

## **MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, August 10, 2010 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Dwayne Buckner, Randy Peters, Charles Lucas, Ted Parker, Franklin Smalls and Tom Lohr. City Manager Jeff Lord, City Clerk Betty Hudson, City Attorney George Cone and Attorney Ashley Amundson were also present. There were approximately 20 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and called on Council Member Smalls for the invocation, and Council Member Buckner to lead the pledge of allegiance to our flag.

With no objection, the Mayor added the following items to the Executive Session: Item No.2, A Legal Briefing Related to an Enforcement Action, and Item No. 3, A Personnel Matter.

### **PUBLIC INPUT ON AGENDA ITEMS:**

No public comments were made on the agenda items.

### **PRESENTATION:**

Ms. Nickie Toomes was present to present the City two USDA Rural Development Grant Awards. The first grant is in the amount of \$10,470 to go towards the purchase of fire hoses, a dispatch console and computers for the Fire and Police Departments. The second grant, in the amount of \$17,250, is to go toward the purchase of three (3) police cars and a pickup truck for the Water Department. Ms. Toomes informed Council that the City was in receipt of the Letter of Conditions from USDA for the grants. She asked if there was any questions. She then gave the following highlights:

- 1) USDA provided the funds from their state allocation. The grant represents 15% of the total development costs. For the computers and fire hoses, the city has obligated to put \$59,330 toward this project, which would be partnered with the \$10,470 grant.
- 2) The City has 180 days to meet the conditions of the Letter of Conditions, of which many have already been met in the application process.
- 3) Rural Development requests that the City have some kind of public notification when the police cars and the consoles are purchased.
- 4) Rural Development will require in next year's audit report, when the grant funds are received, that it shows that the grant funds were received and expended for the equipment and the police cars.
- 5) Rural Development will do a compliance review of the City, which is part of the grant process.

Ms. Toomes said, we are very pleased that were we able to assist the city on both of these projects.

On the second grant for the police cars and the pickup truck, the city received a 15% grant in the amount of \$17,250. The City is putting \$97,750 towards the total cost of \$115,000 for this project. Ms. Toomes stated that the same paperwork and Letter of Conditions also applies to this grant award. Rural Development will do the same compliance report and hopefully we can hold some kind of joint presentation when the equipment comes in. There were no questions or concerns raised.

### **APPROVAL OF THE MINUTES:**

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The Minutes of the July 27, 2010 Regular Meeting were approved as submitted on the **MOTION** of Council Member Parker, seconded by Council Member Smalls, and passed with all members voting in favor.

**OLD BUSINESS:**

**1. Consideration of Appointments to the City Boards and Commissions**

The Mayor announced that Council will address an appointment to the Election Commission.

A **MOTION** was made by Council Member Parker, seconded by Council Member Lohr, to appointment Mr. Ted Tucker to the Municipal Election Commission for a 6 year term. The motion passed unanimously. This appointment will replace Mr. Joe Mire on the Municipal Election Commission whose term had expired.

**NEW BUSINESS:**

**1. Acceptance of USDA Rural Development Grant Award in the Amount of \$10,470**

A **MOTION** was made by Council Member Peters to accept the USDA Rural Development Grant Award in the amount of \$10,470 toward the purchase of a dispatch console and fire water hoses and fitting. Council Member Smalls seconded the motion.

In discussing the motion, Council Member Buckner asked if this would fix the problems with the current dispatch console? City Manager Lord stated that the console is old and when something breaks, it is very difficult to get parts for it. Mr. Lord added, both of these grants are for items that are in the budget - we budgeted for the match on these grant awards. On a question by Council Member Buckner, City Manager Lord affirmed that the problems with the police console would be taken care of with these monies. The motion then passed with all members voting in favor.

**2. Acceptance of USDA Rural Development Grant Award in the Amount of \$17,250**

A **MOTION** was made by Council Member Peters, seconded by Council Member Lucas, to accept the USDA Rural Development Grant Award in the amount \$17,250 toward the purchase of three (3) police vehicles and one truck for the Water Department. The motion passed unanimously.

**3. Consideration of Proposal to Perform Survey for Downtown Arborscape Project (\$18,053.63) by B. P. Barber**

City Manager Lord then addressed the next two agenda items at this point. He reminded everyone that Council had previously approved Wood + Partners and B.P. Barber as the firms to review the Downtown Arborscape Project. They came back with some options that Council reviewed at a public work session on May 6. From that review, proposals have been received from those two firms to do the required survey work and prepare the design documents so that the city can bid that project.

The proposal from B. P. Barber to do the survey work is \$18,053.63 and the proposal from Wood+Partners to prepare the design documents is \$59,500.

A **MOTION** was made by Council Member Lucas, seconded by Council Member Buckner, to approve the proposal and engineering agreement by B.P. Barber to perform survey work for the Downtown Arborscape Project in the amount of \$18,053.63. The motion passed unanimously.

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**4. Consideration of Proposal to Prepare Design Development Documents for the Downtown Arborscape Project (\$59,500) by Wood+Partners**

A **MOTION** was made by Council Member Parker, seconded by Council Member Lucas, to approve the proposal by Wood+Partners to prepare design development documents for the Downtown Arborscape Project in the amount of \$59,500. The motion passed with all members voting in favor.

There were no Committee Reports given.

The Mayor then entertained a motion to enter into an Executive Session. Council Member Parker so **MOVED**, and Council Member Lucas seconded the motion. The motion passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for: (1) a discussion of matters relating to proposed provision of services encouraging the location or expansion of industry or other businesses in the area; (2) a legal briefing related to an enforcement action; and (3) a personnel matter.

The meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a **MOTION** to adjourn was made by Council Member Lucas, seconded by Council Member Smalls and passed unanimously. The Mayor adjourned the meeting at 7:54 P.M. Notice of this meeting was distributed to all local media and posted on the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**APPROVED: August 24, 2010**