

MINUTES

A Rescheduled Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, February 13, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Bobby Bonds, James Broderick, and Greg Pryor. City Manager Jeff Molinari, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 28 persons present in the audience. Council Member Paul Siegel was absent.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. Council Member Bonds gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

No public comments on agenda items were given.

APPROVAL OF THE MINUTES:

The following Meeting Minutes with corrections as noted were approved upon motion by Council Member Pryor, seconded by Council Member Bridge and passed unanimously, except Council Member Siegel was absent and did not vote.

1. Minutes of the October 3, 2017 Regular Meeting, Page 2, Paragraph 8 was submitted in the agenda packet as a correction to read:

At this point, City Attorney Cone said, as you notice, they have relocated the mast arm as the City Manager said. So, the description has changed slightly and I have added the following language: "The location of the mast arm will generally and approximately appear by reference to the sketch of said location hereto as Exhibit "A" and incorporated as part of this description by reference, and the easement area will surround the mast arm, all of which will be shown on the SCDOT final drawing of the project." The sketch for Exhibit A is the one that the City Manager sent me yesterday.

(Approved as corrected).

2. Minutes of the November 13, 2017 Work Session on the Discovery Center.
(Approved as submitted).
3. Minutes of the November 14, 2017 Rescheduled Regular Meeting.
(Approved as submitted).
4. Minutes of the December 5, 2017 Regular Meeting.
(Approved with a correction by Council Member Bridge to read: Page 2, 5th paragraph:
 - a. Line 1 - Change \$1 to read "\$1 million."
 - b. Line 4 - Change \$4 to read "\$4 million."
5. Minutes of the January 2, 2018 Regular Meeting.
(Approved as submitted).

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OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. Consideration of a Lease Purchase Proposals for the 2018 Freightliner Grapple Truck for the Public Works Department

City Manager Molinari stated that at the August 2017 City Council Meeting, City Council approved the purchase of a 2018 Freightliner Grapple Truck in the amount of \$144,951.82 from Triple T Freightliner (Summerville, SC). As you are aware, we are doing a lease purchase for this equipment and we put out a request for proposals to seven local financial institutions on January 17th and received two proposals as follows:

<u>Financial Institutions</u>	<u>Term</u>	<u>Rate</u>	<u>Fees</u>
BB&T	5 years	2.92%	None
South State Bank	5 years	2.98%	None

Staff is recommending financing the grapple truck with BB&T Bank at a rate of 2.92% for a term of 5 years.

A motion was made by Council Member Brown to approve the lease purchase proposal from BB&T Bank to finance the grapple truck in the amount of \$144,951.82 for 5 years at a rate of 2.92%. Council Member Broderick seconded the motion that passed with all members voting in favor, except Council Member Siegel was absent and did not vote.

2. Resolution # 2018-R-01, Approving the Financing Terms for the 2018 Freightliner Grapple Truck

City Manager Molinari stated that he is asking for City Council's favorable consideration of this resolution committing the City to the financing of the grapple truck.

A motion was made by Council Member Broderick to approve Resolution # 2018-R-01, approving the financing terms for the 2018 Grapple Truck. Council Member Pryor seconded the motion that passed with all members voting in favor, except Council Member Siegel was absent and did not vote. A copy of said Resolution is attached as part of these minutes.

3. Consideration of Bids Received to Purchase a Pickup Truck for the Water Department

City Manager Molinari told Council that the 2017-2018 Water Department Budget has \$30,000 allocated for capital items. The Water Department is currently in need of replacing a 2007 Chevrolet Pickup Truck. The Utilities Director Wayne Crosby received bids from 3 dealers as follows:

Rizer Chevrolet (Walterboro, SC) - 2018 Chevrolet Silverado 1500	\$26,432.00
Family Chevrolet (St. George, SC)- 2018 Chevrolet Silverado 1500	\$26,500.00
Walterboro Ford (Walterboro, SC) - 2018 Ford F-150	\$26,650.00

Staff recommends acceptance of the low bid from Rizer Chevrolet in Walterboro, SC to purchase a 2018 Chevrolet Silverado 1500 in the amount of \$26,432.00.

