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City of Walterboro

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Walterboro City Council
Rescheduled Regular Meeting
February 13, 2018
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Approval of the Minutes:

1. Correction to the October 3, 2017 Regular Meeting Minutes, Page II (Minutes attached).
2. Minutes of the November 13, 2017 Work Session on the Discovery Center (Minutes attached).
3. Minutes of the November 14, 2017 Rescheduled Regular Meeting (Minutes attached).
4. Minutes of the December 5, 2017 Regular Meeting (Minutes attached).
5. Minutes of the January 2, 2018 Regular Meeting (Minutes attached).

IV. Old Business:

V. New Business:

1. Consideration of Lease Purchase Proposals for 2018 Freightliner Grapple Truck for Public Works Department (Memorandum and proposals attached).
2. Resolution # 2018-R-01, Approving the Financing Terms for 2018 Freightliner Grapple Truck (Resolution attached).
3. Consideration of Bids Received to Purchase Pickup Truck for Water Department (Memorandum and bid materials attached).
4. Consideration of Recommendation to Purchase Self-Contained Breathing Apparatus (SCBA) Compressor for Fire Department (Memorandum and bid materials attached).

V. New Business (Cont.):

5. Request to Hang Banner from **March 9-19, 2018** for 5th Annual Smoke in the Boro BBQ Cookoff by Jean Harrigal, the Colleton Center (Letter attached).
6. Request to Hang Banner **April 2-7, 2018** for National Crime Victims' Rights Week, Denise Pinckney, Crime Victim/Witness Advocate (Letter attached).
7. Request to Hang Banner from **May 14-20, 2018** for Relay for Life Event on May 18, 2018, Sherry Devin, Co-Chair (Letter attached).
8. Request to Place Purple Ribbons Downtown **May 1, 2018** until the week of **May 21, 2018** for Relay for Life Event (Letter attached).
9. Request to Close Streets for 1st Annual Resolution Run on **March 24, 2018** (Rescheduled from January 6, 2018) from 8:30 A.M. to 10:30 A.M. by Colleton County Arts Council (Letter attached).
10. Request for Street Closing and Use of City Parking Lot from 7:00 a.m. to 2:30 p.m., **April 14, 2018** for Amazing History Event, by Sarah Miller, Colleton County Historical and Preservation Society (Letter attached).
11. Request for Street Closings and Use of Downtown Waterfall and City Parking Lot, **April 25, 2018** for Annual Downtown Walterboro Criterium Pro-Cycling Classic (Letter attached).

VI. Committee Reports:

1. City Appearance Board - Winners of Home and Business Decorating Contest by Dana Cheney, Chairman.

VII. City Manager's Report:

1. 2018 Strategic Planning Retreat.

VIII. Executive Session:

1. Contractual Matters:
 - a. Dispatch Services.
 - b. Franchise Agreement.
2. Receipt of Legal Advice - I-95 Business Loop Project Phase 1C and 1D.

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VIII. Executive Session (Cont.):

3. Personnel Matters:
 - a. Appointment of Associate Judge.
 - b. Appointment to the Building Board.

IX. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

X. ADJOURNMENT.

CORRECTED

Walterboro City Council
Regular Meeting
October 3, 2017

MINUTES/Page II

APPROVAL OF THE MINUTES:

Upon the motion of Council Member Bridge, the following minutes were unanimously approved by Council as submitted. Council Member Broderick seconded the motion. Council Member Lohr was absent and did not vote.

1. Minutes of the June 6, 2017 Regular City Council Meeting.
2. Minutes of the August 1, 2017 Regular City Council Meeting.
3. Minutes of the August 30, 2017 Joint Luncheon Meeting with County Council.

OLD BUSINESS:

1. **Ordinance # 2017-08**, An Ordinance to Approve and Carry into Effect an Intergovernmental Agreement Between the City of Walterboro and Colleton County to Provide for the Sale and Transfer of Rights in Real Property Owned by Colleton County, South Carolina and Other Property Owned by the City of Walterboro and Matters Related Thereto, **Second Reading and Adoption.**

Mayor Young said, this is the ordinance that we just had the public hearing on about the parking lot and railroad right-of-way.

A motion was then made by Council Member Bonds giving Second Reading and Adoption to Ordinance # 2017-08; being: An Ordinance to Approve and Carry into Effect an Intergovernmental Agreement Between the City of Walterboro and Colleton County to Provide for the Sale and Transfer of Rights in Real Property Owned by Colleton County, South Carolina and Other Property Owned by the City of Walterboro and Matters Related Thereto. Council Member Broderick second the motion. All in favor. None Opposed. Motion carried. Council Member Lohr was absent and did not vote.

2. **Ordinance # 2017-09**, An Ordinance Authorizing the City of Walterboro to Grant an Easement/Right of Way to the South Carolina Department of Transportation Over Property Adjacent to the Present Right-of-Way of South Jefferies Boulevard (US Hwy 17A/SC Hwy 63, **Second Reading and Adoption.**

The Mayor said, this is the same ordinance we had the public hearing on just a minutes ago.

At this point, City Attorney Cone said, as you notice, they have relocated the mast arm as the City Manager said. So, the description has changed slightly and I have added the following language: "The location of the mast arm will generally and approximately appear by reference to the sketch of said location hereto as Exhibit "A" and, incorporated as part of this description by reference, and the easement area will surround the mast arm, all of which will be shown on the SCDOT final drawing of the project." The sketch for Exhibit A is the one that the City Manager sent me yesterday.

Mayor Young then asked for a motion to include the language just given us by the City Attorney. Council Member Siegel so moved. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Siegel said, it is my understanding that what we are doing is we are attaching the exhibit which wasn't attached to the one we have here, is that right? City Attorney Cone said, it's a different exhibit. Mayor Young added, this just reflects what Jeff just showed us. It just makes it clearer where it is.

Walterboro City Council
Work Session
November 13, 2017

MINUTES

A Work Session of Walterboro City Council was held at City Hall on Monday, November 13, 2017 at 5:00 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 5 persons present in the audience. The purpose of this Work Session was to review the proposed plans by the architectural firm of McMillan Pazdan and Smith for the Walterboro Wildlife Sanctuary Discovery Center located at 100 S. Jefferies Boulevard. Present on behalf of McMillan Pazdan and Smith were: Paulette Myers, (McMillan Pazdan Smith) Mr. Nick Galizia (McMillan Pazden Smith), Mr. Max Streeter (McMillan Pazdan Smith), and Mr. Warren Pruitt (ADC Engineering).

There being a quorum present, Mayor Young called the Work Session to order.

WORK SESSION:

City Manager Molinari told Council that the members of the architectural firm were back tonight. He said, we have two primary objectives: 1) to approve the floor plan and 2) to approve the design of the amphitheater. It's been a crazy few months with the election and everything, and we have gotten away from this a bit, but we are a few months behind schedule and we need to get back on schedule. It would be wonderful tonight if Council could all agree on those two items - the floor plan and the amphitheater, so that the architects can move forward with the construction documents and be ready to bid this project out and award a contract early next year.

Next, Mr. Max Streeter addressed Council using an overhead screen. He said, one of the main things that we were tasked with was exploring the space in front of the stage and the shape of the amphitheater to insure that we had enough room for dancing and other potential activities, as well as the size of the stage. So, we worked with ADC Engineering and we moved the roughly similar configuration of the amphitheater land south by about 7½ feet to get a little more space on the site, but to still work within the contours of the existing site. One of the main challenges as we stepped down to the amphitheater is minimizing the cut and fill on site to reduce cost and to make sure that we have a good usable amphitheater, but also not to do much civil work in terms of the infrastructure and retaining walls.

Mr. Streeter noted that the new sketch represented the new general range of the amphitheater space with the changing area and the stage. The main dancing material is 15 feet of usable space and it is on a curving arc of about 55 feet. What we are calling the top tier, which is a sloped graded area, is the space where other people could stand or sit on blankets and use the space and then the deck will be in the back. We drew this lower portion here to be 15 feet deep, which has the dance floor. So, that space is 800 square feet in terms of a dancing occupancy that will get us approximately 160 people. Seated on blankets or picnic style, it would be approximately half that.

Mr. Streeter pointed out that the amphitheater will have 220 seats, and that is based on an 18-inch wide person sitting on those concrete seats. If we were to utilize the space in between with the grass, we are looking at approximately 400 people using that space.

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Mr. Streeter noted that the top tier space has approximately 1,600 square feet of space. If we are looking at it from a standing use - we could fit approximately 330 people there, but again you could also use that in a more picnic style and you could reduce that number by one-half.

Lastly, we have the deck on the top, which is over 1,000 square feet. Standing again, the occupancy would be about 200 people, using that space to witness a performance. So, in total, all those uses, we are looking at approximately 1,000 users.

Again, you asked us to re-explore the toilet. We cut a new wall for a hole in the masonry wall here and installed a door instead of the historic window that you have. We created this hallway and so we are just seeking final approval from you for the "gang" men and women toilets. This is a change that I think we sent to Jeff last month and got the approval for, but we wanted to confirm that.

We will get into the flooring in a second, but we want to look at the current configuration of the amphitheater and receive approval from you to move forward with construction documents.

Mayor Young then asked if the stage in this configuration was a little larger than what was presented to Council the last time. The Mayor further stated, now we have a 15x55 curved area in front of the stage that could be used for either seating, watching, or dancing, etc. It will be a flexible space, right? Mr. Streeter responded, that is correct. Mayor Young then said, so we have a compromise there between going with a much larger stage and doing this with a flex space in front.

Mr. Nick Galizia stated, we are showing that area in grass, but if it helps to make it more flexible, we can look at a hard space for that area. Mayor Young felt that the grass space should probably remain the same at this point and this could be changed in the future.

Mayor Young then noted that the stage will be 18 inches high, so it's not a real high stage, and everybody else is seated above it, looking down on it.

Council Member Broderick then asked if there would be changing rooms in the back of the stage? He asked about the size of the space. Mr. Streeter responded that the size would be 8x8. Mr. Galizia responded that is really small. He added that there are two small rooms on the back side of that wall.

Council Member Bridge then said, if we are going to be able to use that space in front of the stage, it seems like to me it would be better to have a hard surface.

Assistant City Manager Hank Amundson added that the area could also be used for picnic blankets, etc. when it's not being used, and that is why it is grass. I am talking about right in front of the stage. That's a sitting lawn when it's not being used.

Mayor Young said, or it could be used as a modular dance floor in that space for the Rice Festival. Mr. Streeter added that the dance floor typically comes in a 3x3 tile, and so that 15 feet gives us the ability to use those modulators. Mayor Young asked if you went to a hard surface, what would you use - just concrete? Mr. Streeter responded, it looks like we would go with concrete. Mayor Young responded, if we just leave it grass, then that would not be a big deal to come back and make it a hard surface later. Mr. Streeter responded, if you wanted to retrofit it and make it a hard surface later. That would not be difficult. When asked about the cost by Council Member Broderick, Mr. Streeter responded that it would probably cost about \$4,000.

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Council Member Bonds then asked, if someone sets up a lawn chair up in the grass area, and the stage is 18 inches high, and I am in a chair in front of it, how is the person in the first row going to be able to see over me? Is that going to be high enough? Mr. Streeter noted that the first seating is a 18-inch high seat, and then you have the 15 feet. So, it would basically be as if any of us are sitting here in the room, if the person is upon the stage, you can pretty much see their face or their performance, but it not like the views in the rest of the amphitheater.

Council Member Bonds expressed concern that those persons setting behind the natural area or grass area in front of the stage will not be able to see the stage performances. A brief discussion ensued on how persons on the front row will be able to see because people will be sitting in the grass area and blocking the view of the front row.

Council Member Bonds said, if we are going to do it that way, we will need to require that chairs not be placed in that area, because people will not sit on blankets, they will sit in a chair. My concern is that everybody will want to sit in that natural area and everybody in that natural area is going to sit on a chair. So, if a person sits in the front row seating, you are not going to be able to see over.

Mayor Young then said, we might have to make some rules about chairs in that area for certain performances. Mr. Galizia then asked, what if the stage were a foot higher? Mr. Streeter noted that the stage could go up to a 30-inch height without needing to put a rail on the front of the stage, but that would add cost for fill and retaining. Mr. Bonds explained that he was not advocating going higher with the stage. He said, I am just saying we may need to be careful how we use that front area, because if you say you can only use it for blankets, then I don't see a problem.

Mr. Streeter then said, keeping the height differential between the stage and that grassy area as close as possible lends it to be multi-use, where a performance could spill out into that space.

Mr. Charlie Sweat recommended that the grassy area was fine, and that we could just tell people that they can't put chairs in that area.

Regarding the area in the back of the amphitheater, City Manager Molinari asked how high up is that area? Is there a ledge there? Mr. Streeter responded, it is all sidewalk, and grass runs right up to the edges. There is no drop off. Mr. Broderick asked if the grass was slopped. Mr. Streeter responded, it is gently slopped from the lower curve at the back of the amphitheater up to the upper curve.

Mr. Streeter then said, from an ADA standpoint when you come down this ramp and you are right here, we need to get an ADA swell from this point, all the way down to here and likewise all the way down to here, so someone with a wheelchair can come down.

Further discussion was held.

Mr. Streeter noted that the point of interest for the entire amphitheater is coming down that ramp. There is also access from the county parking lot, so this is kind of a hub.

Council Member Siegel then asked what is the square at the top, which looks like a white rectangle. Mr. Streeter said, that's the connecting piece to the parking lot.

Mayor Young then asked if there were any further comments or suggestions.

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Council Member Broderick asking if lighting will be provided on the stage? Mr. Streeter responded, we have lighting, but it is on the underside of the roof.

Mayor Young asked if there would be any lighting from the building that would illuminate the seating area, or is that all going to all be dark? Mr. Nick Galizia responded, we will need to look at some site lighting, now that all the parking is gone. We will work through that. I think we are already planning to have some lighting incorporated in the stairs, like a normal theater would, but as far as more area type lighting, we will need to look at that.

Council Member Bridge pointed out that lighting is crucial for that area, we are talking about a lot of people will be coming there. Assistant City Manager Amundson responded, we discussed that with the architects about them having a lighting plan.

Mayor Young then asked the architects, is there anything that we should have asked you about that we haven't asked you? Do you feel like you have covered everything that we ought to be doing, whether we have asked about it or not?

Attorney Cone then asked if the plans were ADA compliant? Mr. Streeter responded yes. He said, actually in this model that we have done for you what is not shown is a ramp that comes down for wheel chair access all the way down to the stage.

Mayor Young asked if the area behind the top row was a flat area? He asked if this area could be made wide enough for a wheel chair, so they could sit there and watch the performance. Mr. Streeter responded that there would be a simple railing at the back of that or at the front so that the wheel chairs will be kept from rolling down. Mayor Young then said, they don't need to be pushed all the way down the hill and back up if they can just stay there and watch the performance.

Council Member Siegel then asked if the materials were concrete. Mr. Streeter responded yes, we looked at a couple of materials back and forth - different ways to give it a texture so that it isn't just unfinished concrete, as well as the salt. We have thrown in the salt finish as a potential finish.

Mr. Nick Galizia then said, I think for comfort and longevity just the cast concrete is probably going to be the simplest and cleanest, most cost effective, long term way to go. It will be comfortable to sit on.

Council Member Bridge then expressed concern about the concrete seating. She expressed concern with seating being "white" concrete. Is there a way to put coloring in it, like gray or some kind of coloring, so that it is not stark white? Ms. Paulette Myers then said, we don't want to get into a coloring, because that would add too much cost. Mayor Young then said, was your idea that this would be white-white or just be concrete color. Ms. Myers responded, just concrete color.

Mayor Young then suggested if you want to, we could have a motion to approve the amphitheater and stage design. Attorney Cone reminded, we are not in a regular meeting, but you could give them a tentative approval. City Manager Molinari then said, everyone concurs that's what going to go in the construction documents. Mayor Young then asked if everybody is good with this design. Council concurred.

The Mayor then said, now let's look at the bathrooms next. Mayor Young stated that the design for the bathrooms looked much better. Mr. Streeter stated that in the new design they ended up paneling this existing window and filling in the existing door here. This will add a small cost, but its worth it to achieve the count that you are looking for in terms of the bathroom fixture count. So, we have 5 women fixtures

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down here, a janitor's closet and then there are 3 fixtures in the men's room. What this still continues to provide us, is the ability to close this door off here, with the plan so that this whole section of bathrooms can be accessed from just the event hall area, or if you wanted to close that door off, it could just be accessed from the outside. This is where we have arrived and want to get your approval.

Mr. Galizia then said, the other update is that we removed the fixed stage in the event hall space, and we reduced some case work in the classroom area just to help save on cost.

Mr. Broderick then asked is that enough fixtures for about 1,100 people? Mr. Streeter said, with an event like that, you would probably bring in some kind of portalets. Council Member Bridge asked if there would be any storage space available underneath the stage? Mr. Amundson stated that there was not enough rise in there to provide storage space, so I walked around with Pat Murdaugh of the Farmer's Market and Museum and we looked at the space, and talked about ways to utilize the storage.

Mayor Young then asked, is everybody okay with the bathrooms? Council Member Bonds then asked about the men only having two sinks. Mr. Streeter responded that each bathroom has 1 less sink than it does toilet fixtures.

Mr. Broderick then asked if there were any storage opportunity underneath the outside deck? Mr. Streeter said, it is not covered by any kind of rain-protected element. The water will be coming through the deck. You certainly could put things under that. We've got landscaping around some of that - around the edges of the deck, so it could conceal whatever you might have under there.

