

Telephone: 843-549-2545

Fax: 843-549-9785

CDBG Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council  
Public Hearing and Regular Meeting  
April 8, 2014  
City Hall  
6:15 P.M.

## A G E N D A

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Public Hearing:**

1. Joint CDBG Grant Application with Colleton County for Water Line Loop Project in the City of Walterboro and Colleton County in the Amount of \$750,000 to Address Water Pressure Issues for the Areas Being Served by the City Water System - Chris Bickley, Lowcountry Council of Governments.

**IV. Approval of Minutes:**

1. Minutes of the March 25, 2014 Regular Meeting (Minutes attached).

**V. Old Business:**

**VI. New Business:**

1. **Ordinance # 2014-01**, An Ordinance to Amend the FY2013-2014 City of Walterboro, South Carolina Ordinance # 2013-04, So As to Provide for Supplemental Appropriation from the City's General Fund Balance in the Amount of \$470,000, **First Reading** (Ordinance attached).
2. **Resolution # 2014-R-03**, A Resolution Authorizing Submission of Joint CDBG Grant Application with Colleton County for a Water Line Loop Project in the City of Walterboro and Colleton County in the Amount of \$750,000 and Committing a 10% (\$75,000) Match in Local Funds, and Authorization for the City Manager to Commit Additional Funding in the Amount of \$38,500 (Resolution attached).

**VII. Committee Reports:**

**VIII. City Manager's Report:**

**IX. Executive Session:**

1. Discussion of Matters Concerning the Proposed Location, Expansion or Provision of Services Encouraging Location or Expansion of Industries or Other Businesses in the Area Served by the Public Body.
2. Receipt of Legal Advice.

**X. ADJOURNMENT.**

**CDBG Notice of Public Hearing Concerning Application**

NOTICE IS HEREBY GIVEN that on Tuesday, April 08, 2014 at 6:15 p.m. in the City Council Chambers located in City Hall at 242 Hampton Street, Walterboro, SC, the City of Walterboro jointly with Colleton County will hold a public hearing concerning an application to be submitted to South Carolina Department of Commerce, Grants Administration on or about April 14, 2014 for a Community Development Block Grant. The City of Walterboro jointly with Colleton County is requesting approximately \$750,000 to carry out the following activities:

Loop water service at Peurifoy Road, Edgewood Street, Hickory Street, and a portion of Hampton Street and Francis Street to address water pressure issues for the areas being served by the municipal water system.

This public hearing and the matters to be discussed are subject to the provisions of the City's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of the City of Walterboro in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan and the application are available for review at Walterboro City Hall, during regular business hours. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Holly Crews, Lowcountry Council of Governments, PO Box 98, Yemassee, SC 29945, (843) 726-5536.

The City of Walterboro does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Jeffrey Molinari, 242 Hampton Street, Walterboro, SC (843) 782-1000, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

*Note: Assistance will be provided to accommodate the special needs of disabled persons, upon request.*

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Walterboro City Council  
Regular Meeting  
March 25, 2014

### **MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, March 25, 2014, at 6:15 P.M. with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson, City Attorney George Cone along with Attorney Clenton Campbell, were also present. Twenty-one (21) persons were present in the audience.

There being a quorum present, Mayor Young called the meeting to order. The Mayor welcomed everyone to the meeting and recognized that members of the Leadership Colleton Class, Brad Samuels of SCE&G, and others were present at the meeting tonight.

Council Member Syfrett gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

### **PUBLIC INPUT ON AGENDA ITEMS:**

There were no comments or questions on agenda items.

### **APPROVAL OF THE MINUTES:**

The Minutes of the February 25, 2014 Regular Meeting were approved as submitted upon the motion of Council Member Bridge, seconded by Council Member Broderick with all members voting in favor.

### **PROCLAMATIONS AND RESOLUTIONS:**

#### **1. & 2. Proclamations**

Mayor Young explained that some of the proclamations on the agenda did not really require any action by Council. We have **Proclamation No. 2014-01** designating April 1, 2014 as National Service Recognition Day and the proclamation is attached. The Mayor stated that he had already presented this proclamation to Ms. Ann Whisenhunt from the American Red Cross this morning. This was to recognize all volunteers with the American Red Cross and others who volunteer nationally in service to others. The Mayor also announced that he had presented a **Proclamation No. 2014-03** this morning to Sharon Courtney who is representing Colleton County's American Red Cross, designating March as American Red Cross Month. Copies of the proclamations are attached as part of these minutes.

The Mayor also explained we have another **Proclamation No. 2014-02** designating April 6-12, 2014 as Week of the Young Child, and we have Ms. Cindy Dickerson here tonight to receive that proclamation. The Mayor then read this proclamation in its entirety into the records, and presented it to Ms. Dickerson. A copy of said resolution is attached as part of these minutes.

#### **3. Resolution No. 2014-R-02, Designating April 2014 As Fair Housing Month and Approval of Annual Nondiscrimination Policy**

Mayor Young then read the resolution in its entirety into the records.

