

# City of Walterboro

Telephone: 843-549-2545

Fax: 843-549-9795

242 Hampton Street  
Walterboro, South Carolina, 29488

P.O. Box 709

Walterboro, SC 29488-0008

Walterboro City Council  
Public Hearing and Regular Meeting  
June 8, 2010  
City Hall  
6:15 P.M.

## A G E N D A

### I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

### II. Public Input on Agenda Items:

### III. Public Hearing:

1. Review Program Accomplishment and Performance - CDBG Grant # 4-CI-08-026 Closeout, Pine Needle Pump Station Upgrade Project, Michelle Knight, Lowcountry Council of Governments.
2. Ordinance # 2010-07, An Ordinance to Change the Zoning on a Parcel of Land on Spruce Street, Tax Map # 147-15-00-116, from Medium Density Residential (MDR) to Highway Commercial District (HCD).
3. Ordinance # 2010-08, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2010-2011 and Matters Relating Thereto.
4. Ordinance # 2010-09, An Ordinance Adopting the City Budget for Fiscal Year 2010-2011 and Matters Relating Thereto.
5. Ordinance, # 2010-10, An Ordinance of the City of Walterboro, South Carolina Establishing a Comprehensive Fee Schedule for Administration; Building and Codes Department; Finance Department; Public Safety Department; Sanitation Department and Utility Support Department.

### IV. Approval of Minutes:

1. Minutes of the May 25, 2010 Meeting (Minutes attached).

**V. Old Business:**

1. **Ordinance # 2010-07**, An Ordinance to Change the Zoning on a Parcel of Land on Spruce Street, Tax Map # 147-15-00-116, from Medium Density Residential (MDR) to Highway Commercial District (HCD), **Second Reading and Adoption** (Ordinance attached).
2. **Ordinance # 2010-08**, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2010-2011 and Matters Relating Thereto, **Second Reading and Adoption** (Ordinance attached).
3. **Ordinance # 2010-09**, An Ordinance Adopting the City Budget for Fiscal Year 2010-2011 and Matters Relating Thereto, **Second Reading and Adoption** (Ordinance attached).
4. **Ordinance, # 2010-10**, An Ordinance of the City of Walterboro, South Carolina Establishing a Comprehensive Fee Schedule for Administration; Building and Codes Department; Finance Department; Public Safety Department; Sanitation Department and Utility Support Department, **Second Reading and Adoption** (Ordinance attached).

**VI. New Business:**

1. Consideration of Bids Received for Water Systems Improvements for Hampton and Washington Streets (Bid Summary attached).
2. Appeal of Tree Protection Committee Ruling, 105 Howell Street, Ben Mitchell (Letter attached).
3. Request to Use Downtown Waterfall Plaza for Flag Day Ceremony - Joe Mire (Letter attached).
4. Request to Use City Parking Lot for Additional Day for Farmers Market by Clemson Extension - Ms. Sherry Cawley (Letter attached fr. Marilyn Peters).

**VII. Committee Reports:**

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City Council Meeting  
Agenda  
June 8, 2010

**VIII. Executive Session:**

1. Personnel Matter - Boards and Commissions Appointments.
2. Discussion of Matters Relating to Proposed Provision of Services Encouraging the Location or Expansion of Industry or Other Businesses in the Area.

**IX. ADJOURNMENT.**

## **Notice of Public Hearing Concerning Program Performance and Accomplishments**

NOTICE IS HEREBY GIVEN that on Tuesday, June 8, 2010 at 6:15 p.m. at the Walterboro City Council Chambers, 242 Hampton Street, City of Walterboro will hold a public hearing to review program performance and accomplishments conducted under a Community Development Block Grant (CDBG) project known as CDBG #4-CI-08-026 Pine Needle Pump Station Upgrade wherein the following activities were undertaken:

The City of Walterboro used \$243,250 in CDBG funds upgrade the existing Pine Needle pump station by replacing the 2 pumps, motors and control panels. This project benefitted approximately 171 people, 72% LMI, 64 houses. The City received an amendment to include the Rivers Street Water Looping Project which looped a main transmission line to connect Rivers Street, Proctor Street and Henderson Street between the New 64 Bypass and Mill Street. Fire hydrants were installed on Rivers, Proctor, Henderson and Mill Street. The Rivers Street Project benefitted an additional 241 persons, of which 72% were LMI. Total cost for the Pine Needle and Rivers Street project was \$348,263 (\$243,253 CDBG and \$105,010 Local Funds). The Pine Needle Pump Station Upgrade benefitted all units proposed in the CDBG application.

This public hearing and the matters to be discussed are subject to the provisions of the City of Walterboro's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of Walterboro in the planning and implementation of community and economic development projects which will involve CDBG funds.

The Citizen Participation Plan and the application are available for review at the above address, between the hours of 8:30AM and 5:00PM. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Barbara A. Johnson, Lowcountry COG, POB 98, Yemassee, SC 29945, (843) 726-5536.

The City of Walterboro does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Jeff Lord, City Manager, POB 709, Walterboro, SC 29488, (843) 549-2545 has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's.

AFFIDAVIT OF PUBLICATION  
IN

**The Press and Standard**


PERSONALLY appeared before me, Taylor M. Smith III, who being duly sworn, says that he is the publisher of The Press and Standard, published on Tuesday and Friday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for **One ( 1 )** issues, said publication commencing on **05/18/2010**, and ending on **05/18/2010**.

SWORN to before me

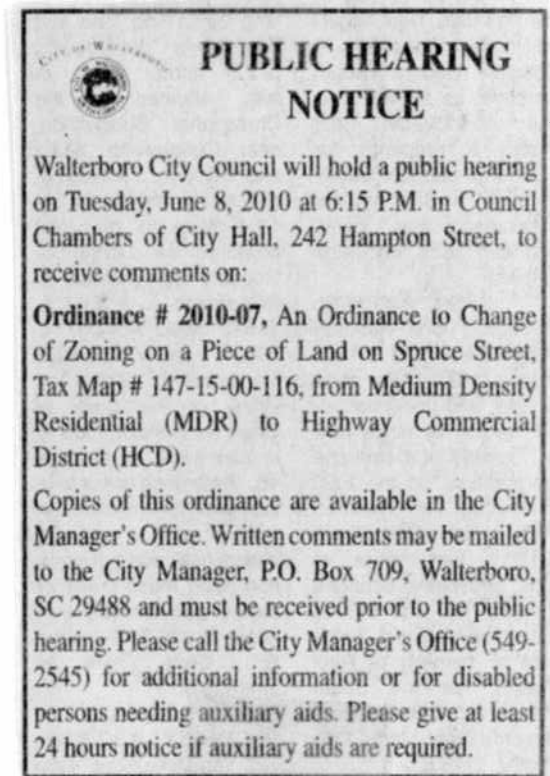
this 1<sup>st</sup> day of June, 2010

Gauda S. Suppe (L.S.)

Notary Public for South Carolina

  
Taylor M. Smith III

Commission expires **02/08/2020**



**CITY OF WALTERBORO**  
**PUBLIC HEARING NOTICE**

Walterboro City Council will hold a public hearing on Tuesday, June 8, 2010 at 6:15 P.M. in Council Chambers of City Hall, 242 Hampton Street, to receive comments on:

**Ordinance # 2010-07**, An Ordinance to Change of Zoning on a Piece of Land on Spruce Street, Tax Map # 147-15-00-116, from Medium Density Residential (MDR) to Highway Commercial District (HCD).

