

Telephone: 843-549-2545

Fax: 843-549-9795

TTY Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council

Regular Meeting

December 13, 2011

City Hall

6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Proclamations:

1. Proclamation # 2011-05, to recognize the Colleton Preparatory Academy 2011 state championship football team.

IV. Public Hearing:

1. Review Program Accomplishment and Performance - CDBG Grant # 4-V-10-012 Closeout, North Lemacks Street Revitalization Study - Phase I Plan, Michelle Knight, Lowcountry Council of Governments.

V. Presentation:

1. 2010-2011 Comprehensive Annual Financial Report - Baird & Company, CPAs, LLC. - Mr. Rep E. Whiddon.

VI. Old Business:

VII. New Business:

1. Consideration of Hampton Street Gateway signage plan
2. Notice of 2012 City Council Retreat, Location and Time (Notice attached).
3. Consideration to allow a second permit for Placement of Temporary Advertisement Signs in City Limits for 7 Days in December.

VIII. Committee Reports:

IX. Executive Session:

X. ADJOURNMENT.

Proclamation No. 2011-05
by the Mayor and City Council
Walterboro, South Carolina

WHEREAS, the Colleton Preparatory Academy (CPA) War Hawks football team has a tradition of serving as proud representatives of Walterboro and Colleton County; and,

WHEREAS, on November 19th, 2011 the War Hawks defeated Holly Hill 29-8 to claim the 2011 SCISA Class A State Championship finishing the year with ten wins and only two losses in which the War Hawks outscored their opponents by more than two-hundred points; and,

WHEREAS, Reed Houck, Tanner Cope, Cody Cope, Scott Cope, and Dalton Mescia were selected for the North-South All-Star team; and,

WHEREAS, Jordan Breland, Dalton Mescia, Jacob Craven, Coby Martin, and Jamie Robertson, all five members of the War Hawks offensive line, were selected for the All-Region Team along with linebacker Calhoun Young, and Cody Cope, Scott Cope, Tanner Cope, and Reed Houck; and,

WHEREAS, Jordan Breland represented the War Hawks in the Oasis Shrine Game; and,

WHEREAS, Tanner Cope, as the War Hawks leading rusher and tackler, was named Region 2-A Player of the Year; and,

WHEREAS, Head Coach and Athletic Director Neil Minton, in his second year, was named Region 2-A Coach of the Year and was selected along with offensive line coach Ryan Bishop and defensive backs coach, Jeremy Ware to serve as assistant coaches in the SCISA North-South All-Star game; and,

WHEREAS, the War Hawks' performance is a tribute to the dedication of the team, their parents, coaches, support staff, the War Hawk Cheerleaders, students and fans.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that Walterboro City Council joins the entire community in recognizing the tremendous achievements of the 2011 Colleton Preparatory Academy (CPA) War Hawks football team by proclaiming December 13, 2011 as: **"WAR HAWK DAY"** in the City of Walterboro.

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for CPA and extend its best wishes to the team.

DONE, this 13th day of December, 2011.

William T. Young, Jr., Mayor
City of Walterboro, South Carolina

ATTEST: _____
Betty J. Hudson, Municipal Clerk

City of Walterboro Community Development Block Grant Notice of Public Hearing Concerning Program Performance and Accomplishments

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on Tuesday, December 13, 2011 at 6:15pm in Council Chambers, City of Walterboro will hold a public hearing to review program performance and accomplishments conducted under a Community Development Block Grant (CDBG) project known as the North Lemacks Street Revitalization Study –Phase 1 Plan, CDBG #4-V-10-012, wherein the following activities were undertaken:

The City of Walterboro used CDBG funds to develop a neighborhood plan to assess the needs of the community and to make recommendations for multiple improvements needed in the Lemacks Street area to include clearance of overgrown lots and uninhabitable houses, improvements to the Sanke B. Marie Park, and minor street and/or sidewalk repairs and/or improvements in the area that is bordered by North Lemacks, Gruber, Colleton Loop, Sweat Street and their off-shoots (Phase 1) This project benefitted 1,075 persons of which 596 were low to moderate income. Total project cost was \$23,500 (\$21,000 CDBG funds and \$2,500 Local funds).

This public hearing and the matters to be discussed are subject to the provisions of the City's Citizens Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of Walterboro in the planning and implementation of community and economic development projects which will involve CDBG funds.

The Citizen Participation Plan is available for review at City Hall, 242 Hampton Street, Walterboro, SC, Monday through Friday from 8:30 a.m. to 5:00 p.m. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Michelle Knight, Lowcountry Council of Governments, P.O. Box 98, Yemassee, SC 29945, (843) 726-5536.

City of Walterboro does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in its federally assisted program or activities. Jeffrey V. Lord, City Manager, 242 Hampton Street, Walterboro, SC, (843)549-2545, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's regulations and implementing Section 504 (24 CFR Part 8, dated June 2, 1988).

Assistance will be provided to accommodate the special needs of disabled persons upon request.

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To: Mayor and Council

From: Jeffrey V. Lord, City Manager

Date: 9/15/2011

Re: Hampton Street Gateway Signage

At a previous Council Meeting staff was asked to come up with a plan to improve the entrance into the city on Hampton Street. Accordingly, I asked Wood+Partners to develop construction level bid documents for gateway signage as presented in the adopted I-95 Loop conceptual plan so that this entry will match those on the corridor.

The plans were drawn to be a standard "go anywhere" design with Hampton Street in mind. This way we will not have to pay for future gateway signage designs in other locations. Our construction cost estimate (provided by local contractors and verified by Wood+Partners) reflects the two options. At \$16,500 the more expensive option uses aluminum tubing. You may save about \$5,000 if wood were used instead, but the long term maintenance will be higher. The plan is attached for your review.

We have studied the area at the end of Hampton Street to determine the best possible location. The two most apparent options are in the old railroad property just before the intersection with Robertson Blvd which is owned by the Airport Commission and the median area that we are currently maintaining at the end of Padgett Loop.