A motion was made by Council Member Siegel to adopt Resolution No. 2014-R-02 and to approve the annual Nondiscrimination Policy as presented. Council Member

**MINUTES/Page II**

Lohr seconded the motion that passed unanimously. A copy of the resolution and Nondiscrimination Policy is attached as part of these minutes.

**OLD BUSINESS:**

There was no Old Business before Council.

**NEW BUSINESS:**

1. **Consideration of Bids Received for a Truck for the Public Works Department**

City Manager Molinari informed Council that a request to purchase a truck was received from the Public Works Department. They are requesting a new truck to be used for travel by the work crew, and also to hold a high pressure sewer cleaner. The Department of Public Works currently has \$25,500 allocated in the fiscal year 2013-2014 budget for the purchase of a new truck. The City received three quotes. The low qualified bidder was Walterboro Ford-Mercury in the amount of \$27,681.00. City staff is recommending the selection of the low qualified bidder. Mr. Molinari noted that the purchase price is \$2,181 over the budgeted amount. He explained that the Public Works Director, Mr. Charlie Chewning, has assured him that the additional monies will be absorbed into the Public Works Budget.

A motion was made by Council Member Siegel to approve the low bid as recommended by City staff. Council Member Bonds seconded the motion that passed with all members voting in favor.

2. **Request to Close the Streets for the Annual Cubmobile Race on April 26, 2014 by Ted Remley & Anthony Kubik, Cubmasters**

A motion was made by Council Member Bonds, seconded by Council Member Siegel to approve the request to close the streets for the Annual Cubmobile Race on April 26, 2014 as submitted. The motion passed unanimously.

3. **Request to Hang a Banner Announcing Special Olympics on May 1, 2014, to be held at Colleton Middle School, by Ms. Patti Lohr**

A motion was made by Council Member Bridge, seconded by Council Member Broderick to approve the request to hang the banner announcing the Special Olympics on May 1, 2014 as submitted. The motion passed with all members voting in favor.

**COMMITTEE REPORTS:**

There were no Committee Reports given.

**CITY MANAGER'S REPORT:**

City Manager Molinari stated, as you are aware the City has had a drainage issue near the intersection of East Washington Street and North Lucas Street. He explained that the cause of this draining issue is due to cypress knees that have grown into the drainage pipe that runs along North Lucas Street. Back in January, the City submitted an application to the County Transportation Committee for some funds to help alleviate this problem. At the March CTC Meeting, the City was awarded \$52,000 to remove the cypress roots from the pipe. City Manager Molinari stated that the City will be advertising the project for bid in the next 30 days, and we should be back before you at the May Council Meeting to award the contract.

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Walterboro City Council  
Regular Meeting  
March 25, 2014

**MINUTES/Page III**

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter an Executive Session. Council Member Bonds So Moved and Council Member Lohr seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a personnel matter regarding boards and commissions appointments.

The Mayor announced that he and Council Member Broderick had a good trip to the National League of Cities Meeting in Washington, DC and also met with some of our congressional senators and representatives.

The meeting then entered into an Executive Session. A motion was made by Council Member Lohr, seconded by Council Member Siegel to re-enter Open Session. The motion passed with all members voting in favor.

The meeting returned to Open Session and no action was taken as a result of the Executive Session.

There being no further business, a motion to adjourn the meeting was made by Council Member Lohr, seconded by Council Member Broderick and passed unanimously. The Mayor adjourned the meeting at 7:12 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**ORDINANCE # 2014-01**

**AN ORDINANCE TO AMEND THE FY2013-2014 CITY OF WALTERBORO, SOUTH CAROLINA ORDINANCE # 2013-04 SO AS TO PROVIDE FOR SUPPLEMENTAL APPROPRIATION FROM THE CITY'S GENERAL FUND BALANCE IN THE AMOUNT OF \$470,000.**

**WHEREAS**, the fiscal year 2013-2014 budget was adopted with the passage of Ordinance #2013-04 on June 25, 2013; and

**WHEREAS**, the Mayor and City Council has determined that a need exists to amend said budget to provide for supplemental funding of expenditures; and

**WHEREAS**, the City of Walterboro has determined it to be in the best interest of its citizens to provide supplemental funding.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED**, that the fiscal year 2013-2014 Budget shall be amended as follows:

1. Supplemental General Fund expenditures totaling \$470,000 shall be authorized in the departmental line items specified on the attached table.
2. An amended General Fund budget for expenditures of \$7,615,212 shall be established for Fiscal Year 2013-2014.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
Municipal Clerk

