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City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

Walterboro City Council
Regular Meeting
August 6, 2019
City Hall
6:15 P.M.

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Presentation:

1. SC Department of Juvenile Justice, Raise the Age (RTA) Statute by Ms. Torsha N. Anderson, County Manager.

IV. Resolutions and Proclamations:

1. **Proclamation No. 2019-01**, to Recognize the Colleton County High School Band of Blue Winter Percussion 2019 CWEA Championship (Proclamation attached).
2. **Proclamation No. 2019-02**, to Recognize the Colleton County High School Band of Blue's Performance in the 2019 National Cherry Blossom Parade in Washington, DC and Performance on Good Morning America on ABC-TV (Proclamation attached).
3. **Proclamation No. 2019-03**, to Recognize the Colleton County Middle School Cadet Percussion and Cadet Guard 2019 CWEA Championship (Proclamation attached).
4. **Proclamation No. 2019-04**, A Proclamation Designating November 3 - November 10, 2019 as "Brag About Walterboro Week" (Proclamation attached).

V. Old Business:

VI. New Business:

1. **Ordinance # 2019-08**, An Ordinance of the City of Walterboro, South Carolina, Amending the Comprehensive Fee Schedule for the Public Safety Department, **First Reading** (Ordinance attached).

2. **Ordinance # 2019-09**, An Ordinance to Amend Ordinance # 2019-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2019-2020 Budget, **First Reading** (Ordinance attached).
3. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memorandum and materials attached).
4. Request to Close a Section of Howell Street for the 10th Annual Youth Fair on **August 10, 2019** from 11:00 A.M. to 4:00 P.M. by Miracle Deliverance Center (Letter attached).
5. Consideration of "Stop the Violence" March on **August 17, 2019** by Juanita Harvey, Preserving, Enriching and Reaching with Love (PERL) (Letter & Parade Permit Form attached).
6. Request to Hang Banner Announcing Brag About Walterboro Week to Display **November 3-10, 2019** and Placement of Brag Signs, Christan Spires, Tourism Director (Memorandum attached).
7. Request to Hang Banner Announcing 2019 Festivelo **November 6-10, 2019**, Christan Spires, Tourism Director (Memorandum attached).

VII. Committee Reports:

VIII. City Manager's Report:

1. Introduction of New Associate Municipal Judge, Timothy Rowe.
2. Consideration of Task Order #3 with Hybrid Engineering, Inc. to Provide Engineering and Design Services and Observation of Construction Services Not to Exceed \$60,945 for East Side Water Upgrade Project (Memorandum and Task Order attached).

IX. Executive Session:

1. Receipt of Legal Advice: Loitering Ordinance.
2. Provision of Sewer Services by the City - Exit 57 Interchange.
3. Potential Purchase of Property.

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City Council Meeting
Agenda
August 6, 2019

X. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

XI. ADJOURNMENT.



**South Carolina
Department of
Juvenile Justice**

P.O. Box 21069
Columbia, SC 29221-1069
www.state.sc.us/djj



**Henry McMaster
Governor
State of South Carolina**

Freddie Pough, Director

July 17, 2019

Mayor and City Council
242 Hampton Street
Walterboro, SC 29488

My name is Torsha Anderson and I'm the County Manager with SC Department of Juvenile Justice here in Colleton County. I am requesting to be placed on the agenda to provide and share some information as it relates to the new Raise the Age (RTA) Statue, Regionalization, and County data. I'm requesting approximately 10-13 minutes to provide this to you. If you have any questions, please feel free to contact me at 843-584-4193. I look forward in hearing from you as to when I can be placed on your agenda to present. Thanking you in advance.

Respectfully Submitted,

Torsha N. Anderson

Torsha N. Anderson
County Manager

Cc: Betty Hudson (Mayor/City Council Office)

Colleton County Office
219 South Lemacks Street, Suite 157
Walterboro, South Carolina 29488
Phone: (843) 549-1509 Facsimile: (843) 549-1750

Proclamation No. 2019-01
By the Mayor and City Council
Walterboro, South Carolina

WHEREAS, the Colleton County High School (CCHS) Band of Blue has a tradition of serving as proud representatives of Walterboro and Colleton County; and

WHEREAS, the Colleton County High School Band of Blue "Winter Percussion" competed in and won the 2019 Carolina Winter Ensemble Association Percussion Scholastic Novice Championship held on March 24, 2019 at Winthrop University in Rock Hill, SC; and

WHEREAS, this is the second CWEA championship for the "Band of Blue Winter Percussion" winning the gold medal; and

