

Telephone: 843-549-2545

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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council

Regular Meeting

March 6, 2018

City Hall

6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearings:

1. **Ordinance # 2017-14**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro.
2. CDBG Needs Assessment Hearing - Michelle Knight, LCOG.

IV. Presentation:

1. Virtual Tour of Walterboro Wildlife Sanctuary - Adam Davis, Parks Director.

V. Approval of Minutes:

1. Minutes of the February 13, 2018 Regular Meeting (Minutes attached).

VI. Old Business:

1. **Ordinance # 2017-14**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro, **Second Reading and Adoption** (Ordinance attached).

VII. New Business:

1. **Resolution No. 2018-R-02**, Designating April 2018 as Fair Housing Month, and Approval of Annual Nondiscrimination Policy (Resolution and Nondiscrimination Policy attached).
2. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memorandum and materials attached).
3. Request to Close Streets for March of Dimes "March for Babies" Walk on **April 14, 2018** by Holly Mardell, Chairman (Letter and Parade Permit Request attached).

VIII. Committee Reports:

IX. City Manager's Report:

1. Recognition of Michelle Strickland, Tourism Director.

X. Executive Session:

1. Potential Purchase of Property.
2. Contractual Matters:
 - a. Property & Liability Insurance.
 - b. Dispatch Services.
3. Personnel Matters:
 - a. Reappointments to Boards and Commissions.
 - b. Appointment of Associate Municipal Judge.

XI. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

XII. ADJOURNMENT.

**AFFIDAVIT OF PUBLICATION
IN**

The Press and Standard

PERSONALLY appeared before me, William B. Moore, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for **One (1)** issues, and publication commencing on February 15, 2018 and ending on February 15, 2018.

SWORN to before me

this 15 day of Feb, 20 18
Rowena McCull (L.S.)

Notary Public for South Carolina

Commission Expires 6-4-22



William B. Moore



PUBLIC HEARING NOTICE

Walterboro City Council will hold a public hearing on Tuesday, March 6, 2018 at 6:15 P.M. in City Hall, 242 Hampton Street, to receive public comments on the following proposed ordinances:

Ordinance # 2017-14, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 4, Section 4.7.3.1 General Provisions Item D.2, and Section 4.7.4 New Structures Items G.4, and I.3 of the Unified Development Ordinance of the City of Walterboro.

Copies of the proposed ordinances are available in the City Manager's Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (843-782-1011) for additional information or for disabled persons needing auxiliary aids. Please give at least 24 hours notice if auxiliary aids are required.

CDBG & HOME Notice of Public Hearing Concerning Needs Assessment**City of Walterboro**

NOTICE IS HEREBY GIVEN that on Tuesday, March 6, 2018 at 6:15 p.m. in the Walterboro City Hall, 242 Hampton Street, Walterboro, SC, City of Walterboro will hold a public hearing to solicit public input on community needs and priorities for housing, public facilities, and economic development in the City and areas adjacent to the City within a two (2) mile radius. At this public hearing, City of Walterboro will provide the results of its needs assessment and the activities which might be undertaken to meet identified needs, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income.

The City will also discuss matters related to housing needs and Affirmatively Furthering Fair Housing in anticipation of participation in the Beaufort County/Lowcountry Regional HOME Consortium funded by the US Department of Housing and Urban Development (HUD).

This public hearing and the matters to be discussed are subject to the provisions of the City's Citizen Participation Plan, developed in anticipation of participation in the State of South Carolina's Community Development Block Grant (CDBG) Program, providing for the participation of the citizens of the City in the planning and implementation of community and economic development projects which will involve CDBG funds. The Citizen Participation Plan is available for review at Walterboro City Hall, Monday through Friday between the hours of 9:00a.m. to 12:00 and 1:00p.m. to 5:00p.m. Persons with questions or comments concerning the public hearing or the Citizen Participation Plan may contact Michelle Knight, Lowcountry Council of Governments, PO Box 98, Yemassee, SC 29945, (843) 473-3990.

City of Walterboro does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Jeff Molanari, PO Box 709, Walterboro, SC, 29488, (843) 782-1000 has been designated to coordinate compliance with the nondiscrimination requirements contained in the U. S. Department of Housing and Urban Development's regulations.

Note: Assistance will be provided to accommodate the special needs of disabled and/or Limited English Proficient persons upon request with forty-eight hour notice.

