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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Rescheduled Regular Meeting
November 20, 2018
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Public Hearing:

1. Receipt of Public Comments on Proposed USDA Rural Development Project to acquire police vehicles, public utility vehicles. City Hall generator and Citizen Service Center roof replacement.

IV. Approval of Minutes:

1. Minutes of the September 4, 2018 Regular Meeting (Minutes attached).
2. Minutes of the October 2, 2018 Regular Meeting (Minutes attached).
3. Minutes of the October 24, 2018 Special Called Meeting (Minutes attached).

V. Old Business:

1. **Ordinance # 2018-15**, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-082 into the City of Walterboro, a South Carolina Municipal Corporation, **Second Reading and Adoption** (Ordinance and map attached).
2. **Ordinance # 2018-16**, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS Numbers: 179-00-00-044, 179-00-00-072 & 179-00-00-094 into the City of Walterboro, a South Carolina Municipal Corporation, **Second Reading and Adoption** (Ordinance and map attached).

VI. New Business:

1. **Resolution # 2018-R-16**, A Resolution Authorizing the City Manager and City Clerk to execute forms pursuant to USDA

Rural Development Community Facilities Grant applications in an amount not to exceed \$137,125.00 for the purchase of police vehicles, public utility vehicles, City Hall generator and Citizen Service Center roof replacement for the City of Walterboro (Resolution attached).

2. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memorandum and materials attached).
3. Consideration of Agreement Between the City of Walterboro and Bethel United Methodist Church for the Use and Maintenance of the City Parking Lot (Hampton Street) (Agreement attached).
4. Request for Street Closings for Annual Christmas Parade on December 2, 2018 by Christan Spires, Tourism Director (Permit Request attached).
5. Request to Close E. Washington Street for First Thursday Event of each month in 2019 and December 5, 2018 by Christan Spires, Tourism Director.
6. Request for Street Closing for the Martin Luther King, Jr. Day Parade, January 14, 2019 (Permit request attached).

VII. Committee Reports:

VIII. City Manager's Report:

1. Consideration of Acceptance of \$1,000,000 South Carolina Rural Infrastructure Authority Grant to Build a Well on Mable T. Willis Boulevard.
2. Palmetto Pride Public Art to Prevent Litter Grant Award - Christan Spires, Tourism Director.

IX. Executive Session:

1. The Discussion of Matters Concerning the Provision of Water and/or Sewer Service by the City of Walterboro:
 - a. Mable T. Willis Boulevard Well.
 - b. Project Global.
 - c. I-95 Exit 57 Interchange.
 - d. Wastewater Treatment Plant Expansion.
2. Receipt of Legal Advice - SCE&G and Coastal Electric Franchise Agreements.

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City Council Meeting
Agenda
November 20, 2018

X. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

XI. ADJOURNMENT.

AFFIDAVIT OF PUBLICATION

IN

The Press and Standard

1025 Bells Highway | Walterboro, SC 29488

843-549-2586 | walterborolive.com

PERSONALLY appeared before me, Carol Haun, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for **One (1)** issues, and publication commencing on 10/25, **2018** and ending on 10/25, **2018**.

SWORN to before me

this 1 day of NOV, 20 18
Raymond McCaw (L.S.)

Notary Public for South Carolina

Commission Expires 6-4-22


Carol Haun

PUBLIC HEARING NOTICE

The City of Walterboro will hold a public hearing on Tuesday, November 20, 2018, at 6:15 p.m. in City Hall Council Chambers at 242 Hampton Street, Walterboro, SC 29488. The purpose of the hearing is to give an opportunity to become acquainted with a proposed USDA Rural Development project consisting generally of acquiring police vehicles, public utility vehicles, City Hall generator and Citizen Service Center roof replacement.

Citizens will have the opportunity to comment on such items as economic and environmental impacts, service area and alternatives to the project.

Projects funded by Rural Development are equal opportunity programs and discrimination in the program is prohibited by federal law.

A copy of the proposed resolution is available in the City Manager's Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 109, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (843-782-1010) for additional information or for disabled persons needing auxiliary aids at least 24 hours notice if auxiliary aids are required.

Walterboro City Council
Regular Meeting
September 4, 2018

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, September 4, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, Bobby Bonds, James Broderick, and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and City Attorney George Cone were also present. There were approximately 30 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance to our flag. Council Member Pryor gave the invocation and Council Member Bridge led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PUBLIC HEARING:

The Mayor opened a public hearing, duly advertised, to receive public comments on the following proposed ordinance:

1. **Ordinance # 2018-10, An Ordinance to Amend Ordinance # 2018-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2018-2019 Budget**

City Manager Molinari said, this evening we need to set the Local Option Sales Tax Credit Factor for the 2018-2019 Budget. As you are aware, the Local Option Sales Tax Credit formula is calculated by taking your anticipated collections, which were \$936,859 and divide that by the total appraised value of properties in the City, which is \$544,282,481, and you come up with a Local Option Sales Tax Credit Factor of .001721. Mr. Molinari said, we need to get this information to the County so the Sales Tax Credit Factor will be reflected on the tax bills that go out in October.

There were no public comments or questions raised on this proposed ordinance.

RESOLUTIONS AND PROCLAMATIONS:

1. **Resolution No. 2018-R-13, a Resolution to Formally Recognize and Offer Commendation to Wayne Lake, Fire Chief, for 28 Years of Distinguished Service to the City of Walterboro, South Carolina**

A motion approving Resolution No. 2018-R-13 as submitted was made by Council Member Bonds, seconded by Council Member Broderick and passed unanimously.

The Mayor then asked Fire Chief Wayne Lake to come to the podium. The Mayor stated that he had the privilege of having Wayne as a band member and student for many years. Wayne has done an outstanding job for the City and we are sorry to see him go, but we are also looking forward to his having some time off and enjoying his retirement. Mayor Young then read the resolution in its entirety into the record. A copy of said resolution is attached as part of these minutes.

At this point, City Manager Molinari said, Chief, I would like to thank you for your service and all that you have done for me in the last four years. You certainly made

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my life a lot easier and it has been a privilege working with you. I wish you nothing but the best.

2. **Proclamation No. 2018-02, A Proclamation Designating October 27, 2018 - November 4, 2018, as Brag About Walterboro Week**

A motion was made by Council Member Broderick to approve Proclamation No. 2018-02, designating October 27, 2018 - November 4, 2018 as Brag About Walterboro Week. Council Member Pryor seconded the motion.

The Mayor then recognized Tourism Director Christan Spires. Ms. Spires told Council that October 27-November 4 will be the fourth annual "Brag About Walterboro Week." This will be pretty much similar to what we have had in the past. The idea behind this is for the City and residents of the City to create a positive vibe about Walterboro in general and hope that spreads throughout the Lowcountry itself. The beginning of the week will coincide with the Fall Festival. We have ads running in the Colletonian on October 11, October 18, October 25 and November 1. There is an article running about "Brag About Walterboro" in the present edition of the Press and Standard. There will be two billboards and commercials about that.

The Mayor then said, there are a lot of things that the public can Brag About Walterboro and we would urge people to look for things that we are proud of in the community as a whole. That doesn't mean you can't pick out special organizations or businesses, but we don't want to overlook those qualities that make Walterboro what it is, and those overall qualities.

The motion then passed unanimously. A copy of the said proclamation is attached as part of these minutes.

APPROVAL OF THE MINUTES:

The Minutes of the August 7, 2018 Regular Meeting were approved as submitted on the motion of Council Member Siegel, seconded by Council Member Broderick.

In discussing the motion, Council Member Brown asked if the vehicles that were purchased are reflected in these minutes. It was clarified that the purchase of vehicles is noted in the July 3 meeting minutes. **The motion then passed with all members voting in favor.**

OLD BUSINESS:

1. **Ordinance # 2018-10, An Ordinance to Amend Ordinance # 2018-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2018-2019 Budget, Second Reading**

A motion was made by Council Member Bridge giving Second Reading and Adoption to Ordinance # 2018-10; being, An Ordinance to Amend Ordinance # 2018-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2018-2019 Budget. Council Member Brown seconded the motion. All in favor. None opposed. Motion carried.

NEW BUSINESS:

1. **Ordinance # 2018-11, An Ordinance Authorizing the City of Walterboro to Join with the Walterboro - Colleton County Airport Commission and the County of Colleton in Waiving a Right of First Refusal to Purchase Eight (8) Acres, More or Less, of Land in Connection with the Sale of the Land by Universal Distributors, LLC to Coastal Land Holdings LLC, First Reading**

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Mayor Young stated that this ordinance has to do with the right of first refusal on 8 acres of land that belongs to the City and the County, which is under the airport's jurisdiction.

City Manager Molinari stated that the agenda packet contains a couple of letters as well as the ordinance. He said, this particular piece of property, as the Mayor stated, is jointly owned by the City and the County as part of the airport. It was first sold in February of 2009, and at that time, a deed restriction of right of first refusal was put into the deed. Actually, this is the second time this has come before you. Back in 2013, the City and County waived a right of first refusal when the property was sold in 2013. In addition, the purchaser is requesting that another restriction is changed. There is a restriction in the deed that says that the property could not be subdivided and the purchasers are requesting that this be taken out. Also, this has gone before the Airport Commission and has been discussed at that level, and the County has given First Reading of an Ordinance to Waive the Right of First Refusal, as well as taking out the restriction about the subdivision of the property. This property is going to house an expansion of an existing industry, Jaxco, and I would be happy to answer any questions you may have.

A motion was then made by Council Member Brown giving First Reading Approval to Ordinance # 2018-11, being: An Ordinance Authorizing the City of Walterboro to Join with the Walterboro - Colleton County Airport Commission and the County of Colleton in Waiving a Right of First Refusal to Purchase Eight (8) Acres, More or Less, of Land in Connection with the Sale of the Land by Universal Distributors, LLC to Coastal Land Holdings LLC. Council Member Broderick seconded the motion. All in favor, None opposed. Motion carried.

2. **Ordinance # 2018-12, An Ordinance Granting Easement No. 897128 to South Carolina Electric and Gas Across a Portion of Property Owned by the City of Walterboro Located Along Robertson Boulevard and Aviation Way in or Near the City of Walterboro, Colleton County, SC; Such Easement is to Be Used for the Installation, Operation and Maintenance of Electrical and Gas Facilities Within Colleton County, SC; to Authorize Execution and Recording of the Easement Documents; and Other Matters Related Thereto, First Reading**

City Manager Molinari displayed a map depicting the easement area as requested from SCE&G. He pointed out that this is property on the airport that is jointly owned by the City and the County, and SCE&G is requesting an easement to run electrical infrastructure to service what was known as Project "C," but is now referred to as Lowcountry Aviation. So, in order for SCE&G to put the infrastructure in, both the City and the County will have to give permission by ordinance.

A motion was then made by Council Member Pryor giving First Reading Approval to Ordinance # 2018-12, being: An Ordinance Granting Easement No. 897128 to South Carolina Electric and Gas Across a Portion of Property Owned by the City of Walterboro Located Along Robertson Boulevard and Aviation Way in or Near the City of Walterboro, Colleton County, SC; Such Easement is to Be Used for the Installation, Operation and Maintenance of Electrical and Gas Facilities Within Colleton County, SC; to Authorize Execution and Recording of the Easement Documents; and Other Matters Related Thereto. Council Member Bridge seconded the motion that passed with all members voting in favor.

3. **Ordinance # 2018-13, An Ordinance Relating to the Recovery of Collection Costs as a Part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act, First Reading**

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City Manager Molinari stated that in the agenda packets, there is a memo from Mr. Wayne George, the Executive Director of the Municipal Association, which pertains to the Setoff Debt Collection Program. As you are aware, the City is a participant in this program, and for the last four years we have averaged roughly \$13,000 that we have been able to recoup through this program. But what the Municipal Association is requiring as part of our continued participation in the program is that we tighten up the ordinance and pass it, actually as submitted, to continue our participation in the program. We already have in our fee schedule the ability to impose a collection cost of \$25 to defray internal costs of collection for any delinquent debts. The Municipal Association also charges us \$25 per delinquent debt and is simply a pass through. This ordinance simply enables us to continue with the program and also to insure that our ordinance complies with the Setoff Debt Collection Act.

A motion was made by Council Member Broderick giving First Reading Approval to Ordinance # 2018-13, being: An Ordinance Relating to the Recovery of Collection Costs as a Part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act. Council Member Bonds seconded the motion. All in favor. None opposed. Motion carried.

4. **Ordinance # 2018-14, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 2, Section 2.4, Permitted Uses Table and Chapter 3, Section 3.5 Retail and Wholesale Uses, and an Addition to the Definitions Section of the Unified Development Ordinance of the City of Walterboro, First Reading**

City Manager Molinari then asked Assistant City Manager Hank Amundson to brief Council on this agenda item.

Mr. Amundson told Council that this was an issue that was brought forth initially through the Colleton Commercial Kitchen, Food Truck Industry. The Planning Commission has discussed this. In the ordinance we have listed 3 meetings where we considered final language. The Planning Commission discussed this for more than 6 months about how to handle and go through and allow our ordinances to regulate the use of food trucks within the City, because our current ordinance has peddlers and transient merchants, which don't fit that use. Peddlers are, for example, the ice cream man, transient merchants, or a classic out of town encyclopedia salesperson. So, this is an ordinance to help them operate, but also protect existing businesses, and reflect safety and health through DHEC regulations.

A motion was made by Council Member Brown giving First Reading Approval to Ordinance # 2018-14, being: An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 2, Section 2.4, Permitted Uses Table and Chapter 3, Section 3.5 Retail and Wholesale Uses, and an Addition to the Definitions Section of the Unified Development Ordinance of the City of Walterboro. Council Member Bridge seconded the motion.

