

Telephone: 843-782-1000

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, SC 29488-0008

Walterboro City Council  
Public Hearing and Regular Meeting  
May 26, 2015  
City Hall  
6:15 P.M.

## A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. Ordinance # 2015-02, An Ordinance to Amend Chapter 36, Article VII, of the Code of Ordinances of the City of Walterboro, Wrecker Rotation.

IV. Approval of Minutes:

V. Old Business:

1. Ordinance # 2015-02, An Ordinance to Amend Chapter 36, Article VII, of the Code of Ordinances of the City of Walterboro, Wrecker Rotation, **Second Reading and Adoption (Ordinance attached)**.

VI. New Business:

1. Ordinance # 2015-03, An Ordinance Adopting the City Budget for Fiscal Year 2015-2016 and Matters Relating Thereto, **First Reading** (Ordinance attached).
2. Ordinance # 2015-04, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2015-2016 and Matters Relating Thereto, **First Reading** (Ordinance attached).
3. Ordinance # 2015-05, An Ordinance authorizing the City of Walterboro to grant an easement to South Carolina Electric and Gas Company over property on or near Robertson Boulevard, **First Reading** (Ordinance and map attached).
4. Ordinance # 2015-06, An Ordinance authorizing the City of Walterboro to join with the Walterboro-Colleton County

Airport Commission and the County of Colleton in granting an easement to South Carolina Electric and Gas Company over property on or near Robertson Boulevard, **First Reading** (Ordinance and map attached).

5. Request approval of purchase of materials for North Lemacks Street Revitalization Project Phase III in the amount of \$33,357.33 (Memorandum attached).
6. Request to use Pinckney Park for Back Yard Bible Club from 10:00 AM - 12:00 PM the week of June 15-19, 2015 (Request attached).

**VII. Executive Session:**

1. Discussion of Negotiations Incident to Proposed Contractual Arrangements - I-95 Business Loop Streetscape Corridor.
2. Receipt of Legal Advice.

**VIII. ADJOURNMENT.**

**ORDINANCE # 2015-02**

**AN ORDINANCE AMENDING SECTION 36, ARTICLE VII, WRECKER ROTATION, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO.**

**WHEREAS**, the City of Walterboro's wrecker service rotation program provides for the efficient and effective removal of vehicles pursuant to City and State laws; and

**WHEREAS**, all wrecker companies providing service to the City of Walterboro shall be licensed by the City; and

**WHEREAS**, all wrecker companies shall request to be placed on the wrecker rotation by completing, in full, a wrecker rotation program application; and

**WHEREAS**, wrecker services participating in the rotation program freely and willingly subject themselves to the rules, regulations and schedule of maximum fees for services as established by the City.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, South Carolina, that Section 36, Article VII of the Code of Ordinances be amended to read as follows:

**ARTICLE VII. - WRECKER ROTATION**

**Sec. 36-157. - General provisions.**

- (a) All wrecker companies providing service to the City of Walterboro shall be licensed by the city and shall have requested to be placed on the wrecker rotation by completing, in full, a wrecker rotation program application.
- (b) Wrecker services applying for the right to participate in the rotation program, freely and willingly subject themselves to compliance with the requirements, rules, regulations and schedule of maximum fees for services as established by this article.

(Code 1994, § 9-117; Code 2003, § 20.101)

**Sec. 36-158. - Purpose.**

The City of Walterboro's wrecker service rotation program has been established to meet the following objectives:

- (1) To authorize the efficient and effective removal of vehicles by the City of Walterboro pursuant to city and state laws.
- (2) To promote the equitable distribution of wrecker service calls among all eligible wrecker companies as herein provided.

(Code 1994, § 9-118; Code 2003, § 20.102)

Sec. 36-159. - Prohibitions.

- (a) No solicitation of business shall be made at or near the scene of an accident. All wreckers providing service to the City of Waltherboro shall be dispatched pursuant to the initial wrecker rotation program list, which shall be in alphabetical order.
- (b) It shall be unlawful for a wrecker service to respond to the scene of a disabled vehicle or damaged vehicle by reason of information received by monitoring dispatch radio transmissions.
- (c) It shall be unlawful for any owner or operator of a wrecker company to subcontract without City approval.
- (d) No city employee or official shall have a financial interest in any wrecker service participating in the rotation program.
- (e) Any wrecker which appears upon the scene of an accident without being specifically requested by an accident victim or called as part of the wrecker rotation program shall not be permitted to tow any vehicle at the scene and shall forfeit their place on the rotation list for one turn.
- (f) Wrecker operators must display professional behavior when conducting business at the request of the City of Waltherboro.
- (g) A wrecker service or owner can only be on the rotation list one time. Each wrecker service must have a separate business address, license, physical location, telephone, insurance policy, and employees.
- (h) Any wrecker company, which, in the judgment of the Chief of Police or his designee, violates any subsections of Article VII.-Wrecker Rotations, shall be removed from the wrecker rotation program for:
  - (1) First offense, a period of up to six months.
  - (2) Second and subsequent offenses, a period of one year.(Code 1994, § 9-119; Code 2003, § 20.103; Ord. No. 2006-10, 6-27-2006)

Sec. 36-160. - Rotation eligibility.

Wrecker services desiring to qualify for participating in the wrecker rotation program shall comply with the following minimum standards:

- (1) *Business license:*
  - (a) A valid business license shall be maintained by all wrecker services operating within the corporate limits. For those wrecker companies located outside of the corporate limits and participating in the wrecker rotation program, the following shall apply:
    - (1) Only those wreckers which actually perform work inside the corporate limits shall be licensed and taxed.
    - (2) Business licenses shall be completed on the same basis as inside of the city wrecker companies, i.e., on their gross receipts of all operations incidental to the wrecker business including storage yards and repair shops.
- (2) *Insurance.* All wrecker services shall procure and keep in full force and effect a policy of public liability insurance and property damage insurance issued by a casualty insurance company authorized to conduct business in the State and in a form approved by the State Insurance Commissioner. Minimum coverage levels shall be as follows:

- (a) Each wrecker service on the rotation list shall carry liability insurance on its wreckers and its premises in an amount not less than \$300,000.00 for a class A wrecker, \$500,000.00 for a class B wrecker and \$750,000.00 for a class C wrecker.
  - (b) Each wrecker service on the rotation list shall carry insurance that covers vehicles, cargo, and other property in and on the vehicle during transit in an amount of not less than \$75,000.00 for a class A wrecker, \$150,000.00 for a class B wrecker and \$250,000.00 for a class C wrecker.
  - (c) Each wrecker service on the rotation list shall carry garage keeper's liability insurance covering customer's vehicles in an amount not less than \$100,000.00 for a class A wrecker, \$200,000.00 for a class B and a class C wrecker.
  - (d) All required policies shall contain an endorsement providing for 30 days' notice to the city in the event of any material changes or cancellation of the policy. Proof of insurance shall be required at the time of compliance certification.
- (3) *Minimum standards for equipment.* Due to varying capabilities of wrecker equipment and differing demands among service calls, wreckers shall be classified as class A, B, and C. It shall be the responsibility of the Police Chief or his designee to certify compliance of the wrecker services with the minimum standards. Applicants for participation in the wrecker rotation program shall obtain a certification of compliance from the City Police Chief or his designee prior to applying for eligibility for the wrecker rotation list. The minimum certification shall meet the following standards:
- (a) All wreckers and standard equipment shall be maintained in safe and good working condition at all times.
  - (b) Each wrecker, regardless of classification, shall at all times carry the following items: a roof- or boom-mounted, amber-colored oscillating or flashing emergency light, tow sling, tow bar, towing dollies, safety chains, wrecking bar, brooms, dust pan, shovel, sealed debris removal containers, and a ten pound or larger fire extinguisher rated for class A, B and C fires.
  - (c) Each wrecker shall display the owner or company name, address and telephone number in two-inch high, or larger, professional lettering on both sides of the vehicle. Temporary lettering, magnetic or otherwise, is strictly prohibited.
- (4) *Wrecker Classifications.* Each wrecker will be classified, depending on its capabilities, as class A, B, or C.
- (a) *Class A: Light Duty Wrecker.* Class A wreckers, for towing vehicles weighing 7,000 pounds or less, (passenger cars, pickup trucks, motorcycles, small trailers, and small vehicles) shall meet the following minimum standards:
    - (1) Conventional Wrecker
      - (a) Minimum gross vehicle rating (GVWR) of not less than 10,000 pounds.
      - (b) Individual boom capacity of not less than 8,000 pounds as rated by the manufacturer.
      - (c) Individual PTO or hydraulic power winch capacity of not less than 8,000 pounds as rated by the manufacturer with at least 100 feet of 3/8 inch cable drum.
      - (d) Manufactured wheel-lift with a retracting lifting capacity of not less than 3,500 pounds as rated by the manufacturer, with safety chains.

- (e) Come-A-Longs, chains, or other similar devices shall not be used as substitutes for winch and cable.
  - (f) Dual rear wheels.
  - (g) Additional safety equipment as specified by the regulations.
- (2) Rollback Wrecker
- (a) Minimum gross vehicle weight rating (GVWR) of not less than 11,000 pounds.
  - (b) Must have at least an 8,000 pound winch as rated by the manufacturer with at least 50 feet on 3/8 inch cable or longer.
  - (c) Come-A-Longs, chains, or other similar devices shall not be used as substitutes for winch and cable.
  - (d) Additional safety equipment as specified by the regulations.
- (b) *Class B: Medium Duty Wrecker.* Class B wreckers for towing vehicles weighing between 7,001 and 17,000 pounds or multiple vehicles weighing 7,000 pounds respectively (medium-sized trucks, road tractors/trailers and similar vehicles), shall meet the following requirements:
- (1) The tow truck chassis shall have a minimum gross vehicle rating (GVWR) of not less than 22,000 pounds.
  - (2) Must have at least a 12 ton boom assembly as rated by the manufacturer.
  - (3) Two winches, each of 10,000 pound capacity or more as rated by the manufacturer.
  - (4) Manufactured wheel-lift with a retracting lifting capacity of not less than 6,500 pounds as rated by the manufacturer, with safety chains.
  - (5) Come-A-Longs, chains, or other similar devices shall not be used as substitutes for winch and cable.
  - (6) Additional safety equipment as specified by the regulations.
- (c) *Class C: Heavy Duty Wrecker.* Class C wreckers, for lifting vehicles in excess of 17,000 pounds (large trucks, road tractors/trailers and similar vehicles), shall meet the following requirements:
- (1) Truck chassis having a minimum gross vehicle weight rating (GVWR) of not less than 46,000 pounds.
  - (2) Tandem axles or cab to axle length of not less than 102 inches.
  - (3) A single or double boom with a capacity of not less than 50,000 pounds as rated by the manufacturer.
  - (4) A single winch with a capacity of 50,000 pounds as rated by the manufacturer or an individual power winch capacity of not less than 25,000 pounds as rated by the manufacturer or an individual power winch capacity of not less than 25,000 pounds as rated by the manufacturer and a total rating with both winches of 50,000 pounds.
  - (5) A manufactured wheel-lift with a retracting lifting capacity of not less than 12,000 pounds as rated by the manufacturer, with safety chains.

- (6) One hundred fifty feet of 5/8 inch cable or larger, plus fifty feet of 5/8 inch drop cable.
- (7) Air brakes constructed so as to lock wheel automatically upon failure.
- (8) Light and air brake hookups.
- (9) Come-A-longs, chains, or other similar devices shall not be used as substitutes for winch and cable.
- (10) Additional safety equipment as specified by the regulations.

- (5) *Response capability.* Unless the City of Walterboro is notified that the wrecker is out of service, all wrecker services shall be available to respond seven days a week, 24 hours per day, within 20 minutes of the request for service from the City of Walterboro.
- (6) Should any wrecker service fail to meet the rotation eligibility requirements established in this section, the service's application for eligibility shall be denied. In the event that the company can make the necessary corrections or repairs, said company may resubmit its application for eligibility, at which time the new information/equipment shall be reviewed.

(Code 1994, § 9-120; Code 2003, § 20.104; Ord. No. 1988-01; Ord. No. 2001-02, 1-23-2001; Ord. No. 2006-10, 6-27-2006)

Sec. 36-161. - Owner may select wrecker company.

- (a) Unless the owner or driver of a vehicle is incapacitated or unavailable, the owner or driver of a wrecked or disabled vehicle shall have the right to specify the wrecker of their choice; provided that said wrecker service is available to respond within 20 minutes, possesses a valid business license, and, in the Police officer's opinion, the utilization of the requested wrecker service in the particular incident is feasible and not contrary to public safety.

- (b) No Police officer shall recommend any particular wrecker service in the performance of his duties.

(Code 2003, § 20.105)

Sec. 36-162. - Operating procedures.

- (a) A list of wrecker services in compliance with the minimum eligibility requirements set forth by this article shall be maintained by dispatch, based on the order of approved applications. Within seven days of issuance of a business license for a wrecker certified eligible for participation in the wrecker rotation program or a determination of ineligibility, the Finance Department shall notify the Police Chief or his designee to amend the rotation list under the appropriate service classifications to reflect the changes. When a wrecker service is deleted from the list, the order of the list shall be moved up to fill the vacancy. All newly approved, or recertified services, shall be added to the end of the rotation list. The order of the list, as amended, shall be maintained from year to year. All services shall be required to certify compliance with the minimum standards by the application deadline each year. The application deadline shall coincide with the annual business license due date of December 31.
- (b) After determining the need for wrecker service, the officer shall request the dispatch to notify a wrecker service. The officer's notification of dispatch shall include the classification of wrecker

required, normal duty wrecker roll back or heavy duty, the number of wreckers needed, and the location of the vehicles to be towed.