The railroad property location has two problems which make it less desirable. First, the slope of the property drops off quickly from the road. This will lessen the visual impact of anything we put there and will require we put it further from the road because of a vehicle's inability to stop quickly on the down slope should they go over the curb. Second, the property is a rather narrow strip with large pine trees on the adjoining property that will block the signage until the approaching vehicle is quite close. This significantly reduces the viewing window.

The other option however has a very large viewing area and because it is already in the area we maintain it will be surrounded by other beautifications and the irrigation is already available. Also, there is an open area at the leading edge that the sign will fit nicely into with an attractive live oak in the background to frame it. We have also gotten preliminary approval from SCDOT to ensure that it will meet their encroachment permit requirements.

Please let me know if you have any questions or comments.



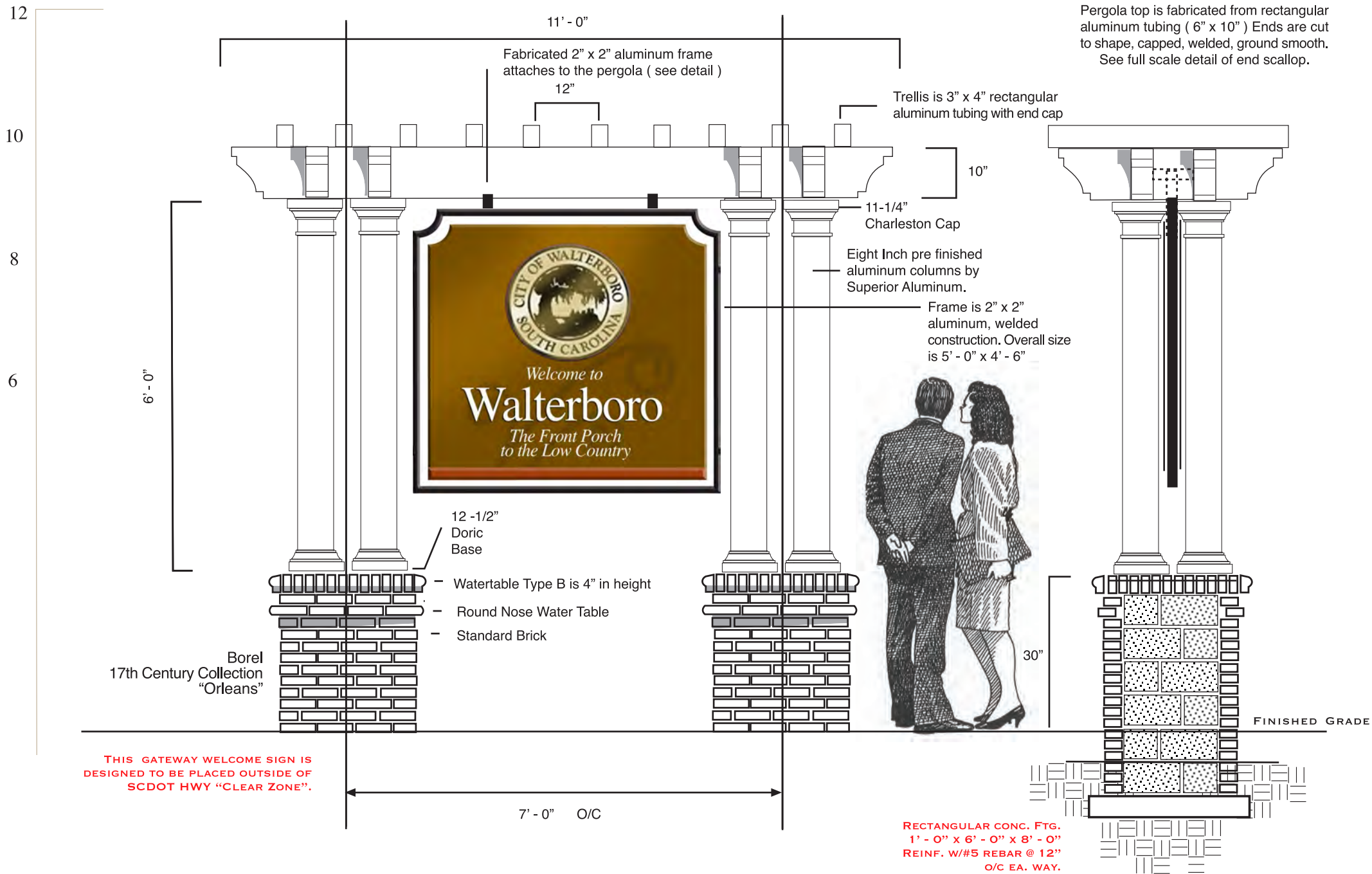
Working Drawings for secondary Gateway signage.
City of Walterboro, South Carolina

07/19/2011



BIZZELL DESIGN, INC.

PRELIMINARY DESIGN CONCEPTS / SECONDARY GATEWAY



BRANDING/IDENTITY
WAYFINDING SIGNAGE AND
GATEWAY DESIGNS

TOWN OF WALTERBORO, SC



BIZZELL DESIGN, INC.
P.O. Box 1809
DAVIDSON, NC 28036

(704) 651-3528

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(843) 681-6018 • Fax (843) 681-7066 • www.woodpartners.com