A motion was made by Council Member Bridge to accept the low bid of \$26,432.00 from Rizer Chevrolet to purchase the truck for the Water Department.

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Council Member Broderick seconded the motion that passed unanimously. Council Member Siegel was absent and did not vote. In discussing the motion, Council Member Brown said, I am glad to see the purchase stay in town.

4. Consideration of Recommendation to Purchase a Self-Contained Breathing Apparatus (SCBA) Compressor for the Fire Department

Fire Chief Wayne Lake briefed Council on this agenda item. Chief Lake told Council that detailed information was contained in the agenda packets. He said, our air purification compressor and substation were purchased in 1987 and is over 30 years old. That's the one we have in service right now. This equipment is vital for the department and is used to fill our Self-Contained Breathing Apparatus cylinders that are used by our firefighters during emergency situations. He said, we use the cylinders for structure fires, car fires or any time there is smoke or hazardous toxic fumes we can't breathe, we put the cylinders on. This compressor is used to fill those cylinders. Over the past several years, we have experienced maintenance issues with this equipment. Many of the parts have become obsolete due to its age. The old system also was not designed with a containment cabinet that is designed to protect the personnel should a cylinder experience catastrophic failure during the filling process. Chief Lake then pointed out that a photo of this equipment is included in the agenda packets. He said, inside of these tubes, the cylinders are put in there by firefighters, and the door is then closed and you operate the system with the cabinet fully containing the cylinder. So, if it should fail, the shrapnel won't hit the personnel. So, it's a safety issue. NFPA requires it now. Back in the 80s we didn't have to have that, and of course that has changed now. We did secure 3 bids on the compressor system as follows:

Safeair Systems	Bauer Compressor UNIII/13H-E1	\$45,333.48
Rhinehart Fire Service	Scott AC0301361110	\$48,931.56
NAFCO	Eagleair B4A10M Baron	\$49,210.02

Chief Lake recommended purchasing the compressor from the low bidder, Safeair Systems, for a price of \$45,333.48.

Council Member Broderick asked Chief Lake how many cylinders do the old system fill at one time? Chief Lake responded that it fills one at a time, but the new compressor would fill three (3) cylinders at a time.

Council Member Pryor asked what is the normal life expectancy for one of these? Chief Lake responded, I hope it is 30 more years.

Council Member Bridge said, I noticed that we applied for a grant, but we did not get it, and I know they are competitive, and that technical wording goes with this. Do we understand, maybe going forward, how we could better apply for this grant? Chief Lake responded, well, for this piece of equipment, I don't understand why we didn't get it, because the self contained breathing apparatus, as you will remember, that our firefighters use, we got a grant for that a couple of years ago. We bought sixteen (16) of those and they are really good about giving us safety grants. I don't know why they turned us down, and we tried two years in a row, but we failed to get the grant.

A motion was then made by Council Member Broderick to approve the purchase of the Safeair Compressor in the amount of \$45,333.48 as recommended. Council Member Bridge seconded the motion that passed with all members voting in favor. Council Member Siegel was absent and did not vote.

Also, under New Business, the following agenda items were approved by motion as follows:

