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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Walterboro City Council

Regular Meeting

May 10, 2011

City Hall

6:15 P.M.

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

A G E N D A

AMENDED

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Requests for Appearance:

1. Pedon B. McLeod - Designating North Walter Street as a Two-Way Street. (Letter attached).

IV. Approval of Minutes:

1. Minutes of the April 12, 2011 Public Hearing and Regular Meeting (Minutes attached).
2. Minutes of the April 26, 2011 Public Hearing and Regular Meeting (Minutes attached).

V. Old Business:

VI. New Business:

1. Acceptance of Resignation of Barbara Kim Miller as City Prosecutor (Letter attached).
2. Request to Use Downtown Plaza for Gospel Singing Event on Sundays: May 22, June 26 and August 28 by Kim Lee (Letter attached).
3. Request to Use City Parking Lot for Community Action Day Event on May 27, 2011 by Arlene Washington, Lowcountry Community Action Agency (Letter attached).
4. Consideration of Highway 64 Landscape Plan Submitted by the Appearance Board.
5. Consideration of Rescheduling or Cancellation of May 24, 2011 City Council Meeting

VII. Committee Reports:

VIII. Executive Session:

1. Discussion of negotiations incident to proposed contractual arrangements.

IX. ADJOURNMENT.

McLEOD, FRASER & CONE

W J McLEOD, JR
(1906-1994)
DONALD H FRASER
PEDEN B McLEOD
GEORGE W CONE

THOMAS I. HOWARD

ATTORNEYS AT LAW
111 E. WASHINGTON ST.
P.O. DRAWER 230
WALTERBORO, S.C. 29488-0003

TELEPHONE
(843)549-2516

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(843)549-2306

April 27, 2011

Ms. Betty Hudson
City Clerk
City Hall
242 Hampton Street
Walterboro, SC 29488

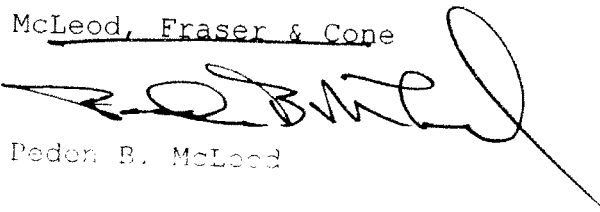
Re: North Walter Street

Dear Betty:

I would appreciate your putting me on the agenda for the next Council Meeting. I would like to discuss making North Walter Street a two way street.

Yours truly,

McLeod, Fraser & Cone


Peden B. McLeod

PBM/dlk

DRAFT

Walterboro City Council
Public Hearing & Regular Meeting
April 12, 2011

MINUTES

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 12, 2011 at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson and City Attorney George Cone were also present. There were approximately 25 persons in attendance at the meeting.

Mayor Young called the meeting to order. The invocation was led by Council Member Smalls, followed by the Pledge of Allegiance led by Council Member Peters.

Mayor Young presented Council Member Tom Lohr with a certificate of graduation from the Municipal Association of South Carolina Elected Officials Institute, followed by comments from Council Member Lohr.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments given on agenda items.

PUBLIC HEARING:

1. **CDBG Grant Application for Jackson Street Pump Station Upgrade Project - Chris Bickley, Lowcountry Council of Governments (LCOG).**

Mr. Chris Bickley opened the hearing by stating that the Lowcountry Council of Governments is assisting the City in a Community Development Block Grant application for approximately \$340,000 to upgrade the existing pump station located at the corner of Jackson Street and Sheldon Street. There have been several sewer overflows there and there is a need for this. This project will benefit a total of about 342 persons, of which more than 260 persons are qualified as low-to-moderate income. He stated this is a public hearing on this project. Assuming after the public hearing, if the city decides to proceed with this project, this will be submitted to the State Department of Commerce on the 18th. We expect to hear something back on whether or not it is approved in early July. He then asked if there were any questions or comments.

No questions or comments were made and the public hearing was closed.