SIGN TYPE:
WALTERBORO GATEWAY

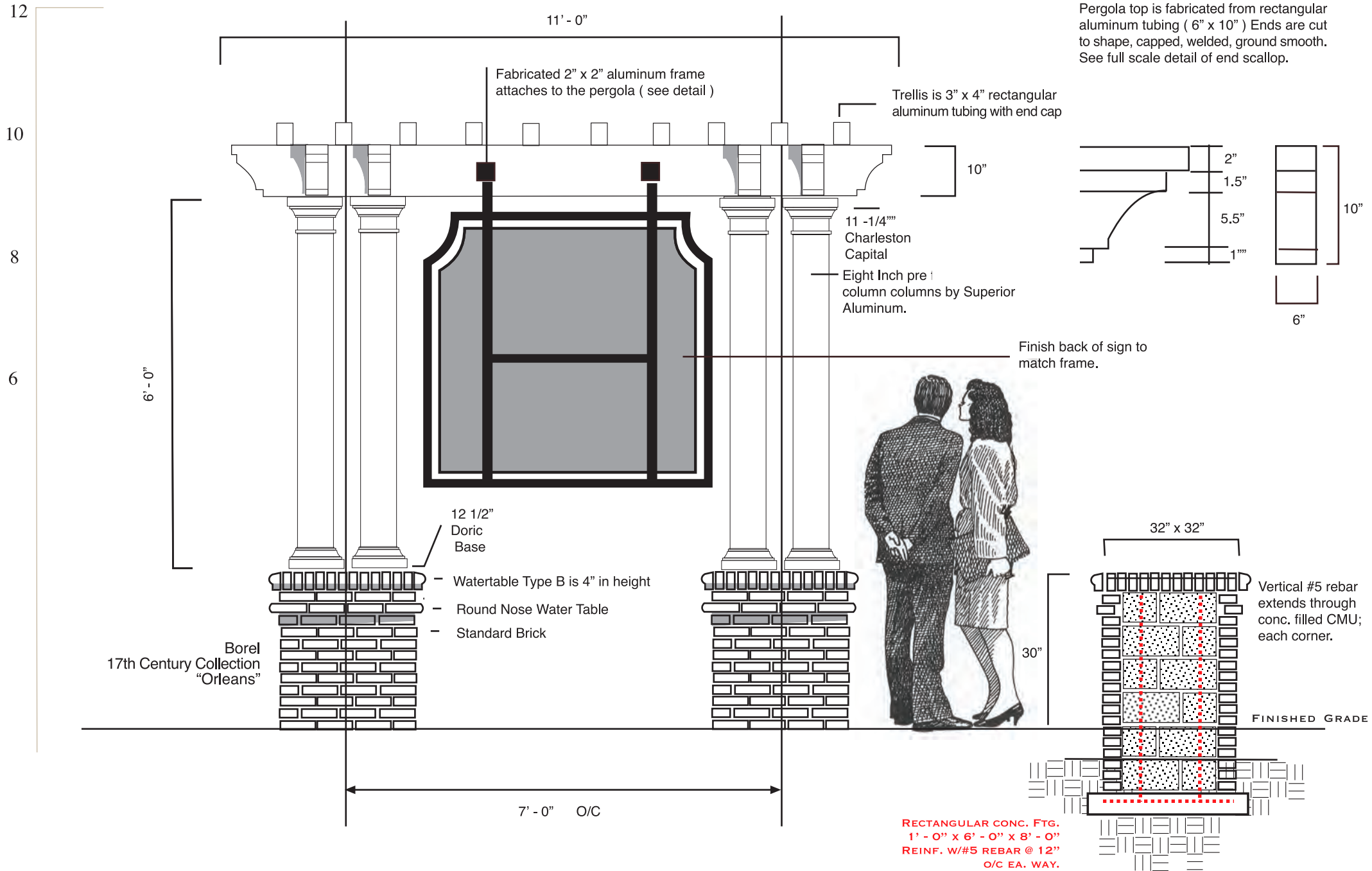
PERGOLA TOP IS FABRICATED FROM RECTANGULAR ALUMINUM TUBING (6" x 10") ENDS ARE CUT TO SHAPE, CAPPED, WELDED, GROUND SMOOTH. SEE FULL SCALE DETAIL OF END SCALLOP. POSTS ARE ALUMINUM 8" x 8" WITH PRE-FABRICATED CAPITAL AND BASE. ALL WELDS SHOULD BE CONTINUOUS AND GROUND SMOOTH BEFORE FINISHING.

USE STAINLESS STEEL HWD

DATE: 07/19/2011

SCALE / 1/2" = 1' - 0"

PRELIMINARY DESIGN CONCEPTS / SECONDARY GATEWAY



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SIGN TYPE:

WALTERBORO GATEWAY

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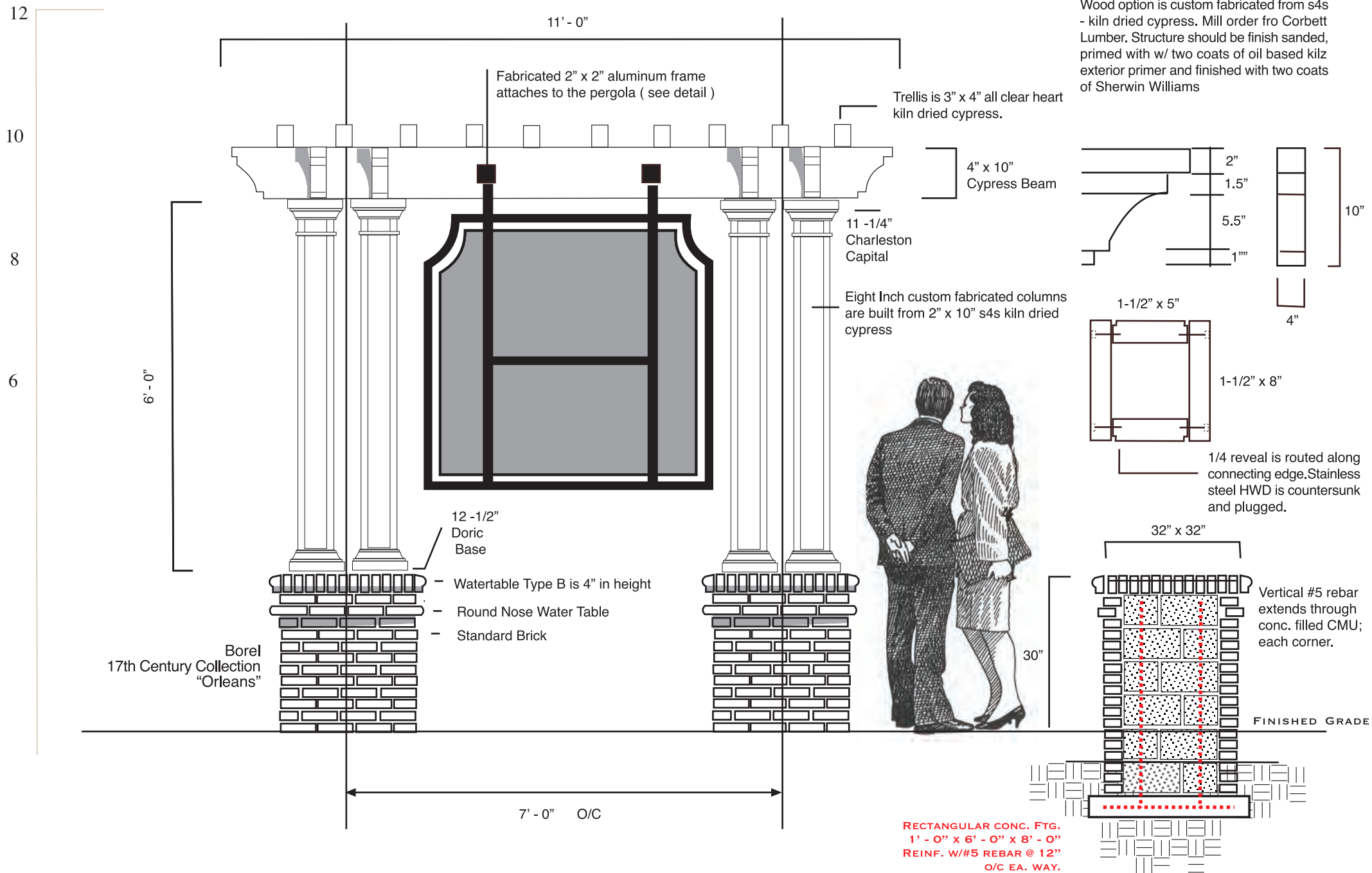
USE STAINLESS STEEL HWD

DATE: 07/19/2011

SCALE / 1/2" = 1' - 0"

SHEET 2 OF 8

PRELIMINARY DESIGN CONCEPTS / SECONDARY GATEWAY/ WOOD OPTION



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SIGN TYPE:

WALTERBORO GATEWAY

WOOD OPTION IS CUSTOM FABRICATED FROM S4S - KILN DRIED CYPRESS. MILL ORDER FROM CORBETT LUMBER OR EQUAL. STRUCTURE SHOULD BE FINISH SANDED, PRIMED WITH W/ TWO COATS OF OIL BASED KILZ EXTERIOR PRIMER AND FINISHED WITH TWO COATS OF SHERWIN WILLIAMS SWP EXTERIOR OIL BASED PAINT SW 6385 DOVER WHITE.

