

Telephone: 843-549-2545

Fax: 843-549-9795

800 Rebrg: 1-800-735-2905

City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
August 1, 2017
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Presentation:

1. Proposal for a Walterboro Splash Pad and Skate Park, Mr. Eddie Rumfelt.

IV. Approval of Minutes:

1. Minutes of the May 16, 2017 Work Session on the Walterboro Wildlife Sanctuary Discovery Center (Minutes attached).

V. Old Business:

VI. New Business:

1. **Ordinance # 2017-06**, An Ordinance to Amend Ordinance # 2017-04, So As to Set the Local Option Sales Tax Credit Factor in the 2017-2018 Budget (Ordinance attached).
2. **Ordinance # 2017-07**, An Ordinance to Amend Ordinance # 2017-04, So As to Roll Back the City of Walterboro Millage Rate for the Fiscal Year 2017-2018 General Fund Budget (Ordinance attached).
3. **Resolution # 2017-R-04**, A Resolution Authorizing the Imposition of Financial Policies for the City of Walterboro, South Carolina, and Other Matters Relating Thereto (Resolution attached).
4. **Resolution # 2017-R-05**, A Resolution to Recognize the 150th Anniversary of St. Peter's African Methodist Episcopal Church (Resolution attached).
5. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memorandum attached).

6. Consideration of WWTP Upgrade Change Order (Memorandum attached).
7. Consideration of Bids to Purchase New Grapple Truck for Public Works Department (Memorandum with bid tabulation attached).
8. Consideration of Bids to Purchase Police Vehicles (Memorandum and bid materials attached).
9. Consideration of Bids to Purchase New Tractor Package for Parks Department (Memorandum and bid materials attached).
10. Request to Close Streets for Prayer Walk for Schools, **August 12, 2017** at 9:00 A.M. by Colleton Baptist Association (Parade Permit Request attached).
11. Consideration of Requests by Walterboro Rotary Club for 5th Annual Ireland Creek Bridge Run on **September 28, 2017** (Letter attached).

VII. Committee Reports:

VIII. City Manager's Report:

1. Grant Award Received for Walterboro Wildlife Sanctuary Discovery Center from SC Department of Parks, Recreation and Tourism.
2. Recognition of Certificate Awards Received by City of Walterboro Finance Department and Director Amy Risher (Copies attached).

IX. Executive Session:

1. Contractual Matter:
 - a. Dispatch Services.
 - b. I-95 Business Loop Project Phase 1B.
2. Consideration of Purchase of Property.
3. Personnel Matter:
 - a. Appointment of City Attorney.

X. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

XI. ADJOURNMENT.

Walterboro Splash Pad and Skate Park Proposal

Eddie Rumpfelt
8/1/2017



Included is the Petition, Proposal, Estimated Costs for each park, Contactor suggestions and Portfolios, Splash Pad and Skate Park Design examples, Photos of Ideal skate parks, Potential Property information, Skate Park Liability Waiver Form, Information References, along with various ideas and suggestions.

Walterboro City Council
Work Session
May 16, 2017

MINUTES

A Work Session of Walterboro City Council was held at City Hall on Tuesday, May 16, 2017 at 4:00 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and City Attorney George Cone along with his assistant Lindsey Pederson, were also present. Council Member Syfrett arrived at approximately 5:00 P.M. to the meeting.

There were approximately 8 persons present in the audience. The purpose of the Special Called Meeting was to review the proposed plans by the architectural firm of McMillan Pazdan and Smith for the Walterboro Wildlife Sanctuary Discovery Center located at 100 S. Jefferies Boulevard. Present on behalf of McMillan Pazdan and Smith were: Paulette Myers, (McMillan Pazdan Smith) Mr. Nick Galizia (McMillan Pazdan Smith), Mr. Max Streeter (McMillan Pazdan Smith), and Mr. Warren Pruitt (ADC Engineering).

There being a quorum present, Mayor Young called the Work Session to order. He then stated that as Council knows, we had rethought some of the ideas about the plans for the Discovery Center. He believed that the City Manager had already talked to the architects about these changes. Before the Work Session began, Ms. Celeste Stone, a member of the Friends of the Great Swamp (FROGS) Committee requested that Council and the architects consider adding more restrooms because of the number of students who would be visiting the Center than was previously proposed.

WORK SESSION:

City Manager Molinari told Council that the members of the architectural firm were present and would present more detailed plans, some revised concepts of the facade, and new financial numbers on the Discovery Center.

The Mayor then asked the members of the architectural firm, do you have some new things you want to show us or do you want us to talk to you?

The Mayor then announced that he, Council Members Bridge, Siegel and the City Manager had met and looked at some other suggestions for the Discovery Center. I believe Jeff has already shared this information with the architects. We came up with some redesign ideas, discussed all of the access issues and the bathrooms. We talked about making the restrooms larger, and you (the architectural firms) were dealing with the question of how to shut off the exhibit area and the event area. If you have an event and the exhibit area was closed, then there would still need to be bathroom access for both places. I know you were trying to deal with that.

Council Member Siegel stated that at the last meeting, we had a discussion and I had voiced concern about the design of the facade, the one facing Hampton Street and its relationship to our architecture on that street, our history and the court house across the street and I thought that was a great start. The difference between that and coming over to this concept that you showed us with the very dark slats, it sort of looks like a box, essentially. We were hoping that we could find some concept that related more appropriately, in our opinion, to the rest of the architecture, particularly our court house. I realize that we don't expect to have some sort of Grecian Temple here, but we feel that we can relate to it in a better way.

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Ms. Paulette Myers, team leader, then asked if they could go through some of the images. She noted that Jeff had talked to her about the suggested changes so the team went back and looked at different things. Using the overhead screen, Mr. Nick Galizia led the discussion on the proposed changes to the Discovery Center building. He also showed their proposed ideas for parking including handicap parking, access to the building, the number of restrooms and the building facade. Discussion followed on the amphitheater, using the County's parking lot next door to the Discovery Center building, the option of taking out the parking from the new proposal and the development of the landscaping.

Mr. Galizia pointed out that the City Manager had mentioned that the County seems amenable to turning the County Parking Lot property over to the City. If that happens, maybe we can look at the possibility of access through the north side of the building. But without that, I am not sure how we would meet code and provide that access.

Mr. Warren Pruitt pointed out that a bus could not be brought into the area and then get it turned around and back out. So, that has to be a one-way drive. We do have handicapped accessibility from the parking lot into the building, as well as from the wood deck, down the ramp, all the way down to another access ramp to the stage. So, we basically have handicapped accessibility from top to the bottom of the site.

Mayor Young suggested having an entrance for the buses to come in and have maybe a semicircular drive that would allow the buses to pull through and unload.

Council Member Siegel felt that the City could save a lot of money if we did not pave the entire left-hand side of the property and have to provide drainage for all that surface. If we could use this other parking lot (the County Parking Lot), if the County is willing to work with us on that, we really want to try to find a way to do that.

Mayor Young added, we also talked about the opening as you went out to Jefferies Boulevard, that front corner next to the building that would be a combination of landscaping. You could have a place to put up tents and have events right along Jefferies Boulevard. Council Member Siegel added, in other words, this means putting full landscaping where the road was.

Council Member Bridge stated, also we talked about some circular movement for buses to unload the children, but also to consider some way to get catering venues into the event center, or even to the amphitheater for bringing in guests, lecturers or live animal shows, etc.

More discussion was held, and Mr. Nick Galizia gave the following information on the costs.

- 1) Schematic design, we were at \$1.5 million in developing the drawings, they are a little more refined. We added the structure at the back of the amphitheater, basically, the stage, the covered area with the stage lighting.
- 2) We got a little more detail with the exhibits, so our fee costs when up in relation to tank usage, like where we are going to have water and drainage.
- 3) We did add the one restroom. There was a detail in the drawings for the railings.
- 4) The cost went up about \$300,000, but if you take out the stage, the structure the roof and take out the parking, and we go back to a more simpler railing, more wood railing verses the steel, our number comes

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back down to \$1,535,000. So, we really are not much further off than we were.

- 5) There would be a savings of approximately \$77,000 to eliminate the parking based on our conversations with Warren.

Concluding the discussion, Ms. Myers felt that the directions from Council to complete more work related to this project included the following:

- 1) Send another scheme for the front elevation.
She stated that she could e-mail that to Council next week.
Mayor Young asked if it were possible to show us how it opens into that outside event area.
- 2) Delete the drive through the site. Mayor Young then said, it looks like to me we are going to have to count on our main access as being through that wall and through the County Parking Lot onto the deck. Right now, that's where everything is going to come. That's the easiest way to get in and out of there. Anything down behind the amphitheater that gives us the space to work with, but it also means everything has to go uphill to get to the outside events space. I think you need to consider that.

Mayor Young asked if we would go with the idea that the buses would pull into the County Parking Lot to unload, is there any point in looking at a scheme where there would be a semicircular drive off Klein Street? He pointed out if we keep adding to the site plan, then pretty soon, we are going to lose all our savings from using the County Parking Lot. Mr. Warren responded, the only thing you could potentially do is try and get a space where maybe they could unload, where they could pull off the side of Klein and maybe discharge and let them come back into the site that way. But there is no way that you could actually bring a bus into the site and get it back out.

Mayor Young stated that there was no further business before Council. He then entertained a motion to adjourn. Council Member Bonds So Moved and Council Member Broderick seconded the motion that passed unanimously. The meeting adjourned at 6:45 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2017-06

AN ORDINANCE TO AMEND ORDINANCE # 2017-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR AND AMEND THE PROPERTY TAX MILLAGE RATE IN THE FISCAL YEAR 2017-2018 BUDGET.

WHEREAS, the fiscal year 2017-2018 budget was adopted with the passage of Ordinance # 2017-04 on June 6, 2017; and,

WHEREAS, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2017-2018 budget.

WHEREAS, City Council has determined that a need exists to amend said budget to reflect a reduction in the property tax millage rate due reassessment completed by Colleton County.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the fiscal year 2017-2018 budget be amended as follows:

1. A local option sales tax credit factor of .001593 shall be established.
2. The property tax rate shall be set at eighty-six point thirty-nine (86.39) mills.

This ordinance shall become effective upon adoption.

ADOPTED, this _____ day of _____, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____

ORDINANCE # 2017-07

AN ORDINANCE TO AMEND ORDINANCE # 2017-04, SO AS TO ROLL BACK THE CITY OF WALTERBORO MILLAGE RATE FOR THE FISCAL YEAR 2017-2018 GENERAL FUND BUDGET.

WHEREAS, the Fiscal Year 2017-2018 General Fund budget was adopted with the passage of Ordinance # 2017-04 on June 6, 2017; and,

WHEREAS, pursuant to the SC Code of Laws, Section 12-43-217, counties are required to reassess property values once every five (5) years; and,

WHEREAS, pursuant to the SC Code of Laws, Section 12-37-251 (E), municipalities are required to roll back their millage rate after reassessment of property values to ensure that municipalities receive the same amount of revenue from property taxes after reassessment as they did before; and,

WHEREAS, Ordinance #2017-04 established a millage rate of eighty-eight (88.0) mills for the City of Walterboro; and,

WHEREAS, pursuant to the SC Code of Laws, Section 12-37-251(E), the City of Walterboro is required to roll back the millage rate for Fiscal Year 2017-2018 to 86.4 mills.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the Fiscal Year 2017-2018 budget be amended as follows:

1. The millage rate shall be rolled back to 86.4 mills.

This ordinance shall become effective upon adoption.

ADOPTED, this ____ day of _____, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____

RESOLUTION NO. 2017-R-04

AUTHORIZING THE IMPOSITION OF FINANCIAL POLICIES FOR THE CITY OF WALTERBORO, SOUTH CAROLINA; AND OTHER MATTERS RELATING THERETO

WHEREAS, the City of Walterboro, South Carolina (the "*City*") is a municipal corporation organized and existing under South Carolina; and

WHEREAS, pursuant to the provisions of Section 5-7-30 of the Code of Laws of South Carolina, 1976, as amended, the City is authorized to "enact regulations;" and

WHEREAS, the City intends to certain financial regulations for its general fund and its enterprise fund (for the water and sewer utility system); and

WHEREAS, financial policies have been developed to provide long-term guidance to the City with respect to its budgeting, debt management, transfers, tax and disclosure compliance, grants, investments and cash management.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Walterboro, in a meeting duly assembled, as follows:

Recitals. Each finding or statement of fact set forth in the recitals hereto has been examined and has been found to be in all respects true and correct.

1. **Implementation.** The City shall implement the financial policies in the form attached hereto as **Exhibit A**. The financial policies shall govern the financial operations of the General Fund and the Enterprise Fund. Such policies shall take effect as of the passage of this Resolution.

2. **Modification.** Any modification to the financial policies shall be undertaken by and through subsequent amendatory actions of the City Council. Further, to the extent the policies conflict with any other policies of the City, these policies shall be controlling.

ADOPTED this 1st day of August, 2017.

CITY OF WALTERBORO, SOUTH CAROLINA

(SEAL)

Mayor

Attest:

City Clerk

Exhibit A

City of Walterboro - Financial Policies

The City of Walterboro, South Carolina, (the "City") has developed and adopted a set of financial policies for its governmental activities (the "General Fund") as well as its proprietary activities (the "Enterprise Fund"). Financial policies are an integral part of the City's capital planning, budgeting, investment, debt management (including tax and disclosure compliance), federal award practices and cash/investment management. They are intended to provide and ratify certain decision-making authorization and ensure the City's ongoing financial stability for both the General Fund and the Enterprise Fund.

All words set out in initial capitals and not otherwise defined herein shall have the meaning ascribed thereto in the Glossary of Terms. Additionally and as the context permits, any delegations of authority to the Finance Director in these policies shall include the City Manager, *ex aquo*.

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Section 1: Adoption of Balanced Budget; Revenues

(A) Balanced Budget

Policy:

The City will annually adopt a balanced budget or budgets (the "Budget") for the General Fund and the Enterprise Fund. Full disclosure in a public meeting shall be made whenever a material deviation from a balanced budget is planned or when it occurs. Balanced budgets will ensure that all operating expenses will not exceed operating revenues at adoption or at year-end.

Scope:

The Budget will cover the twelve-month period beginning July 1 and ending June 30 of the following year. Citizen input into decisions relating to Revenues will be solicited during a public hearing regarding the Budget process and copies of the Budget (the "Budget Document") will be made available for public review prior to enactment by the Council. The proposed Budget Document is to be presented to the Council for its approval by June 30 of each year.

Guidelines:

The following guidelines will be used in the preparation of the Budget Document:

1. Staff Actions

The City Manager, City Clerk and Finance Director are authorized to publish notice of all hearings necessary to implement the Budget or any supplemental budget. On a periodic basis, the City staff shall review the budget to actual activities for both the General Fund and the Enterprise Fund.

2. Revenue Expectations

- Revenues will be estimated based on actual billings and collections during the Fiscal Year in conjunction with cost of service projections (adjusted for any unusual and infrequent events); and
- All other Revenues will be estimated based on actual billings and collections during the last Fiscal Year (adjusted for any unusual and infrequent events).

3. Expense Expectations

- Expenses will generally be based on actual expenses during the last Fiscal Year (adjusted for any unusual and infrequent circumstances), an inflation factor and a cost of living factor;
- Labor expenses will primarily be based on the current level of employees with a cost of living increase and an improvement factor based on performance goals to be based annually;
- All other expenses expectations will be based on the expenses for the previous Fiscal Year (adjusted for any extraordinary circumstances and inflation);
- Multi-year operating cost projections shall be prepared and updated each year to identify the impact of current decision making on future resources;
- Expenses associated with the City's then existing Capital Improvement Plan shall be built into expense expectations based on available funds; and
- Other factors affecting expenses shall be considered as dictated by circumstances.

(B) Administration of Revenue

Policy:

The City maintains and administers the General Fund and the Enterprise Fund to assure reliable, equitable and sufficient streams of Revenue to support the City's governmental and proprietary activities and services.

Scope:

1. Since the principal Revenue stream for the General Fund is composed of taxes, licenses, fees, transfers as established by the Council and State appropriations, it is important that policies be implemented to identify the manner in which such Revenues are set and the extent to which they cover all necessary governmental activities.
2. Since the principal Revenue stream for the Enterprise Fund is composed of the rates, fees and charges established by the Council, it is important that the Council adopt policies that identify the manner in which rates, fees and charges are set and the extent to which they cover the cost of the service provided.

Guidelines:

In accordance with the City Code, SC Code and the Utility Bond Ordinance, the City has established the following goals that are used to accomplish this policy:

1. The City will seek to establish all taxes, charges, licenses, fees, user rates, and utility charges at levels related to the costs (operating, direct, indirect and capital) of providing respective services. The City will review these sources of Revenues annually in the budget process and target amounts that are expected to produce amounts sufficient to fully fund the costs of General Fund and Enterprise Fund services.

2. As necessary, the City will review its taxing plans, business license practices and other fee generating items with staff, and as necessary, outside consultants to determine effectiveness, efficiency and collections.

3. As necessary, the City will review the rate structure for the System with an independent consultant that is skilled in the development of utility rates. Fees, as necessary, (water, sewer and electric fees, capacity fees, tap fees, etc.) may also be reviewed by the independent consultant. In any review of rates, the System shall be self-supporting.

(C) One-Time Revenues

Policy:

One time Revenues shall not be relied upon for sustained operations.

Scope:

One time or special Revenues shall not be used to finance ongoing operations but rather shall be used for the funding of special Capital Projects and one-time expenses.

Guidelines:

It is anticipated that one-time Revenues may not recur in future budget periods. Since the use of one-time Revenues for recurring expenses can have disruptive effects on future services, the City will designate one-time Revenues (e.g. infrequent sales of assets, savings from refunding indebtedness, infrequent Revenues from development, grants and other one off items) to be used to fund non-recurring expenditures such as appropriate startup costs, establishing restricted use funds, funding special projects, and defraying the costs of Capital Projects. Non-recurring expenditures that, once complete, will add to the ongoing expenditure base are discouraged (e.g., capital expenditures that significantly increase ongoing operating expenses without a sustainable and offsetting long-term revenue plan).

Section 2: Debt Administration

(A) Debt Management

Policy:

The City's debt, both for the General Fund and the Enterprise Fund, shall be maintained to provide sustainable debt levels while providing financial support for capital needs; and the City shall strive for its long-term fiscal health through the development of standards and conditions under which debt may be issued.

Scope:

The following debt management policies establish the general framework for planning the issuance of debt to finance projects and improvements. Debt decisions shall be the result of deliberative consideration of all appropriate factors.

Guidelines:

General Debt Practices

1. Bond issues shall be planned as an integral part of the City's ongoing Capital Improvement Plan to reflect needs of the City, including general City improvements, special projects and the System. The City shall demonstrate to the rating agencies, its customers, its bond holders and elected officials, that it is following (updating and modifying, as necessary) a prescribed financial plan for all financings.
2. The use of Bond proceeds shall be generally used to defray costs of issuance, capitalized interest, refinancing outstanding indebtedness, and capital improvements (including project planning, design, land acquisition, buildings, permanent structures, attached fixtures and equipment, and major moveable pieces of equipment).
3. Once established, the City shall seek to maintain or improve, if practical, its debt rating(s) so that the City's borrowing costs are minimized and credit is preserved. This shall include maintaining certain financial debt ratios at levels acceptable to the rating agencies. The City shall maintain good communications with the rating agencies regarding its financial condition. The City shall inform those agencies about the City's financial condition and policies, budget, Capital Improvement Plans, and other relevant matters.
4. The City will establish an appropriate mix of bonded debt and pay-as-you-go financing in the funding of its Capital Projects.
5. The City shall not use long-term revenue debt financing to support current operating expenditures.

6. Except in extraordinary circumstances, the City will not issue notes to finance operating Deficits.

7. **Financing Team.** The City often employs outside financial specialists to assist it in developing a Bond issuance strategy, preparing bond documents and marketing Bonds to investors. The key players in the City's financing transactions include its bond counsel ("Bond Counsel"), financial advisor, underwriter(s), accountants and City representatives (the City Manager, the Finance Director, and other City representatives as may be appointed by Council and/or the City Manager), other outside firms, such as those providing paying agent/registrar, trustee, escrow agent, credit enhancement, auditing, or printing services, are retained as required. The financing team will meet periodically or when necessary to review the overall financing strategy of the City and make recommendations to the City Manager and the Finance Director.

8. **Disclosure.** The City acknowledges its responsibility to meet its continuing disclosure obligations on a timely basis. The City Manager and the Finance Director shall be authorized to work with the City's dissemination agent, if any, and further provide any continuing disclosure materials on the City's behalf to the Municipal Securities Rulemaking Board's Electronic Municipal Markets Access (EMMA) system or any other information repository. Continuing disclosure materials include, but are not limited to, audits, annual financial reporting, event notices, voluntary events and third-party information. To the extent the City is not in compliance with its continuing disclosure requirements, it will immediately undertake actions to become compliant.

Bonds Related to the System

1. **Debt Service Reserve Funds.** In the event the cash or other securities securing a Debt Service Reserve Fund for any of the Bonds for the System is determined to be out of compliance with the covenants in the Utility Bond Ordinance or other authorizing document, the Finance Director is authorized to take all steps necessary to bring such Debt Service Reserve Fund, for any series of Bonds, back into compliance with the Utility Bond Ordinance and any applicable series ordinance. Without limiting the generality of the foregoing, such authorization specifically includes allowing the City to secure a letter of credit, line of credit, or surety bond from a provider who complies with the rating requirements in the Utility Bond Ordinance.

2. **Debt Service Coverage Ratio.** The Debt Service coverage ratio is the ratio of annual Net Earnings (as defined in the Utility Bond Ordinance) to the annual Debt Service requirement. Bond covenants in the Utility Bond Ordinance require that the City maintain and collect rates and charges so that the income therefrom is reasonably expected to yield annual Net Earnings equal to One Hundred Twenty percent (120%) of the annual Debt Service for all outstanding parity Bonds issued for the System. For purposes herein, it is the goal of the City to achieve the ratio of annual Net Earnings to the annual Debt Service requirement at a minimum of One Hundred Forty percent (140%). Additionally, the City shall maintain a debt service coverage ratio after transfers

(excluding any cost of services allocation) of One Hundred Ten percent (110%). For a further discussion of transfers, see Section 3 herein.

(B) Post-Issuance Tax Compliance

Policy:

The purpose of these Post-Issuance Tax Compliance Policies (these “Tax Policies”) is to establish policies in connection with the issuance of tax-exempt Bonds by the City. The goal of these Tax Policies is to maximize the likelihood that all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met. Capitalized terms used in this section for the Tax Policies and not otherwise defined in the body of these financial policies or the glossary herein shall have the meanings set forth in the Internal Revenue Code of 1986, as amended (the “IRC”) and the Treasury Regulations promulgated thereunder (the “Regulations”).

Scope:

City intends to comply with the requirements of the IRC, the Regulations, and the SC Code to preserve the tax-exempt status of its Bonds. The City intends to implement the guidelines set forth herein to ensure such compliance. To the extent additional guidelines are required, the Finance Director will be responsible for development and maintenance of such additional guidelines to ensure and demonstrate such compliance. The City Manager shall, as necessary, designate one or more other individuals to assist the Finance Director.