APPROVAL OF THE MINUTES:

The Minutes of the March 8, 2011 Public Hearing and Regular Meeting and the Minutes of the March 22, 2011 Regular Meeting were approved as submitted on the motion of Council Member Parker, seconded by Council Member Smalls and passed with all members voting in favor.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. **Ordinance # 2011-04 (First Reading)**

A motion was made by Council Member Peters, seconded by Council Member Lucas giving First Reading Approval to Ordinance # 2011-04, being:

An Ordinance Allowing the City of Walterboro to Join the County of Colleton in Abolishing Walterboro-Colleton City-County Recreation Commission AKA the

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"Walterboro-Colleton County Recreation Commission" AKA the "Walterboro-Colleton County Recreation and Parks Commission"; and Abolishing Said Commission.

In discussing the motion, Council Member Lucas asked is this just taking the city out the Recreation Commission. Will there still be a commission? Attorney Cone explained that as a result of the MOU (Memorandum of Understanding) with the County, this is just one of the steps to formalize the agreement. The motion then passed with all members voting in favor.

2. **Ordinance # 2011-05 (First Reading)**

A motion was made by Council Member Lucas, seconded by Council Member Smalls, giving First Reading Approval to Ordinance # 2011-05, being:

An Ordinance Authorizing the Conveyance of a Twenty-One (21) Acres, More or Less, Tract of Land, to the County of Colleton, a Body Corporate and Politic. The Mayor explained that this ordinance is also part of the conveyance of the Recreation property to the County.

In discussing the motion, Council Member Buckner asked the City Manager what the City of Walterboro would receive in exchange for the 21 acres of land to be conveyed to the county? City Manager Lord responded, they are giving us Sankee Maree Park and the Mayfield Park. On further questioning by Council Member Buckner, Mr. Lord explained that the transaction had been assigned a value of \$1.00. Mayor Young reminded Council that this is part of the agreement the city reached with the county and agreed to some time ago. We are just now getting around to all the paperwork.

The motion passed with a vote of 6/1 with Mayor Young, Council Members Peters, Lucas, Parker, Smalls and Lohr voting in favor, and Council Member Buckner voting against the motion for adoption.

3. **Resolution # 2011-R-07**, A Resolution in Support of the Jackson Street Pump Station Upgrade Project and Authorizing the City Manager to Apply and Commit Program Income Funds for the 10% Local Match (approximately \$34,100), was before Council. A copy of said resolution is attached as part of these minutes.

A motion to approve Resolution No. 2011-R-07 was made by Council Member Peters, seconded by Council Member Smalls and passed with all Council Members voting in favor.

4. **Consideration of Bids Received for Mayfield Park Playground Equipment.**

Mr. Lord reported that the City had received three different estimates and drawings for park equipment for Mayfield Park. We told the bidders that we have a grant, and how much was available for the grant match and asked them to give us the best equipment price for that amount of money. So, that is why the three proposals are so close together. The difference between the high bid and the low bid is \$378.66. The bids received were as follows:

1. General Recreation Inc., Camden, SC \$28,265.63.
2. Pegg's Recreation & Architectural Products, Inc., Mooresville, NC \$28,476.73.
3. Churchich Recreation & Design, Bluffton, SC \$28,644.29.

Mr. Lord recommended the acceptance of the highest proposal from Churchich Recreation & Design of Bluffton, SC in the amount of \$28,644.29. This estimate is

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the higher of the three, but their equipment is more substantial than the other two. This is better equipment.

A motion was made by Council Member Lucas, seconded by Council Member Parker, to accept the recommendation from staff to award the bid for the Mayfield Park equipment to Churchlch Recreation & Design of Bluffton, SC in the amount of \$28,644.29.

In discussing the motion, Council Member Smalls asked if the amount was within the budget. City Manager Lord explained that the total grant received plus the city's match is \$28,450, so it is about \$200 more than what we have between the two. Council Member Buckner asked what would happen to the old park equipment. Mr. Lord responded that the old park equipment would be thrown away, trashed.