CDBG & HOME Aviso de audiencia pública sobre evaluación de necesidades

Nota: Se proporcionará asistencia para acomodar las necesidades especiales de personas discapacitadas o con dominio limitado del inglés previa solicitud con un aviso de cuarenta y ocho horas.

Walterboro City Council
Regular Meeting
February 13, 2018

MINUTES

A Rescheduled Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 13, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Bobby Bonds, James Broderick, and Greg Pryor. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 28 persons present in the audience. Council Member Paul Siegel was absent.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. Council Member Bonds gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments on agenda items were given.

APPROVAL OF THE MINUTES:

The following Meeting Minutes with corrections as noted were approved upon motion by Council Member Pryor, seconded by Council Member Bridge and passed unanimously, except Council Member Siegel was absent and did not vote.

1. Minutes of the October 3, 2017 Regular Meeting, Page 2, Paragraph 8 was submitted in the agenda packet as a correction to read:

At this point, City Attorney Cone said, as you notice, they have relocated the mast arm as the City Manager said. So, the description has changed slightly and I have added the following language: "The location of the mast arm will generally and approximately appear by reference to the sketch of said location hereto as Exhibit "A" and incorporated as part of this description by reference, and the easement area will surround the mast arm, all of which will be shown on the SCDOT final drawing of the project." The sketch for Exhibit A is the one that the City Manager sent me yesterday.

(Approved as corrected).

2. Minutes of the November 3, 2017 Work Session on the Discovery Center. (Approved as submitted).
3. Minutes of the November 14, 2017 Rescheduled Regular Meeting. (Approved as submitted).
4. Minutes of the December 5, 2017 Regular Meeting. (Approved with a correction by Council Member Bridge to read: Page 2, 5th paragraph:
 - a. Line 1 - Change \$1 to read "\$1 million."
 - b. Line 4 - Change \$4 to read "\$4 million."
5. Minutes of the January 2, 2018 Regular Meeting. (Approved as submitted).

OLD BUSINESS:

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There was no Old Business before Council.

NEW BUSINESS:

1. **Consideration of a Lease Purchase Proposal for the 2018 Freightliner Grapple Truck for the Public Works Department**

City Manager Molinari stated that at the August 2017 City Council Meeting, City Council approved the purchase of a 2018 Freightliner Grapple Truck in the amount of \$144,951.82 from Triple T Freightliner (Summerville, SC). As you are aware, we are doing a lease purchase for this equipment and we put out a request for proposals to seven local financial institutions on January 17th and received two proposals as follows:

<u>Financial Institutions</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
BB&T	5 years	2.92%	None
South State Bank	5 years	2.98%	None

Staff is recommending financing the grapple truck with BB&T Bank at a rate of 2.92% for a term of 5 years.

A motion was made by Council Member Brown to approve the lease purchase proposal from BB&T Bank to finance the grapple truck in the amount of \$144,951.82 for 5 years at a rate of 2.92%. Council Member Broderick seconded the motion that passed with all members voting in favor, except Council Member Siegel was absent and did not vote.

2. **Resolution # 2018-R-01, Approving the Financing Terms for the 2018 Grapple Truck**

City Manager Molinari stated that he is asking for City Council's favorable consideration of this resolution committing the City to the financing of the grapple truck.

A motion was made by Council Member Broderick to approve Resolution # 2018-R-01, approving the financing terms for the 2018 Grapple Truck. Council Member Pryor seconded the motion that passed with all members voting in favor, except Council Member Siegel was absent and did not vote. A copy of said Resolution is attached as part of these minutes.

3. **Consideration of Bids Received to Purchase a Pickup Truck for the Water Department**

City Manager Molinari told Council that the 2017-2018 Water Department Budget has \$30,000 allocated for capital items. The Water Department is currently in need of replacing a 2007 Chevrolet Pickup Truck. The Utilities Director Wayne Crosby received bids from 3 dealers as follows:

Rizer Chevrolet (Walterboro, SC) - 2018 Chevrolet Silverado 1500	\$26,432.00
Family Chevrolet (St. George, SC)- 2018 Chevrolet Silverado 1500	\$26,500.00
Walterboro Ford (Walterboro, SC) - 2018 Ford F-150	\$26,650.00

Staff recommends acceptance of the low bid from Rizer Chevrolet in Walterboro, SC to purchase a 2018 Chevrolet Silverado 1500 in the amount of \$26,432.00.