Copies of this ordinance are available in the City Manager's Office. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (549-2545) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

# Affidavit of Publication

in

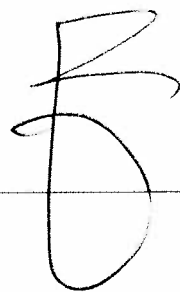
# The Press and Standard

PERSONALLY appeared before me, Taylor M. Smith III, who, being duly sworn, says that he is the publisher of The Press & Standard, published on Tuesday and Friday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press & Standard for ONE (1) issues, said publication commencing on FRIDAY MAY 21, 20 10, and ending on MAY 21, 20 10.

SWORN to before me  
this 21<sup>st</sup> day of May, 20 10

Sandra S. Suppe (a.s.)

Notary Public for South Carolina  
Commission expires 2-08, 20 20

  
Taylor M. Smith III

**CITY OF WALTERBORO**

**PUBLIC HEARING NOTICE**

Walterboro City Council will hold a public hearing Tuesday, June 8, 2010 at 6:15 P.M. in City Hall, 242 Hampton Street, to receive public comments on the following proposed ordinances:

Ordinance #2010-08, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2010-2011 and Matters Relating Thereto.

Ordinance #2010-10, An Ordinance of the City of Walterboro, South Carolina, Establishing a Comprehensive Fee Schedule for Administration, Building and Codes Department and Utility Support Department.

Copies of the proposed ordinances are available in the City Managers Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (549-2545) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

# Affidavit of Publication

in

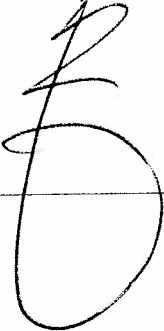
# The Press and Standard

PERSONALLY appeared before me, Taylor M. Smith III, who, being duly sworn, says that he is the publisher of The Press & Standard, published on Tuesday and Friday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press & Standard for ONE (1) issues, said publication commencing on FRIDAY MAY 21, 2010, and ending on MAY 21, 2010.

SWORN to before me  
this 21st day of may, 2010

Sandra S. Juppe (L.S.)

Notary Public for South Carolina  
Commission expires 2-08, 2020

  
Taylor M. Smith III

**CITY OF WALTERBORO**

**PUBLIC HEARING NOTICE**

Pursuant to Section 6-1-80 of the S.C. Code of Laws, public notice is hereby given that Walterboro City Council will hold a public hearing on the municipal budget for the 2010-2011 fiscal year.

Date: Tuesday, June 8, 2010  
Time: 6:15 P.M.  
Location: City Hall Council Chambers,  
242 Hampton Street

Current Fiscal Year Revenue	Projected Revenue 2010-2011	Percentage Change in Revenue	Current Fiscal Year Millage
\$6,580,985	\$6,918,953	.4%	83 Mils

Current Fiscal Year Expenditures	Projected Expenditures 2010-2011	Percentage Change in Expenditures	Estimated Millage for 2010-2011
\$6,580,985	\$7,079,525	5.0%	83 Mils*

\*Estimated Millage Equals \$.083 per \$1,000 of Assessed Property Value.

The City of Walterboro does not discriminate on the basis of disability status. Anyone needing reasonable accommodations, auxiliary aids or services to participate in the public hearing should contact the City Manager's Office 549-2545 at least 72 hours in advance of the meeting date.

**ORDINANCE # 2010-07**

**AN ORDINANCE TO CHANGE THE ZONING ON A PARCEL OF LAND ON SPRUCE STREET.**

**WHEREAS**, the Walterboro Municipal Planning Commission has made its recommendation to rezone said property and a public hearing has been properly advertised and conducted.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the City of Walterboro, in Council Assembled, this 8<sup>th</sup> day of June, 2010, that the Official Zoning Map is hereby amended to change the zoning on Tax Map Parcel # 147-15-00-016 from Medium Density Residential (MDR) to Highway Commercial District (HCD) as shown on the attached map.

**DONE**, this 8<sup>th</sup> day of June, 2010.

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William T. Young, Jr.  
Mayor

ATTEST:

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Betty J. Hudson  
City Clerk

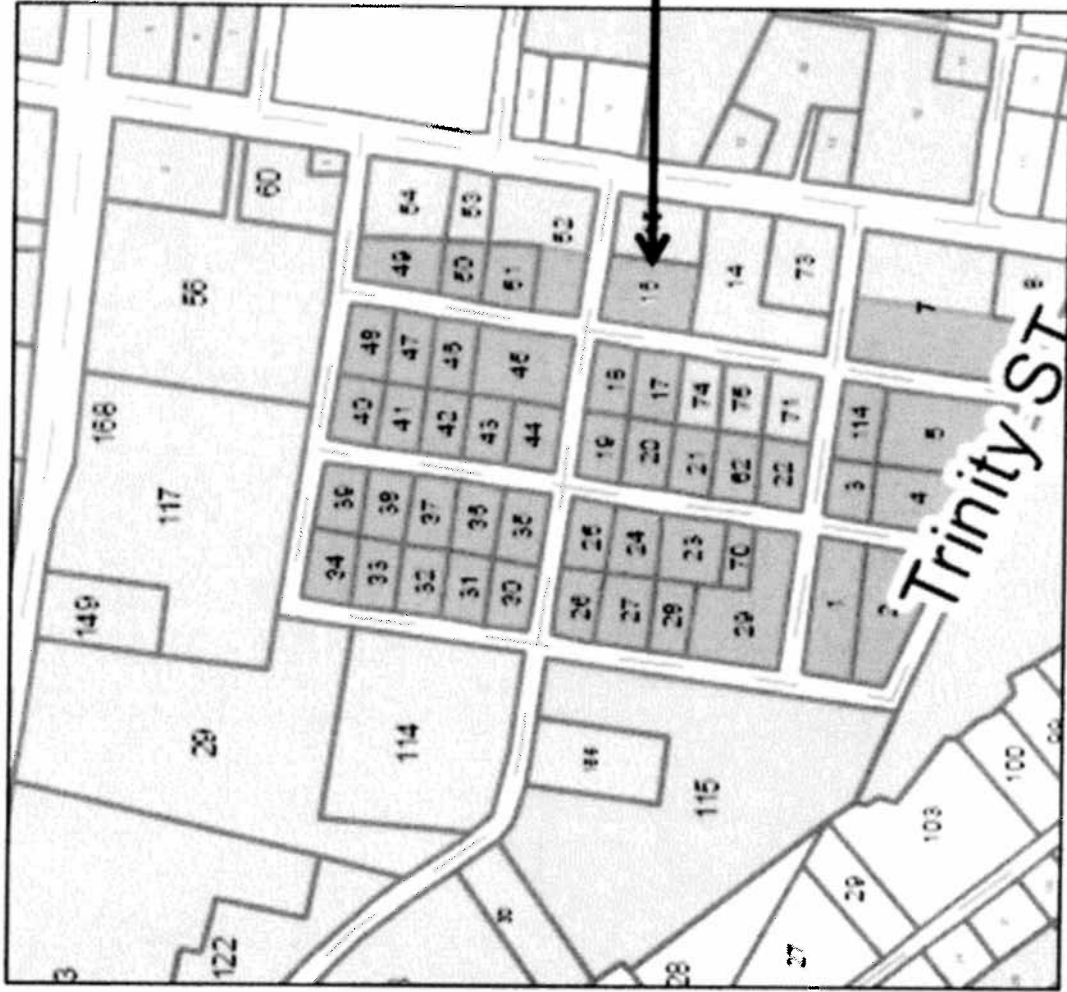
First Reading: May 11, 2010  
Public Hearing: June 8, 2010  
Second Reading: June 8, 2010



**Legend**

**Zoning**

	HC
	MDR
	NC



147-15-00-016

Trinity ST

Telephone: 843-549-2545

Max: 843-549-9795

TDD Relay: 1-800-735-2905

## City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488


Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

### Memo

To: Mayor and Council

From: David B. Dodd, Planning Director 

Subject: Recommendation to rezone 107 Spruce Street

Date: May 5, 2010

The Municipal Planning Commission recommends an amendment to rezone the property at 107 Spruce Street from Medium Density Residential (MDR) to Highway Commercial District (HCD). The owner of the property, Nannette Sahebekhtiari, made a request to the Planning Commission to have the property rezoned to match the zoning of the adjacent property on both sides of her corner lot. Public notice of the Planning Commission meeting was adequately advertized and conspicuous notice was posted on the property as is required. There was no opposition to the rezoning request and after discussion of the matter, the commission voted to recommend the rezoning to Highway Commercial District (HCD) to match the zoning classification of the adjacent surrounding properties of that block.

