

Telephone: 843-549-2545

Fax: 843-549-9795

CDB Relay: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
August 24, 2010
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. CDBG # 4-CI-09-021 Project Amendment - Lincoln Apartments Water Extension Project - Michelle Knight, LCOG.

IV. Approval of Minutes:

1. Minutes of the August 10, 2010 Regular Meeting (Minutes attached).

V. Old Business:

1. Consideration of Appointment to Accommodations Tax Advisory Board.

VI. New Business:

1. Request for Street Closing for Peace March, September 25, 2010, 9:00 - 9:30 A.M., by Community Action Line Against Violence (Letter attached and Parade Permit attached).
2. Request to Place Informational Banner Across Jefferies Boulevard September 6-10, 2010 by the Walterboro Association of Insurance and Financial Advisors (Letter attached).
3. Veterans Day Parade Permit Request, November 14, 2010 - Veterans Council (Permit Request attached).
4. Consideration of Appointment of City Attorney and City Prosecutor.

Page -2-
City Council Meeting
Agenda
August 24, 2010

VII. Committee Reports:

VIII. Executive Session:

1. Discussion of Matters Relating to Proposed Provision of Services Encouraging the Location or Expansion of Industry or Other Businesses in the Area.

IX. ADJOURNMENT.

**City of Walterboro Community Development Block Grant
Notice of Public Hearing Concerning Project Amendment**

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on Tuesday, August 24, 2010 at 6:30 PM in Council Chambers at 242 Hampton Street, Walterboro, SC, the City of Walterboro will hold a public hearing to discuss additional work in the Springwood Street area in the Community Development Block Grant (CDBG) project known as CDBG #4-CI-09-021, Lincoln Apartments Water Extension Project.

The Lincoln Apartments Water Extension Project came in under budget leaving a balance of \$140,676 CDBG funds after Change Orders #1 & 2. The City of Walterboro is requesting a project amendment to extend approximately 1012LF of 6 inch water line along the Springwood Street and approximately 637LF of 6 inch water line along Lemacks Street and install 7 hydrants. This additional work will benefit an additional 37 people, 32, (87%) LMI for a total of 270 persons, 93% LMI.

This public hearing and the matters to be discussed are subject to the provisions of the City of Walterboro's Citizens Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of citizens of Walterboro in the planning and implementation of community and economic development projects which involve CDBG funds.

The Citizen Participation Plan is available for review at the above address between the hours of 9:00 am - 5:00 pm, Monday through Friday. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Barbara A. Johnson, Lowcountry Council of Governments, POB 98, Yemassee, SC 29945 and (843) 726-5536.

The City of Walterboro does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in its federally assisted programs or activities. Jeffery V. Lord, City Manager, City of Walterboro, 242 Hampton Street, PO Box 709, Walterboro, SC 29488, (843) 549-2545, has been designated to coordinate compliance with the nondiscrimination requirements contained in the US Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).

NOTE: Assistance will be provided to accommodate the special needs of disabled persons upon request.

DRAFT

Walterboro City Council
Regular Meeting
August 10, 2010

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, August 10, 2010 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson, City Attorney George Cone and Attorney Ashley Amundson were also present. There were approximately 20 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and called on Council Member Smalls for the invocation, and Council Member Buckner to lead the pledge of allegiance to our flag.

With no objection, the Mayor added the following items to the Executive Session: Item No.2, A Legal Briefing Related to an Enforcement Action, and Item No. 3, A Personnel Matter.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments were made on the agenda items.

PRESENTATION:

Ms. Nickie Toomes was present to present the City two USDA Rural Development Grant Awards. The first grant is in the amount of \$10,470 to go towards the purchase of fire hoses, a dispatch console and computers for the Fire and Police Departments. The second grant, in the amount of \$17,250, is to go toward the purchase of three (3) police cars and a pickup truck for the Water Department. Ms. Toomes informed Council that the City was in receipt of the Letter of Conditions from USDA for the grants. She asked if there was any questions. She then gave the following highlights:

- 1) USDA provided the funds from their state allocation. The grant represents 15% of the total development costs. For the computers and fire hoses, the city has obligated to put \$59,330 toward this project, which would be partnered with the \$10,470 grant.
- 2) The City has 180 days to meet the conditions of the Letter of Conditions, of which many have already been met in the application process.
- 3) Rural Development requests that the City have some kind of public notification when the police cars and the consoles are purchased.
- 4) Rural Development will require in next year's audit report, when the grant funds are received, that it shows that the grant funds were received and expended for the equipment and the police cars.
- 5) Rural Development will do a compliance review of the City, which is part of the grant process.

Ms. Toomes said, we are very pleased that were we able to assist the city on both of these projects.

On the second grant for the police cars and the pickup truck, the city received a 15% grant in the amount of \$17,250. The City is putting \$97,750 towards the total cost of \$115,000 for this project. Ms. Toomes stated that the same paperwork and Letter of Conditions also applies to this grant award. Rural Development will do the same compliance report and hopefully we can hold some kind of joint presentation when the equipment comes in. There were no questions or concerns raised.

APPROVAL OF THE MINUTES:

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Walterboro City Council
Regular Meeting
August 10, 2010

MINUTES/Page II

The Minutes of the July 27, 2010 Regular Meeting were approved as submitted on the **MOTION** of Council Member Parker, seconded by Council Member Smalls, and passed with all members voting in favor.

OLD BUSINESS:

1. Consideration of Appointments to the City Boards and Commissions

The Mayor announced that Council will address an appointment to the Election Commission.

A **MOTION** was made by Council Member Parker, seconded by Council Member Lohr, to appointment Mr. Ted Tucker to the Municipal Election Commission for a 6 year term. The motion passed unanimously. This appointment will replace Mr. Joe Mire on the Municipal Election Commission whose term had expired.

NEW BUSINESS:

1. Acceptance of USDA Rural Development Grant Award in the Amount of \$10,470

A **MOTION** was made by Council Member Peters to accept the USDA Rural Development Grant Award in the amount of \$10,470 toward the purchase of a dispatch console and fire water hoses and fitting. Council Member Smalls seconded the motion.

In discussing the motion, Council Member Buckner asked if this would fix the problems with the current dispatch console? City Manager Lord stated that the console is old and when something breaks, it is very difficult to get parts for it. Mr. Lord added, both of these grants are for items that are in the budget - we budgeted for the match on these grant awards. On a question by Council Member Buckner, City Manager Lord affirmed that the problems with the police console would be taken care of with these monies. The motion then passed with all members voting in favor.

2. Acceptance of USDA Rural Development Grant Award in the Amount of \$17,250

A **MOTION** was made by Council Member Peters, seconded by Council Member Lucas, to accept the USDA Rural Development Grant Award in the amount \$17,250 toward the purchase of three (3) police vehicles and one truck for the Water Department. The motion passed unanimously.

3. Consideration of Proposal to Perform Survey for Downtown Arborscape Project (\$18,053.63) by B. P. Barber

City Manager Lord then addressed the next two agenda items at this point. He reminded everyone that Council had previously approved Wood + Partners and B.P. Barber as the firms to review the Downtown Arborscape Project. They came back with some options that Council reviewed at a public work session on May 6. From that review, proposals have been received from those two firms to do the required survey work and prepare the design documents so that the city can bid that project.

The proposal from B. P. Barber to do the survey work is \$18,053.63 and the proposal from Wood+Partners to prepare the design documents is \$59,500.

A **MOTION** was made by Council Member Lucas, seconded by Council Member Buckner, to approve the proposal and engineering agreement by B.P. Barber to perform survey work for the Downtown Arborscape Project in the amount of \$18,053.63. The motion passed unanimously.

DRAFT

Walterboro City Council
Regular Meeting
August 10, 2010

MINUTES/Page III

4. Consideration of Proposal to Prepare Design Development Documents for the Downtown Arborscape Project (\$59,500) by Wood+Partners

A **MOTION** was made by Council Member Parker, seconded by Council Member Lucas, to approve the proposal by Wood+Partners to prepare design development documents for the Downtown Arborscape Project in the amount of \$59,500. The motion passed with all members voting in favor.

There were no Committee Reports given.

The Mayor then entertained a motion to enter into an Executive Session. Council Member Parker so **MOVED**, and Council Member Lucas seconded the motion. The motion passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for: (1) a discussion of matters relating to proposed provision of services encouraging the location or expansion of industry or other businesses in the area; (2) a legal briefing related to an enforcement action; and (3) a personnel matter.

The meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a **MOTION** to adjourn was made by Council Member Lucas, seconded by Council Member Smalls and passed unanimously. The Mayor adjourned the meeting at 7:54 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

SELF-SERVE, INC.
PO BOX 529 WALTERBORO, SC 29488
(843) 549-1565 fax (843) 549-5747

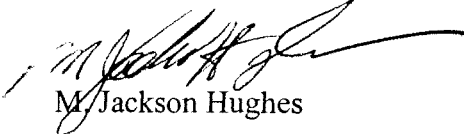
July 28, 2010

City of Walterboro
Tax Accommodations Board
Walterboro, SC 29488

To Whom It May Concern:

Please consider this letter in request to serve on the Tax Accommodations Board as the Hospitality Representative.

Sincerely,


M. Jackson Hughes

To: City Manager

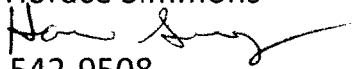
From: Mr. Horace Simmons

Re: Peace march

Community Action Line Against Violence, Inc is requesting permission to hold a Peace march on September 25, 2010. This march will start in front of Colleton county court house on Hampton Street and end in front of The Arts center. (Old Hampton Street School) The march will begin @ 9:00am an end at 9:30.

We are also requesting to reserve Pinckney Park on September 25, 2010 from 10:00 am to 1:00 pm. Community Action would like to sponsor a Goodwill, Healthy Image Day of Walterboro. Please consider our requests.

Mr. Horace Simmons


843-542-9508

**CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST**

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 5/9/2010

1. Person submitting application: Mr Horace Simmons
Address: _____
Telephone: 843-549-9508

2. Name of Organization: Community Action Live Against Violence
Chairperson/President: Mr. Horace Simmons
Address: 104 Henderson
Telephone: 843-542-9508

3. Parade Chairman: Ms. Tranvita Harvey
Address: 309 Bay St
Telephone: 843-909-3850 or 843-782-3563

4. Date/Time of Parade: 9/25/2010

5. Parade Route requested (Attach Sketch) 101 Hampton St
494 Hampton St

6. Number of Vehicles/Floats: 1 Number of Animals: 1

7. Portion (width) of street parade will occupy: Entire

8. Additional Information (Upon Request): _____

Ms. Tranvita Harvey
Signature/Parade Chairman

Horace Simmons
Signature/Organization Chairperson

____ Approval _____ Disapproval

Otis L. Rhodes
Otis L. Rhodes, Chief

Jeff Lord, City Manager

NOTE: >>> Call Police Dept. (549-1811) to confirm Parade/Procession Route three days prior to parade.

Cannady Agency, Inc.

August 12, 2010

Walterboro City Council
P.O. Box 709
Walterboro, S.C. 29488
Hand Delivered

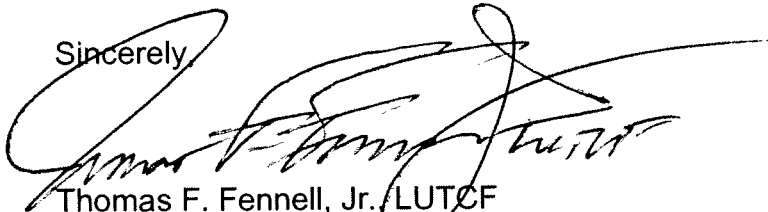
Re: Life Insurance Awareness Month
September, 2010

Dear Esteemed Members of Council:

The Walterboro National Association of Insurance and Financial Advisors, NAIFA Walterboro, hereby requests that Council approve the hanging of the Life Insurance Awareness Month banner on Jefferies Boulevard the week of September 6, 2010 through September 10, 2010.

We appreciate your support in recent years and thank you for your consideration of this year's request.

Sincerely,



Thomas F. Fennell, Jr. LUTCF
State Committee Person

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: AUGUST 19, 2010

1. Person submitting application: JOHNNY L. HOLMES
Address: 824 WESLEY GROVERD. COTTAGEVILLE
Telephone: 843 835-2235

2. Name of Organization: COLLETON COUNTY VETERAN'S COUNCIL
vic Chairperson/President: FRED L. FRASER
Address: 765 KELGAN DR, WALTERBORO, SC
Telephone: (843) 538-7855

3. Parade Chairman: JOHNNY L. HOLMES
Address: 824 WESLEY GROVERD. COTTAGEVILLE
Telephone: 843 835-2235

4. Date/Time of Parade: NOVEMBER 14TH AT 2:30pm

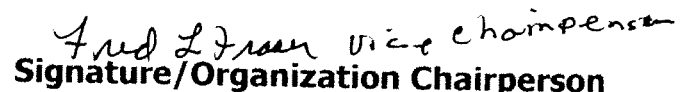
5. Parade Route requested (Attach Sketch) FROM LIVE OAK CEMETERY
DOWN JEFFERIES BLVD - END AT FOOD LAND

6. Number of Vehicles/Floats: 75 Number of Animals: 10

7. Portion (width) of street parade will occupy: BOTH LANE - WHOLE STREET

8. Additional Information (Upon Request): STREET CLOSE AT 1:30


Signature/Parade Chairman


Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Otis L. Rhodes, Chief

Jeff Lord, City Manager

NOTE: >>> Call Police Dept. (549-1811) to confirm Parade/Procession Route three days prior to parade.