A motion was made by Council Member Bridge to accept the low bid of \$26,432.00 from Rizer Chevrolet to purchase the truck for the Water Department. Council Member Broderick seconded the motion that passed unanimously. Council Member Siegel was absent and did not vote. In discussing the motion, Council Member Brown said, I am glad to see the purchase stay in town.

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4. **Consideration of Recommendation to Purchase a Self-Contained Breathing Apparatus (SCBA) Compressor for the Fire Department**

Fire Chief Wayne Lake briefed Council on this agenda item. Chief Lake told Council that detailed information was contained in the agenda packets. He said, our air purification compressor and substation were purchased in 1987 and is over 30 years old. That's the one we have in service right now. This equipment is vital for the department and is used to fill our Self-Contained Breathing Apparatus cylinders that are used by our firefighters during emergency situations. He said, we use the cylinders for structure fires, car fires or any time there is smoke or hazardous toxic fumes we can't breathe, we put the cylinders on. This compressor is used to fill those cylinders. Over the past several years, we have experienced maintenance issues with this equipment. Many of the parts have become obsolete due to its age. The old system also was not designed with a containment cabinet that is designed to protect the personnel should a cylinder experience catastrophic failure during the filling process. Chief Lake then pointed out that a photo of this equipment is included in the agenda packets. He said, inside of these tubes, the cylinders are put in there by firefighters, and the door is then closed and you operate the system with the cabinet fully containing the cylinder. So, if it should fail, the shrapnel won't hit the personnel. So, it's a safety issue. NFPA requires it now. Back in the 80s we didn't have to have that, and of course that has changed now. We did secure 3 bids on the compressor system as follows:

Safair Systems	Bauer Compressor UNIII/13H-E1	\$45,333.48
Rhinehart Fire Service	Scott AC0301361110	\$48,931.56
NAFCO	Eagleair B4A10M Baron	\$49,210.02

Chief Lake recommended purchasing the compressor from the low bidder, Safair Systems, for a price of \$45,333.48.

Council Member Broderick asked Chief Lake how many cylinders do the old system fill at one time? Chief Lake responded that it fills one at a time, but the new compressor would fill three (3) cylinders at a time.

Council Member Pryor asked what is the normal life expectancy for one of these? Chief Lake responded, I hope it is 30 more years.

Council Member Bridge said, I noticed that we applied for a grant, but we did not get it, and I know they are competitive, and that technical wording goes with this. Do we understand, maybe going forward, how we could better apply for this grant? Chief Lake responded, well, for this piece of equipment, I don't understand why we didn't get it, because the self contained breathing apparatus, as you will remember, that our firefighters use, we got a grant for that a couple of years ago. We bought sixteen (16) of those and they are really good about giving us safety grants. I don't know why they turned us down, and we tried two years in a row, but we failed to get the grant.

A motion was then made by Council Member Broderick to approve the purchase of the Safair Compressor in the amount of \$45,333.48 as recommended. Council Member Bridge seconded the motion that passed with all members voting in favor. Council Member Siegel was absent and did not vote.

Also, under New Business, the following agenda items were approved by motion as follows:

5. **A request to hang a banner from March 9-19, 2018 for the 5th Annual Smoke in the Boro BBQ Cookoff by Jean Harrigal of the Colleton Center. Motion to**

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approve this request was made by Council Member Brown, seconded by Council Member Pryor, with all members voting in favor. Council Member Siegel was absent and did not vote.

6. A request to hang a banner April 2-7, 2018 for National Crime Victims' Rights Week by Denise Pinckney, Crime Victim/Witness Advocate. Motion to approve this request was made by Council Member Pryor and seconded by Council Member Broderick. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.
7. A request to hang a banner from May 14-20, 2018 for the Relay for Life Event on May 18, 2018 by Sherry Devin, Co-Chair. Motion to approve this request was made by Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor, except Council Member Siegel was absent and did not vote.
8. A request to place purple ribbons downtown May 1, 2018 until the week of May 21, 2018 for Relay for Life Event. Motion by Council Member Pryor, seconded by Council Member Bridge, with all members voting in favor, except Council Member Siegel was absent and did not vote.
9. A request to close the streets on March 24, 2018 for the 1st Annual Resolution Run (Rescheduled from January 6, 2018) from 8:30 A.M. to 10:30 A.M. by Colleton County Arts Council. Ms. Kim Bridge, present on behalf of the Arts Council, stated that this race had to be rescheduled because in January, it snowed and the race was cancelled. We have a great T-shirt, which was designed by Madeline Griffin. Motion to approve this request was made by Council Member Brown and seconded by Council Member Pryor. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.
10. A request for street closing and use of the City Parking Lot on April 14, 2018 from 7:00 a.m. to 2:30 p.m., for the Amazing History Event by Sarah Miller of the Colleton County Historical and Preservation Society.