Mayor Young then asked if there were any further problems with the bathrooms. He asked is everybody good with that? No further concerns were expressed.

Mayor Young asked if the area around the exhibit space were completely open. Is there a roof on that? Mr. Streeter responded, it is a trellis. The Mayor then said, so there is nothing there to protect you from the rain? Mr. Streeter responded that's correct. We have about a 4-foot overhang all the way around the edge of the roof.

The Mayor then said, I know over at the museum at the Farmer's Market, if you didn't have something on that outside area, you couldn't use it half the time.

Mr. Streeter responded that one of our key concerns is that there is a 25-foot setback from the front of the street. In this particular zoning, this lot is zoned to not have any new construction that is enclosed habitable space within that first 25 feet. So, because this is an open air trellis, it doesn't enact that. City Attorney Cone noted that the Farmer's Market would be in the same zone.

Mayor Young and Council Member Bridge wondered if it would be covered with plexiglass. Mr. Amundson then asked the architects if the trellis could be sloped for future coverage or would you want it to be built in. Mr. Nick Galizia then said. I think the way it is design right now, it sort of tucks right in underneath the existing overhang, and what we really don't want to do is get into tying into the existing roof in any way.

Mr. Young then said, we do have a big event space though, it is probably a bigger enclosed space than at the museum. So, we do have that where we can get in out of the weather. Council Member Bridge stated that there will be a lot of children

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standing outside too when it's raining trying to get into the building, cause we do have a lot of rain. It would be nice to have them protected.

Mr. Charlie Sweat then said, I think what they are saying is your event space down at the bottom section is more than enough to handle the people that you are going to have.

Council Member Bridge asked if it could be arranged if it's raining that the kids can come in the back door. Mr. Galizia then said, because all the parking is curbside, they will be coming in from the back. Council Member Bridge asked if the kids could come in through the event center and then go up into the Discovery Center.

Assistant City Manager Amundson then said, let's go back to the variance and the setbacks, because it is an existing non-conforming already. So, the setback is not an issue. So, the question is with this design, everybody likes this design. I like the idea and I understanding about tucking underneath this existing roof line which is 4 feet off. We also have the slope that comes down this way, how much fall do you need between here and there that it couldn't be achieved is the question with this edge type beam. I know the facade would be a certain way, but just to achieve it, so that you could cover with that so you can still get some light, like they have done at the Farmer's Market. Mr. Nick Galizia responded that he would have to look at the section, because I don't know all the dimensions off the top of my head. We need at least a quarter inch slope. Mr. Streeter then said, I think from here to this columize swell, it is approximately 16 or 18 feet from this outside edge to that wall. Mr. Galizia asked, is that with 4 inches of drop, is that right. Mr. Streeter responded yes.

Mr. Amundson then said, I just think that is something that is doable. The facade is always going to be somewhat square. But if you have a big event, and it starts raining, there is just not a place for them to go, if there are kids lined up. The most usable space at the Farmer's Market is covered. Mr. Streeter pointed out that the drainage from the roof goes all the way down to this point and collects on the gutter. So, this would be completely independent of that system.

Ms. Paulette Myers then asked, would it be important to enclose the front of the building of just the sides as well? The Mayor responded, the sides or maybe both. Mr. Amundson felt that the sides would be the most important. Ms. Myers responded that the sides would be the easiest to do.

Mr. Streeter then said, I think what Paulette is highlighting is that if we could keep this area as the focus of the protected area, just because of the difficulty of it going up and how narrow this space on the front side is to begin with, we could put a focus on creating some of this space as being covered. That is something we could do.

Mayor Young asked what is the material they use at the Farmer's Market - is that fiberglass? Council Member Bridge said, it's plexiglass. Mayor Young then said, it's not very pretty - I don't know if there is something that would look better than that, which would be clearer.

Ms. Myers, then asked, then would you be opposed to pulling it back so that you can still have these exposed. Mayor Young responded, we don't want to change the outside appearance, but like Hank was saying we can hide it.

Mr. Streeter than asked, so we are good with the bathrooms, but you would like us to explore protecting the south region - the south side of the learning lab with some type of material. This was agreed by Council.

Mr. Streeter then talked about a floor map that was suggested by Council Member Bridge. He noted that Ms. Bridge had brought in an image of a map with the

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idea of a photo-realistic map on the floor as a way for children to experience the braided swamp from a different standpoint. We looked at this particular material cost and we talked to a couple of different suppliers and we found that this particular material would cost \$6.50 per square foot just for the material, with a warranty of 10 years.

It's going to have maintenance similar to all the rest of the materials that we explored. The 2nd one is the one that we've been talking with you about throughout this whole time which is a marmolium product, and doing the braided pattern in it. The pricing that we received was a material plus install cost of \$9.50 per square foot, with a warranty of 10 years.

Then the last one, we talked about maybe incorporating some of the higher portions of the exhibit hall with the nice material and then the event hall down in the lower half of the building being something different. We looked at an LVT wood which would have a material cost of approximately \$5.75 per square foot. This has a 20-year warranty. It's a little bit more durable. The reason we looked at this particular product was because when having events, weddings, where people are dancing, we looked for something with more durability than the other two spaces. So, we were hoping to get a general direction from Council on what product you would like to see or what material you'd like to see in the exhibit space and what product you'd like to see in the event space?

Council Member Siegel then asked if the map would cover the entire floor or is that a square of so many feet in the middle of the room? Mr. Streeter said we had been looking at that main central area in the exhibit space surrounding the tree columns as having the map, but looked also at doing it in the entirety of the upper exhibit hall. We had been looking at an image of Walterboro with the Great Swamp Sanctuary as the basis for that. We would need to pay for a high resolution aerial photograph of Walterboro to put there. So, that would be another small cost we would have to incur.

Mayor Young then asked, is that a vinyl wood? Mr. Galizia said, it is, it's a laminated vinyl tile. They do look really good and because they are a vinyl, they will hold up to tables and chairs getting pushed around. It has a 20-year warranty. It's a little softer than a hardwood, so acoustics are a little better than with a traditional hardwood. Because we are doing the topping slab on that lower level, it would give us a smoother surface to work on. It will be an easy install.

Mr. Sweat then asked about durability as far as having to put heavy machinery on it. What's the durability of it? Mr. Galizia responded, there are different grades, so if there is a concern about heavy equipment, we can certainly look at a thicker LVT. They come in different thicknesses.

Mr. Sweat explained, in that back room, you never know when you are going to have to put a piece of equipment in there that's going to weigh heavy on the floor. Right now with the concrete slab, you don't have a problem. With heavy equipment, if you put one pressure point in the wrong way, then all of a sudden you will have a busted tile. So, you need to think about that too.

Mr. Galizia stated that this is the same material they use in a lot of museums and children's museums and places where there are tons of traffic or high traffic areas.

Mayor Young asked, is that a concrete of some kind or is that a board floor. Mr. Galizia said they take a vinyl image and glue it down, and then they epoxy the resin coating of top.

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Council Member Siegel then asked if the \$6.50 per square foot includes the material and the installation or is that just for the material? Mr. Streeter responded, it's just for the material. Mr. Galizia responded, that number did not include the installation. The only number we gave you tonight that included installation was one that was in our pricing set which was the kind of abstracted braided swamp, out of the marmolium product. Mr. Broderick asked, do you have any idea what the cost is for installation? Mr. Galizia said, we couldn't get a quote from the manufacturers because everybody is different. Out of our final estimate, we can certainly try to get this priced as an alternate finish and that will give us a better idea.

Council Member Bridge asked, are you thinking about putting this flooring up in the exhibit area. It seems to me everybody is going to be so busy, and nobody is going to be looking at the floor. Mr. Galizia responded, what we were looking at was kind of the division of uses in the building, and it seemed like we would have this really heavy use in the back that is the event space, and then cost too. We have a smaller area up front for the more expensive material install than we do in the back half.

Mayor Young then asked if Council need to decide on a floor covering? City Manager Molinari responded, said it would be great if Council could make a decision on the flooring tonight, but that is one thing that we can mull over a little bit.

Mayor Young said, I have noticed in a lot of hotels that I stay in now that they use that wood looking vinyl. It seems to be used a lot now. Mr. Nick Galizia said, it gets used a lot in restaurants, any where there is really high traffic and it requires less maintenance. Mayor Young then asked how much trouble would it be just to have a concrete floor in the event hall? Mr. Galizia said, we could do this because we are doing a topping slab, we could do a burnished, not really polish it, but finish it smooth and just do a concrete finish floor. I would worry about acoustics in that space if it were just raw concrete, because we've got basically block walls and you've got a concrete floor and you've got a wood ceiling which is softer than metal, but that is a lot of hard surfaces. If you packed 50 people in there, it would be too loud.

Mayor Young then said, most of the Discovery Center places, most of them have some type of hard floor, but I don't see why the other wouldn't work too.

Assistant City Manager Amundson said, that's something that could be put into the construction documents. Either way, it's going to be level. When we get back final cost estimates, that's something that can be changed. Mr. Galizia stated that the finish for the event hall space, we know what the sub-straight is going to be, it's going to be at topping slab. So, we will have a level concrete floor to work with whatever finish you determine that you want back there. I think we can work with the contractor during construction.

On a question from Council Member Bridge about the floor covering, Mr. Galizia responded that if we do a map or something like that, that would be limited to where the exhibits are, but then the toilet rooms would be in a tile flooring.

Mr. Streeter said, this is one where we'd love some direction, but if it needs to be priced at a certain amount and after the pricing is set, we could come to a final determination. The Mayor then asked Council if they had any strong feelings about the flooring choices for the event space.

Council Member Broderick said, I think that the final flooring you are talking about, that's a good idea. Council Member Siegel agreed with the wood-look flooring. Mr. Galizia then said, then the map is something that we wanted to incorporate in, but there is a lot of wall space. That's a lot different installation and a lot less expensive installation.

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The Mayor then asked if the epoxy map could be put in the event space. Would that be hard and loud just like the concrete? Mr. Galizia responded, yes, it's going to essentially be an epoxy coating.

Assistant City Manager Amundson then said, I see you have the price on each of the sample materials you brought. The marmolium is basically a luxury vinyl tile. Is that correct? Mr. Galizia said, it's not vinyl. Mr. Amundson said, what we are talking about is if we put the rivers on the top, but not on the bottom. It is not an exact thing. It's just that abstract. Is there really a savings? Mr. Streeter responded, the cost difference between the LVT and the marmolium is close.

Mr. Streeter further stated, I think the thing we have heard from you a lot throughout this is how nice do we want this event space to be as an event space. I even remember the tanks at one point, we wanted to make sure there were pretty fish there, not any salamanders and snakes. We just want to make sure that we are putting in what you think is going to make this the most ideal space.

Mayor Young said, I can see that in the event space too, but I was just wondering about the material. I think that the wood would go with all kinds of events. Ms. Bridge then said, if we cannot go with the concept of outlining our geographic area on the floor, then it doesn't matter, wood would probably look better.

A question was raised if the wood had a better warranty?

Mayor Young then said that he liked the idea of having a picture of part of the Sanctuary on the floor in the exhibit space. I don't know if that would be more expensive and might be harder to do. Mr. Charlie Sweat pointed out that the architects said they can turn around and take that same picture and put it on the wall.

Mayor Young said at the Lemon Island Maritime Center, they have a big picture on the wall. I guess it's an aerial photo, where you could see all of the streams that flow into the Ashepoo River. We could do the same thing here. We could back that up and you could see all the five streams and we could put that on the wall.

Further discussion was held on the sample floor coverings. The Mayor said, I don't dislike that (the marmolium) for the whole thing personally. I mean I like the wood too, but I like that it is pertinent to the building. Mr. Charlie Sweat then said, I would basically say I would go with the marmolium over that wood.

When asked about the coloring, Mr. Streeter responded that they went with a matted first tone, kind of a blue-gray and then the rest are different colors representative of water. They certainly could be tweaked, but I think this is what we were most interested in. We thought that by keeping the ground cover understated because there is so much going on with the tanks and displays, to keep the focus on the Discovery Center stuff. The Mayor said, I like the way it relates to the subject matter.

Mr. Molinari then said as far as acoustics, marmolium would be the best and LVT would be in the middle and then last would be concrete.

Various Council Members agreed with the marmolium flooring concept as presented by the architects. Council Member Broderick said that he also liked the concept of the picture on the wall would be good.

The Mayor then asked if there were any further input. He said, I think we are about ready to hand it off and let them run with this.

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Mr. Streeter said, I think that is all we wanted to accomplish this evening. We are excited to push forward with construction documents and get everything turned around for you.

The Mayor then asked if the architects could come up with something that would be functional and look really good for that side roof of the Discovery Center, but I am sure you can figure that out.

The Mayor then asked if there was any further input. He said, I think we are about ready to hand it off and let them run with this.

Mayor Young said there was no further business for consideration. The meeting then adjourned at 6:30 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Rescheduled Regular Meeting
November 14, 2017

MINUTES

A Rescheduled Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, November 14, 2017 at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Bobby Bonds, and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson and City Attorney George Cone were also present. Approximately 11 persons were present in the audience. Council Member Tom Lohr was absent and Council Member James Broderick arrived late to the meeting.

There being a quorum present, the Mayor called the meeting to order and invited everyone to join in for the invocation and the Pledge of Allegiance. Council Member Syfrett gave the invocation, and Council Member Bonds led the Pledge of Allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PUBLIC HEARING:

The Mayor then opened a public hearing, duly advertised, to receive public comments on the following proposed ordinances:

1. **Ordinance # 2017-10**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 6, Section 6.5, Flood Damage Control, of the Unified Development Ordinance of the City of Walterboro.

The Mayor then said, if there are no objections from Council, we will remove the following item from the agenda to be considered at a later date::

New Business Item 3. Consideration of Recommendation to Purchase Self-Contained Breathing Apparatus (SCBA) Compressor for Fire Department.

The Mayor explained that the purchase of this item depended on a grant that the City has not received, so there is no need to consider this. There was no objection from Council and this item was deleted from the agenda.

City Manager Molinari then briefed Council on Ordinance # 2017-10. He said, as you are aware new flood maps have been created for Colleton County and these maps go into effect on December 21st of this year. If the new maps and updated ordinance have not been adopted at that time, the City will be automatically suspended from the National Flood Insurance Program. The Planning Commission reviewed this ordinance at their September meeting and we have been working closely with the South Carolina Department of National Resources on a model Flood Ordinance which they sent to us, which went through and was recommended by the Planning Commission.

There were no comments or questions on Ordinance # 2017-10.

2. **Ordinance # 2017-11**, An Ordinance to Update the Elements of the City of Walterboro Comprehensive Plan.

Assistant City Manager Hank Amundson briefed Council on this agenda item. He said, as we discussed at our last meeting, state law requires that we as a City, starting at the Planning Commission level, have a Comprehensive Plan in place. Every 10 years, we have to update and re-do that Comprehensive Plan. Every 5 years, we

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are required to update the elements within that plan. The elements are basically the chapters. Several areas were not updated as there were no changes. The ones that were changed were: uses of certain stored buildings and employment data. There were no substantive changes in the plan. He asked if there were any questions or comments.

No public comments or questions were made on Ordinance # 2017-11.

3. **Ordinance # 2017-12**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of Two Parcels of Land on Wichman Street Designated as TMS #'s 163-11-00-135 and 163-11-00-136 from General Commercial District (GCD) to Central Business District (CBD).

Assistant City Manager Hank Amundson stated that the Artisan Center is proposing to renovate their building. This building is currently an existing non-conforming, which means that it already encroaches upon the setback of their zone. So, they requested to be rezoned as Central Business District, which is the same as the property to the west of them and all the properties to the south of them. So, it is a proper rezoning request. It is not spot zoning, and it is contiguous to three parcels that have the designation that they request. This will allow them to put a front porch on the building, which is to propose a more pronounced front on Wichman Street to help grow their business. They are receiving some money from the state to better attract customers and hold events. If re-zoned, this will need to go to the Historic Preservation Commission for a Certificate of Appropriateness. Their request is to be rezoned as Central Business District.

No comments or questions were made on this rezoning request.

4. **Receipt of Public Comments on Proposed USDA Rural Development Project to acquire police vehicles, generators for public buildings, construction of handicap restrooms, handicap lift and roof window replacement.**

City Manager Molinari introduced Finance Director Amy Risher to brief City Council on the proposed grant applications. Finance Director Amy Risher told Council that the United States Department of Agriculture and Rural Development offers a grant program that is designed to develop essential facilities that provide services in the rural area. The City of Walterboro has had the opportunity to take advantage of this program in the past, which assisted the City with the purchase of utilities vehicles, police vehicles, police radios and a portion of the ladder truck. Currently, the program provides a reimbursement of 55% up to \$50,000. The City of Walterboro would like to submit five (5) different applications.

The first application is for fully equipped patrol vehicles that would total \$93,332, with the grant providing \$50,000.

The second application is for assistance with handicap accessible restrooms and the addition of a generator for the Discovery Center for a total project cost of \$91,000, with the grant providing \$50,000.

The 3rd application is for City Hall window replacements for a total project cost of \$115,000 with the grant providing \$50,000.

The 4th application is for assistance with a handicap lift, handicap accessible restrooms and an addition of a generator for 300 Hampton Street for a total cost of \$83,138, with a grant providing \$45,725.

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The last application is for City Hall's roof replacement, for a total project cost of \$30,000, with the grant providing \$\$16,000.

