

Telephone: 843-549-2545

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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
November 23, 2010
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Minutes of the November 9, 2010 Regular Meeting (Minutes attached).

IV. Old Business:

V. New Business:

1. Reconsideration of Bids Received for Three (3) Vehicles for Police Department (Memorandum attached).
2. Request to Waive Sign Ordinance for Placement of Temporary Advertisement Signs in City Limits for 7 Days in December - Willard Long (Letter attached).
3. Large Animal Variance Request - Carl Brown (Letter attached).
4. Acceptance of Resignation of Judy S. Bridge from the City Planning Commission Effective 1/2011 (Letter attached).
5. Request for Street Closing for Martin Luther King, Jr. Day Parade January 17, 2010 (Permit request attached).
6. Consideration of Canceling or Rescheduling the December 28, 2010 City Council Meeting.

VI. Committee Reports:

VII. Executive Session:

1. Personnel Matter - Boards and Commissions Appointments.

VIII. ADJOURNMENT.

DRAFT

Walterboro City Council
Regular Meeting
November 9, 2010

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, November 9, 2010, at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson and City Attorney George Cone were also present. There were approximately 32 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and called on Council Member Smalls for the invocation, and Council Member Lohr to lead the pledge of allegiance to our flag.

The Mayor welcomed everyone to the meeting and recognized the presence of a group of Boy Scouts along with their leader Mr. Cranny Beonsch. Mr. Beonsch stated that he had been a scout master for many years, but for the past several years he has been a merit badge counselor. He said, I counsel the boys for two merit badges - citizenship in the community (that's why we are here tonight), and the other is citizenship in nature. Both of those badges are required in order for the boys to make "Eagle Scouts". This is part of the merit badge and we look forward to this every year.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments were made on the agenda items.

APPROVAL OF THE MINUTES:

The Minutes of the October 26, 2010 Regular Meeting were approved as submitted on the motion of Council Member Buckner, seconded by Council Member Lucas and passed with all members voting in favor.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. Funding Recommendations from the Accommodations Tax Advisory Committee

Finance Director Bill Floyd reported that the A-Tax Committee met on October 21, 2010 and approved three requests for A-Tax funding.

The following funding recommendations were submitted to Council for approval:

	<u>Requested</u>	<u>Approved</u>
1) SC Lowcountry & Resort Tourism Commission	\$12,500	\$10,000
2) Colleton County Historical & Preservation Society	\$ 8,500	\$ 8,500
3) South Carolina Artisans Center	<u>\$ 5,500</u>	<u>\$ 5,500</u>
TOTALS	\$24,000	\$26,500

Mr. Floyd reported that the SC Lowcountry & Resort Tourism Commission requested \$12,500 and the committee had a good debate over that and finally agreed upon a recommendation of \$10,000. The Colleton County Historical & Preservation Society asked for \$8,500 for the Antiques, History and Arts Festival this Spring, and the committee approved \$8,500. The Artisan Center asked for \$5,500 for a new billboard located on Highway 17. The committee approved \$5,500. It is a technically

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placed billboard, and we are extremely excited about that billboard based on its location.

A **MOTION** was made by Council Member Peters to approve the funding recommendations as submitted by the Accommodations Tax Committee. Council member Parker seconded the motion. In discussing the motion, Council Member Buckner asked how would Walterboro benefit from the SC Lowcountry & Resort Tourism Commission receiving \$10,000 in A-tax funds? Mr. Floyd responded that the biggest thing that this organization does is the publication of a tourism booklet in which thousands are handed out at welcome centers and hotels in town. One hotel manager said this was one of the most requested items at her hotel. The Tourism Commission has a budget of almost \$200,000 for that, but just wanted a contribution towards their publication.

The motion then passed with all members voting in favor.