The motion then passed with all members voting in favor.

5. **Request to Place Banner Across Jefferies Boulevard on May 1-7, 2011 Announcing Community Youth Fair, by Yolanda Polite**

Ms. Yalonda Polite was not present at the meeting. A motion was made by Council Member Buckner to grant the request by Ms. Polite as submitted. Council Member Smalls seconded the motion that passed with all members voting in favor.

6. **Consideration of Requests by SC Artisans Center for the 2011 Walterboro Antiques, History and Arts Festival May 13-14, 2011**

The Mayor then entertained a motion to accept the requests as submitted by the SC Artisans Center for the Antiques, History and Arts Festival. Council Member Parker so Moved, and Council Member Lucas seconded the motion. In discussing the motion, Council Member Buckner asked Ms. Doggette how many years have the Antiques, History and Arts Festival been held? Ms. Doggette responded that this was their 5th annual festival.

Council Member Buckner then said, the reason I am asking the question is that I see there is a conflict with another organization on the agenda who has requested to use the waterfall on May 14th. He further stated, I was hoping we could resolve this conflict so that there are no issues with their utilizing the waterfall. He then asked if in prior times with the antique festival, how many times that you had the festival that you used the waterfall? Ms. Doggette responded, we have used it, but not every time. Ms. Doggette then explained the plans for set up for the antiques festival.

Council Member Buckner then stated, I am trying to see if there is any way that both organizations can work out some kind of deal, because apparently the Lowcountry International Society is requesting to use the waterfall on the same day that you are requesting it. Is there any possibly way that both organizations could work together or is there any space that you might have available? Ms. Doggette responded, I don't know if their people would be interested in renting a space from them. I doubt it, and the reason I am saying this is, we have had requests in the past from vendors, street vendors, souvenir vendors, etc. and they have turned them down. The idea of this festival is that eventually we would like to become self-sufficient and quit using A-Tax dollars. So, the idea of the fact is that Lowcountry Community Caters is also asking to do something this year and we are turning them down. One of the reasons is that they are in it for a profit for themselves, much like this Lowcountry International group. We have spent the better part of five years developing this program. If a nonprofit sets up in the middle of our festival to make money for themselves, they are just drawing our customers. Getting back to the purpose of the festival was that it could afford the

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downtown merchants extra visitors. To take away from them is not fair. I don't know where you draw the line. It doesn't have anything to do with antiques, it doesn't have anything to do with history or the arts.

Council Member Buckner then stated, I am a member of the Lowcountry International Society, so I will recuse myself from voting when this comes up. But I do want to make the point that I believe that we should all try to work together. I don't think there is a competition going on, because I believe the International Society would be bringing folks who are not coming to the antiques festival, but coming to the Lowcountry International Society and vice versa. I don't see that there is any competition. My hope would be that we could somehow, with all the spaces that are available, whether it be the parking lot or waterfall, to try and work together to bring people downtown.

Attorney Cone, then asked the Mayor, did you want to hear from the representative from the Lowcountry International Society, because if you vote on this, then you would dispose of his request. The Mayor noted that this would fall under the next agenda item.

The Mayor then held the vote on the motion. The motion then passed with a vote of 6/1 with Mayor Young, Council Members Peters, Lucas, Parker, Smalls and Lohr voting in favor and Council Member Buckner voting against the motion.

7. **Request to Use the Waterfall for Fund-Raising Event on May 14, 2011 by the Lowcountry International Society by Mr. Leddy Smith**

Mr. Leddy Smith stated that his request is now a mute point. I will say this, our letter was sent to you on the 21st of March and their letter was sent on the 28th of March, and you decided just then, not to even give us a voice before a vote was taken. So, I think that speaks for itself.