- (c) Upon receipt of a request for a wrecker service from an officer, dispatch shall call the wrecker service specified by the owner or driver of the vehicle, or in the absence of a preference, notify the next service on the rotation list for the appropriate classification. In incidents involving multiple vehicles, a separate wrecker service shall be dispatched for each vehicle requiring assistance. Nothing in this section shall prevent a wrecker service from sending additional equipment to assist the vehicle to which it was dispatched. If the wrecker service is unavailable to respond within the time frame established herein or fails to respond in a timely manner, the first service call shall be canceled and the next wrecker service dispatched. All canceled calls shall be forfeited.
- (d) Dispatch shall maintain a dispatch log that shall contain the following minimum information:
  - (1) The time of request for a wrecker service by a Police officer;
  - (2) Disposition of contact with wrecker service holding the call slot on the rotation list;
  - (3) Time of arrival of wrecker service;
  - (4) The make, model, year and license number of vehicle towed; and
  - (5) Location from which the vehicle was towed.
- (e) Unless otherwise provided, in all instances when the service of a wrecker is required as a result of the City of Waltherboro's performance of official duties, the Department's wrecker rotation program shall be utilized.

(Code 1994, §§ 9-121, 9-122; Code 2003, § 20.106)

Sec. 36-163. - Wrecker service responsibility.

- (a) The primary responsibility of the wrecker service shall be the efficient, prompt and safe removal of the vehicle requested by an officer.
- (b) The removal of vehicles shall require the following related task to be performed:
  - (1) All debris related to the call for service shall be removed from the scene of the request for service and disposed of at the cost of the wrecker service. The sweeping of debris onto road shoulders, against curbs or in storm drains is strictly prohibited.
  - (2) The condition and contents of each vehicle shall be inventoried. Following the completion of the inventory, all personal property contained in the towed vehicle shall be secured so as to prevent further damage or loss.
- (c) Once a wrecker service takes possession of a vehicle, said service shall assume responsibility for the vehicle and its contents.
- (d) All wrecker services shall be responsible for the safe and secure storage of towed vehicles within a storage yard or enclosed building. In the case of storage yards, the yard must be enclosed with a minimum six-foot fence with barbed wire or suitable deterrent to unauthorized entry, as well as have satisfactory night lighting. The location, screening and maintenance of all storage facilities must comply with the City's zoning ordinance.
- (e) For emergencies only, all storage facilities shall be manned or have personnel available on call 24 hours a day, seven days a week to provide the City of Waltherboro and/or vehicle owner access.



- (f) Vehicles for noncriminal related towing may be released to the owner without approval of the City of Walterboro upon presentation of a valid driver's license and proof of ownership. At no time shall impounded vehicles, or vehicles involved in criminal activity, be released without authorization by the Police Department.

(Code 1994, § 9-123; Code 2003, § 20.107)

Sec. 36-164. - Towing and storage charges.

- (a) Operator's fees for towing and storage services rendered within the corporate limits of the City shall not exceed the following maximum charges:

*Class A:*

- (1) Wrecked, disabled, impounded, abandoned, or traffic offenses (base service charge): \$200.00
- (2) Storage per day (after first 24 hours): \$30.00
- (3) Removal of Hazardous Materials shall not exceed \$20.00

*Class B:*

- (1) Wrecked, disabled, impounded, abandoned, or traffic offenses (base service charge): \$262.00
- (2) Special operations: \$164.00
- (3) Storage per day (after first 24 hours): \$36.00
- (4) Removal of Hazardous Materials shall not exceed \$20.00

*Class C:*

- (1) Wrecked, disabled, impounded, abandoned, or traffic offenses: \$412.00 per hour
- (2) Special operations, no flat fee will be set \*\*
- (3) Storage per day (after first 24 hours): \$49.00
- (4) Removal of Hazardous Materials shall not exceed \$20.00

\*\* Although no special operations fee is set for Class C tows, a wrecker service may recover the actual cost of rental or subcontract equipment or labor, or an out-of-pocket incidental expense, that is necessary to accomplish the job. Proof of these actual costs in the form of an invoice or receipt must accompany the tow bill. Storage fees begin 24 hours after the vehicle is secured on the wrecker service premises and terminates when the vehicle owner or owner's designee offers to pick up the vehicle and pay the legitimate accrued fees.

- (b) There will be no wrecker bill submitted in excess of the fees listed above, excluding daily storage after the first 24 hours.

(Code 1994, § 9-124; Code 2003, § 20.108; Ord. No. 2006-10, 6-27-2006)

Sec. 36-165. - Removal of wrecker services.

Any wrecker service operated in violation of the terms of this article shall be subject to removal from the wrecker rotation program as provided in Section 36-159 (f).

(Code 1994, § 9-125; Code 2003, § 20.109)

Sec. 36-166. - Indemnification.

- (a) All wrecker services approved for participation in the wrecker rotation program shall agree to indemnify and save harmless the City, its employees, agents and assigns from suit, and claims or action of every nature and description brought for, or on account of or sustained by any person as a result of any act or acts of the wrecker company, its employees, agents or assigns in the performance of services under the terms of this article.
- (b) Failure to agree shall constitute inability to participate in the program.  
(Code 1994, § 9-126; Code 2003, § 20.110)

Sec. 36-167. – Reconsideration and Appeal

- (a) Any aggrieved wrecker company may request a reconsideration of the company’s removal from the wrecker rotation list pursuant to Sec. 36-159(h), by submitting such request for reconsideration in writing to the Chief of Police within fifteen (15) days from the company’s receipt of the notice of removal and may present such relevant evidence as it wishes to the Chief of Police at the reconsideration hearing scheduled by the Chief of Police.
- (b) Any aggrieved wrecker company may appeal a removal from the wrecker rotation list pursuant to Sec. 36-159(h), by submitting an appeal in writing to the City Manager within fifteen (15) days from the company’s receipt of notice of removal from the wrecker rotation list or if the company has requested reconsideration by the Chief of Police, within fifteen (15) days from the company’s receipt of the decision of the Chief of Police on reconsideration. The appellant may present such relevant evidence as it wishes to the City Manager at the hearing on the appeal scheduled by the City Manager.
- (c) Any aggrieved wrecker company may appeal the decision of the City Manager under subsection (b) of this section, by filing an appeal with the Court of Common Pleas for Colleton County within fifteen (15) days from the company’s receipt of the decision of the City Manager.

ADOPTED, this \_\_\_\_\_ day of May, 2015.