The Bonds are not and will not be part of any transaction or any series of transactions that attempts to circumvent the provisions of Section 148 of the IRC and the Regulations, enabling the City to exploit the difference between tax-exempt and taxable interest rates to obtain a material financial advantage and overburdening the tax-exempt bond market. No device will be employed in connection with the issuance of the Bonds in order to gain a material financial advantage (based on arbitrage) apart from savings attributable to lower interest rates.

Generally, the City Manager, the Finance Director, and anyone designated by the City Manager to assist the Finance Director shall consult with Bond Counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify the use of the proceeds of the Bonds, the expected schedule for the expenditure of such proceeds, the expected compliance, if any, with any exemptions from arbitrage rebate requirements, and all other matters related to the information to be represented or certified by the City in all tax certificates (referred to herein as a “Tax Certificate”), Internal Revenue Service (“IRS”) forms, and/or other documents finalized at or before the issuance of the Bonds.

The City will provide training for the Finance Director and anyone designated by the City Manager to assist the Finance Director. Training may be in the form of a conference call with Bond Counsel and/or any other consultants to report on issues and questions that

have arisen in connection with these Tax Policies and to receive a report on developments affecting the IRC and Regulations and their enforcement that may be relevant to the development and implementation of these Tax Policies.

The Finance Director shall provide a copy of these Tax Policies and any amendments or supplements to the auditors of the City and shall instruct such auditors to report to the Finance Director any matters the auditors believe relevant to the matters addressed herein.

Nothing herein shall require or authorize the Finance Director or anyone else to consult with any lawyer unless such consultation is protected by the attorney-client privilege.

Guidelines:

1. General Recordkeeping - The City will retain sufficient records to support the continued tax-exempt status of any tax-exempt Bonds it issues, including books, records, and other informational documents supporting the Bonds continued compliance with federal tax requirements.

The Finance Director will maintain all records relating to the requirements of the IRC and the representations, certifications and covenants set forth in any Tax Certificate executed in connection with any series of Bonds until the date three (3) years after the last principal amount of such series of Bonds has been paid.

If any series or a portion of any series of Bonds is refunded by tax-exempt obligations ("Refunding Obligations"), the City will maintain all records required to be retained until the later of the date three (3) years after the last principal amount of such series of Bonds has been paid or the date three (3) years after the last Refunding Obligations have been retired.

For all Bonds, the records that will be retained include, but are not limited to:

(A) Basic records and documents relating to the Bonds;

(B) Documentation evidencing expenditure of the proceeds of the Bonds, including, without limitation, construction contracts, purchase orders, invoices, trustee requisitions, engineer's approval of contractor's pay request, and payment records, as well as documents relating to costs reimbursed with proceeds of Bonds and record identifying the assets or portion of assets that are financed or refinanced with proceeds of Bonds, including a final allocation of Bond proceeds (*see* section of Tax Policies entitled, "Final Expenditure of Bond Proceeds" herein);

(C) Documentation sufficient to show that all returns related to Bonds submitted to the IRS are correct;

(D) Documentation evidencing use of any projects financed with proceeds of the Bonds by public and private sources (i.e., copies of management contracts, output contracts, research agreements, leases, etc.);

(E) Documentation evidencing all sources of payment or security for the Bonds; and

(F) Documentation pertaining to any investment of proceeds of the Bonds (including the purchase and sale of securities, State and Local Government Series Securities ("SLGs") subscriptions, yield calculations for each class of investments, actual investment income received from the investment proceeds, guaranteed investment contracts, and rebate calculations.

2. Investment and Arbitrage Compliance – The City will not take any action or fail to take any required action which will cause Bonds to be "Arbitrage Bonds," as defined in the IRC, and it will comply with the requirements of Section 148 of the IRC regarding the investment of the Gross Proceeds of the Bonds and the rebate of excess earnings to the United States Government as required under the Regulations throughout the terms of the Bonds.

(A) Investment of Bond Proceeds

The Finance Director shall oversee the investment of any proceeds of the Bonds in accordance with the directions set forth in the Tax Certificate with consultation and direction from the City Manager. The Finance Director will consult with its Bond Counsel and financial advisor prior to entering into any guaranteed investment contracts.

(B) Arbitrage

If the proceeds of any issue of Bonds (other than a minor portion and other than proceeds held in a reasonably required reserve fund) are not reasonably expected as of the date of issue to be spent on Capital Projects within a temporary period of three years, the Finance Director will ensure that the proceeds are not invested at a yield materially higher than the yield on such issue of Bonds.

If the proceeds of any issue of Bonds are expected, as of the date of issue, to be spent on Capital Projects within a three-year temporary period, the proceeds may be invested at an unrestricted yield. The Finance Director will ensure that such proceeds remaining on hand after the expiration of the three-year period will not be invested at a yield more than .125% (or 1/8th of a percentage point) above the yield of the Bonds.

For each investment acquired with Gross Proceeds of the Bonds or otherwise allocated to the Bonds that was not acquired to carry out the governmental purpose of the Bonds, the Finance Director shall record its purchase date, its purchase price (reduced by broker or dealer Boards or other administrative expenses, which shall also be stated), its Fair Market Value, accrued interest due on its purchase date, its face amount, its coupon rate,

the frequency of its interest payments, its disposition price, accrued interest due on its disposition date, and its disposition date.

(C) Rebate

The Finance Director shall at least annually consider whether any rebate calculation and/or payment is required. The City will retain the services of a rebate analyst (the "Rebate Analyst") or other professionals who are necessary, in the judgment of the Finance Director, to ensure that the requirements of the IRC and Regulations regarding arbitrage rebate are met.

The Finance Director will ensure that records of investment and expenditure of the proceeds of Bonds are timely delivered to the Rebate Analyst and that the Rebate Analyst prepares annual computation reports which advise the City of any rebatable arbitrage accrued with respect to such Bonds.

The Finance Director will ensure that the Rebate Analyst timely prepares returns relating to payment of arbitrage rebate (currently on IRS Form 8038-T) and that such forms and any rebatable arbitrage are timely paid to the United States as required under Section 148(f)(4) of the IRC. A rebate installment payment must be paid no later than 60 days after the end of every 5th bond year throughout the term of an issue of Bonds. The payment must be equal to at least 90% of the amount due as of the end of that 5th bond year. Upon redemption of an issue of Bonds, the City will make a payment of 100% of the amount due no later than 60 days after the discharge date.

(D) Annual Examination and Report

In addition, the Finance Director shall, if necessary and within 180 days of the end of each Fiscal Year, prepare a written report on matters occurring within such Fiscal Year relevant to these Tax Policies. This report shall in reasonable detail set forth any issues relevant to these Tax Policies that occurred in such Fiscal Year, including calculation and payment of rebate, any defeasance or other payment of Bonds other than in the ordinary course of business and any review of contracts related to the sale, lease or use of Bond-financed property.

(E) Monitoring Reserve Funds

If at any time any trustee or other fiduciary holds a Debt Service Reserve Fund or similar Fund in connection with any Bonds, the Finance Director shall annually review the status of such Fund, including any investment earnings thereon.

3. Expenditures and Assets - The City will not take any action or fail to take any action which will cause Bonds to be Arbitrage Bonds and it will comply with the requirements of Section 148 of the IRC regarding the expenditure of the Gross Proceeds of the Bonds and the use of assets financed or refinanced with Gross Proceeds of the Bonds as required under the Regulations throughout the term of the Bonds.

(A) Expenditure of Bond Proceeds

The Finance Director will monitor all expenditures of Bond proceeds (including investment earnings). Within 150 days of the issuance of any Bonds and at least once each six months thereafter until the delivery of the final report described in the subsection entitled "Final Expenditure of Bond Proceeds" hereinbelow, the Finance Director shall prepare a report on the expenditures to date of all proceeds of the Bonds, noting all material departures in both schedule and use from the original expectations for such expenditures as set forth in the Tax Certificate delivered upon the issuance of such Bonds, including whether or not any appropriate spending benchmarks for arbitrage rebate exceptions have been met. The Finance Director will consult as appropriate with Bond Counsel.

(B) Final Expenditure of Bond Proceeds

The Finance Director shall be responsible for determining when all proceeds of any issuance of Bonds have been spent (other than those held in qualifying reserve or debt service funds) and shall take steps to close out with reasonable promptness all project and similar Funds holding the proceeds of Bonds. If any proceeds together with investment earnings thereon (together, "Remaining Proceeds") remain after paying all expected costs of the projects financed, the Finance Director shall consult with Bond Counsel as to possible ways to apply such proceeds and their investment and use, with the goal of spending all Remaining Proceeds as promptly as is required by law.

Within 60 days of the final expenditure or other disposition of all Remaining Proceeds, the Finance Director shall prepare a written report on the expenditure of all proceeds of the Bonds (inclusive of investment earnings), including the use of such proceeds and the schedule of such expenditures, together with any allocations or elections made in connection therewith. Such report also shall address whether rebatable arbitrage must be calculated and paid and on what schedule.

If a particular facility is only partially financed with proceeds of Bonds, the Finance Director shall indicate in the report the percentages of each such facility attributable to equity, the proceeds of Bonds or other sources, including any permitted allocations or reallocations (which, to be valid, must be made within 12 months following completion of such facility).

(C) Use of Bond Financed Facilities

An important goal of these Tax Policies is to ensure that there is no threat to the tax-exempt status of any Bonds because of impermissible private business use or private payment or "security" under the Regulations. Such threat can occur if more than 5% of the proceeds of any Bonds are utilized for facilities that are owned by or otherwise impermissibly used by any entity that is not an "Exempt Entity". An Exempt Entity is an entity that is either a state or local governmental entity or an entity described in Section

501(c)(3) of the IRC. The federal government is not an Exempt Entity. Such private business use can be created by sales, leases, special entitlements, management contracts and sponsored research agreements.

The Finance Director shall prepare and regularly update a list of all facilities and equipment that have been financed in whole or in part with the proceeds of Bonds ("Bond Financed Facilities").

As needed, the Finance Director shall review all uses of Bond Financed Facilities, including any sales, leases or other conveyance of rights to another person to use or control any portion of any Bond Financed Facility, contracts for sponsored research to be conducted in any Bond Financed Facility, management contracts with respect to any Bond Financed Facility or portion thereof, other uses known of any portion of a Bond Financed Facility by any person other than the City; or any amendments to or other changes in any of the foregoing.

The Finance Director shall review and consult as appropriate with Bond Counsel as to whether any arrangement discovered pursuant to the preceding paragraph may create any private business use. If it does, the Finance Director shall so advise the City Manager, who shall, in conjunction with the Finance Director, take such steps as are within his or her power and which he or she judges appropriate either (1) to alter the proposed contractual arrangement to eliminate any private business use, or (2) to monitor such private business use going forward.

The Finance Director shall maintain a list of all Bond Financed Facilities determined to be subject to private business use and shall annually determine if such use is within permitted amounts. The Finance Director shall consult with Bond Counsel if the Finance Director believes that any such private business use has exceeded or may exceed permitted amounts and shall report such excess to the City Manager with a recommendation of steps that may be taken to limit the private business use or the consequences thereof (including, but not limited to, potential participation in the Voluntary Closing Agreement Program of the IRS or any successor or additional such programs (collectively, "VCAP").

(D) Change in Use and Remedial Action

In carrying out responsibilities outlined herein, the Finance Director shall take steps, including conferring with Bond Counsel, if appropriate, to determine if the City has taken any "deliberate action" with respect to the use or ownership of any Bond Financed Facilities resulting in a use of such facilities in an unqualified manner and, if so, to determine and implement on a timely basis appropriate remedial action under Section 1.141-12 of the Regulations.

(E) Reimbursements

The Finance Director will ensure that all reimbursement allocations to the City for expenditures made prior to any issue of Bonds will be made within eighteen months (18) after the date the expenditure was made or, if later, eighteen months (18) after the date on which the Bond Financed Facilities resulting from the expenditure was placed in service, but in any event, within three years (3) after the date the expenditure was paid.

Within one year after a reimbursement is made, the Finance Director will not use the reimbursed funds to create a sinking fund without consulting with Bond Counsel prior to the creation of such sinking fund.

4. Any violations of the IRC and/or the Regulations discovered by the City will be resolved on behalf of the City's bondholders as quickly as possible through remedial measures or VCAP.

Upon discovering a violation of the IRC, the Finance Director will consult promptly with Bond Counsel and other legal counsel and advisors to determine a course of action to remediate such violation, if such counsel advises that a remedial action is necessary. If remedial action is available, the City will undertake to timely implement such remedial action. If remedial action is not available or the time limits for such remedial action have lapsed, the City will undertake to remedy the noncompliance pursuant to VCAP.

Section 3: Transfer

Policy:

It is the policy of the City to allocate funds to and otherwise reimburse the General Fund for costs attributable to the Enterprise Fund. To the extent any transfer from the Enterprise Fund to the General Fund is made under the methodology established herein and excepting the cost of service allocation which shall be treated as an operational expense of the Enterprise Fund, such transfer amount shall only be made from those Revenues which constitute surplus funds under the provisions of the Utility Bond Ordinance.

Scope:

It is the intent of City to establish an arrangement that provides for a predictable, reliable and mutually acceptable distribution of costs owed to the General Fund from the Enterprise Fund.

Guidelines:

As a part of the annual budget process, the City shall determine the annual transfer from the Enterprise Fund to the General Fund based upon its omnibus allocation methodology, the components of which consist of the following (as further described below): (1) Cost of Service, (2) Operations Fee, (3) Payment in Lieu of Tax and (4) Rate of Return.

1. Cost of Service Allocation.

The City shall budget annually, based on the City's review of the costs incurred by the General Fund to support the operations of the Enterprise Fund, a cost of services allocation for the benefit of the Enterprise Fund. The cost of services allocation assumes that the System is an outside, third-party contractor, which is independent of the City and its General Fund operations. The methodology used to determinate cost of services shall be based on personnel time of City staff, building usage (on a per square foot-basis), actual material costs and services provided.

2. Operations Fees.

The City shall budget annually a service fee that equals the fee that would have been paid by the Enterprise Fund had services of the System been provided by a private, investor-owned utility. The operations fee shall be calculated by multiplying all Revenues of the System made within the City's corporate boundaries by five percent (5%) or such other percentage as determined by the Council.

3. Payment in Lieu of Taxes.

The City shall budget annually a payment in lieu of taxes that approximates the amount of ad valorem taxes that would have been paid had services of the System been provided by a private, investor-owned utility. The payment in lieu of taxes shall be calculated by multiplying the total capital assets of the System (as reported in the City's most recent audited financial statements) by 10.5% (or any other appropriate assessment ratio) and then by the then-applicable the City-wide tax rate. The resulting product shall be multiplied by the estimated percentage of fixed assets of the System that are located within the City's corporate boundaries.

4. Rate of Return

The City may budget annually a rate of return on the net capital assets of the System (as reported in the City's most recent audited financial statements). This rate of return will be based on 3% of the net capital assets and may be adjusted by Council, as needed, to meet the current competitive utility business environment.

Section 4: Awards

Policy:

The City shall adhere to standard procedures when administering Awards.

Scope:

The City maintains an active practice of applying for Awards. To the extent Awards are received, the City strives to maintain compliance with the requirements associated with the Awards.

Guidelines:

The following guidelines will be used when administering grants:

1. Identify in separate accounts (general ledger and subsidiary ledgers) all Awards received and expended along with the program under which they were received.
2. Maintain internal control over Award specifications to ensure that the City is managing its Awards in compliance with laws, regulations, and the provisions of contracts or grant agreements.
3. Comply with laws, regulations, and the provisions of contracts or agreements related to each grant program.
4. Prepare appropriate reports as required by the agency or entity providing the Award, plus annual financial statements, including the schedule of expenditures of Awards.
5. Ensure that audits required under OMB Uniform Guidance or specific guidance for such Award are performed and submitted.
6. Follow up and take corrective action on internal controls findings, questioned costs and noncompliance matters.
7. Reconcile all expenditure and receipt transactions to the general ledger.
8. Reconcile all expenditure and receipt transactions to the related bank accounts.
9. Retain adequate supporting documentation for expenditures and receipts in accordance with OMB Uniform Guidance rules for retention.

Section 5: Cash and Investment Management

Policy:

It is the policy of Council that the Finance Director shall maintain an effective program of cash and investment management and follow the legal requirements regarding depositories and collateral requirements.

Scope:

All aspects of cash management operations shall be designed to ensure the absolute safety and integrity of the City's financial assets. The overall financial objective is to provide the highest possible income support to the City and present a very low risk of loss of principal. It is intended that this policy cover the investment activities of all contingency reserves and inactive cash under the direct authority of the City.

Guidelines:

1. Cash Management

(A) Cash management activities shall be conducted in full compliance with prevailing state and federal regulations. Investments of the City **must comply with Title 6, Chapters 5 and 6 of the SC Code, as may be amended.** The provisions of the SC Code do not impair the power of the City to hold funds in deposit accounts with banking institutions as otherwise authorized by law. Investments shall have maturities consistent with the time or times when the invested monies will be needed in cash.

(B) Operating within appropriately established administrative and procedural parameters, the City shall aggressively pursue optimum financial rewards, while simultaneously controlling its related expenses. Therefore, cash management functions, which provoke interaction with outside financial intermediaries, shall be conducted in the best financial and administrative interests of the City. In pursuit of these interests, the City will comply with its procurement policy whenever practicable, affording no special financial advantage to any individual or corporate member of the financial or investment community.

(C) The Finance Director shall design and enforce standards and guidelines relating to a variety of cash management issues, such as the eligibility or selection of various financial intermediaries; documentation and safekeeping requirements; philosophical and operational aspects of the investment function; and such other functional and administrative aspects of the cash management program which require the setting of standards in light of Council's pursuit of appropriate prudence, enhanced protection of assets, or procedural improvements.

(D) Investments of the City, or of funds held in its possession in a fiduciary capacity, shall be made with the exercise of that judgment and care, under circumstances

then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.

2. Investment Strategy.

(A) The City's cash management program seeks to achieve three objectives with regards to investments: safety of principal, adequate liquidity to meet daily cash needs, and a reasonable yield commensurate with the preservation of principal and liquidity.

(B) The following investment strategy has been designed to accomplish these objectives:

(i) The primary objective of all City investment activity is the preservation of capital and safety of principal. Each investment transaction shall ensure that capital losses are avoided, whether from security default, sale of instruments prior to maturity or erosion of market value.

(ii) The City will invest in very creditworthy, highly liquid investments with maturities of one year or less and in intermediate-term securities of high credit quality. All investments shall be as permitted by the SC Code.

(iii) At all times, the City shall remain sufficiently liquid to meet cash flow requirements by matching investment maturities with forecasted cash flow requirements, investing in securities with active secondary markets, and maintaining appropriate portfolio diversification. The City will maintain accounts with financial institutions such as checking or money market accounts and/or repurchase agreements for current cash flow requirements and shall also position investments to provide liquidity for certain predictable obligations such as debt service payments. Based on these criteria, the Finance Director will seek competitive investments for excess cash in order to achieve the highest yield possible in compliance with the SC Code. Currently, the minimum balances have been established as provided below.

(C) In complying with the proposed investment strategy, funds shall be maintained as follows:

(i) "Days Cash on Hand:" defined by the following formula:

$$\frac{((\text{cash and cash equivalents, + non-restricted investments}) \times 365)}{(\text{operating expenses and depreciation})}$$

The City shall strive to maintain Days Cash on Hand at no less than 90 days on an annual basis. Days Cash on Hand shall be applicable to both the General Fund and the Enterprise Fund.

(ii) The Finance Director monitors financial assets periodically to ensure that appropriate interest is earned and fees charged on accounts with financial institutions, and to ensure compliance with the City's cash and investment policy. The Finance Director may request monthly investment reports outlining the nature, value, yield, purchase price and any other pertinent information for the City's investments.

(iii) There may be times when the City has more or less of its funds in particular investment vehicles due to cash flow needs, prevailing market conditions, and other factors. The monthly report along with prevailing market conditions serve as a general guideline for making investment decisions. In this way, the portfolio will be able to take advantage of rising interest rates by re-investing maturing securities at higher yields. In falling rate environments, it will profit from having investments that were made at higher rates.

3. Interest Earnings

Interest earned from investments shall be distributed to the Fund from which the money was provided, with the exception that interest earnings received on the investment of proceeds of Bonds shall be attributed and allocated pursuant to the controlling ordinance for such Bonds.

4. Oversight

The Finance Director shall institute and administer such specific criteria relating to cash management issues in pursuit of ensuring the absolute safety and integrity of the City's financial assets, while optimizing financial return of those assets. Additionally, the Finance Director with the assistance of the City Manager will be responsible for oversight and will regularly examine and evaluate the Cash and Investment Management policy and investment activities and recommended revisions to the policy and operational rules and regulations, as necessary.

Further, the Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (a) the cost of a control should not exceed the benefits likely to be derived, and (b) the valuation of costs and benefits requires estimates and judgments by management. If prudent, the Finance Director shall consult with its external auditor for assistance, as necessary, to design and implement internal controls.

GLOSSARY OF TERMS

Awards - Grant monies and appropriations provided from any third party source outside of the City.

Bond(s) – A written promise to pay a specific amount of money with interest within a specific time period, usually long-term.

Budget – A budget that applies to all outlays other than capital outlays for the General Fund and the Enterprise Fund. Separate Budgets may be created for the General Fund and the Enterprise Fund.

Budget Document – A formal document presented to the Board containing the City’s financial plan for a Fiscal Year. The budget document is divided into two major parts – the budget message and a Budget. The Budget section contains summaries of expenditures and resources. The budget document is presented in two phases, preliminary and final.

Capital Improvement Plan (CIP) – Multi-year planning instrument for the identification and implementation of Capital Projects.

Capital Project – A project expected to have a useful life greater than 1 year and an estimated total cost of \$5,000 or more. Capital Projects include the construction, purchase, or major renovation of any governmental assets, the System, or other structures.

City – The City of Walterboro, South Carolina

City Code – The codified set of ordinances governing the City.

City Manager – The chief executive officer of the City serving at the pleasure of Council tasked with the overall administration of the City.

Council – The legislative body of the City elected by popular vote, made up of seven members consisting of a mayor and councilmembers.

Debt Service – The payment of principal and interest on long-term debt.

Debt Service Reserve Fund – The Fund required by the Utility Bond Ordinance, typically equal to the maximum annual Debt Service on a series of Bonds.

Deficit – An excess of expenditures over revenues or expense over income.

Enterprise Fund – A Fund wherein the City accounts for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that cost (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenue earned,

expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiscal Year – A 12-month period (July 1 – June 30) to which the annual Budget applies and at the end of which an assessment is made of the City’s financial condition and performance of its operations.

Fund – An accounting entity created to record the financial activity for a selected financial grouping. A fund is set up to carry out a special function or attain certain objectives in accordance with particular laws and regulations.

General Fund –The Fund wherein the City accounts for the general operations of the City. It is used to account for all financial resources except those required to be accounted for in another Fund.

Finance Director – The Director of Finance and Administration of the City as employed by the City Manager tasked with the financial administration of the City.

Operating Expense – Expenses which are directly related to the City’s primary activities.