**ORDINANCE # 2010-08**

**AN ORDINANCE ADOPTING THE CITY ENTERPRISE BUDGET FOR FISCAL YEAR 2010-2011 AND MATTERS RELATING THERETO.**

**WHEREAS**, the 2010-2011 budget has been presented and considered; and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted on June 8, 2010.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Walterboro, South Carolina, in Council assembled, as follows:

The 2010-2011 City Enterprise Budget is hereby adopted in the amount of \$3,603,500 with revenues and expenditures as set out in the budget document dated May 17, 2010.

This ordinance shall be effective July 1, 2010.

**DONE**, this 8<sup>th</sup> day of June, 2010.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
City Clerk

First Reading: May 25, 2010  
Second Reading: June 8, 2010  
Public Hearing: June 8, 2010

**CITY OF WALTERBORO  
FY 2010-2011 BUDGET  
SUMMARY SHEET BY CATEGORY**

5/17/2010

LINE ITEM	APPROVED FY 2009-2010 BUDGET AS AMENDED	FY 2010-2011 DEPARTMENT REQUEST	FY2010-2011 MANAGER'S RECOMMENDATION	FY 2010-2011 COUNCIL 04/27/10 MEETING
<b><u>BEGINNING FUND BALANCE</u></b>				
UTILITY FUND	\$ 2,038,440	\$ 2,038,440	\$ 2,038,440	\$ 2,038,440
<b>BEGINNING BALANCE TOTAL</b>	<b>\$2,038,440</b>	<b>\$2,038,440</b>	<b>\$2,038,440</b>	<b>\$2,038,440</b>
<b><u>REVENUE</u></b>				
UTILITY FUND	3,146,500	3,167,000	3,167,000	3,247,000
<b><u>EXPENDITURES</u></b>				
<b>WATER</b>				
PERSONNEL	\$ 322,525	\$ 343,052	\$ 335,577	\$ 337,198
OPERATING	\$ 407,411	\$ 453,827	\$ 436,727	\$ 436,727
CAPITAL	\$ 25,900	\$ 49,240	\$ 391,500	\$ 391,500
<b>SUBTOTAL</b>	<b>\$ 755,836</b>	<b>\$ 846,119</b>	<b>\$ 1,163,804</b>	<b>\$ 1,165,425</b>
<b>UTILITY SUPPORT</b>				
PERSONNEL	\$ 77,616	\$ 78,168	\$ 76,473	\$ 77,480
OPERATING	\$ 365,090	\$ 466,513	\$ 466,513	\$ 466,513
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 442,706</b>	<b>\$ 544,681</b>	<b>\$ 542,986</b>	<b>\$ 543,993</b>
<b>ECONOMIC DEVELOPMENT</b>				
PERSONNEL	\$ 52,336	\$ 54,257	\$ 52,968	\$ 52,926
OPERATING	\$ 12,500	\$ 32,740	\$ 35,340	\$ 15,340
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 64,836</b>	<b>\$ 86,997</b>	<b>\$ 88,308</b>	<b>\$ 68,266</b>
<b>SEWER</b>				
PERSONNEL	\$ 237,296	\$ 248,138	\$ 242,552	\$ 243,405
OPERATING	\$ 336,041	\$ 345,607	\$ 336,444	\$ 336,444
CAPITAL	\$ 123,000	\$ 47,000	\$ 7,000	\$ 7,000
<b>SUBTOTAL</b>	<b>\$ 696,337</b>	<b>\$ 640,745</b>	<b>\$ 585,996</b>	<b>\$ 586,849</b>
UTILITY SUPPORT TO GF	\$ 1,186,785	\$ 1,048,458	\$ 1,142,406	\$ 1,238,967
<b>UTILITY FUND SUBTOTAL</b>	<b>\$ 3,146,500</b>	<b>\$ 3,167,000</b>	<b>\$ 3,523,500</b>	<b>\$ 3,603,500</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 3,146,500</b>	<b>\$ 3,167,000</b>	<b>\$ 3,523,500</b>	<b>\$ 3,603,500</b>
<b><u>ENDING FUND BALANCE</u></b>				
UTILITY FUND	\$ 2,038,440	\$ 2,038,440	\$ 1,681,940	\$ 1,681,940

ORDINANCE # 2010-09

AN ORDINANCE ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2010-2011 AND MATTERS RELATING THERETO.

WHEREAS, the 2010-2011 budget has been presented and considered; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 8, 2010.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council assembled, as follows:

The 2010-2011 City Budget is hereby adopted in the amount of \$7,079,525 with revenues and expenditures as set out in the budget document dated May 17, 2010.

This ordinance shall be effective July 1, 2010.

DONE, this 8<sup>th</sup> day of June, 2010.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Betty J. Hudson  
City Clerk

First Reading: May 25, 2010  
Second Reading: June 8, 2010  
Public Hearing: June 8, 2010

**CITY OF WALTERBORO  
FY 2010-2011 BUDGET  
SUMMARY SHEET BY CATEGORY**

5/17/2010

LINE ITEM	APPROVED FY 2009- 2010 BUDGET AS AMENDED	FY 2010-2011 DEPARTMENT REQUEST	FY2010-2011 MANAGER'S RECOMMENDATION	FY 2010-2011 COUNCIL 04/27/10 MTG
<b><u>REVENUE</u></b>				
<b>GENERAL FUND</b>	<b>6,580,985</b>	<b>6,528,444</b>	<b>6,622,392</b>	<b>6,918,953</b>
<b><u>EXPENDITURES</u></b>				
<b>CITY COUNCIL</b>				
PERSONNEL	\$ 143,765	\$ 146,869	\$ 146,869	\$ 156,165
OPERATING	\$ 83,200	\$ 94,350	\$ 91,850	\$ 91,850
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 226,965</b>	<b>\$ 241,219</b>	<b>\$ 238,719</b>	<b>\$ 248,015</b>
<b>CITY MANAGER</b>				
PERSONNEL	\$ 161,788	\$ 171,509	\$ 167,177	\$ 164,929
OPERATING	\$ 30,025	\$ 31,025	\$ 28,150	\$ 28,150
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 191,813</b>	<b>\$ 202,534</b>	<b>\$ 195,327</b>	<b>\$ 193,079</b>
<b>FINANCE</b>				
PERSONNEL	\$ 179,203	\$ 189,231	\$ 184,744	\$ 185,403
OPERATING	\$ 224,350	\$ 226,820	\$ 224,600	\$ 224,600
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 403,553</b>	<b>\$ 416,051</b>	<b>\$ 409,344</b>	<b>\$ 410,003</b>
<b>PUBLIC WORKS</b>				
PERSONNEL	\$ 612,622	\$ 635,055	\$ 620,910	\$ 626,579
OPERATING	\$ 585,277	\$ 657,539	\$ 582,881	\$ 560,875
CAPITAL	\$ 109,000	\$ 258,000	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,306,899</b>	<b>\$ 1,550,594</b>	<b>\$ 1,203,791</b>	<b>\$ 1,187,454</b>
<b>PLANNING &amp; CODES</b>				
PERSONNEL	\$ 241,559	\$ 263,149	\$ 224,784	\$ 225,954
OPERATING	\$ 42,437	\$ 76,283	\$ 30,612	\$ 30,612
CAPITAL	\$ 20,000	\$ 19,500	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 303,996</b>	<b>\$ 358,932</b>	<b>\$ 255,396</b>	<b>\$ 256,566</b>
<b>JUDICIAL</b>				
PERSONNEL	\$ 125,075	\$ 134,947	\$ 131,623	\$ 132,206
OPERATING	\$ 37,316	\$ 40,100	\$ 39,416	\$ 39,416
CAPITAL	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 162,391</b>	<b>\$ 175,047</b>	<b>\$ 171,039</b>	<b>\$ 171,622</b>
<b>PUBLIC SAFETY</b>				
PERSONNEL	\$ 2,254,971	\$ 2,362,283	\$ 2,309,470	\$ 2,412,369
OPERATING	\$ 416,818	\$ 519,362	\$ 496,457	\$ 516,947
CAPITAL	\$ 82,700	\$ 456,840	\$ 170,404	\$ 170,404
<b>SUBTOTAL</b>	<b>\$ 2,754,489</b>	<b>\$ 3,338,485</b>	<b>\$ 2,976,331</b>	<b>\$ 3,099,720</b>