---

William T. Young, Jr.  
Mayor

ATTEST:

---

Betty J. Hudson  
Municipal Clerk

First Reading: April 28, 2015  
 Public Hearing: May 26, 2015  
 Second Reading: \_\_\_\_\_

**ORDINANCE # 2015-03**

**AN ORDINANCE ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2015-2016 AND MATTERS RELATING THERETO.**

**WHEREAS**, the 2015-2016 budget has been presented and considered; and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted on June 9, 2015.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, as follows:

1. The 2015-2016 City Budget is hereby adopted in the amount of \$7,378,848 with revenues and expenditures as set out in the budget document dated May 26, 2015.
2. The property tax rate shall be set at eighty-eight point zero (88.0) mills.

This ordinance shall be effective July 1, 2015.

**DONE**, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
City Clerk

First Reading: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

**CITY OF WALTERBORO  
FY 2015-2016 BUDGET  
SUMMARY SHEET BY CATEGORY**

05/26/15

LINE ITEM	APPROVED FY 2014- 2015 BUDGET AS AMENDED	FY 2015-2016 DEPARTMENT REQUEST	FY2015-2016 MANAGER'S RECOMMENDATION	FY 2015-2016 COUNCIL APPROVED
<b><u>REVENUE</u></b>				
GENERAL FUND	<b>7,034,797</b>	<b>6,840,011</b>	<b>7,217,109</b>	
<b><u>EXPENDITURES</u></b>				
<b>CITY COUNCIL</b>				
PERSONNEL	\$ 133,217	\$ 132,979	\$ 133,697	
OPERATING	\$ 58,550	\$ 46,500	\$ 39,000	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 191,767</b>	<b>\$ 179,479</b>	<b>\$ 172,697</b>	<b>\$ -</b>
<b>CITY MANAGER</b>				
PERSONNEL	\$ 208,587	\$ 204,955	\$ 206,288	
OPERATING	\$ 11,150	\$ 10,550	\$ 10,550	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 219,737</b>	<b>\$ 215,505</b>	<b>\$ 216,838</b>	<b>\$ -</b>
<b>FINANCE</b>				
PERSONNEL	\$ 207,542	\$ 245,806	\$ 249,769	
OPERATING	\$ 173,500	\$ 147,725	\$ 146,925	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 381,042</b>	<b>\$ 393,531</b>	<b>\$ 396,694</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>				
PERSONNEL	\$ 456,177	\$ 476,720	\$ 481,689	
OPERATING	\$ 389,161	\$ 449,550	\$ 388,950	
CAPITAL	\$ 27,000	\$ 123,000	\$ 123,000	
<b>SUBTOTAL</b>	<b>\$ 872,338</b>	<b>\$ 1,049,270</b>	<b>\$ 993,639</b>	<b>\$ -</b>
<b>PLANNING &amp; CODES</b>				
PERSONNEL	\$ 230,306	\$ 230,487	\$ 231,581	
OPERATING	\$ 34,330	\$ 28,500	\$ 24,050	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 264,636</b>	<b>\$ 258,987</b>	<b>\$ 255,631</b>	<b>\$ -</b>
<b>POLICE</b>				
PERSONNEL	\$ 2,034,819	\$ 2,034,609	\$ 2,075,615	
OPERATING	\$ 297,729	\$ 370,945	\$ 335,595	
CAPITAL	\$ 159,200	\$ 204,000	\$ 125,400	
<b>SUBTOTAL</b>	<b>\$ 2,491,748</b>	<b>\$ 2,609,554</b>	<b>\$ 2,536,610</b>	<b>\$ -</b>
<b>JUDICIAL</b>				
PERSONNEL	\$ 133,576	\$ 153,891	\$ 135,149	
OPERATING	\$ 35,575	\$ 43,402	\$ 43,377	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 169,151</b>	<b>\$ 197,293</b>	<b>\$ 178,526</b>	<b>\$ -</b>

**CITY OF WALTERBORO  
FY 2015-2016 BUDGET  
SUMMARY SHEET BY CATEGORY**

05/26/15

LINE ITEM	APPROVED FY 2014- 2015 BUDGET AS AMENDED	FY 2015-2016 DEPARTMENT REQUEST	FY2015-2016 MANAGER'S RECOMMENDATION	FY 2015-2016 COUNCIL APPROVED
<b>FIRE</b>				
PERSONNEL	\$ 707,136	\$ 895,196	\$ 887,288	
OPERATING	\$ 247,743	\$ 234,493	\$ 221,950	
CAPITAL	\$ -	\$ 314,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 954,879</b>	<b>\$ 1,443,689</b>	<b>\$ 1,109,238</b>	
<b>SANITATION</b>				
PERSONNEL	\$ 230,508	\$ 228,679	\$ 232,717	
OPERATING	\$ 194,128	\$ 201,416	\$ 201,416	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 424,636</b>	<b>\$ 430,095</b>	<b>\$ 434,133</b>	<b>\$ -</b>
<b>PARKS</b>				
PERSONNEL	\$ 310,801	\$ 296,605	\$ 300,078	
OPERATING	\$ 94,675	\$ 119,475	\$ 112,420	
CAPITAL	\$ -	\$ 56,000	\$ 31,000	
<b>SUBTOTAL</b>	<b>\$ 405,476</b>	<b>\$ 472,080</b>	<b>\$ 443,498</b>	<b>\$ -</b>
<b>NON DEPARTMENTAL</b>	<b>\$ 211,657</b>	<b>\$ 211,657</b>	<b>\$ 211,657</b>	
<b>RESERVE ACCOUNTS</b>	<b>\$ 310,544</b>	<b>\$ 301,250</b>	<b>\$ 301,250</b>	
<b>TOURISM</b>				
PERSONNEL	\$ 103,286	\$ 94,021	\$ 94,412	
OPERATING	\$ 33,900	\$ 37,025	\$ 34,025	
<b>SUBTOTAL</b>	<b>\$ 137,186</b>	<b>\$ 131,046</b>	<b>\$ 128,437</b>	<b>\$ -</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 7,034,797</b>	<b>\$ 7,893,436</b>	<b>\$ 7,378,848</b>	<b>\$ -</b>
<b>TRANSFER FROM GENERAL FUND - FUND BALANCE</b>			<b>\$ 161,739</b>	
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ (1,053,425)</b>	<b>\$ -</b>	<b>\$ -</b>

**ORDINANCE # 2015-04**

**AN ORDINANCE ADOPTING THE CITY ENTERPRISE BUDGET FOR FISCAL YEAR 2015-2016 AND MATTERS RELATING THERETO.**

**WHEREAS**, the 2015-2016 budget has been presented and considered; and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted on June 9, 2015.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, as follows:

The 2015-2016 City Enterprise Budget is hereby adopted with revenues and expenditures in the amount of 3,517,738 as set out in the budget document dated May 26, 2015.

This ordinance shall be effective July 1, 2015.