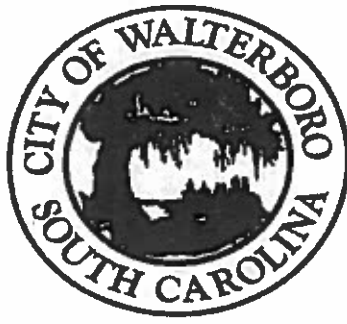
Revenues – Financial resources other than from proceeds of Bonds or other sources of borrowed funds.

SC Code – The Code of Laws of the State of South Carolina.

State – State of South Carolina

System – The Waterworks and Sewer system of the City.

Utility Bond Ordinance – A formal document which governs the issuance of Bonds by the City, executed by the City on September, 2016 as supplemented and amended from time to time.



Resolution # 2017-R-05
A Resolution to Recognize the
150th Anniversary of St. Peter's African Methodist Episcopal Church

Whereas, not long after Bishop Daniel A. Payne organized the South Carolina Conference in 1865, the St. Peter's AME Church pledged AME in 1867; and the Reverend James Nesbit – Pastor began preaching to the emancipated Blacks in Walterboro of Colleton County in SC; and

Whereas, the St. Peter's AME Church of Walterboro, St. John AME Church of Cottageville and Mt. Zion AME Church of Round O formed the Walterboro Circuit and the Circuit was assigned to the Beaufort District of the SC Annual Conference; and

Whereas, the organization of St. Peter's AME Church made it the oldest Black Congregation in Colleton County that began with one hundred fifteen (115) families in the church, which included eleven (11) Preachers and eleven (11) Trustees to serve the Members of the Church and the Community; and

Whereas, on June 19, 1875 the Deed and Title of the land were presented to the Church, and in 1879 a cyclone passed through Walterboro; leaving death and destruction in its wake that destroyed the Church on this site; and

Whereas, the Church was rebuilt and constructed in Gothic Revival style, featuring a square, four-sectioned tower rising from the gable roofed body that features a pyramidal steeple; and

Whereas, in 1987 the Walterboro Circuit was dissolved by Bishop Frederick Calhoun James and the three churches became a charge; and

Whereas, the St. Peter's AME Church has continued to serve God by serving its Members and the Community through its many ministries.

Whereas, in 2000, St. Peter's AME Church continued to strive by building a state of the art Family Life Center under the leadership of the Reverend Eugene Cryer, Jr., and it was dedicated by Bishop John Hurst Adams on June 17, 2000.

Now, Therefore, the Mayor and City Council of the City of Walterboro, SC do hereby congratulate St. Peter's AME Church upon attaining 150 years in one location with its rich history of service to God and to the community and congratulate the members of the congregation who have striven so successfully to provide spiritual guidance through worship and outreach ministries.

Done, this 1st day of August, 2017.

William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson, City Clerk



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: June 16, 2017
Re: Approvals at June 15th, 2017 meeting

At its regularly scheduled meeting held on June 15, 2017, the Accommodations Tax Advisory Committee approved the following requests:

<u>Request for 30% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Walterboro Tourism Commission	\$60,000	\$60,000

Should this recommendation be adopted by Council, Walterboro Tourism Commission will remain the Designated Marketing Organization for the City of Walterboro for fiscal year 2017-2018.

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Coll Cty Museum & Farmers Market – Festival of Trees	\$ 4,000	\$ 3,000
Coll Cty Hist & Pres Society – Holiday Tour of Homes	\$ 5,045	\$ 3,000
Coll Cty Hist & Pres Society – Front Porch Phantoms	\$ 6,380	\$ 3,000
SC Artisans Center – marketing and promotions	\$14,600	\$14,600
Wboro Tourism Comm - Walterboro Criterium 2018	\$21,000	\$16,500
Coll Cty Rice Festival w/Tour de Lwentry & Dock Dogs	\$22,500	\$17,500
City of Walterboro – local billboard program	\$21,000	\$21,000
Wboro Tourism Comm – Walterboro Rocks & Digital Ads	\$60,000	\$60,000

Should these requests be approved as submitted, the projected remaining balance for 2017-2018 will be approximately **\$41,215**. The remaining funds will be for consideration at the next scheduled meeting. Therefore, the Atax Advisory Committee respectfully requests City Council approve these items.

City of Walterboro DMO 30% Accommodations Tax Funding Request 2017-2018

Project Name: Walterboro "The Front Porch of the Lowcountry" DMO

Amount requested from A-tax: Approx. \$60,000 (30% tourism funding estimate for DMO)

Organization Name: Walterboro Tourism Commission (DMO)

Tax ID Number: 27-0473097

Contact Name: Michelle Strickland
Tourism Director
Secretary/Treasurer Walterboro Tourism Commission

Address: 1273 Sniders Highway
Walterboro, SC 29488

Phone & fax: 843-538-4353 office
843-909-4325 cell
843-538-4356 (fax)

Email: mstrickland@walterborosc.org

Project/Event Description (narrative)

The Walterboro Tourism Commission, an I.R.S. designated 501 c (6) nonprofit organization, is a central tourism resource dedicated to increasing visibility of the tourism industry within the Walterboro area in an effort to attract crucial tourism related dollars and economic growth, as well as the development and promotion of Walterboro as a tourist destination. The Executive Committee consists of the Mayor of the City of Walterboro/appointee, the City Manager of the City of Walterboro, an appointee of Walterboro City Council (Jean Harrigal) and Tourism Director as Secretary/Treasurer. As Designated Marketing Organization (DMO) for Walterboro, WTC manages the 30% tourism marketing funding. In a collaborative effort, a marketing plan is being implemented to continue the momentum and direction Walterboro has already developed as "the Front Porch of the Lowcountry"; building upon Walterboro's success in branding our city with the red rocking chair logo. City Council recently trademarked our logos.

The 30% tourism funding is estimated at approximately \$60,000. This accommodation tax funding provides for a comprehensive advertising campaign to improve consolidated billboard advertising, cooperative print and multimedia advertising, as well as brochure distribution and visibility.

The duration of this project is fiscal year July 1, 2017 thru June 30, 2018.

Benefit to Tourism and/or the Community

Joint efforts to successfully promote Walterboro's cultural, historical and recreational opportunities insure the long term sustainability and economic development through the growth of the tourism industry. By increasing the profile of Walterboro through this advertising campaign and fostering a better understanding of tourism's role in economic, cultural and social development of our area, these promotional dollars result in increased overall prosperity consistent with the economic development plan and increased overnight stays.

To track effectiveness of this project, we will utilize a number of tools, including visitor information logs at the Welcome Center (*please see attached Welcome Center tracking graph*), as well leads generated by online advertising.

Tourism is now a \$21 billion industry in the state of South Carolina. This year numbers of visitors to the Walterboro Welcome Center increased, which can be attributed to continued advertising, red rocker branding, increase in brochure materials, increased visibility through PR and events. The SCPRT TAG grant gave us extra coverage and great cooperative advertising opportunities.

30% Accommodations Tax Tourism Marketing Funding Proposal Request – 2017-2018

Funding:

Accommodations Tax allocation 30% tourism funding: \$60,000

Total Funding \$60,000

Expenses:

Advertising

Broadcast Media: \$11,000

Print Media:

(such as AAA, Southern Living, The Post and Courier
Charleston Magazine, Mount Pleasant Magazine)

\$9,500

Coop Advertising:

\$10,000

Billboards: \$25,000

Marketing and Promotion

Promotional items and press kits:

Flyers, brochures \$9,000

Project Total

\$60,000



I. BASIC INFORMATION

A. **Project Name:** Colleton Museum & Farmers Market *Festival of Trees*

B. **Requested Amount:** \$4,000

C. **Total Project Cost:** \$10,000

D. **Applicant Information:**

1. Federal Tax ID: 57-6000339
2. Jill Chadwick, Assistant Director
3. 506 E. Washington St
Walterboro, S.C. 29488
4. 843.549.2303
5. jchadwick@colletoncounty.org
www.colletonmuseum.org

II. NARRATIVE

A. General Description

We are requesting \$4000 for ads from several low country media outlets to include print, digital, and radio spots to advertise our week of *Festival of Trees* activities to be held in late November, early December 2017. In addition, we are also requesting some help with printing costs. All ads and print materials will include the Red Rocker Logo and the tagline *Walterboro: Front porch of the Lowcountry.*

The Festival of Trees is designed to kick off the holiday season for our community and to interest others in coming to visit Walterboro to begin getting into the spirit of the holiday season with many events offered during the festival. The Museum's Market Hall will shine brightly with the twinkling lights of trees masterfully decorated by local businesses and designers which will then be auctioned off on Saturday, December 2nd at the Museum. This family friendly event is sure to be a delight for all. The various event offerings are either free or moderately priced. Fees charged are primarily to cover the costs of the week long event with any profit going straight back into programming for area children.

We hope to draw a large number of visitors to the Museum and Farmers Market and to Downtown Walterboro with the events planned for our festival. (See attached schedule)

Monetary assistance from the ATAX Committee will help us advertise the festival, create print materials and increase revenue to our local businesses by impressing upon the visitor that there are many options and locales that might invite and overnight visit in Walterboro and a meal or two at one of our many fine restaurants.

The Colleton Museum, established in 1985, partnered with the local farmers market to become the Colleton Museum & Farmers Market in 2011. A Commercial Kitchen was added in 2015. The partnership had become a tremendous success drawing both local, out-of-town, out-of-state, and out-of-country visitors. Our major event for the latter part of 2017 is our second annual *Festival of Trees*. Attached is a schedule of events that the Colleton Museum & Farmers Market is planning for the festival. We hope to not only draw our own Colleton County residents but people from surrounding areas to attend one, if not more, of our scheduled events for the festival and spend a day or night in town.

The Colleton Museum & Farmers Market offers classes and events often in partnership with other local agencies such as US & SC Dept. of Agriculture, Clemson Extension Services, the Colleton County Memorial Library, the Colleton County School District, the SC Artisan Center, the Colleton County Historical & Preservation Society, Small Business Association, Eat Smart Move More and the Colleton County Arts Council. In addition, the Museum, Market & Kitchen offers two locations on campus as available meeting and event space for rent to local and out-of-town visitors (i.e. regional meetings, conferences, weddings and more) Our newly added Colleton Commercial Kitchen provides an array of economic opportunities for food businesses.

The Colleton Museum & Farmers Market has an ever growing support and membership upwards of 400+

B. Benefit to Tourism:

The Colleton Museum & Farmers Market is a natural draw for the City of Walterboro and Colleton County as an area attraction. Our indoor Market Hall in conjunction with the Farmers Market pavilion is used often for events, programming, and meetings, many which draw out-of-county visitors. For example, in 2014 the Colleton Museum & Farmers Market

hosted the annual SC Humanities Council Festival and Conference, a three day affair. Walmart had a three day regional meeting in our space in 2015. In addition, area farm meetings are held here as well and draw large numbers from multi-county sites. The Museum is constantly providing rotating displays which include many that would attract out-of-area interest. (i.e. The SC Watermedia Society winners, Smithsonian exhibits, etc.) We have hosted several groups for multiple day conferences with participants spending the night in Walterboro and visiting local businesses and restaurants as well. In March of 2017, the Colleton Museum & Farmers Market hosted a three day SC Federation of Museums Conferences with state wide participation.

The Colleton Museum & Farmers Market has been the recipient of several awards including a national award by the National Association of Counties, a state award by the SC Association of Counties, and a planning and development award for SC. Our most recent awards were the 2016 Charles A. Bundy Award presented by South Carolina Parks & Tourism at the Governor's Conference on Tourism. This award recognizes contributions to rural tourism in South Carolina. Earlier in 2016 we were awarded a designation for the Local Foods Local Places project sponsored by the Environmental Protection Agency, the USDA, the CDC and other federal agencies. We were one of only 27 communities in the United States to receive this designation with the promise of technical assistance to grow our community. Our reputation has spread throughout the state and we now serve as a model to other communities seeking to best spend their economic development and cultural dollars. (Example: City of Greenwood and City of Salad officials came to visit our facility recently. SC Department of Commerce personnel have visited also. We have had other community officials visit our Commercial Kitchen as well.)

C. Benefit to the Community:

The Museum/Market/Kitchen is a exciting hob of local activity. Since its inception, the museum has exhibited a permanent history exhibit featuring the history of Colleton County and Walterboro and an *Animals of the ACE Basin* exhibit; collected hundreds of artifacts; offered a rotating art show, provided monthly exhibits on our local history; and highlighted local artwork. The museum has established hands-on environmental educational programs, and has worked with the school district to provide additional

resources and learning opportunities for both teacher and student. Most recently we worked with the USC Maritime Archeology Center to create an exhibit *Diving the ACE Basin* which features many artifacts from early settlement of our area. This past year we have been working diligently with the SC Arts Commission: The Art of Community to highlight through video all that Walterboro and Colleton County have to offer and encourage our citizen to be tourists in their own town.

The Colleton Farmers Market:

- Gives growers and producers of SC agricultural commodities and other farm related products alternative marketing opportunities.
- Promotes the sale of Colleton County and other state-wide farm products
- Improves the variety, freshness, taste and nutritional value of produce available in Colleton County.
- Makes healthy, regionally produced foods accessible to lower income residents.
- Provides an educational forum for consumers to learn the uses and benefits of quality, locally grown or prepared food products.
- Enhances the quality of life in Colleton County by providing a community activity which fosters social gathering and interaction.

The Colleton Commercial Kitchen:

- For value-added products for farmers
- For products that must be manufactured and packaged in an inspected facility.
- Low rental fees help "incubate" a starting business.
- Has a 10,000 square foot food production kitchen certified through SC DHEC and the SC Department of Agriculture.
- 5,000 square feet of retail space including temperature controlled food displays
- Provides food entrepreneurs with low-cost access to production space.
- For baked goods, fresh or frozen produce, acidic foods, acidified foods, dry mixes, jams and jellies, and product development.

- Is a great example of support for Colleton County's heritage as and agricultural community.
- Currently has over ten producers.

D. Tracking:

Attached are tracking number for Colleton Museum & Farmers Market from July 1, 2016 to May 30, 2017 The Museum/Market/Kitchen is poised to attract even more visitors as we grow and become known. Our staff routinely touts local businesses and recommends local restaurants, shops, places of historical interest, the Walterboro Wildlife Sanctuary, and the use of local motels and Bed & Breakfast establishments. The expected increase in visitor traffic in the coming months will serve to help us in the effort to promote local businesses and encourage those visitors to stay overnight.

E. Duration of Project: November 29, 2017 - December 2, 2017 (planning meetings have already started)

F. Permits - No known permits required.

G. Additional Comments - None.

III. BUDGET

Attached

IV. REQUIRED ATTACHMENTS

- I. Letter from Secretary of State - Exempt Status - Attached
- II. Organization's latest financial statement - Attached



BUDGET

\$1.300 for promotional brochures

\$300 for *Lowcountry Tails* Ad

\$440 for *Lowcountry Weekley* Ads

\$600 for *Charleston City Paper*

\$360 for Facebook ad



TRACKING:

In its former location at the Old Jail, the Colleton Museum saw 4908 visitors, most of them local, in 2010, right before the move. In its newly revitalized location tracking reveals a marked increase of visitors, both local (from SC,) out-of-state and international, culminating with a visitation of 15,937 just this past year. 2017 figures (below) look promising.

2017 figures are as follows:

January - 536 (82 out of state)

February - 907 (57 out of state)

March - 2260 (201 out of state)

April - 2584 (133 out of state)

May - 1000 (189 out of state)

CITY OF WALTERBORO ACCOMMODATIONS TAX FUNDING REQUEST

June 5, 2017

Colleton County Historical and Preservation Society

I. BASIC INFORMATION

- a. Project Name: **Colleton County Historical and Preservation Society's (CCHAPS) Holiday Tour of Historic Homes**
- b. ATAX Request: **\$5,045**
- c. Total Budget: **\$8,625**
- d. Applicants Information:
 - i. Colleton County Historical and Preservation Society
 - ii. Christie Slocum, Board Member
 - iii. 205 Church St, Walterboro, SC 29488
 - iv. Christie Slocum, 843-532-8507, crlatta78@yahoo.com, no fax number

II. NARRATIVE:

- a. General Description:

The CCHAPS Holiday Tour of Historic Homes is a celebration of Walterboro's historic homes, churches, and buildings. Visitors coming to Walterboro for the weekend will have the opportunity to enjoy a holiday festivities by visiting homes in historic Hickory Valley and along Hampton Street. Tour goers will begin the three hour tour by signing in at the historic Little Library. Homeowners will open a portion of their decorated homes and docents will give historic and architectural background of each stop on the tour. Visitors will enjoy light refreshments and live piano music at the decorated Bedon-Lucas House. The tour stops may be visited in any order during tour hours (1:00 pm – 4:00 pm). This tour was planned to capture weekend visitors to stay overnight in Walterboro from several Saturday events to the Sunday tour and parade in that evening.
- b. Benefit to Tourism: The CCHAPS Holiday Tour of Historic Homes is part of many activities in Walterboro the weekend of December 2-3. We will be part of the Tourism package advertising the CMFM Festival of Trees (end of November thru December 2), SCAC Holiday Open House (December 2), special holiday shopping with local merchants, (December 2-3), CCAC Santa Sprint (December 2) and City of Walterboro Tree Lighting Ceremony and Downtown Parade (December 3). Holiday tours of homes are popular events in many cities and tourists can experience the hospitality of our town through this tour. A great experience in Walterboro, including a home tour, will bring visitors back to Walterboro for other events or just for a delightful weekend. The 2016 CCHAPS Holiday Tour of Homes brought 150 people with over half of them being tourist.
- a. Benefit to Community:

These tourists will visit the community, shop, eat, stay, and enjoy the environment. Not only will they spend money, but they will probably return often.

- b. **Tracking:** CCHAPS tracks our attendance at our events. During the 2016 CCHAPS Holiday Tour of Homes, zip codes were collected upon check-in. Not only did we have visitors from other parts of the lowcountry but from all over the state and from as far away as California. We expect a similar demographic (especially with ATAX advertising). The weekend package of events organized by Walterboro Tourism will bring people to Walterboro on Saturday, the CCHAPS Tour of Homes will encourage more visitors to stay overnight for the tour and the parade on Sunday.
- c. **Duration of Project:**
Colleton County Historical and Preservation Society's Holiday Tour of Homes will be held on Sunday, December 3 from 1:00 pm – 4:00 pm.
- d. **List of Permits:**
None required per City Manager

III. BUDGET:

Advertising Costs (ATAX permissible)

* these ads would promote the CCHAPS Holiday Tour of Homes in addition to the Tourism ads

Carologue Ad (SCHS) Full page ad, historical magazine Fall edition	\$550	
Print and Web Ads		
To run the week of the tour		
Charleston Scene (Thurs) Full page color & Digital	\$1200	
The Journal Scene- Summerville ¼ page color	\$495	
Beaufort Gazette ¼ page color	\$550	
The State Newspaper Color & Digital	\$1000	
Clear Channel Radio (Charleston/Beaufort)	\$1000	
Posters (to be distributed out of town)	\$250	
	TOTAL ATAX ADVERTISING REQUEST	\$5045

Local Advertising

Ads Colletonian (2 half-page ads)	\$ 450 x 2 = \$900
Press & Standard (2 half-page ads)	\$ 450 x 2 = \$900
Posters	\$ 100
Facebook – shares and event	\$ 30
Regional websites – community events pages	Free
Regional newspapers – community events pages	Free

Gifts for Host/Hostesses

10 host homes (@ \$100)	\$1000
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Bedon-Lucas House

Rental (comped for CCHAPS)	\$250
Hot Chocolate, Coffee, Soft Drinks	\$100
Light Refreshments	\$200
Entertainment	\$100

TOTAL NON ATAX BUDGET \$3580

TOTAL BUDGET \$8625

CITY OF WALTERBORO ACCOMMODATIONS TAX FUNDING REQUEST

June 5, 2017

Colleton County Historical and Preservation Society

I. BASIC INFORMATION

a. Project Name: **Front Porch Phantoms:**

A Haunted History of Walterboro's Hickory Valley

b. ATAX Request: **\$6380**

c. Total Budget: **\$9960**

d. Applicants Information:

i. Colleton County Historical and Preservation Society

ii. Christie Slocum, board member

iii. 205 Church St, Walterboro, SC 29488

iv. Christie Slocum, 843-532-8507, crlatta78@yahoo.com, no fax number

II. NARRATIVE:

a. General Description:

Front Porch Phantoms: A Haunted History of Walterboro's Hickory Valley is the second year of CCHAPS Halloween tour capitalizing on the public's interest in ghosts while also teaching historic and cultural facts about Walterboro. Our tour will focus on the historic Hickory Valley area, starting and ending at the Bedon-Lucas House. We will share architectural, historical, cultural, and popular culture stories of several private homes located in Hickory Valley. The tour will make several stops and rest on the front porches of the residents who have already signed up to participate on the tour. After telling the history of the home, tour guides will also share ghost stories based off of the homeowners own experiences. We will have tours starting every 15 minutes in groups no greater than 10 people (the ideal size for a walking tour is 8-10). The distance is just around 1 miles and the tour will last about an hour.

b. Benefit to Tourism:

Halloween and ghost stories attract people. Both Charleston and Savannah have built year-round tours based on ghost stories. Tourists from Charleston, Hilton Head, Beaufort, Summerville and more will travel to Walterboro to learn some history and hear new stories. These people will come to town to visit stores and eat in restaurants and will spend the night after an evening ghost tour.

c. **Benefit to Community:**

These tourists will visit the community, shop, eat, stay, and enjoy the environment. Not only will they spend money, but they will probably return often.

d. **Tracking:**

Since these tours will be in the evening, if guests travel to Walterboro, many will decide to stay the night. We plan to suggest an overnight stay in our ATAX advertising. The 2016 CCHAPS brought a larger crowd than expected for a first year tour and 40% of those in attendance were tourist, several that in fact spent the night and enjoyed dinner at our local restaurants.

e. **Duration of Project:**

Front Porch Phantoms: A Haunted History of Walterboro's Hickory Valley will be Saturday, October 21; Friday, October 27: and Saturday, October 28. Each evening tours will begin between 6:00 pm and 8:00 pm.

f. **List of Permits:**

None required per City Manager

III. BUDGET: (ATAX permissible)

Advertising Costs

Carologue Ad (SCHS)	\$550
Full page ad, historical magazine, Fall issue	
Print and Web Ads	
Charleston Scene	\$895 x 2 = \$1790
Full page color ad	
The Journal Scene- Summerville	\$495 x 2 = \$ 990
¼ page color ad	
Beaufort Gazette	\$550 x 2 = \$1100
¼ page color ad	
Clear Channel Radio (Charleston/Beaufort)	\$1000
Posters (to be distributed out of town)	\$250

Tourist Shuttle Service (per Title 6- Chapter 4- section 10- item vi)	
Golf Cart rental- 2 carts 3 days	\$700

TOTAL ATAX ADVERTISING REQUEST \$6380

Local Advertising

Ads Colletonian (2 half-page ads)	\$ 450 x 2 = \$900
Press & Standard (2 half-page ads)	\$ 450 x 2 = \$900
Posters	\$ 100
Facebook – shares and event	\$ 30
Regional websites – community events pages	Free
Regional newspapers – community events pages	Free

Tour guides

4 guides each night, 4 nights (@ \$100)	\$1200
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Reception (waiting area)

Bottled water, coffee, drinks	\$ 100
Cookies or baked goods	\$ 100

Bedon-Lucas House

Rental (comped for CCHAPS)	\$250
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TOTAL NON ATAX BUDGET \$3580

TOTAL BUDGET \$9960

** Note: Attached ad is a draft and we will have it approved by the Michelle Strickland as required.



South Carolina Artisans Center
The Official Folk Art and Craft Center of South Carolina
Tax ID # 57-0983458
June 5, 2017

I. BASIC INFORMATION

Board of Directors

President

Chris Bickley
Executive Director
Lowcountry Council of
Governments

Vice-President

Cindy Newman
Lowcountry Media
Solutions

Secretary

Janis Blocker
Walterboro, SC

Treasurer

Dolly Droze
Accounting
Piggly Wiggly Carolina

William Bowers

SC House of
Representative

Susan DuPlessis

Arts Coordinator
SC Arts Commission

Mary Hunt

SCAC Founder
Goldsboro, NC

Dawn Dawson-House

Director Public Relation
SC Parks, Recreation
Tourism

Sandra Ferguson

CEO, Veterans Victory
Walterboro SC

Holly L. Mardell

Pharmacist
Walterboro SC

Bob Doster

Artist
Lancaster, SC

Charles Rowland

Reporter
Walterboro, SC

Kris Moore

Walterboro, SC

Becky Broderick

Teacher
Walterboro, SC

Kenneth Hodges

SC House of
Representative

Executive Director

Gale Doggette

A. Project Name: SC Artisans Center – Marketing & Promotions

B. Requested Amount: \$14,600

C. Total Project Cost: \$14,600

D. Applicant Information:

1. FI# 57-0983458

2. Gale Doggette, Executive Director

3. 318 Wichman Street

Walterboro, SC 29488

4. 843-549-0011

scartisanscenter@gmail.com



II. Narrative:

The South Carolina Artisans Center is the largest single tourist attractions located in Walterboro. We have established through visitor surveys that our most successful marketing tool is billboards, and specifically those located on Interstate 95. Like any other established business we would like to grow in both customer count and in sales. GREAT NEWS, with the Accommodations Tax dollars we received in the past years, plus another SCPR&T TAG grant, the Center now has 3 Billboards and Banners in 2 the SC Welcome Centers. The Artisans Center is again requesting the support of the Accommodations Tax Committee. We need to strengthen our visibility to tourists and visitors by the continuance use of the Center's (3) billboards on Interstate 95 and (2) Welcome Center Banners. We are requesting \$14,600 to continue the lease to promote the SC Artisans Center. This year we will be replacing our vinyl's on all of the billboards and the Welcome Center banners.