Mayor Young then stated, I think that anytime when we have an ongoing festival, like the Rice Festival, the Antiques, History and Arts Festival that's really something that should be worked out through the people who are putting on the festival. Mr. Leddy Smith pointed out that he tried to reach Ms. Doggette on Friday, but she was out of town until Monday, so he didn't get to talk to her.

Mr. Young then said, even though the letter came in, this is an ongoing event. It has been publicized widely and promoted by the City of Walterboro Tourism Commission. I wish you could work something out together. I think, when you have something established, a festival going on, and other events want to take a part, then they should work through that established festival. Mr. Leddy Smith then stated, we wouldn't have any problem working with them, but we certainly are not going to pay rent to them for a space that's owned by the City and we have used it before and we didn't have to pay rental.

Council Member Smalls asked Mr. Smith if he could select another date for his event. Mr. Smith responded, we could select another date, sure. Everybody can change plans.

Council Member Buckner then gave further remarks in support of the International Society's request to use the waterfall. He said, my goal is that I hope both organizations can work something out in good faith.

Council Member Lucas then said, I feel regardless if the waterfall is available or not, if it's not going through the established organization's event, then I feel that they should be running the event that they place in the city for their weekend. It's not so much that the waterfall is being used, but when we have a Rice Festival, we

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don't let people set up who do not go through the Rice Festival. That's been pretty much the policy.

Mayor Young then asked the City Attorney if we need to deny this request. Attorney Cone responded, you can deny it for the record, but what you have done is made it mute, as he has said, because if it is not available, it is not available.

The Mayor then asked for a motion to grant the request of the Lowcountry International Society. At this point, Council Member Buckner recused himself from voting due to the fact that he is a member of the organization.

No motion was made on this request. The request died for lack of a motion.

COMMITTEE REPORTS:

1. City Appearance Board - Council Member Dwayne Buckner.

Council Member Buckner reported that the City Appearance Board met and identified two projects it wished to work on this year.

1. We currently do the "Yard of the Month" and "Business of the Month" in Walterboro. The City Appearance Board has decided it would like to expand that to the neighborhood. This would get neighborhoods involved in cleaning up their neighborhood streets to get the best looking street in Walterboro. We are looking at securing a sign with a rocking chair on it saying "The Street of the Month." The hope is to make our streets and our neighborhoods in Walterboro look better. Not only will there be a "Business of the Month," but we would also have a "Street of the Month."
2. The next project the group identified that they wanted to work on is the entrances to the City of Walterboro, beautifying them and making them look as esthetically pleasing as possible. Highway 64, which is Charleston Highway coming into Walterboro, is the entrance way they want to work on. So, Thomas Angell donated some architectural work. He took of his time to design a potential plan for beautification of the Highway 64 corridor coming into Walterboro, by planting some azaleas, crepe myrtles, and live oaks. Mr. Buckner presented each Council Member with a copy of the proposed plans designed by Mr. Angell. Mr. Buckner pointed out that there are currently crepe myrtles and live oaks on the corridor, so the goal is to create a uniform landscape plan coming into the City of Walterboro, working with the property owners, getting permission from them to plant azaleas coming in from Highway 64. The group is very excited about this project and plans to do it in phases. We also want to get some donations from different nurseries.

Council Member Parker moved to receive this report as information, and Council Member Smalls seconded the motion. Council Member Smalls asked if the committee planned to totally finance the project themselves? Council Member Buckner responded, yes, we plan to totally finance it ourselves through donations of not only plants, but also whatever they need in order to make this happen. So, it's strictly going to the business community and the property owners asking for their help on this project.

Mayor Young asked if the Parks Department had been contacted regarding maintenance on this project. Council Member Buckner responded, at this point "no," it's just for information. If it's something the Council would like to do, I am sure Mr. Lord would meet with the Parks Department, if he desires.