In discussing the motion, Council Member Bridge asked if this ordinance has anything to do with the Rice Festival? Mr. Amundson responded, no, the exemption is for City approved special events.

Council Member Siegel stated that he would like to commend the Planning Commission. This is a thorough ordinance and I hope it works.

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Assistant City Manager Hank Amundson added, when we went through, we didn't just make it up. We went through the State Managers' Listserve and went through many ordinances to put together how it would be helpful.

The motion then passed with all members voting in favor.

5. Consideration of Bids to Purchase Police Patrol Vehicle and Admin Vehicle

Police Chief Wade Marvin briefed Council on this agenda item. Chief Marvin stated that he has two vehicle requests before Council and would introduce each vehicle separately.

The first request is to authorize the Police Department to purchase one patrol vehicle. It was noted in a memorandum from the City Manager that the City received a USDA grant award in the amount of \$49,800.

For the patrol car, the Police Department received bids from two (2) vendors and one (1) no bid. The vehicle will be outfitted with the complete police purchase package of \$19,614.36. The bids received were as follows:

Walterboro Ford (Walterboro, SC)	Ford Interceptor	\$45,241.36
Butler Dodge (Beaufort, SC)	Dodge Charger	\$43,750.36
Rizer Chevrolet (Walterboro, SC)	Chevrolet Caprice	No bid

The City received one (1) bid from a local vendor. In applying the Local Preference Option, Walterboro Ford did not qualify for the opportunity to match the bid price submitted by Butler Dodge.

Based on the bids provided, Chief Marvin recommended that the low bid from Butler Dodge for one (1) Dodge Charger in the amount of \$43,750.36 be accepted.

Next, Chief Marvin stated that the second vehicle is a request to authorize the Police Department to purchase one police administration vehicle. The Police Department received bids from two (2) vendors and one (1) no bid. The vehicle would be outfitted with the police package of (\$13,210.08):

Walterboro Ford (Walterboro, SC)	Ford F-150	\$50,695
Rizer Chevrolet (Walterboro, SC)	Chevrolet Silverado 1500	\$50,251.78
Family Chevrolet (St. George, SC)	Chevrolet Silverado 1500	No bid

Police Chief Marvin recommended that the City accept the bid from Rizer Chevrolet for one (1) Chevrolet Silverado in the amount of \$50,251.78. He added that both bids include the police outfit for the vehicle - lights, sirens, etc.

On a question from Mayor Young, City Manager Molinari stated that Council can handle the motion for the bids together. He then pointed out that the USDA grant that was awarded to the City is allowing us to do this. The net result is that in this budget year, we are essentially able to purchase three vehicles for the price of two, with resources that we had allocated to the Police Department for this purpose. In factoring in the USDA grant, there is a difference of a little over \$19,000, and Chief Marvin is able to absorb that difference in his budget.

The Mayor then asked the City Manager if the first vehicle would include the USDA grant, and then the second vehicle would be handled through the Police

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Department Budget? City Manager Molinari responded, I just presented it all in its totality. Mayor Young then asked, as far as tonight goes, do we have to separate the USDA vehicle out from the other vehicle in the motion?

City Manager Molinari answered, in looking at how the information was presented, I would think it would be the cleanest in looking at it, to do each vehicle separately.

A motion was then made by Council Member Bonds to approve the purchase of the Dodge Charger from Butler Dodge in the amount of \$43,750.36 as recommended. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Brown asked, is it 5% on the Local Preference Option? Chief Marvin responded that it is 3%.

Responding to the question from Council Member Brown, City Manager Molinari stated that the Local Preference Option is a flat amount, and then it's a percentage once you get above \$25,000.

Council Member Brown then said, so Rizer Ford did not meet that qualification to be the low bidder? They didn't decline it, they just didn't meet the qualifications, is that right? Chief Marvin responded, that's correct.

Council Member Broderick then said, may I ask what that amount was? Chief Marvin responded that this would be the difference in the money after the Local Preference Option. So, it was \$26,729. After we applied the local preference option, it was \$25,627.

Council Member Brown then said, what I am seeing here is \$45,000, where did you get the \$26,000. Chief Marvin responded, that was the price of just the vehicle itself before the police outfitting is included, which is for lights and sirens, etc.

The motion then passed with all members voting in favor.

The Mayor then asked for the consideration of the bid on the admin vehicle. He pointed out that staff's recommendation is to purchase this vehicle from Rizer Chevrolet in the amount of \$50,251.78.

A motion was made by Council Member Brown, seconded by Council Member Pryor, to approve the recommendation to accept the low bid for the admin vehicle from Rizer Chevrolet in the amount of \$50,251.78.

In discussing the motion, Council Member Brown asked if the City would notify the vendors who were not successful in their bid for the vehicles. Chief Marvin said that he spoke with both parties today and notified them that he would call them in the morning, either way.

The motion then passed with all members voting in favor.

Council Member Bridge then pointed out that the City was trying to get 3 vehicles, but we have only approved 2 vehicles. City Manager Molinari said, that's correct, but my point being that there were 2 vehicles approved in the budget, but the USDA grant enabled us to purchase 3 vehicles instead of 2. He further stated that the 3rd vehicle, a patrol vehicle, was already purchased in July.

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6. Consideration of Request to Demolish Structure at 200 Cleveland Street

The City Manager reminded Council that the City owns some property outside of the corporate limits which at one time was utilized as a Public Works facility. It is currently utilized by the City as a lift station for our sewer operations, but the structure that is located along Cleveland Street has not been utilized for at least 20 years. It is in a state of disrepair, and the County has received a neighborhood revitalization grant through the CD&G Program and has the funds available to demolish the structure and remove all its contents at no cost to the City. Staff is asking for City Council's favorable consideration of this request.

A motion was made by Council Member Bridge to approve the request to demolish the structure at 200 Cleveland Street, to be paid for by the County. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

Also, under New Business, the following agenda items were approved by motion as follows:

7. A request to place bows on street posts on E. Washington Street (downtown) September 10-30, 2018 to recognize ovarian cancer awareness month by Suzanne Butler. Motion to approve this request was made by Council Member Siegel, seconded by Council Member Pryor, with all members voting in favor. Ms. Butler noted that the color of the bows would be teal.

8. A request to hang banners announcing Brag About Walterboro Week to display October 27 - November 4, 2018, by Christan Spires, Tourism Director. Motion to approve this request was made by Council Member Pryor, seconded by Council Member Bridge and passed unanimously.

9. A request to close streets and use of the City Parking Lot on Saturday, October 27, 2018 from 9:00 A.M. to 4:00 P.M. for Fall Festival activities by Walterboro-Colleton Chamber of Commerce. City Manager Molinari pointed out that this request, as well as all subsequent requests on the agenda have been reviewed with the Police Chief and he is good with everything. A motion to approve this request was made by Council Member Bridge, and seconded by Council Member Broderick. In discussing the motion, Council Member Siegel said, we have a new parking lot also, I am just curious as to which one we are talking about? City Manager Molinari responded that this is the parking lot on Hampton Street.

At this point the Mayor recused himself from voting on this item, since he is a member of the Chambers Board of Directors.

The motion then passed with a vote of 6/0, with all Council Members voting in favor, except Mayor Young recused himself from voting, in that he is a member of the Chambers Board of Directors.

10. A request to close streets for "Out of the Darkness Walk" to raise awareness of suicide prevention on November 3, 2018, at 1:00 P.M. by Kim Crouse. The motion to approve this request was made by Council Member Broderick, seconded by Council Member Brown and passed unanimously.

11. A request to close streets and use of City Parking Lot for Annual Veterans Day Parade, November 11, 2018, by Colleton County Veterans Council. A motion to approve this request was made by Council Member Bonds, seconded by Council Member Broderick and passed with all members voting in favor.

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12. A request to Close Church Street between Fishburne and Miller Streets for tailgate and oyster roast by Gamecock Club and Clemson Club on November 20, 2018 from 3:00 p.m. to 11:00 p.m. by Historical Preservation Society. The Mayor said, we have a little bit of a concern here, because they are asking for this on November 20, which I believe is a Tuesday. It seems that the "tiger" is available to come on Tuesday, but the "gamecock" is not available on Tuesday, but is available on Monday. So, what I am going to ask Council to do is to approve this request for November 19th and November 20th. They just found that out late today. A motion was made by Council Member Pryor to close Church Street between Fishburne and Miller Streets for a tailgate and oyster roast by the Gamecock Club and Clemson Club on November 19 and November 20, from 3:00 p.m. to 11:00 p.m. Council Member Broderick seconded the motion that passed unanimously.

COMMITTEE REPORTS:

There were no Committee Reports given.

CITY MANAGER'S REPORT:

1. Discovery Center Exhibits

City Manager Molinari said, as you are aware, one of the primary components of the Discovery Center project is exhibit space. When Council approved the bond issue a few months, the number that I used for exhibits was based on a number that we had received from the architects in the amount of \$238,700. I received a proposal from H.W. Exhibits, which is the firm, that we have been working with since the beginning of the project, and the total cost is \$252,050, which is \$13,350 more than the estimate. Another expense is having a technical expert to assist us with the exhibits. The individual, who they are proposing, is Mr. Dwight Williams. He used to be the Executive Director of Cypress Gardens in Moncks Corner. When City staff went to Spring Island last year, he was at that meeting and was able to provide some insights into the project.

As I have stated, you have authorized \$2,000,000. We are still comfortable within our budget, but before I give the exhibit consultant the go ahead, I just wanted to make sure that City Council is comfortable with that number.

A motion was made by Mayor Young to approve the additional expenditures as stated by the City Manager in the amount of \$252,050 (which is \$13,350 more than the estimate) for the exhibits at the Discovery Center. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Siegel said, the issues that you raised, the extras - is that included in the \$252,050 for the specialist? Mr. Molinari responded that the consultant cost is separate from this amount. Mr. Siegel then asked, so this motion should include that? Mr. Molinari responded yes.

The Mayor then corrected his motion, saying, "and to include the exhibit consultant at \$6,000".

Council Member Brown asked how much money was budgeted? Mr. Molinari answered, we had \$238,000 budgeted. Mr. Brown then asked, how much is this running over budget. Mr. Molinari responded, if you count the \$13,350 and add the exhibit consultant \$6,000, the amount would be \$19,350.

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Council Member Brown then asked the City Manager, so, are you pushed for time in hiring these guys or would you have a month to play with? Mr. Molinari responded, I think we definitely need to go forward. The exhibit consultants have been working with us from the beginning. They were brought in by the architect.

Council Member Brown then said, that therein lies a problem if they know they have the job. I mean, are they jacking the price up? \$252,000 is a lot of money, I mean if you've got time to put it out for bid. That would be my opinion. I don't know what your time limit is.

Mayor Young then said, I think that this is so specialized. I mean, these are people we have been working with for over a year or two years. Mr. Brown responded, it's my opinion to put it out for bid, but it is what it is.

Council Member Pryor then asked, who came up with the \$237,000. Mr. Molinari said, that initial figure came from the architects, from the exhibits consultant. Mr. Pryor then said, so that was just a guesstimate. Why are guesstimates always less than the actual number?

Council Member Bridge then asked, are there going to be other elements of the exhibits that might include higher estimates for the live species? Is it just the structural components we are talking about? City Manager Molinari responded that the actual procurement of the different species that will be featured will be an additional expense. That's something that we are responsible for.

Council Member Brown then asked, is there an ordinance that we have, which says any kind of monies over a certain amount need to be bid out? Mr. Molinari responded, I think this was a little bit different in that this was included in the RFQ that we sent out for architectural services for the Discovery Center back in the fall of 2016. Mr. Brown then said, are we paying the architect or the vendor? Who will give us the bill for the work? Mr. Molinari responded, it would be directly from the vendor.

Mr. Brown then said, so my question was, is there a certain bidding procedure on a certain amount of money being spent, since we are paying the vendor directly? Mr. Molinari answered, if this were just a stand-alone project, absolutely, but I think the fact that this was part of the larger design and engineering for the entire project, because none of the architectural firms that sent us proposals - none of them do this type of work. They all needed to find someone else to do it, and this was someone that the architects had worked with before and steered us toward them.

Mayor Young then said, the cost of the exhibits has been part of the project and listed in the architects' planning throughout this. We have not known exactly what the total cost for that would be, and we probably won't know until we get it done. But it has been listed on there, and it was approved by Council. It was added to the cost of construction previously by Council.

Council Member Pryor then said, and you are aware of other vendors that do this specialized type of work. Mr. Molinari, I am sure there are others that do it, but we have been working with this particular vendor from the beginning, so they know what we want. Mr. Pryor, then said, and that would put us way behind schedule.

The motion then passed with a vote of 6/1 with Mayor Young and Council Members Bridge, Siegel, Bonds, Broderick and Pryor voting in favor and Council Member Brown opposing the motion.

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2. **Introduction of Ryan McLeod, New Parks Director**

City Manager Molinari then said, it is my pleasure to introduce the City's New Parks Director, Ryan McLeod. Ryan comes to us from the City of Goose Creek, where he is currently the Assistant Superintendent for Crowfield Golf Club. Ryan has been there for also 11 years and he has an undergraduate degree from St. Anselm College in Manchester, New Hampshire and also a Golf Course Management Certificate from Ohio State. Ryan comes to us highly regarded and recommended and I am very pleased to introduce him as our new Parks Director. His start date will be Monday, September 24th.

The Mayor congratulated Ryan and said, let us know how we can help you and we look forward to working with you.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Brown so moved and Council Member Bridge seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for:

1. Receipt of Legal Advice - I-95 Business Loop Project, Phase 1C and 1D.
2. Contractual Matter - City Parking Lot.
3. Appointment to the Tree Protection Committee.

The meeting then convened into an Executive Session.