WHEREAS, the members of the "Band of Blue Winter Percussion" include: Lorenzo Hall, Justin Fronek, Cameron Moultrie, Jasmine Calloway, George Ritchie, Ariel Bowers, Kashawn Lambright, Zander Richards, Tayron Levant, Anya Elliot, Joelle Johnson, Jim Bunton, William Finigan, Jacob Havers, Nick Jackson, Megan Newton, Catherine Bunton, Zaterkia King, Ali Cook, Sean Fanchette, Jelazia Ford, Stephanie Arnold, Devin Valentine, Adam Robertson, Zach Q'uinn, Davontae Hills, Gavin Thurston, Ethan Thurston, Joel Crosby, Sammy Ferguson, Felicity Steward, Anthony Lisbon, Michaela Bennett, Haley Jackson, Eric Campbell and

WHEREAS, this is the third Carolina Winter Ensemble Association Percussion Championship for the Colleton County Band of Blue. The CCMS Cadet Guard won the Cadet Class and the CCMS Cadet Percussion won the Cadet Percussion Class.

WHEREAS, the Band of Blue Winter Percussion's performance is a tribute to the dedication of the members, parents, directors, support staff, students and fans; and

WHEREAS, these performances and competitions contribute greatly to the character and quality of life in our community; and

WHEREAS, the student members of the Band of Blue Winter Percussion have been outstanding ambassadors for our city and county and our city is very proud of the accomplishments of these students; and

WHEREAS, the Mayor and City Council wish to congratulate the Colleton County High School Band of Blue Winter Percussion members and Band Directors Tom Finigan, Nick Infinger, Gary Stroupe and Cathy Meshach, for their outstanding work.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that we join the entire community in recognizing these tremendous achievements by proclaiming, August 7, 2019 as: "**BAND OF BLUE WINTER PERCUSSION DAY**," in the City of Walterboro; and

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for these talented young citizens and extends its best wishes to the entire staff of the Band of Blue.

DONE, this 6th day of August, 2019.

William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson, City Clerk

Proclamation No. 2019-02
By the Mayor and City Council
Walterboro, South Carolina

WHEREAS, the Colleton County High School (CCHS) Band of Blue has a tradition of serving as proud representatives of Walterboro and Colleton County; and

WHEREAS, the Colleton County High School Band of Blue performed in the 2019 National Cherry Blossom Parade held on April 13, 2019 in Washington, DC; and

WHEREAS, the “Band of Blue” performed on Good Morning America on ABC- TV with Actor and comedian Anthony Anderson; and

WHEREAS, the members of the “Band of Blue” including seniors: Robert Adams, Austin Ballew, Onyx Barksdale, Michaela Bennett, Dyneira Brown, Terrence Brown, Jim Bunton, James Chisolm, Joel Crosby, Tre Ferguson, Shaniya Fields, Ja’niah Francis, Tylan Gant, Madison Garren, Alexis Gilliland, Caleb Grinberg, Lorenzo Hall, Jacob Havers, Makayla Hinz, Delaney Howard, Nick Jackson, Lexi Lee, Anthony Lisbon, Kevin Morales, Cheyenne Myers, Megan Newton, Hunter Pinckney, Jada Priester, Jasmine Pryor, Karrington Reed, Zander Richards, Willow Roberts, Felecity Steward, Alan Washington, Jelazia Williams and

WHEREAS, this is the second time the “Band of Blue” has performed in this national parade and brought national recognition to our city, county and community; and

WHEREAS, the Band of Blue’s performance is a tribute to the dedication of the members, parents, directors, support staff, students and fans; and

WHEREAS, this national performance contributed greatly to the character and quality of life in our community; and

WHEREAS, the student members of the Band of Blue have been outstanding ambassadors for our city and county and our city is very proud of the accomplishments of these students; and

WHEREAS, the Mayor and City Council wish to congratulate the Colleton County High School Band of Blue members and Band Directors Tom Finigan, Nick Infinger, Gary Stroupe, Cathy Meshach, Tracy Smith and Thomas Finigan for their outstanding work.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that we join the entire community in recognizing these tremendous achievements by proclaiming, August 8, 2019 as: "**BAND OF BLUE RECOGNITION DAY**," in the City of Walterboro; and

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for these talented young citizens and extends its best wishes to the entire staff of the Band of Blue.

DONE, this 6th day of August, 2019.

