. Molinari,

On behalf of Colleton County Eat Smart Move More (CCESMM), the County is requesting funding assistance with the implementation of this important planning effort. You may recall from the presentation I gave City Council on September 2<sup>nd</sup> that the County was acting as the agent for CCESMM and had secured a consultant to prepare the Plan. Currently, the consultant, Alta Planning, has been soliciting public input in the City and around the County on ideas regarding how the plan should take form. As a Board member and the point of contact for CCESMM, I can say the Board has been pleased with the progress of the project.

Yet, as this effort moves forward, the implementation of the Plan remains. During the initial negotiations with Alta Planning, they proposed an additional element for the plan that identifies potential funding sources and assists with securing grants for the plan's implementation at an additional cost of \$3200. As the funding for the project was secured from SCDHEC and the County Transportation Committee, CCESMM is seeking the additional amount from the City to complete this element. It is felt by CCESMM and the County that this element is essential to maintain the plan's momentum and begin the planning effort for development of proposed facilities.

If you have any questions or require my presence at the next Council meeting, please let me know and I will be glad to answer any concerns that may arise.

Sincerely,

  
Philip Slayter, AICP  
Planning Director



## Optional Tasks for Additional Fee:

### Optional Task A. Potential Funding Sources

The Alta Team will explore funding options from public and private sources to finance design, engineering, and/or construction of the Plan's proposed network. Our Team will contact our network of funding specialists around South Carolina, the Southeast, and the U.S. to determine the availability and requirements for grants. We will identify potential matching and major funding sources, associated criteria and requirements. As part of this task, Alta will provide up to twelve (12) hours of grant-writing assistance (such as a SC PRT Recreational Trails Program grant application) seeking funding for design and implementation of a project proposed within the Bicycle and Pedestrian Master Plan.

Task Fee: \$3,200

#### Task Deliverables:

- Summary report of potential funding sources and up to twelve (12) hours of grant writing assistance

### Optional Task B. Healthy Food Access Analysis

The Alta team will collect relevant data to assess current conditions of access to healthy food outlets among Colleton County residents. This high-level analysis will identify areas where access to healthy food outlets is limited, areas known as "food deserts". Our assessment will include maps of the pedestrian- and bicycle-shed (a buffer showing walking/biking distance) of healthy food sources and will identify potential gaps/barriers between neighborhoods and these locations. The mapping exercise will include an overlay of target populations, such as concentrations of youth, seniors, households without access to a vehicle, or non-english speaking populations, to identify areas where access to healthy foods is a priority concern. The assessment will be used to identify opportunities for improving bicycle and pedestrian access to areas where healthy food outlets exist. The results will inform the bikeway, walkway, and greenway network recommendations.

Task Fee: \$4,600

#### Task Deliverables:

- Summary report of Healthy Food Access Analysis, including methodology, maps, and key findings

### Optional Task C. Economic and Public Health Impact Analysis

The Alta team will analyze a host of data from local, state, and federal sources, such as tourism activity, real estate data from the multiple listing service, and information from the area Chamber of Commerce. We will prepare a technical memorandum that summarizes the quantitative and qualitative economic impact and health benefits of walking and bicycling (as well as those related to the environment and other community impacts). The analysis will estimate existing levels of walking and bicycling demand. Additionally, it will examine opportunities for rural bicycle tourism and estimated related economic benefits. We will estimate indirect impacts such as job creation, increase in regional sales from earned income, and potential impacts to property values benefits.

Following the analysis, Alta will develop a promotional tri-fold brochure illustrating the key findings of the analysis. The brochure will be developed for use in generating awareness among local elected officials, citizens, and business leaders regarding the community-wide benefits of investing in bicycling and walking.

Task Fee: \$9,950

#### Task Deliverables:

- Summary report of economic and health impacts of bicycling and walking activity and bicycle tourism
- Promotional brochure in digital format (PDF) only (with one round of client review/comments)



**FoCCAS**

Friends of Colleton  
County Animal Shelter

May 5, 2015

Walterboro City Council  
242 Hampton St.  
Walterboro, SC 29488

Dear Members of City Council,

Friends of the Colleton County Animal Shelter wishes to hold a 2<sup>nd</sup> Annual Walk & Wag in Walterboro with strolls through the Walterboro Wildlife Sanctuary. This event was a fundraiser and community builder last year and we hope to have the same success in 2015.

We are requesting permission to use the Walterboro Wildlife Sanctuary on Saturday, September 19, 2015 from 10:00 am – 1:00 pm.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sarah E. Miller'. The signature is fluid and cursive, with a large loop at the end.

Sarah E. Miller  
Vice President  
Fundraising Chairperson