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5. A request to hang a banner from March 9-19, 2018 for the 5th Annual Smoke in the Boro BBQ Cookoff by Jean Harrigal of the Colleton Center. Motion to approve this request was made by Council Member Brown, seconded by Council Member Pryor, with all members voting in favor. Council Member Siegel was absent and did not vote.
6. A request to hang a banner April 2-7, 2018 for National Crime Victims' Rights Week by Denise Pinckney, Crime Victim/Witness Advocate. Motion to approve this request was made by Council Member Pryor and seconded by Council Member Broderick. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.
7. A request to hang a banner from May 14-20, 2018 for the Relay for Life Event on May 18, 2018 by Sherry Devin, Co-Chair. Motion to approve this request was made by Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor, except Council Member Siegel was absent and did not vote.
8. A request to place purple ribbons downtown May 1, 2018 until the week of May 21, 2018 for Relay for Life Event. Motion by Council Member Pryor, seconded by Council Member Bridge, with all members voting in favor, except Council Member Siegel was absent and did not vote.
9. A request to close the streets on March 24, 2018 for the 1st Annual Resolution Run (Rescheduled from January 6, 2018) from 8:30 A.M. to 10:30 A.M. by Colleton County Arts Council. Ms. Kim Bridge, present on behalf of the Arts Council, stated that this race had to be rescheduled because in January, it snowed and the race was cancelled. We have a great T-shirt, which was designed by Madelyn Griffin. Motion to approve this request was made by Council Member Brown and seconded by Council Member Pryor. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.
10. A request for street closing and use of the City Parking Lot on April 14, 2018 from 7:00 a.m. to 2:30 p.m., for the Amazing History Event by Sarah Miller of the Colleton County Historical and Preservation Society.

Council Member Bridge asked for more information on the street closing. Ms. Christie Slocum, present on behalf of the Colleton County Historical and Preservation Society, told Council that the request was to close the street between the Bedon Lucas House and the Little Library - just that small section. Mayor Young noted that this is Church Street. Ms. Slocum said, this is not actually a run. We will have teams competing against each other. Mayor Young then asked Chief Marvin if he had a chance to look at the request. He also asked, do they want to close the street all the way down past Walterboro Family Practice, or just on this side of it. Ms. Slocum responded, I believe it's just on this side of Family Practice - just the block right in front of the Bedon Lucas House. Mayor Young then asked if Walterboro Family Practice still opens on Saturday mornings? Ms. Slocum responded, they are open.

A motion to approve this street closing request and the use of the City Parking Lot on April 14, 2018 was made by Council Member Bridge and seconded by Council

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Member Broderick. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

11. A request for street closings and use of the downtown waterfall and City Parking Lot on April 25, 2018 for the Annual Downtown Walterboro Criterium Pro-Cycling Classic. A motion to approve this request was made by Council Member Broderick and seconded by Council Member Bonds. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

Michelle Strickland, Tourism Director, thanked Council for its support of this event. She said, this is the 15th year and we are going to make it a great event.

COMMITTEE REPORTS:

1. City Appearance Board - Winners of the Home and Business Decorating Contest by Mr. Dana Cheney, Chairman

Mr. Cheney reported that the City Appearance Board has been really busy this year. We did our first Annual Holiday Home and Business Decorating Contest. He then recognized Mr. David Ney, assisted by his wife, Summer Ney, to present the awards. The awards were as follows:

Business Awards:

1st place - Simply Yours Interiors

2nd place - Body Basics by Natalie

3rd place - Thurston's Barber Shop

Received

Certificate of Appreciation & Gift Certificate from Main Street Bar and Grille

Gift Certificate from East Main Boutique

Gift Certificate from Body Basics

Home Awards:

1st place -318 Churchill Rd.

2nd place - 620 Dowling Ave.

Gift Certificate from Carmines

Gift Certificate from Old Bank

Mr. David Ney then thanked all the sponsors who made this possible, which are Main Street Bar & Grille, East Main Boutiques, Body Basics by Natalie, Carmines Restaurant and the Old Bank Christmas and Gifts.

Mr. Dana Cheney then presented (big check) monetary awards to the City of Walterboro. He said, the Appearance Board has been working hard to try and clean up the City. We have been working directly with Palmetto Pride. Summer Ney is our grant writer and she has been working really hard, and I would like to make two presentations. He then called Mayor Bill Young and Police Chief Wade Marvin to the podium. Mr. Cheney also stated that his group has also come up with a motto for the City Appearance Board. Their motto is "A clean city is a happy city."

\$3,000 Award to the City of Walterboro - accepted by Mayor Bill Young.

\$5,000 Award to Chief Wade Marvin - to provide for one, possibly two stationery cameras to show violations of littering.