Council Member Bridge asked for more information on the street closing. Ms. Christie Slocum, present on behalf of the Colleton County Historical and Preservation Society, told Council that the request was to close the street between the Bedon Lucas House and the Little Library - just that small section. Mayor Young noted that this is Church Street. Ms. Slocum said, this is not actually a run. We will have teams competing against each other. Mayor Young then asked Chief Marvin if he had a chance to look at that. He also asked, do they want to close the street all the way down past Walterboro Family Practice, or just on this side of it. Ms. Slocum responded, I believe it's just on this side of Family Practice - just the block right in front of the Bedon Lucas House. Mayor Young then asked if Walterboro Family Practice still opens on Saturday mornings? Ms. Slocum responded, they are open.

A motion to approve this street closing request and the use of the City Parking Lot on April 14, 2018 was made by Council Member Bridge and seconded by Council Member Broderick. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

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11. A request for street closings and use of the downtown waterfall and City Parking Lot on April 25, 2018 for the Annual Downtown Walterboro Criterium Pro-Cycling Classic. A motion to approve this request was made by Council Member Broderick and seconded by Council Member Bonds. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

Michelle Strickland, Tourism Director, thanked Council for its support of this event. She said, this is the 15th year and we are going to make it a great event.

COMMITTEE REPORTS:

1. City Appearance Board - Winners of the Home and Business Decorating Contest by Mr. Dana Cheney, Chairman

Mr. Cheney reported that the City Appearance Board has been really busy this year. We did our first Annual Holiday Home and Business Decorating Contest. He then recognized Mr. David Ney, assisted by his wife, Summer Ney, to present the awards. The awards were as follows:

Business Awards:

- 1st place - Simply Yours Interiors
- 2nd place - Body Basics by Natalie
- 3rd place - Thurston's Barber Shop

Received

- Certificate of Appreciation & Gift Certificate from Main Street Bar and Grille
- Gift Certificate from East Main Boutique
- Gift Certificate from Body Basics

Home Awards:

- 1st place -318 Churchill Rd.
- 2nd place - 620 Dowling Ave.

- Gift Certificate from Carmines
- Gift Certificate from Old Bank

Mr. David Ney then thanked all the sponsors who made this possible, which are Main Street Bar & Grille, East Main Boutiques, Body Basics by Natalie, Carmines Restaurant and the Old Bank Christmas and Gifts.

Mr. Dana Cheney then presented (big check) monetary awards to the City of Walterboro. He said, the Appearance Board has been working hard to try and clean up the City. We have been working directly with Palmetto Pride. Summer Ney is our grant writer and she has been working really hard, and I would like to make two presentations. He then called Mayor Bill Young and Police Chief Wade Marvin to the platform. Mr. Cheney also stated that his group has also come up with a motto for the City Appearance Board. Their motto is "A clean city is a happy city."

- \$3,000 Award to the City of Walterboro - accepted by Mayor Bill Young.
- \$5,000 Award to Chief Wade Marvin - to provide for one, possibly two stationery cameras to show violations of littering.

At this point, Council Member Brown stated that he went to his first City Appearance Board Committee and was really impressed on how much work this committee does, and all they want in return is to have committee member shirts. He then thanked Jeff for providing the shirts for this committee.

CITY MANAGER'S REPORT:

1. 2018 Strategic Planning Retreat - City Manager Jeff Molinari

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Mr. Molinari reported that the Mayor, City Council, City staff and City Attorney and the retreat facilitator met on January 19th, at the Wampee Conference Center for the annual strategic retreat. The retreat started out with the facilitator posing the question of: If you were to leave the City in January 2018 and did not return, and five years later, what would you like to see? Some of those things answered were:

1. Increased business activity.
2. Increased employment opportunities.
3. A cleaner City, a safer City.
4. Preservation of what is unique about Walterboro.

The City Manager stated that another question proposed was: "What would you like to hear people say about the City? Some answers were:

1. Walterboro is a great place to live and raise a family.
2. The City is financially sound and transparent.
3. Citizen input is encouraged.
4. Walterboro is a safe community and there is a lot for children and families to do, and is a great place to visit.

City Council discussed the following five primary topic areas:

1. Public Safety.
2. Infrastructure.
3. Image appearance.
4. Vacant and/or substandard structures.
5. Economic business development.
6. Growth and annexation.

