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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

**Walterboro City Council
Public Hearing and Regular Meeting
June 10, 2014
City Hall
6:15 P.M.**

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. **Ordinance # 2014-03**, An Ordinance Adopting the City Budget for Fiscal Year 2014-2015 and Matters Relating Thereto.
2. **Ordinance # 2014-04**, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2014-2015 and Matters Relating Thereto.

IV. Proclamations and Resolutions:

1. **Proclamation # 2014-08**, to recognize the Colleton Preparatory Academy 2014 SCISA State Championship Girls Softball Team (attached).
2. **Resolution # 2014-R-06**, to designate City Property at 100 South Jefferies Boulevard as the Discovery Center for the Walterboro Wildlife Sanctuary (attached).

V. Approval of Minutes:

1. Minutes of the May 13, 2014 Work Session for Budget Committee (Minutes attached).
2. Minutes of the May 13, 2014 Work Session on the UDO Update (Minutes attached).

VI. Old Business:

1. **Ordinance # 2014-03**, An Ordinance Adopting the City Budget for Fiscal Year 2014-2015 and Matters Relating Thereto, **Second Reading and Adoption** (Ordinance attached).

VI. Old Business (Cont.):

2. **Ordinance # 2014-04**, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2014-2015 and Matters Relating Thereto, **Second Reading and Adoption** (Ordinance attached).

VII. New Business:

1. **Ordinance # 2014-05**, An Ordinance to Modify the Public Safety Department of the City of Walterboro, South Carolina to Provide for the Establishment of Two (2) Positions, A Police Chief and a Fire Chief, **First Reading** (Ordinance attached).
2. **Ordinance # 2014-06**, An Ordinance to Abolish the Equipment Replacement Fund of the City of Walterboro, South Carolina, **First Reading** (Ordinance attached).
3. Request to Use the Walterboro Wildlife Sanctuary for "Walterboro Walk & Wag" Fundraiser, September 20, 2014 from 10:00 A.M. to 12:00 p.m. by Friends of Colleton County Animal Shelter (Letter attached).

VIII. City Manager's Report:

1. Introduction of Adam Davis, Parks Director.
2. TAG Grant.

IX. Executive Session:

1. Contractual Matters:
 - a) Sunoco Recycling, Inc.
 - b) Use of City Park Facilities.
 - c) School Board Reapportionment/Local Legislation.

X. ADJOURNMENT.

AFFIDAVIT OF PUBLICATION IN

The Press and Standard

PERSONALLY appeared before me, William B. Moore, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for One(1) issues, said publication commencing on May 22, 2014, and ending on May 22, 2014.

SWORN to before me


this 22 day of MAY, 2014
William Moore (L.S.)

Notary Public for South Carolina

Commission expires 6-4-22



William B. Moore



PUBLIC NOTICE

hearing on municipal budget

Pursuant to Section 6-1-80 of the S.C. Code of Laws, public notice is hereby given that Walterboro City Council will hold a public hearing on the municipal budget for the 2014-2015 fiscal year.

Date: Tuesday, June 10, 2014
Time: 6:15 P.M.
Location: City Hall Council Chambers, 242 Hampton Street

Current Fiscal Year Revenue	Projected Revenue 2014-2015	Percentage Change in Revenue	Current Fiscal Year Millage
\$7,145,212	\$7,034,797	-1.6%	88.0 Mills
Current Fiscal Year Expenditures	Projected Expenditures 2014-2015	Percentage Change in Expenditures	Estimated Millage for 2014-2015
\$7,324,272	\$7,034,797	-4.1%	88.0 Mills*

*Estimated Millage Equals \$.0880 per \$1,000 of Assessed Property Value.

The City of Walterboro does not discriminate on the basis of disability status. Anyone needing reasonable accommodations, auxiliary aids or services to participate in the public hearing should contact the City Manager's Office 782-1000 at least 72 hours in advance of the meeting date.

AFFIDAVIT OF PUBLICATION IN

The Press and Standard

PERSONALLY appeared before me, William B. Moore, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for One(1) issues, said publication commencing on May 22, 2014, and ending on May 22, 2014.

SWORN to before me

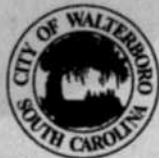
this 22 day of MAY, 2014
William Moore (L.S.)

Notary Public for South Carolina

Commission expires 6-4-22



William B. Moore



PUBLIC HEARING NOTICE

Walterboro City Council will hold a public hearing on Tuesday, June 10, 2014 at 6:15 P.M. in City Hall, 242 Hampton Street, to receive public comments on the following proposed ordinance:

Ordinance # 2014-04, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2014-2015 and Matters Relating Thereto.