At approximately 7:31 p.m., a motion was made by Council Member Brown to exit Executive Session and return to Open Session. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

A motion was then made by Council Member Bridge, seconded to Council Member Brown, to appoint Tom Lehr to the Tree Protection Committee for a term to expire in January 2019. The motion passed unanimously.

There being no further business to consider, a motion to adjourn was made by Council Member Pryor, seconded by Council Member Bridge and passed unanimously. The Mayor adjourned the meeting at 7:32 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Regular Meeting
October 2, 2018

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, October 2, 2018 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, Bobby Bonds and James Broderick. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and City Attorney George Cone were also present. Council Member Greg Pryor was absent. There were approximately 9 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance to our flag. Council Member Bridge gave the invocation and Council Member Brown led the pledge of allegiance to our flag.

At this point, the Mayor stated that at the last Council Meeting, he omitted reading Proclamation No. 2018-02, which designates October 27, 2018 - November 4, 2018 as "Brag About Walterboro Week." The Mayor then read this proclamation in its entirety into the record. He then gave a copy to Ms. Christan Spires, Tourism Director.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PUBLIC HEARING:

The Mayor opened a public hearing, duly advertised, to receive public comments on the following proposed four (4) ordinances:

1. **Ordinance # 2018-11**, An Ordinance Authorizing the City of Walterboro to Join with the Walterboro - Colleton County Airport Commission and the County of Colleton in Waiving a Right of First Refusal to Purchase Eight (8) Acres, More or Less, of Land in Connection with the Sale of the Land by Universal Distributors, LLC to Coastal Land Holdings LLC.

City Manager Molinari told Council that this property is located at 360 Henderson Road, which was previously owned jointly by the City, the County and the Airport Commission and has changed hands a couple of times since 2009. There is another interested buyer, Jaxco, who is looking at expansion. There were a couple of deed restrictions put on this property:

- 1) There is a reservation of the right of first refusal for both the City and the County for a period of 60 years. The purchaser is asking, to be able to close on the property, that both the City and the County pass ordinances, to acknowledge that refusal.
- 2) Also, the purchase is requesting action on a deed restriction that says that the property shall not be subdivided. The purchaser is interested potentially down the road in subdividing that property.

No public comments or questions raised on this ordinance.

2. **Ordinance # 2018-12**, An Ordinance Granting Easement No. 897128 to South Carolina Electric and Gas Across a Portion of Property Owned by the City of Walterboro Located Along Robertson Boulevard and Aviation Way in or Near the City of Walterboro, Colleton County, SC; Such Easement is to Be Used for the

MINUTES/Page II

Installation, Operation and Maintenance of Electrical and Gas Facilities Within Colleton County, SC; to Authorize Execution and Recording of the Easement Documents; and Other Matters Related Thereto.

City Manager Molinari reminded Council that a colored map of this easement was in front of each Council Member, which shows the easement area. He said, this proposed easement for SCE&G is to provide power to Lowcountry Aviation, which is up and running at the airport. Again, this is property that is jointly owned by the City and the County. SCE&G is requesting an easement to be able to provide power to that industry.

No comments or questions were raised on this ordinance.

3. **Ordinance # 2018-13**, An Ordinance Relating to the Recovery of Collection Costs as a Part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act.

City Manager Molinari told Council that in August of this year, the City received a memo from the Municipal Association. As you are aware, the City is an active participant in the Setoff Debt Collection Program. Annually, we typically receive about \$13,000 through this program. The Municipal Association studied the Setoff Debt Collection Act and the model ordinance and are requiring any of the cities that participate in the program to pass a revised ordinance, which is before you. There is also a resolution later on the agenda that will accomplish the same thing.

No comments or questions were received on this ordinance.

4. **Ordinance # 2018-14**, An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 2, Section 2.4, Permitted Uses Table and Chapter 3, Section 3.5 Retail and Wholesale Uses, and an Addition to the Definitions Section of the Unified Development Ordinance of the City of Walterboro.

The City Manager then asked Assistant City Manager Hank Amundson to brief Council on this proposed ordinance, which deals with food trucks.

Mr. Amundson said, as we spoke during First Reading of this ordinance last month, this is something that was initiated more than six (6) months ago by the Commercial Kitchen. There were some businesses being incubated there and we realized that our ordinances did not properly address food trucks. We only had peddlers addressed, which is the ice man and the transient merchants, which is typically the out of town person who drops in and sells some encyclopedias in the old days. So, the Planning Commission worked through this ordinance for about six months. We gave a posted public hearing and worked through language of how to do this. We analyzed ordinances from all over the state and beyond on how to do this without detrimentally affecting other businesses of allowing them to operate.

No comments or questions were raised on this proposed ordinance.

There were no Minutes before Council for approval.

OLD BUSINESS:

1. **Ordinance # 2018-11, Second Reading**

Under Old Business, a motion was made by Council Member Broderick, seconded by Council Member Bridge, giving **Second Reading and Adoption to Ordinance #**

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2018-11, being: An Ordinance Authorizing the City of Walterboro to Join with the Walterboro - Colleton County Airport Commission and the County of Colleton in Waiving a Right of First Refusal to Purchase Eight (8) Acres, More or Less, of Land in Connection with the Sale of the Land by Universal Distributors, LLC to Coastal Land Holdings LLC. The motion passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

2. **Ordinance # 2018-12, Second Reading**

City Manager Molinari then stated that he'd like to make a correction to this ordinance before action is taken by Council. This correction was brought to his attention by the City Attorney, which is as follows:

In the ordinance, under the paragraph marked no. 1, which says, "The documents attached and included herein by reference grant Easement No. 897128 to South Carolina Electric and Gas across a portion of property owned by **Colleton County**,... This should be corrected to say Owned by "**Colleton County and the City of Walterboro.**"

Mr. Molinari stated that this change would be made on the official copy to be signed if this ordinance is passed by City Council tonight.

A second motion under Old Business was made by Council Member Siegel, seconded by Council Member Broderick, giving **Second Reading and Adoption to Ordinance # 2018-12**, being: An Ordinance Granting Easement No. 897128 to South Carolina Electric and Gas Across a Portion of Property Owned by the **County of Colleton, the City of Walterboro and the Airport Commission** Located Along Robertson Boulevard and Aviation Way in or Near the City of Walterboro, Colleton County, SC; Such Easement is to Be Used for the Installation, Operation and Maintenance of Electrical and Gas Facilities Within Colleton County, SC; to Authorize Execution and Recording of the Easement Documents; and Other Matters Related Thereto. The motion passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

3. **Ordinance # 2018-13, Second Reading**

A third motion under Old Business was made by Council Member Bridge, seconded by Council Member Siegel giving **Second Reading and Adoption to Ordinance # 2018-13**, being: An Ordinance Relating to the Recovery of Collection Costs as a Part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act. The motion passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

4. **Ordinance # 2018-14, Second Reading**

A fourth motion under Old Business was made by Council Member Bonds, seconded by Council Member Bridge, giving **Second Reading and Adoption to Ordinance # 2018-14**, being: An Ordinance to Amend the Unified Development Ordinance of the City of Walterboro, South Carolina, to Provide for Changes to Chapter 2, Section 2.4, Permitted Uses Table and Chapter 3, Section 3.5 Retail and Wholesale Uses, and an Addition to the Definitions Section of the Unified Development Ordinance of the City of Walterboro. The motion passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

At this point, the Mayor announced that Council Member Greg Pryor is away on business and unable to attend the meeting tonight.

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NEW BUSINESS:

1. **Ordinance # 2018-15, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-082 into the City of Walterboro, a South Carolina Municipal Corporation, First Reading**

City Manager Molinari said, you have before you an ordinance, an annexation petition and supporting documents to bring a parcel of property into the City, which is located across from Walmart. This is an old service station, located at 1897 Bells Highway. The Planning Commission will be meeting this month to make a recommendation on the Zoning Classification. Staff is recommending Interstate Interchange Commercial District, which is consistent with everything in the surrounding area.

A motion was made by Council Member Broderick, giving **First Reading Approval to Ordinance # 2018-15**, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS # 146-00-00-082 into the City of Walterboro, a South Carolina Municipal Corporation. Council Member Bridge seconded the motion.

In discussing the motion, Council Member Bonds asked the City Manager if the City needs to work out its arrangement with the County in terms of taking that property out of the County and placing it in the City limits as it relates to fire coverage and things of that nature? Mr. Molinari responded, that's correct. As you are aware, pursuant to an agreement between the City and the County, the millage that parcel will pay - that will be paid for the next five years after we annex the property. So, every year the Finance Director sends a report to the County of any properties that the City annexed and are impacted by that agreement for fire service.

Council Member Brown commended and thanked City admin for getting that property cleaned up. He said, it looks a lot better.

The motion then passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

2. **Resolution # 2018-R-14, A Resolution to Authorize the Municipal Association of South Carolina to Act as Claimant Agency for the Collection of Debt on Behalf of the City of Walterboro in Accordance with the Setoff Debt Collection Act**

The City Manager stated that this resolution is related to the Ordinance # 2018-13 that Council just passed. This is a requirement by the Municipal Association, which indicates our willingness to continue to participate in the program, as well as the Municipal Association to act as the claimant agency for the collection of debt on behalf of the City of Walterboro.

A motion was made by Council Member Bonds to approve Resolution No. 2018-R-14, A Resolution to Authorize the Municipal Association of South Carolina to Act as Claimant Agency for the Collection of Debt on Behalf of the City of Walterboro in Accordance with the Setoff Debt Collection Act. Council Member Broderick seconded the motion that passed with all members voting in favor, except Council Member Pryor was absent and did not vote. A copy of said resolution is attached as part of these minutes.

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3. **Consideration of Rescheduling the November 6, 2018 City Council Meeting**

The Mayor stated that the chair would recommend rescheduling the November 6 meeting to the next week, November 13. He pointed out that November 6 is election day and also the beginning of the NLC Meeting for some Council Members. He then asked what would Council like to do.

A motion was made by Council Member Bridge to reschedule the Nov 6 regular meeting to November 13th. Council Member Broderick seconded the motion that passed unanimously. Council Member Pryor was absent and did not vote.

4. **Request to Hang Banner Announcing 2018 Festivelo November 7-11, 2018, Christan Spires, Tourism Director**

Ms. Christan Spires, Tourism Director, told Council that the Festivelo Committee is requesting to hang the banner for Festivelo this year in the same place where the Rice Festival banner and the Brag About Walterboro banner are usually hung. SCE&G will hang the banner.

Ms. Spires said, I do have one change to make to the banner to be displayed: Where it says FestiVELO XXI 2018, I would like to delete the part that says "XXI 2018" and just leave the wording "FestiVELO" on the banner. This way we can use the same banner in the future.

A motion was made by Council Member Siegel to approve the request to hang a banner announcing the 2018 FestiVELO November 7-11, 2018, subject to the part that our Tourism Director, Christan Spires, wants to keep off the banner. Council Member Broderick seconded the motion that passed with all members voting in favor. Council Member Pryor was absent and did not vote.

At this point, Council Member Bridge stated that this festival came to Walterboro about 2 years ago and a lot of folks had a great time. She asked Ms. Spires, have they made any indication that they would like for this to be an annual event, because they do at sometimes decide to go to different places?

Assistant City Manager Hank Amundson replied, they did it here for an original three years, and now they want it to be here permanently. They said that the City treats them better than any place they have ever been.

At this point, the Mayor said, we are glad to have our friends from SCE&G with us tonight. Thank you for being here.

COMMITTEE REPORTS:

There were no Committee Reports.

CITY MANAGER'S REPORT:

There was no City Manager's Report.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter an Executive Session. Council Member Siegel so moved and Council Member Bridge seconded the motion that passed

Walterboro City Council
Regular Meeting
October 2, 2018

MINUTES/Page VI

unanimously, except Council Member Pryor was absent and did not vote. The Mayor announced that the meeting will convene into an Executive Session for:

1. A discussion of Matters Concerning the Expansion of Services Encouraging the Location or Expansion of Industries and Other Businesses - Wastewater Treatment Plant Preliminary Engineering Report.

The meeting then convened into an Executive Session.

At approximately 7:15 p.m., a motion was made by Council Member Bridge to exit Executive Session and return to Open Session. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a motion to adjourn was made by Council Member Brown, seconded by Council Member Bridge and passed unanimously. The Mayor adjourned the meeting at 7:15 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

Walterboro City Council
Special Called Meeting
October 24, 2018

MINUTES

A Special Called Meeting of Walterboro City Council was held at City Hall on Wednesday, October 24, 2018 at 5:00 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Bobby Bonds, and James Broderick. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson and City Attorney George Cone were also present. There were 5 persons present in the audience. Council Members Paul Siegel and Greg Pryor were absent.

There being a quorum present, Mayor Young called the meeting to order, and invited everyone to stand and join Council in the invocation and the pledge of allegiance. Mayor Young gave the invocation and Council Member Broderick led the pledge of allegiance to our flag.

INPUT ON AGENDA ITEMS:

No comments or questions were received on the agenda items for this meeting.

OLD BUSINESS:

There was no Old Business before Council.

NEW BUSINESS:

1. **Ordinance # 2018-16, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS Numbers: 179-00-00-044, 179-00-00-072 & 179-00-00-094 into the City of Walterboro, a South Carolina Municipal Corporation, First Reading**

City Manager Molinari told Council that this annexation involves three (3) separate parcels, which comprise Jeff Hiers Construction Company, located at 715 Greenpond Highway, which is contiguous to the City via the Walterboro Village Apartments. He pointed out that a signed annexation petition was included in the agenda packet.

Mr. Molinari stated that the reason for First Reading today is that the October Planning Commission Meeting will be held next Tuesday and both this annexation and the proposed annexation across from Walmart - the Planning Commission will be looking at the zoning on both annexations, and this will be done in time for Second and Final Reading for our November Council Meeting.