Mr. Molinari further stated that some of the things we talked about were:

1. Finding ways to continue to recruit quality people for law enforcement positions, especially our youth and direct its staff to explore a cadet program to actively identify recruit candidates, and
2. To institute a litter enforcement program.

We also spent a lot of time talking about infrastructure and looking at ways to expand the City's water and sewer infrastructure, how to meet future demands, and also looked at evaluating the feasibility of a recycling program, acquiring the rest area wells, and continuing to develop plans to meet our long term needs.

Mr. Molinari stated that most of our time was spent on discussing the City's appearance. There were a number of different action items that were identified:

1. Focus on the City's entry ways.
2. Publicizing the City's efforts to clean up the City.
3. Identifying properties that need to be cleaned up.
4. Providing monies in future budgets to address properties that may need to be taken down.
5. Adopting an ordinance to implement the Bailey Bill to provide tax incentives for redevelopment and rehabilitating historic structures.
6. Create an Architectural Review Board.

Mr. Molinari also reported that the group spent a lot of time talking about:

1. Economic/business development.
2. Developing a plan to more fully involve the business community.

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3. Exploring the feasibility and utility of the Municipal Association of South Carolina's Main Street Program.
4. Growth and Annexation.
5. Look at ways to try to increase the size of the City through annexation, and provide information on the City's website that shows the benefits for joining the City.

City Manager Molinari stated that the retreat was very productive. City staff has a clear direction from City Council on where to move forward as we get into the budget, and as we move through this year.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Bridge so moved and Council Member Broderick seconded the motion that passed unanimously. Council Member Siegel was absent and did not vote. The Mayor announced that the meeting will convene into an Executive Session for:

1. Contractual Matters:
 - a. Dispatch Services.
 - b. Franchise Agreement.
2. Receipt of Legal Advice - I-95 Business Loop Project Phase 1C and ID.
3. Personnel Matters:
 - a. Appointment of Associate Judge
 - b. Appointment to the Building Board.

The Mayor congratulated the winners of the Business/Home Decorating Contest and the members of the Appearance Board for doing such a good job.

The meeting then entered into an Executive Session.

A motion was made by Council Member Brown to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

The meeting returned to Open Session and a motion was made by Council Member Brown to appoint Cole Crosby to the Building Board to fill Carl Brown's unexpired term. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

There being no further business to consider a motion to adjourn was made by Council Member Broderick, seconded by Council Member Pryor and passed unanimously. The Mayor adjourned the meeting at 7:56 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2017-14

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR CHANGES TO CHAPTER 4, SECTION 4.7.3.1 GENERAL PROVISIONS ITEM D.2, AND SECTION 4.7.4 NEW STRUCTURES ITEMS G.4, AND I.3 OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO.

WHEREAS, at the November 21, 2017, Planning Commission Meeting, the Planning Commission discussed text amendments to Chapter 4, Section 4.7.3.1 D.2. and Section 4.7.4 G.4 & I.3 of the Unified Development Ordinance; and

WHEREAS, the Planning Commission unanimously recommends that Chapter 4, Section 4.7.3.1 D.2., and Section 4.7.4 G.4 & I.3 of the Unified Development Ordinance be amended; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, IN COUNCIL ASSEMBLED, that Chapter 4, Section 4.7.3.1 D.2. and Section 4.7.4 G.4 & I.3 of the Unified Development Ordinance of the City of Walterboro, South Carolina is hereby amended as follows:

Chapter 4

Section 4.7.3.1 General Provisions - Item D 2

Add the words "Clear storefront" and delete the word "display".

Item will now read:

D.

2. Clear first floor storefront windows

Section 4.7.4 New Structures – Items G 4

Add the words "Clear first floor".

Item G will now read:

- G. 4. Clear first floor storefront windows.

Section 4.7.4 New Structures – Items I 3

Delete the words "or lightly tinted".