A copy of the proposed ordinances is available in the City Managers Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (782-1000) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

Proclamation No. 2014-08
by the Mayor and City Council
Walterboro, South Carolina

WHEREAS, the Colleton Preparatory Academy (CPA) War Hawks softball team has a tradition of serving as proud representatives of Walterboro and Colleton County; and,

WHEREAS, on May 13, 2014 the War Hawks defeated Clarendon Hall 11-1 to claim the 2014 SCISA Class A State Championship finishing the year with nineteen wins and only nine losses in which the War Hawks outscored their opponents two hundred and forty-nine to seventy-six making them back-to-back state champions; and,

WHEREAS, Laura Reynolds, Ashlyn Polk, and Jaime McLaine were selected for the 2014 North-South All Star team; and,

WHEREAS, Laura Reynolds, Ashlyn Polk, Madeline Hill, Lexie Murray, and Jaime McLaine were selected for the 2014 All-Region Team; and,

WHEREAS, Laura Reynolds was named 2014 Region 1 Class A Player of the Year; and,

WHEREAS, Laura Reynolds, Ashlyn Polk, Madeline Hill and Jaime McLaine were selected for the High School Sports Report 2014 All-State Team; and,

WHEREAS, Laura Reynolds was named the High School Sports Report's 2014 SCISA Class A Player of the Year; and,

WHEREAS, Head Coach Mallory Crawford, in her fourth season, was named the High School Sports Report's 2014 SCISA Class A Coach of the Year; and,

WHEREAS, the War Hawks' performance is a tribute to the dedication of the team, their parents, coaches, support staff, students, and fans.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that Walterboro City Council joins the entire community in recognizing the tremendous achievements of the 2014 Colleton Preparatory Academy (CPA) War Hawks softball team by proclaiming June 11, 2014 as "WAR HAWKS DAY" in the City of Walterboro.

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for the Colleton Preparatory Academy War Hawks and extends its best wishes to the team.

DONE, this is 10th day of June, 2014.

William T. Young, Jr., Mayor
City of Walterboro, South Carolina

ATTEST:

Betty J. Hudson, Municipal Clerk

RESOLUTION NO. 2014-R-06

WHEREAS, the City of Walterboro purchased the property at 100 South Jefferies Boulevard using a Federal Earmark Grant; and

WHEREAS, the purpose of said Earmark Grant (#B-06-SP-SC-0932) was for a Discovery Center in the Great Swamp Sanctuary; and

WHEREAS, Council by motion on February 11, 2014 renamed the Great Swamp Sanctuary as the Walterboro Wildlife Sanctuary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Walterboro, South Carolina, that the property referred to above is hereby designated for a Discovery Center for the Walterboro Wildlife Sanctuary.

ADOPTED, THIS 10th DAY OF JUNE, 2014.

William T. Young, Jr, Mayor

ATTEST:

Betty J. Hudson
Clerk to Council

**Walterboro City Council
Work Session
Budget Committee Meeting
May 13, 2014
5:00 P.M.**

Present were:

Budget Committee Members: Tom Lohr - Chairman, James Broderick and Jimmy Syfrett.

Also Present were:

Mayor Bill Young, Council Members: Paul Siegel, Judy Bridge and Bobby Bonds, City Manager Jeff Molinari, and City Clerk Betty Hudson, Finance Director Bill Floyd and Finance Office Manager Amy Risher.

Present in the Audience:

Charlie Sweat and Brantley Strickland.

The purpose of the meeting was to discuss the proposed Fiscal Year 2014-2015 Budget.

Chairman Tom Lohr called the meeting to order. He stated, we will dispense with the prayer and the pledge of allegiance to our flag, which we will do at the regular meeting.

He then introduced City Manager Molinari, who provided a brief summary of the changes made to the 2014-2015 budget since the last meeting, which are as follows:

- 1) A two percent (2%) across the board cost of living adjustment for city employees. That has been put into the budget.
- 2) Added \$1,500 to the City Manager's budget which was left blank under contractual services. The \$1,500 amount is consistent with what this line item has been in the past.
- 3) Transferred one additional position, Street Superintendent, from the Department of Public Works to the Facilities Enterprise Fund. This will free up some additional capacity in the General Fund.
- 4) Due to Council Member Bond's comments, we have changed the verbiage under "contractual services" in the City Council Budget from the "City Attorney Retainer" to "Legal Services - City Attorney"
- 5) Next, the City Manager apologized that he had omitted this item when he first put the budget together - For \$25.00 per employee, we have contracted with Rite Aid for City employees to get "flu shots". This is a good investment. Overall, this fee will impact the City for about \$2,500. Mayor Young pointed out that we were getting the flu shots from the health department for about \$15. Mr. Molinari responded that the City did this in the past. It is my understanding that this has stopped. Last year, we did not do anything for City employees. The contract with Rite Aid is the best option that we have.

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- 6) Removed the verbiage “electrical outlet repair” from the Finance Department building maintenance. This is no longer relevant.
- 7) Added verbiage to non-departmental budget that states “moved to Planning and Codes” for three (3) line items.