A motion was made by Council Member Bonds giving First Reading Approval to Ordinance # 2018-16, An Ordinance Pursuant to Title 5, Chapter 3, Section 5-3-150, Subsection 3, of the Code of Laws of South Carolina, 1976, as Amended, to Annex an Area, Known as TMS Numbers: 179-00-00-044, 179-00-00-072 & 179-00-00-094 into the City of Walterboro, a South Carolina Municipal Corporation. The Ordinance and petition are attached. Council Member Broderick seconded the motion that passed with all members voting in favor, except Council Members Siegel and Pryor were absent and did not vote on the motion.

2. **Consideration of Rescheduling the November 13, 2018 Meeting to November 20, 2018**

A motion was then made by Council Member Bridge to reschedule the November

Walterboro City Council
Special Called Meeting
October 24, 2018

MINUTES/Page II

13th Council Meeting to November 20, 2018. Council Member Brown seconded that passed with all members voting in favor, except Council Members Siegel and Pryor were absent and did not vote.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session. Council Member Broderick made the motion to enter into an Executive Session. Council Member Bonds seconded the motion that passed unanimously except Council Members Siegel and Pryor were absent. The Mayor announced that the meeting will convene into an Executive Session for a contractual matter concerning the Coastal Electric Franchise Agreement.

The Mayor announced that Council may or may not take action on matters discussed in the Executive Session.

The meeting then entered into an Executive Session.

Note: Council Member Siegel came into Executive Session at approximately 5:30 P.M.

At approximately 5:55 p.m., a motion was made by Council Member Bridge to exit Executive Session and return to Open Session. Council Member Brown seconded the motion. All in favor - 6. None opposed. Motion carried. Council Member Pryor was absent and did not vote.

The meeting returned to Open Session and there being no further business to consider a motion to adjourn was made by Council Member Bonds, seconded by Council Member Brown and passed unanimously. The Mayor adjourned the meeting at 5:55 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

ORDINANCE # 2018-15

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS # 146-00-00-082 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

WHEREAS, Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, provide for the annexation of any area or property which is contiguous to a city or town by filing a petition with the municipal governing body which is signed by one-hundred (100%) of the owners owning at least one-hundred percent (100%) of the assessed valuation of the real property in the area requesting annexation; and

WHEREAS, one-hundred percent (100%) of the freeholders owning one-hundred percent (100%) of the assessed valuation of the real property in the area hereafter delineated and described, have filed a petition with the City Council of Walterboro, South Carolina, requesting that such property be annexed into the City of Walterboro, South Carolina. Such property is contiguous to the current City limits of the City of Walterboro, and is described as follows:

All those certain two (2) pieces, parcels or lots of land, situate, lying and being in the Southwest Quadrant of the I-95 and SC Route 64 Interchange near Walterboro, in the County of Colleton, State of South Carolina, and shown and designated as Lots Nos. 3 and 4 on a plat prepared by W. Gene Whetsell, RLS dated July 7, 1971 and measuring and bounded as a whole as follows: On the North by the right-of-way of SC Route 64, and measuring thereon Fourteen and one-tenths (14.1') feet; on the Northeast by the right-of-way of SC Route 64, and measuring thereon One Hundred Ninety (190') feet; on the Southeast by lands now or formerly of Annie Mattin, and measuring thereon One Hundred Seventy-seven and five-tenths (177.5'); on the Southwest by the right-of-way of the Seaboard Coastline Railroad, and measuring thereon Two Hundred (200') feet; and on the Northwest by lands of the South Carolina State Highway Department, and measuring thereon Eighty-nine and one-tenths (89.1') feet; as reference to said plat will more fully show, be all said measurements more or less.

This being the same property conveyed to Howard E. Thomas, Inc. by Deed of Otis C. Carter, Jr. and Robert W. Carter dated July 12, 1971 and recorded on July 12, 1971 in the Office of the Clerk of Court for Colleton County in deed Book 160, at Page 439.

TMS No.: 146-00-00-082

Property Address: 1897 Bells Highway, Walterboro, SC 29488

To include any road, waterway, easement, railroad track, marshland or utility line that intervenes between these properties and the municipal limits of Walterboro.

The owner of said property has requested that the property be annexed into the City of Walterboro. All applicable City services will be provided immediately upon annexation. This is a commercial property formerly operated as a gas station.

WHEREAS, the property is a closed parcel of land in Colleton County, South Carolina, consisting of 0.6 acres, more or less, for the purpose of annexation into the City of Walterboro. The area is more fully shown on a plat entitled "146-00-00-082.000," as prepared by the Assistant City Manager.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, in Council duly assembled, that all real property as hereinafter delineated and described are hereby annexed into the City of Walterboro, South Carolina, a South Carolina municipal corporation, pursuant to Title 5, Section 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, and a zoning district classification of Interstate Interchange Commercial District (IICD) be applied.

ADOPTED, this 20th day of November, 2018.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: October 2, 2018
Second Reading: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF COLLETON)

100 PERCENT PETITION FOR
ANNEXATION

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO; IN COUNCIL
ASSEMBLED:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows:

All those certain two (2) pieces, parcels or lots of land, situate, lying and being in the Southwest Quadrant of the I-95 and SC Route 64 Interchange near Walterboro, in the County of Colleton, State of South Carolina, and shown and designated as Lots Nos. 3 and 4 on a plat prepared by W. Gene Whetsell, RLS dated July 7, 1971 and measuring and bounded as a whole as follows: On the North by the right-of-way of SC Route 64, and measuring thereon Fourteen and one-tenths (14.1') feet; on the Northeast by the right-of-way of SC Route 64, and measuring thereon One Hundred Ninety (190') feet; on the Southeast by lands now or formerly of Annie Mattin, and measuring thereon One Hundred Seventy-seven and five-tenths (177.5'); on the Southwest by the right-of-way of the Seaboard Coastline Railroad, and measuring thereon Two Hundred (200') feet; and on the Northwest by lands of the South Carolina State Highway Department, and measuring thereon Eighty-nine and one-tenths (89.1') feet; as reference to said plat will more fully show, be all said measurements more or less.

This being the same property conveyed to Howard E. Thomas, Inc. by Deed of Otis C. Carter, Jr. and Robert W. Carter dated July 12, 1971 and recorded on July 12, 1971 in the Office of the Clerk of Court for Colleton County in deed Book 160, at Page 439.

TMS No.: 146-00-00-082
Property Address: 1897 Bells Highway, Walterboro, SC 29488

Subject to all easements, restrictions, and covenants of record and to any applicable governmental statutes, ordinances, and/or regulations.

The property is designated as follows on the County tax maps: 146-00-00-082

A plat or map of the area is attached.

It is requested that the property be zoned as follows: Interstate Interchange Commercial District.

Eng M Van 13497 Broxton Bridge Rd 9-4-18
Ehrhardt SC 29081
Signature Street Address, City Date

FOR MUNICIPAL USE:

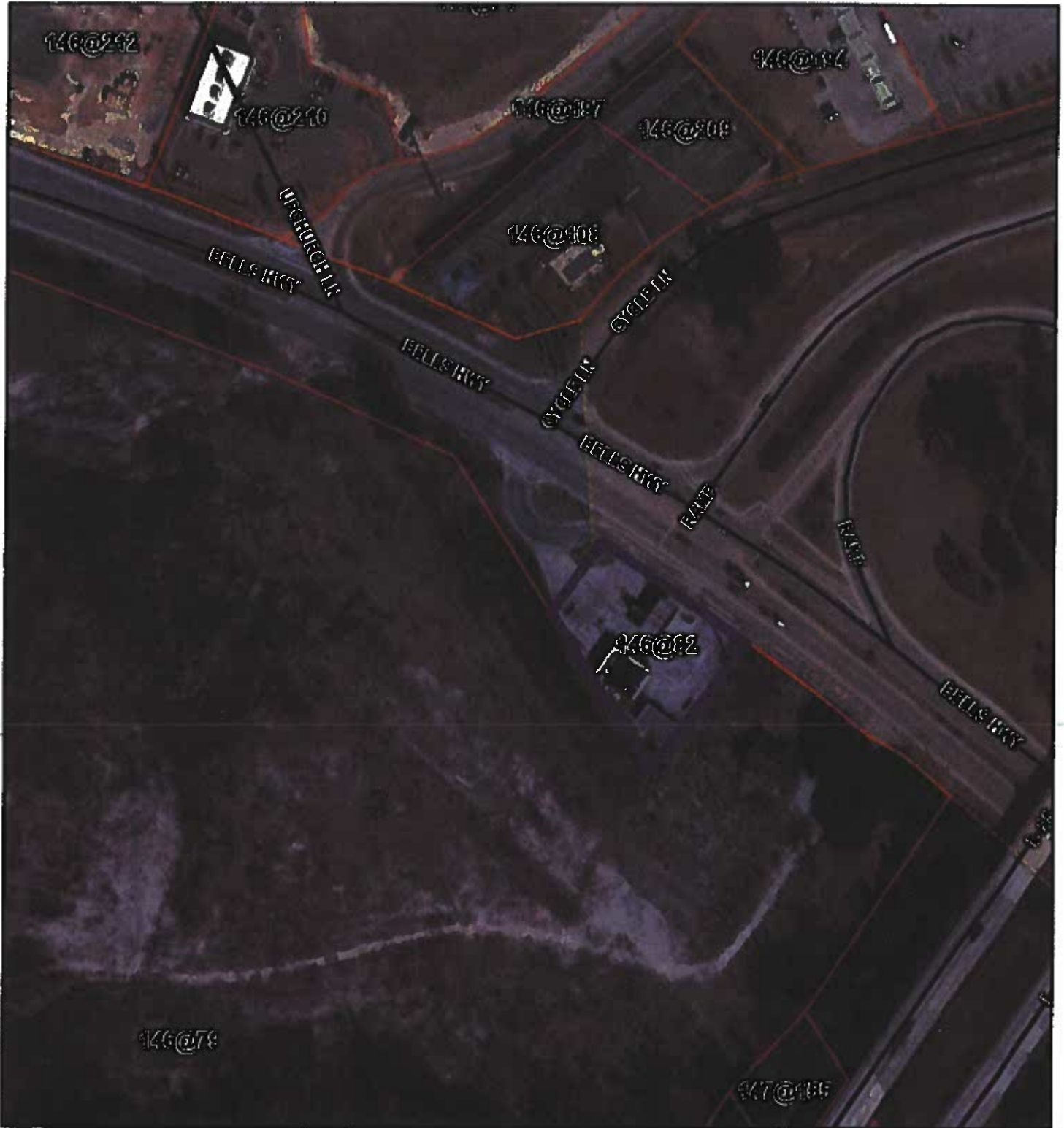
Petition received by [Signature] Date 9-6-18

Description and Ownership verified by [Signature] Date 9-6-18

Recommendation: _____

By: _____, Date _____

146-00-00-082



9/26/2018, 12:03:13 PM

— Override 1

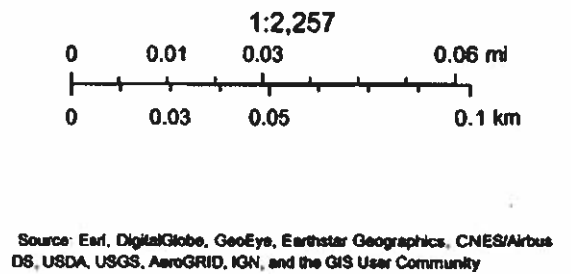
LF Landfill

2016 Parcel Records (12/31/2016) Road Centerlines

Solid Waste Services

— Paved

● Convenience Center



ORDINANCE # 2018-16

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS NUMBERS: 179-00-00-044, 179-00-00-072 & 179-00-00-094 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

WHEREAS, Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, provide for the annexation of any area or property which is contiguous to a city or town by filing a petition with the municipal governing body which is signed by one-hundred (100%) of the owners owning at least one-hundred percent (100%) of the assessed valuation of the real property in the area requesting annexation; and

WHEREAS, one-hundred percent (100%) of the freeholders owning one-hundred percent (100%) of the assessed valuation of the real property in the area hereafter delineated and described, have filed a petition with the City Council of Walterboro, South Carolina, requesting that such property be annexed into the City of Walterboro, South Carolina. Such property is contiguous to the current City limits of the City of Walterboro, and is described as follows:

All that certain piece, parcel or tract of land, in Colleton County, South Carolina, near the Eastern edge of the Town of Walterboro, containing Five and nine tenths (5.9) acres, more or less, and bounded as follows: On the North by the lands, now or formerly of Mary S. Gardner and Newell S. Tilton, on which it measures Eight Hundred Thirty-one (831) feet; on the East by lands, now or formerly of the Estate of Bell, on which it measures Two Hundred Ninety-three (293) feet; on the South by lands, now or formerly of RL Smith, on which it measures Three Hundred Twenty-one and five-tenths (321.5) feet by the said measurements more or less; and being the parcel of land delineated on a plat prepared by W. Gene Whetsell, RLS dated February 10, 1979.

SAVE AND EXCEPT: On the Northwest measuring Three Hundred Twenty-seven (327) feet, more or less, and being bounded thereon by Walterboro Village Associates; on the Northeast measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of Hezekiah Bell Estate; on the Southeast measuring Three Hundred Sixteen (316) feet, more or less and being bounded thereon by G W Roberts; and on the Southwest measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of GW Roberts.

PARCEL TWO

All that certain piece, parcel or lot of land, together with buildings and improvements thereon, situate, lying and being at the southern edge of Walterboro, Colleton County, south Carolina, containing 1.1 acres, more or less, and measuring and being bounded as follows: On the Northwest measuring Three Hundred Twenty-seven (327) feet, more or less, and being bounded thereon by Walterboro Village Associates; on the Northeast measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of Hezekiah Bell Estate; on the Southeast measuring Three Hundred Sixteen (316) feet, more or less and being bounded thereon by G W Roberts; and on the Southwest measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of GW Roberts.