The Mayor opened he floor to received questions or comments. Council Member Bridge asked if the City would have to match the monies provided by whatever we might be awarded? Ms. Risher explained that the grant would provide 55% up to \$50,000.

PRESENTATION:

1. **Palmetto Pride - Ms. Ester Wagner, Special Events Project Manager.**

Ms. Ester Wagner of Palmetto Pride then addressed Council. She started off with a quiz for Council. She asked, can you name a type of litter that is not environmental? Some answers were unsightliness and economic development. She then said, how about car insurance rates? Do you know that all of our car insurance rates are higher because there are over 25,000 traffic accidents every year that are directly related to litter. There are over 10,000 injuries and over 400 deaths in those accidents every year. She said, it very sad to think that there are 400 people who die because we can't secure our roads and we throw trash out and about.

How about fires? In the summer, every 2 to 3 minutes there is a fire started by rubbish. That could be a cigarette butt, or it could be a glass bottle in the grass. In Greer, SC in April 2014, there was fire that burned into a community and it burned down 4 people's homes and three people had to be rescued. It caused \$1.76 million worth of damage to the homes and the community resources were drained. People were sitting in cars on Wade Hampton for several hours. So, think about the gas that was expended, and the cost for first responders. This happened because one person put their cigarette butt out.

One of the other things that I am here to talk about specifically is crime. Are you aware that litter increases the probability of crime. We offer courses in this program called "Crime Prevention for Environmental Designs". How many of you have been in an area and you did not feel safe? So, what was it about that area that made you feel unsafe?. The Mayor noted that it might be the appearance of a lot of litter.

Ms. Wagner added, it could also be things like no lighting. You can't see clearly. The tree limbs were down low and the bushes were up high and you couldn't see what was going on.

Part of our program is offering the proposition that there are things that we can do in our community to change what the clues in our environment are telling us. So, we are all reading the clues. We are seeing things and saying this isn't safe. Not only is it warning those who are behaving in a way that we don't want there, it is also to encourage those we do want to use that space to be there, because they feel comfortable. Someone should be taking responsibility for that area. It should clearly say, someone cares about this spot, and they are going to see you and notice what is going on. That could be things like tree line - making sure you have a tree line or shrubbery line around, so it clearly distinguishes what property is yours and what is not.

A second strategy is natural access control - showing clearly where people are supposed to be and where they are not supposed to be on your property - where they are allowed to walk and where they shouldn't be.

The third strategy is natural surveillance - keeping your tree limbs above 6 feet and your bushes cut low. Front porches and balconies are very important for that.

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When you have a front porch and a balcony, even if there is no one sitting on it, it gives people walking by the impression that they can be seen. Public parks is another way that you can promote the idea of natural surveillance. If you have an area where there is no natural surveillance and if this is an area where people are getting mugged, if you put a piece of art with a human figure there, then it will give people the impression that they are being watched. So, you don't need to have a police officer sitting there in a car, you can put a statue there. It can be a poster or a mural.

The fourth strategy is why we are involved - keeping your park benches repaired, your light bulbs replaced, litter picked up, and graffiti covered. Those things tell criminals that someone cares what happens here.

So, we offer classes in this. We have all the way from one-hour seminars to a two-day course. This is not a law enforcement-driven program, this is a community-driven program. People who have taken the course are developers, landscapers, electricians and those types of people who understand the subject. So, that's what you want to work with people who will work together as a team to implement the strategies discussed.

The Mayor thanked Ms. Wagner for her presentation. No action was taken on this item.

OLD BUSINESS:

1. **Ordinance # 2017-10**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 6, Section 6.5, Flood Damage Control, of the Unified Development Ordinance of the City of Walterboro, **Second Reading and Adoption.**

Mayor Young reminded Council that this was one of the ordinances that was just discussed in the public hearing.

A motion was then made by Council Member Bonds, seconded by Council Member Siegel, giving Second Reading and Adoption to Ordinance # 2017-10; being: An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 6, Section 6.5, Flood Damage Control, of the Unified Development Ordinance of the City of Walterboro.

In discussing the motion, Council Member Siegel said, obviously we have no control over these (flood) maps. These maps are provided for us and we must incorporate these maps as they are. Is that correct? City Manager Molinari responded, that is correct.

The motion then passed with all members voting in favor, except Council Members Lohr and Broderick were absent and did not vote.

2. **Ordinance # 2017-11**, An Ordinance to Update the Elements of the City of Walterboro Comprehensive Plan, **Second Reading and Adoption.**

A motion was made by Council Member Bridge giving Second Reading and Adoption to Ordinance # 2017-11, to update the elements of the City of Walterboro Comprehensive Plan. Council Member Syfrett seconded the motion that passed unanimously, except Council Members Lohr and Broderick were absent and did not vote.

3. **Ordinance # 2017-12**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina, to Provide for Changes in the Zoning Districts of the

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City of Walterboro by Changing the Zoning Classification of Two Parcels of Land on Wichman Street Designated as TMS #'s 163-11-00-135 and 163-11-00-136 from General Commercial District (GCD) to Central Business District (CBD), **Second Reading and Adoption.**

A motion was made by Council Member Siegel giving Second Reading and Adoption to Ordinance # 2017-12, to provide for the zoning changes as recommended from General Commercial District to Central Business District for the Artisans Center and the Arts Council building, Tax Map Nos. 163-11-00-135 and 163-11-00-136. Council Member Syfrett seconded the motion. At this point Council Member Bonds recused himself from voting on this agenda item due to the fact that his daughter is employed with the Artisans Center. The motion then passed with a vote of 4/0 with Mayor Young, Council Members Syfrett, Siegel, and Bridge voting in favor. Council Members Lohr and Broderick were absent and did not vote. Council Member Bonds abstained from voting due to a potential conflict of interest.

NEW BUSINESS:

1. **Resolution # 2017-R-06**, A Resolution Authorizing the City Manager and City Clerk to execute forms pursuant to USDA Rural Development Community Facilities Grant applications in an amount not to exceed \$212,225.00 for the purchase of generators, police vehicles, roof and window replacement and construction of multiple handicap accessibilities for the City of Walterboro.

The Mayor announced that this is also one of items discussed in our public hearing. The Mayor then entertained a motion to adopt the Resolution # 2017-R-06 as submitted.

Council Member Bridge so Moved, and Council Member Bonds seconded the motion.

In discussing the motion, Council Member Syfrett asked if this is something that's all or none, or could we get some of these grants and not all these grants? Finance Director Amy Risher responded that these are all five separate grants. Mr. Syfrett then asked, how soon will we know if the grant has been awarded to us? Ms. Risher responded, we will not know until probably September of next year. Council Member Siegel asked, does this mean that we will deal with the balance of the costs of those items in the budget process next year? Ms. Risher responded, this is correct. Council Member Bonds added, that's was what I wanted to know. So, we will deal with all those costs in the 2018-2019 budget, to include looking at putting new patrol cars in service.

The motion to adopt Resolution # 2017-R-06 then passed with all members voting in favor, except Council Members Lohr and Broderick were absent and did not vote. A copy of said Resolution is attached as part of these minutes.

2. **Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee**

City Manager Molinari announced that the A-Tax Committee met on October 19, 2017 and considered four applications. The Committee approved and is recommending Council's approval of the following requests for funding:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Tuskegee Airmen, Inc. - brochure	\$ 1,028	\$ 1,028
Walterboro Criterium 2018	\$ 4,500	\$ 4,500

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Colleton Center-Smoke in the Boro	\$10,000	\$ 9,500
Lowcountry & Resort Island-guide books and promotions	<u>\$15,800</u>	<u>\$ 9,000</u>
Totals	\$31,328	\$24,038

Concluding, City Manager Molinari stated that should these requests be approved as submitted, the projected remaining balance for the remainder of the year will be approximately \$41,199, and these remaining funds will be up for consideration at the next A-Tax Committee meeting. The A-Tax Advisory Committee respectfully requests City Council's approval of these recommendations.

A motion was made by Council Member Syfrett to approve the A-Tax Committee's funding recommendations as presented. Council Member Bonds seconded the motion. The motion passed unanimously. Council Members Lohr and Broderick were absent and did not vote.

3. Consideration of Recommendation to Purchase Self-Contained Breathing Apparatus (SCBA) Compressor for Fire Department.

THIS ITEM WAS REMOVED FROM THE AGENDA BY CONSENSUS.

4. Request for Street Closing for Martin Luther King Jr. Day Parade January 14, 2018

A motion was made by Council Member Siegel to approve the request for street closing for the Martin Luther King Day Parade on January 14, 2018. Council Member Bonds seconded the motion. At this point Council Member Broderick entered the meeting. The motion then passed with a vote of 6/0 with Mayor Young and Council Members Syfrett, Siegel, Bonds, Broderick and Bridge voting in favor. Council Member Lohr was absent and did not vote.

COMMITTEE REPORTS:

There were no Committee Reports given.

CITY MANAGER'S REPORT

No City Manager's Report was given.

EXECUTIVE SESSION:

A motion to enter an Executive Session was made by Council Member Bridge, seconded by Council Member Siegel and passed unanimously. The Mayor then announced that the meeting would enter into an Executive Session for:

1. Receipt of Legal Advice on:
 - a. Bailey Bill
 - b. I-95 Business Loop Project, Phase 1C and 1D.
2. Personnel Matter - Appointment of Municipal Judges.

The meeting convened into an Executive Session.

A motion was made by Council Member Bridge to exit the executive session and return to Open Session. Council Member Siegel seconded the motion. All in favor. None Opposed. Motion carried. Council Member Lohr was absent and did not vote.

The meeting returned to Open Session and there being no further business, a motion to adjourn was made by Council Member Bonds, seconded by Council Member Broderick. All in favor. None opposed. Motion carried. The Mayor adjourned the meeting at 7:20 P.M. Notice of this meeting was distributed to all local media and

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posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Regular Meeting
December 5, 2017

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, December 5, 2017 at 6:15 P.M. with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Jimmy Syfrett, Paul Siegel, Tom Lohr, Bobby Bonds, James Broderick and Judy Bridge. City Manager Jeff Molinari, City Clerk Betty Hudson and City Attorney George Cone were also present. Approximately 13 persons were present in the audience.

There being a quorum present, the Mayor called the meeting to order and invited everyone to join in for the invocation and the Pledge of Allegiance. Council Member Syfrett gave the invocation, and Council Member Lohr led the Pledge of Allegiance to our flag.

At this point, the Mayor announced that this would be the last Council Meeting for 2017, and that he would like to take a moment to thank Council Members Tom Lohr and Jimmy Syfrett for their service on City Council. They have been outstanding Council Members and have been dedicated to the citizens of Walterboro for a long time. So, we thank you for all that you have done.

The Mayor then said, If there is no objection from Council, we will **remove Item No. 4, under New Business, from the agenda, which is Ordinance # 2017-16**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to provide for Changes to Chapter 8, Section 8.6 Parking of Heavy Vehicles of the Unified Development Ordinance of the City of Walterboro, First Reading. No objections were made and this item was removed from the agenda for consideration at a later date. The Mayor said, it needs further tweaking before we can address it.

PUBLIC INPUT ON AGENDA ITEMS:

A correction was made on the agenda by Mr. Jimmy Trippe. Under New Business, item 10, Consideration of 2017 Rice Festival Requests, should be corrected to read "Consideration of **2018** Rice Festival Requests."

PRESENTATION:

- 1. 2016-2017 Comprehensive Annual Financial Report - The Baird Audit Group, LLC - Mr. Rep E. (Butch) Whiddon**

Rep Whiddon of Baird & Company, CPAs, opened by thanking Council for selecting his firm to do the independent audit for the City. He said, I would like to thank Jeff Molinari and Amy Risher for their help in the audit. Anything we have asked for, they have just gone out of their way to get it for us. Good accurate information and they answered all of our questions.

Copies of the "City of Walterboro Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2017" were distributed to Council at the beginning of the meeting. Mr. Whiddon then reviewed key portions of the audit report with Council.

He reported that his firm did not have any disagreements with management. Management was very helpful. He reported that the City again obtained a Certificate of Achievement for Excellence in Financial Reporting from GFOA. This is really good. You have had it for a number of years and it is quite an honor. You should be proud of management for having gotten that.

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Mr. Whiddon further briefed Council on the CAFR Report for the City of Walterboro. He said that the City received an "unmodified opinion." That's the opinion that you want. It's a good, clean opinion.

He briefly reviewed the financial statements with Council and pointed out that under governmental activities, the City has about \$4 million in cash. Under business type activities you have \$900,000. Under Liabilities, you have \$10 million in the governmental activities in debt, and \$4 million in debt for the business type activities. On total net position for the governmental activities, you have almost \$7 million, and all of that is tied up in capital assets. In the business type activities, you have \$21 million in net assets, with only \$18 million tied up in capital assets. Once again these financial statements are on the accrual basis and they are entity-wide. Mr. Whiddon noted that a Tourism Commission and a Development Corporation have now been included in the City's financials.

Mr. Whiddon then brought attention to the balance sheet for the general fund. He stated that the City has \$4 million in cash and almost all of that is brought down to unassigned fund balance. That's an awfully strong financial position in your general funds. I would point out looking at the Statement of Net Assets, entity wide, you are in a strong financial position as well. I think that you have been good stewards to the citizens of Walterboro.

At this point, Mr. Whiddon said he would like to point out that Other Post Employment Benefits, which is going to be primarily your retiring health plans, is going to be a (monetary) hit next year. It is very similar to what your net pension did last year. We were told it could be a really big hit and we were told maybe it won't be. I would look for it next year, but it's going to come and it's going to hit you a little bit.

In the water and sewer fund, the City has almost \$1 in cash, \$24 million worth of fixed assets, and that's your water and sewer lines and your facilities. You also have \$4.5 million worth of long term debt and that's related primarily to your bond indebtedness. You have \$4 in revenues and you ended up with an increase in net position of \$1,900,00. Once again, that's a good financial position.

Mr. Whiddon also reported that the City received \$1.4 million in federal grants. We had to test three of those - Wastewater Treatment Plant, Hurricane Matthew and the Firefighters' grant.

In conclusion, Mr. Whiddon pointed out that in the independent auditor's report on internal control and compliance, if you'll look there is a deficiency. We considered it minor, but we are required by auditing standards to report one little correction that we found and it was very minor. I would say it was a couple of hundreds of dollars. We found it and we had to bring it up. It has since been corrected. There were no instances of noncompliance. There were no internal control issues related to federal funds.

Mayor Young then thanked Mr. Whiddon for his detailed summary of the City's audit report.

At this point, the Mayor took the opportunity to thank everybody that was involved on Sunday with the Christmas Tree Lighting and the Christmas Parade. He stated that he felt it was a very festive atmosphere in town that day. A lot of people were out and about in the early hours before the events. It really was a good feeling and the tree lighting and the parade went well. He thanked Michelle Strickland, Betty Hudson, Charlie Sweat, City employees and anyone else who was involved in the celebration. He said, we really appreciate it.

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OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. **Ordinance # 2017-13**, An Ordinance to Amend the Code of Ordinances of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 6, Buildings and Building Regulations, **First Reading**.

The City Manager said that he had an opportunity to go through Chapter 6 of the Code of Ordinances with the Assistant City Manager and the City Building Official, and found some items which needed to be modified to reflect some changes that have been made from an organizational standpoint and to take some things out which were in conflict with the building codes already adopted by City Council. I am just going to go over those proposed changes very quickly, which are:

1) Sec 6-2. - Same - Interpretation.

Delete the following sentence: "In case of conflict between any provision of the building codes adopted by Section 6.1 and any provision of this Code, the more restrictive provision shall apply."

2) Sec. 6-10. - Minimum time period for inspection required prior to beginning construction.

The first sentence should show **Utilities Department** instead of Building Department, and should say **Planning and Development** Department instead of Building Department.

3. Sec. 6-13. - Annual inspections of buildings.

The word "commercial" should be added to the following sentence:
"Once in each calendar year the Building Official or his deputy shall make an inspection of all **commercial** buildings in the City corporate limits, and for such purpose he or his deputy may enter any building without molestation by anyone."

4. Section 6-19. - Titles

Delete Section 6-19. - Titles and
Delete the sentence which reads: The titles Building Inspector, Building Official and Code Enforcement Officer shall be interchangeable.

5. Sec. 6-42. - Procedures.

Correct the identified items numbers under this section as follow:

- (1) Whenever the Building Official ("Official") finds ~~is notified of or a petition is filed therewith by at least five residents of the City charging that~~ any building or structure or portion thereof is unfit or unsafe, he shall give the owner, agent or person in control of such building or structure written notice, stating the defects found to exist.
- (3) The Official shall cause to be posted ~~at each entrance to such building on the premises or defective equipment~~ a notice substantially as follows: "THIS BUILDING IS UNSAFE AND ITS USE OR OCCUPANCY HAS BEEN PROHIBITED BY THE CITY OF

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WALTERBORO." Such notice shall remain posted until the required repairs are made or demolition is completed.

Delete the word "effect," and replace it with "affect" to this sentence.

- (7) The Official is authorized hereby to exercise such powers as may be necessary or convenient to ~~effect~~ affect the purposes and provisions of this article, including, but not limited to, the following powers:

For clarification, add the word "Building" to this sentence.

- (8) If the unsafe conditions continue after the remedial measures of Subsections (1) through (7) of this section have been taken, the **Building** Official shall issue and cause to be served a complaint upon the owner, every mortgagee of record, and all parties in interest seeking injunctive relief, mandamus, condemnation, removal, demolition or other appropriate proceedings to prevent, correct or abate any violation or any threatened violation of this article.