William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson, City Clerk

Proclamation No. 2019-03
By the Mayor and City Council
Walterboro, South Carolina

WHEREAS, the Colleton County High School (CCHS) Band of Blue has a tradition of serving as proud representatives of Walterboro and Colleton County; and

WHEREAS, the Colleton County Middle School “Cadet Percussion and Cadet Guard” competed in and won the 2019 Carolina Winter Ensemble Association Championship held on March 24, 2019 at Winthrop University in Rock Hill, SC; and

WHEREAS, this is the third CWEA championship for the “CCMS Cadet Percussion” winning the gold medal; and

WHEREAS, this is the second CWEA championship for the “CCMS Cadet Guard” winning the gold medal; and

WHEREAS, the members of the “CCMS Winter Percussion” include: Jahmari Washington, Kyle Shock, Jabari Grant, Deandre Breland, Dayzanae Neals, Carlos Soto, Javarious Doctor, Jakari Jenkins, Terreon Gatewood, Willis Stivender, Peyton Grant, Eric Campbell, Ali Cook, Kadence Koger, Sam O’quinn, Devon Valentine, Davontae Hills, Atreyl Hollman, Dominick Jackson, Ianneshqa Perez, Abigail Reyes, Robert Parks; and

WHEREAS, the members of the “CCMS Winter Percussion” include: Banks, Brianna; Butler, Brittany; Carter, Deianeira; Deciancio, Emily; Halle, Katelynn; Hornsby, Nykehia; Hudson, Kayla; O’quinn, Kaitlyn Padgett, Eva; Rhodes, Jada; Richard, Alison; Roscoe, Emily; Varnadoe, Makenzie; Walling, Pippa; Barnes, Kaylie; Boyert, Lilian; Breland, Alysia; Carter, Reagan; Cole, Josephine; Durr, Destiny; Green, Allysa; Hernandez, Carina; Heyward, Jacobiah; Hunt, Ava; Johnson, Kaliyah; Patterson, Charity; Rhodes, Calliana; Smoak, Adi; and

WHEREAS, the Colleton County Middle School Cadet Percussion and Cadet Guard performance is a tribute to the dedication of the members, parents, directors, support staff, students and fans; and

WHEREAS, these performances and competitions contribute greatly to the character and quality of life in our community; and

WHEREAS, the student members of the Colleton County Middle School Cadet Percussion and Cadet Guard have been outstanding ambassadors for our city and county and our city is very proud of the accomplishments of these students; and

WHEREAS, the Mayor and City Council wish to congratulate the Colleton County High School Band of Blue Cadet Percussion and Cadet Guard members and Band Directors Tom Finigan, Nick Infinger, Gary Stroupe, Cathy Meshach and Guard Instructor Tracy Smith, for their outstanding work.

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that we join the entire community in recognizing these tremendous achievements by proclaiming, August 9, 2019 as: "**BAND OF BLUE WINTER ENSEMBLE DAY**," in the City of Walterboro; and

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for these talented young citizens and extends its best wishes to the entire staff of the Band of Blue.

DONE, this 6th day of August, 2019.

William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson, City Clerk

PROCLAMATION No. 2019-04
By the City of Walterboro, South Carolina

Brag About Walterboro Week

WHEREAS, the City of Walterboro is a vibrant and forward thinking community full of southern hospitality and great economic potential, and

WHEREAS, a vital component to our continued evolution and growth is drawing new visitors and residents to Walterboro, an effort that starts by creating a positive environment that will foster prosperity and advancement, and

WHEREAS, the City of Walterboro is committed to engaging its residents with initiatives that promote pride and civic involvement, which is proven to contribute to a robust and socially, environmentally and financially sustainable community, and

WHEREAS, the people of Walterboro and Colleton County are a great resource, we are asking that citizens support a city-wide campaign during which signs will be displayed outside homes and businesses, reinforcing what makes them proud to live in Walterboro,

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of Walterboro, South Carolina, in Council Assembled, that November 3-10, 2019 shall be designated as

“BRAG ABOUT WALTERBORO WEEK”

in the City of Walterboro and encourages its citizens to participate in this campaign, making a visible statement that we are committed to improving the quality of life for all citizens in the City of Walterboro and Colleton County, and are proud of the achievements of our town.

IN WITNESS WHEREOF, I hereunto set my hand and caused the official seal of the City of Walterboro, South Carolina, to be affixed in this 6th day of August, 2019.

William T. Young, Jr., Mayor

ATTEST:

Betty J. Hudson, City Clerk



MEMORANDUM

To: Jeffrey P. Molinari
City Manager

From: Amy J. Risher
Finance Director

Date: July 19, 2019

Subject: Police Security

During special events and the holiday season, the Walterboro Police Department has the option for local businesses to request police officers to conduct security services. Once the local business executes the agreement, officers have the option to act as a security officer for the local business in addition to their normal shift.

In order to continue to provide these services, a review was conducted. The current fee does not support the cost to provide these security services.

<u>Current Fee</u>	<u>Proposed New Fee</u>
\$25 per hour (two-hour minimum)	\$40 per hour (two-hour minimum)

City staff recommends the increase to cover the hourly rate in addition to employer social security match, retirement match and workers compensation fees. Should City Council adopt the proposed fee, the local business will be invoiced through the City Finance department.