This being the same property conveyed to the within grantor by deeds recorded in book 1089, page 807 and book 1872, page 129, Colleton County Records.

TMS No.: 179-00-00-044, 179-00-00-072 & 179-00-00-094.

Property Address: 715 Green Pond Highway, Walterboro, SC 29488

Subject to all easements, restrictions, and covenants of record and to any applicable governmental statutes, ordinances, and/or regulations.

The owner of said property has requested that the property be annexed into the City of Walterboro. All applicable City services will be provided upon annexation and physical connection. This is a commercial property operated as a Construction Company.

WHEREAS, the property is a closed parcel of land in Colleton County, South Carolina, consisting of 6 acres, more or less, for the purpose of annexation into the City of Walterboro. The area is more fully shown on a plat entitled "179 @ 44, 72, 94" as prepared by the Assistant City Manager.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, in Council duly assembled, that all real property as hereinafter delineated and described are hereby annexed into the City of Walterboro, South Carolina, a South Carolina municipal corporation, pursuant to Title 5, Section 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, and a zoning district classification of Highway Commercial District (HCD) be applied.

ADOPTED, this 20th day of November, 2018.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: October 24, 2018
Second Reading: _____

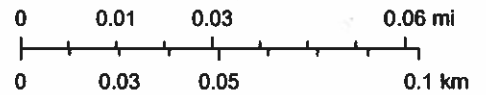
179@ 44,72,94



10/18/2018, 4:54:22 PM

1:2,257

- Override 1
- Parcels (10/02/2018)
- Road Centerlines
- Address Points
- Paved
- Dirt
- Convenience Center
- LF Landfill



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

STATE OF SOUTH CAROLINA)
)
COUNTY OF COLLETON)

**100 PERCENT PETITION FOR
ANNEXATION**

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF WALTERBORO; IN COUNCIL ASSEMBLED:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached plat or map, hereby petition for annexation of said territory to the City by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows:

All that certain piece, parcel or tract of land, in Colleton County, South Carolina, near the Eastern edge of the Town of Walterboro, containing Five and nine tenths (5.9) acres, more or less, and bounded as follows: On the North by the lands, now or formerly of Mary S. Gardner and Newell S. Tilton, on which it measures Eight Hundred Thirty-one (831) feet; on the East by lands, now or formerly of the Estate of Bell, on which it measures Two Hundred Ninety-three (293) feet; on the South by lands, now or formerly of RL Smith, on which it measures Three Hundred Twenty-one and five-tenths (321.5) feet by the said measurements more or less; and being the parcel of land delineated on a plat prepared by W. Gene Whetsell, RLS dated February 10, 1979.

SAVE AND EXCEPT: On the Northwest measuring Three Hundred Twenty-seven (327) feet, more or less, and being bounded thereon by Walterboro Village Associates; on the Northeast measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of Hezikiah Bell Estate; on the Southeast measuring Three Hundred Sixteen (316) feet, more or less and being bounded thereon by G W Roberts; and on the Southwest measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of GW Roberts.

PARCEL TWO

All that certain piece, parcel or lot of land, together with buildings and improvements thereon, situate, lying and being at the southern edge of Walterboro, Colleton County, south Carolina, containing 1.1 acres, more or less, and measuring and being bounded as follows: On the Northwest measuring Three Hundred Twenty-seven (327) feet, more or less, and being bounded thereon by Walterboro Village Associates; on the Northeast measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of Hezikiah Bell Estate; on the Southeast measuring Three Hundred Sixteen (316) feet, more or less and being bounded thereon by G W Roberts; and on the Southwest measuring One Hundred Fifty (150) feet, more or less, and being bounded thereon by lands of GW Roberts.

This being the same property conveyed to the within grantor by deeds recorded in book 1089, page 307 and book 1872, page 129, Colleton County Records.


TMS No.: 179-00-00-044, 179-00-00-072 & 179-00-00-094.
Property Address: 715 Green Pond Highway, Walterboro, SC 29488

Subject to all easements, restrictions, and covenants of record and to any applicable governmental statutes, ordinances, and/or regulations.

The property is designated as follows on the County tax maps:
179-00-00-044, 179-00-00-072 & 179-00-00-094

A plat or map of the area is attached.

It is requested that the property be zoned as follows: Highway Commercial District.


Signature JEFF THIERS Street Address, City 715 GREEN POND HWY, WALTERBORO Date 10/05/18

=====

FOR MUNICIPAL USE:

Petition received by Hank Amundson Date 10/05/18

Description and Ownership verified by Hank Amundson Date 10/05/18

Recommendation: _____

By: _____, Date _____

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED	Applicant Identifier
<input type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Non-Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name: City of Walterboro		Organizational Unit: Department:	
Organizational DUNS: 131461469		Division: na	
Address: Street: 242 Hampton Street		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City: Walterboro		Prefix: Mr.	First Name: Jeffrey
County: Colleton		Middle Name P.	
State: South Carolina		Last Name Molinari	
Zip Code: 29488-3929	Suffix:		
Country: USA		Email: jmolinari@walterborosc.org	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 57-6001119		Phone Number (give area code) (843) 782-1011	Fax Number (give area code) (843) 549-9795
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.)		7. TYPE OF APPLICANT: (See back of form for Application Types) C - Municipal Other (specify)	
Other (specify)		9. NAME OF FEDERAL AGENCY: USDA CF grant	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 10-766 TITLE (Name of Program): Community Facilities Loans & Grants		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Walterboro			
13. PROPOSED PROJECT Start Date: Ending Date:		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 6th b. Project 6th	
16. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	\$ 00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$ 00	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$ 00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
e. Other	\$ 00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
f. Program Income	\$ 00		
g. TOTAL	\$ 00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix Mr.	First Name Jeffrey	Middle Name P.	
Last Name Molinari		Suffix	
b. Title City Manager		c. Telephone Number (give area code) (843) 782-1011	
d. Signature of Authorized Representative		e. Date Signed	

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Walterboro			

Name City of Walterboro		Address 242 Hampton Street		Walterboro, SC 29488		
Applicant Fiscal Year From 07/01		County Colleton		State (Including ZIP Code) SC 29488		
	To 06/30	20 16	20 17	20 18	20 19	First Full Year
		(1)	(2)	(3)	(4)	(5)
OPERATING INCOME						
1. Operating Revenues		\$6,111,000.00	\$5,793,155.00	\$6,140,204.00	\$6,217,782.00	\$6,217,782.00
2.						
3.						
4.						
5. Miscellaneous						
6. Less: Allowances and Deductions		()	()	()	()	()
7. Total Operating Income (Add Lines 1 through 6)		\$6,111,000.00	\$5,793,155.00	\$6,140,204.00	\$6,217,782.00	\$6,217,782.00
OPERATING EXPENSES						
8. Council/Finance/City Ma		\$786,229.00	\$762,633.00	\$1,099,322.00	\$916,543.00	\$930,293.00
9. Pub Wrk/Plan/Police/Fir		\$4,895,118.00	\$4,725,457.00	\$4,983,603.00	\$5,076,032.00	\$5,082,389.00
10. Jud/Parks/Tourism		\$750,461.00	\$770,710.00	\$1,072,286.00	\$1,083,245.00	\$1,083,245.00
11. Non Dept/Reserve		\$512,907.00	\$488,562.00	\$0.00	\$0.00	\$0.00
12. Sanitation		\$434,133.00	\$0.00	\$0.00	\$0.00	\$0.00
13.						
14.						
15. Interest (RD)						
16. Depreciation						
17. Total Operating Expense (Add lines 8 through 16)		\$7,378,848.00	\$6,747,362.00	\$7,155,211.00	\$7,075,820.00	\$7,095,927.00
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		(\$1,267,848.00)	(\$954,207.00)	(\$1,015,007.00)	(\$858,038.00)	(\$878,145.00)
NONOPERATING INCOME						
19. Transfer from Prop Fund		\$1,106,109.00	\$954,207.00	\$883,007.00	\$741,020.00	\$741,020.00
20.						
21. Total Nonoperating Income (Add Lines 19 and 20)		\$1,106,109.00	\$954,207.00	\$883,007.00	\$741,020.00	\$741,020.00
22. NET INCOME (LOSS) (Add Lines 18 and 21) (Transfer to Line A Schedule 2)		(\$161,739.00)	\$0.00	(\$132,000.00)	(\$117,018.00)	(\$137,125.00)

Budget and Projected Cash Flow Approved by Governing Body

Attest: _____ Secretary _____ Date

_____ Appropriate Official _____ Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

PROJECTED CASH FLOW

	20 16	20 17	20 18	20 18	First Full Year
A. Line 22 from Schedule 1 Income (Loss)	(\$161,739)	\$0	(\$132,000)	(\$117,018)	(\$137,125)
<i>Add</i>					
B. Items in Operations not Requiring Cash:					
1. Depreciation (Line 16, Schedule 1)	\$0	\$0	\$0	\$0	\$0
2. Others: _____					
C. Cash Provided from:					
1. Proceeds from RD loan/grant					\$137,125
2. Proceeds from others					
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities					
4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets (Exclude Cash)					
5. Other: _____					
6. _____					
D. Total all A, B and C Items	(\$161,739)	\$0	(\$132,000)	(\$117,018)	\$0
E. Less: Cash Expended for:					
1. All Construction, Equipment and New Capital Items (Loan and grant funds)					
2. Replacement and Additions to Existing Property, Plant and Equipment					
3. Principal Payment RD Loan					
4. Principal Payment Other Loans					
5. Other: _____					
6. Total E 1 through 5	\$0	\$0	\$0	\$0	\$0
<i>Add</i>					
F. Beginning Cash Balances					
G. Ending Cash Balances (Total of D minus E 6 plus F)	(\$161,739)	\$0	(\$132,000)	(\$117,018)	\$0
Item G Cash Balances Composed of:					
Construction Account					
Revenue Account					
Debt Payment Account					
O&M Account					
Reserve Account					
Funded Depreciation Account					
Others: _____					
Total - Agrees with Item G	\$0	\$0	\$0	\$0	\$0

Form RD 442-3
(Rev. 3-97)

Name City of Walterboro

BALANCE SHEET

Address 242 Hampton Street
Walterboro, SC 29488

	06-30-2018			06-30-2017		
	Month	Day	Year	Month	Day	Year
ASSETS						
CURRENT ASSETS						
1. Cash on hand in Banks	\$3,179,440.00			\$4,108,201.00		
2. Time deposits and short-term investments						
3. Accounts receivable	\$973,406.00			\$373,155.00		
4. Less: Allowance for doubtful accounts	()			()		
5. Inventories						
6. Prepayments						
7.						
8.						
9. Total Current Assets (Add 1 through 8)	\$4,152,846.00			\$4,481,356.00		
FIXED ASSETS						
10. Land						
11. Buildings						
12. Furniture and equipment						
13.						
14. Less: Accumulated depreciation	()			()		
15. Net Total Fixed Assets (Add 10 through 14)	\$0.00			\$0.00		
OTHER ASSETS						
16.						
17.						
18. Total Assets (Add 9, 15, 16 and 17)	\$4,152,846.00			\$4,481,356.00		
LIABILITIES AND EQUITIES						
CURRENT LIABILITIES						
19. Accounts payable	\$70,429.00			\$64,877.00		
20. Notes payable						
21. Current portion of USDA note						
22. Customer deposits						
23. Taxes payable						
24. Interest payable						
25. Deferred Inflows	\$104,054.00			\$96,558.00		
26.						
27. Total Current Liabilities (Add 19 through 26)	\$174,483.00			\$161,435.00		
LONG-TERM LIABILITIES						
28. Notes payable USDA	\$88,259.00			\$295,581.00		
29. Accrued Expenses	\$0.00			\$0.00		
30. Due to Other Funds						
31. Total Long-Term Liabilities (Add 28 through 30)	\$88,259.00			\$295,581.00		
32. Total Liabilities (Add 27 and 31)	\$262,742.00			\$457,016.00		
EQUITY						
33. Retained earnings	\$3,890,104.00			\$4,024,340.00		
34. Memberships						
35. Total Equity (Add lines 33 and 34)	\$3,890,104.00			\$4,024,340.00		
36. Total Liabilities and Equity (Add lines 32 and 35)	\$4,152,846.00			\$4,481,356.00		

CERTIFIED CORRECT

Date

Appropriate Official (Signature)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0015. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (Pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(Before completing certification, read instructions on Page 2)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (*Federal, State or Local*) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (*Federal, State or Local*) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (*Federal, State or Local*) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME City of Walterboro	PR/AWARD NUMBER OR PROJECT NAME
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Jeffrey P. Molinari, City Manager	
SIGNATURE	DATE (MM-DD-YYYY)

APPLICANT'S FEASIBILITY REPORT

1. Existing Facility. Briefly describe what facilities you currently have or how service is currently provided.

2. Proposed Facility. Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

3. Need for the Facility. Indicate why the proposed facility is needed.

4. Service Area. Indicate what area the proposed facility will serve and, if known, the population or number of families served.

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM AG Box 7630, Washington, D. C. 20250; and to the Office Management and Budget, Paperwork Reduction Project (OMB No. 0575-0120), Washington, D. C. 20503. Please DO NOT RETURN this form to this address. Forward to the local USDA office only.