Item I will now read:

- I. 3. Clear glass

ADOPTED, this ____ day of _____, 2017.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: December 5, 2017

Public Hearing: _____

Second Reading: _____

RESOLUTION NO. 2018-R-02

FAIR HOUSING RESOLUTION

WHEREAS, April 11, 2018 marks the 50th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, and the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, that both support the policy of Fair Housing without regard to race, color, national origin, religion, sex, disability and familial status; and

WHEREAS, the City of Walterboro is committed to addressing discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Walterboro rejects discrimination on the basis of race, color, national origin, religion, sex, disability and familial status in the sale, rental, or provision of other housing services; and

WHEREAS, the City of Walterboro desires that all its citizens be afforded the opportunity to attain a decent, safe and sound living environment.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2018 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

ADOPTED, this 6th day of March, 2018 by Walterboro City Council and published on March 29, 2018.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

**CITY OF WALTERBORO
POLICY OF
NONDISCRIMINATION
ON THE BASIS OF DISABILITY STATUS**

The City of Walterboro does not discriminate on the basis of disability in the admission, or access to, or treatment or employment in, its federally assisted programs or activities.

City Council, City of Walterboro
242 Hampton Street
Walterboro, SC 29488
Telephone Number: 843-782-1011 or
(Voice) 1-800-735-2905 (TDD),

Jeffrey P. Molinari, City Manager, has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: February 16, 2018
Re: Approvals at February 15th, 2018 meeting

At its regularly scheduled meeting held on February 15, 2018, the Accommodations Tax Advisory Committee approved the following requests:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Walterboro-Colleton Chamber Turkey Trot	\$ 3,000	\$ 1,500
Walterboro-Colleton Chamber Fall Festival	\$10,000	\$ 6,000

Should these requests be approved as submitted, the projected remaining balance for 2017-2018 will be approximately **\$33,699**. The remaining funds will be for consideration at the next scheduled meeting. Therefore, the Atax Advisory Committee respectfully requests City Council approve these items.

**City of Walterboro
Accommodations Tax Funding Request 2018**

Project Name: Turkey Trot 5K Run
Amount Requested \$3000
Organization Name: Walterboro-Colleton Chamber of Commerce
Tax ID Number: 570293773
Contact Name: Jeremy Ware/Debbie Strickland
President
Walterboro-Colleton Chamber of Commerce
Address: 403 E. Washington Street
Walterboro, SC 29488
Phone & Fax: 843-549-9595
843-549-5775
Email: chamberpresident@colletoncounty.org

PROJECT/EVENT DESCRIPTION (NARRATIVE)

The Walterboro-Colleton Chamber of Commerce, an I.R.S. designated 501(c) 6 nonprofit organization, is dedicated to the promotion of business and economic well-being in the City of Walterboro and Colleton County. The Chamber of Commerce is recognized as the premier source of information on the entire community including tourism, events, activities and business information.

Every year the Walterboro-Colleton Chamber of Commerce hosts this race not only for local family recreational activities but also to attract tourists from all over. Last year we had people from over 5 different states attend this race.

Funding: \$3,000. The accommodations tax funding supports our comprehensive advertising campaign to improve our advertising via, print, multi-media, radio, brochure distribution and with the possibility of billboard advertisement.

Project Duration: November 22, 2018

Benefit to Tourism and/or the Community: We will insure sustainable economic growth for the City of Walterboro through the development of increased tourism dollars and secondary growth of businesses related to and benefiting from tourism. By enhancing the image of Walterboro through these events and advertising campaign, we will create a positive atmosphere of community involvement that supplements tourism's crucial function of economic, cultural and social development of our area. This application of promotional dollars will result in a stronger economy consistent with the economic development plan and increased overnight stays.

Project Tracking: Tools will include but are not limited to visitor registration at the Chamber of Commerce, website registration statistic and sign up rosters for the event.

Project Summary: Accommodations Tax Funding: Fiscal Year 2018

FUNDING¹	<u>\$ 3000</u>	
TOTAL FUNDING		<u>\$ 3000</u>
EXPENSES:		
Advertising		
Broadcast Media	\$	
Print Media ²	\$	
Cooperative Advertising	\$	
Billboards	\$ 1500	
Marketing and Promotions		
Promotional Material, Media Kits	\$	
Flyers, Maps, Brochures, Banners	\$	
Signs, Posters, Website, Social Media	\$ 1000	
Facilities & Services		
Restroom facilities	<u>\$ 500</u>	
Administrative Expenses	\$ 0	
PROJECT TOTAL		<u>\$ 3000</u>

**City of Walterboro
Accommodations Tax Funding Request 2018**

Project Name: Fall Festival
Amount Requested \$10,000
Organization Name: Walterboro-Colleton Chamber of Commerce
Tax ID Number: 570293773
Contact Name: Jeremy Ware
President
Walterboro-Colleton Chamber of Commerce
Address: 403 E. Washington Street
Walterboro, SC 29488
Phone & Fax: 843-549-9595
843-549-5775
Email: chamberpresident@colletoncounty.org

PROJECT/EVENT DESCRIPTION (NARRATIVE)

The Walterboro-Colleton Chamber of Commerce, an I.R.S. designated 501(c) 6 nonprofit organization, is dedicated to the promotion of business and economic well-being in the City Walterboro and Colleton County. The Chamber of Commerce is recognized as the premier source of information on the entire community including tourism, events, activities and business information.