**CITY OF WALTERBORO  
FY 2010-2011 BUDGET  
SUMMARY SHEET BY CATEGORY**

5/17/2010

<b>LINE ITEM</b>	<b>APPROVED FY 2009-2010 BUDGET AS AMENDED</b>	<b>FY 2010-2011 DEPARTMENT REQUEST</b>	<b>FY2010-2011 MANAGER'S RECOMMENDATION</b>	<b>FY 2010-2011 COUNCIL 04/27/10 MTG</b>
<b>SANITATION</b>				
PERSONNEL	\$ 225,432	\$ 237,659	\$ 232,497	\$ 233,875
OPERATING	\$ 270,980	\$ 333,860	\$ 270,164	\$ 270,164
CAPITAL	\$ 177,000	\$ 182,000	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 673,412</b>	<b>\$ 753,519</b>	<b>\$ 502,661</b>	<b>\$ 504,039</b>
<b>PARKS</b>				
PERSONNEL	\$ 251,569	\$ 269,221	\$ 263,041	\$ 264,714
OPERATING	\$ 51,620	\$ 62,869	\$ 58,975	\$ 58,975
CAPITAL	\$ -	\$ 30,701	\$ 5,000	\$ 5,000
<b>SUBTOTAL</b>	<b>\$ 303,189</b>	<b>\$ 362,791</b>	<b>\$ 327,016</b>	<b>\$ 328,689</b>
<b>NON DEPARTMENTAL</b>	<b>\$ 111,930</b>	<b>\$ 130,930</b>	<b>\$ 130,930</b>	<b>\$ 130,930</b>
<b>RESERVE ACCOUNTS</b>	<b>\$ 35,000</b>	<b>\$ 285,000</b>	<b>\$ 405,000</b>	<b>\$ 405,000</b>
<b>TOURISM</b>				
PERSONNEL	\$ 91,818	\$ 100,019	\$ 96,558	\$ 94,808
OPERATING	\$ 50,530	\$ 50,000	\$ 49,600	\$ 49,600
ALLOCATION	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 142,348</b>	<b>\$ 150,019</b>	<b>\$ 146,158</b>	<b>\$ 144,408</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 6,580,985</b>	<b>\$ 7,965,121</b>	<b>\$ 6,961,712</b>	<b>\$ 7,079,525</b>
<b>EQUIPMENT REPLACEMENT FUND CAPITAL</b>				
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ (1,436,677)</b>	<b>\$ (339,320)</b>	<b>\$ (160,572)</b>

ORDINANCE NO. 2010-10

AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA ESTABLISHING A COMPREHENSIVE FEE SCHEDULE FOR ADMINISTRATION; BUILDING AND CODES DEPARTMENT; FINANCE DEPARTMENT; PUBLIC SAFETY DEPARTMENT; SANITATION DEPARTMENT AND UTILITY SUPPORT DEPARTMENT.

WHEREAS, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

WHEREAS, the need to develop a comprehensive fee schedule for all City of Walterboro fees is necessary; and

WHEREAS, the fees recommended by the Mayor and Walterboro City Council are as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, the following fees are adopted:

CITY OF WALTERBORO COMPREHENSIVE FEE SCHEDULE

ADMINISTRATION:

Election Filing Fees:  
Council \$ 254.60  
Mayor \$ 509.24  
FOIA Fees \$.25 per page plus Employee Time  
Certified Audio Recordings \$20.00

BUILDING AND CODES DEPARTMENT FEES:

BUILDING OR SIGN PERMITS TOTAL VALUATION

Application Filing Fee	\$30.00 (Non-refundable)
\$1000 or less	No Fee, unless inspection is required in which case a \$15.00 fee for each inspection shall be charged.
1,001 to \$50,000	\$15.00 for the first \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.
50,001 to \$100,000	\$260.00 for the first \$50,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000
100,001 to \$500,000	\$460.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.
500,001 and up	\$1660.00 for the first \$500,000 plus \$2.00 for each additional thousand or fraction thereof.
Development Permit	\$30.00 filing and inspection fee.
Demolition	\$50.00
Plan Checking Fees	Shall be equal to ½ of the permit fee.

ELECTRICAL PERMITS

Application Filing Fee	\$30.00 (Non-refundable)
New or Upgrade Services	\$.25 per amp
Additional or Alterations	\$30.00
Temp Pole/Trailer	\$30.00 (No filing fee)



Pole/Signs

**GAS PERMITS**

Application Filing Fee \$30.00 (Non-refundable)  
One to Four Outlets \$10.00  
Each Additional Outlet \$2.00  
One Unit (burner, furnace) \$5.00  
Each Additional \$1.00

**MECHANICAL PERMITS**

Application Filing Fee \$30.00 (Non-refundable)  
Heating, Ventilating Duct \$10.00 for the first \$1,000 of value and \$2.00 for each additional \$1,000 of value or fraction thereof.  
Boiler Based on BTU input:  
33,000BTU (1BHP) to 165,000 (5 BHP) - \$5.00  
165,000 BTU (5 BHP) to 330,000 (10 BHP) - \$10.00  
330,001 BTU (10 BHP) to 1,165,000 (52 BHP) - \$15.00  
1,165,001 BTU (52 BHP) to 3,300,000 (98 BHP) - \$20.00  
Over 3,300,000 BTU - \$25.00

**PLUMBING PERMITS**

Application Filing Fee(Non-refundable) \$30.00  
Each Plumbing Fixture \$3.50  
Each house sewer (new/repair) \$6.00  
Each cesspool \$6.00  
Each septic tank/seepage tank or drainfield \$6.00  
Each water heater and/or vent \$3.50  
For installation or alteration or repair of \$6.00  
For repair or alteration of drainage or vent piping \$6.00  
For vacuum breakers or backflow protection devices one to five ea. \$3.50  
over five-ea. \$2.00  
Grease Trap Inspections \$20.00  
All Reinspections \$30.00  
Permit Renewal ½ permit fee

**ZONING CODE SERVICES & FEES**

Residential Zoning Compliance \$20.00  
Commercial Zoning Compliance \$50.00  
Zoning Compliance Letter \$25.00  
Flood Zone Letter \$25.00  
\*Zoning Administrative Appeal \$100.00\* (refundable if BZA determines that appeal was made necessary because of a mistake of the city and the appeal is granted)  
Construction Appeals \$100.00  
Zoning Variance Application \$100.00  
Special Exception Application \$100.00  
Rezoning \$100.00

Preliminary Plat Review           \$50.00 min./\$10.00 per lot Final  
 Plat Review                           \$20.00 min./\$10.00 per lot  
 Fence Permit (All Inclusive)   \$5.00

**FINANCE DEPARTMENT FEES:**  
**Business License Fees**

<b>RATE CLASS</b>	<b><u>INCOME: 0-\$2000</u> MINIMUM FEE</b>	<b><u>ALL OVER \$2000</u> Rate Per Thousand or fraction thereof</b>
1	\$40.00	\$1.00
2	\$45.00	\$1.15
3	\$50.00	\$1.30
4	\$55.00	\$1.45
5	\$60.00	\$1.60
6	\$65.00	\$1.75
7	\$70.00	\$1.90
8	<i>See Individual Business in Class 8</i>	

**NON-RESIDENT RATES**

Unless otherwise specifically provided, all minimum fees and rates shall be doubled for non-residents and itinerants having no fixed principal place of business within the City.