5. Cost Estimate.

Development and construction.....	\$ _____
Land and rights.....	_____
Legal fees.....	_____
Architect and Engineer.....	_____
Equipment.....	_____
Refinancing.....	_____
Other (describe)	_____
Total.....	_____

6. Income. List the sources and estimate the amount of expected revenue for a typical year.

7. Other Funds. List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

8. Operating History. If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

9. Signature and Title of Applicant Official City Manager	Date
--	------

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(name)

(date)

(title)

oOo



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: October 18, 2018
Re: Approvals at October 18, 2018 meeting

At its regularly scheduled meeting held on October 18, 2018, the Accommodations Tax Advisory Committee approved the following requests:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Coll Cty Historical & Pres Soc – Holiday Tour of Homes	\$ 4,495	\$ 3,000
The Colleton Civic Center – “Smoke in the Boro”	\$10,000	\$ 9,500
SC Lwcntry & Resort Island Tour Comm - marketing	\$17,500	\$10,000
Walterboro Criterium – 2019 USA CRITS Championship	\$22,000	\$21,000

Should these requests be approved as submitted, the projected remaining balance for 2018-2019 will be approximately **\$52,231**. The remaining funds will be for consideration at the next scheduled meeting. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.

CITY OF WALTERBORO ACCOMMODATIONS TAX FUNDING REQUEST

September 24, 2018

Colleton County Historical and Preservation Society

I. BASIC INFORMATION

- a. Project Name: **Colleton County Historical and Preservation Society's (CCHAPS) Holiday Tour of Homes**
- b. ATAX Request: **\$4,495**
- c. Total Budget: **\$7,895**
- d. Applicants Information:
 - i. Colleton County Historical and Preservation Society
 - ii. Christie Slocum, Board Member
 - iii. 205 Church St, Walterboro, SC 29488
 - iv. Christie Slocum, 843-532-8507, crlatta78@yahoo.com, no fax number

II. NARRATIVE:

- a. General Description:

The CCHAPS Holiday Tour of Homes is a celebration of Walterboro's historic homes, churches and buildings. Visitors coming to Walterboro for the weekend will have the opportunity to enjoy a holiday festivities by visiting homes and businesses in the historic Hickory Valley and along Hampton Street. Homeowners will open a portion of their decorated homes and docents will give historic and architectural background of each stop on the tour. Visitors will enjoy getting to see the Little Library, where the tour begins and light refreshments and live piano music at the decorated Bedon-Lucas House, where the tour ends. The tour stops may be visited in any order during tour hours (1:00 pm – 4:00 pm). This tour was planned to capture weekend visitors to stay overnight in Walterboro from several Saturday events to the Sunday tour and parade in that evening.
- b. Benefit to Tourism: The CCHAPS Holiday Tour of Homes is part of many activities offered by several different organizations in Walterboro the weekend of December 1-2. We will be part of the Tourism package advertising the CMFM Teddy Bear Breakfast (December 1), SCAC Holiday Open House (December 1), special holiday shopping with local merchants, (December 1-2), CCAC/SACA Polar Express (December 1) and City of Walterboro Tree Lighting Ceremony and Downtown Parade (December 2). Holiday tours of homes are popular events in many cities and tourists can experience the hospitality of our town through this tour. A great experience in Walterboro, including a home tour, will bring visitors back to Walterboro for other events or just for a delightful weekend. The 2016 CCHAPS Holiday Tour of Homes brought 150 people with over half of them being tourist and repeated this event in 2017 with similar results.
- a. Benefit to Community:

These tourists will visit the community, shop, eat, stay, and enjoy the environment. Not only will they spend money, but they will probably return often.

- b. **Tracking:** CCHAPS tracks our attendance at our events. Historically our Tour of Homes has brought in visitors from Charleston, Summerville, Beaufort, and Hilton Head. We expect a similar demographic (especially with ATAX advertising). The weekend package of events organized by Walterboro Tourism will bring people to Walterboro on Saturday, the CCHAPS Tour of Homes will encourage more visitors to stay overnight for the tour and the parade on Sunday. During the 2016 CCHAPS Holiday Tour of Homes, zip codes were collected upon check-in. Not only did we have visitors from other parts of the lowcountry but from all over the state and from as far away as California.
 - c. **Duration of Project:**
Colleton County Historical and Preservation Society's Holiday Tour of Homes will be held on Sunday, December 3 from 1:00 pm – 4:00 pm.
 - d. **List of Permits:**
None required per City Manager
-

ACCOMMODATIONS TAX APPLICATION

September 25, 2018

The Colleton Civic Center and the Coastal Electric Trust, Inc.'s Operation RoundUp

I. Basic Information

- A. Project Name: *Smoke in the 'Boro*, 4th Annual SCBA
(SC Barbeque Association) Cook-Off
March 22 & 23, 2019
- B. Requesting Amount: \$10,000
- C. Total Project Cost: \$24,340.00
- D. Application Information:
1. Name: The Colleton Civic Center
 2. Federal Tax ID: 20-4536007
 3. Contact: Jean Harrigal, Executive Director
 4. Address: 494 Hampton Street, (P.O. Box 468, mailing)
Walterboro, SC 29488
 5. Phone/Fax: 843-549-8360
E-Mail: colletonctr@lowcountry.com

II. Narrative

On Friday, March 22nd and Saturday, March 23rd, 2019, The Colleton Civic Center and Coastal Electric Cooperative's community assistance program, the Coastal Electric Trust Incorporated (both 501(c)(3) organizations), are again planning to co-host *Smoke in the 'Boro*, a South Carolina Barbeque Association (SCBA) Cook-Off. As the previous five years, the event will be held at Coastal Electric's Outback facility on Jefferies Boulevard. Power, water, parking, and the use of the Outback building for the competition judging will again make this the ideal location. We are most fortunate to have such an ongoing and collaborative partnership.

We are also fortunate to have this event with the assistance and guidance of Wayne Keith, a SCBA-certified barbeque judge, who developed *Smoke in the 'Boro* in 2014. He participates during the year in a number of cook-offs as a judge and as a member of a cooking team. He and his family owned and operated Keith's Barbeque in various locations in Walterboro from 1949 until 1992. Based on his lifetime of experience in the barbeque world, Mr. Keith is an SCBA Senior Judge. His reputation and position make him uniquely qualified to recruit cooks, judges, and sponsors, and to spread the word about our events.

This will again be a family weekend event, offering live music on both days and a separate area on Saturday for local churches to sell baked goods. There will also be a Cruise-In car show on Saturday, which was a popular addition beginning in 2015. This feature attracts an additional and diverse audience population. Typically, we also offer a Pinewood Derby and other activities for children.

Based on the success of and experience gained from our first five *Smoke in the 'Boro* events, this year will also feature two separate cook-offs. Friday night will again be an "Anything Butt" night. Cooking teams will prepare entries of their choice - from chicken wings to

seafood to desserts. The cookers will provide their own food for this segment of the competition. As we have each year, we will have 20-25 local citizens and leaders serving as judges, evaluating and ranking the entries in a blind tasting. The winners will be announced and prizes awarded on Saturday afternoon.

On Saturday, the main cook-off for the best barbequed Boston Butt and ribs (a rib throwdown!) will take place. The cookers will prepare their pork during the previous night, and submit their (blind) entries to the judges on Saturday morning. Based on the number of cook-off participants, 50 -75 judges, SCBA-certified and novice level, will assess the entries. The judges will be under the direction of Grand Marshal, Dawn Verbarq, of Hanahan, SC. For the 2018 Smoke in the 'Boro, 74 of these judges came to Walterboro from around the state, and as far away as N. Augusta, Calabash, NC and Mauldin. Both days will be conducted in accordance with SCBA requirements and guidelines. All participants will know those requirements in advance.

In March of 2018, thirty five certified teams from all areas of the state (e.g. Lexington, Greenville, Sumter, Blythewood and Goose Creek), as well as from Marshville and Clayton, NC, entered. Many new and repeating local county cookers also competed. We expect many of the same returning teams and again some new entrants for our 2019 event. Based on participation in the last five years, we estimate that 30-40 cooking teams will enter for 2019. Each team will pay an entry fee of \$150 to \$200, depending on the date of registration. Prizes for the top five will consist of a trophy (modeled after the Red Rocker logo) and cash ranging from \$150 to \$1,200. We again look for participation from all over the Southeast and encourage and welcome local entrants.

For the Friday and Saturday events, we will once again have a larger venue, increased for the March, 2018 *Smoke in the 'Boro* to include 2 entrance gates, more parking, and additional space to accommodate more cookers and improve logistics. The public will purchase tickets for \$1.00 each to taste the food of their choice. Soft drinks, water, beer and wine will be available each day with payment in the form of the \$1.00 tickets. Sales of alcoholic beverages will be controlled through the ticket process. Only one glass of beer or wine can be purchased at a time. Permits for the sale of beer and wine will be obtained as required. Pepsico of Jedberg has donated soft drinks and water each year. Southern Eagle often donates cups and beer. We will be working with those vendors again, and hope to be as fortunate in 2019.

The budget attached to this application is based on experience from the last five years. The Colleton Civic Center and Coastal Electric are requesting \$10,000 from ATAX funds to cover out of town advertising costs, portolets, printing and distribution of information. Printing will cover such items as posters, postcards, and banners used to promote the event at out-of-county locations. Advertising, which has already begun on the SCBA website, will continue through the local print media, additional websites, and, with funding from ATAX, through newspapers in such areas as Columbia, Orangeburg, Aiken, Beaufort, and the Charleston, Monck's Corner and Summerville areas - as many publications with as wide a range as possible. We will advertise again in *BBQ Times*, a national magazine. Over the years, other publications have noticed our ads and called to request ads for their

publications as well. As funding allows, these new placement locales are evaluated for possible use.

It is expected that attendees this year will again be equally divided between locals and cook-off fans from a fifty to 200 mile radius around Walterboro, including some from out of state. The SCBA events have a loyal following from all over the state and the southeast region. Together with Coastal Electric we strive to make our event the best in the barbeque world.

III. Benefit to Tourism

The barbeque world is highly competitive, with an impressive following. Because this is a two day event, visitors, judges, and some participants will stay in local hotels and B&Bs. For the five previous year's events, several attendees, judges and participants and their families stayed in local accommodations, in order to attend both days' events. The 2019 BBQ will be yet another opportunity to attract people to Colleton County for a positive and popular event, provide them with two days of fun, food, and festivities, and entice them to come back for other occasions. Our five years of *Smoke in the 'Boro* have shed a positive light on Walterboro, and we hear from many people - cooks and attendees alike - who feel that Walterboro's BBQ event is one of the best in the state. SCBA volunteers, judges and cooks are helpful and valuable visitors to our area, and they are critical in spreading the good news about our community and events.

IV. Benefit to the Community

Our community benefits from this event in a number of ways: 1) there is an economic benefit for local businesses - hotels/motels, B&B's, restaurants, gas stations, etc, - benefiting from sales to participants and attendees; 2) supplies for the event, from paper goods to meat for the cooks, are purchased from local businesses; 3) local residents who wish to try their hand at competitive cooking have the opportunity to do so in their own community; and 4) the event gives everyone an opportunity to enjoy a family-friendly weekend with great variety. This will be a positive, neighborly event, featuring good food, good music, and good spirited competition, typical of life in Colleton County.

V. Tracking

The cooks will provide their addresses, as will the judges. As with the five prior years we will canvas attendees to find out where they are from and how they heard about the event. For our planning purposes, we are estimating that at least 850 people will attend the Colleton Cook-Off during the two-day event. We will track attendance numbers through head count estimates, ticket sales and collection, and food and drink consumption. The numbers for our 2018 event were impressive, despite inclement weather on Saturday. We hosted 35 competitive cooks and 74 SCBA judges. General attendance for Friday was approximately 450, and for Saturday, 450. Canvassing at both days' events indicated approximately 250 visitors from areas outside of Colleton County and several from outside of South Carolina (North Carolina, Georgia and Florida) who attended with family members and friends to enjoy and learn about the event.

VI Duration of Project

Smoke in the 'Boro Barbeque Cook-Off will take place on Friday, March 22nd (5:30 p.m. – 8 p.m., through Saturday, March 23rd, 11 a.m. - 2 p.m., 2019.

VII Permits

Beer/wine permits, any required DHEC permits, and any permissions for banner display or signage will be obtained prior to the event. Event insurance for the 2 days will also be purchased.

VIII Additional Comments

The barbeque cook-off is the type of event that gains momentum through success and by word of mouth. As the Colleton Civic Center and Coastal Electric planned back in 2014, *Smoke in the 'Boro* has become an annual event for Colleton County, with each year showing an increase in competitors, visitors and popularity.

The Colleton Civic Center (new name, updated mission statement!) is a 501(c)(3) organization whose mission is to utilize the historic Hampton Street School as an arts and civic center to provide arts and educational performances and events, affordable studio space for artists, and venues for family and community cultural functions for the diverse residents and visitors in the rural lowcountry.

Operation Round Up® is a Coastal Electric Cooperative community service assistance program governed and executed by Coastal Electric Trust, Inc., a 501(c)(3) corporation. Contributions to Coastal Electric Trust are used to assist local individuals or families with special needs or requests. These needs include but are not limited to food, shelter, clothing, healthcare, education and accessibility needs. Funds, once approved, are used to pay bills or for services directly and are never given to the individual or family making the request. Coastal Electric Trust has been an active service provider in the community for over 20 years.

IX Budget

Please see attached.

X Required Attachments

- A. Secretary of State Letter
- B. Organization's latest Financial Statement/Budget of Project

Thank you!