ORDINANCE NO. 2019-08

**AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA,
AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE PUBLIC
SAFETY DEPARTMENT.**

WHEREAS, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

WHEREAS, the need to maintain a comprehensive fee schedule for all City of Walterboro fees is necessary; and

WHEREAS, the fees recommended by the Mayor and Walterboro City Council are as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, the following fees are amended or adopted:

PUBLIC SAFETY DEPARTMENT FEES:

POLICE OFFICER - SECURITY SERVICES:

\$40.00 per hour with a two-hour minimum

This Ordinance shall become effective September 3, 2019.

DONE, this _____ day of _____, 2019.

William T Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
Municipal Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____

ORDINANCE # 2019-09

AN ORDINANCE TO AMEND ORDINANCE # 2019-03, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2019-2020 BUDGET.

WHEREAS, the fiscal year 2019-2020 budget was adopted with the passage of Ordinance # 2019-03 on June 4, 2019; and,

WHEREAS, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2019-2020 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the fiscal year 2019-2020 budget be amended as follows:

1. A local option sales tax credit factor of .001664 shall be established.

This ordinance shall become effective upon adoption.

ADOPTED, this _____ day of _____, 2019.

William T. Young, Jr.
Mayor

ATTEST:

Betty J. Hudson
City Clerk

First Reading: _____
Public Hearing: _____
Second Reading: _____



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: July 18, 2019
Re: Approvals at July 18, 2019 meeting

At its regularly scheduled meeting held on July 18, 2019, the Accommodations Tax Advisory Committee approved the following requests:

<u>Request for 30% Promotion Fund</u>	<u>Requested</u>	<u>Approved</u>
Walterboro Tourism Commission	\$80,000	\$80,000

Should this recommendation be adopted by Council, Walterboro Tourism Commission will remain the Designated Marketing Organization for the City of Walterboro for fiscal year 2019-2020.

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Walterboro-Colleton Chamber of Commerce – Turkey Trot	\$ 3,000	\$ 1,500
Walterboro-Colleton Chamber of Commerce – Fall Festival	\$10,000	\$ 6,000
SC Artisans Center – billboards	\$15,600	\$15,600
City of Walterboro – local billboard program	\$21,000	\$21,000
Coll Cty Rice Festival w/Dino ROAR & BMX Bike Show	\$22,500	\$20,000
Palmetto Cycling Coalition – Walterboro Festivelo	\$24,040	\$16,000
Walterboro Tourism Commission – Walterboro Rocks!	\$60,000	\$60,000

Should these requests be approved as submitted, the projected remaining balance for 2019-2020 will be approximately **\$78,933**. The remaining funds will be for consideration at the next scheduled meeting. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.

City of Walterboro
DMO 30% Accommodations Tax Funding Request
2019-2020

Project Name: Walterboro "The Front Porch of the Lowcountry" DMO

Amount requested from A-tax: Approx. \$80,000 (30% tourism funding estimate for DMO)

Organization Name: Walterboro Tourism Commission (DMO)

Tax ID Number: 27-0473097

Contact Name: Christan Spires
Tourism Director

Address: 1273 Sniders Highway
Walterboro, SC 29488

Phone & fax: 843-538-4353 office
843-909-4325 cell
843-538-4356 (fax)

Email: cspires@walterborosc.org

Project/Event Description (narrative):

The Walterboro Tourism Commission, an I.R.S. designated 501 c (6) nonprofit organization, is a central tourism resource dedicated to increasing visibility of the tourism industry within the Walterboro area in an effort to attract crucial tourism related dollars and economic growth, as well as the development and promotion of Walterboro as a tourist destination. The Executive Committee consists of the Mayor of the City of Walterboro/appointee, the City Manager of the City of Walterboro, an appointee of Walterboro City Council, and Tourism Director as Secretary/Treasurer. As Designated Marketing Organization (DMO) for Walterboro, WTC manages the 30% tourism marketing funding. In a collaborative effort, a marketing plan is being implemented to

continue the momentum and direction Walterboro has already developed as “the Front Porch of the Lowcountry”; building upon Walterboro’s success in branding our city with the red rocking chair logo. City Council recently trademarked our logos.

The 30% tourism funding is estimated at approximately \$80,000. This accommodation tax funding provides for a comprehensive advertising campaign to improve consolidated billboard advertising, digital and print advertising efforts, SCPRT Cooperative advertising, as well as brochure distribution and visibility.

The duration of this project is fiscal year **July 1, 2019 thru June 30, 2020.**

Benefit to Tourism and/or the Community:

Joint efforts to successfully promote Walterboro’s cultural, historical and recreational opportunities ensure the long term sustainability and economic development through the growth of the tourism industry. By increasing the profile of Walterboro through this advertising campaign and fostering a better understanding of tourism’s role in economic, cultural and social development of our area, these promotional dollars result in increased overall prosperity consistent with the economic development plan and increased overnight stays.