**CLASS 8 RATES**

(Each SIC Number designates a separate sub-classification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.)

**SIC 15, 16 & 17      Contractors, Construction, All Types**

	<b><u>Income</u></b>	<b><u>Minimum</u></b>	<b><u>Per \$1,000 or Fraction</u></b>
A.	Having permanent place of business within the municipality		
	FIRST \$2,000.\$.....	\$50.00	PLUS
	Each additional \$1,000 from work In or out of municipality .....		\$1.10
B.	Itinerant (no permanent place of business within the municipality or non-resident)		
	FIRST \$2,000 .....	\$100.00	PLUS
	Each additional \$1,000 (non-resident double rates do not apply) .....		\$2.00

A trailer at the construction site, a home office or structure in which the contractor resides is not a permanent place of business under this ordinance.

The total fee for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job, and no deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor should be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Inspector a list of sub-contractors furnishing labor or materials for each project.

<u>SIC</u>	<u>License Fee</u>
40 - <u>Railroad Companies</u> – (See Code Sec. 12-23-210)	\$175.00

4121 - <u>Taxicabs</u> – On Gross Income Rate .....	Class 7
(Proof of insurance required)	

481 - Telephone Companies not occupying public streets pursuant to Franchise - On gross receipts from customers' premises, telecommunications equipment, intrastate long distance tolls, service work charges, directory, miscellaneous and supplemental services billed to customers located within the municipality. Charges billed to customers located within the municipality shall be deemed to have been apportioned by the company according to services rendered within the municipality.

On gross receipts not exceeding \$25,000 .....	\$250.00
On the next \$175,000 per \$1,000 .....	\$5.20
Over \$200,000 per \$1,000 .....	\$1.20

Telephone companies occupying public streets pursuant to franchise may pay a fee in lieu of a business license, OR receive credit for business license fees as provided by the franchise agreement.

4841 - <u>Television, Cable or Pay</u> – .....	Franchise
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491-493 – <u>Electric and Gas Companies</u> - .....	Franchise
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5093 - <u>Junk or Scrap Dealers</u> [Non-resident rates apply]	
First \$2,000 .....	\$70.00 PLUS
Over \$2,000 .....	\$1.60

<u>SIC</u>	<u>Income</u>	<u>Minimum</u>	<u>Per \$1,000 or Fraction</u>
55 – <u>Automotive, Motor Vehicle Dealers &amp; Farm Machinery, Retail</u> –			
	First \$2,000 .....	\$100.00	PLUS
	\$2,001 - \$300,000 .....		\$0.70
	Over \$300,000 .....		\$0.38

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

**Gross receipts for this classification shall include full sales price without deduction for trade-ins. Dealer transfers shall not be included in gross receipts.**

5813 - <u>Drinking Places</u> –
---------------------------------

(Alcoholic beverages, beer & wine)		
	First \$2,000 .....	\$200.00 PLUS
	Over \$2,000.....	\$1.60
5932 – <u>Pawn Brokers</u> – All Types		
	First \$2,000 .....	\$70.00 PLUS
	Over \$2,000.....	\$1.60
5962 – <u>Vending Machines and all other coin-operated Automatic Merchandising Machines</u>		
(Not included in Business Gross Income):		
	First \$2,000 .....	\$50.00 PLUS
	Over \$2,000.....	\$1.20
5963 – <u>Peddlers, Solicitors, Canvassers, Door – To-Door Sales,</u> direct retail sales of merchandise. [Non-resident rates apply]		
(a) Peddlers permit (door to door sales)		
	7 day period or any part thereof .....	\$150.00
(b) Transient Merchant permit (only in established industrial zone which includes an area bounded by Sanders Street, S. Memorial, Moore Street and S. Jefferies Blvd)		
	First \$2,000.....	\$250.00 PLUS
	Over \$2,000.....	\$3.30

**SIC**

63 - Insurance Companies:

On gross premiums collected through offices, or agents located in the municipality, wherever the risk is located, or collected on policies written on property or risks located in the municipality, wherever the premiums are collected. Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute doing business within the municipality whether or not an office is maintained therein. A premium collected on property or a risk located within the municipality shall be deemed to have been collected within the municipality. (Declining rates shall not apply.)

631–632 Life, Health and Accident .....0.75% of Gross Premiums

633-635 ..... Fire and Casualty (Licensed in SC) .....2% of Gross Premiums

636 - Title Insurance .....2% of Gross Premiums

6411 - Brokers for Fire & Casualty Insurers – non-admitted.

On gross premiums collected on policies of companies not licensed in South Carolina, the agent or broker shall pay annually, with copy of the report showing location of the risks insured..... .2% of Gross Premiums  
(Premiums for non-admitted business are not included in gross commissions for license under Rate Class 7 for other business of agent.)

Notwithstanding any other provision of this ordinance, license taxes for insurance companies and brokers for non-admitted insurers shall be payable on or before May 31 in each year without penalty, Pursuant to S.C. Code 5-7-300, the agreement with the

Municipal Association of South Carolina on file with the Clerk for Collection of current delinquent license taxes from insurers and brokers is approved.

7993 – Amusement Machines, coin operated –

A. Music machines, kiddie rides, and  
Amusement machines licensed pursuant to  
S.C. Code § 12-21-2720(A)(1) and (A)(2) –  
Operator of machine ..... \$12.50 per machine.

Distributor of machines:  
First \$2,000 ..... \$50.00 PLUS  
Over \$2,000 ..... \$1.20

B. Video poker and amusement machines licensed pursuant to  
S.C. Code § 12-21-2720(A)(3) –  
Operator of machine \$150.00 per machine

Distributor of machines:  
First \$2,000 ..... \$50.00 PLUS  
Over \$2,000 ..... \$1.20

7999 – Billiard or Pool Rooms, all types –  
\$5.00 stamp per table PLUS

First \$2,000.. \$50.00 PLUS  
Over \$2,000 ..... \$1.20

7999 – Carnivals and Circuses –

First 2,000 ..... \$200.00 PLUS  
Over \$2,000 ..... \$1.60

Accommodations Taxes Municipal Code Chapter 30, Article II  
Hospitality Taxes Municipal Code Chapter 30, Article II  
Audit/Budget Preprinted Book Fee \$15.00  
Returned Check Fee \$25.00  
Setoff Debt Collection Fee \$25.00

**PUBLIC SAFETY DEPARTMENT FEES:**

Administrative Fees:

Incident / Accident Reports \$5.00 (Per Report)

False Alarm Fees:

\$100 for answering each false alarm in excess of two (2) within a seven (7) day period or eleven (11) in any calendar year at any one address