ACCOMMODATION TAX FUNDS REQUEST APPLICATION

DATE: 9/27/2018

I BASIC INFORMATION:

A. Project Name: Promotion of the City of Walterboro and the Lowcountry

B. Total Amount Requested: \$17,500

C. Total Cost of Project: \$547,200

D. Applicant Information

Organization: Lowcountry & Resort Islands Tourism Commission

Federal ID #: 57-0941807

Contact Name: Peach Morrison Title: Executive Director

Address: Post Office Box 615 Yemassee, South Carolina 29945

Contact Phone: (843) 717-3090 Fax: (843) 717-2888

Email: peach@southcarollinalowcountry.com

II PROJECT NARRATIVE:

A. General Description:

The Lowcountry Tourism Commission is one of eleven similar programs across the State designated by SC-PRT and created by the General Assembly. The Commission's primary mission is the stimulation of economic growth and the development of the area's tourism industry through regional tourism promotional activities. We have implemented an award-winning, professional tourism promotion program for Walterboro and the surrounding area for over 27 years. We support the City of Walterboro and her community by working cooperatively with the Tourism Director and Chamber President, who serve on our Board of Commissioners. Past projects include the Fireball Rally, Familiarization Tours with the SC PRT Welcome Center Managers, Familiarization Tours with our Congressional Legislative Delegation and hotel rooms for the Wounded Warrior Hunts. We also provided the city with photography and video footage at no cost to your tourism program.

B. Benefit to Tourism:

The Commission benefits tourism in Walterboro and the surrounding region through an integrated marketing campaign which includes our website, social media outlets, national & regional advertising, personal contact and international distribution of promotional literature which lists Walterboro hotels, restaurants, historic sites, etc. The Commission also serves as a local fulfillment agency - responding to requests generated by advertising placed by PRT and the Commission for travel & tourism information. The Lowcountry Visitors Center in the historic Frampton Plantation House is located just off on I-95 at Exit 33 (Point South). SC Department of Transportation reports that 9,200 vehicles per day travel Highway 17 North past our driveway. Seven days a week, we provide guidance and information to travelers and vacationers and encourage tourists to visit Walterboro and its attractions. Our website and social media outlets freely promote the tourism business in the City twenty-four hours a day, seven days a week.

C. Benefit to Community:

A growing industry in Walterboro is tourism and service related employment. Benefits include: wider exposure, attraction of more visitors needing accommodations and services - thereby creating more jobs, increased sales and revenues. We send visitors to Walterboro 7-days-per-week from our Visitors Center on I-95.

D. Tracking:

From our most recent Conversion Study, Survey Monkey reported that the average spend of our study was \$1,022 (a bit higher than the PRT reported average spend of \$864). In calculating the information provided by those who returned the survey, we had an overall conversion rate of 46% (55% through web leads). By using the number of Guidebooks requested from our office in the last 12 months, we can conclude from the results of this study that our Commission produces a direct expenditure of \$13,318,029 from the trips taken by those who receive our Lowcountry Guidebook:

28,329 Guidebooks X 46% visits to the SC Lowcountry = 13,031
13,031 visits X \$1,022 average spend during vacation = \$13,318,029

This figure is quite conservative because it does not include those visitors who do not request our guidebook but download our information from our website or through digital and social media outlets. That number can be highly subjective but is very powerful as our digital presence was the reason we still had a 20.6% increase in total attendance while suffering a 10% decrease in foot traffic and collateral material distribution.

With respect to the City of Walterboro's piece of the economic impact of our results, we calculate that we will have brought 6,254 room nights to Walterboro by the end of the fiscal year. With 28,329 Guidebooks dispersed and 46% actually making a trip to the Lowcountry, that gives us 13,031 visiting parties. Of that, 10% reported Walterboro as their destination – 1,303 visiting parties staying an average of 4.8 nights = 6,254 room nights. Again, this does NOT include those receiving our information via our web site, events newsletter, attractions brochure or social media outlets. Also, these figures are direct impact only. They do not include indirect revenue created by our local citizens who are employed by the tourism

industry, by the vendors who supply goods to the industry or sales tax or hospitality taxes which are collected from those visiting guests.

The latest Hilton Head Island Visitor Profile, conducted by the University of South Carolina Beaufort through the research team at the Lowcountry and Resort Islands Tourism Institute under the direction of Dr. John Salazar, reported an economic spend of \$1,303 with an average stay of 4.8 nights in the Hotel Lodging Segment. Therefore, we feel that our research is appropriate with respect to average spend and length of stay. We will again conduct our own Conversion Study in the fall of this year.

In FY 2017/2018, we were in direct contact with 49,309 guests and visitors who have requested our printed materials: 28,329 Guidebooks distributed + 4,620 Attractions Brochures distributed + 16,360 Guests at Visitors Center. This is about a 10% decrease in this set of numbers over last year. This is a common trend in our industry with the vast majority of visitors getting their information online.

Our online presence touched 145,565 viewers (at least once): 118,539 Web sessions (up 33.8% from the previous year) + 17,327 vetted and active Constant Contact email recipients (up 55.8% from the previous year) + 8,157 Facebook likes (up 41.1% from the previous year) + 1,327 Twitter followers (up 18.2% from the previous year) + 215 Instagram followers (up 31% from the previous year). This does not include our followers on Pinterest because we have not been as active there in concert with industry trends. However, Pinterest analytics report that we have 25,736 average monthly views.

$49,309 + 145,565 = 194,874$. This is 20.6% higher than the total "attendance" from last year, measured the exact same way, and is predominately due to our increased online presence. Our goal is to persist in our efforts optimizing each of our platforms in the marketing mix to increase visitation particularly through our website SEO and digital marketing during FY 2018/2019.

We continue to measure our effectiveness through ongoing conversion studies, our monthly reports which determine ROI respective to media outlets, through collaboration with regional Chambers and City Tourism offices in guest profile studies and in conjunction with the Lowcountry & Resort Islands Tourism Institute and USCB. Our monthly reports track response to advertising across all platforms, guests that stop at the Frampton Plantation House, website traffic through Google Analytics and other tracking reports in Facebook, Constant Contact, Pinterest and Twitter. We also use the tools provided through SC Parks, Recreation and Tourism and the Southeastern Tourism Society to keep abreast of the newest technology, upcoming trends and ever-changing ways to better reach our target market and influence travelers to choose Walterboro as their next destination.

E. Duration of Project: Starting Date July 1, 2018 Completion June 30, 2019

F. Permits Required: (if any) Does not apply. The Commission is the only statutorily established regional tourism entity serving Beaufort, Colleton, Hampton and Jasper counties.

City of Walterboro
65% Accommodations Tax Funding Request
2018-2019

Project Name: **Walterboro Criterium 2019**
"USA CRITS Championship Criterium Series" (seventeenth annual)

Amount requested from A-tax: \$22,000

Organization Name: Walterboro Criterium

Tax ID Number: 82-2077259

Contact Name: Christan Spires
Tourism Director
(Walterboro Criterium Committee)

Address: Walterboro Tourism Commission
1273 Sniders Highway
Walterboro, SC 29488

Phone & Fax: 843-538-4353 office
843-908-2169 cell
843-538-4356 (fax)
Email: cspires@walterborosc.org

Project/Event Description (narrative)

Olympians and professional cycling champions will compete in the **seventeenth annual Walterboro Criterium on May 1, 2019.**

The series is made up of four person teams, competing in multi-lap races in a closed circuit of about half a mile long. This racing discipline requires a unique type of rider, one who must demonstrate top speed and bike handling skills traveling at 30 plus mph. Because of the circular track, criteriums are the biking equivalent to NASCAR and are known as America's contribution to the sport. To establish the track needed

for the riders, we will obtain permission to close several streets in the downtown area for the race.

The Walterboro Criterium is coordinated by a group of local volunteers that represent several of the local organizations, local businesses, and interested citizens. This year there were several new members to the committee and several changes made, which gave us positive results. We shortened the track at the request of the event organizers, which made the event more exciting and fast paced. The start/finish line to was also moved to Hampton Street and the VIP section has been expanded to include live music.

Last year, our VIP section served more than 300 guests with the addition of a Local Chef Showcase and Lowcountry cuisine, and 70 children from ages 3-10 participated in our children's race.

The event date is dictated by the circuit, which has not been announced yet. Typically the first Wednesday in May.

Benefit to Tourism and/or the Community

The popularity of cycling has been on the rise in recent years. Races are now staged all over the country and fans are more than willing to travel to watch them.

Walterboro is no exception, giving Walterboro international visibility, as well as additional press coverage. The races are filmed as well as live streamed with an internet hot spot connection. This enables friends and families of racers all over the world to view the progress of their team. The numbers of tourists participating in this series increases significantly each year due to the additional advertising, extended stay hotel discount packages and the continuation of the amateur and women races.

Tourists and racers stay in the local hotels, eat in our restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint downtown atmosphere and are encouraged to return by merchants and event staff. Many of our downtown merchants stay open due to the extra business and increased foot traffic.

The 2018 USC CRITS Cycling Series brought a total of 169 amateur, pro and master riders to Colleton County. We estimate that approximately 75 hotel room nights were utilized by the riders, event staff and visitors. This event also contributes to Walterboro's busiest restaurant and coffee service of the year.

United Methodist Church and measuring thereon One Hundred Twenty-seven and Ninety-five Hundredths (127.95') feet, more or less; on the South by the right-of-way of Hampton Street and measuring thereon One Hundred Seventy-four and Two Hundredths (174.02') feet, more or less; and on the West by the right-of-way of South Lucas Street and measuring thereon of One Hundred Twenty-eight and Fifty-four Hundredths (128.54') feet, more or less, all of which will more fully appear by reference to the above mentioned plat.

This being the same property conveyed to Gail Dooley Howell and Scott Rizer, as Trustees of Bethel United Methodist Church by Deed of L. L. Erwin, Jr. dated August 31, 2006 and recorded September 1, 2006 in Deed Book 1407 at Page 217 in the Office of the ROD/Clerk for Colleton County, South Carolina.

TMS #163-11-00-278

LEASE TERM

TO HAVE AND TO HOLD the said premises for the term of Twenty (20) years, said term to commence upon the 1st day of December 2018 and to end on the last day of November 2038.

AND IT IS FURTHER AGREED:

LEASE PAYMENTS

The Lessee covenants and agrees to pay the Lessors the sum of One and no/100 Dollar (\$1.00) as rent for the period beginning on December 1, 2018 and ending on the last day of November, 2038, and further to pay the Lessors annual rental as rent for the leased premises the sum of One and no/100 Dollar (\$1.00) beginning December 1, 2018, which said rent is payable in advance on the first day December of each lease year.

OPTION TO CANCEL

Either party to this Lease shall have the right to cancel this Lease on Three Hundred Sixty-Five (365) days prior written notice to the other party stating its intention so to cancel and the effective date of the cancellation.

REPAIRS

The Lessee shall maintain and keep in good repair the parking lot, fences and other structures on the leased premises and shall maintain the grounds of the leases premises.

SIGNS

Lessee shall have the right to install appropriate signs upon the leased premises to facilitate its use as a parking lot.

LIABILITY INSURANCE

The Lessee shall procure and keep in effect during the term of this Lease or its renewal period a landlord's and tenant's liability insurance with coverage limits at least equaling the Lessee's liability limits under the South Carolina Torts Claims Act.

UTILITIES

The Lessee shall pay for all utilities, water and electricity and the like.

SURRENDER OF PREMISES

The Lessee promises to quit and deliver up said premises to

the Lessor or its attorneys peaceably and quietly at the end of the term in as good condition, reasonable use thereof, fire and other unavoidable casualties excepted, as there now are and not to make or suffer any waste thereof.

DEFAULT IN PAYMENTS

If there is default in the payment of the rent above stipulated for as long as sixty (60) days after the same is due, the said Lessor, its attorneys or agents, shall have the right to re-enter and reposes the said premises and expel and remove therefrom the said Lessee or any other person occupying the same.

ASSIGNMENT OR SUBLETTING

Lessee shall not have the right to assign this Lease but shall have the right to sublet the premises for short periods, no longer than one week, provided that such subletting shall not unreasonably interfere with the use of the demises premises as a public parking lot.

ADDRESSES

For the purpose of this Lease, the address of the Lessor is

Bethel United Methodist Church
P. O. Box 407
Walterboro, SC 29488

and the address of the Lessee is

City of Walterboro

Attn: City Manager
P O Box 709
Walterboro, SC 29488

or such other address as either party may advise the other of in writing.

PARAGRAPH TITLES

Titles of paragraphs are for reference and ease of reading this Lease and are not to be considered as part of this Lease for interpretation of its terms nor are said titles to be considered to modify the express written language of this Lease.

SUCCESSORS AND HEIRS

This Lease, including all the covenants and conditions herein contained, shall be binding upon, and inure to the benefit of, the parties hereto respectively and their heirs, executors, administrators, successors and assigns. All representations made by both parties have been incorporated into this agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals in duplicate, as of the day and year first above written.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:

As to Tom Whitacre

Tom Whitacre as Chairman of the
Board of Trustees of Bethel United
Methodist Church

LESSOR

CITY OF WALTERBORO (City Seal)

LESSEE

as to William T. Young, Jr.