A. General Project Description:

The South Carolina Artisans Center was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make this happen. The Center now showcases the work of over 326 artists from across the state; provides educational programming and promotes community outreach to residents and visitors alike.

Some of the major accomplishments of the Center include:

We have become a major **Tourist Destination** off I-95. Approximately 351,000 people have visited the Center over the past twenty one years. Over 95% of the Center's customers have traveled from **outside of Colleton County** and over 85% are **visitors from another state**. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups almost every month; this year was exceptionally good for tour buses. These number in size from 5 - 50, and on their day trip of sightseeing and dining, the groups are looking to purchase an item(s) that would be commemorative of their trip. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is open for business 7 days a week. Because of these regularly scheduled hours of operation, the Center has been designated as an "official stop" for the **South Carolina National Heritage Corridor**.

A "stop" is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

B. Benefit to Tourism and/or Community:

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including a *facebook*, *Instagram* and *Twitter* pages and on our website www.southcarolinaartisanscenter.com

Feature articles on the Center (giving Walterboro and Colleton County increased media exposure) written within the past several years have appeared in the following publications: Most recent would be the 2014 Spring issue of *Charleston Home and Design*, *Carolina Living*, *Southern Lady*, *Southern Living*, *AAA Magazine*, *The State*, *Post & Courier* and *Beaufort Gazette*, *Times and Democrat*, *Charleston Magazine*, and *Living in Carolina...*

- <http://joinwithstan.com/drog/>
- *A GOLDMINE OF ARTS AND CRAFTS; Charleston Style and Design Magazine* <http://www.charlestonstyleanddesign.com/blog/2014/04/10/a-goldmine-of-arts-and-crafts/>
- *spotlight on Colleton County, including "Must See" SC Artisans Center, that the Department of Commerce was distributing to Project Managers via email and on social media.*

- The Center was showcased on Channel 4 News as a must see destination. <http://www.abcnews4.com/story/22017903/100-percent-made-in-south-carolina?autoStart=true&topVideoCatNo=default&clipId=8789142>.
- The Center was part of an article written for FODOR'S, an International Travel Guide. <http://www.fodors.com/world/north-america/usa/south-carolina/charleston/walterboro/>

Walterboro

"Welcome Back to Let's Remember." This sleepy Southern town makes Charleston look like Manhattan. Its main drag, East Washington Street, still looks like it did in the 1950s. While continuing to embrace its endearing small-town ways, it is moving in a new, savvy direction. To wit, its marketing slogan is "Walterboro, the front porch of the Lowcountry," with a cherry-red rocking chair as its logo. Those rocking chairs can be found outside shops and restaurants, inviting passersby to sit awhile.

Walterboro has become a fun day trip for Charlestonians. The South Carolina Artisans Center has become a major draw, as have the moderately priced antiques and collectible stores. The annual events, which for decades included the Rice Festival on the last weekend in April and the Fall Tour of Plantation Homes in October, have been augmented by the Edisto Riverfest on the second weekend in June, the Walterboro Antiques, History & Arts Festival in mid-May, and the Downtown Walterboro Criterium USA Pro Cycling Classic in early May. A proliferation of inexpensive motels like Days Inn sprang up near the interstate, then limited-service chain hotels like Hampton Inn. Travelers wanting more local flavor opt for the homey bed-and-breakfasts in restored houses in the Historic District.

- http://charlestonmag.com/charleston_magazine/feature/ramble_on

Take an Art and Antiques Tour of Historic Walterboro

[48 miles [1 hour, 4 minutes]

Dubbed the "Front Porch of the Lowcountry," downtown Walterboro lives up to that moniker on East Washington Street, where a row of antiques shops beckons you to find that vintage rocker you've been dreaming of. Then walk a block to the S.C. Artisans Center, where the crafts, sculptures, and paintings of more than 300 artists (all from South Carolina) are displayed and available for purchase, with prices ranging from \$3 to \$15,000 (look for the hand-carved mahogany Wood Song canoes by artist Philip Greene near the top of that spectrum). If shopping hasn't worn you out, stop by the Bedon-Lucas House Museum for a taste of architecture and Lowcountry living à la the 19th century. Afterwards, grab dinner at Dukes Barbecue, leaving you satisfied for the short journey home.

■ walterborosc.org

■ S.C. Artisans Center, 318 Wichman St., Walterboro, (843) 549-0011, www.scartisancenter.com

Hours: Monday-Saturday, 9 a.m.-5 p.m., Sunday, 1-5 p.m.

■ The Bedon-Lucas House Museum, 205 Church St., (843) 549-9633

Admission: Donations accepted. Hours: Monday, Wednesday, & Friday, 9 a.m.-noon; call ahead to confirm.

- Attached is an article featured in the Arts & Travel portion of the Post and Courier that highlights the Center and Walterboro.

The Center has also developed a website www.scartisanscenter.com to keep up with the growing number of travelers who get their information off the Internet. Also, the Center is featured links to other sites such as SCPRT, SCIways, South Carolina Tourism News, and South Carolina Traditional Arts Network, the City of Walterboro, Colleton County, Discover Walterboro and the Colleton Museum & Farmers Market. This exposure has and will continue to generate many first time visitors to Walterboro. The increase in the Center's visits by tourists means more room rentals and meals served by our hospitality industry.

C. Tracking:

The Center continues to experience nice increases in the number of visitors, with a high percentage of these visitors coming from I-95. This has been encouraged by the marketing of the Center through billboards, brochures and visitor center banners. The Center is one of the biggest promoters of local businesses and recommends local restaurants, downtown shops, historical highlights, the Walterboro Wildlife Sanctuary and the use of our motels and Bed & Breakfasts.
(Tracking numbers for past 3months attached)

D. The duration of this project: The fiscal year ending June 2017.

III BUDGET:

Attached

IV Attached

V Attached

South Carolina Artisans Center's Tracking Numbers for last 3 months

Feb-April # of Visitors directed to us by (Tally from visitor's registry)

I-95 Billboards	972
SC Welcome Centers	427
Walterboro Welcome Center	21
Friends/Relatives	227
Internet	68
Tour Group	291
Downtown Merchants	27
Hotel	18
Chamber of Commerce	3
Return Visit	1251
Print Ads	22
Brown Signs	209
<u>Brochures</u>	<u>197</u>
	3733

TOTAL VISITORS Feb-April..... 7704

States and Countries Feb-April 2017

State-Visitor

AK	IA	ND	SD
AL	IL	NE	TX
AR	IN	NJ	UT
AZ	IO	NY	VA
CA	KY	NC	VT
CO	MD	OH	WA
CT	ME	OR	WV
D.C.	MI	PA	WI
FL	MN	RI	WY
GA	MS	SC	

China
France
South Africa
Toronto
Germany
Canada
UK
India

Budget:

Adams Outdoor 3 billboards \$1200 per 4 weeks.....	\$15,600
Adams (vinyl's)	\$ 3,000
SC Welcome Center 2 locations Banners Q2/Q3	\$ 6,100
SC Welcome Center 2 locations Banners Q4/Q1	\$ 4,890
SC Welcome Center 2 locations Banners installation....	<u>\$ 1,600</u>
	\$31,190

City of Walterboro

65% Accommodations Tax Funding Request 2017-2018

Project Name: **Walterboro Criterium 2018**
"USA CRITS Championship Criterium Series" (sixteenth annual)

Amount requested from A-tax: **\$21,000**

Organization Name: **Walterboro Tourism Commission**

Tax ID Number: **27-0473097**

Contact Name: **Michelle Strickland**
Tourism Director
(Walterboro Criterium Committee)

Address: **Walterboro Tourism Commission**
1273 Sniders Highway
Walterboro, SC 29488

Phone & fax: **843-538-4353 office**
843-909-4325 cell
843-538-4356 (fax)

Email: **mstrickland@walterborosc.org**

Project/Event Description (narrative)

Olympians and professional cycling champions will compete in the **sixteenth annual Walterboro Criterium on May 3, 2017.**

The series is made up of four person teams, competing in multi-lap races in a closed circuit of about half a mile long. This racing discipline requires a unique type of rider, one who must demonstrate top speed and bike handling skills traveling at 30 plus mph. Because of the circular track, criteriums are the equivalent to NASCAR and are known as America's contribution to the sport. To establish the track needed for the riders, we will obtain permission to close several streets in the downtown area for the race.

The Walterboro Criterium is coordinated by a group of local volunteers that represent several of the local organizations, local businesses, and interested citizens. This year there were several new members to the committee and several changes made, which gave us positive results. We shortened the track at the request of the event organizers, which made the event more exciting and fast paced. This year we also changed the start finish line to Hampton Street and expanded the VIP section to include live music.

Our VIP section served more than 275 guests with the addition of a Local Chef Showcase and Lowcountry cuisine, and 68 children from ages 3-10 participated in our children's race.

The event date is dictated by the circuit, which has not been announced yet. Typically the first Wednesday in May.

Benefit to Tourism and/or the Community

The popularity of cycling has been on the rise in recent years. Races are now staged all over the country and fans are more than willing to travel to watch them.

Walterboro is no exception, giving Walterboro international visibility, as well as additional press coverage. The races are filmed and with an internet hot spot connection we live stream broadcast all over the world so friends and families can witness the progress of their team. The numbers of tourists participating in this series increases significantly each year due to the additional advertising, extended stay hotel discount packages and the continuation of the amateur and women races.

Tourists and racers stay in the local hotels, eat in our various restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return. Many of our downtown merchants stay open because of the extra business.

The 2017 USC CRITS Cycling Series brought a total of 204 amateur, pro and master riders to Colleton County. We estimate that approximately 75 hotel room nights were utilized by the riders, event staff and visitors. This event also contributes to Walterboro's busiest coffee service and restaurant service of the year.

Accommodations Tax Funding Proposal Request – 2018

Advertising, Website & Print Media: (such as Post & Courier, Charleston TV, Cumulous Radio, websites)	\$5,000
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Promotion	
Cycling related promotion:	\$5,000
Insurance	\$3,500
Flyers, brochures, programs, banners, signs, posters, internet:	\$1,000
Facilities & Services:	
Public restrooms	\$500
Fencing	\$5,000
VIP Section/Children's Activities:	\$1,000
Total	<u>\$21,000</u>

Walterboro Festivals Advertising

Cook Productions	\$ 800.00	video production
Miles Crosby Productions	\$ 300.00	voice over
Cumulus	\$ 3,000.00	radio
WCSC	\$ 10,000.00	television
Post & Courier	\$ 900.00	newspaper
Total Advertising	\$ 15,000.00	

COPY

City of Walterboro

Accommodations Tax Funding Request

Project Name: 2018 Colleton County Rice Festival

Organization Name: Colleton County Rice Festival
403 East Washington Street, Suite A
Walterboro, SC 29488
843-549-1079
843-549-5232 (Fax)

Contact Names: Jimmy Trippe/Susan Nettles

Federal ID Number: 57-0691134

ATAX Request Amount: \$22,500.00 Colleton County Rice Festival – Rice Run-
Tour de Lowcountry – Friday Night Concert – Palmetto
Dock Dogs

Project/Event Description (narrative)

The Colleton County Rice Festival is held annually during the last full weekend of April. Now in its 43rd year, the Festival has been recognized as one of the top 20 events by the Southern Tourism Society, that covers 12 states. It has become a premier springtime event throughout the Palmetto State and offers something for every age and taste. In 2017, an estimated 25,000.00 visitors attended the Festival over the weekend long event. The Festival is drawing more out of town people and getting bigger each year.

The activities will begin on April 7, 2018 with the Rice Festival Beauty Pageant. The Tour de Lowcountry Bike ride is scheduled for April 21st. The Bike Ride, in its fourth year, brought in over 85 riders, with 84 of the riders from out of town. The Ride had riders from six states and as far away as New York. The next event is The Taste of Walterboro on the April 24th followed by the VIP Luncheon on the 26th. The actual Festival days will be the 27th and 28th. We will feature the Palmetto Dock Dogs this year which bring in competitors from other states along with the staff that run the event, all staying here in our motels. In 2018 we will be featuring a concert on Friday night April 27th by the Nashville group called "Sweet Tea Trio". This is an up and coming female group that has opened for Kid Rock, Travis Tritt and will be at the June Fest in Nashville this year. This concert will be a family friendly event and will draw people from all around our neighboring communities. All and all we feel that the above events bring in visitors from all over to stay in our motels and dine in our restaurants. All permits required will be obtained by the Rice Festival Committee.

Because of the continuing success of the Rice Festival with results that sustain and promote a growing economy, an all-out effort is presently underway by various local groups and organizations to encourage visitors to come into the county and city. The Rice Festival Committee Members are actively involved in many of these endeavors and are working closely with community leaders to make Walterboro and Colleton County a favorite destination of visitors throughout South Carolina and tourist motoring along I-95.

Benefit to Tourism and/or the Community

Special events and programs that enhance the quality of life make for an attractive package in enticing the traveling public in this area. Colleton County will never be heavily industrialized but can capitalize on its cultural, natural and historic resources to bring more visitors into the County. The more visitors that come to Colleton County the more secure are tourism related jobs. Increased visitors also mean increased sales and tax collections. We are strategically located on the I-95 South/North Corridor and just 32 miles from I-26. These kinds of activities certainly appeal to travelers who will eat in our restaurants, stay in our motels and shop in and about the Walterboro area.

Many food, arts and crafts vendors and participants in the Rice Run and Tour de Lowcountry are out of state and stay overnight at the local hotels, eat in our various restaurants and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return. We estimate that at least 120 hotel rooms will be utilized by vendors, runners, participant and visitors.

Accommodations Tax Funding Proposal Request – 2018

Direct Tourism Expenditures:

TV Chanel 5	\$7,000.00
Radio:	2,000.00
Billboards:	4,000.00
Other (flyers, brochures, posters, direct e-mail, website and misc.)	4,500.00

Entertainment and Cultural Art Programming

With regional appeal:	5,000.00
Total:	\$22,500.00

City of Walterboro

Accommodations Tax Funding Request 2017-2018

Project Name: City of Walterboro Billboard Package 2017-2018

Amount requested from A-tax: \$21,000

Organization Name: City of Walterboro

Tax ID Number: 57-6001119

Contact Name: Michelle Strickland
Tourism Director

Address: City of Walterboro
242 Hampton Street
Walterboro, SC 29488

Phone & fax: 843-538-4353 office
843-909-4325 cell
843-538-4356 (fax)

Email: mstrickland@walterborosc.org

Project/Event Description (narrative)

The City of Walterboro installed four billboards promoting lodging, shopping and dining in Walterboro along I-95 and in Jacksonboro on Hwy 17 in the Fall of 2008. This package price has remained the same but several boards have been added free of charge. Specifically, this package includes:

SC Highway 17 S at Jacksonboro facing north bound traffic

SC Highway 17 S at Point South facing south bound traffic

I-95 mm 30 Double Board facing north bound traffic

I-95 mm 103 facing south bound traffic

I-95 mm 82, north of St. George facing southbound traffic

17A just east of the airport facing incoming traffic

Jeffries Blvd. just past PRTC building facing incoming traffic

17 S. @ Pocotaligo facing southbound traffic

The City requests the continuation of these billboards for 2017-2018 as they are a part of the consolidated efforts of the billboard committee and the red rocker branding. It is estimated that \$21,000 is needed to fund this project including fresh vinyls this year.

The start and end date for this billboard contract is July 1, 2017 thru June 30, 2018.

Benefit to Tourism and/or the Community

Billboards are Walterboro's most effective Red Rocker branding along the I-95 corridor. The popularity of Walterboro as an overnight stop off I-95 and Hwy 17 has been greatly enhanced by our billboards. Visitors are charmed by Walterboro's quaint atmosphere and are encouraged to return. These tourists stay in the local hotels, eat at our restaurants and shop in our gift shops.

The Welcome Center tracks visitors, noting how they found us or heard of us. This tracking shows the effectiveness of this billboard program and that it works to bring both travelers from the Interstate and travelers on Savannah Highway going towards I-95 from Charleston or Myrtle Beach areas for a stay in Walterboro.

Accommodations Tax Funding Proposal Request – 2017-2018

City of Walterboro billboard Package (includes a fresh vinyls)	\$21,000
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City of Walterboro

65% Accommodations Tax Funding Request 2017-2018

Project Name: *"Walterboro Rocks!"* advertising campaign 2017-2018

Amount requested from A-tax: \$60,000

Organization Name: Walterboro Tourism Commission

Tax ID Number: 27-0473097

Contact Name: Michelle Strickland
Tourism Director
Secretary/Treasurer Walterboro Tourism Commission

Address: 1273 Sniders Highway
Walterboro, SC 29488

Phone & fax: 843-538-4353 office
843-909-4325 cell
843-538-4356 (fax)

Email: mstrickland@walterborosc.org

Project/Event Description (narrative)

The *"Walterboro Rocks!"* campaign is a comprehensive plan designed to implement a variety of advertising methods to draw visitors to Walterboro for increased overnight stays.

The Walterboro Tourism Commission, an I.R.S. designated 501 C (6) nonprofit, is a central tourism resource dedicated to increasing the exposure of local attractions in the Walterboro area. The purpose of the commission is to promote Walterboro as premier travel destination.

WTC has successfully created a comprehensive "Walterboro Rocks" advertising campaign to boost our visibility with the red rocking chair brand. The organization will to continue to develop and expand advertising and marketing plans through consistent brand recognition.

The Walterboro Welcome Center, located at exit 53 off I-95, is approximately half-way between New York and Florida, between Savannah/Beaufort and Charleston along Highway

17. The goal to put Walterboro on the map as a destination for travelers as they make their way along I-95 and local thoroughfares through strategic advertising placement.

The duration of this project is fiscal year July 1, 2017 thru June 30, 2018

Benefit to Tourism and/or the Community

By marketing the antiques, historic, cultural, and nature based resources in Walterboro, the Lowcountry Region and South Carolina, this project aims to capitalize on the economic impact it will bring to this area. An influx of new visitors will not only boost revenue for local businesses with overnight stays and crucial tourism related dollars, it will create the potential for new residents who will further invest in the community.

WTC will continue to track the effectiveness of this "*Walterboro Rocks!*" campaign utilizing a number of tools, including visitor information logs at the Welcome Center, hotel occupancy data, and leads generated by online advertising.

65% Accommodations Tax Funding Proposal Request – 2017-2018

Advertising

Broadcast Media: \$10,000

Print Media:
(such as, Southern Living, Garden & Gun) \$16,500

Cooperative Digital Advertising (with \$15,000 TAG Match) \$15,000

Marketing and Promotion:

Flyers, brochures, Post Cards, signs, promotional items: \$8,500

Project Total \$60,000



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 27, 2017
SUBJECT: WWTP Upgrade Change Order

I have attached a memorandum from Wayne Crosby, Utilities Director describing a change order request for the disposal of waste material that was stored up in the equalization basin at the wastewater treatment plant. The contract contains a line item for disposal of waste material in the amount of \$875.00 per dry metric ton. The estimated volume of material in the contract was 200 dry metric tons for a total line item amount of \$175,000.00 for disposal. As of July 21st, the contractor, Wharton-Smith had removed a total of 200 tons, but projects that it is only 30% complete. To complete this segment of the project, the City would need to agree to a change order allowing Wharton-Smith to continue disposal at a rate of \$875.00 per dry metric ton. The change order is estimated to be **\$350,000.00**. The Clean Water State Revolving Fund (CWSRF) Loan used to finance the WWTP improvements has a construction contingency of \$378,400.00. Staff recommends approval of the change order in the amount of **\$350,000**.

If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

MEMORANDUM

To: City Manager

From: Utilities Director

Re: WWTP Upgrade – Change Order

Date: 7/27/17

The City of Walterboro and The City Utilities Department entered into a contract with Wharton- Smith, Inc. to begin the WWTP Biosolids Improvement Project. The project started in April of this year. Cleanout and disposal of waste from an existing equalization (detention) basin is included in this WWTP Improvement project. The contract has a line item for disposal of the waste material that has been stored in this basin. The cost for disposal is \$875.00 per dry metric ton. The estimated volume of material was 200 dry metric tons resulting in a total bid of \$175,000. The contractor had removed a total of 200 tons on Friday the 21st of July but he feels that he is only 30% complete. In order to complete this portion of the project, The City of Walterboro would need to agree to a change order allowing Wharton-Smith to continue disposal at a rate of \$875.00 per dry metric tons. This change order is currently estimated to be \$350,000.

Sincerely,



Wayne Crosby

Utilities Director



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 25, 2017
SUBJECT: Request to Purchase New Grapple Truck

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new grapple truck for yard debris removal. The Public Works Department received three (3) bids.