City Manager Molinari also pointed out that Council Member Bridge had inquired about traffic next door as far as customers paying water and sewer bills. He then passed out a summary chart which outlined this traffic during the last three (3) billing cycles, showing how many bills the City processed. He stated, as you can see, it averages to about 3,300 bills per billing cycle. On a question raised by Council Member Bridge, Finance Office Manager Amy Risher explained that this does not include payments by mail, night deposits or on-line. Finance Director Bill Floyd added that the total customers we have are about 5,600 per billing cycle.

Mr. Molinari announced that he had also provided a copy of the Tuition Reimbursement Policy which was requested by Council Member Bridge.

City Manager Molinari then asked if Council Members had any additional questions or if there is anything you'd like to see in there. If not, I would look for a consensus that you are comfortable with the budget and that we can move forward at the May 27 meeting with First Reading.

Council Member Bridge asked if the health insurance increase that is supposed to start in January, is that in place? Mayor Young asked if the City would pass on the per employee increase in health insurance coverage to the employees. Mr. Molinari responded that this is correct. He added, it is my understanding that the increase is both on the employer's side and the employee side. Council Member Broderick asked if this is the “retirement payment”. Ms. Amy Risher noted that all employees retirement premiums will increase from 7 ½% to 8%.

Chairman Lohr asked if the Committee would consider setting a policy concerning the “unreserved fund balance”. City Manager Molinari said that he had submitted a suggested policy just for information. He asked the committee to look at establishing a minimum “unreserved fund balance policy in both the general fund and the Enterprise Fund. Basically, this is something that would cushion the City or give us backup in the case of a catastrophic event. For example, if there were a significant downturn in the economy, which would have a negative impact on the amount of revenue that we bring it. He stated, I just want to get City Council to think about establishing a baseline fund reserve fund balance. Mr. Molinari suggested that Council adopt a 35% fund balance to cover city operations for 4 months. He added, there is no set rule of thumb on this. What we have

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5:00 P.M.**

to do is what's best for us. On a question raised by Council Member Bridge on the location of these funds, City Manager Molinari explained that these funds are in the General Fund, and it's cash in the bank. It's not setting this out in a different fund, but you will see it when the audit is delivered. You'll just have a page that is delegated for what your unreserved fund balance is.

Finance Director Bill Floyd clarified that this is just a policy, that will set a benchmark. It really would not change the financial statements at all.

Further discussion was held by the City Manager and Council Members on establishing a baseline 35% fund balance. When asked to explain the 35% figure, Mr. Molinari explained that the 35% would be 35% of the City's projected expenditures in a fiscal year.

Mayor Young noted that the City had to let the lobbyist go that was hired by the City. We decided not to terminate them until they had fulfilled their promise to us, which never happened. We had to give them 60 days notice that we were terminating our contract. We do not have anyone working directly for us. We do have people through the Municipal Association and we do have senators and representatives. We ought to be able to get something done in Columbia.

City Manager Molinari told Council that first reading of the budget ordinances will be held at the May 27, 2014 City Council Meeting. He asked if anyone was uncomfortable with the documents or if there were any questions. No questions were received.

City Manger Molinari then asked to let the Finance Director Bill Floyd discuss the Equipment Replacement Fund, since there was a few minutes left in the meeting. He stated, if you put this in place this year, we will have to do some things internally, and I just wanted Bill to address that.

Finance Director Bill Floyd informed Council that the Equipment Replacement Fund was started around 2006. Each year, we would put part of the cost of all the equipment that we buy into this Equipment Replacement Fund. Eventually, we would have all the money in this fund to replace everything, through the budget. For instance if we bought a \$30,000 car, we had to pay for the \$30,000 car and at the same time, you would put \$6,000 in the budget to fund 1/5 of that car, and if you did that every year, at the end of 5 years, the car would be worn out and you would have \$30,000 in the fund to buy a new car. That attempt was good for a period. It was good when the economy was growing, and the general fund was growing.

He told Council that at the end of this year, we will have \$2,000,000 in the equipment replacement fund and that means over the next few years, we will have to put another \$2,000,000

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Budget Committee
May 13, 2014
5:00 P.M.

in the fund to get to a point where we can replace things out of this fund, and that means we've got to budget for the purchase of new vehicles. This current year, we put \$429,000 in this fund and it comes out of the budget. Further discussion was held on the Equipment Replacement Fund. Mr. Floyd suggested that maybe the City would eliminate the Equipment Replacement Fund and go back to a cash basis for purchasing equipment.

No action was taken and the meeting concluded at approximately 5:30 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Submitted by,

Betty J. Hudson
City Clerk

Walterboro City Council
Work Session on
Unified Development Ordinance (UDO) Update Meeting
May 13, 2014
5:30 P.M.

Present were: Mayor Bill Young, Council Members Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge.

Also Present were: City Manager Jeff Molinari, City Clerk Betty Hudson, Planning and Codes Director David Dodd.

Present in the audience were approximately 4 persons.