Council Member Peters then raised a concern on whether this beautification project was located outside the city limits. Mr. Buckner felt that the portion starting

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from the BP Station on up would be in the city limits. Council Member Peters thought the city limits stated at a different location. A brief discussion was held on whether or not the project would be located in the city limits. City Manager Lord explained that the city limits starts at Robertson Boulevard and coming in on the right-hand side. Public Works Director pointed out that the city limits go down to the bypass on both sides. City Manager Lord stated that from Robertson Boulevard in is all in the city, both sides of the street. Public Works Director Charlie Chewing pointed out that the properties around the intersection of Robertson Boulevard on the city side of Walterboro are all in the city limits, but it does not go pass the station. The discussion concluded.

The motion to accept the report as information then passed with all Council Members voting in favor.

The Mayor then entertained a motion to enter into an Executive Session. A motion was made by Council Member Lucas to enter an Executive Session. Council Member Smalls seconded the motion. The motion passed unanimously.

The Mayor announced that the meeting would enter an Executive Session for a discussion of negotiations incident to proposed contractual arrangements and a discussion regarding the development of security personnel or devices. The meeting then convened into Executive Session.

The meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business, a motion to adjourn was made by Council Member Parker, seconded by Council Member Lucas and passed unanimously. The Mayor adjourned the meeting at 7:31 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

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Walterboro City Council
Public Hearing & Regular Meeting
April 26, 2011

MINUTES

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, April 26, 2011 at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson and City Attorney George Cone were also present. There were approximately 18 persons in attendance at the meeting.

Mayor Young called the meeting to order. The invocation was led by Council Member Smalls, followed by the Pledge of Allegiance led by Council Member Buckner.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments given on agenda items.

PUBLIC HEARING:

1. **Ordinance # 2011-05.**

The Mayor announced a public hearing duly advertised to receive public comments on the following proposed ordinance:

1. Ordinance # 2011-05, An Ordinance Authorizing the Conveyance of a Twenty-One (21) Acres, More or Less, Tract of Land, to the County of Colleton, a Body Corporate and Politic.

The Mayor clarified that this 21 acres of land is in the recreation area. If you have been there before, I believe this is the three softball fields we have used for years and years, and that 21 acres is owned by the City and we are conveying that to the County, as part of the restructuring of recreation responsibilities in the county.

No further comments were given. The Public Hearing was closed and the regular meeting began.

OLD BUSINESS:

1. **Ordinance # 2011-04,** An Ordinance Allowing the City of Walterboro to Join the County of Colleton in Abolishing Walterboro-Colleton City-County Recreation Commission AKA the "Walterboro-Colleton County Recreation Commission" AKA the "Walterboro-Colleton County Recreation and Parks Commission"; and Abolishing Said Commission, was given Second Reading and Adoption on the motion of Council Member Lucas, seconded by Council Member Peters and passed unanimously.
2. **Ordinance # 2011-05,** An Ordinance Authorizing the Conveyance of a Twenty-One (21) Acres, More or Less, Tract of Land, to the County of Colleton, a Body Corporate and Politic, was before Council for Second Reading and Adoption.

A motion was made by Council Member Parker giving Second Reading and Adoption to Ordinance # 2011-05. Council Member Smalls seconded the motion. In discussing the motion, Council Member Buckner expressed concern that the City was only getting a \$1 or \$5 for transferring 21 acres of land to the county. He stated, I just think it is a bad deal for the City. Mr. Buckner proposed the following alternatives:

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- 1) Since our city residents pay additional taxes, they should have some type of representation on the Colleton County Recreation Commission for those additional taxes, or
- 2) The City residents should have some type of reduced fee for activities at the Recreation Center in exchange for that 21 acres or we could also look at making sure that the County fulfills its obligation for fixing the tennis courts at the Forest Hills Park.

Council Member Buckner further stated, when I look at this deal, the City is not getting anything for this 21 acres outside of the additional responsibility of maintenance and upkeep of the parks that are in the city limits. So, I just think it is a bad deal and our city residents deserve to have their tax dollars be represented on that board or some type of negotiation. Therefore, I will be voting against this ordinance.