BY: _____
William T. Young, Jr., Mayor

as to Betty J. Hudson

BY: _____
Betty J. Hudson, City Clerk

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 11/9/2018

1. **Person submitting application:** Christan Spires
Address: 1273 Sniders Hwy, Walterboro, SC 29488
Telephone: (843) 538-4353
2. **Name of Organization:** Walterboro Christmas Parade
Chairperson/President: Christan Spires
Address: 1273 Sniders Hwy, Walterboro, SC 29488
Telephone: (843) 538-4353
3. **Parade Chairman:** Charlie Sweat
Address: 213 Lemacks Street, Walterboro SC, 29488
Telephone: (843) 635 - 5200
-
4. **Date/Time of Parade:** December 2, 2018
5. **Parade Route requested (Attach Sketch)** Sent via email
6. **Number of Vehicles/Floats:** app 80 **Number of Animals:** app 10
7. **Portion (width) of street parade will occupy:** Entire street
8. **Additional Information (Upon Request):** Street to be closed at 4 pm

Charlie Sweat
Signature/Parade Chairman

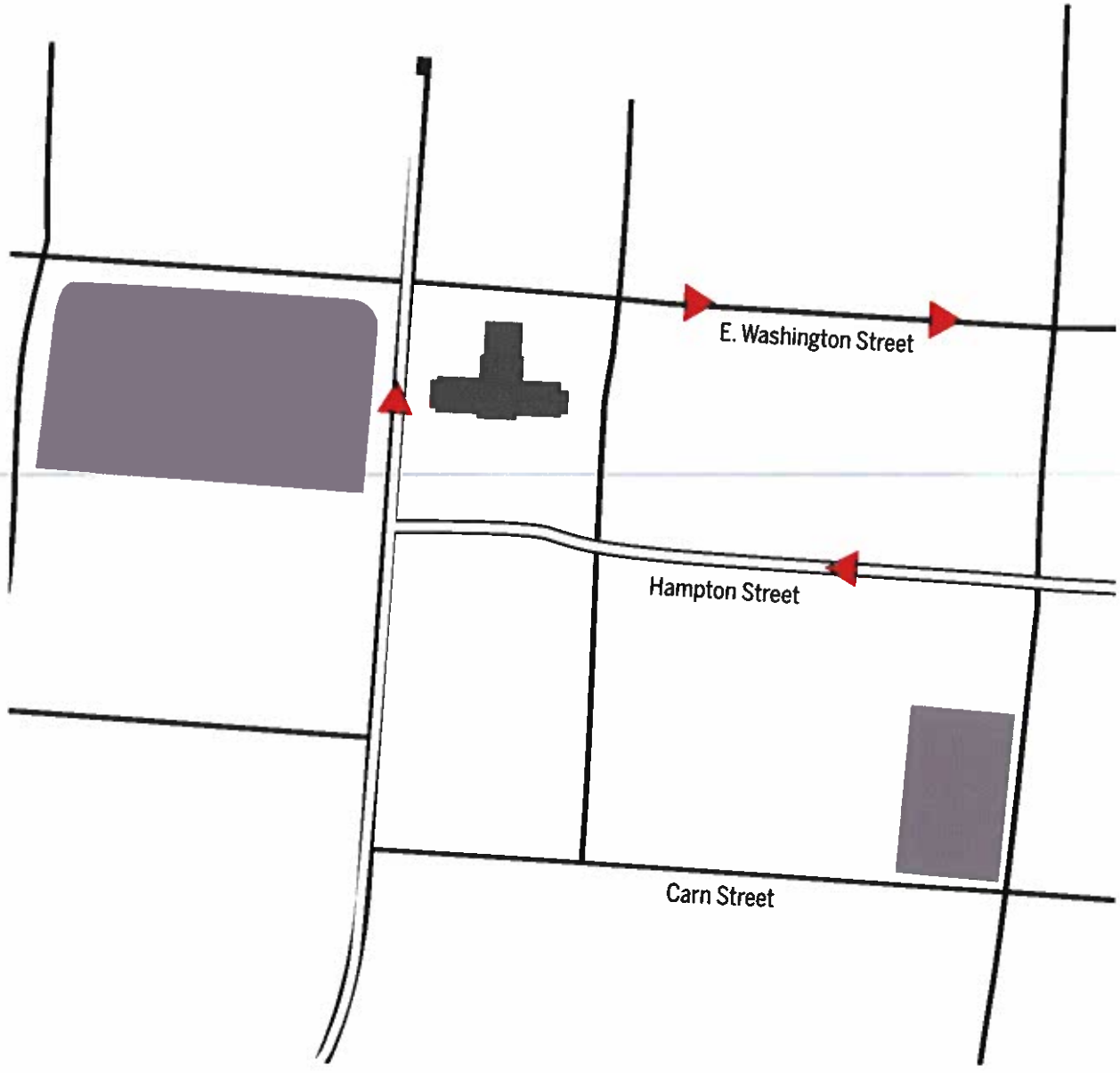
Christan Spires
Signature/Organization Chairperson

X Approval _____ Disapproval

[Signature]
Chief of Police

City Manager

NOTE : >>> Call Police Department (843-782-1032) to confirm Parade/Procession Route three days prior to parade.





November 9, 2018

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Re: Implementation of First Thursday

Dear Mayor and City Council,

The Walterboro Tourism Commission is excited to launch “First Thursday,” a program intended to encourage economic development and tourism in our historic downtown area.

On the first Thursday of each month, we would encourage merchants on E Washington Street to stay open past normal business hours allowing local residents, as well as tourists, to have the opportunity to shop in their stores or have dinner in their restaurants. Merchants are encouraged to bring their merchandise, and in the case of restaurants, dining tables outside on the street and sidewalks. This would be in the same design as other monthly street festivals such as Second Sunday on King Street, Charleston or Third Thursday on Central Ave, Summerville. Musical entertainment will be arranged at the Waterfall Plaza by the Tourism Director each month.

This program is intended to stimulate business downtown for current and newly opened businesses. The idea is to reignite Downtown Walterboro as a place of local shopping while creating a platform for longevity for new businesses that open in Walterboro.

This program would require E Washington Street to be closed to traffic from 5:30 pm to 8:30 pm on the first Thursday of each month in 2019. The proposed dates are December 5, January 3, February 7, March 7, April 4, May 2, June 6, July 4, August 1, September 5, October 3, November 7, and December 5, 2019. Due to scheduling conflicts the first event will take place on a Wednesday and will be labeled as a Holiday event.

Thank you in advance for your consideration.

Sincerely,

Christan Spires, Tourism Director
843-538-4353
cspires@walterborosc.org

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 10-19-18

1. Person submitting application: Herman G. Bright
Address: 538 St. Peters Rd, Walterboro, SC 29488
Telephone: 843-217-5000

2. Name of Organization: Walterboro Shrine Club of Arabian Temple #139
Chairperson/President: Willie J. White
Address: 755 Henry St, Walterboro, SC 29488
Telephone: 843-599-1923

3. Parade Chairman: Herman G. Bright
Address: 538 St. Peters Rd, Walterboro, SC 29488
Telephone: 843-217-5000

4. Date/Time of Parade: 1-20-19 2:30 PM

5. Parade Route requested (Attach Sketch) Attached

6. Number of Vehicles/Floats: 90 Number of Animals: 6 + 10

7. Portion (width) of street parade will occupy: Full street

8. Additional Information (Upon Request): _____

Herman G. Bright
Signature/Parade Chairman

Willie J. White
Signature/Organization Chairperson

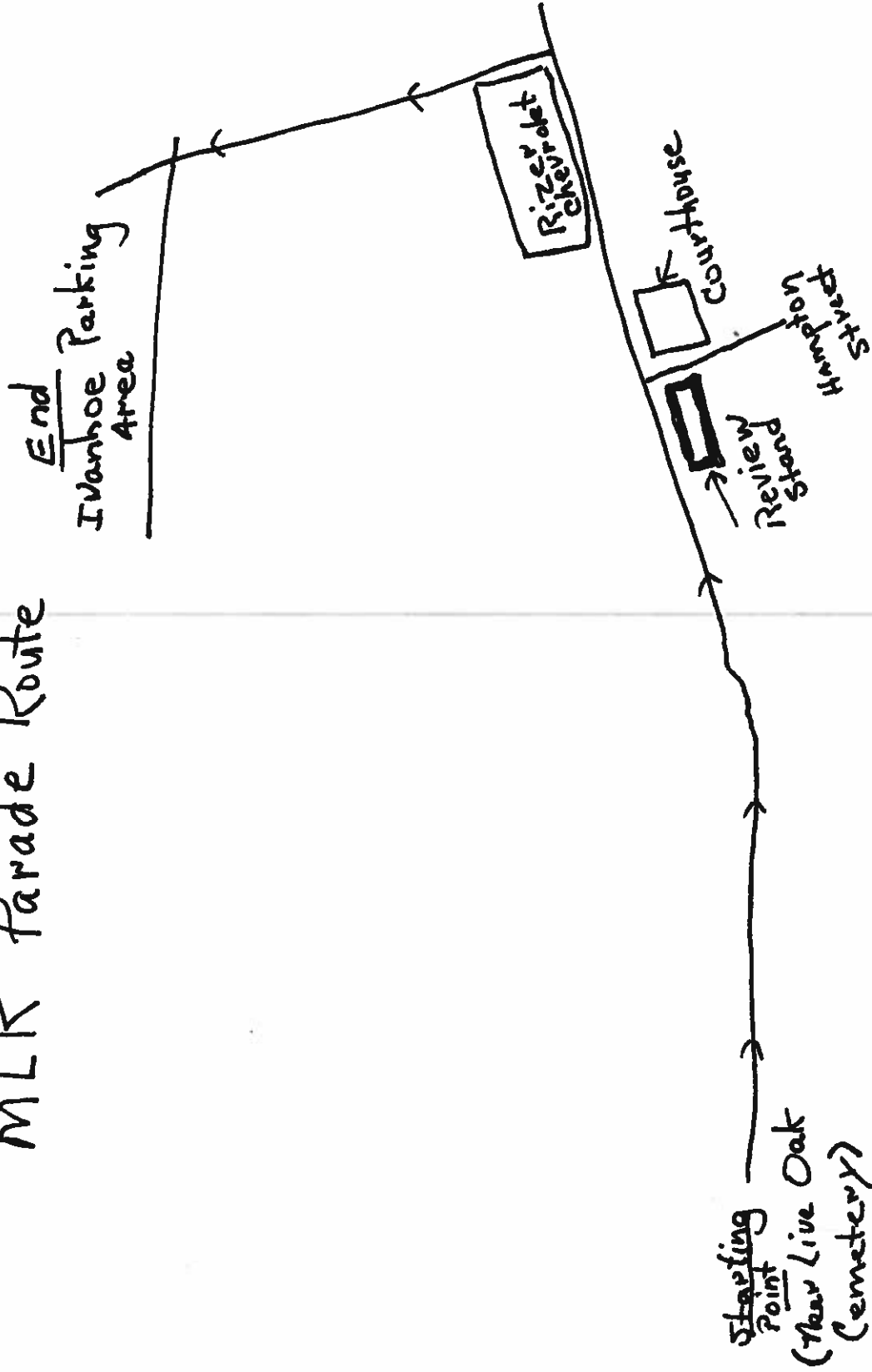
Approval _____ Disapproval

[Signature]
Chief of Police

City Manager

NOTE : >>> Call Police Department (843-782-1032) to confirm Parade/Procession Route three days prior to parade.

MLK Parade Route



Robert M. Hitt III
Chairman



Bonnie Ammons
Executive Director

South Carolina
Rural Infrastructure Authority

November 8, 2018

Mr. Jeffrey Molinari
City Manager
City of Walterboro
242 Hampton Street
Walterboro, South Carolina 29488

RE: Grant #R-19-1196

Dear Mr. Molinari:

Congratulations on your successful application for funding from the South Carolina Rural Infrastructure Authority (RIA). Enclosed is a copy of the grant agreement, which must be executed in order for the City of Walterboro to accept the Basic Infrastructure Grant approved for the Mable T. Willis Boulevard Well project as described in the grant application.

It is necessary that an official with legal authority to execute such contracts sign the two enclosed originals of the grant award (Signature Page of the Grant Agreement) and return one of these originals to this office within 30 days from the date of award.

Acceptance of the grant requires that you comply with all of the terms and conditions as outlined in the Grant Agreement attached herein. RIA funds may not be obligated or expended until a *Notice to Proceed* has been issued and the construction contract has been reviewed by our office. For all activities funded in whole or in part by the RIA, it will be necessary to follow procurement procedures that are equivalent to the SC Consolidated Procurement Code and to submit contractual agreements to the RIA prior to execution. You will be required to submit a progress report on the first day of each calendar quarter. The first reporting date for this grant is April 1, 2019. Timely submission of reports will ensure the processing of requests for payments from your grant award. Include the grant number on all reports, requests for payment and correspondence. RIA *Project Management Procedures* and forms which must be used in the administration of the grant are located on our website at www.ria.sc.gov. Please take time to review these procedures before beginning your project.

We are available to assist you throughout the implementation of your project. If you have any questions or need assistance, please do not hesitate to contact your RIA Program Manager, Jackie Mack at 803-737-0392, or jcmack@ria.sc.gov.

Sincerely,

A handwritten signature in blue ink that reads "Bonnie Ammons".

Bonnie Ammons
Executive Director

Enclosures

cc: RIA file
Wayne Crosby, Utilities Director, City of Walterboro

Grant Award

Grantee: City of Walterboro Date of Award: November 5, 2018
Grant Title: Mable T. Willis Boulevard Well Award Amount: \$1,000,000
Grant Period: November 5, 2018 –November 4, 2020 Grant Number: R-19-1196

The South Carolina Rural Infrastructure Authority (“RIA”) hereby awards funds to the above named Grantee, in the amount shown above, for the activities specified in the application and for the purposes authorized. The acceptance of this award creates a contract between RIA and the Grantee legally binding the Grantee to carry out the activities set forth in the approved grant application in accordance with the terms and conditions of the Grant Agreement.

SPECIAL CONDITIONS

1. The Grantee will be eligible to apply for future Basic Infrastructure grants one year following closeout of this grant.
2. RIA funds may only be used for one test well.
3. Grantee must provide documentation of ownership of the land where the well will be constructed prior to bidding.
4. Grantee must comply with the RIA Project Management Procedures.

This contract shall become effective, as of the date of award, upon return of one copy of this grant award which has been signed in the space provided below. The copy must have original signatures and must be returned within thirty (30) days from the date of award.



 Bonnie Ammons, Executive Director
 SC Rural Infrastructure Authority

ACCEPTANCE FOR THE GRANTEE:

 Signature of Executive Official (with authority to execute contract)

 Date

 Typed Name and Title of Chief Executive Official

ATTEST:

 Signature of Authorized Official

 Title of Authorized Official