USE STAINLESS STEEL HWD

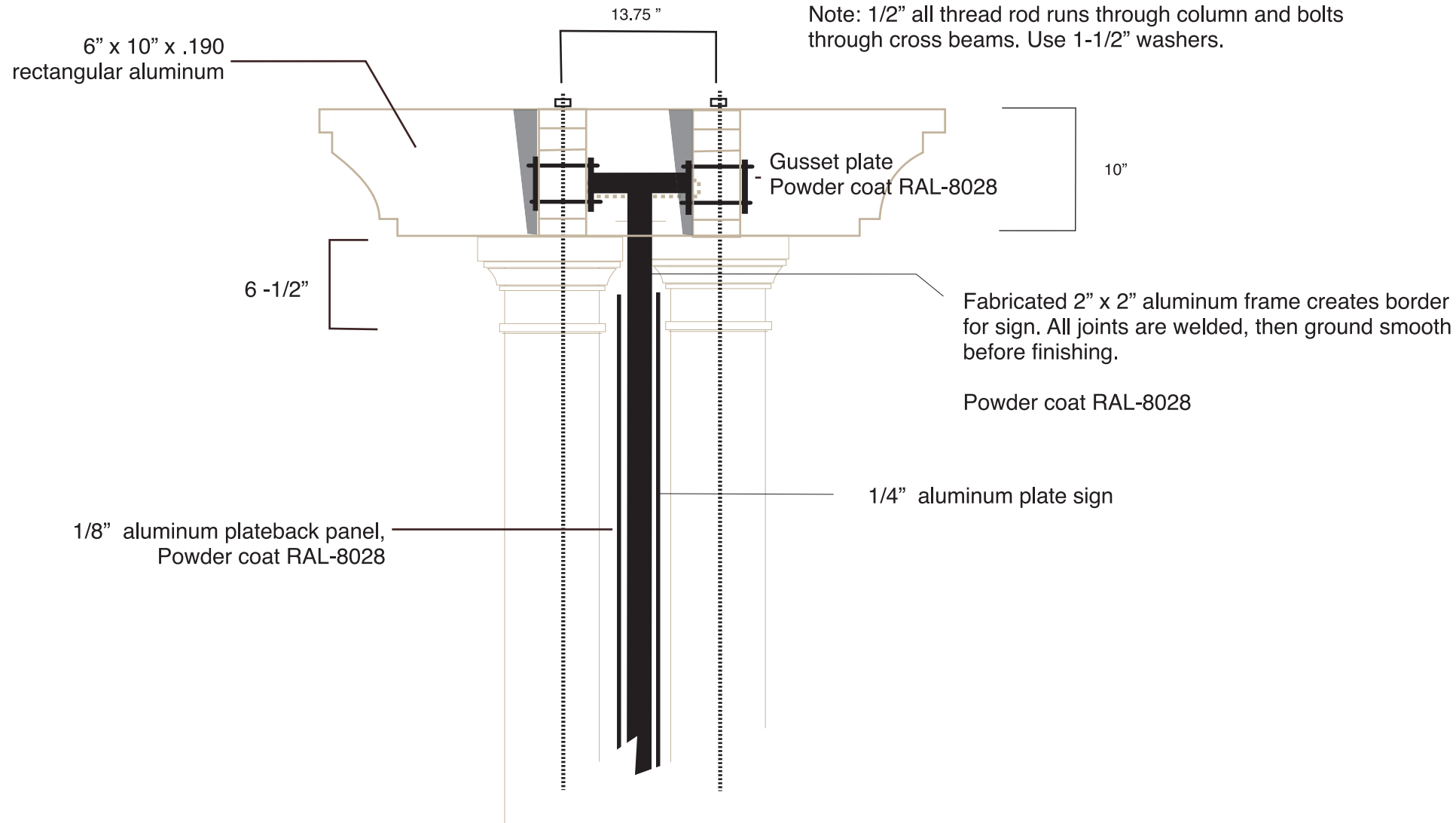
DATE: 07/19/2011

SCALE / 1/2" = 1' - 0"

SHEET 3 OF 8

SECONDARY GATEWAY / SIGN MOUNTING DETAIL / COLUMN DETAILS

Fabricated 2" x 2" aluminum frame attaches to the pergola between cross beams a 4" x 4" plate provides 3/8" holes to accommodate stainless steel carriage bolts.



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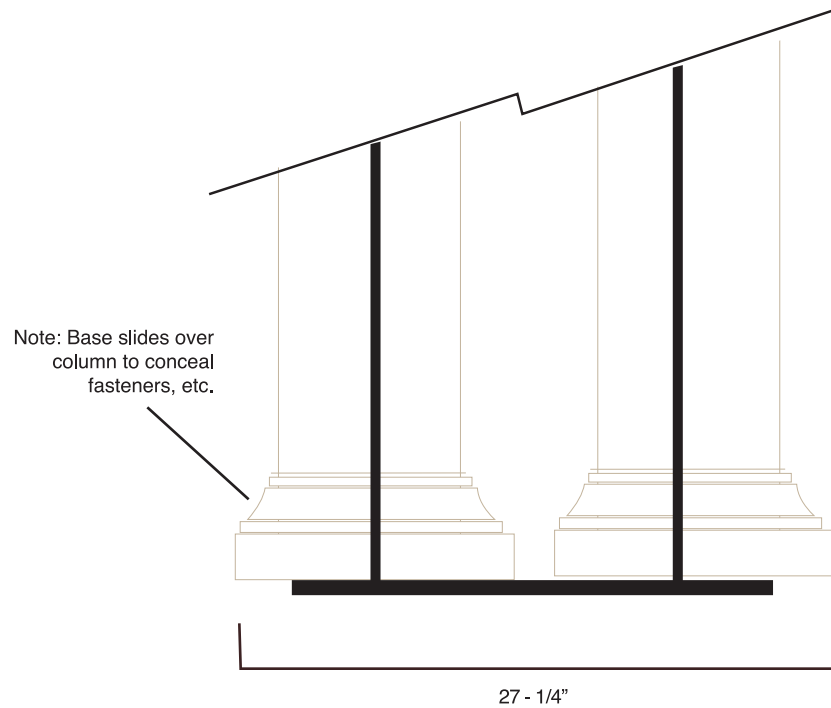
USE STAINLESS STEEL HWD

DATE: 07/19/2011

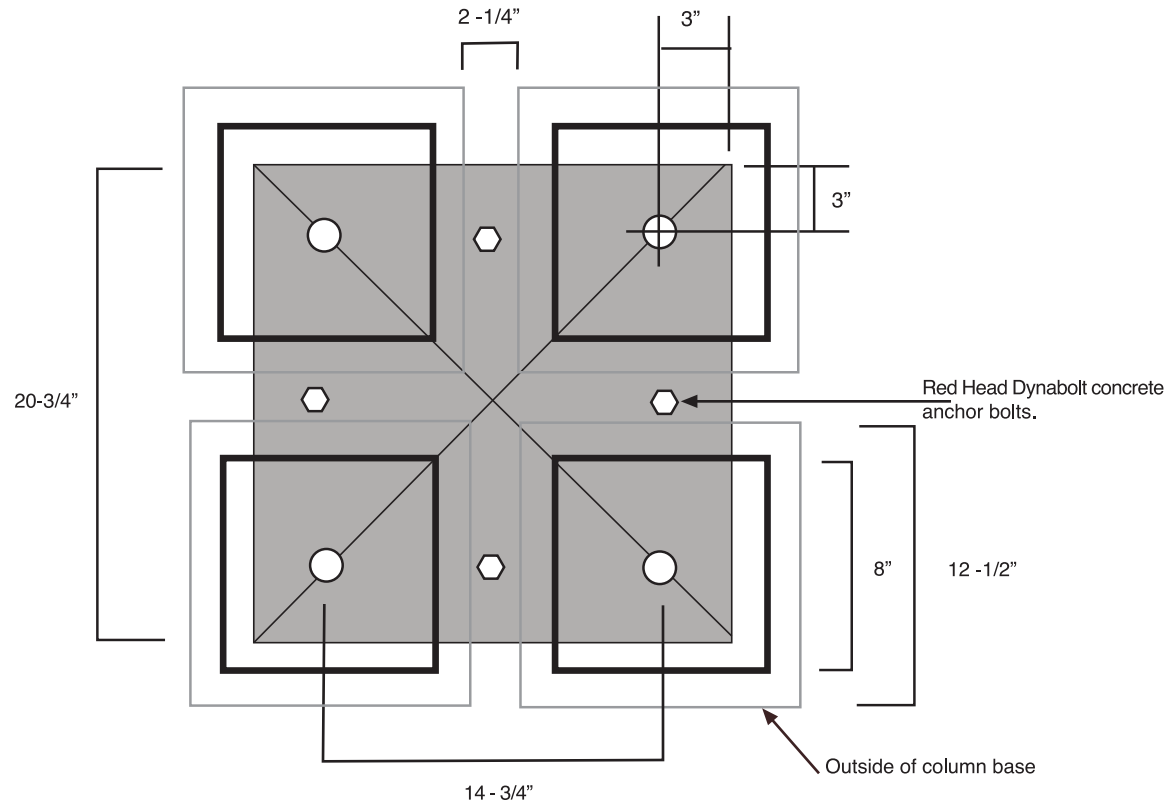
SCALE / 1/2" = 1' - 0"

SHEET 4 OF 8

SECONDARY GATEWAY / COLUMN DETAILS



Note: 1/2" all thread rod runs through column and bolts through 4" thick cross beams. Countersink and plug connection.