**DONE**, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
City Clerk

First Reading: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_  
Second Reading: \_\_\_\_\_

**CITY OF WALTERBORO**  
**FY 2015-2016 BUDGET**  
**SUMMARY SHEET BY CATEGORY**

05/26/15

LINE ITEM	APPROVED FY 2014-2015 BUDGET AS AMENDED	FY 2015-2016 DEPARTMENT REQUEST	FY2015-2016 MANAGER'S RECOMMENDATION	FY 2015-2016 COUNCIL APPROVED
<b><u>BEGINNING FUND BALANCE</u></b>				
UTILITY FUND	\$ 1,183,806	\$ 1,126,510	\$ 1,126,510	\$ 1,126,510
<b>BEGINNING BALANCE TOTAL</b>	<b>\$ 1,183,806</b>	<b>\$ 1,126,510</b>	<b>\$ 1,126,510</b>	<b>\$ 1,126,510</b>
<b><u>REVENUE</u></b>				
UTILITY FUND	\$ 3,353,000	\$ 3,362,200	\$ 3,517,738	
<b><u>EXPENDITURES</u></b>				
<b>WATER</b>				
PERSONNEL	\$ 378,969	\$ 418,755	\$ 426,870	
OPERATING	\$ 383,182	\$ 391,720	\$ 362,595	
CAPITAL	\$ 25,000	\$ 84,700	\$ -	
<b>SUBTOTAL</b>	<b>\$ 787,151</b>	<b>\$ 895,175</b>	<b>\$ 789,465</b>	<b>\$ -</b>
<b>UTILITY SUPPORT</b>				
PERSONNEL	\$ 70,952	\$ 68,416	\$ 68,415	
OPERATING	\$ 466,897	\$ 469,685	\$ 469,635	
CAPITAL	\$ 6,700	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ 544,549</b>	<b>\$ 538,101</b>	<b>\$ 538,050</b>	<b>\$ -</b>
<b>ECONOMIC DEVELOPMENT</b>				
PERSONNEL	\$ -	\$ -	\$ -	
OPERATING	\$ -	\$ -	\$ -	
CAPITAL	\$ -	\$ -	\$ -	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SEWER</b>				
PERSONNEL	\$ 417,309	\$ 224,432	\$ 224,247	
OPERATING	\$ 534,938	\$ 355,470	\$ 504,670	
CAPITAL	\$ 14,100	\$ 130,000	\$ -	
<b>SUBTOTAL</b>	<b>\$ 966,347</b>	<b>\$ 709,902</b>	<b>\$ 728,917</b>	<b>\$ -</b>
<b>SEWER SUPPORT</b>				
PERSONNEL	\$ -	\$ 306,236	\$ 305,047	
OPERATING	\$ -	\$ 67,275	\$ 50,150	
CAPITAL	\$ -	\$ 26,500	\$ -	
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 400,011</b>	<b>\$ 355,197</b>	<b>\$ -</b>
UTILITY SUPPORT TO GF	\$ 1,133,797	\$ 819,011	\$ 1,106,109	
<b>UTILITY FUND SUBTOTAL</b>	<b>\$ 3,431,844</b>	<b>\$ 3,362,200</b>	<b>\$ 3,517,738</b>	<b>\$ -</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 3,431,844</b>	<b>\$ 3,362,200</b>	<b>\$ 3,517,738</b>	<b>\$ -</b>
<b><u>ENDING FUND BALANCE</u></b>				
UTILITY FUND	\$ 1,104,962	\$ 1,126,510	\$ 1,126,510	

ORDINANCE # 2015-05

AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO GRANT AN EASEMENT TO  
SOUTH CAROLINA ELECTRIC & GAS COMPANY OVER PROPERTY ON OR NEAR  
ROBERTSON BOULEVARD

WHEREAS, the City of Walterboro has been requested to grant an easement to South Carolina Electric and Gas Company over certain lands owned by the City, in order to serve a new industry; and

WHEREAS, the City of Walterboro wishes to accommodate the industry and South Carolina Electric & Gas Company,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, AS FOLLOWS:

That the City of Walterboro grant to South Carolina Electric and Gas Company for a consideration of One and no/100 Dollars (\$1.00):

An Easement over the tract designated as TMS # 164-00-00-091 on the records of the Assessor for Colleton County, SC in the form or substantially the same form as the easement attached hereto as an Exhibit (consisting of 2 pages plus an Exhibit "A").

That the Mayor and City Clerk of the City of Walterboro be, and they are, hereby authorized, empowered and directed on behalf of the City of Walterboro to execute and deliver said Easement, and to execute such other documents as may be necessary or desirable in connection with the granting of said easement.

ADOPTED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson



City Clerk

ATTACHED PROPOSED EASEMENT

## Easement # 893282

INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between City of Walterboro of the County of Colleton and State of South Carolina, hereinafter called "Grantor" (whether singular or plural), and the SOUTH CAROLINA ELECTRIC & GAS COMPANY, a South Carolina corporation, having its principal office in Cayce, South Carolina, hereinafter called "Grantee".

WITNESSETH:

That, in consideration of the sum of One Dollar (\$1.00) received from Grantee, Grantor, being the owner of land situate in the County of Colleton, State of South Carolina, hereby grants and conveys to Grantee, its successors and assigns, the right to construct, extend, replace, relocate, perpetually maintain and operate an overhead or underground electric line or lines consisting of any or all of the following: poles, conductors, lightning protective wires, municipal, public or private communication lines, cables, conduits, pad mounted transformers, guys, push braces and other accessory apparatus and equipment deemed by Grantee to be necessary or desirable, upon, over, across, through and under land described as follows: a tract or lot of land containing 23.80 acres, more or less, and being the same lands conveyed to Grantor by deed of Walterboro-Colleton County Airport Commission, dated or recorded 9/27/1965, and filed in the Register of Deeds office for Colleton County in Deed Book 139 at Page 35.

Property is located along Robertson Boulevard near North Lemacks Street in or near the Town of Walterboro, Colleton County, South Carolina.

The right of way granted herein is for the installation, operation and maintenance of South Carolina Electric & Gas Company facilities. These facilities are more fully shown on Exhibit "A", attached hereto and made a part hereof.

TMS: 164-00-00-091(a portion of)

Together with the right from time to time to install on said line such additional lines, apparatus and equipment as Grantee may deem necessary or desirable and the right to remove said line or any part thereof.

Together also with the right to lay, construct, maintain, operate, repair, alter, replace and remove pipe lines, together with valves, tieovers and appurtenant facilities [within the easement space granted above] for the transportation of gas, oil petroleum products or any other liquids, gases or substances which can be transported through a pipe line.