Concluding, the City Manager said, these are the changes that we are proposing to be made to Chapter 6. The Mayor then entertained a motion to give First Reading Approval to Ordinance # 2017-13.

A motion was made by Council Member Broderick giving First Reading Approval to Ordinance # 2017-13 as recommended by staff to Amend the Code of Ordinances of the City of Walterboro to Provide for Changes to Chapter 6, Buildings and Building Regulations. Council Member Syfrett seconded the motion. All in favor. None Opposed. Motion carried.

2. **Ordinance # 2017-14**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro, **First Reading**.

Assistant City Manager Hank Amundson briefed Council on this agenda item. He stated that the Planning Commission met on November 21st. The Commission had been going through the Unified Development Ordinance as it is supposed to regularly, but the last few months have been taken up updating the elements of the Comprehensive Plan. We have found some inconsistencies in the language of the design guidelines of the Central Business District and the Historic Preservation Overlay Commercial Guidelines. In existing structures and new structures, we have a different language as to the preservation of storefront windows. Mr. Amundson noted and discussed the following proposed changes to Chapter 4 of the Unified Development Ordinance:

Chapter 4

Section 4.7.3.1 General provisions, Item D.2

Add the words "Clear storefront" and delete the word "display."

Item D.2 will now read:

D.2. Clear first floor storefront windows

Section 4.7.4 New Structure, Item G.4

Add the words "Clear first floor."

Item G.4 will now read:

G.4. Clear first floor storefront windows

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Mr. Amundson stated that it is important to preserve clear first floor storefront windows. As a principle in the Business District and the stores downtown, it is important to preserve the visual connection. The Planning Commission felt it was important to preserve those initial large, not compromised storefront windows.

Section 4.7.3.9 Additions to Existing Structures - Item I.3

Delete the words "or lightly tinted."

Item I.3 will now read:

I.3 Clear glass.

Mr. Amundson said that the Planning Commission chose to specify "clear glass" as opposed to "lightly tinted", due to the measurement of tint levels.

The Mayor then entertained a motion to approve Ordinance # 2017-14.

A motion was made by Council Member Bonds giving First Reading Approval to Ordinance # 2017-14, being: An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro. Council Member Broderick seconded the motion.

In discussing the motion Council Member Bonds asked about storefront windows? He asked if this applied to Washington Street (main street)? Mr. Amundson replied, yes, it is in the Central Business District and the Historic Preservation Design Guidelines, by which you have to get a Certificate of Appropriateness when renovating a building downtown.

Councilman Bonds then asked if a person had to get a variance if they wanted to get rid of those windows? For example, the new property on the corner. There are no longer storefront windows there. Do they get a variance for that?

Mr. Amundson responded, that would be an "existing" condition - anything that is in place at the time of passage. He further explained that clear glass is only talking about preserving the large windows on the front and keeping them clear. The sign ordinance covers how much of the window you can cover with a sign. To alter every window, you would need to get a Certificate of Appropriateness from the Historic Preservation Commission.

Council Bonds then said, let's say if somebody wanted to live in one of those buildings with the huge storefront windows and wanted to turn that building into an apartment or condo. Will they have to keep those big glass windows there? Mr. Amundson responded that "a single family residence" and a "condo" are not a permissible use in the Central Business District as a primary use. Mr. Bonds then said, but we have people living there right? Mr. Amundson then said, residency is permitted in the Central Business District, and the next ordinance addresses this and better defines that. Residence is currently in our Unified Development Ordinance, under Chapter 2 Uses. Residency is permitted in the Central Business District as a multi-family (that's a primary use) or an accessory to a primary use that has to be commercial.

Council Member Bonds then said, I guess what I am asking is, are we changing anything as it relates to the ability for someone to change and get rid of those large storefront glass windows? I mean, if somebody wanted to remove those windows, are we doing something to hamper that by passing this ordinance? Mr. Amundson

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responded, no, not by passing this ordinance. Mr. Bonds then asked, by passing the next ordinance? Mr. Amundson again responded, no.

Mayor Young then asked, does this ordinance mainly deal with whether or not the glass is tinted or clear? Mr. Amundson replied yes, because the alteration of that window is covered elsewhere in the UDO. The alteration of the size of a window is covered else in the UDO.

No further discussion was held, and the motion giving First Reading Approval to Ordinance # 2017-14 passed unanimously.

3. **Ordinance # 2017-15**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 3, Section 3.2.1, Accessory Apartment of the Unified Development Ordinance of the City of Walterboro, **First Reading.**

Assistant City Manager Amundson stated that the Central Business District encourages residential uses as an accessory to the commercial use, plus to preserve the commercial nature of a Central Business District. He said, that's the opening definition of the Central Business District.

Mr. Amundson stated that in the past, accessory apartments have been dealt with in the exact same way as they have been dealt in the Single Family Residential District for example. The change proposed in this ordinance will allow more space than is currently allowable to be used as a residence in downtown. It simply preserves the storefront, street level front of a commercial building to be maintained as commercial.

Mr. Amundson then proposed the following changes to **Chapter 3, Section 3.2.1:**

Item A -Delete "CBD."

This section lists six zoning districts where accessory apartments are allowed. This change would remove the Central Business District (CBD) from that definition, so that it will have it own stand alone.

Item D - Add the following phrase to the beginning of this item, "Except for in the CBD zoning district."

This item currently says:

The maximum size of an accessory apartment whether attached or detached, cannot exceed 35 percent of the gross floor area of the principal dwelling.

The proposed change to this item will read:

Except for in the CBD zoning district, the maximum size of an accessory apartment, whether attached or detached, cannot exceed 35 percent of the gross floor area of the principal dwelling.

Add new Item (E) to this section to read:

E. In the CBD zoning district, if a building is just one story tall, a maximum of 50% of the gross floor area may be used for an accessory apartment and must be situated at the rear of the building, thus preserving the commercial storefront and a minimum of 50% of the gross floor area for commercial use.

In a two-story building only the top floor may be used for an accessory apartment, preserving the ground floor for commercial use.

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Items E through M will be re-numbered F through N, due to new Item E insertion above.

A motion was made by Council Member Bridge giving First Reading Approval to Ordinance # 2017-15, being: An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 3, Section 3.2.1, Accessory Apartment of the Unified Development Ordinance of the City of Walterboro. Council Member Siegel seconded the motion.

In discussing the motion, Council Member Bonds asked if an accessory apartment is different from an apartment? He asked, is there a definition for an accessory apartment as opposed to an apartment?

Mr. Amundson responded that an accessory apartment is an accessory to the primary use of a commercial building. He then read the definition of Central Business District. He pointed out that residential uses in the Central Business District are only allowed as accessory apartments or as a specific designation as a multi-family development. So, you could potential have an apartment, multiple apartments, but not the taking of a commercial building and making it strictly a residential building.

Council Member Bonds pointed out that there is a one-story building right next to Mr. David Evans place, where they are doing wine and painting. He asked if it were possible to purchase that building and then remodel it to live there? Mr. Amundson responded no.

Mr. Bonds further asked, but if I wanted to run my law office out of the front of that building of some square footage, then could I have "x" part of it to live in the back? Isn't that what this ordinance is saying? Mr. Amundson replied yes.

Council Member Bonds then asked how is that different from what we have right now? Mr. Amundson answered, currently, you can only use 35% of the area, which would then not even allow people to have above. In a two-story building you couldn't even use the whole entire upstairs of their building as a residence.

Mr. Bonds then asked, so now are we giving them 50%? Mr. Amundson responded, right.

Assistant City Manager Amundson explained that the proposed 50% change in the ordinance was arrived at by asking questions on the Manager's Listserve throughout the state. We asked them what are your ordinances for preservation in the historic Central Business District? Council Member Siegel asked if the 50% also applied to the second floor? Assistant City Manager Amundson responded that this was the recommendation of the Planning Commission.

Council Member Siegel then asked, let's say if you had a two-story building and you had a business in the front of the first story, would you be allowed up to 50% of that building to have an accessory apartment on the first floor? Mr. Amundson responded, you can have 50% of your first floor area, but it has to be on the top floor only. Mr. Siegel then asked, is this only on the top floor? Mr. Amundson responded yes. Council Member Siegel then said, so in a one floor building, it's going up to 50% from 35% for an accessory apartment? So, practically speaking, there would be some room to actually have an accessory apartment on the first floor. Mr. Amundson responded, that's right and the reason why we did that is a lot of the areas in South Carolina simply said, "upstairs only," but the nature of our downtown is that a lot of our buildings are only one floor.

Council Member Broderick then asked, is there a minimum square footage required? Mr. Amundson responded, no. Mr. Broderick then said, so, if you have an

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800 square foot shop, they could have a 400 square foot apartment in the back, and a 400 square foot business in the front.

No further questions were raised. The motion to give First Reading Approval to Ordinance # 2017-15 passed with all members voting in favor.

4. **Ordinance # 2017-16**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 8, Section 8.6 Parking of Heavy Vehicles of the Unified Development Ordinance of the City of Walterboro, **First Reading.**

NOTE: This ordinance was removed from the agenda at the start of the meeting by consensus of Council.

5. Resolution # 2017-R-07, Certification of the November 7, 2017 Municipal General Election Results

Resolution # 2017-R-07 accepting, ratifying and confirming the results of the November, 2017 Municipal General Election was adopted unanimously on the motion of Council Member Bonds, seconded by Council Member Siegel with all members voting in favor.

This resolution declared Bill Young reelected as Mayor of the City of Walterboro for another 4-year term, James Broderick reelected, and Carl Brown and Greg T. Pryor newly elected as members of City Council for a 4-year term. A copy of said resolution is attached as part of these minutes.

6. Consideration of the State of South Carolina Statewide Mutual Aid Agreement with the City of Walterboro, South Carolina for Emergency and Disaster Response/Recovery

City Manager Molinari told Council that the City currently does not have a mutual aid agreement with the State of South Carolina. Essentially, what this does is, in the event of a catastrophic disaster, it would ensure that the City and our citizens are eligible for all federal disaster programs available in the event of a Presidential disaster declaration.

City Attorney Cone informed Council that before approval, Exhibit A would need to be filled in first, or authorize the Mayor or the City Manager to fill it in. He was concerned that Exhibit A in the agenda packet was blank and not filled out. Mayor Young felt that Exhibit A had already been taken care of. City Manager Molinari added that Exhibit A had already been filed out, showing the Mayor as the authorized representative.

Council Member Broderick then made a motion to approve the SC Statewide Mutual Aid Agreement, authorizing the Mayor as the representative to sign the agreement. Council Member Syfrett seconded the motion.

In discussing the motion, Council Member Bonds wanted to know if this agreement was like any other mutual aid agreement as it relates to obligation. Mr. Molinari responded that the odds that the City would provide resources to the State are probably remote. It would more than likely benefit us.

The motion to approve the SC Statewide Mutual Aid Agreement then passed unanimously.

7. Acceptance of Resignation of Carl Brown from the Building Board and Greg T. Pryor from the Planning Commission

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A motion was made by Council Member Bridge, seconded by Council Member Lohr, to accept the resignation of Carl Brown from the Building Board and Greg T. Pryor from the Planning Commission. All in favor. None opposed. Motion carried.

8. **Consideration of 2018-2019 Budget Calendar**

Next, City Manager Molinari told Council that this was an identical calendar we used for the last budget. As you recall last year, we moved things up roughly a month so we can get started on the budget process earlier. This will begin the budget process just after the first of the year and take us through second and final reading of the budget in June.

A motion was made by Council Member Siegel, seconded by Council Member Broderick to approve the 2018-2019 budget calendar as submitted. The motion passed with all members in favor.

9. **Request to Close Streets for 1st Annual Resolution Run on January 6, 2018 from 8:30 A.M. to 10:30 A.M. by Colleton County Arts Council**

A motion was made by Council Member Broderick to approve this street closing request as submitted for the 1st Annual Resolution Run on January 6, 2018. Council Member Siegel seconded the motion that passed unanimously.

10. **Consideration of 2018 Rice Festival Requests for April 27-28, 2018 by Susan Nettles, Chairman Colleton County Rice Festival, including Street Closing Requests and Parade Permit Request, etc.**

A motion granting the 2018 Rice Festival requests for April 27-28, 2018 and approval of the parade permit as submitted was made by Council Member Bridge, seconded by Council Member Broderick and passed unanimously. The Mayor thanked Ms. Susan Nettles, present on behalf of the Rice Festival Committee, for their service. He said the festival just keeps getting better every year.

11. **Notice of 2018 City Council Retreat, Location and Time**

Next, the City Manager announced for information only that the Annual City Council Retreat will be held beginning Friday, January 19, 2018 and running through Saturday, January 20, 2018 at the Wampee Conference Center in Pinopolis, SC. No formal action will be taken at the retreat. Any action items will be brought back to a regular City Council meeting for Council's consideration.

COMMITTEE REPORTS:

There were no Committee Reports given.

CITY MANAGER'S REPORT

No City Manager's Report was given.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session. Council Member Broderick so moved and Council Member Bridge seconded the motion. The Mayor then announced that the meeting will enter into an Executive Session for

1. Receipt of Legal Advice - I-95 Business Loop Project, Phase 1C/1D.
2. Contractual Matter - I-95 Business Loop Project, Phase 1B.

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3. Personnel Matter - Municipal Court.

The meeting convened into an Executive Session.

A motion was made by Council Member Siegel to exit the executive session and return to Open Session. Council Member Broderick seconded the motion. All in favor. None Opposed. Motion carried.

A motion was made by Council Member Syfrett to accept the resignation of Jay Lemacks as Associate Municipal Judge. Council Member Bridge seconded the motion that passed unanimously.

There being no further business, a motion to adjourn was made by Council Member Bonds, seconded by Council Member Siegel. All in favor. None opposed. Motion carried. The Mayor adjourned the meeting at 7:37 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Regular Meeting
January 2, 2018

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, January 2, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Re-Elect Bill Young, Council Member-Elect Carl Brown, Council Member Judy Bridge, Council Member Paul Siegel, Council Member Bobby Bonds, Council Member Re-Elect James Broderick, and Council Member-Elect Greg Pryor. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 23 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and welcomed everybody to the meeting. He stated this is the first meeting of the new year 2018. This is a special meeting as we are swearing-in newly elected officials. We are glad to have the families of those Council Members here with us tonight.

The Mayor then invited everyone to join in prayer, followed by the pledge of allegiance. Mayor Young gave the invocation and Council Member-Elect Greg Pryor led the pledge of allegiance to our flag.

SWEARING-IN OF NEWLY ELECTED COUNCIL MEMBERS:

Next, Council Member Re-Elect James Broderick was officially sworn into office by the City Attorney George Cone. His wife, Becky Broderick, and two sons Hudson Evans and Jack Broderick stood by during the swearing in.

Next, Council Member-Elect Carl Brown was officially sworn into office by the City Attorney George Cone. His wife, Grace Ann Brown, and two sons Jim Brown and West Brown stood by during the swearing in.

Next, Council Member-Elect Greg Pryor was officially sworn into office by the City Attorney George Cone. His wife, Lesli Pryor and two sons Campbell Pryor and Peyton Pryor, and grandson, Mitchell McRae, stood by during the swearing-in.

Mayor Re-Elect William T. Young, Jr. was officially sworn into office by City Attorney George Cone. His wife, Janice Young, stood by during the swearing-in.

Council Members Broderick, Brown, Pryor and Mayor Young were seated on Council.

City Attorney Cone asked all sworn in officials to stop by and see the City Clerk to sign the Oath of Office, so that there would be a written memorandum that each elected official has taken the oath.

Mayor Young reminded the newly elected officials that the election process is stressful for the candidates and for their families. It is hard work, and we appreciate you having your families here tonight. You will need their support over the next four years.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments on agenda items were given.

PUBLIC HEARING:

1. **Ordinance # 2017-15**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to

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Chapter 3, Section 3.2.1, Accessory Apartment of the Unified Development Ordinance of the City of Walterboro.

Assistant City Manager Hank Amundson briefed Council on this ordinance. He said, as discussed at its last meeting, the Planning Commission took on the task of clarifying accessory apartment uses in the Central Business District, and this ordinance is what came out of that meeting. This ordinance more clearly defines the accessory apartment use in the Central Business District, as it is different from Single Family and Residential Districts. The reason behind this is, as an accessory use, therefore, it is by definition subordinate to the primary use which is commercial.

Ms. Carol Black then raised a question on this agenda item. She said she was given copies of another ordinance, which talked about clear glass on the storefronts. Mr. Amundson replied, this is another separate ordinance. Ms. Black then said, I am wondering whether or not for either one of them, if Council would consider requiring shop owners when their properties are vacant to actually have some kind of shade or window covering rather than this brown paper covering on the windows. Some of the buildings on main street have had paper in the windows so long, it almost looks like the Great Depression on main street. I don't know whether this requirement would be more appropriate for this ordinance or in the other. Mr. Amundson replied, well, this ordinance is simply about accessory apartments and uses. Over the next year, the Planning Commission is going to undertake a clarification process of the whole UDO and that could be something that can be considered.

Ms. Black then said, for those of us who can't come to the Council Meeting, I understand that it takes a while to transcribe the minutes, but I see tonight, we are going to look at the minutes from four months ago, and when you live out of town or can't come to the meetings, is there any way to get draft minutes earlier, so you can see and then if you wanted to send in comments, is that a possibility?

Mayor Young responded, that would have been an appropriate question for the input time, since that was not part of the public hearing. But, to answer that, that might be difficult because certainly if there is something specific, we get it up on the website. As soon as we have it, we put it on the website.