At this point, Council Member Brown stated that he went to his first City Appearance Board Committee Meeting and was really impressed on how much work this committee does, and all they want in return is to have committee member shirts. He then thanked Jeff for providing the shirts for this committee.

CITY MANAGER'S REPORT:

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1. 2018 Strategic Planning Retreat - City Manager Jeff Molinari

Mr. Molinari reported that the Mayor, City Council, City staff, City Attorney and the retreat facilitator met on January 19-20, 2018 at the Wampee Conference Center in Pinopolis, SC for the annual strategic retreat. The retreat started out with the facilitator posing the question of: If you were to leave the City in January 2018 and did not return, and so five years later, what would you like to see? Some of those things answered were:

1. Increased business activity.
2. Increased employment opportunities.
3. A cleaner City, a safer City.
4. Preservation of what is unique about Walterboro.

The City Manager stated that another question proposed was: "What would you like to hear people say about the City?" Some answers were:

1. Walterboro is a great place to live and raise a family.
2. The City is financially sound and transparent.
3. Citizen input is encouraged.
4. Walterboro is a safe community and there is a lot for children and families to do, and is a great place to visit.

City Council discussed the real substance of the retreat, which breaks down into five primary topic areas:

1. Public Safety.
2. Infrastructure.
3. Image appearance, vacant and/or substandard structures.
4. Economic/business development.
5. Growth and annexation.

Mr. Molinari further stated that some of the things that we talked about were:

1. Finding ways to continue to recruit quality people for law enforcement positions, especially our youth and direct its staff to explore a cadet program to actively identify recruit candidates, and
2. To institute a litter enforcement program.

We also spent a lot of time talking about infrastructure and looking at ways to expand the City's water and sewer infrastructure to be able to meet future demands, and also look at evaluating the feasibility of a recycling program, acquiring the rest area wells, and continuing to develop plans to meet our long term needs.

Mr. Molinari stated that most of our time was spent on discussing the City's appearance. There were a number of different action items that were identified:

1. Focus on the City's entry ways.
2. Publicizing the City's efforts to clean up the City.
3. Identifying properties that need to be cleaned up.
4. Providing monies in future budgets to address properties that may need to be taken down.
5. Adopting an ordinance to implement the Bailey Bill to provide tax incentives for redeveloping and rehabilitating historic structures.
6. Create an Architectural Review Board.

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Mr. Molinari also reported that the group spent a lot of time talking about:

1. Economic/business development.
2. Developing a plan to more fully involve the business community.
3. Exploring the feasibility and utility of the Municipal Association of South Carolina's Main Street Program.
4. Growth and Annexation.
5. Look at ways to try to increase the size of the City through annexation, and provide information on the City's website that shows the benefits for joining the City.

City Manager Molinari stated that overall the retreat was very productive. City staff has a clear direction from City Council on where to move forward as we get into the budget, and as we move through this year.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Bridge so moved and Council Member Broderick seconded the motion that passed unanimously. Council Member Siegel was absent and did not vote. The Mayor announced that the meeting will convene into an Executive Session for:

1. Contractual Matters:
 - a. Dispatch Services.
 - b. Franchise Agreement.
2. Receipt of Legal Advice - I-95 Business Loop Project Phase 1C and ID.
3. Personnel Matters:
 - a. Appointment of Associate Judge.
 - b. Appointment to the Building Board.

The Mayor congratulated the winners of the Business/Home Decorating Contest and the members of the Appearance Board for doing such a good job.

The meeting then entered into an Executive Session.

A motion was made by Council Member Brown to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

The meeting returned to Open Session and a motion was made by Council Member Brown to appoint Cole Crosby to the Building Board to fill Carl Brown's unexpired term. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried. Council Member Siegel was absent and did not vote.

There being no further business to consider a motion to adjourn was made by Council Member Broderick, seconded by Council Member Pryor and passed unanimously. The Mayor adjourned the meeting at 7:56 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

APPROVED: March 6, 2018