Last year the Walterboro-Colleton Chamber of Commerce hosted this event and it was well received from the local community as well as tourist. We had vendors from many different counties participate. We were unable to accurately determine the amount of tourism from last year and have sought out the advice from Tourism Director, Michelle Strickland, to capture an accurate of the tourist.

Benefit to Tourism and/or the Community: We will insure sustainable economic growth for the City of Walterboro through the development of increased tourism dollars and secondary growth of businesses related to and benefiting from tourism. By enhancing the image of Walterboro through these events and advertising campaign, we will create a positive atmosphere of community involvement that supplements tourism's crucial function of economic, cultural and social development of our area. This application of promotional dollars will result in a stronger economy consistent with the economic development plan and increased overnight stays.

Project Tracking: Tools will include but are limited to visitor information logs at the Welcome Center and Chamber of Commerce, visitor sign-in records at tourist destination points, website visitor statistics, sign up rosters for the event, brochure distribution and replenishing statistics, visitor map usage (at lodging sites) and event statistics through collaborative reporting of community activities are organizations.

Project Duration: The festival date for 2018 will be late October

Permits: We will request road closures for the 5k portion of the festival early Saturday morning.

Funding: \$10,000. The accommodations tax funding supports our comprehensive advertising campaign to improve our advertising via, print, multi-media, radio, brochure distribution and signage.

Project Summary: Accommodations Tax Funding: Fiscal Year 2018

FUNDING¹	<u>\$ 10,000</u>	
TOTAL FUNDING		<u>\$ 10,000</u>
EXPENSES:		
Advertising		
Broadcast Media	\$ 0	
Print Media	\$ 3,000	
Marketing and Promotions		
Promotional Material, Media Kits	\$	
Flyers, Maps, Brochures, Banners	\$ 1000	
Signs, Bill Boards, Website, Social Media	\$ 5000	
Facilities & Services		
Restroom facilities	<u>\$ 1000</u>	
PROJECT TOTAL		<u>\$ 10,000</u>

February 21, 2018

Dear Mayor Young and Council,

I am the Chair for the Walterboro/Colleton March for Babies 2018 walk. This is a nationwide campaign to raise awareness and money for healthier mothers and babies and is a vitally important message to convey in Colleton County. On a scholastic scale, South Carolina rates a "D" in terms of pre-term delivery. Sadly, Colleton County rates an "F." Last year, to increase the visibility of this campaign- we changed the venue and route to downtown Walterboro. I am writing to seek your permission to do so again.

The March for Babies is scheduled for Saturday April 14, 2018 at 9 AM. It is a family-friendly event and will start and end on the campus of the Colleton County Museum and Farmer's Market. The festivities will start around 8:30 AM and should end by 11 AM. The walk will take approximately an hour (from 9 AM-10 AM). This route has been planned with the help and input of Chief Marvin (see attached map and directions).

I also encourage you all to join us for the walk on Saturday April 14th!

Regards,

Holly Lucas Mardell

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 2/19/18

1. Person submitting application: Holly Mandell
Address: 114 Bellinger St
Telephone: 843 599 2254

2. Name of Organization: March of Dimes (Colleton County)
Chairperson/President: Holly Mandell
Address: 114 Bellinger St
Telephone: 843 599 2254