2. Consideration of Bids Received for Three (3) Vehicles for the Police Department

City Manager Jeff Lord reported that the city received prices from four dealerships for three vehicles for the Police Department. The bids were as follows:

Walterboro Motor Sales	\$102,222.00
O.C. Welch Ford	\$ 97,718.07
Vic Bailey Ford	\$101,400.00
Summerville Ford	\$104,199.00

Mr. Lord recommended acceptance of the low bidder, O.C. Welch Ford, at \$97,718.07. This is within the budgeted amount.

A **MOTION** was made by Council Member Parker, seconded by Council Member Lucas to accept the low bid of \$97,718.07 from O.C. Welch Ford. In discussing the motion, Council Member Buckner asked the City Manager, is there any difference between the local bid and the lowest bid in terms of additional service to the vehicles or any other perks? City Manager Lord responded that they are identical packages.

Council Member Peters then said, normally, I would be in favor of keeping the money locally, (and that's the way I have been since I have been on Council), but when you multiply three times that this amount is, I just want it to be put in the record that this is a little bit too much to try to keep the money local with respect to these three police vehicles. Council Member Parker stated, I would like to echo that same statement.

Council Member Lohr also agreed. He added, as a new Council person, I would like to say at some point when we have more time, we could discuss a percentage type of thing. I think we did award a bid to a local vendor on a truck or vehicle where the difference between the low bid and the local bid was about \$1,500. That received unanimous support and I certainly voted for that too, but now we are upward in the range of a difference of \$4,000 between the low bid and the local bid. If we want to discuss that at some point - such as what percentage above is a breaking point. That may be of some help to me.

Mayor Young then asked how much did the bids on the vehicles differ from the state contract price? City Manager Lord pointed out that the low bid is the state contract price on the vehicles.

Council Member Buckner said, we are looking at a \$4,000 or more difference between the local bid and the lowest bid. My thinking is that the local bidder has been in town, they support local community efforts, they sponsor local teams, and they have shown good community support in terms of giving back to the local community.

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Therefore, I am going to support Walterboro Motor Sales and their bid, even though they are a little higher, but I think over the years they have proven themselves to be a friend to the City of Walterboro in all that they do.

The motion to approve O.C. Welch Ford as the low bidder for three police vehicles at \$97,718.07 then PASSED with a vote of 5/2 with Council Members Lucas, Parker, Smalls, Lohr and Mayor Young voting in favor, and Council Members Buckner and Peters voting against the motion.

3. Consideration of Bids Received for Great Swamp Sanctuary Boardwalk Construction

After a brief explanation of the bidding process, Finance Director Bill Floyd noted that the following bids were received for construction work for bridges, a boardwalk and a trail in the Great Swamp.

	Bridges & Boardwalk	Plantation Mix Trail	Total
IP Builders,	42,000	24,400	66,400
South Island Construction LLC	56,590	10,000	66,590
Harrison Enterprises	78,820	23,000	101,820
L-J, Inc.	91,903	25,295	117,198
Deep Bottom, LLC	119,945	12,789.79	132,734.79
Nature Bridges.com	110,430	26,577	137,007
Dock Contractors, LLC	147,700	15,330	163,030
BLUTIDE Marine Construction	167,760	12,200	179,960

Mr. Floyd stated that the low bid for the total package by IP Builders in the amount of \$66,400 substantially exceeded the city's budget for this project. He then stated, we propose to award only the first part of this project for the bridges and boardwalk to the low bidder, IP Builders, for \$42,000, which is \$2,000 above the budget approved for this project.

A **MOTION** was then made by Council Member Buckner to approve the low bid of \$42,000 by IP Builders for construction of bridges and a boardwalk in the Great Swamp Sanctuary. Council Member Lucas seconded the motion. In discussing the motion, Council Member Peters asked, what is the time limit on using the grant monies for this project. Finance Director Bill Floyd responded, we should be okay, as long as we finish the project by June 30th. Mr. Floyd affirmed that the \$20,000 grant money should be spent by that time and cannot be used for anything else.