Mr. David Dodd told Council he would pick up from where he left off at the work session last time. One of the concerns was on changing the correctional facility to a "Special Exception Conditional Use in General Commercial. With the aid of a map of this area, Mr. Dodd pointed out that there are 6 parcels in the General Commercial Zone in Walterboro. He said, as pointed out on this map showing the acreage, the current correctional facility acreage is 2.65 acres. So, if the conditions for which they would be allowed is on parcels with a minimum acreage of 2.5 acres and a maximum acreage of 3 acres, and the (new modular structure) would be limited to that 1 parcel only, that could be used in the city, because all of the others are not large enough or are too large. So, that would be the only parcel that could be used for a correctional facility in the General Commercial District.

Mr. Dodd pointed out that there are only 4 parcels that exceed 2.5 acres, and the other 3 exceed 3 acres, so that is the only parcel that they can knock the building down on and still re-use. It's the only parcel that fits in that window.

Council Member Broderick asked, what is the possibility of someone taking that 5.2 acres lot and breaking it up in the future.

Mr. Dodd also spoke on another question raised at the last work session. This was a question about eliminating the section for automotive services businesses driveway spacing, and the rules of SCDOT in driveway spacing. Mr. Dodd told Council he had a copy available for their review. This is a rather large document. DOT limits the driveway space for a right-in, right out access, no closer than 150 feet to an intersection. So, the City was being very limiting to automotive service businesses and to property owners for allowing their properties to be used for an automotive service purpose. By taking that out, we will be limiting it or leaving it at the DOT regulations. We are not adding an additional burden to any of the property owners whose property are within 300 feet of an intersection, limiting their ability to use their property or find a tenant.

Mr. Dodd then spoke on Section 13.6 Nonconforming Signs.

Mr. Dodd gave the following highlights for this section as follows:

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UDO Update
May 13, 2014
5:30 P.M.

- A. Signs existing at the time of the enactment of the ordinance and not conforming to the provisions herein, but which were constructed in compliance with previous regulations and ordinances, shall be regarded as nonconforming signs and subject to the following regulations:
1. Nonconforming signs shall not be structurally enhanced or modified so as to prolong the life of the sign.
 2. No changes in the existing nonconforming signs shall be allowed except for those repairs which are necessary to keep the sign in good working order and the message current.
 3. All nonconforming signs are required to be brought into compliance when there is a change in business use or name, or if the sign becomes damaged to an amount greater than 50 percent of its replacement cost. This does not apply to individual business panel changes on nonconforming multi-tenant sign faces or individual business sign faces in order to keep message current if no changes are being made to cabinet.
- B. Nonconforming portable and temporary signs that do not conform with the requirements of Chapter 5 shall be removed within 180 days of the effective date of this Ordinance. Nonconforming electronic message display boards that have any distracting appearance of motion shall be brought into compliance within 180 days and shall meet the provisions of Section 5.2.7 E.

Mr. Dodd stated that this would level the playing field and make it more business friendly for the new businesses that are putting up the new LED signs.

On a question by Council Member Bonds, Mr. Dodd stated that he is the staff person to the Planning Commission. These are all recommendations from the Planning Commission.

Mr. Molinari stated, the only thing I would add is that we just have to be sure if Council is comfortable with all the language we did talk about - adding maximum sizes to 3 acres for a correctional facility. We just have to make sure that in the motion it reads under Section 3.9 (a) that an addition be made regarding the acreage, because the ordinance before you tonight is the same ordinance that he gave for first reading. It did not have the threshold.

Council Member Broderick, then asked, did you say that someone could split that lot?

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UDO Update
May 13, 2014
5:30 P.M.

Mr. Dodd answered, they can certainly subdivide into 2 compliant lots, if they made a 4.2 acre lot and 1 acre lot. He noted that a person can subdivide a lot as long as you make it compliant with the minimum lot sizes. For a special exception, they would still have to go to the BZA to use that newly created partial for a correctional facility.

Council Member Bridge stated that she appreciates the work done on this.

No further discussion was held and the meeting concluded at 6:05 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Submitted by,

Betty J. Hudson
City Clerk

ORDINANCE # 2014-03

AN ORDINANCE ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2014-2015 AND MATTERS RELATING THERETO.

WHEREAS, the 2014-2015 budget has been presented and considered; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 10, 2014.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council assembled, as follows:

1. The 2014-2015 City Budget is hereby adopted in the amount of \$7,034,797 with revenues and expenditures as set out in the budget document dated June 6, 2014.
2. The property tax rate shall be set at eighty-eight point zero (88.0) mills.

This ordinance shall be effective July 1, 2014.