The Pete Store (Columbia, SC) - 2018 Peterbilt 337	\$147,789.00
Amick Equipment (Lexington, SC) - 2018 Freightliner M2-106	\$148,975.00
Triple T Freightliner (Summerville, SC) - 2018 Freightliner M2-106	\$144,951.82

The FY 2017-2018 Public Works budget allocated \$148,300.00 for the purchase of a new grapple truck. Staff recommends purchasing the vehicle from Triple T Freightliner (Summerville, SC) in the amount of **\$144,951.82**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Michael Crosby, Public Works Director
Cc: Mayor and City Council
Re: Request for Bid
Date: 07/20/2017

The City of Walterboro Public Works Department recently requested bids for a grapple truck. This vehicle is intended for use in the public works department for yard debris removal. Bids were received from Triple T Freightliner, The Pete Store, and Amick Equipment. The low bid is within the budgeted figure for the Public Works department.

The bids were as follows:

The Pete Store – 2018 Peterbilt 337 with Peterson loader	\$147,789.00
Amick Equipment – 2018 Freightliner M2-106 with Peterson loader	\$148,975.00
Triple T Freightliner - 2018 Freightliner M2-106 with Peterson loader	\$144,951.82

It is our recommendation to accept the low bid from Triple T Freightliner in the amount of \$144,951.82



CITY OF WALTERBORO

MICHAEL CROSBY

WE ARE PLEASED TO QUOTE YOU A NEW 337 PETERBILT WITH A PETERSON LOADER PER AMICK EQUIPMENT SPECIFICATIONS. THE TRUCK IS IN STOCK AT PETERSON INDUSTRIES AND CAN BE DELIVERED AS SOON AS A BODY IS INSTALLED. TRUCK AND BODY ARE **\$147789 INCLUDING S.C. TAX.**

THANK YOU FOR YOUR INTEREST IN OUR PRODUCTS.

A handwritten signature in black ink, appearing to read 'Steve Wiser', is written in a fluid, cursive style.

STEVE WISER

THEPETESTORE.COM

BALTIMORE, MD • LANDOVER, MD • SEAFORD, DE • HAMASSAS, VA • SPRINGFIELD, VA
RAPHINE, VA • RICHMOND, VA • KNOXVILLE, TN • RINGGOLD, GA • GREENVILLE, SC • COLUMBIA, SC



Peterbilt of Columbia P152
1300 BUCKNER RD

AMICK EQUIPMENT
227 GLASSMASTER ROAD

COLUMBIA, South Carolina United States 29203
Phone: (803) 832-7700
Fax: (803) 832-7711
Email:

LEXINGTON, South Carolina United States 29072
Phone: () 359-6656
Fax:
Contact Email:
Prepared for: DANIEL OSBORNE

Vehicle Summary

Unit		Chassis	
Model	Model 337	Fr Axle Load (lbs)	12000
Type	Full Truck	Rr Axle Load (lbs)	21000
Description	461694	G.C.W (lbs)	33000
Application		Road Conditions	
Intended Serv.	City Delivery	Class A (Highway)	100
Commodity	Other Commodity	Class B (Hwy/Min)	0
Body		Class C (Off-Hwy)	0
Type	Platform w/Devices	Class D (Off-Road)	0
Length (ft)	18	Maximum Grade	6
Height (ft)	10.0	Wheelbase (in)	256
Max Laden Weight (lbs)	1000	Overhang (in)	124.8
Trailer		Fr Axle to BOC (in)	69.8
No. of Trailer Axles	0	Cab to Axle (in)	186.2
Type		Cab to EOF (in)	311.0
Length (ft)	0	Overall Comb. Length (in)	419
Height (ft)	0.0	Special Req.	
Kingpin Inset (in)	0	United States Registry	
Corner Radius (in)	0		
Restrictions			
Length (ft)	40		
Width (in)	102		
Height (ft)	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

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Printed	7/17/2017 10:00:27 AM	<i>Incomplete</i>	Model Number	Model 337
Effective Date	Jan 1, 2017		Quote DTPO/CO	C2310551
Prepared by	ID swiser		Version Number	34 20



Peterbilt of Columbia P152
1300 BUCKNER RD

AMICK EQUIPMENT
227 GLASSMASTER ROAD

COLUMBIA, South Carolina United States 29203
Phone: (803) 832-7700
Fax: (803) 832-7711
Email:

LEXINGTON, South Carolina United States 29072
Phone: () 359-6656
Fax:
Contact Email:
Prepared for: DANIEL OSBORNE

Data	Code	Description	\$ List	Weight
Base Model				
0003371	O	Model 337	90,109	10,070
0091200	O	Other Commodity	0	0
0093340	O	City Delivery Truck or tractor which hauls freight, typically operating within a 100-mile radius, on public streets and highways and other paved surfaces. Typically includes package and freight delivery.	0	0
0095010	O	Platform w/Devices	0	0
0098170	O	United States Registry	0	0
Configuration				
0200700	O	Not Applicable Secondary Manufacturer	0	0
Frame & Equipment				
0515040	O	10-5/8in Steel Rails 385-444in 10.825 x 3.45 x .313 Dimension, 1,778,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 14.8 cubic inches. Weight: 1.44 lbs/inch pair	765	521
0512200	O	256in Wheelbase	0	0
0613090	O	Three-Piece Crossmembers	604	0
0644090	S	EOF Square without Xmbr For use with body builder installed crossmember.	0	0
0651090	S	Omit Rear Mudflaps and Hangers	0	0
Front Axle & Equipment				
1011875	O	Dana Spicer E1202IL 12,000 lb. Axle is designed for applications with a gross axle weight rating (GAWR) from 10,000 to 13,200 pounds. The axles have exclusive one-piece forged design knuckle including steer arm, tie rod arm and spindle. This feature helps in greater durability and reduced maintenance.	40	0
1111190	O	Taper Leaf Springs, Shocks 12,000 lb	56	0
1243040	S	Power Steering Sheppard HD94 For use with 10,000 to 13,200 lb. axle ratings.	0	0
1250180	O	Power Steering Reservoir Frame Mounted	0	0

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Printed: 7/17/2017 10:00:27 AM *Incomplete* Model Number: Model 337
 Effective Date: Jan 1, 2017 Quote/DTPO/CO: C2310551
 Prepared by: ID: swiser Version Number: 34.20



Data	Code	Description	\$ List	Weight
1353500	S	PHP10 Aluminum LMS Hubs 11-1/4in bolt circle. Includes a supplier extended coverage up to 3 years / 350,000 miles for bearings & seals.	0	0
1380240	O	Dana Spicer Wide Track IPO Std, Front Axle 71in KPI IPO 89in for E1202, E1322, E1462, D2000F front axles. For improved turning radius.	35	5
1380260	S	Bendix Air Cam Front Drum Brakes 16.5x5 For use with 10,000 lbs to 14,600 lbs steer axles. Includes automatic slack adjusters & outboard mounted brake drums.	0	0
1391410	O	Gusseted Cam Brackets, Steer Axle	24	0
Rear Axle & Equipment				
1513160	O	Dana Spicer S21-170 21,000 lb Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	930	225
1616220	S	PHP10 Aluminum LMS Hubs 11-1/4" bolt circle. Includes a supplier extended coverage up to 3 years / 350,000 miles for bearings & seals.	0	0
1631310	S	Standard Stroke Parking Brakes Drive Axle(s). Not for use on U.S. or Canada Tractors, other than Car Carriers.	0	0
1680490	O	Gusseted Cam Brackets, Drive Axle(s)	24	2
1680500	S	SBM Valve Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0	0
1680950	S	Stability System Not Selected or Not Available	0	0
1681337	S	Single Drive Axle (Model 337)	0	0
1682430	S	Anti-Lock Braking System (ABS) 4S4M ABS-6. Includes air braking system.	0	0
1687010	S	Bendix Air Cam Rear Drum Brakes 16.5x7 Includes Automatic Slack Adjusters & Outboard Mounted Brake Drums.	0	0
1705380	O	Ratio 5.38 Rear Axle	0	0
1816140	S	Reyco 79KB Taper Leaf 21,000 lb	0	0
1911070	O	Reyco Helper Springs 4,500 lbs For use with Reyco 79KB suspension	375	62

Engine & Equipment

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Data	Code	Description	\$ List	Weight
2073407	O	PACCAR PX-7 325@2400 GOV@2800 750@1800 Performance (2017 Emissions) includes alum flywheel housing, cruise control, and J1939 provisions (provides an interface point for the Electronic Service Analysis-ESA and other PACCAR approved diagnostic tools). Chevron Delo LE SAE 10W30 engine oil is specially formulated for new low emissions engines. Magnetic engine oil drain plug captures and holds any metal fragments in engine oil to extend service life.	-1,884	-540
		N21320 N205 120...Standard Maximum Speed Limit (LSL)		
		N21330 N207 0...Expiration Distance		
		N21340 P005 120...Hard Maximum Speed Limit		
		N21360 P001 72...Maximum Accelerator Pedal Vehicle Speed		
		N21370 P059 72...Maximum Cruise Speed		
		N21400 N203 252...Reserve Speed Function Reset Distance		
		N21410 N202 0...Maximum Cycle Distance		
		N21420 N208 10...Maximum Active Distance		
		N21430 N201 0...Reserve Speed Limit Offset		
		N21440 P015 YES...Engine Protection Shutdown		
		N21450 P028 NO...Gear Down Protection		
		N21460 P046 1400...Max PTO Speed		
		N21470 P062 NO...Cruise Control Auto Resume		
		N21480 P068 NO...Auto Engine Brake In Cruise		
		N21500 N209 0...Expiration Distance		
		N21510 P520 YES...Enable Idle Shutdown Park Brake Set		
		N21520 P030 5...Timer Setting		
		N21530 P233 YES...Enable Impending Shutdown Warning		
		N21540 P234 60...Timer For Impending Shutdown Warning		
		N21550 P516 35...Engine Load Threshold		
		N21570 P031 NO...Idle Shutdown Manual Override		
		N21580 P230 YES...Enable Hot Ambient Automatic Override		
		N21610 P172 40...Low Ambient Temperature Threshold		
		N21620 P173 60...Intermediate Ambient Temperature Threshold		
		N21630 P171 80...High Ambient Temperature Threshold		
2091310	O	Engine Idle Shutdown Timer Disabled	0	0
2091315	O	Enable EIST Ambient Temp Override	0	0
2091372	O	Eff EIST NA Expiration Miles	0	0
2091640	O	Effective VSL Setting NA	0	0
2140150	O	Remote PTO And Throttle Provision	18	0
2140200	O	CARB Engine Idling Compliance PACCAR PX-7, PX-9 and MX, Cummins ISL, ISM and ISX diesel engines will include the required factory installed serialized sticker on the drivers door to identify them as meeting the NOx idling standard.	0	0
2140330	O	Remote Throttle/PTO Control Switch & Wiring BOC W/ Park Brake	54	0
2513060	S	PACCAR 160 Amp Alternator, Brushed	0	0
2521090	O	Immersion Type Block Heater 110-120V Standard location is center left hand under cab and includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	81	2

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 Effective Date: Jan 1, 2017 Quote/OTPO/CO: C2310551
 Prepared by: ID: swiser Version Number: 34.20



Data	Code	Description	\$ List	Weight
2522050	S	PACCAR 12V Starter	0	0
2538020	O	2 PACCAR Premium 12V Dual Purpose Batt 1460 CCA Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	20	0
2539740	O	Kissling Battery Disconnect Switch Mounted on battery box	188	3
2621000	O	2-Speed Fan Clutch For Frequent Start/Stops	344	0
2723210	S	18.7 CFM Air Compressor N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0	0
2921210	O	No Fluid Heat Option for Fuel Filter	0	0
3010400	O	Engine Protection Shutdown includes oil pressure, oil temperature, coolant temperature, and intake manifold temperature.	5	0
3114270	S	High Efficiency Cooling System Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. ClimaTech extended life coolant extends maintenance intervals which reduces maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 587: 1330 sq in, 579/367 FEPTO 1325 sq in, 567/365/367: 1440 sq in, 384/386: 1301 sq in, 365 FEPTO: 1184 sq in, 369/367 HH: 1669 sq in, 348: 1000 sq in, 320: 1242 sq in.	0	0
3211120	S	Radial Seal, Dry Type Air Cleaner, Frontal Air Intake. Molded rubber air intake connections with lined stainless steel clamps seal to prevent contaminants in air intake.	0	0
3365290	O	Exhaust Single RH Horizontal DPF/SCR RH Under Frame (2017).	-524	-158
Transmission & Equipment				
4052110	O	Allison 3000 RDS-P Transmission, Gen 5 Rugged Duty Series. Includes Rear Transmission Support except on MX engines, TranSynd Automatic Transmission Fluid, and Water Oil Heat Exchange. Also includes features that monitor the transmission fluid, filter and clutch condition. Will display percent life remaining for the transmission fluid, filter and clutches on the shift selector. This information may be displayed using the Mode and Up and Down buttons. A wrench icon will also be included to indicate when the transmission fluid, filter or clutches need servicing. (Suited for vehicles operating on/off highway and/or requiring PTO operation) Forward Ratios: 1st-3.49, 2nd-1.86, 3rd- 1.41, 4th-1.00, 5th-0.75, 6th-0.65 / Reverse Ratios: DR-(5.03)	10,027	110
4210320	O	1710 HD Driveline, 2 Midship Bearings	666	100

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Effective Date: Jan 1, 2017 Quote/DTPO/CO: C2310651
Prepared by: ID: swiser Version Number: 34.20



Data	Code	Description	\$ List	Weight
4233030	O	(1) Dash Mounted Single Acting Air PTO Control Standard with PTO engaged indicator light on Class 8 units. Occupies the space of one gauge. Spacing PTO switch does not ensure the PTO will fit.	53	0
4250720	O	Allison FuelSense Not Desired	0	0
4252170	O	Auto Neutral Activates With Parking Brake	16	0
4256640	O	Allison 6-Speed Configuration, Close Ratio Gears 3000 Series Transmissions	0	0
4256920	O	Dash Mounted Push Button Shifter	619	0

Air & Trailer Equipment

4510320	S	Bendix AD-IS Air Dryer W/Heater And Coalescing Filter	0	0
4520420	O	Pull Cords All Air Tanks	5	0
4540420	S	Nylon Chassis Hose	0	0
4543320	S	Steel Painted Air Tanks All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0	0
4611930	O	Body Connections 5ft BOC Junction Box contains light and power circuits for Body Connections located 5ft from BOC.	134	4

Tires & Wheels

5069600	O	FF: BR 14ply 11R22.5 R268 Ecopia Diameter = 41.5 inches; SLR = 19.3 inches	29	8
5169630	O	RR: BR 14 PLY 11R22.5 M760 Ecopia	286	28
5190004	O	Code-rear Tire Qty 04	0	0
5221740	O	FF: Alcoa 883677 22.5X8.25 Clean Buff Finish Aluminum	333	-50
5321740	O	RR: Alcoa 883677 22.5X8.25 Clean Buff Finish Aluminum	666	-100
5390004	O	Code-rear Rim Qty 04	0	0

Fuel Tanks

5554040	O	26in Aluminum 50 Gallon Fuel Tank LH U/C Includes steps for cab access. Paddle handle filler cap with threadless filler neck. Top draw fuel plumbing reduces chance of introducing air into the fuel system during low fuel level conditions due to the central placement of fuel pickup tube. Wire braid fuel lines increase durability & reduce potential for leaks.	200	-119
5602050	O	Location LH U/C 50 Gallon	0	0
5652900	O	DEF Tank Mounted LH Under Cab	76	0

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Effective Date:	Jan 1, 2017		Quote/DTPQ/CO:	C2310551
Prepared by:	ID: swiser		Version Number:	34.20



Data	Code	Description	\$ List	Weight
5852990	O	Standard DEF To Fuel Ratio 2:1 Or Greater	0	0
5855019	O	DEF Tank Small	-84	0
Battery Box & Bumper				
6121200	O	Steel Styled Aero Bumper Chrome Two Tow Pins	357	0
Cab & Equipment				
6510110	S	Alum Cab 108In BBC Metton Hood w/Bright Crown Includes view window RH door and convex mirror over RH door.	0	0
6540160	O	Thermal Insulation Package In Cab Includes thick, closed-cell foam in floor, special mylar-faced foam in walls and roof structure.	19	2
6911700	S	Peterbilt UltraRide Driver Seat	0	0
6923160	S	(2) Person Passenger Seat	0	0
6930580	O	Drivers Armrests - LH & RH Required in Model 587 with Evolution LX seats, optional with Evolution ST and Roltek Seats.	69	4
6939400	O	Air Ride Driver	195	0
6939420	S	High Back Driver	0	0
6939470	S	Vinyl Driver	0	0
6939510	S	Non-Air Ride Passenger	0	0
6939540	S	Low Back Passenger	0	0
6939570	S	Vinyl Passenger	0	0
7000015	S	Adjustable Steering Column - Tilt Only	0	0
7001620	S	Steering Wheel with Peterbilt Logo Steering Wheel with embossed Peterbilt logo over horn button.	0	0
7036120	S	Interior Grey/Black Includes rugged charcoal instrument panels, glare-resistant gray dash, black bezels on gauges, (2) power ports, monochromatic molded door pads with durable in-mold color, gray molded back wall, 18 inch 4-spoke soft-touch steering wheel, soft-touch steering column cover, power lift passenger window, extruded rubber floor covering, header-mounted dome light, foot well lighting, integrated "dead pedal", (4) inside entry grab handles, (2) inside sunvisors, (2) coat hooks, (2) cup holders and map bin in dash.	0	0
7210540	S	Day Cab Rear Window	0	0
7230060	S	One Piece Curved Windshield	0	0
7322010	S	Combo Fresh Air Heater/Air Conditioner With radiator mounted condenser, dedicated side window defrosters, Bi- Level Heater/Defroster Controls, 84,500 BTU/HR, and silicone heater hoses.	0	0
7330700	O	Peterbilt Comfort Control - Cab	21	6

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: 7/17/2017 10:00:27 AM *Incomplete* Model Number: Model 337
Effective Date: Jan 1, 2017 Quote/DTPQ/CO: C2310551
Prepared by: ID: swiser Version Number: 34.20



Data	Code	Description	\$ List	Weight
7410040	O	Outside Sunvisor - Stainless Steel Not available with 2.1M high roof sleeper.	177	4
7511010	O	Stainless Steel Mirrors 7x16 with Heat Element Right Click on Option to see Picture in Product Portfolio.	70	2
7560850	O	(2) Convex 8 Inch SS Mirror Center mounted under mirror bracket. If rear view mirrors are heated, the convex mirrors will be heated. Option includes dual door stops.	209	4
7610470	O	(1) Air Horn 24.5In Chrome - Round w/Horn Shield	269	8
7725710	O	Standard Speaker Package For Cab (2) Speakers	117	4
7725715	O	ConcertClass Without CD, Includes BT Phone and Audio, AM/FM, WB, USB and MP3.	323	10
7748140	O	CB Terminals/Wiring Mtd Under Header	33	0
7788140	O	Radio Antenna Mounted on LH Mirror Bracket	32	0
7850210	O	Plug-In Auto Reset Circuit Breaker in place of fuses in junction box.	40	0
7851480	S	Peterbilt Electric Windshield Wipers With Intermittent Feature.	0	0
7851780	O	CabMate Cab Air Suspension Mfg by Link. The class 8 conventionals (except Model 348) includes (2) airbags, (2) shock absorbers, (1) leveling valve, radius rod, and height limiter. The Models 330, 337, and 348 includes (1) airbag and (1) shock absorber.	766	15
8011400	O	Main Transmission Oil Temperature Gauge Located in Driver Information Display	12	0
8021380	S	Air Restriction Indicator Mounted on air cleaner, intake piping or firewall	0	0
8071870	S	Main Instrumentation Panel, Graphics Display Includes speedometer with trip odometer, tachometer with hourmeter and outside air temperature display, voltmeter, engine oil pressure, engine coolant temperature, fuel level, primary and secondary air pressure gauges. Includes standard warning light package: high water temperature, low oil pressure, and low air pressure warning lights w/audible alarms, high beam, turn signal, low fuel, parking brake, and ice warning indicators; seat belt reminder; rocker switches with long-life LED indicators; multi-function turn stalk with flash-to-pass feature (night mode flashes headlights and marker lights; day mode flashes headlights only). Intermittent windshield wiper and headlamp beam control. Hydraulic braked trucks do not include air pressure gauges.	0	0
8111110	S	Headlights Composite Fender Mounted Integral Park, Turn, and Side Marker	0	0
8120980	S	(6) Marker Lights, Aero LED Light Emitting Diodes	0	0
8133980	O	Daytime Running Lights (Required on Canadian units)	76	0

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Data	Code	Description	\$ List	Weight
Paint				
8500710	O	Standard Paint Color Selection	-200	0
8530770	S	(1) Color Axalta Two Stage - Cab/Hood	0	0
		Base Coat/Clear Coat		
		N85020 A - L0008EY WHITE		
		N85400 HOOD TOP L0008EY WHITE		
		N85500 CAB ROOF L0008EY WHITE		
		N85200 FRAME N0001EA BLACK		
		N85300 FENDER L0008EY WHITE		

Shipping Destination			0	0
8999990	O	Shipping Destination (Specify by narrative attached to option code). In Presentation Information screen add "See Instructions" for the Shipping Destination instead of Dealer code. N89900 peterson industries N89910 4000R 60 N89920 lake wales fl 33859 N89930 8636781493 john		

Miscellaneous			0	0
9409800	O	2017 EPA Emissions Engine Warranty Only		
9409980	O	Presentation Created Using Featured Spec For Model	0	0

Promotions			-3,100	0
9510558	U	ARSCOTT 1ST HALF 2017 MODEL 337 STOCK		

Total Adjusted Price (W/O Freight & Warranty & Surcharges)	\$103,775
Freight Charge	\$2,200
Options Not Subject to Discount	\$0
Surcharges Not subject to Discount	\$0
Total Weight	10232

Prices and Specifications Subject to Change Without Notice.

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Prepared by:	ID: swiser		Version Number:	34.20



Remit Payent To:
 Amick Equipment Co. Inc.
 P.O. Box 1965
 Lexington, SC 29071

Date: 12:50 PM
 PO:
 Terms Net 10

Bill To:
 City of Walterboro

Ship To:
 City of Walterboro

Lein Holder:
 TBD

Qty	Description	Price
1	2018 Freightliner M2-106 GVWR: 33,000 lbs Cummins L9 270HP Diesel Engine / Allison 300RDS Auto.Transmission	\$ 147,010.00
1	Petersen Model TL-3 Grapple Loader HDX-1824 18ft x 24yd Paint: Black	Included

Includes all standard equipment, as well as the following options:

- HEAVY DUTY SWING MOTOR (UPGRADE)
- QUADSTICK MECHANICAL JOYSTICK CONTROLS (UPGRADE)
- BOOM-UP WARNING LIGHT/AUDIBLE ALARM
- HD CONTROL BOX THROTTLE ENGINE KILL & HORN
- LOADER SINGLE COLOR PI ORANGE
- STANDARD BUCKET 60"
- TANDEM PUMP IN LIEU OF SINGLE 18 GPM

MODEL HDX-1824 HARDOX BODY 1/8" SIDES, 3/16" FLOOR

- STANDARD BARN DOORS FOR BODY
- WIRE LOOM FOR BODY WIRING
- LED TYPE BODY LIGHTS, 15 EA.
- AMBER LED FLASHERS IN REAR CORNER POST
- ANSI Z245 PACKAGE
- BODY COLOR: BLACK

ADD Amber LED Flashers \$ 425.00

ADD Tarper \$ 1,040.00

PDI & One local move
 Mobile On-site Warranty Pkg., 1 yr.