The motion then passed with a vote of 6/1 with Council Members Buckner, Lucas, Parker, Smalls, Lohr and Mayor Young voting in favor, and Council Member Peters opposing the motion.

4. Request to Use the City Parking Lot for Farmers Market by Colleton Museum (Ms. Gary Brightwell)

Ms. Brightwell requested use of the City Parking Lot for the Farmer's Market on the following dates: November 23 & 24, December 22, 23, 30 and 31 and all Saturdays and Tuesdays in November and December.

A **MOTION** was made by Council Member Lucas, seconded by Council Member Buckner to approve the request for use of the City Parking Lot for the Farmer's Market as requested by Ms. Brightwell. In discussing the motion, Council Member Lucas

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requested that after one or more organizations get approval to use the City Parking Lot, that staff make sure those organizations or groups do not block off access to Washington Street. There was a problem with blocking off the street during the last event. If possible, we should make sure that the access to Washington Street stays open.

In response to a question by Council Member Lohr, Ms. Brightwell confirmed that the time for the Farmer's Market would remain the same on Tuesday's and Saturdays. For the additional dates, the market would be open from 10:00 A.M. to 2:00 P.M.

The motion then passed with all members voting in favor.

5. Request to Use Downtown Plaza for Lowcountry International Society Event on November 20, 2010.

A **MOTION** was made by Council Member Buckner, seconded by Council Member Lucas to grant the request by the Lowcountry International Society to use the Downtown Plaza for the "Christmas Sweets Around the World" event on November 20. The motion passed unanimously.

COMMITTEE REPORTS:

There were no committee reports given.

The Mayor then entertained a motion to enter an Executive Session. Council Member Lucas So **Moved**. Council Member Smalls seconded the motion. The motion passed unanimously. The Mayor then announced that the meeting would convene into an Executive Session for:

- 1) A discussion of negotiations incident to proposed contractual arrangements.
- 2) A discussion of matters relating to proposed provision of services encouraging the location or expansion of businesses in the area.
- 3) A discussion regarding the development of security personnel or devices.

The Meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a **MOTION** to adjourn was made by Council Member Parker, seconded by Council Member Lucas and passed unanimously. The Mayor adjourned the meeting at 7:10 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro Public Safety MEMORANDUM

TO: Chief Rhodes

November 16, 2010

SUBJECT: 2011 Police Vehicle Purchase

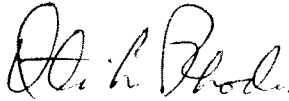
FROM: Capt Lewis

I have reviewed the initial bid totals that were previously submitted. After recalculating the bid, I realized there was an error due to miscalculation of the taxes. Below you will see the original and actual bid prices which have been corrected with an explanation of the errors.

	COMPANY	Point of Contact	Proposed Submitted	Actual	Reason
1	Walterboro Motor Sales	Howard Waldrop	\$102,222,422	\$100,422.00	Added \$900.00 tax per vehicle, not \$300.00 each
2	OC Welch Ford	Eric Stulpin	\$97,718.07	\$98,618.07	Sales Tax was not included \$900.00 on quote
3	Vic Bailey Ford	David Vetter	\$101,400.00	\$101,400.00	
4	Summerville Ford	Richard Baher	\$104,199.00	\$102,399.00	Added \$900.00 tax per vehicle, not \$300.00 each

Based on these results, I recommend we purchase three (3) Crown Victoria's from either, O. C. Welch Ford or Walterboro Motor sales. Both dealerships were below our budget price of \$100,604.00.