DONE, this 10th day of June, 2014.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: May 27, 2014
Public Hearing: June 10, 2014
Second Reading: _____

**CITY OF WALTERBORO
FY 2014-2015 BUDGET
SUMMARY SHEET BY CATEGORY**

6/6/2014

LINE ITEM	APPROVED FY 2013- 2014 BUDGET AS AMENDED	FY 2014-2015 DEPARTMENT REQUEST	FY2014-2015 MANAGER'S RECOMMENDATION	FY 2014-2015 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	7,145,212	7,231,458	7,034,797	
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 135,635	\$ 132,102	\$ 133,217	
OPERATING	\$ 83,050	\$ 50,550	\$ 58,550	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 218,685	\$ 182,652	\$ 191,767	\$ -
CITY MANAGER				
PERSONNEL	\$ 179,344	\$ 199,648	\$ 208,587	
OPERATING	\$ 13,900	\$ 9,595	\$ 11,150	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 193,244	\$ 209,243	\$ 219,737	\$ -
FINANCE				
PERSONNEL	\$ 196,782	\$ 203,474	\$ 207,542	
OPERATING	\$ 231,550	\$ 177,500	\$ 173,500	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 428,332	\$ 380,974	\$ 381,042	\$ -
PUBLIC WORKS				
PERSONNEL	\$ 632,908	\$ 643,605	\$ 456,177	
OPERATING	\$ 557,007	\$ 501,325	\$ 389,161	
CAPITAL	\$ 25,500	\$ 27,000	\$ 27,000	
SUBTOTAL	\$ 1,215,415	\$ 1,171,930	\$ 872,338	\$ -
PLANNING & CODES				
PERSONNEL	\$ 224,922	\$ 225,883	\$ 230,306	
OPERATING	\$ 30,783	\$ 28,600	\$ 34,330	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 255,705	\$ 254,483	\$ 264,636	\$ -
JUDICIAL				
PERSONNEL	\$ 117,964	\$ 131,285	\$ 133,576	
OPERATING	\$ 36,816	\$ 35,116	\$ 35,575	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 154,780	\$ 166,401	\$ 169,151	\$ -
PUBLIC SAFETY				
PERSONNEL	\$ 2,441,749	\$ 2,533,258	\$ 2,611,799	
OPERATING	\$ 684,574	\$ 545,628	\$ 545,628	
CAPITAL	\$ 129,400	\$ 707,700	\$ 289,200	
SUBTOTAL	\$ 3,255,723	\$ 3,786,586	\$ 3,446,627	\$ -

**CITY OF WALTERBORO
FY 2014-2015 BUDGET
SUMMARY SHEET BY CATEGORY**

6/6/2014

LINE ITEM	APPROVED FY 2013- 2014 BUDGET AS AMENDED	FY 2014-2015 DEPARTMENT REQUEST	FY2014-2015 MANAGER'S RECOMMENDATION	FY 2014-2015 COUNCIL APPROVED
SANITATION				
PERSONNEL	\$ 228,538	\$ 226,344	\$ 230,508	
OPERATING	\$ 268,656	\$ 148,200	\$ 194,128	
CAPITAL	\$ -	\$ 218,000	\$ -	
SUBTOTAL	\$ 497,194	\$ 592,544	\$ 424,636	\$ -
PARKS				
PERSONNEL	\$ 295,693	\$ 300,476	\$ 310,801	
OPERATING	\$ 97,730	\$ 94,675	\$ 94,675	
CAPITAL	\$ 20,369	\$ 62,585	\$ -	
SUBTOTAL	\$ 413,792	\$ 457,736	\$ 405,476	\$ -
NON DEPARTMENTAL	\$ 185,700	\$ 213,857	\$ 211,657	
RESERVE ACCOUNTS	\$ 372,076	\$ 300,000	\$ 310,544	
TOURISM				
PERSONNEL	\$ 102,726	\$ 101,385	\$ 103,286	
OPERATING	\$ 30,900	\$ 33,900	\$ 33,900	
SUBTOTAL	\$ 133,626	\$ 135,285	\$ 137,186	\$ -
TOTAL ALL EXPENDITURES	\$ 7,324,272	\$ 7,851,691	\$ 7,034,797	\$ -
GENERAL FUND - FUND BALANCE	\$ 49,660			
EQUIPMENT REPLACE FUND BALANCE	\$ 129,400			
BALANCE	\$ -	\$ (620,233)	\$ -	\$ -

ORDINANCE # 2014-04

AN ORDINANCE ADOPTING THE CITY ENTERPRISE BUDGET FOR FISCAL YEAR 2014-2015 AND MATTERS RELATING THERETO.

WHEREAS, the 2014-2015 budget has been presented and considered; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 10, 2014.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council assembled, as follows:

The 2014-2015 City Enterprise Budget is hereby adopted with revenues in the amount of \$3,353,000 and expenditures in the amount of 3,431,844 as set out in the budget document dated June 6, 2014.

This ordinance shall be effective July 1, 2014.