City Manager Molinari pointed out that completing the minutes is very time-consuming, and Betty was the primary staff person that made this recent election happen, and was very involved in that. So, the turnaround time on the most recent minutes has not been as quick as it has been in the past, but there is a reason for that. She had been involved in other things, most notably the election. Mayor Young added, our minutes are usually not this far back.

Ms. Black then said, it is just difficult for those who can't come. If we are going to have a First Reading at one meeting and then the Second Reading and passage at the next meeting, then there is no time, for someone who can't come to the meetings to actually know what has happened, so you can try to make a comment.

City Attorney Cone then asked Ms. Carol Black to identify herself by name for the record, and anyone else who wishes to speak in the public hearing, please identify yourself by name for the record. Ms. Black then said, my name is Carol Black. I am from Walterboro, but I actually reside in Los Angeles.

There were no further comments or questions and the Public Hearing was closed.

PRESENTATION:

1. Code Enforcement/Building Inspection Concerns - Ms. Carol Black

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Ms. Carol Black appeared before Council with concerns on Code Enforcement/Building Inspection. She said, my name is Carol Black. I am from Walterboro and I am an attorney actually in Los Angeles. I own property in Walterboro. I would like to thank you for allowing me to speak to you tonight, and thank you to the member of Council who intervened on my behalf to allow me to be placed on the agenda. I was told today that there is a 5 minute limit. I have checked the City Code that says that the presiding officer actually has the right to determine the length of time, but it actually says that relates to residents. So, I would consider if the presiding officer wants to limit the time for "nonresidents," then maybe your Code might ought to be changed to "individuals," rather than to say "residents."

Mayor Young then said, let's try to keep it to five minutes.

Ms. Black then said, as I come to you tonight, I want to make sure that I make it clear, before I get started, I am not here to complain about any City employee. Mr. Amundson, the Assistant City Manager has been very helpful. I have filed a number of code complaints about the appearance of property that hasn't been maintained or in violation with some other ordinances. He has always been very helpful to get back with me and to follow up. The same with Bonnie Ross. So, I have not come to complain about them.

What I found over time is that there are "inconsistencies" amongst the Municipal Code, the Unified Development Ordinance and my new favorite law, which is the International Property Maintenance Code. I have found that almost every problem that I have brought to the Code Enforcement Department's attention, really could be handled under that Code. Since that Code "pronounces" the local code, the local codes can be more stringent, but it can't be more lenient.

So, it has come to my attention when I have complained about certain things, that there may be a section now when talking to the newest Code Enforcement Officer that sometimes may conflict between "motor vehicles," versus "vehicles" - whether or not you can have an abandoned one. Which code applies?

Also, when I have complained about some things, I've gotten an answer, "well this hasn't risen to a level of a "health and safety problem." Well, the International Property Maintenance Code doesn't require that. We have an unusual situation with "fences" here in town. If you have a fence that abuts a street or an alley, you have to maintain that under the City Code, but the International Property Maintenance Code does not limit fences that are on the street or alleys, or anything. So, I would hope that especially when it gets to the situation of the Historic Districts, it is a lot of confusion there, because you have a Certificate of Appropriateness that is required whether or not you actually have to get a building permit. If you are making any exterior changes or repairs, you have to get a Certificate of Appropriateness. So, I was wonder if Council would consider perhaps starting to try to get the realtors in town educated, so when they are showing property in these districts, that the realtors could explain to their buyers when they are getting ready to buy a property in this area, what you are going to have, with the added burden of this, since you know this ahead of time.

I am particularly concerned with "spotted or uneven" enforcement. Mr. Peden McLeod wrote a letter last year after the hurricane, when his house got condemned and he was upset about the short period of time. But Mr. McLeod complied. He got his property repaired. He went through the Certificate of Appropriateness procedures, and he had it done within the guidelines of the Historic Preservation Ordinances. Unfortunately, there is a house on Carn Street when nothing has been done. The house is condemned, and it's sitting there. It's a blight on the neighbors who are trying to maintain their properties. So, it's good for the City to also consider starting to try to

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beef up enforcement. Now, I talked to Ms. Bonnie Ross and she said that the Historic Preservation Commission had been talking about this and is concerned about what rights they have to try to enforce it. They have gone to the Code and actually the Administrator under 10.8 of the Unified Development Ordinance already has all of the rights that he needs to actually enforce it. He can order the removal of illegal buildings and structures, illegal additions, alterations, structural changes and under our City Code 1-7, he can fine or bring to City Court the person, who can be fined \$500 or 30 days or more on each day. I actually saw a file where the homeowner had actually been brought to court. Whether or not they have collected, that's a whole other story, but they have actually been fined or required to do certain things. So, I would ask that I believe that our ordinances already have the remedies there, they just need to be enforced. And, of course, enforced evenly across the board.

Now, I will speak on my concerns with the building inspections. Ms. Black then said, I hope that you will all consider hiring a full time building inspector. This department has had issues. I took one building inspector, I think it was two times to LLR and had to have his license suspended for problems with him. Mr. Pacillio came and we had no more problems in terms of someone knowledgeable. I have had problems with this company. I have had a failure of an inspection. Mr. Amundson stepped in, to his credit, and forced the Building Inspector to come back to my house to look at it again the same day, and it passed, because the person had missed it. I think that this is a situation that requires someone to be here and available more than twice a week. So, I think this is a dangerous situation.

I am hiring reputable people. Mr. Brown, I am sure, doesn't need building inspectors because he is fulfilling his obligations based on his liability and professionalism. But the people in town who need to be protected are the people who are hiring the builders who may be the ones who are not following all the rules. We all know that we have had a bad situation in this town before when things were missed - lawsuits, hard feelings, money. A lot of bad things have happened when things were handled by building inspectors whose license I had suspended. So, I would just like you to seriously consider how much trouble - say it's someone doing an electrical inspection and they miss something. What could happen to a family who lives there if their place caught on fire. It wouldn't happen to people I am hiring, but it might happen to someone who maybe couldn't afford someone who is as professional as my contractors have been.

Again, thank you for the time, and again I want to confirm that I do not have a problem with Mr. Amundson or Ms. Ross. I think they are trying to do their jobs and have been very good about getting back in touch with me. But I think this is a problem that warrants more attention, and if it is a cause for money, I think you should be thinking about that money being well spent.

APPROVAL OF THE MINUTES:

The Minutes of the September 5, 2017 Regular Meeting and the Minutes of the October 3, 2017 Regular Meeting were approved as written on the motion of Council Member Bridge, seconded by Council Member Broderick, and passed with all members voting in favor.

OLD BUSINESS:

1. **Ordinance # 2017-15**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to

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Chapter 3, Section 3.2.1, Accessory Apartment of the Unified Development Ordinance of the City of Walterboro, Second Reading and Adoption.

A motion was made by Council Member Siegel giving Second Reading and Adoption to Ordinance # 2017-15, to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 3, Section 3.2.1, Accessory Apartment of the Unified Development Ordinance. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Bonds said to Assistant City Manager Amundson that in a single story building, an accessory apartment would have 50% use in the back on the first floor. And then in a two-story building, an accessory apartment would have zero (0) space to use on the first floor, but would be allowed use of whatever space it wanted on the top floor. He asked, is that right? Mr. Amundson replied "yes." Mr. Bonds said, so that's what this ordinance is doing.

Council Member Bonds then said, what if somebody is in a wheel chair. Are we going to make them put in a \$100,000 elevator to get up stairs? Or I guess my question is, I don't see the relationship. I understand wanting to have 50% of the bottom floor and then putting the other 50% accessory apartment in the back. I am with you on that. I see that. You want to preserve businesses downtown in this Commercial Business District and have these as accessory type apartments. What I don't understand is saying that if you have a second floor, then you cannot have any portion downstairs. I don't see any rationale between that, other than to me, it is kind of arbitrary.

Mr. Amundson responded, I think what it is saying is that there is 50% to be maintained for commercial, and the accessory apartment must be the furthest from the storefront. That was the discussion. This is not I saying this, but this is what the Planning Commission is saying. That the accessory apartment is 50% farthest from the storefront, and that would be ground floor commercial. Again, this is what came out of the discussion. I am sure that if there were a handicap situation, they would apply for a variance.

Mr. Bonds, then said, that's my next question. So, when you say closest to, you are talking about going to the back and then going upstairs. It just seems to me, I don't see the rationale for making somebody not have anything on the bottom floor, simply because there happens to be a second story. There are very few second story buildings up there, but still, if you are one of the persons who have a second story building, you are looking at a lot more expense for having to remodel a second story as opposed to the first. That's just a concern I have. What do we do about a variance? Who does the variance process as it relates to this? Mr. Amundson responded that the variance is handled through the Board of Zoning Appeals. Mayor Young also asked, how does this compare to what we have now?

Mr. Amundson responded, it more clearly defines - if you strictly enforce what we have now, you can't even just use only the upstairs. This is more consistent. We didn't just make up an example for the City for the Planning Commission. We put it out on the Listserv to all the State of South Carolina City Managers as to what they do, and then brought those examples to the Planning Commission.

Council Member Broderick then asked in the current ordinance, can you get a variance to do an upstairs apartment? Mr. Amundson responded, yes.

MINUTES/Page VI

Attorney Cone then said, I want to verify something that Mr. Bonds said about having an apartment in the back. This ordinance doesn't say it's 50% of the ground floor when it's only one floor. Does it say front, back or side? Mr. Bonds confirmed that the ordinance does say it has to be 50% in the back, because you have to keep the front part commercial.

Council Member Bridge then said, if a person wanted to build a two-story building and they had a residence in the back part of it to 50%. Could they then rent the whole upstairs? Does it have to be the business owner or can the top floor be renovated to accommodate a renter? Mr. Amundson responded, that is one of the changes - again separately defining accessory apartments from a residential area to a commercial area. If you look at the first part, by saying removing CBD, and then saying "Except for in the CBD," the second point. That is saying that you can't rent out both. Mr. Amundson further said, the residential accessory apartment says that either the homeowner or the business owner has to be an owner. And the Planning Commission discussed that in the Central Business District and that's why that is separately defined because that's saying like a mother-in-law apartment in a residential area they wouldn't rent out the house and the apartment, because then you would be getting into a multi-family situation. But with a business, you can have an accessory-use apartment, that's why the CBD is defined separately.

Council Member Bonds then stated that he would be voting against the adoption of this ordinance. He said, the reason I am voting against this is simply because of the issue concerning if you have a two-story, then you have to go upstairs and then basically you can't have anything downstairs. I just don't see a rational or cause or relation to the purpose of it. I just wanted to state that's why I want to vote against it.

Council Member Bridge then said, I just want to clarify the fact for the scenario that I was describing. The business owner could live in the back part on the first floor, and then rent out the whole upstairs as residential. Mr. Amundson responded, no, because that would make it two residential units.

Council Member Brown then asked, so right now there are spaces available on main street that have that scenario -the two story building where somebody is living in the top story. Mr. Amundson said, currently right. Mr. Brown then asked, what would change? Wouldn't they have to have an elevator or handicap accessibility anyway, right now, in the current ordinance? Mr. Amundson responded, not if they are living there, but if they wanted to. Council Member Brown then said, in said situation if they wanted to rent out the second floor and there was a handicap person there, they would have to provide an elevator or whatever, right. Mr. Amundson responded yes.

The motion to adopt Ordinance # 2017-15 then passed with a vote of 6/1 with Mayor Young and Council Members Brown, Bridge, Siegel, Broderick and Pryor voting in favor. Council Member Bonds voted against the motion for adoption.

NEW BUSINESS:

1. **Nomination of Mayor Pro-Tem**

Council Member Bonds nominated Council Member Paul Siegel to serve as Mayor Pro-Tem. Council Member Broderick seconded the motion. No further nominations were made, and Council Member Siegel was approved unanimously to serve as Mayor Pro-Tem.

MINUTES/Page VII

2. **Council Internal/External Committee Appointments by the Mayor**

Before beginning, the Mayor said that he would not make any appointments to the Economic Development Commission. He said I believe this committee will be a topic for discussion at our upcoming retreat. With no objections, we will put that committee off until the retreat. No objections were made.

Mayor Young then made the following Council Internal/External Committee appointments for 2 year terms:

Budget Committee - Judy Bridge (Chairman)
James Broderick
Greg Pryor

Fire Insurance Fund Board of Trustees - Bobby Bonds

City Appearance Board - Carl Brown

North Lemacks Street Revitalization Committee - Paul Siegel

Airport & Finance - James Broderick

Airport - Minority Appointee - Franklin Smalls

Lowcountry Council of Governments - Bobby Bonds

3. **Consideration of Rescheduling the February 6, 2018 Regular City Council Meeting to February 13, 2018**

The Mayor announced that the February 6 meeting falls during the Hometown Legislative Action Day meeting in Columbia that we will be attending, and meeting with our legislators. So, that's what necessitates the change. We are also working with the Town of Edisto Beach to meet together with our legislative delegation.

A motion was then made by Council Member Broderick to reschedule the February 6 regular meeting to February 13. Council Member Bridge seconded the motion that passed unanimously.

COMMITTEE REPORTS:

1. **City Appearance Board - Council Member Broderick**

Council Member Broderick then congratulated Council Member Brown on his appointment to the City Appearance Board. He said, you are coming into a really good group of people. They are hardworking.

Mr. Broderick then said, I am pleased to announce, with much effort, the City Appearance Board has been awarded another grant from Palmetto Pride in the amount of \$3,000 to purchase another ten (10) decorative trash cans for the City to be placed around the City. They have also donated 50 grabbers to give out to the neighborhoods that have programs where they are picking up trash in the neighborhoods. They have been working hard and doing a good job. We have a good group of people working for the City.

MINUTES/Page VIII

Ms. Bridge then asked, where are some of the trash cans out? Mr. Molinari said, these are the same style of decorative trash cans that you see in our downtown area. I will have to coordinate with our Public Works Director. The last round of those cans were delivered a couple of months ago. We will just place those in areas that need them around the City.

Mr. Siegel then told Council Member Broderick, there is a whole lot of litter in the town, and we are all aware of that. I ride up and down Sweat Street all the time, and that place is just completely full of litter. Do we still have a contract with the Board of Disabilities who is supposed to be picking that litter up? City Manager Molinari responded, we do. Off the top of my head, I am not sure that area is covered by the contract, but that certainly is something that we could look at and potentially visit as part of the budget process, including that area.

Council Member Pryor added, there are several places that are bad, including Hiers Corner Road, as well as the parks in the City. It's quite a black eye on the City in some of these places. Mayor Young then said, you know we can probably give that a few minutes at the retreat and maybe talk about how we can address that a little better.

Mr. Broderick then said to Council Member Siegel, if you know anybody that lives in those neighborhoods, there is an adopt-a-neighborhood program where people can get local people involved and they can agree to clean it up once a month. We just need to engage citizens to do it.

CITY MANAGER'S REPORT:

1. **South Carolina Rural Water Association Award**

City Manager Molinari said that he would like to recognize the City's Utilities Director Wayne Crosby and his staff. At the December Annual Meeting of the South Carolina, the City was presented an award for the "Wastewater Treatment System of the Year," which is a testament to the work that Mr. Crosby and his staff do at the Wastewater Treatment Plant.

The Mayor and Council congratulated Mr. Crosby and his staff.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Broderick made a motion to enter an Executive Session. Council Member Siegel seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for:

1. Receipt of Legal Advice - I-95 Business Loop Project Phase 1C and 1D.
2. Personnel Matter - Consideration of Appointment to the Planning Commission and a Resignation from the Election Commission.

The Mayor announced that Council may take action on matters discussed in the Executive Session after the Executive Session.

The meeting then entered into an Executive Session.

Walterboro City Council
Regular Meeting
January 2, 2018

MINUTES/Page IX

A motion was made by Council Member Bridge to exit Executive Session and enter Open Session. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion was made by Council Member Siegel to appoint Jimmy Syfrett to the Planning Commission. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

A second motion was made by Council Member Siegel to accept James Rabb's resignation from the Election Commission with much appreciation for his service. Council Member Broderick seconded the motion that passed unanimously.

There being no further business to consider a motion to adjourn was made by Council Member Bridge, seconded by Council Member Bonds and passed unanimously. The Mayor adjourned the meeting at 7:29 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 8, 2018
SUBJECT: Request to Approve Lease Purchase Proposals for 2018 Freightliner Grapple Truck

At the August 1, 2017, City Council Meeting, City Council approved the purchase of a 2018 Freightliner Grapple Truck in the amount of **\$144,951.82** from Triple T Freightliner (Summerville, SC). City staff requested proposals from seven (7) local financial institutions on January 17, 2018, and received (2) proposals for the financing of a 2018 Freightliner Grapple Truck.

<u>Financial Institution</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
BB&T	5 years	2.92%	None
South State Bank	5 years	2.98%	None

City staff recommends financing the grapple truck with BB&T at a rate of 2.92% for a term of five (5) years. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,


Jeffrey P. Molinari
City Manager

Attachments



MEMORANDUM

To: Jeffrey P. Molinari
City Manager

From: Amy J. Risher 
Finance Director

Date: February 7, 2018

Subject: Consideration of lease purchase proposals
2018 Freightliner grapple truck

We have solicited seven (7) local financial institutions and have received two (2) proposals for the financing of one 2018 Freightliner grapple truck (\$144,951.82) on January 17, 2018.