Vehicle for Hire

Application \$100  
Inspection \$25/vehicle

Police Officer - Security Services

\$25.00 per hour 2/Hr Minimum. (If workers compensation is not provided additional \$10.00 per officer)

**SANITATION DEPARTMENT FEES:**

**GARBAGE**

Residential Rate \$18.00

Commercial rollout	\$23.18
Dumpster - 1 pickup/wk	\$190.58
Extra pickups on dumpster	\$24.86
Sharing dumpster	\$95.28

**UTILITY SUPPORT DEPARTMENT:**

**WATER**

**Minimum Charges (Bi-Monthly Billing)**

<u>Service Size/Type</u>	<u>In-City</u>	<u>Out-of-City</u>
¾" Residential	\$19.28	\$39.92
¾" Commercial	\$24.77	\$52.01
1" Residential	\$29.75	\$72.81
1" Commercial	\$34.67	\$83.24
1 ¼" Residential	\$39.63	\$93.62
1 ¼" Commercial	\$44.58	\$104.01
1 ½" Residential	\$47.04	\$111.80
1 ½" Commercial	\$52.02	\$122.22
2" Residential	\$81.73	\$200.21
2" Commercial	\$86.68	\$210.63
3" Residential	\$156.02	\$392.62
3" Commercial	\$160.97	\$402.99
4" Residential	\$304.57	\$777.38
4" Commercial	\$309.53	\$787.77
6" Residential	\$601.70	\$1,544.32
6" Commercial	\$628.95	\$1,554.74
8" Residential	\$1,195.95	\$3,078.25
8" Commercial	\$1,200.91	\$3,088.66

**Usage Rates**

	<u>In-City</u>	<u>Out-of-City</u>
First 4,000	Included in	Minimum
Next 36,000	\$1.28	\$2.57
Next 160,000	\$1.17	\$2.33
All over 200,000	\$1.06	\$2.11

**Water Tap Fees**

<u>Service Size</u>	<u>In-City</u>	<u>Out-of-City</u>
¾"	\$510.00	\$1,020.00
1"	\$528.00	\$1,056.00
1 ½"	\$649.00	\$1,298.00
2"	\$2,011.00	\$4,022.00
Over 2"	Cost plus 20%	

**SEWER**

**Usage Rates - Per Thousand**

<u>In-City</u>	<u>Out-of-City</u>
\$3.71	\$7.04

**Sewer Tap Fees**

	<u>In-City</u>	<u>Out-of-City</u>	
Residential	\$326.00	\$652.00	
Restaurant	\$3,278.00	\$6,556.00	
Motel/Apartments	\$1,311.00	\$2,622.00	1st unit
	\$78.75	\$157.50	each additional
Business	\$652.00	\$1,304.00	

**Administrative**

Late Fee	\$10.00
Cut-off/on charge	\$30.00
Water meter removal/replacement	\$50.00
Deposit	\$50.00
Service Fee	\$5.00

This Ordinance shall become effective July 1, 2010.

**DONE**, this 8<sup>th</sup> day of June, 2010.

**CITY OF WALTERBORO, SOUTH CAROLINA**

\_\_\_\_\_  
William T Young, Jr.  
Mayor

**ATTEST:**

\_\_\_\_\_  
Betty J. Hudson  
Municipal Clerk

First Reading: May 25, 2010  
Public Hearing: June 8, 2010  
Second Reading: June 8, 2010

# Memo

**To:** Mayor and City Council  
**From:** Wayne Crosby  
**CC:** Jeff Lord  
**Date:** 5/19/2010  
**Re:** Hampton Street and Washington Street Water System Improvements

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The City of Walterboro accepted bids for the Hampton and Washington Street Water System Improvements on May 4, 2010. A total of 6 bids were received ranging from a low of \$119,889.40 to a high bid of \$162,572.05. The low bid was submitted by Green Construction Company of Summerville, Inc. Based on our investigations, it appears that Green Construction Company of Summerville, Inc. has the experience and resources to complete the project. It is therefore this department's recommendation that the construction contract be awarded to Green Construction Company of Summerville. The certified bid tabulation is attached.





**BP Barber**  
Engineering • Experience • Excellence

**CERTIFIED AS A TRUE AND CORRECT  
TABULATION OF BIDS RECEIVED**

Angus Maclean, P.E.  
Project Manager

**CERTIFIED BIDS RECEIVED**

**PROJECT:** Water System Improvements For The City Of Walterboro  
~ Hampton Street And Washington Street ~ Water System Improvements

**BP BARBER PROJECT NO.:** 09143C

**PLACE:** City of Walterboro, 242 Hampton St.  
Walterboro, SC

**DATE:** May 4, 2010

**TIME:** 2:00 PM

Contractor		Amount of Base Proposal	Order of Base Proposal
Green Construction Company of Summerville	Summerville, SC	\$119,889.40	1
Eadies Construction	Ridgeville, SC	\$148,793.50	2
L-J, Inc.	Columbia, SC	\$154,009.15	3
James F. Pederson Co. Inc	Hollywood, SC	\$159,001.00	4
Baucom's Grading, LLC	Summerville, SC	\$162,373.00	5
Payne, McGinn & Cummins, Inc.	Travelers Rest, SC	\$162,572.05	6

June 2, 2010

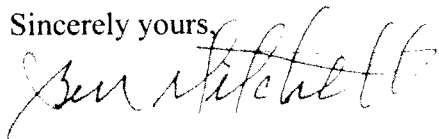
Mayor and Council  
City of Walterboro  
P.O. Box 709  
Walterboro, SC 29488

Dear Mayor Young:

Please place me on the June 8, 2010 City Council Meeting agenda to appeal the Tree Committee decision on the tree located in my yard at 105 Howell Street. This is a Magnolia tree and is located in my sewer line and is causing sanitation problems in my home.

Thank you for your consideration.

Sincerely yours,

A handwritten signature in black ink that reads "Ben Mitchell". The signature is written in a cursive style with a horizontal line through the middle of the name.

Ben Mitchell  
105 Howell Street  
Walterboro, SC 29488

Telephone: 843-549-2545

Fax: 843-549-9795

TDD Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

## MEMO

Date: June 2, 2010

To: Jeff Lord, City Manager

From: David B. Dodd, Planning and Codes Director *DBD*

Subject: 105 Howell Street

Our Code Enforcement Officer, Angelo Pacilio, visited with Mr. Benjamin Mitchell today to discuss the proper connection of sewer service pipes and fittings and to look at the possibility of relocating his service in order to avoid future problems with the roots from the 22 inch magnolia tree that he claims is causing him service interruptions. Mr. Mitchell has applied for a permit to remove the tree and his request was denied by both Carolyn Powell, the Director of Parks and the Tree Committee. The tree is healthy and is not located in the footprint of a proposed building or driveway that can not be reasonably relocated.

At the recommendation of Charlie Chewning, Public Works Director, Mr. Pacilio, advised Mr. Mitchell that the Public Works Department could examine the service with a sewer camera to determine where the problem with his service is. If the problem is a faulty connection, Mr. Pacilio indicated that he would instruct Mr. Mitchell in the proper way to correct it according to building/plumbing code. If it involves replacement of a large part of the service, Mr. Pacilio advised Mr. Mitchell that the replacement line could be rerouted further around the tree, using 22 degree bends, to avoid conflicts with the roots of the tree. Because there is a sewer main accessible to his property on both Hampton Street where his existing sewer tap is located and on Howell Street directly in front of his house, he would also have the option of having a new sewer tap installed in a location that would avoid the tree completely.

Mr. Mitchell indicated that was not interested in any of the solutions offered that would prevent any disturbance of the tree and that he would pursue the matter through city council.