To track effectiveness of this project, we will utilize a number of tools, including visitor information logs at the Welcome Center (*please see attached Welcome Center tracking graph*), leads generated through online advertising, as well as Google Analytics for the City of Walterboro website.

Tourism is a \$22.6 billion industry in South Carolina and supports one in every 10 jobs in the state. This year numbers of visitors to the Walterboro Welcome Center increased, which can be attributed to continued advertising, red rocker branding, an increase of updated brochure materials and added locations for visitors to find them, and increased visibility through PR and events. The SCPRT Tourism Advertising Grant gave us extra coverage and great cooperative advertising opportunities.

30% Accommodations Tax Tourism Marketing Funding Request – 2019-2020

Funding:

Accommodations Tax allocation 30% tourism funding: \$80,000

Total Funding \$80,000

Expenses:

Advertising

Broadcast Media: \$15,000

Print Media:

(such as Southern Living, Garden & Gun, The Post and Courier
Charleston Magazine, Mount Pleasant Magazine) \$12,500

Digital Advertising (to include SCPRT Coop Advertising): \$14,500

Billboards: \$28,000

Marketing and Promotion

Promotional items and press kits:
Flyers, brochures \$10,000

Project Total \$80,000

**City of Walterboro
Accommodations Tax Funding Request 2019**

Project Name: Turkey Trot 5K Run
Amount Requested \$3000
Organization Name: Walterboro-Colleton Chamber of Commerce
Tax ID Number: 570293773
Contact Name: Jeremy Ware/Debbie Strickland
President
Walterboro-Colleton Chamber of Commerce
Address: 403 E. Washington Street
Walterboro, SC 29488
Phone & Fax: 843-549-9595
843-549-5775
Email: chamberpresident@colletoncounty.org

PROJECT/EVENT DESCRIPTION (NARRATIVE)

The Walterboro-Colleton Chamber of Commerce, an I.R.S. designated 501(c) 6 nonprofit organization, is dedicated to the promotion of business and economic well-being in the City Walterboro and Colleton County. The Chamber of Commerce is recognized as the premier source of information on the entire community including tourism, events, activities and business information.

Every year the Walterboro-Colleton Chamber of Commerce hosts this races not only for local family recreational activities but also to attract tourist from all. Last year we had people from over 5 different states attend this race.

Funding: \$3,000. The accommodations tax funding supports our comprehensive advertising campaign to improve our advertising via, print, multi-media, radio, brochure distribution and with the possibility of billboard advertisement.

Project Duration: November 28, 2019

Benefit to Tourism and/or the Community: We will insure sustainable economic growth for the City of Walterboro through the development of increased tourism dollars and secondary growth of businesses related to and benefiting from tourism. By enhancing the image of Walterboro through these events and advertising campaign, we will create a positive atmosphere of community involvement that supplements tourism's crucial function of economic, cultural and social development of our area. This application of promotional dollars will result in a stronger economy consistent with the economic development plan and increased overnight stays.

Project Tracking: Tools will include but are not limited to visitor registration at the Chamber of Commerce, website registration statistic and sign up rosters for the event.

Project Summary: Accommodations Tax Funding: Fiscal Year 2019

FUNDING'	<u>\$ 3000</u>	
TOTAL FUNDING		<u>\$ 3000</u>
EXPENSES:		
Advertising		
Broadcast Media	\$	
Print Media ²	\$	
Cooperative Advertising	\$	
Billboards	\$ 1500	
Marketing and Promotions		
Promotional Material, Media Kits	\$	
Flyers, Maps, Brochures, Banners	\$	
Signs, Posters, Website, Social Media	\$ 1000	
Facilities & Services		
Restroom facilities	<u>\$ 500</u>	
Administrative Expenses	\$ 0	
PROJECT TOTAL		<u>\$ 3000</u>

City of Walterboro Accommodations Tax Funding

Final Report – Year funds received: _____

Please provide the following information directly on this form.

I. PROJECT INFO:

Organization Name: _____ Walterboro Chamber of Commerce

Project Name: _____ Turkey Trot

Contact Name: _____ Jeremy Ware Phone: _____ 843-549-9595

II. PROJECT COMPLETION:

Were you able to complete the project as stated in your original application? _____ Yes

If no, state any problems you encountered. _____

III. PROJECT SUCCESS:

Please share any additional comments regarding the project. (e.g., lessons learned, successes, problems encountered, etc.) Good turnout. Attracted people as far away as Virginia. Race gets bigger every year!

IV. PROJECT SUMMARY DATA:

Record numbers in table below to reflect funds received and attendance for up to two years.