The following is a tabulation of the proposals:

<u>Financial Institution</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
BB&T	5 years	2.92% APR	NONE
South State Bank	5 years	2.98% APR	NONE

BB&T has offered the best financing terms for the lease purchase of the Freightliner grapple truck. City staff recommends financing through BB&T.



Branch Banking & Trust Company

Governmental Finance

1201 Main Street 7th Floor
Suite 700
Columbia, SC 29201
Office: (803) 251-1328

February 5, 2018

Amy Risher
Finance Director
City of Walterboro
248 Hampton Street
Walterboro, SC 29488

Dear Ms. Risher:

Branch Banking and Trust Company ("BB&T") is pleased to offer this proposal for the financing requested by the City of Walterboro ("City").

- (1) **Project:** 2018 Freightliner Grapple Truck Financing
- (2) **Amount to Be Financed:** \$144,951.82
- (3) **Interest Rates, Financing Terms and Corresponding Payments:**

<u>Term</u>	<u>Rate</u>
5 years	2.92%

Principal and interest payments shall be annual in arrears, as requested.

The interest rate stated above is valid for a closing not later than March 27, 2018. Closing of the financing is contingent upon completing documentation acceptable to BB&T and upon the condition of the property being acceptable to BB&T. The proceeds of this transaction may be deposited in a Project Fund Account with BB&T at the time of closing.

All applicable taxes, permits, costs of lawyers for the City and any other costs shall be the City's responsibility and separately payable by the City. The financing documents shall allow prepayment of the principal balance in whole at any time with a one percent prepayment penalty.

The stated interest rate assumes that the City expects to borrow no more than \$10,000,000 in calendar year 2018 and that the financing shall qualify as qualified tax-exempt financing under the Internal Revenue Code. BB&T reserves the right to terminate its interest in this bid or to negotiate a mutually acceptable rate if the financing is not qualified tax-exempt financing.

BB&T will require audited financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

(4) Financing Documents:

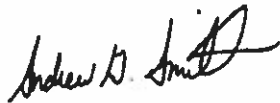
BB&T proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should BB&T be the successful proposer. This financing shall be secured by a first lien security interest in all personal property acquired with proceeds.

BB&T shall have the right to cancel this offer by notifying the City of its election to do so (whether or not this offer has previously been accepted by the City) if at any time prior to the closing there is a material adverse change in the City's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the City or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to BB&T.

BB&T appreciates the opportunity to make this financing proposal and requests to be notified within five days of this proposal should BB&T be the successful proposer. Please call me at 803-251-1328 with your questions and comments. We look forward to hearing from you.

Sincerely,

Branch Banking & Trust Company



Andrew G. Smith
Senior Vice President

Enclosure(s)

City of Walterboro Estimated Payment Schedule

Compound
Period: Annual

Nominal Annual Rate: 2.920%

CASH FLOW DATA

	Event	Date	Amount	Number	Period	End Date
1	Loan	3/1/2018	144,951.82	1		
2	Payment	3/1/2019	31,578.63	5	Annual	3/1/2023

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	3/1/2018				144,951.82
2018 Totals		0.00	0.00	0.00	
1	3/1/2019	31,578.63	4,232.59	27,346.04	117,605.78
2019 Totals		31,578.63	4,232.59	27,346.04	
2	3/1/2020	31,578.63	3,434.09	28,144.54	89,461.24
2020 Totals		31,578.63	3,434.09	28,144.54	
3	3/1/2021	31,578.63	2,612.27	28,966.36	60,494.88
2021 Totals		31,578.63	2,612.27	28,966.36	
4	3/1/2022	31,578.63	1,766.45	29,812.18	30,682.70
2022 Totals		31,578.63	1,766.45	29,812.18	
5	3/1/2023	31,578.63	895.93	30,682.70	0.00
2023 Totals		31,578.63	895.93	30,682.70	
Grand Totals		157,893.15	12,941.33	144,951.82	



February 7, 2018

City of Walterboro
Amy J. Risher, Finance Director
248 Hampton Street
Walterboro, South Carolina 29488

Re: Proposal for \$144,951.82 Lease Purchase, 2018 Freightliner Grapple Truck for the City of Walterboro, South Carolina

Dear Mrs. Risher:

For all, but not part, of the \$144,951.82 City of Walterboro, South Carolina (the "City") Lease Purchase – 2018 Freightliner Grapple Truck, (the "Lease Purchase") as also described in the attached request for proposal, which is, by reference, hereby made a part of this bid, we will fund \$144,951.82.

Term: Issue date on or about March 2018. All outstanding principal and interest due March, 2023 as shown on the attached Exhibit A in the Notice.

Rate: Non-taxable Bank Qualified rate equaling 2.98%. Rate shall be fixed for the duration of the term.

Payment: Five (5) annual principal and interest payments shall be due and payable beginning on March, 2019 and continuing thereafter until paid in full.

These schedules are further described in Exhibit A.

Bank Qualified: The Lease Purchase will be designated as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3)(B) of the Code.

Fees: None will be paid to or on behalf of the Bank. This includes the initial closing of the Lease Purchase and on an annual basis. However, it is understood that the law firm of Haynsworth, Sinkler Boyd, P.A. will prepare the loan documents to be reviewed by the Bank and the City. The cost for the preparation of the loan documents will be paid by the City. The Haynsworth, Sinkler Boyd, P.A. loan documentation preparation expense will be \$1,000.00.

Security: The Lease Purchase will be secured by a first priority lien on the described 2018 Freightliner Grapple Truck.

Prepayment: There will be no prepayment penalty charged to the City of Walterboro.

We acknowledge that The City of Walterboro may reject any and all bids and to the extent permitted by law may waive any irregularity or informality in any bid. We acknowledge that we may not alter, modify, or withdraw our bid after we have submitted it to The City of Walterboro.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lee F. Petrolawicz', written over the text 'Respectfully submitted,'.

Lee F. Petrolawicz
Senior Vice President
South State Bank

Exhibit A

Loan Amount	\$ 144,951.82
Disbursement Date	3/1/2018
First Payment Date	3/1/2019
Payment Frequency	Annual
Number of Interest Only Payments	5
Rate During Interest Only Period	5
Number of Amortizing Payments	2.9800%
Amortization Period	365/360
Rate During Amortization	
Accrual Method	

YRS

\$ 31,672.23

	Date	Days in Period	Rate	Interest Due	Principal Due	Ending Principal Balance	Payment Amount	Balloon
1	March 1, 2018		3.0214%			144,951.82		
2	March 1, 2019	365.00	3.0214%	\$ 4,379.56	\$ 27,292.67	\$ 117,659.15	\$ 31,672.23	\$ 149,331.38
3	March 1, 2020	366.00	3.0214%	\$ 3,564.68	\$ 28,107.55	\$ 89,551.60	\$ 31,672.23	\$ 121,223.83
4	March 1, 2021	365.00	3.0214%	\$ 2,705.70	\$ 28,966.53	\$ 60,585.07	\$ 31,672.23	\$ 92,257.30
5	March 1, 2022	365.00	3.0214%	\$ 1,830.51	\$ 29,841.72	\$ 30,743.35	\$ 31,672.23	\$ 62,415.58
	March 1, 2023	365.00	3.0214%	\$ 928.88				\$ 31,672.23

RESOLUTION NO. 2018-R-01

Resolution Approving Financing Terms

WHEREAS: The City of Walterboro ("City") has previously determined to undertake a project for the financing of a Freightliner Grapple Truck, and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated February 5, 2018. The amount financed shall not exceed \$144,951.82, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.92%, and the financing term shall not exceed five (5) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. The City Manager is hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City Manager, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 13th day of February, 2018

Betty J. Hudson, City Clerk

William T. Young, Jr., Mayor

SEAL



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 8, 2018
SUBJECT: Request to Purchase New Pickup Truck for Water Department

The FY 2017-2018 Water Department budget has \$30,000 budgeted for capital items. The Water Department would like to replace a 2007 Chevrolet Pickup Truck. Bids were received from three (3) dealers. I have attached all supporting documentation from Wayne Crosby, Utilities Director.

<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price</u>
Rizer Chevrolet (Walterboro, SC)	2018 Chevrolet Silverado 1500	\$26,432.00
Family Chevrolet (St. George, SC)	2018 Chevrolet Silverado 1500	\$26,500.00
Walterboro Ford (Walterboro, SC)	2018 Ford F-150	\$26,650.00

Staff recommends purchasing the 2018 Chevrolet Silverado 1500 from Rizer Chevrolet (Walterboro, SC) in the amount of **\$26,432.00**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.


Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager

From: Wayne Crosby, Utilities Director 

Re: Request for Bid

Date: 2/07/2018

The City of Walterboro Utilities Department recently requested bids for a pickup truck. This vehicle will replace a 2007 Chevrolet pickup used in the water department. Each of the local dealerships (Rizer Chevrolet and Walterboro Ford) was contacted. A third dealership (Family Chevrolet) also submitted a bid.

The bids were as follows:

Rizer Chevrolet –	\$26,432.00
Family Chevrolet-	\$26,500.00
Walterboro Ford –	\$26,650.00

It is our recommendation to accept the low bid from Rizer Chevrolet in the amount of \$26,432.00. The Utilities Department has the capacity to purchase this vehicle in the current budget year.

**RIZER**



351 N. Jefferies Blvd., P.O. Box 1425
Walterboro, SC 29488

February 6, 2018

Mr. Wayne Crosby
City of Walterboro
242 Hampton Street
Walterboro, SC 29488

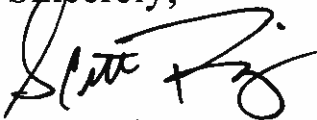
Dear Mr. Crosby,

I am submitting to you a bid for a 2018 Chevrolet Silverado 1500 Double Cab 2 wheel drive truck. Per your specifications, the price for this truck will be \$25,932.00 plus \$500.00 for S. C. Sales tax for a total of \$26,432.00. This truck will include all of the standard factory equipment plus a factory installed trailering package with a rear locking differential and a tool box. The warranty on a 2018 Chevrolet is 3 years or 36,000 miles bumper to bumper coverage and 5 years or 60,000 miles power train coverage.

Please give me a call with any questions.

Thank you very much for the opportunity to bid on this unit.

Sincerely,



Scott Rizer

Rizer Chevrolet Buick GMC

\$26,432

tool box



Vehicle Locator

Dealer Information

FAMILY CHEVROLET-GMC INC.
5874 W JIM BILTON BLVD
SAINT GEORGE, SC 29477
Phone: 843-563-9762
Fax: 843-563-5810

To: City of Walterboro
ATTN: WAYNE CROSBY
843-549-9795

1GCRNEC8JZ105140

Model Year: 2018

Make: Chevrolet

Model: 1500 Silverado

CC15753-SWB, 2WD, Double Cab Pickup

PEG: 1WT-1WT Work Truck Preferred Equipment Group

Primary Color: GAZ-Summit White

Trim: H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim

Engine: L83-Engine: 5.3L, V-8, SIDI, Active Fuel Mgt

Transmission: MYC-6-Speed Automatic

Event Code: 5000-Delivered to Dealer

Order #: VHXVNF

MSRP: \$35,665.00

Order Type: TRE-Retail Stock

Stock #: N/A

Inventory Status: Available

Total Cash Allowance: N/A

Additional Vehicle Information**GM Marketing Information****Vehicle Options****Chargeable Options**

JL1-Integrated Trailer Brake Controller	MSRP
L83-Engine: 6.3L, V-8, SIDI, Active Fuel Mgt	\$275.00
✓ Z82-Trailer Package	\$1,195.00
	\$790.00

No Cost Options

AE7-Seats: 40/20/40/ Split Front Bench
 C5W-GVW Rating 7000 Lbs
 FE9-Federal Emissions
 GU6-Rear Axle, 3.42 Ratio
 MYC-6-Speed Automatic

Bid Quote *

26000⁰⁰ INC TOOL / BUR
 500⁰⁰ S.C. SALES TAX

26500⁰⁰

Other Options

1WT-1WT Work Truck Preferred Equipment Group

A60-Tailgate Lock

AY0-Airbags- Head Curtain, Side Impact

C67-Air Conditioning, Manual

G80-Locking Differential, Rear

H2Q-Vinyl, Jet Black / Dark Ash, Interior Trim

K34-Cruise Control

KG4-Alternator, 150 AMP

RBZ-Tires: P265/70 R17 All Season, Blackwall

SAF-Spare Tire Lock

U2J-SiriusXM Satellite Radio, Delete

UQ3-Speaker System

V22-Grille: Chrome Surround

VJG-Bumper, Rear, Black

A31-Power Windows

AU3-Power Door Locks

EG9-Floor Covering: Rubberized Vinyl, Black

E63-Body: Pick-Up Bed / Box

GAZ-Summit White

IOB-Radio, 7" Color Screen, Bluetooth, w/ USB Port

KC4-Cooler, Engine Oil

KNP-Transmission Cooling System

RD6-Wheels: 17" Steel

T4F-High Intensity Discharge Headlamps

UE0-OnStar Delete

UVC-Rear View Camera System

VH6-Bumper, Front, Black

ZY1-Paint, Solid

"~" Indicates vehicle belongs to Trading Partner's inventory

VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

01/25/18 09:58:38

Dealer: F21344

Page: 1 of 2

2018 F-150

Order No: F250 Priority: D2 Ord FIN: Q0130 Order Type: 5B Price Level: 500

Ord PER: 101A Cust/Fit Name: CITYWALTERBOR PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
X1C	F150 4X2 5/C 163.7" WBASE	533000	531350.00	JOB #2 ORDER PRO TRAILER AST SYNC		
YZ	OXFORD WHITE					
A	VINYL 40/20/40	NC	NC	53A TRAILER TOW PKG	995	916.00
G	MED EARTH GRAY			AW/FX CD		
101A	EQUIP GRP .XL SERIES	2255	2075.00	794 PRICE CONCESSION		
	.POWER EQUIP GRP					
	.CRUISE CONTROL					
	.17" SILVER STEEL					
995	5.0L V8 FPM ENG	1900	920.00	TOTAL BASE AND OPTION: 33645	34209.16	
44G	ELEC 10-SPDAUTO .245/70R-17 A/S			XL MID DISCOUNT (750)	(691.00)	
X15	3.15 REG AXLE 7000# GVWR	NC	NC	TOTAL:	32895	33518.16

TOTAL BASE AND OPTION: 33645 34209.16
 XL MID DISCOUNT (750) (691.00)
 TOTAL: 32895 33518.16
 THIS IS NOT AN INVOICE
 TOTAL PRICE EXCLUDES COMP PRICE ALLOW

F1=Help F2=Return to Order F8=Next
 F4=Submit F5=Add to Library F3/F12=Veh Ord Menu
 F9=View Trailers

S006 - MORE DATA IS AVAILABLE.

0001006

01/25/18

2.5

0€

	25800
Tool Box	350
TAX	500
26,650	

0€



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 5, 2018
SUBJECT: Request to Purchase Self-Contained Breathing Apparatus Compressor

The current Self-Contained Breathing Apparatus (SCBA) Compressor was purchased in 1989 and is in need of replacement. The City applied for a FEMA grant to cover the cost of the purchase, but was not funded. The SCBA Compressor needs to be replaced immediately. The purchase will be reconciled with the FY 2017-2018 budget with a future budget amendment. The Fire Department received the following quotes:

<u>Vendor</u>	<u>Type</u>	<u>Model</u>	<u>Cost</u>
Safe Air Systems	Bauer Compressor	UNIII/13H-E1	\$45,333.48
Rhinehart Fire Service	Scott	AC0301361110	\$48,931.56
NAFCO	Eagleair	B4A10M Baron	\$49,210.02

City staff recommends purchasing the SCBA Compressor from Safe Air Systems in the amount of **\$45,333.48**. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



DATE: OCTOBER 23, 2017
TO: JEFF MOLINARI - CITY MANAGER, MAYOR YOUNG AND CITY COUNCIL
FROM: WAYNE LAKE - FIRE CHIEF
SUBJECT: SELF CONTAINED BREATHING COMPRESSOR QUOTES

SPECIFICATIONS

- THREE POSITION CONTAINMENT FILL STATION.
- (4) BANK AIR CONTROL PANEL.
- (2) 6000 PSI STORAGE CYLINDERS.
- 10 HP MOTOR SINGLE-PHASE MOTOR.
- 4 - STAGE COMPRESSOR.
- MUST MEET NFPA REQUIREMENTS.
- PRICE MUST INCLUDE TAX, DELIVERY & INSTALLATION.

RESULTS

<u>VENDOR</u>	<u>TYPE</u>	<u>MODEL</u>	<u>COST</u>
SAFEAIR SYSTEMS	BAUER COMPRESSOR	UNIII/13H-E1	\$45,333.48
RHINEHART FIRE SERVICE	SCOTT	AC0301361110	\$48,931.56
NAFCO	EAGLEAIR	B4A10M BARON	\$49,210.02

RECOMMENDATION FROM STAFF: PURCHASE SELF CONTAINED BREATHING APPARTUS COMPRESSOR FROM SAFEAIR SYSTEM FOR \$45,333.48.