VIN:

BODY S/N:

Subtotal: \$ 148,475.00

Sales Tax: \$ 500.00

TOTAL: \$ 148,975.00



Description

NCSA Contract Price

Petersen	Model TL-3 Grapple Loader	\$	68,712.00
Paint:	Boom: Peteren Safety Orange, Body: Petersen Safety C	\$	194.25
<i>Includes all standard equipment, as well as the following options:</i>			
20 ft. Telescopic Boom, Includes 4 ft. Tip Extension			Included
- 9 ft. Reach below grade			Included
Greaseless dual controls w/ walk through platform			Included
7100 lbs Lift Capacity @ 10'			Included
Standard Grapple Bucket - 60" x 48"			Included
- Single Cylinder Bucket			Included
- Continuous Bucket Rotator			Included
4 way Outrigger Stabilizers - Out and Down.			Included
A Frame Pedestal Design - Allows flexing under load shocks			Included
Safety locking valves on both boom and outriggers.			Included
HD Swing Motor			Included
Standard Bucket - 60" Opening			Included
Boom Up (overheight) Warning Light w/ Alarm			Included
HD Control Box including Throttle Advance, Engine Kill & Horn			Included
Hot Shift PTO			Included
Tandem Hydraulic Pump			Included
HARDOX Extreme Duty Smooth Side Trash Body		\$	84.00
2026 Dump Body - 20ft x 26 yd x 5ft Sides			Included
LED Body Light Package (13 total)			Included
Wire Loom for Body Wiring			Included
ANSI Z245 Package			Included
Standard Barn Doors			Included
Quad Sticks - Dual Walk Thru Mechanical Joystick Controls ILO Lever Style			Included
Self Winding Tarp - Load Covering Device		\$	1,000.65
Amber Flashing Lights - Rear Corner Posts			Included
HDHI Outrigger Strobe Lights		\$	481.95
Hose Guard - Head and Valve Bank		\$	273.00
Heat Shield Under Operator's Platform		\$	292.95
Fire Extinguisher		\$	208.95
Triangle Flare Kit		\$	42.00
Big Bite 2 Cylinder Bucket		\$	1,094.10
Freight to AECI - Lexington, SC			Included
PDI & Delivery to Customer OR Truck Dealer			Included
Peterson Body Warranty: 3yr Major Structural, 1yr Complete - See warranty statement attached.			Included
Mobile On-site Warranty Pkg., 1 yr.			Included
Body manuals and Training DVD			Included

Subtotal: \$ 72,383.85
 Sales Tax:
TOTAL: \$ 72,383.85

Expiration: 30 Days
 Quoted By:

Ryan Amick, Sales Representative

Production & Delivery Estimate: Up to 6 months ARC
 Date: 6/21/17

Additional Local Options Available:

- \$ 510.00 Amber LED Flashing Lights - Front of truck cab/bumper
- \$ 346.50 Work Lights - Mounted Curbside OR Streetside
- \$ 1,543.50 Rear View Camera - ProVision TV-550 Camera Embedded in Taillight
- \$ 586.95 Toolbox 18x18x36
- \$ 1,094.10 Dual Cylinder Big Bite Bucket ILO Std single cylinder bucket.
- \$ 8,178.45 Crab - Front Load Container Attachment
- \$ 1,102.50 2030 Body Capacity Upgrade - 20ft x 30 YD x 6ft Sides - ILO 2026 Body
- \$ 1,857.45 Electric Tarper with Spring Loaded Arms
- \$ 997.50 Single Piece Rear Door w/ Air Actuated Latches.
- \$ 1,575.00 1 Year Additional Hydraulic Warranty (Total of 2yr)

CHASSIS DEALERS: Please ensure chassis specs meet body manufacturer's minimum requirements, which are supplied upon request. Deviations may result in additional charges, for which the truck dealer will be responsible. **TAXES:** Unless itemized above, prices do not include local, state or federal taxes. **DELIVERY ESTIMATES:** ETA's are based on production schedules at the time of quote and are subject to changes in truck and/or body production schedules as well other factors such as transportation delays, etc. **WEIGHT RESTRICTIONS:** Operating overweight equipment can result in fines, damage to equipment or injury to operators. Amick Equipment makes every effort to quote equipment meeting local, state & federal weight regulations. Nevertheless, it is up to the end user to familiarize themselves with all applicable weight laws and avoid exceeding legal weight limits, regardless of truck's GVWR.

Prepared for:
 MICHAEL CROSBY
 WALTERBORO CITY OF
 242 Hampton Street
 Walterboro, SC 29488
 Phone: 843-549-1113



Prepared by:
 David Foster
 TRIPLE T FREIGHTLINER,
 STERLING, WESTERN STAR, INC
 155 FARMINGTON ROAD
 SUMMERVILLE, SC 29483
 Phone: 910-763-6281

S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
Price Level				
PRL-16M	M2 PRL-16M (EFF:04/25/17)			STD
Data Version				
DRL-011	SPECPRO21 DATA RELEASE VER 011			N/C
Interior Convenience/Driver Retention Package				
055-998	NO INTERIOR CONVENIENCE PACKAGE			STD
Vehicle Configuration				
001-172	M2 106 CONVENTIONAL CHASSIS	5,759	3,503	\$100,916.00
004-218	2018 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-002	STRAIGHT TRUCK PROVISION			STD
003-001	LH PRIMARY STEERING LOCATION			STD
General Service				
AA1-002	TRUCK CONFIGURATION			STD
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)			N/C
A85-001	REFUSE SERVICE			N/C
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-003	DRY BULK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 12000.0 lbs			



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Data Code	Description	Weight Front	Weight Rear	Retail Price
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 23000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 35000.0 lbs			
Truck Service				
AA3-004	END DUMP BODY			N/C
A88-99D	EXPECTED TRUCK BODY LENGTH : 20.0 ft			
AF3-1H9	AMICK EQUIPMENT			N/C
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in			
Engine				
101-22M	CUM L9 260 HP @ 2200 RPM; 2200 GOV RPM, 720 LB/FT @ 1300 RPM	640	30	\$10,145.00
Electronic Parameters				
79A-065	65 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-011	PTO MODE ENGINE RPM LIMIT - 1400 RPM			N/C
79M-001	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED			N/C
79P-002	PTO RPM WITH CRUISE SET SWITCH - 700 RPM			N/C
79Q-012	PTO RPM WITH CRUISE RESUME SWITCH - 1400 RPM			N/C
79S-001	PTO MODE CANCEL VEHICLE SPEED - 5 MPH			N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			N/C
79W-001	ONE REMOTE PTO SPEED			N/C
79X-012	REMOTE PTO SPEED 1 SETTING - 1400 RPM			N/C
80G-002	PTO MINIMUM RPM - 700			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
Engine Equipment				
99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION			STD
99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)			\$109.00
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
133-004	ONE PIECE VALVE COVER			STD
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER			STD



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 MICHAEL CROSBY
 WALTERBORO CITY OF
 242 Hampton Street
 Wallerboro, SC 29488
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Data Code	Description	Weight Front	Weight Rear	Retail Price
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-098	(2) ALLIANCE MODEL 1231, GROUP 31, 12 VOLT MAINTENANCE FREE 2250 CCA THREADED STUD BATTERIES			\$41.00
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB			STD
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-998	NO RETARDER			(\$12.00)
016-1DD	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH LH HORIZONTAL TAILPIPE EXITING FORWARD OF REAR TIRES	15	15	\$391.00
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			STD
239-001	STANDARD EXHAUST SYSTEM LENGTH			STD
237-027	LH HORIZONTAL TAILPIPE, EXIT FORWARD OF REAR TIRES	20	20	N/C
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK			STD
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			STD
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH			N/C
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			N/C
266-013	1100 SQUARE INCH ALUMINUM RADIATOR	20		N/C
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
168-002	LOWER RADIATOR GUARD			STD
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4		\$89.00
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			N/C
134-001	ALUMINUM FLYWHEEL HOUSING			STD
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			N/C

Transmission

342-584	ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60	\$6,711.00
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Transmission Equipment

343-312	ALLISON VOCATIONAL PACKAGE 142 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL RDS			N/C
84B-013	ALLISON VOCATIONAL RATING FOR REFUSE APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84L-000	LOAD BASED SHIFT SCHEDULE AND VEHICLE ACCELERATION CONTROL RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED VOCATIONAL USAGE			STD
84N-000	NEUTRAL AT STOP - DISABLED, FUELSENSE - DISABLED			STD
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD
353-022	VEHICLE INTERFACE WIRING CONNECTOR WITHOUT BLUNT CUTS, AT BACK OF CAB			\$49.00
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED			\$25.00
362-158	CUSTOMER INSTALLED MUNCIE CS10 SERIES PTO			N/C
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			N/C
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			STD
346-013	TRANSMISSION OIL CHECK AND FILL WITH CROSSOVER TO CLEAR LH PTO AND DIRECT MOUNT PUMP			\$69.00
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			STD

Front Axle and Equipment

400-1A6	DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE			STD
402-049	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			\$214.00
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			STD
409-006	FRONT OIL SEALS			N/C
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
536-050	TRW THP-60 POWER STEERING			STD
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE			\$14.00
Front Suspension				
620-1F0	12,000# DUAL TAPERLEAF FRONT SUSPENSION	42		\$57.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
62H-998	NO FRONT SUSPENSION SPRING BRACKET OPTIONS			STD
410-001	FRONT SHOCK ABSORBERS			STD
Rear Axle and Equipment				
420-051	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE		180	\$788.00
421-563	5.63 REAR AXLE RATIO			\$84.00
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-076	MXL 17N MERITOR EXTENDED LUBE MAIN DRIVELINE WITH FULL ROUND YOKES	40	40	\$465.00
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE		20	\$759.00
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE			N/C
87B-005	BUZZER AND BLINKING LAMP WITH EACH MODE SWITCH, DIFFERENTIAL UNLOCK WITH IGNITION OFF, ACTIVE <5 MPH			N/C
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			STD
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-012	BRAKE CAMS AND CHAMBERS ON REAR SIDE OF DRIVE AXLE(S)			N/C
451-023	CONMET CAST IRON REAR BRAKE DRUMS			STD
440-006	REAR OIL SEALS			N/C
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			STD
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS			STD
41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE			\$95.00



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 TRIPLE T FREIGHTLINER,
 STERLING, WESTERN STAR, INC
 155 FARMINGTON ROAD
 SUMMERVILLE, SC 29483
 Phone: 910-763-6281

Data Code	Description	Weight Front	Weight Rear	Retail Price
Rear Suspension				
622-003	23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD		120	(\$1,145.00)
621-001	SPRING SUSPENSION - NO AXLE SPACERS			N/C
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			STD
623-005	FORE/AFT CONTROL RODS			N/C
Brake System				
018-002	AIR BRAKE PACKAGE			STD
490-100	WABCO 4S/4M ABS WITHOUT TRACTION CONTROL			STD
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
413-002	STD U.S. FRONT BRAKE VALVE			STD
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-083	WABCO SS-1200 PLUS AIR DRYER WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
479-015	AIR DRYER FRAME MOUNTED			STD
460-090	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS			N/C
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD			\$63.00
477-001	PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS			STD
Trailer Connections				
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT			STD
32A-002	UPGRADED BULKHEAD MULTIPLEXING UNIT			STD
30L-998	NO HIGH CURRENT TRAILER/BODY CABLE			STD
Wheelbase & Frame				
545-645	6450MM (254 INCH) WHEELBASE			N/C
546-100	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI	370	110	\$745.00
552-041	1925MM (76 INCH) REAR FRAME OVERHANG			N/C
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	90	N/C

Application Version 9.2.410
 Data Version PRL-16M.011
 WALTERBORO M2106 L9 BIG BKT
 KBOOM 18YM



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 MICHAEL CROSSBY
 WALTERBORO CITY OF
 242 Hampton Street
 Walterboro, SC 29488
 Phone: 843-549-1113



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Data Code	Description	Weight Front	Weight Rear	Retail Price
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 188.45 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 185.45 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 359.39			
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 188.45 in			
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 190.99 in			N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 173.52 in			N/C
553-001	SQUARE END OF FRAME			STD
550-001	FRONT CLOSING CROSSMEMBER			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-001	STANDARD SUSPENSION CROSSMEMBER			STD
Chassis Equipment				
556-1AP	THREE-PIECE 14 INCH PAINTED STEEL BUMPER WITH COLLAPSIBLE ENDS	30		\$36.00
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$74.00
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE			STD
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS			STD
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
Fuel Tanks				
204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	20		\$162.00
218-005	RECTANGULAR FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
664-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD
122-1H3	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	-5		N/C
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD



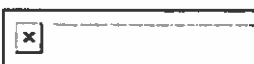
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Data Code	Description	Weight Front	Weight Rear	Retail Price
Tires				
093-1V4	CONTINENTAL HSR2 11R22.5 14 PLY RADIAL FRONT TIRE	16		(\$326.00)
094-2F6	CONTINENTAL HDR2 11R22.5 14 PLY RADIAL REAR TIRES		92	(\$460.00)
Hubs				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS	20		\$123.00
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			\$128.00
Wheels				
502-523	MAXION WHEELS 90262 22.5X8.25 10-HUB PILOT 6.19 INSET 5-HAND STEEL DISC FRONT WHEELS	18		(\$4.00)
505-523	MAXION WHEELS 90262 22.5X8.25 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		36	(\$8.00)
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
Cab Exterior				
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTS			\$121.00
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			\$31.00
678-001	LH AND RH GRAB HANDLES			STD
646-009	PAINTED PLASTIC GRILLE			STD
65X-001	ARGENT SILVER HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD
727-1AF	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK	4		\$88.00
726-001	SINGLE ELECTRIC HORN			STD
728-001	SINGLE HORN SHIELD			N/C
657-1CV	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME WITH (4) KEYS			\$19.00
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-043	INTEGRAL HEADLIGHT/MARKER ASSEMBLY			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			\$34.00
311-001	DAYTIME RUNNING LIGHTS			\$21.00
294-1AY	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS			\$153.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
744-1BH	DUAL WEST COAST MOLDED-IN COLOR MIRRORS			STD
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
74B-080	RH AND LH 8 INCH STAINLESS STEEL FENDER MOUNTED CONVEX MIRRORS WITH TRIPOD BRACKETS	8		\$128.00
729-001	STANDARD SIDE/REAR REFLECTORS			STD
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			STD
654-003	MANUAL DOOR WINDOW REGULATORS			STD
663-013	TINTED WINDSHIELD			STD
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED			STD

Cab Interior

707-1AK	OPAL GRAY VINYL INTERIOR			N/C
706-013	MOLDED PLASTIC DOOR PANEL			STD
708-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-001	DASH MOUNTED ASH TRAYS AND LIGHTER			\$12.00
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING			STD
694-010	IN DASH STORAGE BIN			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-006	GRAY/CHARCOAL FLAT DASH			STD
700-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD
701-001	STANDARD HVAC DUCTING			STD
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR			STD
702-002	BINARY CONTROL, R-134A			STD
739-033	STANDARD INSULATION			STD
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-014	DOMELIGHT WITH 3-WAY SWITCH ACTIVATED BY LH AND RH DOORS			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS			STD
756-1J3	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30		\$212.00
760-235	2 MAN TOOL BOX MID BACK NON SUSPENSION PASSENGER SEAT	20		\$178.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-036	VINYL WITH VINYL INSERT DRIVER SEAT			STD
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT			STD
763-101	BLACK SEAT BELTS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10		\$478.00
540-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL			STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD

Instruments & Controls

732-004	GRAY DRIVER INSTRUMENT PANEL			STD
734-004	GRAY CENTER INSTRUMENT PANEL			STD
87L-003	ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS			N/C
870-001	BLACK GAUGE BEZELS			STD
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES			STD
198-025	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS			STD
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-042	ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28 LED WARNING LAMPS AND DATA LINKED			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-074	ENGINE REMOTE INTERFACE NOT CONFIGURED			\$85.00
163-001	ENGINE REMOTE INTERFACE CONNECTOR AT BACK OF CAB			N/C



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Data Code	Description	Weight Front	Weight Rear	Retail Price
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-051	CUSTOMER FURNISHED AND INSTALLED PTO CONTROLS			N/C
73B-998	NO LANE DEPARTURE WARNING SYSTEM			STD
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
746-114	AM/FM/WB WORLD TUNER RADIO WITH AUXILIARY INPUT, J1939	10		\$274.00
747-001	DASH MOUNTED RADIO			N/C
750-002	(2) RADIO SPEAKERS IN CAB			N/C
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2		N/C
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
8D1-998	NO DETROIT CONNECT SERVICES SELECTED			STD
8Z1-998	NO ZONAR SERVICES SELECTED			STD
162-011	IDLE LIMITER, ELECTRONIC ENGINE			STD
329-010	TWO ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT			\$59.00
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH			STD
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			STD
299-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE			STD
298-039	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS			STD
869-998	NO MISCELLANEOUS GAUGES			STD

Design



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Data Code	Description	Weight Front	Weight Rear	Retail Price
065-000	PAINT: ONE SOLID COLOR			STD
Color				
980-5F6	CAB COLOR A: L0006EB WHITE ELITE BC			STD
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
98K-998	NO FUEL TANK CABINET PAINT			STD
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
964-6Z7	BUMPER PAINT: FP24812 ARGENT SILVER DUPONT FLEX			STD
963-003	STANDARD E COAT/UNDERCOATING			STD
Certification / Compliance				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
Sales Programs				
RZ1-998	NO ZONAR SERVICE SELECTED			STD

T O T A L V E H I C L E S U M M A R Y

Adjusted List Price

Adjusted List Price ** \$122,290.00

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight*	7288 lbs	4316 lbs	11604 lbs
Dealer Installed Options	0 lbs	0 lbs	0 lbs
Total Weight*	7288 lbs	4316 lbs	11604 lbs

I T E M S N O T I N C L U D E D I N A D J U S T E D L I S T P R I C E



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Other Factory Charges

PMU-017	2016 OBD/2010 EPA/CARB/GHG17 ESCALATOR	\$300.00
RD1-998	NO DETROIT CONNECT SERVICES SELECTED	STD
P73-2FT	STANDARD DESTINATION CHARGE	\$2,000.00

Dealer Installed Options

		Weight Front	Weight Rear	Price
001	AMICK SUPPLIED PETERSON TL-3 GRAPPLE BIG BUCKET LOADER PER QUOTE DATED 6- 21-17	0	0	\$72,383.00
Total Dealer Installed Options		0 lbs	0 lbs	\$72,383.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.



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Q U O T A T I O N

M2 106 CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
 CUM L9 260 HP @ 2200 RPM; 2200 GOV RPM, 720 LB/FT
 @ 1300 RPM
 ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH
 PTO PROVISION
 RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
 23,000# FLAT LEAF SPRING REAR SUSPENSION WITH
 HELPER AND RADIUS ROD

DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP
 SINGLE FRONT AXLE
 12,000# DUAL TAPERLEAF FRONT SUSPENSION
 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
 CAB
 6450MM (254 INCH) WHEELBASE
 11/32X3-1/2X10-3/16 INCH STEEL FRAME
 (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI
 1925MM (76 INCH) REAR FRAME OVERHANG

		PER UNIT	TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$ 71,364	\$ 71,364
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 72,383	\$ 72,383
CUSTOMER PRICE BEFORE TAX		\$ 143,747	\$ 143,747

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$ (151.68)	\$ (151.68)
TAXES AND FEES	\$ 500	\$ 500
OTHER CHARGES	\$ 0	\$ 0

TRADE-IN

TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
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BALANCE DUE	(LOCAL CURRENCY)	\$ 144,095.32	\$ 144,095.32
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COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

*Led Flashing + 510.00
 Straps
 Work Lights + 346.50*

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

144,951.82

Customer: X _____ Date: ___ / ___ / ___.



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WALTERBORO CITY OF
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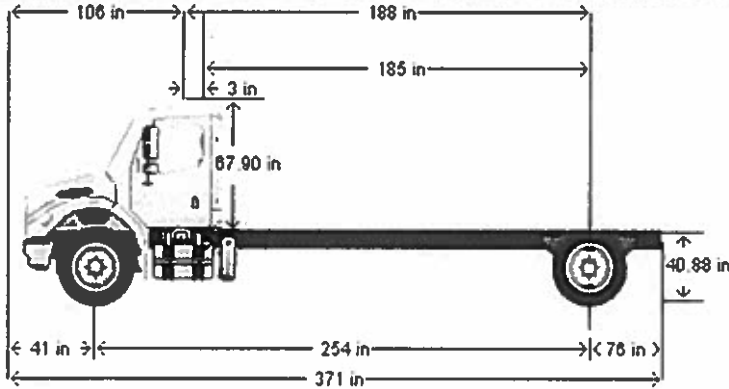


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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	M2106
Wheelbase (545)	6450MM (254 INCH) WHEELBASE
Rear Frame Overhang (552)	1925MM (76 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH LH HORIZONTAL TAILPIPE EXITING FORWARD OF REAR TIRES



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TABLE SUMMARY - DIMENSIONS

Dimensions	Inches
Bumper to Back of Cab (BBC)	106.3
Bumper to Centerline of Front Axle (BA)	40.7
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	188.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	185.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	0.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	264.4
Cab Height (CH)	67.9
Wheelbase (WB)	254.0
Frame Overhang (OH)	75.0
Overall Length (OAL)	370.7
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	40.9

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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FRAME RBM

VEHICLE SPECIFICATIONS SUMMARY - FRAME RBM

Wheelbase (545)6450MM (254 INCH) WHEELBASE
 Frame Rails (546)..... 11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI(546)
 Yield Strength (psi) 120000
 Section Modulus (per rail) (cu in) 15.069
 RBM (per rail) (lbf-in) 1808400
 Inner Frame Reinforcement (547).....NO INNER FRAME REINFORCEMENT
 Outer Frame Reinforcement (548)..... NO OUTER FRAME REINFORCEMENT

TABLE SUMMARY - FRAME RBM

Item	Description / Value
Wheelbase	6450MM (254 INCH) WHEELBASE
Frame	11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI
Inner Frame Reinforcement	NO INNER FRAME REINFORCEMENT
Outer Frame Reinforcement	NO OUTER FRAME REINFORCEMENT
Yield Strength (psi)	120000
Section Modulus - per rail (cu. in.)	15.07
Frame RBM - per rail (lbf-in)	1808400

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 25, 2017
SUBJECT: Request to Purchase New Police Patrol Vehicle

I have attached a memo and supporting documentation from Police Chief, Wade Marvin to purchase a new police patrol vehicle. The Police Department received three (3) bids and one (1) no bid:

<u>Vendor</u>	<u>Vehicle</u>	<u>Location</u>	<u>Total Price*</u>
State Contract	2017 Chevrolet Caprice	Columbia, SC	\$46,264.13
Walterboro Ford	2017 Ford Interceptor	Walterboro, SC	\$42,968.13
Butler Dodge	2017 Dodge Charger	Beaufort, SC	\$41,698.13
Rizer Chevrolet	2017 Chevrolet Caprice	Walterboro, SC	No bid

*Includes price of one fully-equipped vehicle plus sales tax

The FY 2017-18 Police Department budget allocated \$42,000.00 for the purchase of a new patrol vehicle with equipment. After applying the local preference option per Section 2-251 of the Code of Ordinances, the local bidder did not qualify for the opportunity to match the lowest bidder. City staff recommends purchasing one (1) 2017 Dodge Charger from Butler Dodge (Beaufort, SC) with equipment in the amount of **\$41,698.13**. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

Memorandum

TO: City Manager

FROM: Chief of Police

DATE: July 24th, 2017

SUBJECT: Request to Purchase Police Patrol Vehicle

The following is a request authorization by the Police Department for the purchase of one (1) police vehicle. Three bids were received, with one bid being a local vendor. In applying the Local Preference Option, the local vendor, Walterboro Ford, remained above the price bid given by Butler Dodge, therefore it did not meet the qualifications. Below is a breakdown of all bids received. Based on the bids provided, I am recommending that the bid from Butler Dodge (Beaufort, S.C.) for one Dodge Charger in the amount of \$22,966.00 be accepted.