ALFORD L. LEWIS
Captain


OTIS L. RHODES
Director

Prepared For:
 CAPTAIN A LEWIS
 WALTERBORO POLICE DPARTMENT
 242 HAMPTON ST
 WALTERBORO, South Carolina, 29488
 Phone: (843) 549-1811

Prepared By:
 Erik Stulpin
 OC Welch Ford
 4920 Independence Blvd
 Hardeeville, South Carolina, 29927
 Phone: (843) 288-0125
 Fax: (843) 288-0105



Quotation

2011 Ford Crown Victoria

4dr Police Interceptor Sedan Police Interceptor w/3.27 Axle (720A) (P7B)

Vehicle Snapshot	
Engine:	4.6L FFV SEFI OHC V8
Transmission:	4-Speed Automatic w/OD
Rear Axle Ratio:	0.00
GVWR:	

Description	MSRP
Vehicle Price (excluding option discounts)	\$39,211.45
Vehicle Subtotal	\$39,211.45
Option Credits	0.00
Other (Discount)Margin	(7,513.76)
Incentives	0.00
Total Other Items	(7,513.76)
Net Selling Price	\$31,697.69
Destination	875.00
Total Quote (3 vehicles X \$32,572.69)	\$97,718.07
South Carolina Sales Tax	900.00
TOTAL	\$98,618.07

Customer Signature

Acceptance Date

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05208548 10/1/2010

Vic Bailey Ford

PO Box 3568

Spartanburg, SC 29304

800.922.1365 fax 864.594.6802

David Vetter

dvetter@vicbaileyauto.com

Quote Requested: 3 Each 2011 Ford Crown Victoria Police Interceptors

Due Date/Time: 11/12/2010

Item:	Vehicle Offered:	Quantity:	Offered Price:	Extended Price:
Expedition	2011 Ford Crown Victoria	3	\$33,800.00	\$101,400.00

Delivery: Included

Sales Tax: Included

Vehicles are equipped per the specifications included on the attached letter.

Estimated Delivery: Vehicles must be ordered. Anticipate delivery is 75 days after receipt of order

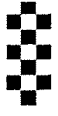
Offer Period: 45 days

Signed:

Printed: David M. Vetter

Title: Fleet Sales Manager

Date of Offer: 11/12/2010



10-14-10

To: Captain Al Lewis

From: Howard Waldrop

Subject: 2011 Ford Crown Victoria Police Interceptors

Thank you so very much for allowing us an opportunity to offer you the information you requested on Crown Victoria Police Interceptors. Following are specifications and pricing:

2011 Crown Victoria Police Interceptor

All standard equipment plus:

Driver's side spot lamp

Front color keyed door moldings

Your price: \$21,522.00 each plus \$300.00 sale tax

Additionally, the attached list of specialized equipment which is to be installed by a professional installer is attached. The price for the additional equipment is \$11,652.00 each, including our picking up the vehicles from the installer and bringing them to Walterboro for local delivery.

The total delivered price including specialized equipment would be \$33,174.00 plus \$300.00 sales tax each. Thank you again for the opportunity to offer you new vehicles locally. Please let us know if you have any questions regarding the information you requested.

Howard Waldrop

Fleet Manager

Walterboro Ford-Mercury

Capt Lewis

From: rbaher@comcast.net
Sent: Friday, November 12, 2010 3:42 PM
To: alewis@walterborosc.org
Subject: police cars

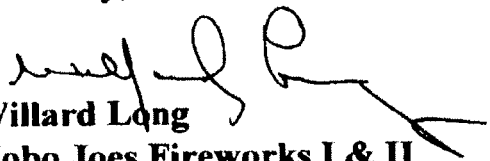
Captain Lewis;
Summerville ford renews it's bid for your police interceptors as follows.
Per your specs equipment will be installed by Charleston light & Siren
Vehicles delivered to your location
\$33833 each plus \$300 tax
Respectfully
Richard Baher

Fleet manager
Summerville ford
Nov. 12th, 2010

To: Mayor Bill Young & Walterboro City Council:

I am requesting to be put on the agenda for the next City Council meeting 11-23-10. I have submitted an application for a temporary sign at my fireworks businesses during the month of December for 7 days. This should not take over 15 minutes.