210 Labrador Drive
 Randleman, NC 27317
 toll free 800.424.8633



info@safearsystems.com
 phone 336.674.0749
 fax 336.674.3688

BILL TO:
 WALTERBORO FIRE DEPT
 213 CARN STREET
 WALTERBORO, SC 29488

SHIP TO:
 WALTERBORO FIRE DEPT
 213 CARN STREET
 WALTERBORO, SC 29488

ORDER NUMBER: 0163339 ORDER DATE: 10/23/2017 CUSTOMER NUMBER 0001697

Customer P.O.	Ship VIA	Terms	Attn:	Salesperson:
	BESTWAY	NET 30 DAYS	WAYNE LAKE, CHIEF	RSL

ITEM NUMBER	DESCRIPTION	UNIT	ORDERED	B/O	PRICE	AMOUNT
	5 YEAR BAUER WARRANTY ON COMPRESSOR BLOCK AND 2 YEAR WARRANTY ON REST OF UNIT.					
UNIII/13H-E1	UNICUS III 13CFM 8KPSI 10HP	EACH	1.00	0	39,481.00	39,481.00
CYL-0069	UN STORAGE CYLINDER W/ VALVE	EACH	2.00	0	0.00	0.00
GT/CO/III	ELECTRIC CO MONITOR:	EACH	1.00	0	0.00	0.00
/AIRTEST-N11989	AIRTEST SINGLE GRADE 1989 (08)		1.00	0	105.00	105.00
/FREIGHT	ES-FREIGHT	EACH	1.00	0	800.00	800.00
/SHOP LABOR	ES-SHOP LABOR	HOUR	2.00	0	75.00	150.00
/MILEAGE	ES-MILEAGE	MILE	500.00	0	1.35	675.00
/FIELD LABOR	ES-FIELD SERVICE LABOR	HOUR	12.00	0	75.00	900.00

Quote is valid for 30 days.



Past Due Invoices Subject to 1.5% Monthly Finance Charge.
 Final billing may include sales tax if applicable.

Net Order:	42,111.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	3,222.48
Order Total:	\$45,333.48

210 Labrador Drive
 Randleman, NC 27317
 www.safeairsystems.com
 toll free 800.424.8633



info@safeairsystems.com
 phone 336.674.0749
 fax 336.674.3688

Quote

QUOTE # 0163339
 Date: 10/23/2017
 Customer Number: 0001697

BILL TO:
 WALTERBORO FIRE DEPT
 213 CARN STREET
 WALTERBORO, SC 29488

SHIP TO:
 WALTERBORO FIRE DEPT
 213 CARN STREET
 WALTERBORO, SC 29488

Confirm To: WAYNE LAKE, CHIEF

PO #:

Salesperson:

Qty.	Item	RSL	Amount
	5 YEAR BAUER WARRANTY ON COMPRESSOR BLOCK AND 2 YEAR WARRANTY ON REST OF UNIT.		
1.00	UNIII/13H-E1 UNICUS III 13CFM 6KPSI 10HP		
	UNICUS III 13CFM 6KPSI 10HP Bauer Unicus III All-In-One SCBA Recharging System configured for 13.0 scfm, 6000 psig, 4-stage compressor, 10 hp, single-phase motor, 67k scf purification system, integrated purification system that meets NFPA 1989 requirements for firefighting and CGA Grade E air for SCUBA, purifier includes steel mechanical separator chamber, Securus purifier monitor to signal "safe/high moisture/cartridges expired" status as well as purifier safety vent port to prevent operating system w/o cartridge. Standard with Bauer long-life, well-cooled, oil-pressure lubricated compressor block with stainless steel intercoolers, high-temperature low oil pressure shutdowns as well as front-mounted full gauge panel for compressor stages & oil pressure. Automatic condensate drain system with muffler, reservoir, reservoir "full" indicator and disposal container. Built-in 3-position, NFPA-compliant containment fill station, easy-open door with safety interlock, Independently certified to contain a 5500 psi (110 cf, 75 min) cylinder rupture, exceeding the strict requirements of NFPA 1901. cylinder scuff guards and 3 fill hoses with bleed valves & fill adapters. Well-lighted system control panel with embossed air flow schematic, including PLC & corresponding digital readout, Smart Pad operator interface console, emergency stop button, 4-bank cascade controls with gauge & valve for each bank, "from compressor/from storage" selector valve, 3 scba/scuba fill valves and respective gauges. Also included are safety over-time timer, motor controls/protection, and UL-rated electrics. Storage system standard with 2 ASME code vessels and integral rack to accommodate up to 4 total.		
2.00	CYL-0069 UN STORAGE CYLINDER W/ VALVE		
1.00	GT/CO/III ELECTRIC CO MONITOR:		
	ELECTRIC CO MONITOR: Electronic carbon monoxide monitor complete with calibration kit wired for alarm and shutdown. (Calibration gas included)		
1.00	/AIRTEST-N11989 AIRTEST SINGLE GRADE 1989 (08)		
1.00	/FREIGHT ES-FREIGHT		
2.00	/SHOP LABOR ES-SHOP LABOR		

Safe Air Systems is a Master Distributor for



Continued



QUOTE # 0163339

500.00 /MILEAGE	ES-MILEAGE
12.00 /FIELD LABOR	ES-FIELD SERVICE LABOR

5 YEAR BAUER COMPRESSOR BLOCK WARRANTY AND 2 YEAR BAUER SYSTEM WARRANTY.

THIS QUOTE IS FOR A BAUER UNICUS III COMPRESSOR SYSTEM WHICH INCLUDES: 13 CFM, 8000 PSI, 10HP SINGLE PHASE ELECTRIC MOTOR AND INTERSTAGE GAUGES, AUTO CONDENSATE DRAIN, ELECTRIC MOISTURE MONITOR AND CO MONITOR.

THREE POSITION CONTAINMENT FILL STATION WITH 4 BANK AIR CONTROL PANEL. FILL STATION WILL HANDLE THE NEW 5500 PSI SCBA'S. MEETS NFPA REQUIRMENTS.

(2) 6000 PSI UN STORAGE CYLINDERS. TWO MOUNTED ON BACK OF MACHINE. ROOM FOR (2) ADDITIONAL CYLINDERS IN THE RACK.

1 TIME AIR TEST THAT MEETS NFPA 1989 REQUIRMENTS FOR FIREFIGHTING AND CGA GRADE E AIR FOR SCUBA WILL BE TAKEN AT TIME OF INSTALLATION.

PRICE INCLUDES DELIVERY & INSTALLATION OF UNIT.

*** CUSTOMER TO PROVIDE SUITABLE ELECTRICAL SUPPLY INCLUDING DISCONNECT AND PIGTAIL. PIGTAIL CONSIST OF 10 FT FLEX CONDUIT AND 12 FT WIRE. SAFE AIR WILL MAKE FINAL CONNECTION TO UNIT.

***** ADDITIONAL ITEMS MAY BE NEEDED TO MAKE FINAL CONNECTION TO THE SYSTEM, HOSE'S, FITTINGS, ETC. THEY WOULD BE AT ADDITIONAL COST.

Includes: * Estimated Freight * * Delivery * * Setup, installation and piping * * Startup and System Verification * * Comprehensive User Training *

Customer to provide suitable electrical wiring/disconnect for Safe Air Systems to make final connections per Safe Air Systems' Customer Requirements document

Terms: NET 30 DAYS	Delivery: 30 - 60 days after receipt of order
FOB: Randleman, NC	Ship Via: BESTWAY

Quote is valid for 30 days, unless otherwise stated. *Final billing may include sales tax if applicable.*
1.5% Monthly Finance Charge will apply to any unpaid balance after payment due date.

Net Order:	\$42,111.00
Sales Tax:	\$3,222.48
Order Total:	<u>\$45,333.48</u>

www.safeairsystems.com
 210 Labrador Drive
 Randleman, NC 27317

Safe Air Systems is a Master Distributor for



Office (336) 674-0749
 Fax (336) 674-3688

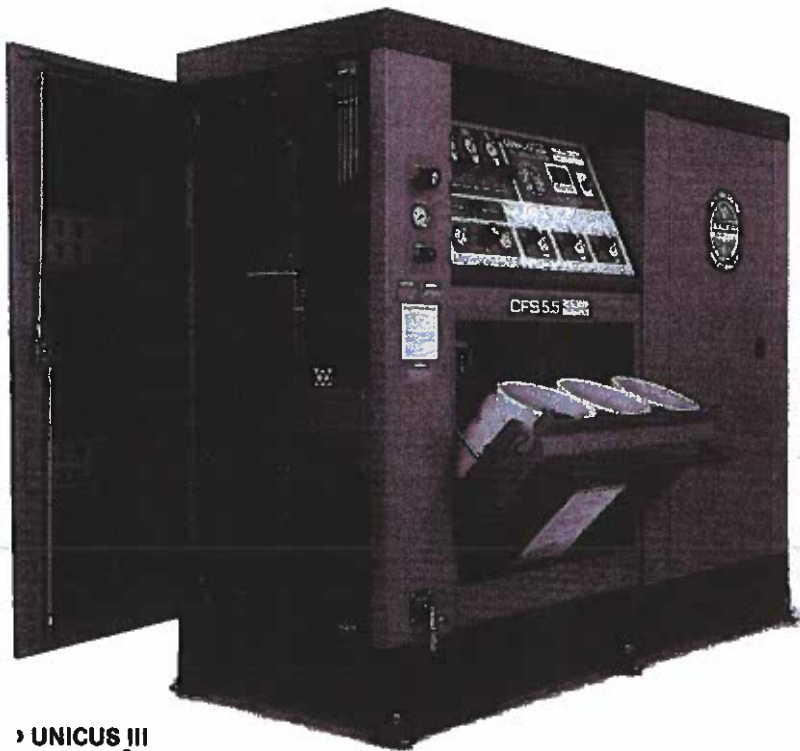
UNICUS III[®]

4 AND 5-STAGE HIGH PRESSURE BREATHING AIR COMPRESSORS

UNICUS III cylinder recharging station is the TOTAL SYSTEM for refilling high or low pressure SCBA or SCUBA cylinders. The integrated system design combines a BAUER high pressure compressor, BAUER breathing air purification system, air storage system, cascade fill panel and containment fill station into one user friendly workstation. Independently tested for safety, a **UL**[®] listed electrical assembly and the proven reputation for superior performance makes the UNICUS III the most advanced fill station available!

FIRE

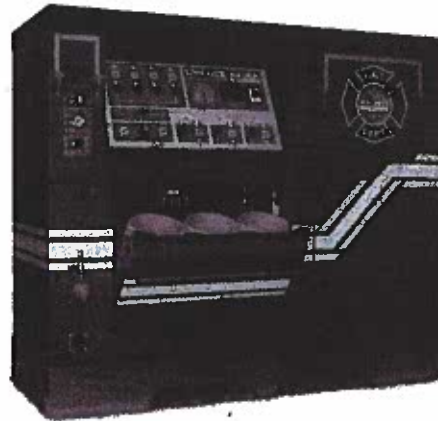
- › **PRESSURE:**
Up to 6000 PSIG
(414 BAR)
- › **CHARGING RATE:**
13 to 42 SCFM
(368 to 1190 L/MIN)
- › **POWER:**
10 to 30 HP
(7.5 to 22 kW)



› UNICUS III



› UNICUS III



› UNICUS III FIRE EDITION
(OPTIONAL FIRE EDITION PAINT SCHEME SHOWN)

STANDARD SCOPE OF SUPPLY

- ▶ BAUER breathing air purification system with SECURUS
- ▶ BAUER PLC base controller with multicolor touchpad display
- ▶ NEMA 4 rated electrical enclosure with **UL**® listed control panel
- ▶ Compressor low oil pressure and high temperature safety shutdowns
- ▶ Emergency stop push button
- ▶ Hinged cascade fill control panel with Lexan laminate air flow/fill schematic
- ▶ Audible alarm on safety shutdowns
- ▶ Inlet filter maintenance indicator
- ▶ Automatic condensate drain system with non-corrosive condensate reservoir and integrated float sensor and automatic "Full" indication and compressor shutdown
- ▶ Two (2) ASME code stamped air cylinders installed in an integral rack designed to hold four cylinders
- ▶ Sound attenuating enclosure with slam-action latches and lift-off type hinges
- ▶ NFPA 1901 2016 edition compliant 3 position containment fill station accommodates SCBA or SCUBA cylinders up to 31" overall length

SYSTEM FOOTPRINT

UN III/13H-E1/E3 - UN III/26-E3:

DIMENSIONS L X W X H inches (mm)

▶ 90" x 37" x 77" (2286mm x 940mm x 1956mm)

WEIGHT pounds (kg)

▶ 4150 - 4300 lb (1882.4 - 1950.4 kg)

UN III/42-E3 and UN III/35H-E3:

DIMENSIONS L X W X H inches (mm)

▶ 102" x 50" x 77" (2591mm x 1270mm x 1956mm)

WEIGHT pounds (kg)

▶ 5500 lb (2495 kg)

FIRE

AVAILABLE ACCESSORIES (FACTORY INSTALLED)

- ▶ CO monitoring system
- ▶ 100 ft high pressure cabinet enclosed hose reel
- ▶ Additional air storage cylinders
- ▶ Panel mounted remote fill hose connection
- ▶ Dual Fill/3 position
- ▶ Tri Fill/3 position

TECHNICAL DATA

Model	Charging Rate ¹		Number of Stages	Motor		FAD ²	RPM	Purification System
	SCFM	L/MIN		HP	KW			
5000 PSIG (345 BAR)								
UN III/20-E3	21	595	4	15	11	17.5	1300	P5 SECURUS
UN III/26-E3	26.4	748	4	20	16	22	1300	P5 SECURUS
UN III/42-E3	42	1190	4	30	22	35	1300	P10 SECURUS
6000 PSIG (414 BAR)								
UN III/13H-E1/E3	13	368	4	10	7.5	10.8	1420	P2 SECURUS
UN III/18H-E3	18	510	4	15	11	15	1300	P5 SECURUS
UN III/25H-E3	25.2	714	5	20	15	21	1300	P5 SECURUS
UN III/35H-E3	35.8	1017	4	30	22	29.8	1200	P10 SECURUS

1) Based on recharging an 80 cubic foot tank from 500 to 3000 psig.

2) Compressor capacity referenced to standard inlet conditions.

E1=Single phase electric, 230 VAC/60 Hz. E3=Three phase electric, 208/230/460 VAC/60 Hz. Other voltages available on request. Dimensions and weight are approximate and are subject to change.

QUOTE

RHINEHART FIRE SERVICES

DATE

10/23/2017

22 Piney Park Rd., Asheville NC 28806
 Office 828-273-1789
 Cell Phone 704-604-2492
 jody@rhinehartfire.com

EXPIRATION DATE 1/31/2018

TO Wayne Lake
 Fire Chief
 Waltherboro Fire Department
 843-908-5171

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
	Compressor Quote	NET 10	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	SCOTT Breathing Air System with 10hp 6000 PSI Compressor 208V/1 Phase/60 Hz with CO & Dew Point Monitor with Calibration Kit, Revolvair Charge Station with 4 Bank Control Panel, , 4- UN6000 Cylinders Mounted to back of Charge Station	45307.00	45307.00
	Price Includes shipping, Set up, training. Does not include any Electrical wiring or permits that may be required		

OTHERLESS NOTED ABOVE PRICES DO NOT INCLUDE ANY APPLICABLE TAX	SUBTOTAL	45307.00
OR SHIPPING CHARGES	8% SALES TAX	3624.56
	TOTAL	\$48931.56

Quotation prepared by: JODY BROWN REGIONAL SALE PERSON RHINEHART FIRE SERVICES, INC. _____

This is a quotation on the goods named, subject to the conditions noted below: (Describe any conditions pertaining to these prices and



Date: October 20, 2017

To: Chief Lake
Walterboro FD

From: Brandon Oaks
NAFECO, Inc

Re: Quote #9726-1 – Walterboro F.D., SC.

Dear Chief:

Below is the Baron proposal for the Walterboro Fire Department:

Proposal #1:

One - Eagle model B4A10M Baron Integrated breathing air compressor system including a 14.0 cfm, 6000 psi compressor driven by a 10 HP, 208/230V, three phase, electric motor as per the attached specifications:

- Three position containment fill stations (capable of filling three SCBA cylinders or two SCUBA cylinders at a time)
- Integrated rack for up to four ISO air storage cylinders
- Four (4) 6000 psi ISO storage cylinders (509 cf. each)
- Four (4) bank cascade control with "To" and "FROM" valves and gauge per bank
- Digital CO monitor panel with actual content display in parts per million (PPM) and prompter software keypad for calibration. A flow panel with factory plumbed calibration gases shall be included.
- Weight: 4300 lbs.

Price = \$44,990.00
8% Tax = \$3,599.20
Total = \$48,589.20

Options:

- *Single phase electric motor*

Price = \$575.00
8% Tax = \$46.00
Total = \$621.00

- *Integrated 50 ft. AirReel mounted on center compartment including panel mounted inlet and fill pressure gauges and a reel control valve*

Price = \$1,585.00
Tax = \$126.80
Total = \$1,711.80

EMW-2016-FO-03494 Turndown Notification

From: firegrants@dhs.gov
Sent: Fri, Oct 6, 2017 at 12:04 pm
To: wlake@walterborosc.org

October 6th, 2017

Donald Wayne Lake Jr
Walterboro Fire Department
213 Carn Street
Walterboro, South Carolina 29488

EMW-2016-FO-03494 Turndown Notification

Activity: Equipment

Dear Assistance to Firefighters Grant Program Applicant:

On behalf of the Federal Emergency Management Agency (FEMA) Grant Programs Directorate, I wish to thank you for applying for assistance under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant (AFG) Program. Unfortunately, after careful consideration and review, we are unable to fund your application. We regret that the news could not be more positive.