DONE, this 10th day of June, 2014.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: May 27, 2014
Public Hearing: June 10, 2014
Second Reading: _____

CITY OF WALTERBORO
FY 2014-2015 BUDGET
SUMMARY SHEET BY CATEGORY

6/6/2014

LINE ITEM	APPROVED FY 2013-2014 BUDGET AS AMENDED	FY 2014-2015 DEPARTMENT REQUEST	FY 2014-2015 MANAGER'S RECOMMENDATION	FY 2014-2015 COUNCIL APPROVED
<u>BEGINNING FUND BALANCE</u>				
UTILITY FUND	\$ 1,635,240	\$ 1,183,806	\$ 1,183,806	
BEGINNING BALANCE TOTAL	\$ 1,635,240	\$ 1,183,806	\$ 1,183,806	\$ -
<u>REVENUE</u>				
UTILITY FUND	\$ 3,401,950	\$ 3,353,000	\$ 3,353,000	
<u>EXPENDITURES</u>				
WATER				
PERSONNEL	\$ 336,132	\$ 372,105	\$ 378,969	
OPERATING	\$ 473,409	\$ 383,182	\$ 383,182	
CAPITAL	\$ 15,000	\$ 75,000	\$ 25,000	
SUBTOTAL	\$ 824,541	\$ 830,287	\$ 787,151	\$ -
UTILITY SUPPORT				
PERSONNEL	\$ 68,096	\$ 69,574	\$ 70,952	
OPERATING	\$ 461,047	\$ 461,047	\$ 466,897	
CAPITAL	\$ -	\$ 6,700	\$ 6,700	
SUBTOTAL	\$ 529,143	\$ 537,321	\$ 544,549	\$ -
ECONOMIC DEVELOPMENT				
PERSONNEL	\$ -	\$ -	\$ -	
OPERATING	\$ 68,561	\$ -	\$ -	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 68,561	\$ -	\$ -	\$ -
SEWER				
PERSONNEL	\$ 251,311	\$ 213,819	\$ 417,309	
OPERATING	\$ 401,184	\$ 421,165	\$ 534,938	
CAPITAL	\$ 29,800	\$ 19,950	\$ 14,100	
SUBTOTAL	\$ 682,295	\$ 654,934	\$ 966,347	\$ -
UTILITY SUPPORT TO GF	\$ 1,297,410	\$ 1,330,458	\$ 1,133,797	
UTILITY FUND SUBTOTAL	\$ 3,401,950	\$ 3,353,000	\$ 3,431,844	\$ -
TOTAL ALL EXPENDITURES	\$ 3,401,950	\$ 3,353,000	\$ 3,431,844	\$ -
<u>ENDING FUND BALANCE</u>				
UTILITY FUND	\$ 1,635,240	\$ 1,183,806	\$ 1,104,962	

ORDINANCE # 2014-05

AN ORDINANCE TO MODIFY THE PUBLIC SAFETY DEPARTMENT OF THE CITY OF WALTERBORO, SOUTH CAROLINA TO PROVIDE FOR THE ESTABLISHMENT OF TWO (2) POSITIONS, A POLICE CHIEF AND A FIRE CHIEF.

WHEREAS, Section 5-7-260 (1) of the Code of Laws of South Carolina requires that any act of municipal council that establishes, alters or abolishes any municipal department, office or agency be done by ordinance; and

WHEREAS, the City of Walterboro will begin the transition from a consolidated Department of Public Safety that includes both police and fire protection under one (1) department to separate police and fire departments; and

WHEREAS, the Police Chief will oversee the law enforcement division of Public Safety and the Fire Chief will oversee the fire protection division of Public Safety until both divisions are permanently separated into stand-alone departments by act of City Council; and

WHEREAS, the position of Director of Public Safety will be eliminated with the hiring of a Police Chief and a Fire Chief.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the Public Safety Department be modified to allow for the establishment of the positions of Police Chief and Fire Chief.

ADOPTED, this _____ day of _____, 2014

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

ORDINANCE # 2014-06

AN ORDINANCE TO ABOLISH THE EQUIPMENT REPLACEMENT FUND OF THE CITY OF WALTERBORO, SOUTH CAROLINA.

WHEREAS, the fiscal year 2005-2006 budget was adopted with the inclusion of a budget line item for an EQUIPMENT REPLACEMENT FUND; and,

WHEREAS, subsequent budgets have added to said equipment replacement fund as follows:

<u>Fiscal Year</u>	<u>General Fund</u>	<u>Enterprise Fund</u>
2005-2006	69,807	
2006-2007	94,393	3,246
2007-2008	171,885	9,879
2008-2009	202,169	9,799
2009-2010	210,516	11,717
2010-2011	272,926	17,317
2011-2012	353,324	14,684
2012-2013	391,759	20,011
2013-2014	429,102	23,995
Total Contributions	2,195,881	110,648

WHEREAS, the following amounts were appropriated from the Equipment Replacement Fund to balance the annual budgets as follows:

2012-2013	-229,700	
2013-2014	-129,400	
Adjusted Contributions	1,836,781	110,648

WHEREAS, the 2014-2015 proposed budget did not include any amounts for the Equipment Replacement Fund; and,

WHEREAS, City Council has determined that a need no longer exists to retain the Equipment Replacement Fund.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL, ASSEMBLED, that the Equipment Replacement is hereby abolished and the balances therein shall be returned to the General Fund and Enterprise Fund as their respective contributions to same shall determine, as reflected above.