<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price*</u>
State Contract	Chevrolet Caprice	\$46,264.13
Walterboro Ford	Ford Interceptor	\$42,968.13
Butler Dodge	Dodge Charger	\$41,698.13
Rizer Chevrolet	Chevrolet Caprice	No Bid Received

*Includes price of one fully equipped vehicle plus sales tax



Wade Marvin, Chief of Police

Rob Maipass, Procurement Manager
Phone: (803) 737-5769
Email: remaipass@mimo.sc.gov

Materials Management Office
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Section: V
Page: 6
Date: 11/1/2016

LE-5: Sedan, Full Size, Rear Wheel Drive, Pursuit Package, Flex Fuel

<u>Contract Number:</u>	4400014505	<u>Contractor:</u>	Love Chevrolet Company
<u>Initial Contract Term:</u>	11/1/2016 - 10/31/2017	<u>Address:</u>	100 Parkridge Drive, Columbia, SC 29212
<u>Contract Rollover Dates:</u>	TBD - TBD	<u>Vendor #:</u>	7000044959
<u>Order Cut Off Date:</u>	TBD	<u>Contact:</u>	Donna Casey
<u>Model:</u>	Caprice PPV - 1EW19	<u>Email:</u>	governmentsales@loveauto.com
<u>Commodity Code:</u>	07105	<u>Telephone:</u>	803-794-9004
<u>Delivery Days ARO:</u>	190	<u>Fax:</u>	803-926-7467

BASE PRICE \$26,522.00

*Click on the link above for an Itemized listing of items included in the base price.

Optional Additions

Auxiliary Power Connection	\$145.00
HD Vinyl or Rubber Floor	\$106.00
Vinyl Rear Seat (Cloth Front)	Factory Standard
HD Black Vinyl/Rubber Flooring	Factory Standard

Optional Deductions

HD Black Vinyl/Rubber Flooring	Factory Standard
Map Light	Factory Standard
Auxiliary Rear Springs	Factory Standard
Option from V8 to V6 engine	Factory Standard
Police/Special Purpose Interior Package	Factory Standard
Power Driver Seat	Factory Standard
Roof Wiring (8 or 10 wire)	\$150.00
Spot Light (Left Door Mounted)	\$360.00

[Return to Index](#)

Roof Wiring \$150.00
Spot Light 360.00
Base Price 26,522.00

\$ 27,032.00
sales tax 500
300

\$ 27,332.00
27,532.00



Since 1917

Walterboro Ford-Mercury



902 Bells Highway
Walterboro, South Carolina 29488
walterboroford.com
843-549-5581
Fax: 843-782-3113

March 27, 2017

Kevin Martin
City of Walterboro
242 Hampton Street
Walterboro, SC 29488

Dear Mr. Martin:

We can match State Contract # 4400011590. This contract is as follows:

2017 Ford Sedan Police Interceptor /Body Core P2m

State Contract Base Price	<u>\$24,321.00</u>
Optional Deductions	- \$ 302.00 Interior Upgrade Package - <u>\$ 283.00 Rear Seat Cloth to Vinyl</u>
	<u>\$23,736.00</u>
Sales Tax	^{500.00} \$300.00
Total	<u>\$24,036.00</u> 24,236.00

Vince Fagnoli

Butler



1555 SALEM RD, BEAUFORT S.C. 29902
(843) 822-9696

7/17/2017

Buyer:	CITY OF WALTERBORO
	242 Hampton St
	Walterboro SC 29488
	attn: Capt. Sweat
Phone:	
Fax:	

Cell:	
Phone:	
Fax:	

Make:	Dodge
Model:	Charger V6 Police Pkg
Year:	2017
Color:	White Knuckle
VIN:	2C3CDXAG9HH632464
Stock #:	F632464
Mileage:	

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP \$33,010.00

Sale Price \$22,466.00

Options Included		
3.6L V6 24-Valve VVT Engine	5-Speed Auto Transmission	included in price
Cloth Front/Vinyl Rear Seat	Vinyl Flooring Throughout	included in price
Driver's Side Spotlight	18" Wheel Covers	included in price
Options Total		\$0.00

Sub Total \$22,466.00

DOC	
Tag	
5% Tax	\$500.00
Cash Down	
Balance Due	FOB BEAUFORT \$22,966.00

Manager Tina Neill **Customer** _____

Insurance Information			
Agency Name and Address:			
			Phone No.:
Policy No.:		Insurance Company:	
Comp.:	Collision:	Effective Dates:	
Contact:		Date:	

Local Bid Preference Worksheet

- **Police Patrol Vehicle**

Walterboro Ford Price: \$24,236.00

- 250.00 (applied on any bid between \$5,001 to \$25,000)
- 969.44 (4% of bid amount between \$5,001 to \$25,000)
- + \$18,732.13

\$41,748.69

Equipment Pricing

- | | |
|---------------------------------|-------------|
| 1. Tri-County Upfitters | \$18,732.13 |
| 2. Tra-Fx Public Safety Supply | \$18,966.71 |
| 3. Southern Emergency Equipment | No Bid |

TRICOUNTY UPFITTERS

4584 Toney Bay Road
Holly Hill, SC 29059
(843) 771-9418

www.TricountyUpfitters.com

ESTIMATE

Estimate # 17-0103

Date 6/1/2017

Name / Address

Walterboro Police Department
Attn: Capt Bert Sweat
242 Hampton Street
Walterboro, SC 29488

Sales Rep	Vehicle ID
BTF	Patrol Charger

Quantity	Item	Description	Rate	Total
1	FS-INTG44-1451407988	South Carolina State Contract #4400012373 Integrity 44" Lightbar, Blue w/ White Flood, Blue Rear	1,275.00	1,275.00T
1	FS-HKB-LPCHGR11	Lightbar Hook Kit, Low Profile - Dodge Charger	0.00	0.00T
1	FS-SSP2K_PKG	SmartSiren Platinum 2000 and ES100C Speaker	699.00	699.00T
1	FS-SSP2000B	SmartSiren Platinum - 100watt controller, Series B	0.00	0.00T
1	FS-ES100C	Dynamax Speaker - 100watt	0.00	0.00T
1	FS-ESB-CHGR15	2015 Dodge Charger, ES100 combo speaker and grille light bracket	0.00	0.00T
2	FS-IPX620-BW	IPX6 - Clear Lens. Horiz. Mount (Blue/White)	85.99	171.98T
2	FS-MPS650-BB	MicroPulse 6 - Hood / Grille Mount (Blue/Blue)	69.99	139.98T
1	FS-FHL-TAIL	Flasher, Taillight, Universal - 18" Leads	41.25	41.25T
1	GJ-7160-0326	2011+ Dodge Charger Console	249.99	249.99T
1	GJ-7160-0846	Gamber Johnson - MCS Internal Cupholder	34.99	34.99T
1	GJ-7160-0430	Gamber Johnson - Brother Printer Arm Rest, Console Mount	229.99	229.99T
1	GJ-7160-0502	6" Swing Arm w/ Low Swivel, Console Mounted	169.99	169.99T
1	GJ-7160-0250	Universal Laptop Cradle	199.99	199.99T
1	STL-75834	Streamlight Stinger DS LED w/ 12v Piggyback Charger	119.99	119.99T
1	STL-75903	Streamlight Stinger Traffic Wand, Red	5.99	5.99T
2	STL-75834	Streamlight Stinger DS LED w/ 12v Piggyback Charger (Trunk Mounted)	119.99	239.98T
2	STL-75903	Streamlight Stinger Traffic Wand, Red (Trunk Mounted)	5.99	11.98T
1	GR-5700FFA	Universal 50/50 Wire Mesh & Window Partition, Coated Clear Poly	359.99	359.99T

Subtotal

Sales Tax (7.0%)

Total

Approval Signature:

TRICOUNTY UPFITTERS

4584 Toney Bay Road
Holly Hill, SC 29059
(843) 771-9418

www.TricountyUpfitters.com

ESTIMATE

Estimate # 17-0103

Date 6/1/2017

Name / Address

Walterboro Police Department
Attn: Capt Bert Sweat
242 Hampton Street
Walterboro, SC 29488

Sales Rep	Vehicle ID
BTF	Patrol Charger

Quantity	Item	Description	Rate	Total
1	GR-570421	2011-15 Dodge Charger, SCA Transfer Kit	109.99	109.99T
1	GR-5700DC1R	2011-15 Dodge Charger, Recessed Storage Center Panel and Lower Extension Kit	119.99	119.99T
1	SET-WK0594CGR11	Dodge Charger Window Guards, Polycarbonate, Slotted, Pair	169.99	169.99T
1	GR-5CARCG121220	Molded Rear Prisoner Restraint Seat w/ C/Belt System	489.99	489.99T
1	WG-4RE	4RE In-Car Camera System. Includes GPS, High definition Zero Sightline (720P) forward facing camera, Infrared color cabin camera, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, cabin microphone, 900 MHz Hi Fidelity wireless microphone, hardware & cabling, 1 yr. warranty. Includes Evidence Library Express software.	5,034.75	5,034.75T
1	WG-4RE	Upgrade 4RE to wireless upload capability	210.00	210.00T
1	WG-4RE	Upgrade 4RE Zero Sightline to Panoramic Camera	210.00	210.00T
1	WG-4RE	Evidence Library 4 Web 4RE License Key	157.50	157.50T
1	KS-RAPTOR	Kustom Signals Raptor - Separated	1,655.00	1,655.00T
1	BHP-PJ622	Brother Pocket Jet 7 Mobile Printer	349.99	349.99T
1	Misc	Brother USB Cable	11.50	11.50T
1	GJ-14331	Brother Printer 12v Power Adapter	25.99	25.99T
1	Misc	Dell Ruggedized Laptop	2,919.53	2,919.53T
1	Misc	Weathertech Floor Mats - Front Only, 2017 Dodge Charger	139.99	139.99T
1	MM-MMSU1	Magnetic Microphone Clip	34.95	34.95T
1	LND-DE2045-1342	Dell Laptop Auto Adapter, Direct Wire	119.95	119.95T
1	FS-380400-W	6" Unity LED Spot Lamp Replacement	140.26	140.26T
1	HW-MS4980	Honeywell MS4980 Barcode Scanner w/ USB Cable (Refurbished)	159.99	159.99T

Subtotal

Sales Tax (7.0%)

Total

Approval Signature:

TRICOUNTY UPFITTERS

4584 Toney Bay Road
Holly Hill, SC 29059
(843) 771-9418

www.TricountyUpfitters.com

ESTIMATE

Estimate # 17-0103

Date 6/1/2017

Name / Address

Walterboro Police Department
Attn: Capt Bert Sweat
242 Hampton Street
Walterboro, SC 29488

Sales Rep	Vehicle ID
BTF	Patrol Charger

Quantity	Item	Description	Rate	Total
1	TS-386825	760 - 870 MHz Phantom Antenna, Black	49.99	49.99T
1	TS-32836	3/4" Brass Mount, 17 feet, Mini UHF Installed	21.99	21.99T
1	Installation	Installation of above equipment.	1,000.00	1,000.00
1	Supplies	Install Supplies, Includes Circuit Breaker	125.00	125.00
1	Freight	Freight Charges	400.00	400.00

This estimate is good for 60 days. If you have any questions, please contact us.

Subtotal \$17,606.43

Sales Tax (7.0%) \$1,125.70

Total \$18,732.13

Approval Signature: _____



Tra-Fx Public Safety Supply
 A&EJ Lighting, LLC
 2460 Remount Road, Unit 109
 North Charleston, SC 29406
 P: 1-866-608-5692 | F: 1-866-431-5577

PRICING QUOTATION

Phone #	Fax #	Date	Quote No.
8666085692	1-866-431-5577	4/3/2017	17E1876

Name / Address
Walterboro Police Dept. 242 Hampton Street Walterboro, S.C. 29488

ap@trafxpss.com

www.trafxpublicsafety.com

Expires	Terms	Rep
5/31/2017	Due on receipt	NH

Item	Description	Qty	Cost	Total
FX-FN-4916D	2017 Dodge Charger Patrol Package FUSION 49' DUAL COLOR BLUE / WHITE FRONT WITH FULL FLOOD. BLUE / AMBER REAR	1	1,501.19	1,501.19T
FX-FN-9927-AF	Adjustable Foot Mount Kit	1	99.00	99.00T
FX-FN-5316	LIGHT BAR HOOK BRACKET CHARGER	1	25.00	25.00T
FX-FSM-180-BA	FUSION 180 B/A DUAL	2	70.785	141.57T
FX-FN-4216	FUSION LIC PLATE BKT	1	15.00	15.00T
FX-C-4200	FENIEX 4200 INTEGRATED CONTROLLER	1	357.50	357.50T
FX-C-4014ADDON	FENIEX STORM SIREN 100W ADD ON	1	75.00	75.00T
FX-S-2009	TRITON SPEAKER / 100W	1	88.70	88.70T
WHE-SAK37	WHELEN SPEAKER / MOUNT KIT CHARGER	1	30.00	30.00T
JD-425-6636	Contour Console With Faceplates DODGE CHARGER TO INCLUDE FACEPLATES FOR FENIEX 4200, MOTOROLA 05, L-3 CAMERA, BLANKS	1	241.00	241.00T
JD-425-6411	JOTTO Adjustable Armrest Floor Plate Mount	1	75.40	75.40T
JD-425-6038	JOTTO BEVERAGE HOLDER / INTERNAL / 4IN	1	46.14	46.14T
JD-425-2968	FP Assy, 2", Blank w/3-12V Power Outlet	1	30.58	30.58T
JD-425-3816	JOTTO / MAGNETIC MIC SYSTEM / SINGLE	2	25.00	50.00T
JD-475-0802	JOTTO SPACE CREATOR / PARTITION HAVIS / 2011+ CHARGER	1	600.00	600.00T
JD-475-0228	Dodge Charger (2011+) Window Armor - Vertical	1	156.75	156.75T
JD-475-0412	HSEP, 2PC, VP9,DCR! 11+	1	52.50	52.50T
JD-475-0323	Prisoner Bio Hazard Transport Seat, Floor Pan and Seat Belt Extenders Set - Dodge Charger (2011+)	1	570.00	570.00T
TS- PKG-PSM-268	Havis, Inc. - 2011-2017 Dodge & Chrysler Passenger Side Mount	1	579.90	579.90T
KS-DGEII	Directional Golden Eagle II, dual antenna, Ka-Band DCM antennas Includes: display separation kit, choice of wired or wireless remote, mounts, cables, tuning forks, 27 month warranty, shipping/handling Dodge Charger	1	1,902.27	1,902.27T
SL-75810	STINGER DS LED	1	102.82	102.82T
WG-4RE	WATCHGUARD 4RE CAMERA HANDS FREE UPLOAD PANORAMIC X2 CAMERA	1	5,295.00	5,295.00T
TS-547328	Brother PocketJet 7 Thermal Printer PJ762	1	425.73	425.73T
MISC ITEM	Bar code scanner	1	120.00	120.00T
MISC ITEM	Getac V-110	1	3,950.00	3,950.00T
SHOP-01	SHOP RECLAMATION / PARTS	1	65.00	65.00T
UPFIT-01-N	UPFIT / INSTALL NEW	1	960.00	960.00T
UPFIT-01-WAR	LIFETIME INSTALL WARRANTY / LABOR	1	0.00	0.00T

NOTE: All estimates are valid for 30 DAYS from date of issue unless otherwise noted.

SHIPPING: Shipping & Freight charges are not included in TPSS estimates. Your final invoice will include any pass-through shipping charges that are applicable.

TAXES: South Carolina state sales taxes are included on TPSS estimates where applicable.

Sales Tax (8.5%)

\$1,410.66

Total

\$18,966.71

QUOTE #

17E1876



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 25, 2017
SUBJECT: Request to Purchase New Police Admin Vehicle

I have attached a memo and supporting documentation from Police Chief, Wade Marvin to purchase a new police admin vehicle. The Police Department received three (3) bids and one (1) no bid:

<u>Vendor</u>	<u>Vehicle</u>	<u>Location</u>	<u>Total Price*</u>
State Contract	2017 Chevrolet Caprice	Columbia, SC	\$32,636.16
Walterboro Ford	2017 Ford Interceptor	Walterboro, SC	\$29,474.16
Butler Dodge	2017 Dodge Charger	Beaufort, SC	\$28,180.16
Rizer Chevrolet	2017 Chevrolet Caprice	Walterboro, SC	No bid

*Includes price of one fully-equipped vehicle plus sales tax

The FY 2017-18 Police Department budget allocated \$32,000.00 for the purchase of one (1) new admin vehicle with equipment. After applying the local preference option per Section 2-251 of the Code of Ordinances, the local bidder did not qualify for the opportunity to match the lowest bidder. City staff recommends purchasing one (1) 2017 Dodge Charger from Butler Dodge (Beaufort, SC) with equipment in the amount of **\$28,180.16**. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

Memorandum

TO: City Manager

FROM: Chief of Police


DATE: July 24th, 2017

SUBJECT: Request to Purchase Police Admin Vehicle

The following is a request authorization by the Police Department for the purchase of one (1) police administration vehicle. Three bids were received, with one bid being a local vendor. In applying the Local Preference Option, the local vendor, Walterboro Ford, remained above the price bid given by Butler Dodge, therefore it did not meet the qualifications. Below is a breakdown of all bids received. Based on the bids provided, I am recommending that the bid from Butler Dodge (Beaufort, S.C.) for one Dodge Charger in the amount of \$23,076.00 be accepted.

<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price*</u>
State Contract	Chevrolet Caprice	\$32,636.16
Walterboro Ford	Ford Interceptor	\$29,474.16
Butler Dodge	Dodge Charger	\$28,180.16
Rizer Chevrolet	Chevrolet Caprice	No Bid Received

*Includes price of one vehicle plus sales tax



Wade Marvin, Chief of Police

Rob Malpass, Procurement Manager
Phone: (803) 737-5769
Email: ramalpass@mmo.sc.gov

Materials Management Office
1201 Main Street, Suite 600
Columbia, South Carolina 29201

Section: V
Page: 6
Date: 11/1/2016

LE-5: Sedan, Full Size, Rear Wheel Drive, Pursuit Package, Flex Fuel

<u>Contract Number:</u>	4400014505	<u>Contractor:</u>	Love Chevrolet Company
<u>Initial Contract Term:</u>	11/1/2016 - 10/31/2017	<u>Address:</u>	100 Parkridge Drive, Columbia, SC 29212
<u>Contract Rollover Dates:</u>	TBD - TBD	<u>Vendor #:</u>	7000044959
<u>Order Cut Off Date:</u>	TBD	<u>Contact:</u>	Donna Casey
<u>Model:</u>	Caprice PPV - 1EW19	<u>Email:</u>	governmentsales@loveauto.com
<u>Commodity Code:</u>	07105	<u>Telephone:</u>	803-794-9004
<u>Delivery Days ARO:</u>	190	<u>Fax:</u>	803-926-7467

BASE PRICE \$26,522.00

*Click on the link above for an itemized listing of items included in the base price.

Optional Additions

Auxiliary Power Connection	\$145.00
HD Vinyl or Rubber Floor	\$106.00
Vinyl Rear Seat (Cloth Front)	Factory Standard
HD Black Vinyl/Rubber Flooring	Factory Standard

Optional Deductions

HD Black Vinyl/Rubber Flooring	Factory Standard
Map Light	Factory Standard
Auxiliary Rear Springs	Factory Standard
Option from V8 to V6 engine	Factory Standard
Police/Special Purpose Interior Package	Factory Standard
Power Driver Seat	Factory Standard
Roof Wiring (8 or 10 wire)	\$150.00
Spot Light (Left Door Mounted)	\$360.00

Roof Wiring \$150.00
Spot Light 360.00
Base Price 26,522.00

27,032.00
sales tax 500
300

27,332.00
27,532.00

[Return to Index](#)



Since 1917

Walterboro Ford-Mercury



902 Bells Highway
Walterboro, South Carolina 29488
walterboroford.com
843-549-5581
Fax: 843-782-3113

5-17-17

To: Walterboro City Police Department

From: Walterboro Ford

Subject: New Ford Police Interceptor

Thank you so much for allowing us to offer you a new Ford Police Interceptor. The features we have included with our pricing are based on our understanding of what you have requested. Here are the specifications:

2017 Ford Police Interceptor

All Wheel Drive (May be deducted for \$900 credit.)

3.7 Liter V6

Interior Upgrade Package including carpeted flooring, floor mats, full floor console & rear grab handles with coat hooks

Satellite Radio

Cloth seating

18" full wheel covers

Your price which matches the posted state purchase price would be \$23,870 plus ⁵⁰⁰\$300 sales tax. As a local business, we hope that the city will consider the long term benefit of supporting Walterboro businesses. We employ on average 20 people, most of who live locally and spend money in our community. We are supportive of the Walterboro -Colleton Chamber of Commerce and many other local organizations such as the Rice Festival, Smoking in the Boro and other non-profit organizations which benefit the community. We are also able to provide local service for the products we sell which would eliminate any expense that might occur from the cost of transporting vehicles out of town for possible warranty needs in the future. In order to provide you with the lowest pricing, we would need to special order the new car for you. Average delivery time is approximately 10 weeks. We look forward to hearing from you in hopes that we can be of service to you.