Note: 7' - 0" all thread rod is welded to a 1/2" steel base plate which is attached to brick base via 1/2" x 6.25" Red Head Dynabolt concrete anchor bolts. Powdercoat base plate RAL# 8028

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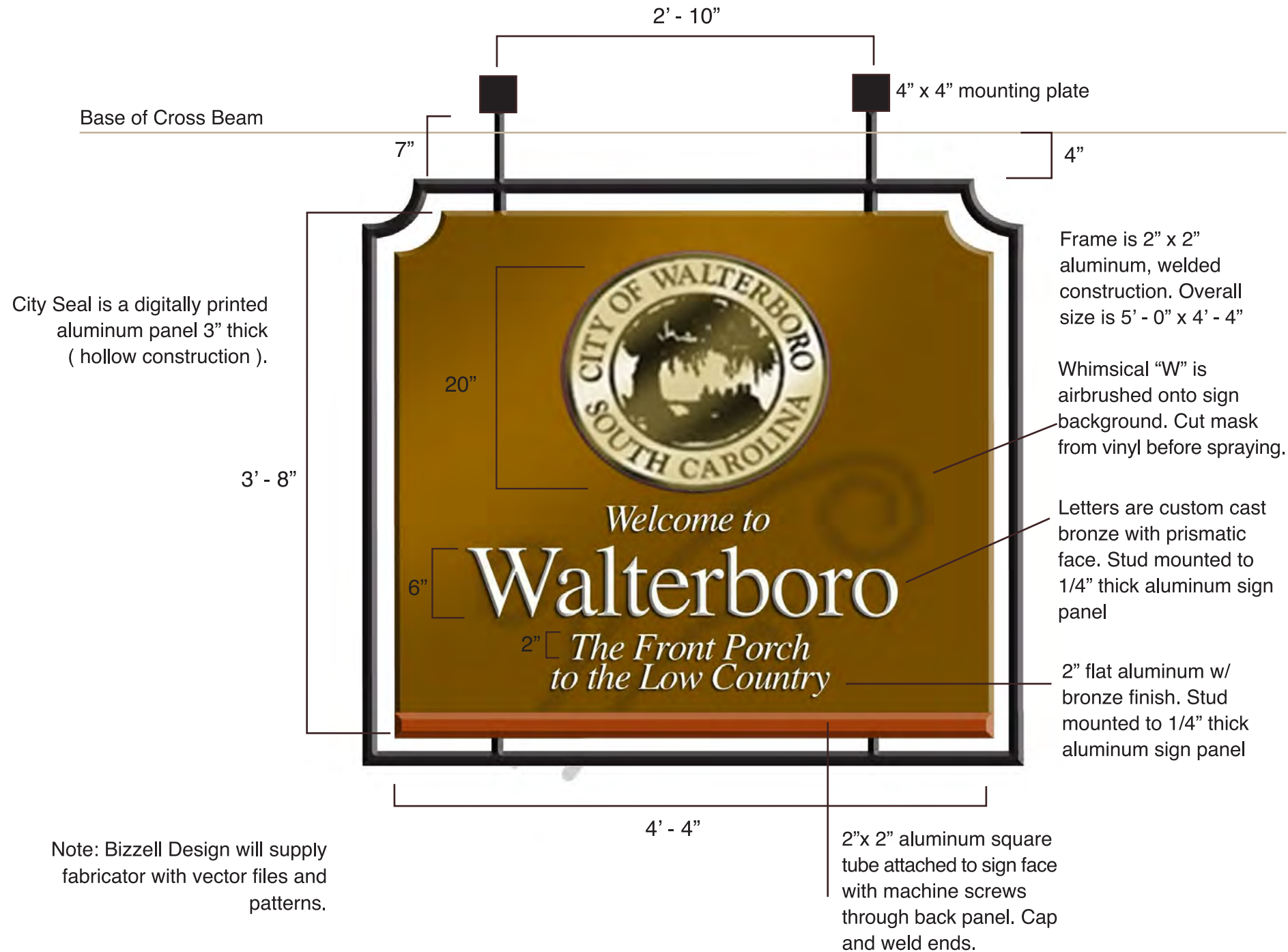
USE STAINLESS STEEL HWD

DATE: 07/19/2011

SCALE / NS

SHEET 5 OF 8

SECONDARY GATEWAY / SIGN PANEL DETAIL



City Seal is a digitally printed aluminum panel 3" thick (hollow construction).

Frame is 2" x 2" aluminum, welded construction. Overall size is 5' - 0" x 4' - 4"

Whimsical "W" is airbrushed onto sign background. Cut mask from vinyl before spraying.

Letters are custom cast bronze with prismatic face. Stud mounted to 1/4" thick aluminum sign panel

2" flat aluminum w/ bronze finish. Stud mounted to 1/4" thick aluminum sign panel

2"x 2" aluminum square tube attached to sign face with machine screws through back panel. Cap and weld ends.

Note: Bizzell Design will supply fabricator with vector files and patterns.