ADOPTED, this _____ day of _____, 2014.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____



FoCCAS

Friends of Colleton
County Animal Shelter

Request by Friends of Colleton
County Animal Shelter

June 1, 2014

Dear Mr. Molinari,

Friends of Colleton County Animal Shelter (FoCCAS) will be hosting a walk in the Walterboro Wildlife Sanctuary and informational festival at the Courthouse Parking Lot. Our **Walterboro Walk & Wag** event on **Saturday, September 20, 2014** from 10:00 am - 12:00 pm will raise awareness of the importance of responsible pet ownership, exercise (for pets and people) and pet socialization. FoCCAS will be serving a free lunch to everyone who wears their Walterboro Walk & Wag t-shirt to the event. We would love to include your name or company on the t-shirts to be worn by all Walterboro Walk & Wag participants!

Please accept this invitation to join us as a sponsor at our first annual Walterboro Walk & Wag. In exchange for your sponsorship, FoCCAS will include your name or company name on the back of our t-shirts. Our sponsorship levels are:

\$50 level	Name and one t-shirt
\$100 level	Name, two t-shirts, and opportunity to set up informational table
\$250 level	Double sized name, five t-shirts, opportunity to set up table
\$500 level	Double size name (or logo), ten t-shirts, opportunity to set up table
\$1000 level	Four times sized name or double sized logo, twenty t-shirts, and opportunity to set up table

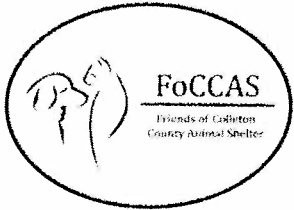
Friends of Colleton County Animal Shelter is a 501 c 3 organization that strives to make Colleton County a better place for both people and pets. A few of our initiatives are community spay/neuter programs, monthly Adopt-A-Thons, education for responsible pet ownership and public relations to help shelter animals get adopted.

Return the enclosed registration **by August 1, 2014** to guarantee publicity on our t-shirt and sponsor sign.

For the Animals,

Sarah E. Miller
FoCCAS Walk & Wag Committee

Walterboro Walk & Wag



Saturday,
September 20, 2014
10:00 am – 12:00 pm



Support FoCCAS and the animals of Colleton County at our information festival and walk.

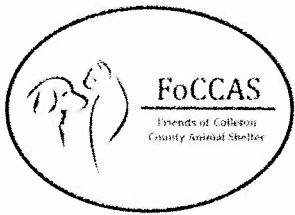
Guided strolls of the Walterboro Wildlife Sanctuary will begin at 10:15 am, 10:45 am and 11:15 am.

Bring your dog(s), friends and family to the
Courthouse Parking Lot
(at Jefferies Blvd. and Washington St.)

**Free lunch for everyone wearing
a Walterboro Walk & Wag T-shirt**

T-shirts can be preordered for \$12 prior to August 15 at
www.foccas-sc.org or at FoCCAS events

T-shirt available for \$15 after August 15 at
www.foccas-sc.org and FoCCAS events including Walk & Wag



Walterboro Walk & Wag Sponsorship Form



Company Name (as will appear on t-shirt):

Contact person and phone number:

Sponsorship level:

- _____ \$50 Name and one t-shirt
- _____ \$100 Name, two t-shirts, opportunity to set up informational table
- _____ \$250 Double sized name, five t-shirts, opportunity to set up table
- _____ \$500 Double sized name (or Logo), ten t-shirts, opportunity to set up table
- _____ \$1000 Four time sized name (or double sized Logo), twenty t-shirts, and opportunity to set up table

Will you be setting up a table? _____ yes _____ no _____ undecided

Number of t-shirts and sizes (Additional t-shirts can be purchased for \$12 each)

Adult _____ S _____ M _____ L _____ XL _____ XXL _____ XXXL

Youth _____ S _____ M _____ L

Thank you for being a part of our first annual Walterboro Walk and Wag!

Please send sponsorship form to:

FoCCAS, Walterboro Walk & Wag, 33 Poor Farm Road, Walterboro, SC 29488 or contact Sarah at 843-635-5206 to have form picked up.

Sponsorship forms must be returned by August 1 for full benefits.

FoCCAS is a 501 c 3 organization. Tax ID 26-4474266.

South Carolina

Department of Parks, Recreation & Tourism

Nikki R. Haley
Governor

Duane N. Parrish
Director

May 29, 2014

Donna Laird
Walterboro Tourism Commission
1273 Sniders HWY
Walterboro, SC 29488

Dear Donna,

Congratulations! The South Carolina Department of Parks, Recreation & Tourism has completed the review process for the Tourism Advertising Grant (TAG) program for the 2014-2015 fiscal year, and I am pleased to notify you that your organization's application has qualified for funding.

As we approach TAG's third year, I am also pleased to share that SCPRT received 66 qualified grant applications – a 15 percent increase over the previous year. Since SCPRT's marketing grant program was re-tooled, the number of grant applications has more than doubled – a testament to the effectiveness of the TAG program and evidence of its benefits to you, our tourism industry partners.