Mayor Young stated, this is part of an agreement that the City and the County made in order for the County to be able to bond the improvements to the Recreation Center out there for \$2.5 million. The city's children and residents will benefit from being able to use those facilities out there. The 21 acres are something that has been utilized for years as softball fields. This is not 21 acres that was just sitting out there, not being utilized.

The motion giving Second Reading and Adoption to Ordinance # 2011-05 then passed with a vote of 6/1 with Mayor Young, Council Members Peters, Lucas, Parker, Smalls and Lohr voting in favor and Council Member Buckner opposing the motion for adoption.

NEW BUSINESS:

1. **Street Closing Request and Use of Downtown Plaza for Annual Memorial Day Ceremony**

Mr. James White, Veterans Affairs Officer, was present on behalf of the Veterans Council. He stated, this is a regular annual request, and I am glad to be able to present you with this letter, as well as ask for your attendance on May 30th from 9:00 A.M. to 10:00 A.M.

A motion was made by Council Member Peters, seconded by Council Member Smalls, to approve the street closing request and use of the downtown plaza for the Annual Memorial Day Ceremony by the Veterans Council as submitted.

Mayor Young asked Mr. White about the theme for the ceremony this year. Mr. White responded that the theme will be "The Soldier's Story." He explained that what we are planning to do this year, instead of trying to find one keynote speaker, we are going to have war veterans from the Veterans Victory House to come out and tell part of their story. This is something new we are doing this year, and I think it would be something great for every participant.

The motion then passed unanimously.

2. **Consideration to Have the City Manager Publish an Annual Public Safety Report**

Council Member Buckner then moved to have the City Manager publish an annual public safety report. Council Member Smalls seconded the motion.

In discussing the motion, Council Member Buckner explained that he had asked that this item be placed on the agenda coming from our retreat, to direct the

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Walterboro City Council
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City Manager to publish an annual public safety report. However, we know that at any time of retreat, there is no official public action taken. I thought it was necessary that we authenticate this and make it a part of the official public record, so that our citizens would have an opportunity to have a report from our Public Safety Department, so we will know exactly where we stand as far as that Department and its function.

Council Member Parker stated, I thought we already had that report. City Manager Lord clarified, the directive from the retreat was to increase the public awareness of the accomplishments that we have had with crime and so, it is something that we are working on to do. It's something that the resources have to be aligned for us to be able to do that. So, it's something that we are already working on. Council Member Lohr then asked, when would this be likely to come out. City Manager Lord explained, we turn in the numbers to the FBI at the end of each fiscal year, so it will be in January. They scrub those numbers to make sure it's right and then they still have not come out for 2010 yet. So, for 2010 they still have not come out yet.

Further discussion was held and the City Manager affirmed that the cost for this is in the proposed budget. Unless there are changes made to the proposed budget, I am planning on doing this report. Mr. Buckner again explained that he wanted to make the request for this report a part of the official public record of the city. At the retreat, it is my understanding there is no official action taken by the Council. I think it is important that we make it a part of the official public record and I also want to go on the record as saying that, it is important that we do this, because right now, from riding on Jefferies Boulevard, there is one of our business owners who is publishing a report of his own. I think we need to make sure that we do our own report, because if we don't do it, someone else will. We need to do that so that our citizens will have a detailed report from our Public Safety Department. We already have the directive, and I don't see where there should be an issue making it an official part of the public record.

Council Member Lucas suggested that the sample given of such a report was entirely too long. He suggested, whatever we do, it needs to be short and simple.

Mayor Young then stated, I really don't see the need to redo something we have already done. We gave the City Manager a lot of directions at the retreat, to come back and formulate ways to do things, and this is one of those things that's being done. To try to make everything that we talked about at the retreat part of the public record, but it is in the budget and its kind of redundant to do this again.

The motion to have the City Manager publish an annual Public Safety Report was defeated on a vote of 3/4 with Council Members Buckner, Smalls and Lohr voting in favor and Council Members Parker, Peters, and Lucas and Mayor Young voting against the motion.