Together also with the right (but not the obligation) from time to time to trim, cut or remove trees, underbrush and other obstructions that are within, over, under or through a strip of land ("Easement Space") extending Fifteen (15) feet on each side of any pole lines and Five (5) feet on each side of any underground wires or pipe lines and within, over, under or through a section of land extending Twelve (12) feet from the door side(s) of any pad mounted transformers, elbow cabinets, switchgears or other devices as they are installed; provided, however, any damage to the property of Grantor (other than that caused by trimming, cutting or removing) caused by Grantee in maintaining or repairing said lines, shall be borne by Grantee; provided further, however, that Grantors agree for themselves, their successors and assigns, not to build or allow any structure to be placed on the premises in such a manner that any part thereof will exist within the applicable above specified Easement Space, and in case such structure is built, then Grantor, or such successors and assigns as may be in possession and control of the premises at the time, will promptly remove the same upon demand of Grantee herein. Grantor further agrees to maintain minimum ground coverage of thirty six (36) inches and maximum ground coverage of fifty four (54) inches over all underground primary electric lines. Grantor further agrees to maintain minimum ground coverage of twenty four (24) inches and maximum ground coverage of forty two (42) inches over all underground pipe (gas) lines. Together also with the right of entry upon said lands of Grantor for all of the purposes aforesaid.

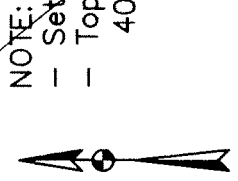
The words "Grantor" and "Grantee" shall include their heirs, executors, administrators, successors and assigns, as the case may be.

IN WITNESS WHEREOF, Grantor has caused this indenture to be duly executed the day and year first above written.

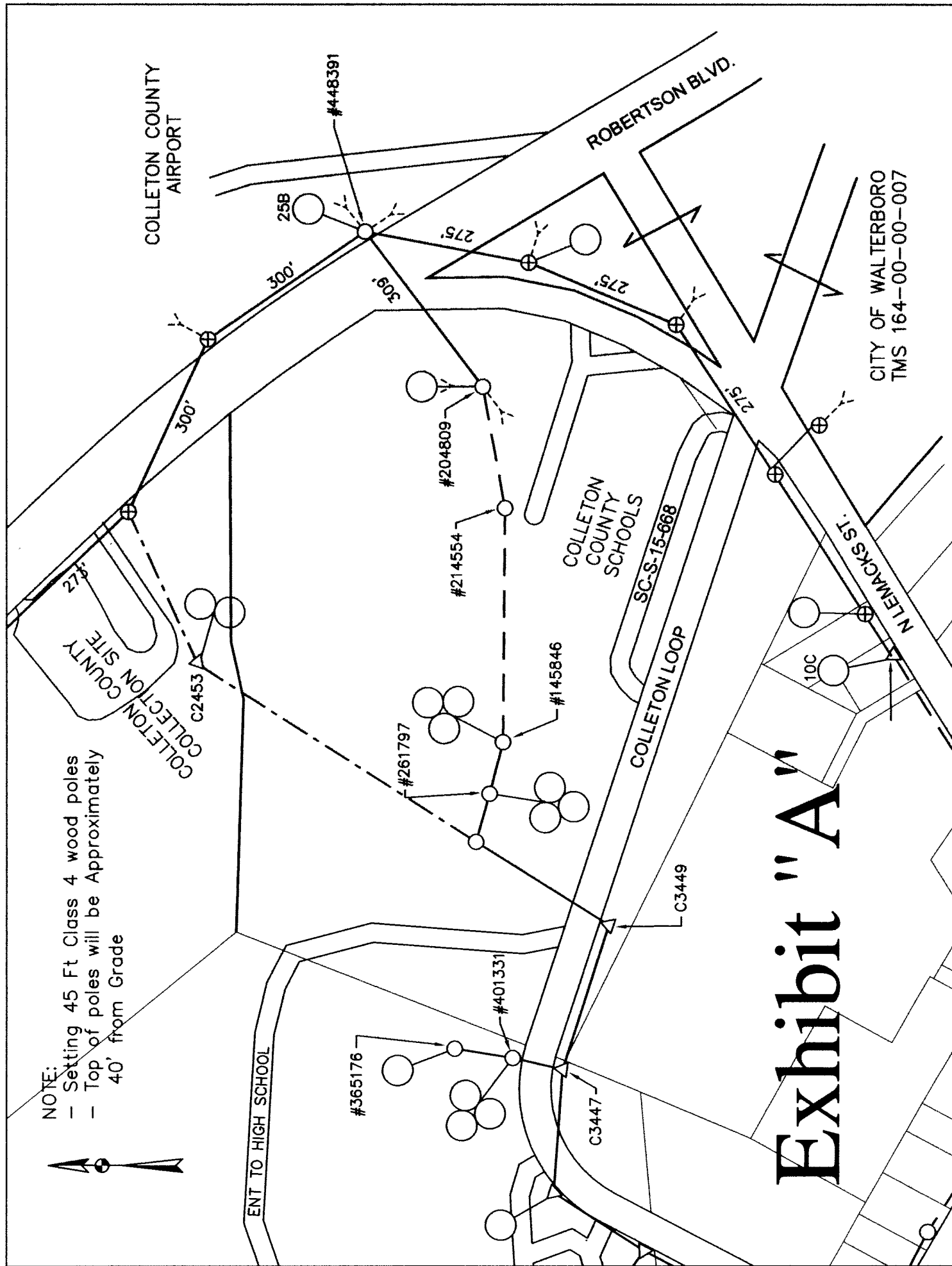
WITNESS:

Signatures on Following Pages





NOTE:  
- Setting 45 Ft Class 4 wood poles  
- Top of poles will be Approximately 40' from Grade



# Exhibit "A"

ORDINANCE # 2015-06

AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO JOIN WITH THE  
WALTERBORO - COLLETON COUNTY AIRPORT COMMISSION AND THE COUNTY OF  
COLLETON IN GRANTING AN EASEMENT TO SOUTH CAROLINA ELECTRIC & GAS  
COMPANY OVER PROPERTY ON OR NEAR ROBERTSON BOULEVARD

WHEREAS, the Walterboro - Colleton County Airport Commission has determined that the easement described herein below is surplus to the needs for the purposes of the Act establishing the Walterboro-Colleton County Airport Commission and that there are no restrictions on the use or disposal of such an easement under the deed from the United States of America; and

WHEREAS, the Colleton County Resources and Development Board has advised the Walterboro - Colleton County Airport Commission that a desirable industry to be operated by South Carolina Electric and Gas Company wishes to locate certain facilities upon the easement area described herein below and that the establishment and continuation of the services provided by South Carolina Electric and Gas Company will be economically beneficial to the citizenry of the county and has requested the easement described herein below be granted to South Carolina Electric and Gas Company for a consideration of One Dollar (\$1.00), all by its resolution adopted at a meeting duly called and held; and

WHEREAS, the Walterboro - Colleton County Airport Commission has agreed with the Colleton County Resources and Development Board that the easement described herein below should be granted to South Carolina Electric and Gas Company for said consideration, subject to certain conditions and restrictions and has requested that the City of Walterboro and the County of Colleton join in the easement described herein below to South Carolina Electric and Gas Company for said consideration, subject to certain conditions and restrictions, all by its resolution adopted at a meeting duly called and held,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, AS FOLLOWS:

That the City of Walterboro join with the County of Colleton and the Walterboro - Colleton County Airport Commission in granting to South Carolina Electric and Gas Company for a consideration of One and no/100 Dollars (\$1.00):

An Easement over the tract designated as TMS #

132-00-00-028 on the records of the Assessor for Colleton County, SC in the form or substantially the same form as the easement attached hereto as an Exhibit (consisting of 3 pages plus an Exhibit "A").