Mr. Joseph L. Mire  
517 Klein St.  
Walterboro, SC 29488

June 1, 2010

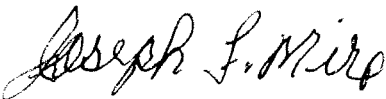
Mayor William T. Young  
Members of Walterboro City Council  
Walterboro, SC 29488

The Walterboro Elks Lodge 1988 Flag Day Committee respectfully request permission to use the War memorial Plaza on Washington Street on Sunday, June 13, 2010 from 3 pm to 6 pm to conduct our Flag Day Ceremony.

There are no street closings are required.

Thanking you in advance, I remain

Sincerely yours,

A handwritten signature in cursive script that reads "Joseph L. Mire".

Joseph L. Mire  
Member of Flag Day Committee

# Walterboro Farmers Market

*Where the Healthy Choice is Easy*

Mayor Bill Young  
City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

Dear Mayor Young:

Thank you for allowing the Walterboro Farmers Market to operate from the City Parking lot during the construction of the Market Pavilion. Construction is expected to begin this month and to be completed in August. The Market has been open each Saturday since May 15.

If possible, the Walterboro Farmers Market would like to be added to the City Council agenda for Tuesday, June 8, in order to request permission to add a second day each week to hold the Market on the City Parking Lot.

The Market would like to add Tuesdays, the same hours (10 a.m.-2 p.m.) and the same location (lane of parking closest to Bethel United Methodist Church) that you have approved for Saturdays. Bethel has indicated that whatever the City approves would be acceptable to them.

This additional day would allow county residents and commuters who are in town only during the work week to visit the market and buy locally-grown foods.

I will be teaching a class that night, so representing the market will be one of our vendors, Sherry Cawley, of R&S Produce.

Again, thank you for helping us provide for our community easy access to healthy, locally-grown foods.

Sincerely,

Marilyn Peters, Chairman, Walterboro Farmers Market Advisory Committee  
908-4088, mptrs@clemson.edu

# DRAFT

Walterboro City Council  
Regular Meeting  
May 25, 2010

## MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, May 25, 2010 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson and City Attorney George Cone were also present. Council Members Franklin Smalls and Ted Parker were absent.

There being a quorum present, Mayor Young called the meeting to order and called on Council Member Buckner for the invocation, and Council Member Lohr to lead the pledge of allegiance to our flag.

The Mayor announced that Council Member Smalls was absent due to attendance at a funeral and that Council Member Parker was absent due to a medical procedure.

### **PUBLIC INPUT ON AGENDA ITEMS:**

Ms. Marsha Johnson stated that there had been an increase in City Council's budget. She asked exactly what were those increases? Council Member Lucas asked Ms. Johnson if he could address those concerns later in the meeting. He pointed out that there was approximately a \$700,000 increase in operations from last year's budget.

Ms. Johnson also stated that there appeared to be a change in the utility support budget and the sewer budget; one budget had gone up \$99,000 and the other had gone down. She asked if something had been re-classified? City Manager Jeff Lord responded, that's just based on experience. Our sewer experience is going down. Ms. Johnson then asked if the sewer revenues were going down? Is there a reason for that? Mr. Lord responded, we are looking for a reason, but they're going down.

### **APPROVAL OF THE MINUTES:**

The Minutes of the April 27, 2010 Public Hearing and Regular Meeting and the Minutes of the May 11, 2010 Public Hearing and Regular Meeting were approved as submitted on the motion of Council Member Peters, seconded by Council Member Lucas with all members voting in favor. Council Member Smalls and Parker were absent and did not vote.

### **OLD BUSINESS:**

1. **Ordinance # 2010-06, An Ordinance Adopting the 2010 City of Walterboro Comprehensive Plan was before Council - Second Reading Approval.**

On the request of the Mayor, City Manager Lord addressed the questions raised on the Comprehensive Plan at the previous City Council Meeting. Mr. Lord gave the following responses:

- 1) On the question regarding the change in population with regard to the African American community. Mr. Lord stated that Council Member Smalls answered this question, which is

**MINUTES/Page II**

associated with out-migration and a population not replacing itself.

- 2) On the question regarding affordable housing and how Council will make rents more affordable, Mr. Lord stated, that's addressed in the Comprehensive Plan on Page 30, under Objective 2. It will be - 1) to encourage affordable housing, by giving more options but reducing the cost; 2) to have a proposed Housing Authority, which will help with the resource of having more places; 3) to expand public and private partnerships; 4) to create incentives in the Zoning Ordinance to encourage builders and to encourage mixed-use developments. Mr. Lord pointed out that the sum of all these means more options lowers the rent.
- 3) On the question if impact fees have been enacted by the SC Legislature? The answer is yes, it's a common practice statewide and it is also specified in Title 6, Article 9 of the SC Codes. Impact fees are authorized.
- 4) On the question regarding storm water drainage. Mr. Lord stated that most of the roads in the City are not under the city's responsibility, they are under the state system. DHEC is the entity that establishes who is responsible for storm water and who is not. It's called MS4's, which stands for Municipal Separate Storm Sewer System, which is separate from the state sewer systems, because the state is responsible. Walterboro is not an MS4, so that legal responsibility has no effect on us.

A motion was then made by Council Member Lucas giving Second Reading and Adoption to Ordinance # 2010-06, being: AN ORDINANCE ADOPTING THE 2010 CITY OF WALTERBORO COMPREHENSIVE PLAN. Council Member Peters seconded the motion.

In discussing the motion, Council Buckner mentioned that he felt this is an excellent plan that the Planning Commission has come up with. He then explained items that he would have like to see in the plan, but had not been addressed.

- 1) Under historic preservation, place an emphasis on the historic significant of the old Army Airfield and the contributions of the Tuskegee Airmen.
- 2) Under goals for the economy, on page 43, we talk about working with the county and being a part of regional alliances for economic growth development. What I would like to see in addition to those efforts, is a focus on attracting international trade and development in the City and trying to work towards connecting ties with our neighbors in Latin America, the Carribean, Asia and Europe. Mr. Buckner further stated, we were able to attract a motion picture here, named "Radio", which I am always proud to tell people that it was shot right here in Walterboro. So, I would like to see in the next ten years, by 2020, some emphasis put on trying to make Walterboro an international destination.
- 3) Recognition of the youth as being a significant channel of economic growth and development in revitalization in the City. There is no mention of the youth playing any role or part. No investment at all.
- 4) Of course, we have already addressed the declining population of the African American community, which I think we need to look at.

# DRAFT

Walterboro City Council  
Regular Meeting  
May 25, 2010

## MINUTES/Page III

Those are the concerns that I have with the Comprehensive Plan and would like to have seen those things implemented.

Mr. Buckner then MOVED that the City look at or go back to the drawing board for the Comprehensive Plan and add the following things - the promotion of the Tuskegee Airman, focus on international trade and development and recognition of the youth as playing a significant role in the revitalization of the City of Walterboro. **There was no second received. The motion then died for lack of a second.**

The Mayor then called for the vote on the motion to adopt Ordinance # 2010-06. **The motion passed on a vote of 4/1 with Mayor Young, Council Members Peters, Lucas and Lohr voting in favor and Council Member Buckner voting against the motion. Council Members Smalls and Peters were absent and did not vote.**

### **NEW BUSINESS:**

1. **Ordinance # 2010-08, An Ordinance Adopting the City Enterprise Budget for Fiscal Year 2010-2011 and Matters Relating Thereto - First Reading**

A motion was made by Council Member Lucas, seconded by Council Member Peters, giving First Reading Approval to Ordinance # 2010-08. The Mayor then recognized Council Member Lucas, Chairman of the Budget Committee.