COMMITTEE REPORTS:

No committee reports were given.

The Mayor then thanked everyone for coming out tonight. He stated, we will not have an executive session tonight, because we do not have all the information that we thought we would have.

There being no further business, a motion to adjourn was made by Council Member Parker, seconded by Council Member Smalls and passed unanimously. The Mayor adjourned the meeting at 6:33 P.M. Notice of this meeting was distributed to

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April 26, 2011

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all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Barbara Kim Miller
319 Overhill Drive
Walterboro, SC 29488
(843) 893-8435
bkimmiller@comcast.net

April 21,2011

The Honorable Bill Young
Walterboro City Council Members
242 Hampton Street
Walterboro, SC 29488

Dear Mayor Young and Council Members:

After a great deal of consideration, I have made the decision to end my tenure as City Prosecutor for Walterboro. While I have enjoyed serving the City over the past 4 years, I believe that at this point, it is time to move on and concentrate my energies on other aspects of my life, most notably my teaching career. I therefore request that you accept this as my letter of resignation, to be effective May 1, 2011. Please know that I have enjoyed working with you all, and will always be proud of the trust and confidence you have shown in me through the years.

Very Truly Yours,



B. Kim Miller

cc: Clerk of City Court
Honorable B. Ray Woodard

April 22, 2011

Betty Hudson

City of Walterboro

242 Hampton Street

Walterboro, SC 29488

Dear Ms. Hudson and City Council Members,

On last year I was priviledged to use the waterfall park on Downtown Washington Street to put on a community gospel concert. To my knowlege the event was a sucess and many of the attendees inquired as to when we would be putting on another. After many moths of contemplating I would like to once again host this nonprofit and free event to the public.

We are aware of the city's noise ordinances as well as your policy to leave the area in the conditon at which it was found. We are also aware of the parking lot adjacent to the fountain. It is my privilege an honor to host perhaps one of three of these events in the upcoming months wth your permission. These are the dates that I am asking your consideration of:

Sunday, May 22nd @ 4:00 p.m.

Sunday, June 26th @ 4:00 p.m. †

Sunday, August 28th @ 4:00 p.m.

Thank you in advance for your consideration, and I can be reached at 843-452-3858.

Sincerely,



Kim "AJEANNA" Lee, Recording Artist for "Cry Aloud Records"

Requesting Use of
Downtown Plaza
for
3 dates Noted
Above.

B.N.



Lowcountry Community Action Agency, Inc.

319 Washington Street • P.O. Box 1726 • Walterboro, South Carolina 29488 • 843-549-5576 • Fax: 843-549-2190
Hampton County Office: 803-943-3561 • Headstart Admin. Office: 843-835-2760 • Headstart Fax: 843-835-5783

April 26, 2011

Mr. Jeff Lord, City Manager
242 Hampton Street
Post Office Box 709
Walterboro, SC 29488

Dear Mr. Lord:

The month of May has been recognized, annually, as National Community Action Month. It is an opportunity for Community Action Agencies, nationally, to educate and bring public awareness of the vital and quality services provided to the many families in the communities in which we serve. Thus, Lowcountry Community Action Agency, Inc. will be hosting Community Action Day for its fifth year. We anticipate another successful year and the presence of many individuals from surrounding areas.

The event is scheduled to take place on Friday, May 27, 2011 from 11:00 A.M. until 3:00 P.M.. We are requesting permission to utilize one side of the city parking lot located between Hampton and Washington Street for this great event.

Please let me know as soon as possible if the request is obtainable in order for Lowcountry CAA to begin preparation for the event. On behalf of Lowcountry Community Action Agency, Board of Director's, we would like to thank you for your continued support, in our mission, to provide quality services to the many low- income families in need of assistance in the community that we serve.

If you should have any questions please feel free to give me a call at (843) 549-7850 or Ms. Adreen Shider, Administrative Assistant, at (843) 549-5576.

Sincerely,

Arlene D. Washington
Executive Director