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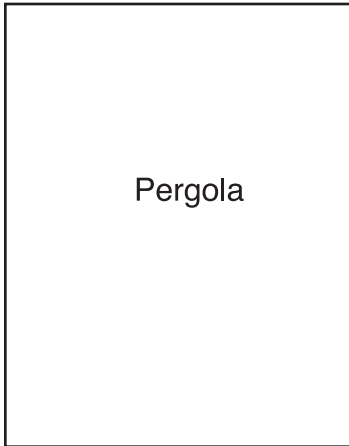
SIGN TYPE:

GATEWAY SIGN
DATE: 07/19/2011

SCALE / 1" = 1' - 0"

SECONDARY GATEWAY / COLORS

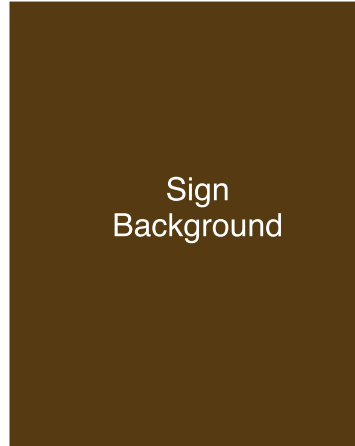
Note: Applied finishes can be Tiger Drylac Powder Coatings or Matthews Paint.



Pergola

White
Tiger Drylac
Powder Coatings
RAL-9010

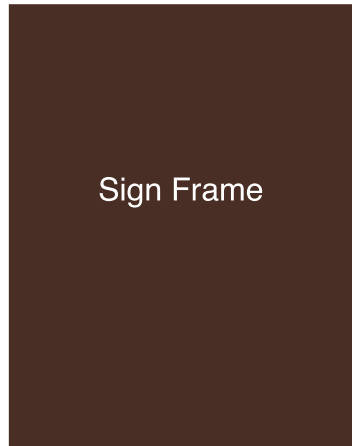
Matthews Paint.
MPC -42202SP



Sign
Background

Bronze
Tiger Drylac
Powder Coatings
RAL-8004

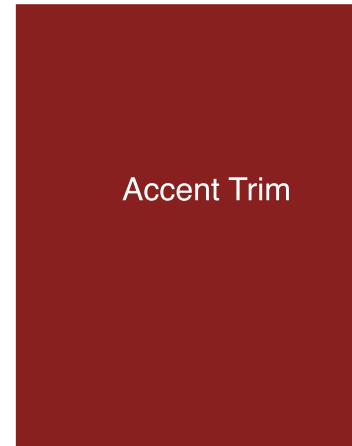
Matthews Paint.
MPC -23446



Sign Frame

Dark Bronze
Tiger Drylac
Powder Coatings
RAL-8028

Matthews Paint.
MPC -41314SP



Accent Trim

Old Red
Tiger Drylac
Powder Coatings
RAL-3013

Matthews Paint.
MPC -58765

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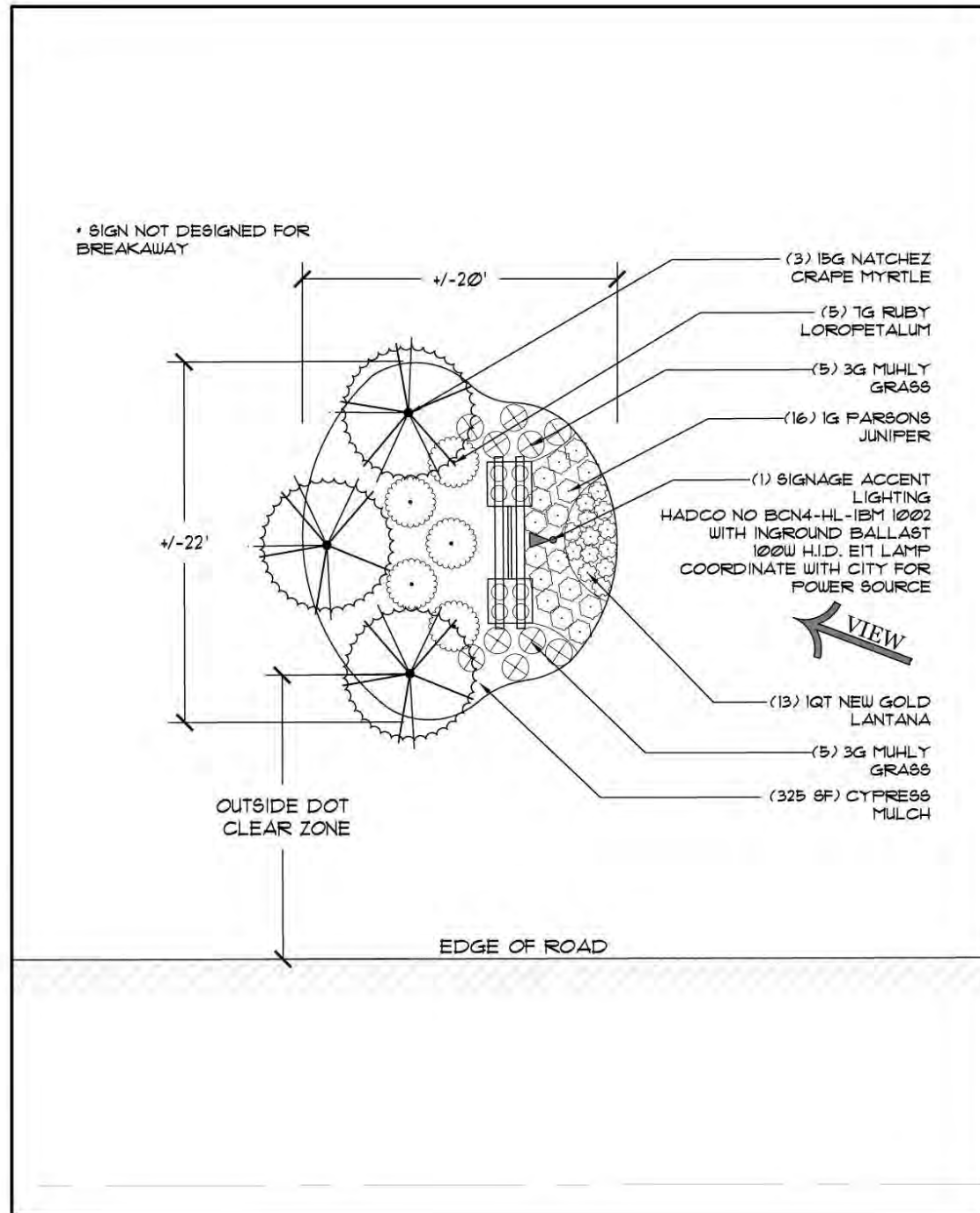
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SIGN TYPE:

GATEWAY SIGN
DATE: 07/19/2011

SCALE / NS

SECONDARY GATEWAY / LANDSCAPE



GENERAL NOTES:

1. SITE AND LANDSCAPE PLANS ARE CONCEPTUAL PROTOTYPES. ACTUAL SITE AND LAYOUT LOCATIONS TO BE COORDINATED WITH CITY REPRESENTATIVES.
2. COORDINATE WITH CITY REPRESENTATIVES FOR SIGNAGE VIEWING ANGLE AND ORIENTATION AT EACH SIGNAGE LOCATION.
3. CONDITIONS MAY VARY DEPENDING ON ACTUAL SITE LOCATIONS. COORDINATE WITH CITY AND STATE AGENCIES FOR ACTUAL SAFETY CLEARANCES.
4. WORK WITHIN STATE RIGHT OF WAYS REQUIRE ENCROACHMENT PERMITS. CONTRACTOR TO COORDINATE WITH CITY REPRESENTATIVES.
5. ANY DEVIATION FROM THESE PLANS MUST BE SPECIFICALLY APPROVED BY CITY REPRESENTATIVE.
6. COORDINATE WITH CITY REPRESENTATIVE FOR ACTUAL LIMIT OF CLEARING AND LANDSCAPE IMPROVEMENT AREA ON SPECIFIC SITE LOCATIONS. PROPOSED LANDSCAPE BED TO BE CLEARED AND FREE OF EXISTING WEED OR GRASS PRIOR TO INSTALLATION. TREAT LANDSCAPE BEDS WITH WEED INHIBITOR OF PREEN OR EQUAL.
7. NOTIFY CITY REP. OF ANY SITE CONDITIONS WHICH MAY NECESSITATE MODIFICATION TO THE PLAN. IF NECESSARY, MAKE "IN-FIELD MODIFICATIONS" WITH PRIOR CITY REP. APPROVAL.
8. ALL AREAS TO RECEIVE LANDSCAPE PLANTING AND/OR CYPRESS MULCH SHALL BE FINE GRADED, WHICH CONSISTS OF HAND RAKED SMOOTH, FREE OF DEBRIS FINISH GRADE.
9. CONTRACTOR IS RESPONSIBLE FOR INSPECTION OF EXISTING CONDITIONS AND PROMPTLY REPORTING ANY DISCREPANCIES. CONTRACTOR TO PERFORM SOIL TESTS ON EACH SITE AND AMEND SOILS BASED ON TEST RECOMMENDATIONS.
10. CONTRACTOR IS RESPONSIBLE FOR LOCATING EXISTING UTILITIES AND ANY DAMAGE HE IS RESPONSIBLE FOR THAT MAY OCCUR TO EXISTING UTILITIES.
11. WARRANT EXTERIOR PLANTS, FOR ONE YEAR FROM DATE OF SUBSTANTIAL COMPLETION, AGAINST DEFECTS INCLUDING DEATH AND UNSATISFACTORY GROWTH, EXCEPT FOR DEFECTS RESULTING FROM LACK OF ADEQUATE MAINTENANCE, NEGLIGENCE, OR ABUSE BY OWNER, OR INCIDENTS THAT ARE BEYOND CONTRACTOR'S CONTROL.
12. FURNISH NURSERY-GROWN EXTERIOR PLANT MATERIALS COMPLYING WITH ANSI Z60.1, WITH HEALTHY ROOT SYSTEMS DEVELOPED BY TRANSPLANTING OR ROOT PRUNING. PROVIDE WELL-SHAPED, FULLY BRANCHED, HEALTHY, VIGOROUS STOCK FREE OF DISEASE, INSECTS, EGGS, LARVAE, AND DEFECTS SUCH AS KNOTS, SUN SCALD, INJURIES, ABRASIONS, AND DISFIGUREMENT.
13. COORDINATE WITH CITY FOR SPECIFIC REQUIREMENTS FOR IRRIGATION. FOR SIGN INSTALLATIONS NOT RECEIVING IRRIGATION, PROVIDE GATOR BAGS FOR ALL TREES AND MAINTAIN WATER LEVELS UNTIL CITY'S FINAL ACCEPTANCE.
14. MULCH ALL PLANTING BEDS WITH WEED FREE CYPRESS MULCH TO A 3" DEPTH.

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Wood+Partners Inc. WPI
Landscape Architects
Land Planners

PO Box 23946 • Hilton Head Island, SC 29925
tel 843.681.7000 • www.woodandpartners.com

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NOTICE OF ANNUAL RETREAT

Walterboro City Council

Walterboro City Council will conduct its 2012 City Council Planning Retreat beginning Friday, January 27, 2012 and running through Sunday morning, January 29, 2012 to be held at 520 North Jeffries Boulevard, Walterboro (SCB&T). No formal action will be taken on any item at this retreat. Any action items will be brought back to a regular Council meeting for Council's consideration.

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To: Mayor and Council

CC: George Cone, City Attorney

From: Jeff Lord, City Manager 

Date: 12/6/2011

Re: Consideration to allow a second permit for temporary advertising signs

Each of the past four years Council has allowed a second 7-day permit for temporary advertising signs in December. The request generally comes from the fireworks retailers so they may put up attention getting devices prior to New Years. Typically they have already used their once a year permit to do the same for Independence Day.

If allowed this would extend to any business in the City as this is in the Zoning Ordinance and applies in all zones and to all businesses.