That the Easement to South Carolina Electric and Gas Company be made subject to such conditions, reservations and restrictions as the Walterboro-Colleton County Airport Commission determines to be appropriate, if any.

That the Mayor and City Clerk of the City of Walterboro be, and they are, hereby authorized, empowered and directed on behalf of the City of Walterboro to execute and deliver said Easement, and to execute such other documents as may be necessary or desirable in connection with the granting of said easement.

That the proceeds from the sale of the easement be retained by the Walterboro - Colleton County Airport Commission.

ADOPTED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
City Clerk

ATTACH PROPOSED EASEMENT DOCUMENT

# Easement # 893051

INDENTURE, made this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between **City of Walterboro and County of Colleton** of the County of Colleton and State of South Carolina, hereinafter called "Grantor" (whether singular or plural), and the **SOUTH CAROLINA ELECTRIC & GAS COMPANY**, a South Carolina corporation, having its principal office in Cayce, South Carolina, hereinafter called "Grantee".

WITNESSETH:

That, in consideration of the sum of One Dollar (\$1.00) received from Grantee, Grantor, being the owner of land situate in the County of Colleton, State of South Carolina, hereby grants and conveys to Grantee, its successors and assigns, the right to construct, extend, replace, relocate, perpetually maintain and operate an overhead or underground electric line or lines consisting of any or all of the following: poles, conductors, lightning protective wires, municipal, public or private communication lines, cables, conduits, pad mounted transformers, guys, push braces and other accessory apparatus and equipment deemed by Grantee to be necessary or desirable, upon, over, across, through and under land described as follows: a tract or lot of land containing **1539.00 acres**, more or less, and being the same lands conveyed to Grantor by deed of **United States of America**, dated or recorded **9/25/1950**, and filed in the Register of Deeds office for Colleton County in Deed Book **105** at Page **431**.

**Property is located along Robertson Boulevard between North Jefferies Boulevard and Colleton Loop in or near the City of Walterboro, Colleton County, South Carolina.**

**The right of way granted herein is for the installation, operation and maintenance of South Carolina Electric & Gas Company facilities. These facilities are more fully shown on Exhibit "A", attached hereto and made a part hereof.**

**TMS: 132-00-00-028 (a portion of)**

Together with the right from time to time to install on said line such additional lines, apparatus and equipment as Grantee may deem necessary or desirable and the right to remove said line or any part thereof.

Together also with the right to lay, construct, maintain, operate, repair, alter, replace and remove pipe lines, together with valves, tieovers and appurtenant facilities [**within the easement space granted above**] for the transportation of gas, oil petroleum products or any other liquids, gases or substances which can be transported through a pipe line.

Together also with the right (but not the obligation) from time to time to trim, cut or remove trees, underbrush and other obstructions that are within, over, under or through a strip of land ("Easement Space") extending Fifteen (15) feet on each side of any pole lines and Five (5) feet on each side of any underground wires or pipe lines and within, over, under or through a section of land extending Twelve (12) feet from the door side(s) of any pad mounted transformers, elbow cabinets, switchgears or other devices as they are installed; provided, however, any damage to the property of Grantor (other than that caused by trimming, cutting or removing) caused by Grantee in maintaining or repairing said lines, shall be borne by Grantee; provided further, however, that Grantors agree for themselves, their successors and assigns, not to build or allow any structure to be placed on the premises in such a manner that any part thereof will exist within the applicable above specified Easement Space, and in case such structure is built, then Grantor, or such successors and assigns as may be in possession and control of the premises at the time, will promptly remove the same upon demand of Grantee herein. Grantor further agrees to maintain minimum ground coverage of thirty six (36) inches and maximum ground coverage of fifty four (54) inches over all underground primary electric lines. Grantor further agrees to maintain minimum ground coverage of twenty four (24) inches and maximum ground coverage of forty two (42) inches over all underground pipe (gas) lines. Together also with the right of entry upon said lands of Grantor for all of the purposes aforesaid.

The words "Grantor" and "Grantee" shall include their heirs, executors, administrators, successors and assigns, as the case may be.

IN WITNESS WHEREOF, Grantor has caused this indenture to be duly executed the day and year first above written.

WITNESS:

Signatures on Following Pages











## MEMORANDUM

---

**TO:** Mayor and City Council

**FROM:** City Manager

**DATE:** May 22, 2015

**SUBJECT:** Purchase of Materials – North Lemacks Street Neighborhood Revitalization Project Phase III

I have attached two (2) memorandums and bid summaries from Michelle Knight, Community and Economic Development Director for the Lowcountry Council of Governments for materials related to exterior work being performed on ten (10) houses in the North Lemacks Street neighborhood by Mission Serve the week of June 15-19. ABC Supply was the low qualified bidder for roofing materials in the amount of \$14,841.69, Corbett Building Supply was the low qualified bidder for all other materials in the amount of \$16,025.64, and Clean Management was the low qualified bidder to provide dumpsters and portalets for the construction sites for a grand total of **\$33,357.33**. The total cost of \$33,357.33 is covered by the Community Development Block Grant.

City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments



## MEMORANDUM

**TO:** Jeff Molinari  
City Manager

**FROM:** Michelle Knight *MCK*  
Lowcountry COG

**DATE:** May 19, 2015

**RE:** North Lemacks Phase III Neighborhood Revitalization Project  
CDBG 4-V-14-002  
Materials Bid for the following addresses:

215 Colleton Loop (Simmons)  
200 Durham (Hankerson)  
214 Grant (Rhodes)  
503 Gruber (Seabrook)  
507 Gruber (Challen)  
120 Lewis (Johnson)  
111 Lincoln (Moultrie)  
1204 N. Lemacks (Francis)  
121 Springwood (Edwards)  
313 Springwood (Walters)

On Monday May 18, 2015 quotes for materials related to exterior work being performed this summer by Mission Serve were received for the above referenced addresses. Written requests for quotes were solicited from four building supply companies by Wayne Lake, Mission Serve Coordinator for the Walterboro area. The solicitations were hand delivered on May 11, 2015. We received two bids (ABC Supply and Corbett Building Supply) and two no bids (ACE Hardware and Williams Building Supply). I confirmed that the supply lists had the costs for delivery built into the quotes.