While the TAG budget for the upcoming fiscal year has been increased by \$41,000 from last year; the total qualified grant application requests exceeds the program's budget. In order to fund all qualified applicants, a 17 percent reduction has been applied to all requests over \$20,000. This ensures an equitable approach to spread the benefits of tourism statewide, keeps us on point with SCPRT's strategy to help "lift up" undiscovered destinations, attractions, experiences and events across the state, and support local efforts to advertise all that makes South Carolina *Just Right* as a vacation destination.

Please review the Project Agreement Form for details about your organization's grant award. Kindly return a signed copy of the project agreement form to Beverly Shelley by **Monday, July 15, 2014**. Lastly, note that all projects must be completed, invoiced and paid by June 30, 2015 to qualify for reimbursement.

Congratulations on your award! Our combined efforts in marketing South Carolina as a vacation destination are indeed expanding the economic benefits of tourism across the state.

\$ 32,370.00
Granted

Sincerely,

Duane Parrish

Duane Parrish
Director



Project Agreement

2014-2015 Tourism Advertising Grant

South Carolina Department of Parks, Recreation, and Tourism

Organization: Walterboro Tourism Commission	Vendor #:
Project Name: Walterboro Tourism Commission	Project #: 2015028
Project Director: Ms. Donna Laird	PRT Contact: Kristin O'Hara
Phone: (843)538-4353	Phone: (803)734-2491
Fax:	Fax: (803)734-1163
Email: dlaird@walterborosc.org	Email: kohara@scprt.com

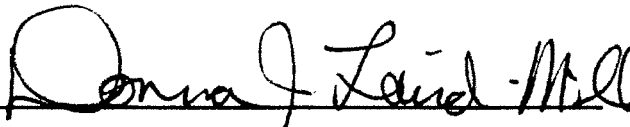
TAG Funds Approved: \$32,370.00
Applicant Spend Requirement: \$64,740.00

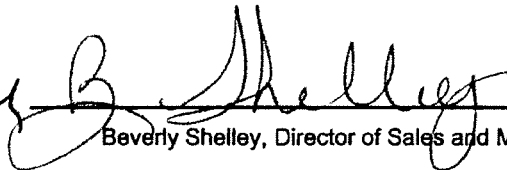
Start-Up Date: July 01, 2014
Completion Date: June 30, 2015
Match Rate: 50 %

County	Approved Items
Colleton	Television Print Advertising PRT CoOp - Welcome Centers PRT CoOp - Visitors Guide

ITEMS REQUIRE APPROVAL BY YOUR PRT COORDINATOR PRIOR TO ANY PRODUCTION.

I, the undersigned, certify that I will administer the Tourism Advertising Grant (TAG) Project as outlined in the TAG Guidelines and further agree that these monies will be expended only for those items approved for funding as indicated above. In addition, expenditures and activities associated with this project will be in accordance with all federal and state laws pertaining to non-discrimination based on race, color, religion, sex, national origin, age, or physical handicap.


Signature of Project Director


Beverly Shelley, Director of Sales and Marketing

1273 Sniders HWY
Walterboro, SC 29488

5/29/14
Date

OFFICIAL DOCUMENT

2014-2015 SCPRT Tourism Advertising Grant Application Cover Sheet

Organization Name: Walterboro Tourism Commission

Name of Project Director: Donna Laird

Mailing Address: 1273 Sniders Hwy. Walterboro, SC 29488

Telephone Number: (843) 538-4353 / 909-4325 Fax Number: (843) 538-4356

Email address: dlaird@walterborosc.org

Company Website: www.walterborosc.org

County: Colleton County

Identify the category for which you are applying (Check one):

Festival/Event Attraction Destination

Identify the amount you are financially prepared to match (Check one):

One-to-One Category (Cap for Festivals or Events is \$3,000 / Cap for Attractions is \$20,000 / Cap for Destinations is \$45,000)

Two-to-One Category (Cap for Festivals or Events is \$6,000 / Cap for Attractions is \$40,000 / Cap for Destinations is \$100,000)

Based on the match amount (and, therefore, the cap amount) you have selected: tell us how much grant funding support you are applying for.

My organization is applying for \$ 39,000 in Tourism Advertising Grant Funds

Calculate the amount your organization must expend in qualified expenditures:

Requested amount: \$ 39,000 X 2 for a one-to-one request = a total required qualified spend of \$ 78,000

-OR-

Requested amount: \$ _____ X 3 for a two-to-one request = a total required qualified spend of \$ _____

Example:

Requested amount: \$15,000 X 2 for a one-to-one request = a total required qualified spend of \$30,000.

Requested amount: \$35,000 X 3 for a two-to-one request = a total required qualified spend of \$105,000.

I hereby certify the information contained herein, and within any attachments, is true and accurate.

Donna J. Laird 3/17/14
Project Director Signature Date