	FY 2018	FY
Total budget of event/project	2838	
Amount funded by City of Walterboro A-tax	1500	
Amount funded by A-tax from all sources	1500	
Total attendance	108	
Total tourists*	41	

* Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by cases basis.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc; Registration and sign in sheets via paper on online portal

VI. PROJECT EXPENSES: Attach report with final project expenses paid for by City of Walterboro A-tax funding.

VII. ORGANIZATION SIGNATURE:

Provide signature of official within organization, verifying accuracy of above statements.

JEREMY WARE

Name

CEO

Title

Signature

Date

5/30/18

**City of Walterboro
Accommodations Tax Funding Request 2019**

Project Name: Fall Festival
Amount Requested \$10,000
Organization Name: Walterboro-Colleton Chamber of Commerce
Tax ID Number: 570293773
Contact Name: Jeremy Ware
President
Walterboro-Colleton Chamber of Commerce
Address: 403 E. Washington Street
Walterboro, SC 29488
Phone & Fax: 843-549-9595
843-549-5775
Email: chamberpresident@colletoncounty.org

PROJECT/EVENT DESCRIPTION (NARRATIVE)

The Walterboro-Colleton Chamber of Commerce, an I.R.S. designated 501(c) 6 nonprofit organization, is dedicated to the promotion of business and economic well-being in the City Walterboro and Colleton County. The Chamber of Commerce is recognized as the premier source of information on the entire community including tourism, events, activities and business information.

Last year the Walterboro-Colleton Chamber of Commerce hosted this event and it was well received from the local community as well as tourist. We had vendors from many different counties participate. We were unable to accurately determine the amount of tourism from last year and have sought out the advice from Tourism Director, Michelle Strickland, to capture an accurate of the tourist.

Benefit to Tourism and/or the Community: We will insure sustainable economic growth for the City of Walterboro through the development of increased tourism dollars and secondary growth of businesses related to and benefiting from tourism. By enhancing the image of Walterboro through these events and advertising campaign, we will create a positive atmosphere of community involvement that supplements tourism's crucial function of economic, cultural and social development of our area. This application of promotional dollars will result in a stronger economy consistent with the economic development plan and increased overnight stays.

Project Tracking: Tools will include but are limited to visitor information logs at the Welcome Center and Chamber of Commerce, visitor sign-in records at tourist destination points, website visitor statistics, sign up rosters for the event, brochure distribution and replenishing statistics, visitor map usage (at lodging sites) and event statistics through collaborative reporting of community activities are organizations.

Project Duration: The festival date is October 26 2019.

Permits: We will request road closures for the 5k portion of the festival early Saturday morning.

Funding: \$10,000. The accommodations tax funding supports our comprehensive advertising campaign to improve our advertising via, print, multi-media, radio, brochure distribution and signage.

Project Summary: Accommodations Tax Funding: Fiscal Year 2019

FUNDING:	<u>\$ 10,000</u>	
TOTAL FUNDING		<u><u>\$ 10,000</u></u>
EXPENSES:		
Advertising		
Broadcast Media	\$ 0	
Print Media	\$ 3,000	
Marketing and Promotions		
Promotional Material, Media Kits	\$	
Flyers, Maps, Brochures, Banners	\$ 1000	
Signs, Bill Boards, Website, Social Media	\$ 5000	
Facilities & Services		
Restroom facilities	<u>\$ 1000</u>	
PROJECT TOTAL		<u><u>\$ 10,000</u></u>

City of Waltherboro Accommodations Tax Funding

Final Report – Year funds received: _____

Please provide the following information directly on this form.

I. PROJECT INFO:

Organization Name: Walterboro Chamber of Commerce

Project Name: Fall Festival

Contact Name: Jeremy Ware Phone: 843-549-9595

II. PROJECT COMPLETION:

Were you able to complete the project as stated in your original application? Yes

If no, state any problems you encountered. _____

III. PROJECT SUCCESS:

Please share any additional comments regarding the project. (e.g., lessons learned, successes, problems encountered, etc.) Great success! Advertising earlier assisted in double participation! We had over 50 vendors participate and the crowd was estimated @ 4000.

IV. PROJECT SUMMARY DATA:

Record numbers in table below to reflect funds received and attendance for up to two years.

	FY 2018	FY
Total budget of event/project	11,000	
Amount funded by City of Waltherboro A-tax	6000	
Amount funded by A-tax from all sources	6000	
Total attendance	@4000	
Total tourists*	@1500	

* Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by cases basis.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc; Vendor applications, verbal communication, registrations and tourism director.

VI. PROJECT EXPENSES: Attach report with final project expenses paid for by City of Waltherboro A-tax funding.

VII. ORGANIZATION SIGNATURE:

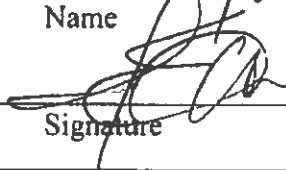
Provide signature of official within organization, verifying accuracy of above statements.

JEREMY WARE

Name

CEO

Title



Signature

5/30/19

Date



South Carolina Artisans Center
The Official Folk Art and Craft Center of South Carolina
Tax ID # 57-0983458
May 20, 2019

I. BASIC INFORMATION

Board of Directors

President

Rebecca Broderick
Colleton County School
District

Vice-President

Sandra Ferguson
CEO-Veterans Victory
House

Secretary

Kris Moore
Walterboro, SC

Treasurer

Dolly Droze
Accounting
Piggly Wiggly Carolina

Susan DuPlessis

Arts Coordinator
SC Arts Commission

Mary Hunt

SCAC Founder
Goldsboro, NC

Dawn Dawson-House
Director Public Relation
SC Parks, Recreation
Tourism

Bob Doster

Artist
Lancaster, SC

Kenneth Hodges

SC House of
Representative

Gale Doggette

Executive Director

Deborah Appleby

Marketing Director

A. Project Name: SC Artisans Center – Marketing & Promotions

B. Requested Amount: \$15,600 (2) Billboards

C. Total Project Cost: \$15,600

D. Applicant Information:

1. FI# 57-0983458
2. Kristin Mumford - Executive Director
3. Deborah Appleby – Artist Liaison
4. 318 Wichman Street
Walterboro, SC 29488
5. 843-549-0011
scartisanscenter@gmail.com



II. Narrative:

The South Carolina Artisans Center has become an ambassador for Walterboro and the State of South Carolina as we represent some of the best artists our state has to offer. The South Carolina Artisans Center is the largest single tourist attraction located in Walterboro. We have established, through visitor surveys, that our most consistent and successful marketing tool is billboards, specifically those located on Interstate 95. Like any other established business we would like to continue to grow in both customer footprints and sales. With the Accommodations Tax dollars we received through the past years plus another SCPR&T TAG grant, the South Carolina Artisans Center now has 2 Billboards with an additional 2 Billboards through the assistance of temporary state funding. Additionally, we have Banners in 2 of the SC Welcome Centers of which are made possible through matching TAG grants as well as a new rolling video Banner with our Walterboro presence through 2018-19 funding in 2 additional SC Welcome Centers. The Artisans Center is again requesting the support of the Accommodations Tax Committee. We need to continue our strong visibility to tourists and visitors by continuing the use of the Center's (2) billboards on Interstate 95 and (2) Welcome Center Banners. We are requesting \$15,600 to continue the lease to promote the SC Artisans Center. We have recently replaced the vinyl's on all of the billboards and have also replaced Welcome Center banners and added the new rolling video media banner with our new logo to coordinate with matching funds from our TAG Grant to continue our strategic marketing plan.

A. General Project Description:

The South Carolina Artisans Center was officially designated the "Official Folk Art and Craft Center of South Carolina" by Governor Jim Hodges in 2000. The Center was originally conceived as a rural economic tourism development project. Early in the planning stages it was determined this Center would have an economic impact upon the entire state and the project's planners proceeded to make this happen. Today, as a major tourist destination, we continue to draw visitors to our area from across the country and around the world. The Center now showcases the work of over 200 artists from across the state of South Carolina, provides educational programs through workshops and demonstrations as well as promoting community outreach to residents and visitors alike.

Some of the major accomplishments of the South Carolina Artisans Center include:

We continue to be a major **Tourist Destination** off I-95. Approximately 351,000 people have visited the Center over the past twenty five years. Over 95% of the Center's **customers** have traveled from **outside of Colleton County** and over 85% are **visitors from another state**. The majority of our customers have taken time from their travels to stop in Walterboro, shop at the Artisans Center and enjoy our exhibits. They also look for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups, large and small, almost every month and this year was exceptionally good for tour groups. Numbers range in size from 5 – 50. While on their day trip of sightseeing and dining, the groups are looking to purchase an item(s) that would be commemorative of their trip. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is currently open as a **Tourist Attraction/Retail Venue** in the Walterboro area and is **open for business 6 days a week with extended holiday hours**. Because of our regular scheduled hours of operation, the Center has been designated as an "official stop" for the **South Carolina National Heritage Corridor**. A "stop" through the Visitors Center ensures that literature and engaging conversations about Walterboro, Colleton County, and the entire heritage corridor is distributed to travellers.