**CITY OF WALTERBORO**  
**FY 2013-2014 BUDGET**  
**SUMMARY SHEET BY CATEGORY**

4/2/2014

LINE ITEM	FY 2013-2014 COUNCIL APPROVED	RECOMMENDED FY 2013- 2014 BUDGET AMENDMENT	VARIANCE ORIGINAL VS AMENDED BUDGET
<b><u>REVENUES</u></b>			
<b>GENERAL FUND</b>	<b>7,145,212</b>	<b>\$ 7,145,212</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>			
<b>CITY COUNCIL</b>			
PERSONNEL	\$ 135,635	\$ 135,635	\$ -
OPERATING	\$ 83,050	\$ 83,050	\$ -
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 218,685</b>	<b>\$ 218,685</b>	<b>\$ -</b>
<b>CITY MANAGER</b>			
PERSONNEL	\$ 179,344	\$ 244,344	
OPERATING	\$ 13,900	\$ 13,900	\$ 50,000
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 193,244</b>	<b>\$ 258,244</b>	<b>\$ 50,000</b>
<b>FINANCE</b>			
PERSONNEL	\$ 196,782	\$ 196,782	\$ -
OPERATING	\$ 231,550	\$ 231,550	\$ -
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 428,332</b>	<b>\$ 428,332</b>	<b>\$ -</b>
<b>PUBLIC WORKS</b>			
PERSONNEL	\$ 632,908	\$ 632,908	\$ -
OPERATING	\$ 557,007	\$ 557,007	\$ -
CAPITAL	\$ 25,500	\$ 25,500	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,215,415</b>	<b>\$ 1,215,415</b>	<b>\$ -</b>
<b>PLANNING &amp; CODES</b>			
PERSONNEL	\$ 224,922	\$ 224,922	\$ -
OPERATING	\$ 30,783	\$ 30,783	\$ -
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 255,705</b>	<b>\$ 255,705</b>	<b>\$ -</b>
<b>JUDICIAL</b>			
PERSONNEL	\$ 117,964	\$ 117,964	\$ -
OPERATING	\$ 36,816	\$ 36,816	\$ -
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 154,780</b>	<b>\$ 154,780</b>	<b>\$ -</b>
<b>PUBLIC SAFETY</b>			
PERSONNEL	\$ 2,441,749	\$ 2,441,749	\$ -
OPERATING	\$ 684,574	\$ 684,574	\$ -
CAPITAL	\$ 129,400	\$ 129,400	\$ -
<b>SUBTOTAL</b>	<b>\$ 3,255,723</b>	<b>\$ 3,255,723</b>	<b>\$ -</b>



**CITY OF WALTERBORO  
FY 2013-2014 BUDGET  
SUMMARY SHEET BY CATEGORY**

4/2/2014

<b>LINE ITEM</b>	<b>FY 2013-2014 COUNCIL APPROVED</b>	<b>RECOMMENDED FY 2013- 2014 BUDGET AMENDMENT</b>	<b>VARIANCE ORIGINAL VS AMENDED BUDGET</b>
<b>SANITATION</b>			
PERSONNEL	\$ 228,538	\$ 228,538	\$ -
OPERATING	\$ 268,656	\$ 268,656	\$ -
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 497,194</b>	<b>\$ 497,194</b>	<b>\$ -</b>
<b>PARKS</b>			
PERSONNEL	\$ 295,693	\$ 295,693	\$ -
OPERATING	\$ 97,730	\$ 97,730	\$ -
CAPITAL	\$ 20,369	\$ 20,369	\$ -
<b>SUBTOTAL</b>	<b>\$ 413,792</b>	<b>\$ 413,792</b>	<b>\$ -</b>
<b>NON DEPARTMENTAL</b>	<b>\$ 185,700</b>	<b>\$ 605,700</b>	<b>\$ 420,000</b>
<b>RESERVE ACCOUNTS</b>	<b>\$ 372,076</b>	<b>\$ 372,076</b>	<b>\$ -</b>
<b>TOURISM</b>			
PERSONNEL	\$ 102,726	\$ 102,726	\$ -
OPERATING	\$ 30,900	\$ 30,900	\$ -
<b>SUBTOTAL</b>	<b>\$ 133,626</b>	<b>\$ 133,626</b>	<b>\$ -</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 7,324,272</b>	<b>\$ 7,809,272</b>	<b>\$ 470,000</b>
<b>GENERAL FUND - FUND BALANCE</b>	<b>\$ 49,660</b>	<b>\$ 534,660</b>	<b>\$ 470,000</b>
<b>EQUIPMENT REPLACE FUND</b>	<b>\$ 129,400</b>	<b>\$ 129,400</b>	<b>\$ -</b>
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**RESOLUTION NO. 2014-R-03**

**WHEREAS**, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

**WHEREAS**, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds in order to improve the water system by making water line extensions.

**WHEREAS**, the completion of this project would directly benefit 465 persons in the City, of which 77% qualify as having low-to-moderate incomes,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Walterboro Water Line Looping Project because it will greatly improve the quality of life for the residents of the City.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure Application for the Walterboro Water Line Looping Project and to commit funds in the amount of \$75,000 or 10% of the grant request to meet the matching commitment of the Community Development Program.

3. Additionally, the City Manager is authorized to commit an additional \$38,500 in funds to meet the budget needs of the proposal dated April 2014.

**ADOPTED**, THIS 8<sup>th</sup> DAY OF APRIL, 2014.

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**William T. Young, Jr, Mayor**

**ATTEST:**

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**Betty J. Hudson**  
**Clerk to Council**