Sincerely,


Willard Long
Hobo Joes Fireworks I & II
Foxy's Fireworks Superstore
Wild Willys Fireworks Warehouse



COMMERCIAL & INDUSTRIAL
BUILDINGS

CARL BROWN
PRESIDENT

November 5, 2010

Walterboro City Council
City of Walterboro
242 Hampton Street
Walterboro, S.C., 29488

Re: Large Animal Variance

Dear Sirs:

I am petitioning you for a variance to allow me to keep two horses on my property in the city limits of Walterboro, S.C. My wife, Grace Ann, and I own the property at 111 Camellia Drive in Forrest Hills Subdivision. This property is approximately 14 acres.

The property includes my home, an existing horse stable and riding ring that were previously used for equestrian activities by the previous owner, the McDaniel's. Colleton County allows me agriculture use for my tax base on the property. I have included a picture of the existing facilities for your use.

I respectfully ask that you consider my request during your next scheduled meeting. Please feel free to contact me with any questions or comments.

Sincerely,

Carl Brown



EVERETT - DRIVING FROM THE STATE

November 2, 2010

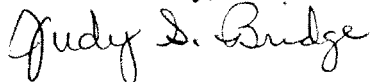
City of Walterboro
Betty Hudson, Clerk
Walterboro, SC 29488

Dear Mrs. Hudson:

At the conclusion of this term, I will be unable to continue to serve on the City Planning Commission. I have enjoyed working for the last several terms with a group of dedicated, knowledgeable volunteers and staff people. The work of this committee is of dire importance to the efficiency of operation for building code enforcement.

I appreciate the opportunity that I was given by City Council to serve as a Commission member. I will continue to show support for the future growth and development of our wonderful city.

Yours sincerely,

A handwritten signature in cursive script that reads "Judy S. Bridge".

Judy S. Bridge

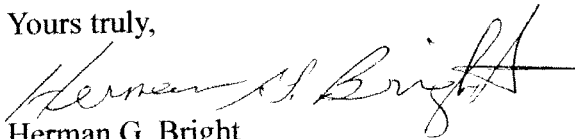
Walterboro Shrine Club
538 St. Peters Road
Walterboro, SC 29488
843 217 5000
E-mail: wsc139@yahoo.com
November 9, 2010

Mayor William Young and members of the Walterboro City Council:

The Walterboro Shrine Club of Arabian Temple # 139 invites you to participate in the 24th Annual Dr. Martin Luther King, Jr. Parade that will be held on Sunday, January 16, 2011 at 2:30 pm. Line up begins at 1:30 on South Jefferies Boulevard near the old Silhouette Cafe site. The parade will proceed north towards the disbanding site at Ivanhoe Shopping Plaza.

We look forward to your continued participation and support.

Yours truly,



Herman G. Bright
Parade Chairman

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 11/9/10

1. Person submitting application: Herman G. Bright
Address: 538 St. Peters Rd. Walterboro, SC
Telephone: 843-893-3336 / 843-217-5000

2. Name of Organization: Walterboro Shrine Club
Chairperson/President: W. J. White
Address: 755 Henry St., Walterboro, SC 29488
Telephone: 843-599-1923 @ 843-893-3690 (H)

3. Parade Chairman: Herman G. Bright
Address: 538 St. Peters Rd. Walterboro, SC 29488
Telephone: 843-893-3336 or 843-217-5000

4. Date/Time of Parade: JANUARY 16, 2011

5. Parade Route requested (Attach Sketch) Attached

6. Number of Vehicles/Floats: 100 Number of Animals: 12

7. Portion (width) of street parade will occupy: Full

8. Additional Information (Upon Request): _____

Herman G. Bright
Signature/Parade Chairman

W. J. White
Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Otis L. Rhodes, Chief

Jeff Lord, City Manager

NOTE: >>> Call Police Dept. (549-1811) to confirm Parade/Procession Route three days prior to parade.

Parade Route