Council Member Lucas announced that the Budget Committee was made up of himself, Councilman Peters and Mayor Young. Council Member Lucas stated that the City's Enterprise Budget, was set at \$3,603,500, which was \$356,500 over what income the fund had - the water and sewer produced. So, the committee took money out of the exiting fund balance to balance the Enterprise Budget at \$3,603,500. The \$356,500 shortage was the infrastructure improvements and new water lines that the City is completing now.

Council Member Buckner asked if there were any fee increases in this budget? Council Member Lucas responded that the fees would come under the City Budget.

**The motion then passed with all members voting in favor, except Council Members Smalls and Parker were absent and did not vote.**

2. **Ordinance # 2010-09, An Ordinance Adopting the City of Walterboro Budget for Fiscal Year 2010-2011 and Matters Relating Thereto - First Reading**

A motion was made by Council Member Lucas, seconded by Council Member Peters giving First Reading Approval to Ordinance # 2010-09.

In discussing the motion, Council Member Lucas gave the following changes to the new proposed City budget. He started by stating that there was some increases in the budget this year that we do not normally have:

- 1) There was a state mandated dollar amount that had to place in the City's retirement fund to cover the retired employees insurance, which was a cost of \$320,000.



# DRAFT

Walterboro City Council  
Regular Meeting  
May 25, 2010

## MINUTES/Page IV

- 2) Medical premiums for our employees went up 20%, which was a \$130,000 increase.
- 3) Sometimes there is an extra payday in a year. It's not that the employees are getting more money, it's just an extra payday in a budget cycle. This came to \$149,000.
- 4) We looked at adding two new police officers to the force, which is an increase of \$129,000.

Council Member Lucas explained that the proposed new City budget came to an increase of \$728,000 above normal operating expenses from last year. At the Budget Committee's first meeting, the following changes were recommended:

- 1) Increase garbage rates \$5 per billing cycle, which would be \$2.50 per month.
- 2) The water base rate, which was at 6,000 gallons, would be dropped to 4,000 gallons. That would be an average of about \$3.60 increase in water bills for each billing cycle, which is \$1.80 a month. Based on this, the bottom thousand or lower users would not see an increase at all.
- 3) Pushing the 27<sup>th</sup> payday into the next year, would reduce the budget by \$149,000.
- 4) Increase water rates. Mr. Lucas explained that the City is already in a 5-year plan to increase water fees at the rate of 5% per year. We are currently in the 4<sup>th</sup> year of the 5-year plan. So, a person receiving a \$90 bill, that will be about \$4.50 or another \$2.25 per month increase.

Council Member Lucas further stated that at the second meeting of the Budget Committee, the following changes were recommended:

- 1) Being approximately \$270,000 short from balancing the budget, the committee came up with a \$20,000 deletion of the budget item and then recommended that the business license marginal rate increase \$.20 per thousand. That would mean that a person who has a gross income of \$100,000, would have an increase of \$20 for their business license. Of course, that would be for businesses only and would not affect individuals. With those changes, we came up approximately \$160,000 short.
- 2) The committee then decided that the best avenue there would be to take \$160,572 out of our fund balance to balance the budget. That brought the City budget to \$7,079,525.

Mr. Lucas further noted that the City is currently submitting grant applications to help cover the cost for the new police officers and for some infrastructure projects. We are not counting on those funds, but if the City is successful, that money would go back into the general fund.

Council Member Lucas then thanked the Department Heads, Finance Director and City Manager Lord for working hard at keeping expenses down as much as possible.

Council Member Lohr asked the City Manager about the increase in the health insurance premiums. He said, I have been fortunate to have been involved in the state health plan, as a retired educator. So, it didn't surprise me to see the 20% increase. He then asked the City Manager to elaborate on how the city's

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insurance plan is structured. City Manager Lord explained that the City is in a shared pool with other municipalities through the Municipal Association of SC. We share the risk with other municipalities in the pool. This helps to keep our rates down, because it is not like an insurance company where we pay them and they carry the risk. So, we do save a little bit there; however, when our experience goes up, there will be increases. We did look at other alternatives, but right now because of the sharing of the risk through the Municipal Association, even with a 20% increase, it is the cheaper alternative. Council Member Lohr asked, as the employees get older, will the premiums increase to some degree, anyway? Mr. Lord responded, as our experience increases and as our people go to the doctor more, our costs will go up.

Councilman Lohr then asked what percent of the total budget are salaries. Finance Director Bill Floyd responded that this was about ½ of the budget.

Council Member Peters then asked the City Manager to explain the \$30,000 increase in City Council's budget. City Manager Lord explained that these are legal fees. It is our experience that in paying legal fees, it is usually higher than in the past. Most of the increase is to pay for legal fees and also to pay for the increase in insurance costs.

Council Member Buckner then asked the City Manager what were the proposed cuts in the budget, how did we reduce the size of government in this budget? He said, I am seeing that we are increasing the tax burden on the people, but where did we reduce our budget spending? City Manager Lord responded, if you look at the departments requests, there were significant amounts of capital requests, which were denied. Usually, we will have between \$500,000 to \$1,000,000 in capital expense. In the new year, we are looking at, on the general fund side, maybe \$200,000 in capital expense.

Council Member Buckner, then asked, from last year to this year, in terms of expenditures on the government, what percentage would you say that we have reduced our expenditures? City Manager Lord responded that the City's expenditures are up 5%, mainly because of the reasons that Councilman Lucas has mentioned.

**The motion then passed with a vote of 4/1 with Mayor Young, Council Members Peters, Lucas and Lohr voting in favor. Council Member Buckner voted against the motion for adoption. Council Members Smalls and Parker were absent and did not vote.**

3. **Ordinance # 2010-10, An Ordinance of the City of Walterboro, South Carolina Establishing a Comprehensive Fee Schedule for Administration; Building and Codes Department; Finance Department; Public Safety Department; Sanitation Department and Utility Support Department - First Reading**

City Manager Lord explained that this ordinance is the fee ordinance which is enacting the increases previously described by Council Member Lucas.

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A motion was made by Council Member Lucas, seconded by Council Member Peters giving First Reading Approval to Ordinance # 2010-10.

**The motion passed with a vote of 4/1 with Mayor Young, Council Members Peters, Lucas and Lohr voting in favor. Council Member Buckner voted against the motion. Council Member Smalls and Parker were absent and did not vote.**

**4. Consideration of Request to Place Memorial Plaque for Tommy Godwin at the Forest Hills Tennis Courts.**

City Manager Lord reported that a request had been received from the Tennis Association to place a plaque at the Forest Hills Tennis Courts to honor Mr. Tommy Godwin.

A motion was made by Council Member Buckner to approve the request by the Walterboro Tennis Association as submitted. Council Member Lucas seconded the **motion that passed unanimously. Council Members Smalls and Parker were absent and did not vote.**

**5. Consideration of Appointments to City Boards and Commissions**

At this point, Mayor Young announced that he is appointing Council Member Tom Lohr as the Council representative to the Youth Advisory Commission. The Mayor thanked Council Member Lohr for serving on this commission.

The Mayor then entertained a motion to enter an Executive Session. Council Member Lucas so MOVED. Council Member Buckner seconded the **motion that passed unanimously. Council Member Smalls and Parker were absent and did not vote.**

The Mayor then announced that the meeting would convene into an Executive Session for a discussion of matters relating to proposed provision of services encouraging the location or expansion of an industry or other businesses in the area.

The meeting returned to Open Session and there being no further business to consider, a motion to adjourn the meeting was made by Council Member Lucas, seconded by Council Member Peters and passed unanimously. The Mayor adjourned the meeting at 7:04 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk