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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
November 9, 2010
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Minutes of the October 26, 2010 Regular Meeting (Minutes attached).

IV. Old Business:

V. New Business:

1. Funding Recommendations from the Accommodations Tax Advisory Committee (Attached).
2. Consideration of Bids Received for Three (3) Vehicles for Police Department (Memorandum attached).
3. Consideration of Bids Received for Great Swamp Sanctuary Boardwalk Construction (attached).
4. Request to Use City Parking Lot for Farmers Market by Colleton Museum (Letter from Ms. Gary Brightwell attached).
5. Request to Use the Downtown Waterfall Plaza for Lowcountry International Society Event on November 20, 2010 (Letter from Mr. Leddy Smith attached).

VI. Committee Reports:

VII. Executive Session:

1. Discussion of negotiations incident to proposed contractual arrangements.
2. Discussion of Matters Relating to Proposed Provision of Services Encouraging the Location or Expansion of Businesses in the Area.

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3. Discussion Regarding the Development of Security Personnel
or Devices.

VIII. ADJOURNMENT.

DRAFT

Walterboro City Council
Public Hearing and Regular Meeting
October 26, 2010

MINUTES

A Public Hearing and Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, October 26, 2010, at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson and City Attorney George Cone were also present. Attorney Ashley Amundson was absent. There were approximately 18 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and called on Council Member Smalls for the invocation, and Council Member Buckner to lead the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments were received on the agenda items.

PUBLIC HEARING:

The Mayor opened a public hearing, duly advertised, to receive public comments on proposed Ordinance # 2010-12, An Ordinance To Amend Ordinance # 2010-09, So As to Set the Millage and Local Option Sales Tax Credit Factor in the Fiscal Year 2010-2011 Budget. No comments were received and the public hearing was closed.

PRESENTATION:

- 1) Manager's Report on Council's Review of Youth Advisory Commission Recommendations

City Manager Lord reported that on October 5, 2010, Council met in a workshop to review the recommendations of the Youth Advisory Commission. The general consensus of Council was to affirm that the division that had been done more than a year ago between the County and the City where the County took over active recreation and the City would take over passive reaction in taking over the parks that used to be under the Recreation Commission. For those areas that the City is not responsible, Council still wanted to be involved by engaging those that are and promoting things that they saw were best for the citizens of Walterboro.

Mr. Lord reported there was two immediate actions identified by Council as a result of the recommendations by the Youth Advisory Commission, being:

- 1) Staff to develop a website. It could be a part of the city's website, which would be a central data base for people to go to if they wanted to find activities for their kids to do; or for the kids, themselves, to explore to hopefully find events or to be used as a resource to send them to where they would like to be.
- 2) Develop and disseminate a survey to determine which programs youths are interested in. Identify those programs that they are interested in, but are not available, and identify what barriers there might be for them to get to their programs.

Mr. Lord stated that staff is developing this survey right now. We had hoped to be able to get that out with the next water bill, but we will not be able to make the printing for the November water bill. So, it will be in January 2011 before we can sent this survey out with the water bills.

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In conclusion, Mr. Lord stated that Council was also interested in gathering more information to review the possibility of creating or promoting a scholarship type program to assist people who cannot afford the programs, if this is one of the barriers before them. There was also an interest in looking at whether there is a need for a curfew or some kind of truancy enforcement to help deter youth crime.

APPROVAL OF THE MINUTES:

A **MOTION** to approve the Minutes of the September 28, 2010 Regular Meeting were approved as submitted on the motion of Council Member Lucas, seconded by Council Member Peters and passed with all members voting in favor.

OLD BUSINESS:

1. **Ordinance # 2010-12**

A **MOTION** was made by Council Member Lucas, seconded by Council Member Parker, giving Second Reading and Adoption to Ordinance # 2010-12, being: AN ORDINANCE TO AMEND ORDINANCE # 2010-09, SO AS TO SET THE MILLAGE AND LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2010-2011 BUDGET.

In discussing the motion, Council Member Buckner asked the City Manager to explain how staff derived at 77 mills for the millage and .001393 for the Local Option Sales Tax credit factor.

City Manager Lord explained that the millage is derived off the assessed values given to the city by the county. You take an assessed value before reassessment and an assessed value after reassessment. You take the millage before and determine what revenue you would receive from them. Then, you would back calculate the same for a new millage, so that the dollar amount you'll receive will be the same before and after reassessment. For the LOST credit factor, this is based on the sales tax receipts that we get for a year. 71% of that has to be set-aside to offset property taxes, and that's the total market value in the city divided into the sales tax receipts.

Council Member Buckner asked if there was a projected revenue. Mr. Lord that this would be the same as last year's amount - about 1 million dollars. Mr. Buckner then asked how much are we looking at for the Local Option Sales Tax? Mr. Lord responded, I believe that is in the range of \$700,000 to \$800,000. Finance Director Bill Floyd stated that this amount is about \$715,000.

The motion then passed unanimously.

NEW BUSINESS:

1. **Resolution # 2010-R-11**

A **MOTION** was made by Council Member Parker, seconded by Council Member Lohr, to adopt Resolution # 2010-R-11; A Resolution by Walterboro City Council to Accept and Adopt the Lowcountry Region Natural Hazard Mitigation Plan Update, as Required by the Federal Emergency Management Agency (FEMA). The motion passed with all members voting in favor.

COMMITTEE REPORTS:

There were no committee reports given.

The Mayor then entertained a motion to enter an Executive Session. Council Member Lucas So **Moved**. Council Member Parker seconded the motion. The motion passed unanimously. The Mayor then announced that the meeting would convene into

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Walterboro City Council
Public Hearing and Regular Meeting
October 26, 2010

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an Executive Session for a discussion of negotiations incident to proposed contractual arrangements regarding the development of security personnel.

The Meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a **MOTION** to adjourn was made by Council Member Parker, seconded by Council Member Lucas and passed unanimously. The Mayor adjourned the meeting at 6:59 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

City of Walterboro
Accommodations Tax Advisory Committee

Telephone:
(843) 549-2548

248 Hampton Street
Walterboro, South Carolina, 29488-3525

Fax:
(843) 549-7725

To: Betty Hudson

From: Bill Floyd, Finance Director

CC: Jeff Lord, City Manager

Date: October 25, 2010

Re: Accommodations Tax Committee Approved Grants

The Accommodations Tax Advisory Committee at its scheduled meeting on Thursday, October 21, 2010 approved the following requests:

Description of Request	Approved	Requested
1) SC Lowcountry & Resort Tourism Commission	\$10,000	\$12,500
2) Colleton County Historical & Preservation Society	\$8,500	\$8,500
3) South Carolina Artisans Center	\$5,500	\$5,500
TOTALS	\$24,000	\$26,500

**Walterboro Public Safety
MEMORANDUM**

October 15, 2010

TO: Chief Rhodes


SUBJECT: 2011 Police Vehicle Purchase

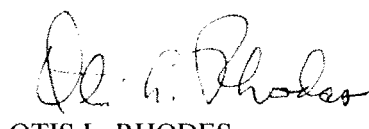
FROM: Capt Lewis

I have researched dealerships for the cost of three vehicles for the Police Department including required equipment with the below listed results (per City Purchasing Procedures).

	COMPANY	Point of Contact	Price Quote
1	Walterboro Motor Sales	Howard Waldrop	\$102,222.00
2	O.C. Welch Ford	Eric Stulpin	\$97,718.07
3	Vic Bailey Ford	David Vetter	\$101,400.00
4	Summerville Ford	Richard Baher	\$104,199.00

Based on these results, I recommend we purchase three (3) Crown Victoria's from O C Welch Ford. O. C. Welch is the lowest bid that we received and is below our budget price of \$100,604.00.


ALFORD L. LEWIS
Captain


OTIS L. RHODES
Director

City of Walterboro

248 Hampton Street

Walterboro, South Carolina, 29488-3525

Telephone:

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(843) 549-7725

For Council Agenda - - November 9, 2010

RE: Great Swamp Sanctuary Trail

The Finance Division accepted bids for the planned trail from the parking lot at the corner of Jeffries Blvd. and Ivanhoe Road and the list of responses is attached. This project is funded by a \$20,000 Heritage Corridor Grant through SC Parks, Recreation and Tourism and a match of \$20,000 from funds set aside for development in the Sanctuary. This budget of \$40,000 was approved by Council after we received the grant award at your March 23, 2010 meeting.

Because it appeared we did not have sufficient funds to build the entire project after numerous vendor questions and clarification of the specs, we requested bids in two amounts. First, the wooden boardwalk and bridge system running approximately 650 feet from the parking lot to the existing sewer road and second, putting a surface of plantation mix on approximately 1,250 feet of the sewer road to run from the boardwalk's end to the pond area near the de Treville Street entrance to the park. We added to the specs that we would either award the first portion only or the total to one bidder.

The low bid for the total job was \$66,400 by IP Builders, Inc. **The low bid for the first portion was \$42,000 also by IP Builders, Inc. We are asking Council to approve the low bid of \$42,000 for the first portion consisting of the bridges and boardwalk.** The sewer road trail is usable as is in most weather and this keeps us only \$2,000 over the budgeted funds. The \$2,000 is available from other expansion funds set aside for the Sanctuary. This boardwalk/bridge system will be built to specifications that equal and in some cases exceed the current trails/boardwalks in order to ensure compliance with all Wetlands Regulations.

Great Swamp Bridges & Trail Bids

Name	For Bridges & Boardwalk	For Plantation Mix Trail	Total
I P Builders, Inc	42,000.00	24,400.00	66,400.00
South Island Construction, LLC	56,590.00	10,000.00	66,590.00
Harrison Enterprises	78,820.00	23,000.00	101,820.00
L-J, Inc.	91,903.00	25,295.00	117,198.00
Deep Bottom, LLC	119,945.00	12,789.79	132,734.79
Nature Bridges.com	110,430.00	26,577.00	137,007.00
Dock Contractors, LLC	147,700.00	15,330.00	163,030.00
BLUTIDE Marine Construction	167,760.00	12,200.00	179,960.00

COLLETON MUSEUM

Art - History - Nature

Email: museum@colletoncounty.org
www.colletonmuseum.com
Fax: 843-549-7215

239 North Jefferies Boulevard
Walterboro, SC 29488
Ph: 843-549-2303

November 3, 2010

Mr. Bill Young, Mayor of Walterboro
Walterboro City Council

Re: Walterboro Farmer's Market use of City Parking Lot

Gentlemen:

As many of you may already be aware the Colleton Museum will be moving to East Washington Street and is in the process of adopting the Walterboro Farmer's Market as one of its programs under the direction of Elaine Inabinett, Colleton Museum's Program Coordinator. Construction should be complete in early 2011.

The regular Farmer's Market season concluded at the end of October, however, several of the local farmers requested some type of winter market during November and December. I have checked the City Parking Lot calendar with Ms. Betty Hudson and with City Manager, Jeff Lord, and the following proposed dates for the Walterboro Farmer's Market are available:

Tuesday, November 23

Wednesday, November 24

Wednesday, December 22

Thursday, December 23

Thursday, December 30

Friday, December 31

**All Saturdays in November &
December. This includes:**

Nov. 6, 13, 20, & 17

Dec. 4, 11, 18

We understand that the Farmer's Market is to use no more than 1/3 of the City Parking Lot space for the market. I hereby respectfully request these dates as Walterboro Farmer's Market days in the Walterboro City Parking Lot from the City of Walterboro.

Thank you for your consideration. If you should have any questions, please do not hesitate to let me know.

Sincerely,



Gary H. Brightwell

Director, Colleton Museum

Lowcountry International Society

President, Leddy Smith
Vice President, Eduardo Dominguez
Treasurer, Jackie Hodgson
Secretary, Melissa Buckner
Chaplin, Deanna Strickland

November 3, 2010

Mayor and City Council
City of Walterboro
P.O. Drawer 709
Walterboro, SC 29488

Dear Mayor Young and City Councilmen:

The Lowcountry International Society is hosting its first "Christmas Sweets Around the World" event on Saturday, November 20, 2010.

We are requesting the use of the downtown waterfall area to make available to the public samples of homemade cakes, pies and other holiday sweets that are native to various countries and cultures that are reflected in the community.

We are requesting the use of the waterfall area from 12 noon until 4 p.m. This is a collaborative effort in conjunction with the Downtown Walterboro Open House. We hope to bring many people downtown through this fundraising effort.

Sincerely,



Leddy Smith, President
Lowcountry International Society