3. Parade Chairman: Walk
Same as above
Address: _____
Telephone: _____

4. Date/Time of Parade: Saturday April 14th 830 AM

5. Parade Route requested (Attach Sketch) See attached

6. Number of Vehicles/Floats: 0 Number of Animals: N 100 walkers

7. Portion (width) of street parade will occupy: 1 lane (1/2 the road)

8. Additional Information (Upon Request): _____

Holly Mandell
Signature/Parade Chairman

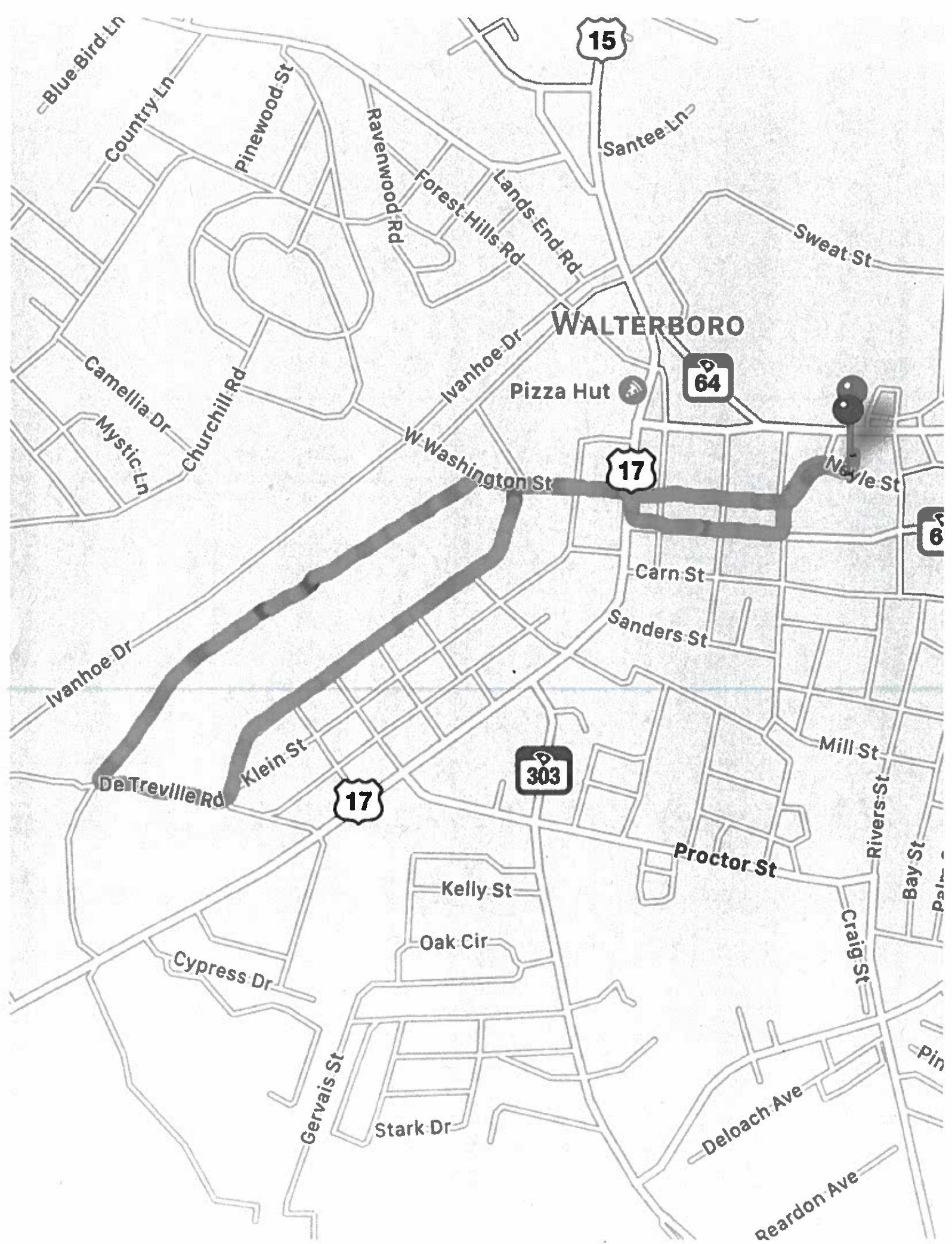
Holly Mandell
Signature/Organization Chairperson

Approval Disapproval

[Signature]
Police Chief

City Manager

NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.



WALTERBORO

Pizza Hut

64

17

303

17

March for Babies
Saturday April 14th, 9AM
Start & Finish at the Colleton County Museum & Farmer's Market

Route (see attached map):

From museum parking lot-

RIGHT on Neyle St

LEFT on E. Washington St

RIGHT on Hampton St

RIGHT on Jefferies Blvd

LEFT on W. Washington St

LEFT on Dowling Ave

RIGHT on DeTreville Rd

(Walterboro Wildlife Sanctuary via DeTreville entrance)

RIGHT onto trail toward W. Washington St

RIGHT on W. Washington St (cross Jefferies to E. Washington St)

Continue down E. Washington St (Main ST)

LEFT onto E. Washington St

RIGHT on Neyle St

END at CCMFM

Distance 3.1 miles