Keith Rizer
Walterboro Ford
Since 1917

SALES - SERVICE - PARTS - CAR RENTALS

Butler



1555 SALEM RD, BEAUFORT S.C. 29902
(843) 522-9696

7/17/2017

Buyer:	CITY OF WALTERBORO	
	242 Hampton St	
	Walterboro SC	29488
	attn: Capt. Sweat	
Phone:		
Fax:		

Cell:	
Phone:	
Fax:	

Make:	Dodge
Model:	Charger V8 Police Pkg
Year:	2016
Color:	Granite Crystal
VIN:	2C3CDXAT7GH281839
Stock #:	F281839
Mileage:	

Make:	
Model:	
Year:	
Color:	
VIN:	
Stock #:	
Mileage:	
ACV:	

MSRP \$34,955.00

Sale Price \$22,576.00

Options Included		
5.7L V8 HEMI MDS VVT Engine	5-Speed Auto Transmission	included in price
Cloth Front/Vinyl Rear Seat	Vinyl Flooring Throughout	included in price
18" Wheel Covers	Full Size Spare	included in price
Options Total		\$0.00

Sub Total \$22,576.00

DOC	
Tag	
5% Tax	\$500.00
Cash Down	
Balance Due	FOB BEAUFORT \$23,076.00

Manager Tina Neill **Customer** _____

Insurance Information			
Agency Name and Address:			
		Phone No.:	
Policy No.:		Insurance Company:	
Comp.:	Collision:	Effective Dates:	
Contact:	Date:		

Local Bid Preference Worksheet

- Police Admin Vehicle

Walterboro Ford Price: \$24,370.00

- 250.00 (applied on any bid between \$5,001 to \$25,000)
- 974.80 (4% of bid amount between \$5,001 to \$25,000)
+ 5,104.16

\$28,249.36

Equipment Pricing

- | | |
|---------------------------------|------------|
| 1. Tri-County Upfitters | \$5,104.16 |
| 2. Southern Emergency Equipment | No Bid |
| 3. Tra-Fx Public Safety Supply | \$4,386.25 |

TRICOUNTY UPFITTERS

4584 Toney Bay Road
Holly Hill, SC 29059
(843) 771-9418

www.TricountyUpfitters.com

ESTIMATE

Estimate # 17-0153

Date 7/20/2017

Name / Address

Walterboro Police Department
Attn: Capt Bert Sweat
242 Hampton Street
Walterboro, SC 29488

Sales Rep	Vehicle ID
BTF	FY18 Capt Charger

Quantity	Item	Description	Rate	Total
1	FS-INTERIOR_SCSC	South Carolina State Contract #4400012373 Dodge Charger Dual Color Front Package - Walterboro Police Department	1,549.99	1,549.99T
1	FS-SIFZS-1463403911	SpectraLux Low Profile ILS - 2011+ Dodge Charger, Blue w/ White Flood	0.00	0.00T
1	FS-SSP2000B	SmartSiren Platinum - 100watt controller, Series B	0.00	0.00T
1	FS-ES100C	Dynamax Speaker - 100watt	0.00	0.00T
1	FS-ESB-TAR11	Ford PI Sedan, Dodge Charger Siren Bracket	0.00	0.00T
1	FS-RUMBLER3	Rumbler - Secondary Warning System	399.99	399.99T
1	FS-RB-CHGR15	2015+ Dodge Charger Rumbler Brackets, Pair	0.00	0.00T
1	FS-SILSD-1397003609	SpectraLux Rear Deck ILS - 2011+ Dodge Charger, Blue/Amber	947.95	947.95T
4	FS-MPS300U-B	MicroPulse 3 Ultra - Surface Mount (Blue)	54.99	219.96T
1	FS-IPX-GRL9	Grille Brackets, 2 (IPX3 / MPS3U), Horizontal Mount, Charger w/ Rumbler	17.85	17.85T
2	FS-MPS650-BB	MicroPulse 6 - Hood / Grille Mount (Blue/Blue)	69.99	139.98T
1	FS-FHL-TAIL	Flasher, Taillight, Universal - 18" Leads	41.25	41.25T
1	GJ-7170-0137-01	Gamber Johnson Console - 2011+ Dodge Charger, Includes Arm Rest and Cup Holder	409.99	409.99T
1	TS-32836	3/4" Brass Mount, 17 feet, Mini UHF Installed	22.81	22.81T
1	TS-386825	760 - 870 MHz Phantom Antenna, Black	49.99	49.99T
1	STL-74301	Strion LED w/ DC Charger	105.99	105.99T
1	Installation	Installation of above equipment.	850.00	850.00

Subtotal

Sales Tax (7.0%)

Total

Approval Signature:

TRICOUNTY UPFITTERS

4584 Toney Bay Road
Holly Hill, SC 29059
(843) 771-9418

www.TricountyUpfitters.com

ESTIMATE

Estimate # 17-0153

Date 7/20/2017

Name / Address

Walterboro Police Department
Attn: Capt Bert Sweat
242 Hampton Street
Walterboro, SC 29488

Sales Rep

Vehicle ID

BTF

FY18 Capt Charger

Quantity	Item	Description	Rate	Total
1	Supplies	Install Supplies (Circuit Breaker)	75.00	75.00

This estimate is good for 60 days. If you have any questions, please contact us.

Subtotal \$4,830.75

Sales Tax (7.0%) \$273.41

Total \$5,104.16

Approval Signature: _____



Tra-Fx Public Safety Supply

AE&J Lighting, LLC
 2460 Remount Road, Unit 109
 North Charleston, SC 29406
 P: 1-866-608-5692 | F: 1-866-431-5577

PRICING QUOTATION

Phone #	Fax #	Date	Quote No.
8666085692	1-866-431-5577	7/26/2017	17E2019

Name / Address
Walterboro Police Dept. 242 Hampton Street Walterboro, S.C. 29488

ap@trafxpss.com

www.trafxpublicsafety.com

Expires	Terms	Rep
7/26/2017	Due on receipt	NH

Item	Description	Qty	Cost	Total
FX-FN-0811D	2016 DODGE CHARGER UNMARKED LIGHTING			
FX-FN-2811D	FUSION FRONT INTERIOR LIGHTBAR -DUAL COLOR DODGE CHARGER 2011+ BLUE / WHITE WITH FULL FLOOD 180° OPTICS	1	626.30	626.30T
FX-D-50015 B	FUSION REAR INTERIOR LIGHTBAR -DUAL COLOR DODGE CHARGER 2011+ BLUE / AMBER 180° OPTICS	1	626.30	626.30T
FX-FSM-180-B	COBRA T3: BLUE	2	26.88	53.76T
FX-FN-4016	FUSION 180 BLUE	2	43.68	87.36T
FX-I-36009	FUSION L BRACKET	2	5.00	10.00T
FX-C-4200C	T3 L Bracket	2	5.00	10.00T
FX-C-4014ADDON	SIREN & CONTROLLER			
FX-S-2009	FENIEX 4200 INTEGRATED CONTROLLER	1	357.50	357.50T
WHE-SAK37	FENIEX STORM SIREN 100W ADD ON	1	75.00	75.00T
FSIG-RB-FPIU13	TRITON SPEAKER / 100W	1	88.70	88.70T
FSIG-RUMBLER-3	WHELEN SPEAKER / MOUNT KIT CHARGER	1	30.00	30.00T
JD-425-6636	FS RUMBLER / BRKT / CHARGER	1	60.00	60.00T
JD-425-6038	FS RUMBLER / SIREN	1	517.64	517.64T
JD-425-6411	CONSOLE & EQUIPMENT			
TS-32836	Contour Console With Faceplates 2011+ CHARGER TO INCLUDE FACEPLATES FOR CONTROLLER & RADIO	1	262.08	262.08T
TS-420639	JOTTO BEVERAGE HOLDER / INTERNAL / 4IN	1	44.30	44.30T
ST-74308	JOTTO Adjustable Armrest Floor Plate Mount	1	72.38	72.38T
UPFIT-01-N	RADIO EQUIPMENT			
UPFIT-01-WAR	0-1000MHz 3/4IN BRASS NMO MNT / PERM / MINI UHF	1	24.99	24.99T
	PCTEL 740-870 LOW PROFILE ANTENNA-BLK	1	45.99	45.99T
	RADIO SUPPLIED BY DEPARTMENT . NOTE: NEED TYPE			
	FLASHLIGHTS			
	Strion LED Compact Rechargeable Flashlight	2	104.95	209.90T
	SHOP RECLAMATION / PARTS	1	65.00	65.00T
	UPFIT / INSTALL NEW	1	825.00	825.00T
	LIFETIME INSTALL WARRANTY / LABOR	1	0.00	0.00T

NOTE: All estimates are valid for 30 DAYS from date of issue unless otherwise noted.

SHIPPING: Shipping & Freight charges are not included in TPSS estimates. Your final invoice will include any pass-through shipping charges that are applicable.

TAXES: South Carolina state sales taxes are included on TPSS estimates where applicable.

Sales Tax (9.0%)

\$294.05

Total

\$4,386.25

QUOTE #

17E2019



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: July 26, 2017
SUBJECT: Request to Purchase Tractor Package

I have attached a memo and supporting documentation from Parks Director, Adam Davis to purchase a new tractor package. The Parks Department received three (3) bids:

Blanchard Equipment Company, Inc. (St. George, SC)	\$33,642.00
Steen Enterprises (Charleston, SC)	\$33,804.00
Lowcountry Equipment (Walterboro, SC)	\$36,720.00

The FY 2017-18 Parks Department budget allocated \$33,000 for the purchase of a new tractor package. After applying the local preference option per Section 2-251 of the Code of Ordinances, the local bidder did not qualify for the opportunity to match the lowest bidder. City staff recommends purchasing the tractor package from Blanchard Equipment Company, Inc. (St. George, SC) in the amount of **\$33,642.00**. The Parks Department can absorb the additional \$642.00 in unexpended personnel costs. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari

From: Adam Davis

Re: Request for Bid

Date: 7/25/17

The City of Walterboro Parks Department recently requested bids for a tractor package. This tractor package will be used in the daily operations of the department.

The bids were as follows:

Blanchard Equipment Co, Inc. – \$33,642

Lowcountry Equipment – \$ 36,720

Steen Enterprises - \$33,804

It is our recommendation to accept the low bid from Blanchard Equipment in the amount of \$33,642.00



STEEN ENTERPRISES

843-889-2292 | CHARLESTON, SC

Kubota



 **Husqvarna**
Great experience

"Family Owned and Operated Since 1980."

7634 Savannah Highway

Adams Run, SC 29426

Phone: (843) 889-2292

Fax: (843) 889-2994

Email: steenent@gmail.com

Customer Name: City of Walterboro

Phone:

Fax:

Email:

<i>Qty</i>	<i>Make</i>	<i>Model/ Description</i>	<i>Price</i>
<i>1</i>	<i>Kubota</i>	<i>MX4800DT: 48 hp Kubota diesel engine, ag tires, gear drive transmission, 4x4, front loader with 72" q/a bucket</i>	<i>\$31,300</i>
<i>1</i>	<i>Woods or Land Pride</i>	<i>6' rotary cutter</i>	<i>Inc</i>
<i>1</i>	<i>JBAR</i>	<i>6' box blade</i>	<i>inc</i>
<i>1</i>	<i>Hooper or K&W</i>	<i>20ft 10k trailer</i>	<i>inc</i>
		<i>Includes all necessary tie downs</i>	

<i>Sub Total</i>	<i>\$31,300</i>
<i>Tax</i>	<i>8%</i>
<i>Price to Own</i>	<i>\$33,804</i>

Salesperson: Brian Semken

Quote Date:



Quote Summary

Prepared For:
City Of Walterboro
Hampton St
Walterboro, SC 29488
Business: 803-549-2545

Prepared By:
Joe Breland
Blanchard Equipment Co. Inc.
984 Highway 15 North
Saint George, SC 29477
Phone: 843-563-4522
jbreland@blanchardequipment.com

CHAIN AND BINDERS AND CHOICE OF STIHL MS170 CHAIN
SAW OR YETTI ROADIE COOLER INCLUDED IN QUOTE.

Quote Id: 14581724
Created On: 10 January 2017
Last Modified On: 25 July 2017
Expiration Date: 31 August 2017

SC.TAXES MUST BE ADDED IF APPLICABLE.
TRAILER SPECS/20FT.,2 5200LB AXLES,ELECTRIC BRALES,
WOOD FLOOR,RAMPS,235/80R 16 TIRES.

THIS QUOTE IS STILL VALID.THANK YOU JOE BRELAND

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4044M Compact Utility Tractor (33 PTO hp)	\$ 28,202.00	\$ 21,000.00 X	1 =	\$ 21,000.00
Free Basic Warranty Inspection	Included, Value of \$ 0.00	\$ 0.00 X	1 =	\$ 0.00
JOHN DEERE D170 Loader	\$ 5,465.00	\$ 4,700.00 X	1 =	\$ 4,700.00
Frontier RC2072 Lift-Type Rotary Cutter	\$ 2,141.00	\$ 1,650.00 X	1 =	\$ 1,650.00
ZZ TRAILER - 4S9CH2023GWSPB350	\$ 3,200.00	\$ 3,100.00 X	1 =	\$ 3,100.00
LMC BB - 0029964	\$ 735.00	\$ 700.00 X	1 =	\$ 700.00
Equipment Total				\$ 31,150.00

Quote Summary

Equipment Total	\$ 31,150.00
SubTotal	\$ 31,150.00
Sales Tax - (8.00%)	\$ 2,492.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 33,642.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 33,642.00

Salesperson : X _____

Accepted By : X _____

Adam Davis

From: Lowcountry Equipment Lowcountry Equipment <stephaniegibson@lowcountry.com>
Sent: Tuesday, July 25, 2017 1:35 PM
To: adavis
Subject: 3550 Mahindra Tractor Quote

Good afternoon Adam,

Here is the quote for the tractor package that you have requested. The tractor alone sells for \$39,440 but we can offer you this package for **\$34,000** through government rebates. If you have any other questions please let me know. Thank you!

3550 PST Mahindra tractor with Power Shuttle Transmission (50hp)
4wd
loader
6' box blade
6' bush hog
20' Big-Tex 10k Equipment trailer
chains and binders

34,000
+ 8% sales tax

\$ **36,720**

Stephanie Gibson
843-539-2000
stephaniegibson@lowcountry.com



This e-mail is confidential and is intended solely for the use of the recipient (the part to whom it is addressed). This message may contain confidential material. If you are not the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited.

**CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST**

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 06-15-2017

1. Person submitting application: Gerald T Mabry

Address: 10564 Combabee Rd, Yemassee SC

Telephone: Home: 843-844-8039
cel 843-893-8599

2. Name of Organization: Colleton Baptist Association

Chairperson/President: Zane Brown

Address: PO Box 591 141 Wildwood Dr.

Telephone: 843-908-3793

3. Parade Chairman: Troyce Crosby

Address: 2100 Cavanaugh Rd Walterboro SC

Telephone: 843-844-8365

4. Date/Time of Parade: 08/12/2017 Rain Date 08/19/2017

5. Parade Route requested (Attach Sketch) Attached

6. Number of Vehicles/Floats: 3-4 ^{Golf carts 2 & Flatbed} Number of Animals: 0

7. Portion (width) of street parade will occupy: sidewalk when available BUT
one lane facing traffic

8. Additional Information (Upon Request): _____

Troyce Crosby
Signature/Parade Chairman

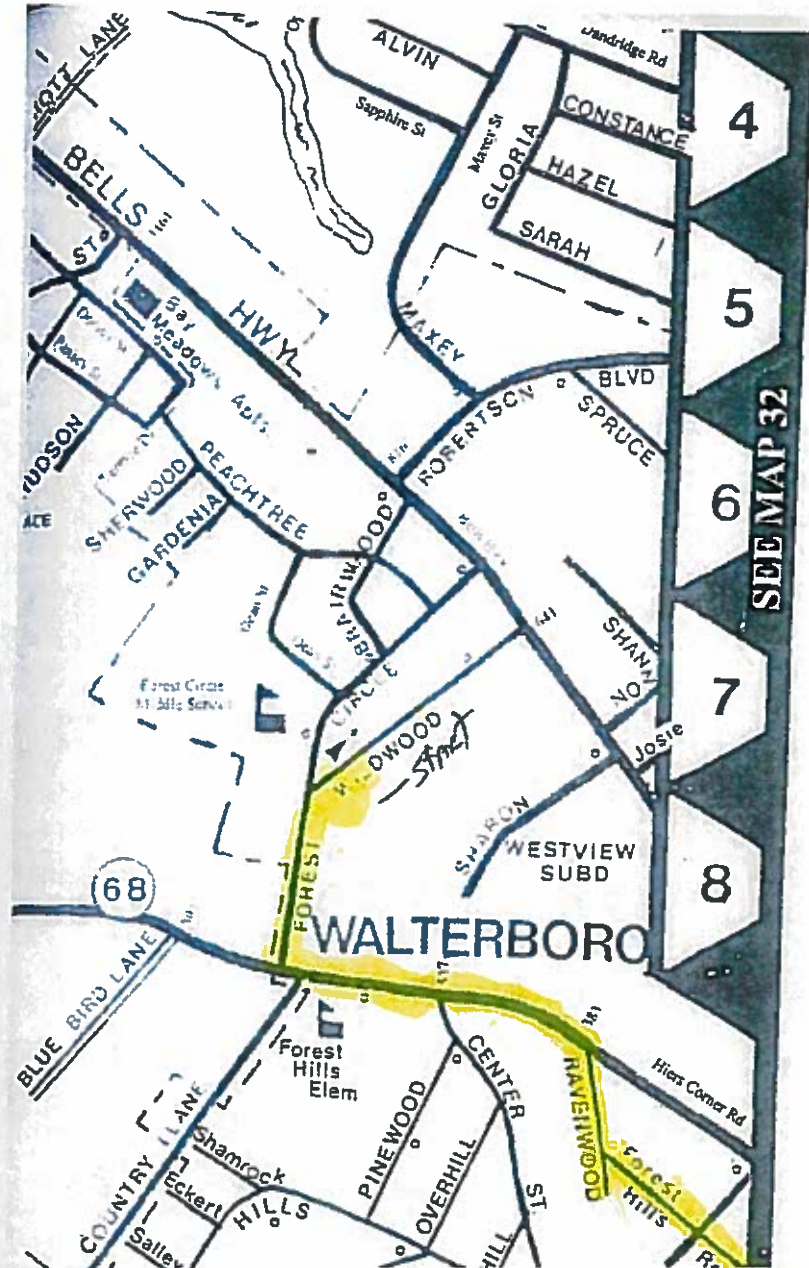
Zane Brown
Signature/Organization Chairperson

____ Approval _____ Disapproval

Wade B. Morris
Police Chief

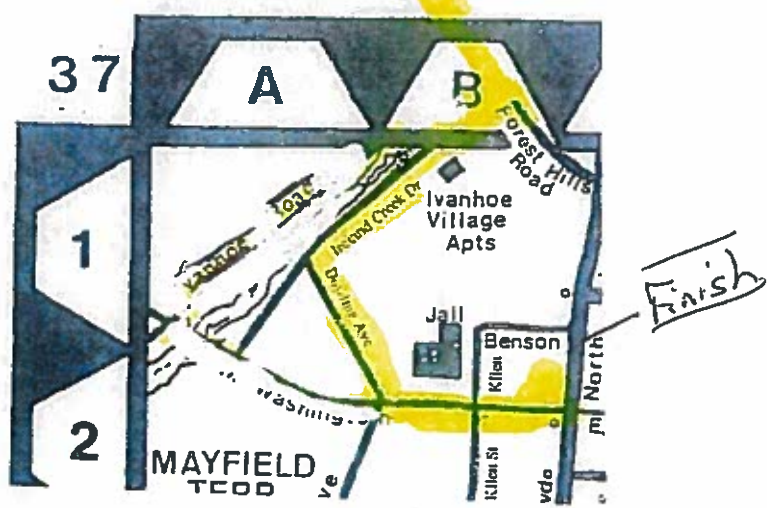
City Manager

NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.



SEE MAP 32

Colleton Baptist
 Association
 Prayer Walk for School
 August 12
 9:00am - until
 completion





July 24, 2017

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

RE: 5th Annual Ireland Creek Bridge Run

Dear Mayor and City Council,

The Walterboro Rotary Club is planning for the 5th Annual Ireland Creek Bridge Run to be held on Thursday, September 28, 2017. We look forward to another successful event. Last year our fundraising efforts benefitted many organizations in Walterboro. There are several items we are requesting approval from City Council for the event on Thursday, September 28th:

- Close one side of Ireland Creek Road and Ivanhoe Road between Washington Street and Forest Hills Road from 5:00 PM until 7:00 PM.
- Reserve picnic area on Ireland Creek from 1:00 PM – 9:00 PM (tent and tables).
- Allow for event directional signs (18" x 24") to be placed where appropriate in the City.
- Provide police escort for runners and walkers.

On behalf of the Walterboro Rotary Club, we thank you for your continued support and encouragement.

Sincerely,

A handwritten signature in black ink, appearing to read "Carl Coffin".

Carl Coffin
Rotary Club President

**August 1, 2017
Walterboro City Council**

**Attachment for:
Agenda**

VIII. City Manager's Report:

- 1. Grant Award Received for Walterboro Wildlife Sanctuary Discovery Center from SC Dept. of Parks, Recreation and Tourism.**
- 2. Recognition of Certificate Awards Received by City of Walterboro Finance Department and Director Amy Risher.**

Henry McMaster
Governor

Duane N. Parrish
Director

June 19, 2017

Mr. Jeffrey Molinari
Walterboro City Manager
242 Hampton Street
Walterboro, South Carolina 29488

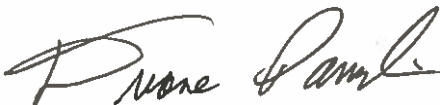
Re: Undiscovered SC Grant
Wildlife Sanctuary Discovery Center – Project #2016-007

Dear Mr. Molinari:

The South Carolina Department of Parks, Recreation & Tourism is pleased to inform you that your application for a \$200,000 Undiscovered SC grant for the Walterboro Wildlife Sanctuary Discovery Center has been approved for funding pending the execution of a Grant Award Agreement. Amy Blinson of our staff will be contacting your staff to set up a meeting to sign your grant award and go over the grant procedures.

Congratulations on being awarded this grant! As always, it is a pleasure to work with you to enhance the economic benefits of tourism in our state.

Sincerely,



Duane Parrish
Director

Cc: Colleton County Legislative Delegation
Ms. Michelle Strickland

RECEIVED

JUN 26 2017

CITY MANAGER



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

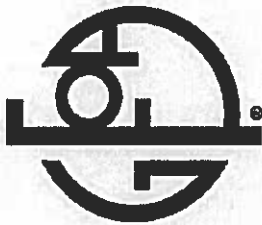
Presented to

**City of Walterboro
South Carolina**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2016

Executive Director/CEO



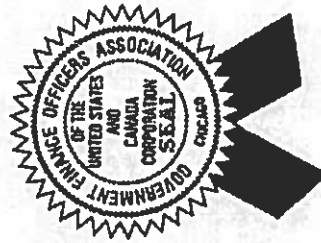
The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
City of Walterboro, South Carolina



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

A handwritten signature in black ink, reading 'Jeffrey R. Egan'.

Date June 29, 2017



The Government Finance Officers Association
of the United States and Canada

presents this

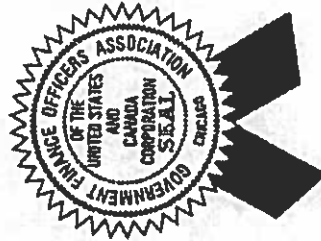
AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Amy J. Risher

Director of Finance and Administration
City of Walterboro, South Carolina

The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.



Executive Director

Date June 29, 2017