I reviewed the bids on May 19, 2015 and conferred with SC Department of Commerce about next steps. Attached for information is a bid tabulation sheet. We are recommending to purchase all roofing materials for six addresses for a total of \$14,841.69 from ABC Supply. We are also recommending purchase all other materials for the ten addresses for a total of \$16,025.64 from Corbett Building Supply.

CC: Wayne Lake, Mission Serve

Attachment (1)

Materials quotes for Mission Serve Homes

Address	T&G Simmons 215 Colleton Loop	Zella Hankerson 200 Durham	Monroe Rhodes 214 Grant	Emma Sealbrook 503 Gruber	Mikiz Challen 507 Gruber	Mary Johnson 120 Lewis	Betty Moultrie 111 Lincoln	Arlene Francis 1204 N Lemacks	Sara Edwards 121 Springwood	Susan Walters 313 Springwood	TOTAL
<b>Roof</b>											
ABC Supply	\$ 2,376.60	\$ 3,286.86			\$ 1,823.74	\$ 2,435.54	\$ 2,843.14		\$ 2,075.81	\$ 2,075.81	\$ 14,841.69
Ace Hardware	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
Corbett Building	\$ 2,575.73	\$ 3,591.36			\$ 1,997.52	\$ 2,912.65	\$ 3,005.63	No Bid	\$ 2,275.39	\$ 2,275.39	\$ 16,358.28
Williams Building	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
<b>Other Items</b>											
ABC Supply	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
Ace Hardware	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
Corbett Building	\$ 581.75	\$ 1,054.40	\$ 363.86	\$ 3,773.71	\$ 2,555.00	\$ 891.41	\$ 310.90	\$ 2,586.70	\$ 3,798.48	\$ 109.43	\$ 16,025.64
Williams Building	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	
<b>TOTALS</b>	\$ 2,958.35	\$ 4,341.26	\$ 363.86	\$ 3,773.71	\$ 4,378.74	\$ 3,326.95	\$ 3,154.04	\$ 2,586.70	\$ 3,798.48	\$ 2,185.24	\$ 30,867.33



**MEMORANDUM**

**TO:** Jeff Molinari  
City Manager

**FROM:** Michelle Knight *MK*  
Lowcountry COG

**DATE:** May 19, 2015

**RE:** North Lemacks Phase III Neighborhood Revitalization Project  
CDBG 4-V-14-002  
Dumpsters/ Portalets Bid for the following addresses:

215 Colleton Loop (Simmons)  
200 Durham (Hankerson)  
214 Grant (Rhodes)  
503 Gruber (Seabrook)  
507 Gruber (Challen)  
120 Lewis (Johnson)  
111 Lincoln (Moultrie)  
1204 N. Lemacks (Francis)  
121 Springwood (Edwards)  
313 Springwood (Walters)

On Friday May 15, 2015 quotes for 6 dumpsters and 10 portalets related to exterior work being performed this summer by Mission Serve were received for the above referenced addresses. Written requests for quotes were solicited from three waste management companies by Rhonda Davis of our office. The solicitations were emailed out on May 12, 2015. We received two bids (Clean Management and Waste Cost Solutions) and one no bid (Waste Pro). I confirmed that the quotes included costs for delivery and pick up of the units.



I reviewed the quotes on May 18, 2015. Attached for information is a bid tabulation sheet. We are recommending to secure the dumpsters and portalets through Clean Management for a total cost of \$2,490.

CC: Wayne Lake, Mission Serve

Attachment (1)

**Materials quotes for Mission Serve Dumpsters/Portalets**

	Dumpsters per unit	Portalets per unit	6 Dumpsters	10 Portalets	Total
<b>Waste Pro</b>	No Bid	No Bid			
<b>Waste Cost Solutions</b>	\$ 520.00	\$ 170.00	\$ 3,120.00	\$ 1,700.00	\$ 4,820.00
<b>Clean Management</b>	\$ 215.00	\$ 120.00	\$ 1,290.00	\$ 1,200.00	\$ 2,490.00

Rev Jeff Leopard, Youth Minister at First Baptist Church  
124 S Memorial Ave  
Walterboro, SC 29488  
May 14<sup>th</sup>, 2015

Dear Mayor Young and City Council,

I am writing to inform you about our Back Yard Bible Club (BYBC) meeting at Pinckney Park on the dates of June 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> of 2015. This BYBC will be conducted under the umbrella of Mission Serve (John Barnes and Wayne Lake), which will be going on that same week in Walterboro. Rev Jeff Leopard of First Baptist Church and Rev Leon Maxwell of St Peters AME are partnering to accomplish this BYBC. Rev Leopard and Rev Maxwell will be responsible for all activities of the BYBC.

The BYBC will be from 10 am to 12 noon each day. There will be approximately 6 to 8 teenagers and 4 to 5 adults each day at the park. The teenagers will be conducting the activities and the adults will be their supervisors. Set Apart Student Ministries at First Baptist and the Youth at St Peters AME are going to be training the teenagers for the activities. Our target audience will be children from 3 years old to 10 years old. The schedule will go as follows: 10:00 to 10:20 (Registration and Rec Game), 10:20 to 10:30 (Silly Songs / Water Break), 10:30 to 11:00 (Bible Story / Water), 11:00 to 11:15 (Rec Game / Water), 11:15 to 11:30 (Snack / Lemonade), 11:30 to 12:00 (Rec Time / Water).

The goal of the BYBC is to expose the children to the teaching from the Bible about Jesus Christ. The Bible Stories will be taught by the teenagers and supervised by the adults. The Recreation games will be run by the teenagers and supervised by the adults. Rev Leopard and Rev Maxwell desire for the children to hear the good news of Jesus Christ. This is a free community event and all children of the community from 3 to 10 yrs old are invited to attend. We expect to have around 25 to 30 children show up each day.

Rev Leopard and Rev Maxwell chose Pinckney Park because of its beauty, safety and its location. Rev Maxwell's church is only 2 blocks away in case of weather issues or bathroom issues. We will have adults stationed for making sure children get safely to the park and get home from the park.

The playground, shelter, picnic tables and the grass fields of the park will be used. First Baptist and St Peters will supply the rest of the needed equipment. We do not need any electricity. We will be displaying a Mission Serve banner and we will have plenty of water for the children to stay hydrated. All trash will be picked up and everything will be in order before we leave each day. We hope that this event will help some of our Colleton County children see some positive role models in the teenagers and adults that will be serving during that week at the Backyard Bible Club. Thanks for your support.

If you have any questions or concerns, then feel free to email or call me at the contact below.

Sincerely,



Rev Jeff Leopard  
Youth Minister at First Baptist  
Email: [jeff@walterborofirst.org](mailto:jeff@walterborofirst.org)  
Cell: 843-909-8042