As you are aware, the AFG Program is among the Department of Homeland Security's (DHS) and FEMA's most competitive grant programs. In FY 2016, FEMA received over 9,770 AFG applications, requesting more than \$2.1 billion in federal assistance. The large number of applications received and the finite amount of available funding resulted in many worthy applicants not being funded and underscores the highly competitive nature of this program.

Under the AFG program, each activity within an application receives a detailed, multi-level review. First, each activity receives a preliminary score based on the applicant's answers to the application questions. The application questions are developed based on the AFG program priorities, which are explained in the FY 2016 AFG Notice of Funding Opportunity (NOFO), previously known as the Funding Opportunity Announcement or Program Guidance. The second phase was a review by a panel of fire service peers. Using the information that you provided throughout your application, the panelists assigned scores to four elements of your application narrative: (1) clarity of the project description, (2) impact on daily operations, (3) demonstration of financial need, and (4) realization of cost benefit. Each of the two phases of the review carried equal weight, i.e., each phase was worth 50 percent of the activity's overall score. Please note that if you applied for multiple activities, you may receive a separate notice for each activity.

Given the high number of applications received, the Assistance to Firefighters Grants Program is unable to provide a detailed account of how each individual application was rated in the competitive process. However, we can tell you that the peer review panel scores indicate that in order to help you obtain a higher score in a future AFG grant request, it is recommended that you review the portion of your application in which you addressed your department's need for financial assistance and the inability to address the need without Federal assistance.

There are several tools and resources available to help fire departments and volunteer interest organizations develop effective AFG grant applications. I encourage you to make use of these resources as you prepare your next grant request.

1. AFG Website (www.fema.gov/firegrants). The AFG Website offers a wealth of resources, such as the following:

- The AFG Notice of Funding Opportunity, which explains funding priorities and criteria
- Frequently Asked Questions (FAQs)
- Narrative Self-Evaluation Tool
- AFG Application Checklist
- Get Ready Guides
- Online tutorials with key information about preparing grant requests
- AFG E-Mail Alerts, biweekly e-mail messages to the AFG mailing list, which provides important announcements about new application periods, upcoming workshops, and other AFG program updates (to receive the AFG E-Mail Alerts, sign up on the AFG website)

 • Grantee success stories

2. Toll-Free Help Desk (1-866-274-0960 or firegrants@dhs.gov). The AFG Help Desk staff members answer questions from applicants by telephone and by e-mail. Between application periods, they field general questions about AFG programs. During application periods, they provide technical assistance with the online application and answer questions about the AFG guidance. If additional assistance is needed, the Help Desk staff can refer questions directly to subject matter specialists.

Thank you again for your dedication and commitment to the U.S. fire service.

Regards,

C. Gary Rogers
Division Director
Preparedness Grant Division
Grant Programs Directorate



January 16, 2017

Mayor Bill Young
Members of Walterboro City Council
City of Walterboro
P.O. Box 709
Walterboro, South Carolina 29488

Re: *Smoke in the 'Boro*, March 16 & 17, 2018

Dear Mayor and Members of Council,

To advertise and promote our upcoming 5th *Smoke in the 'Boro* regional competition BBQ Cookoff, The Colleton Center and Coastal Electric Coop's Operation RoundUP respectfully request permission to hang a 4'x40' mesh banner on Jefferies Boulevard.

Todd Litchfield of SCE&G has agreed to hang the banner during the week of March 9 and remove it the week of March 19.

Thank you for your support for *Smoke in the 'Boro*!

Sincerely,

Jean F. Harrigal
Executive Director

P.O. Box 468, 494 Hampton Street, Walterboro, SC. 29488; colletonctr@lowcountry.com; 843-549-8360

~ Home of the Historic Hampton Street Auditorium ~

Take Part in the Arts!

WALTERBORO POLICE DEPARTMENT
CITY OF WALTERBORO
242 HAMPTON STREET • POST OFFICE BOX 709
Walterboro, South Carolina 29488



WADE B. MARVIN
CHIEF
TEL. 843-549-1811
FAX 843-549-8583
police@walterborosc.org

February 5, 2018

Dear Mayor, City Manager and City Council Members:

As the City of Walterboro Police Department Crime Victims/Witness Program Coordinator, I am requesting permission to have the **National Crime Victims' Rights Week** banner displayed the week of April 2nd -7th. I will coordinate with SCE&G to hang the banner on N. Jefferies at the usual location which is near the intersection of Paul Street and North Jefferies Blvd.

Each April since 1981, OVC (Office for Victim of Crime) has helped lead communities throughout the country in their observances of **National Crime Victims' Rights Week** (NCVRW).

Crime victims often feel helpless in the aftermath of a crime. They may feel alone and isolated, and many are financially devastated. It's good to know there are laws to protect crime victims. **The Crime Victims' Bill of Rights** gives victims a place in the criminal justice system, ensures they have the opportunity to be heard, and provides assistance to further their recovery.

This year the City of Walterboro Police Department will be hosting our annual vigil for all crime victims and survivors of crime. This event will be held on Monday, April 2, 2018 at 6p.m. outside in front of City Hall as in the past. We are requesting that all Council Members, along with the Mayor and City Manager, to be in attendance to share this special event with us. Thank you for your time and consideration in this matter.

Officer Denise Pinckney
Crime Victim/Witness Advocate

cc: Chief Wade Marvin



Mr. Mayor & Council:

On behalf of the RELAY FOR LIFE committee, we respectfully request permission to put our Banner across Jefferies Hwy. in the City of Walterboro,

The dates requested are May 14 thru May 20, 2018.

Banner will be put in place by SCE&G as they have done in the past & will be removed by the last week in May 2018

Thank you in advance for your consideration.

Co-chair/RELAY FOR LIFE

Sherry Devlin
843599.0006



Mr. Mayor & Council:

On behalf of the RELAY FOR LIFE committee, we respectfully request permission to "Paint the Town Purple" on Tuesday, May 1, 2018.

The event is going to be held at Colleton Middle School oval track on May 18, 2018, starting at 5:00PM.

The purple bows will be removed during the week after Relay For Life!

Thank you in advance for your consideration.

Co-chair/RELAY FOR LIFE

Sherry Deven
843-599-0006



February 1, 2018

Dear Mayor and City Council:

On behalf of the Colleton County Arts Council, I respectfully request permission to host or first Resolution Run on March 24, 2018 in the Walterboro Wildlife Sanctuary.

Please note the details to follow:

1. Sponsored by the Colleton County Arts Council
2. Proposed date March 24, 2018
3. Time 8:30 to 10:30am
 With celebration in parking lot across from Court House
4. Proposed Route: See attachment
5. Estimated participants 100
6. Open to everyone

\$20 per person in advance. \$25 day of race. If a parent runs kids under 12 run for free. If kids would like a t-shirt, the cost is \$10.

The event is to raise money for operating expenses. This helps keep our doors open so we can continue doing free art work in our community.

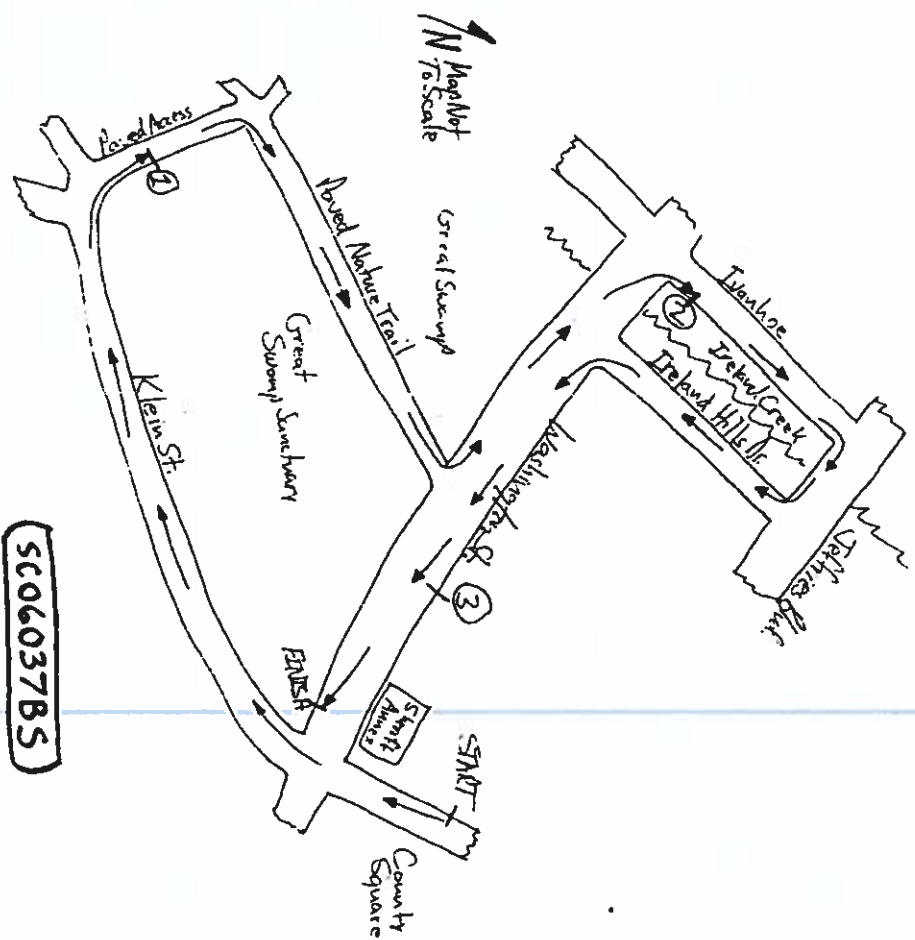
For further information, please contact Kim Bridge, CCAC Director at 843-549-1922.

(A)

Great Swamp Sanctuary 5KM Waltherboro, S.C.

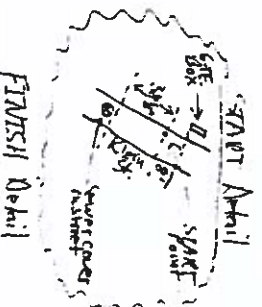
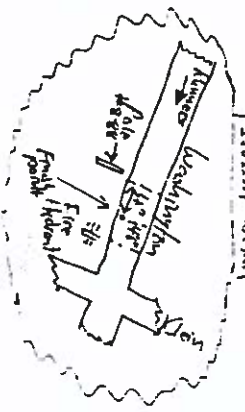
Location of Key Points

- START:** On Klein St. in the County Square. Point is 318' North of a sewer cover, in street and 8' Southwest of STE cable box #120207 P2DS
- 1 MILE:** On Access trail from Mayfield Park Parking Lot. Point is 346' Northwest of parking lot.
- 2 MILE:** On Iowhee beside Ireland Creek. Point is 89' Northeast of Washington St.
- 3 MILE:** On Washington St. near County Maintenance building. Point is 19'10" Northeast of SCFG Pole #172102 and 200' Southwest of a STE duct Cable Box.
- FINISH:** On Washington St. Point is 4'6" Northwest of a fire hydrant, and 4' Southwest of P-STE Pole #R-98.



Course Measured By: Danny White (RWS)
10-16-06

SC06037BS





The Colleton County Historical and Preservation Society

205 Church St, Walterboro, SC 29488

info@cchaps.com 843 549-9633 www.cchaps.com

January 5, 2018

Walterboro City Council
242 Hampton St.
Walterboro, SC 29488

Dear Members of City Council,

The Colleton County Historical and Preservation Society will be holding an Amazing History Race on Saturday, April 14 from 9:00 am – 12:00 pm at the Bedon-Lucas House and the Little Library Park. We would like to have use of the roadway on Church St between Fishburne and Miller Street to maximize our space.

The Amazing History Race itself will highlight the history of Colleton County and South Carolina at locations around town. We would like to use the city parking lot between Washington St. and Hampton St. for at least one of our activities.

We are looking forward to this new event. We will have live entertainment, serve lunch, play games, and, of course, have prizes. We hope you will join us!

We are requesting permission to close Church Street between Fishburne Street and Miller Street from 7:00 am until 2:30 pm on this day for safety reasons and the use of the city parking lot for our activities also from 7:00 am until 2:30 pm.

Thank you for your consideration.

Sincerely,

Sarah E. Miller, PhD
Amazing History Race Chairperson
Colleton County Historical and Preservation Society
Semiller@mailbox.sc.edu
843 549-9633
843 635-5206

February 6, 2018

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Dear Mr. Mayor and City Council:

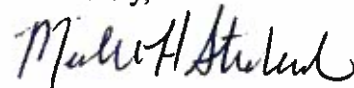
The Criterium Committee would like to thank you for your continued support for the Annual Walterboro Criterium. This year's event will be held on Wednesday, April 25, 2018.

The Criterium Committee would like to request the following:

- The City Parking Lot for race registration and staging
- Waterfall Plaza for registration for the kids race
- The property at 247 Hampton Street, with permission from the land owner, where we can utilize the Rice Festival Stage and provide live music.
- Sidewalk areas on the course
- The Criterium Course Street closure Wed, April 25, 2018 between 2pm-11pm
 - E. Washington Street closed for parking at 2pm
 - Then closed to ALL traffic at 3:30pm-10pm
 - Criterium Course street closed from 2pm-11pm (course map attached)

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

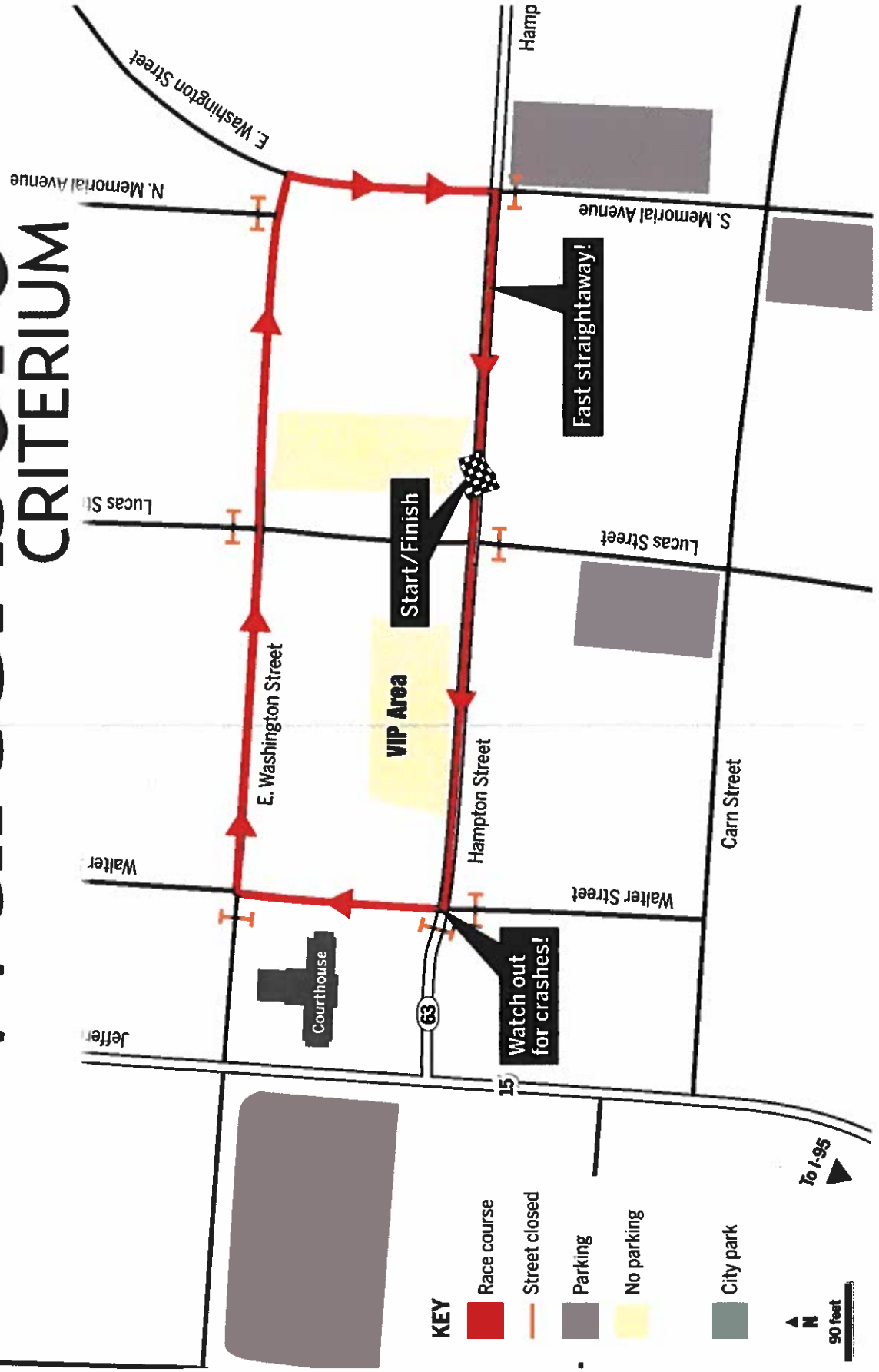
Sincerely,



Michelle H. Strickland

Walterboro

CRITERIUM



2017 – December Decorating Contest:

The City Appearance Board is pleased to announce the winners of the Home and Business Decorating Contest.

Business:

1st Place Simply Yours Interiors
2nd Place Body Basics by Natalie
3rd Place Thurston's Barber Shop

Prizes:

Main St Bar & Grill Gift Certificate
East Main Boutique Gift Certificate
Body Basics Gift Certificate

Home:

1st Place 318 Churchill Rd
2nd Place 620 Dowling Ave

Carmines Gift Certificate
Old Bank Gift Certificate

Thank you for all who entered the contest!