B. Benefit to Tourism: and C. Benefit to Community:

The South Carolina Artisans Center has become an Ambassador for the state of South Carolina. As a representative of the finest our state has to offer, the Center has consistently pursued all avenues of advertising and marketing including a **FaceBook, Instagram** and **Twitter** pages and through our website **www.scartisanscenter.com**

Feature articles on the Artisans Center (giving Walterboro and Colleton County increased media exposure) written within the past several years have appeared in the following publications: Most recent includes; *PRTC-Community Calendar, The Colletonion, The State, Post & Courier, Beaufort Gazette, Times and Democrat, Charleston Magazine, SC Living and Living in Carolina as well as Travelocity, Expedia,*

- <https://carolinalive.com/culture/sc-artisans-center>
- The Center was showcased on Channel 4 News as a must see destination.
- The Center was part of an article written for FODOR'S, an International Travel Guide. <http://www.fodors.com/world/north-america/us/south-carolina/charleston/walterboro/>

South Carolina Living (November 2018) <http://scliving.com/travel/visit-the-south-carolina-artisans-center/>

The next time you're driving along I-95 to or from the coast and need to make a pit stop, consider pulling off at Exit 57 in Walterboro. Not far from the highway sits the South Carolina Artisans Center. If the small town of Walterboro is the "front porch of the Lowcountry," it's fitting that it's home to the state's "Official South Carolina Folk Art and Craft Center."

Visitors can meander through the rooms filled with artworks of more than 300 of South Carolina's leading artists from 32 counties. These are showcased in what looks and feels like an art gallery but is actually a curated retail shop. Not surprisingly, the majority of its visitors are out-of-state vacationers seeking souvenirs, and interior decorators looking for unique home and office furnishings.

You don't have to be on your way to or from somewhere to stop in. ...consider making this a day trip.

The Center has also developed a website www.scartisanscenter.com to keep up with the growing number of travelers who get their information through the Internet. The Artisans Center is also featured on links to other sites such as SCPRT, SCiways, South Carolina Tourism News, and South Carolina Traditional Arts Network, the City of Walterboro, Colleton County, Discover Walterboro and the Colleton Museum & Farmers Market. This exposure has and will continue to generate many first time visitors to Walterboro. The increase in the Center's visits by tourists means more room rentals and meals served by our hospitality industry.

D. Tracking:

The Center continues to experience increases in the number of visitors, with a high percentage of these visitors coming from I-95 travels. This has been encouraged by the marketing of the Center through billboards, brochures and visitor center banners and video walls. The Center is one of the biggest promoters of local businesses and recommends local restaurants, downtown shops, historical highlights, the Walterboro Wildlife Sanctuary and the use of our motels and Bed & Breakfasts.
(Tracking numbers for past 3 months attached)

E. The duration of this project:

The fiscal year ending June 2020.

F. Permits (none required)

III BUDGET:

Adams Outdoor 3 billboards \$1200 per 4 weeks.....	\$15,600
SC Welcome Centers Q2/Q3	
(Hardeeville, Fort Mill, Landrum, Little River).....	\$ 8,960
SC Welcome Centers Q1/Q4	
(Hardeeville, Fort Mill, Landrum, Little River).....	\$ 8,370
Adams Outdoor (in county).....	\$18,720
Budget LLC Billboards (in county).....	<u>\$ 7,200</u>
	\$58,850

City of Walterboro

Accommodations Tax Funding Request

2019-2020

Project Name: Walterboro Billboard Package 2019 - 2020

Amount requested from A-tax: \$21,000

Organization Name: City of Walterboro

Tax ID Number: 57-6001119

Contact Name: Christan Spires
Tourism Director

Address: City of Walterboro
242 Hampton Street
Walterboro, SC 29488

Phone & fax: 843-538-4353 office
843-908-2169 cell
843-538-4356 (fax)

Email: cspires@walterborosc.org

Project/Event Description (narrative):

The City of Walterboro installed 4 billboards promoting lodging, shopping and dining in Walterboro along I-95 and in Jacksonboro on Hwy 17 in the Fall of 2008. This package price has remained the same but several boards have been added free of charge. Specifically, this package includes:

SC Highway 17 S at Jacksonboro facing Northbound traffic
SC Highway 17 S at Point South facing Southbound traffic
SC Highway 17 S. at Pocotaligo facing Southbound traffic
SC Highway 17A - East of the airport facing Southbound traffic
Jeffries Blvd. just beyond Academy Road facing Southbound traffic

I-95 mm 30 Double Board facing Northbound traffic
I-95 mm 103 facing Southbound traffic
I-95 mm 82, North of St. George facing Southbound traffic

The City requests the continuation of these billboards for 2019-2020 as they are a part of the consolidated efforts of the billboard committee and the Front Porch of the Lowcountry/Red Rocker branding. It is estimated that \$21,000 is needed to fund this project to include fresh vinyls this year.

The start and end date for this billboard contract is July 1, 2019 thru June 30, 2020.

Benefit to Tourism and/or the Community:

Billboards are Walterboro's most effective Red Rocker branding along the I-95 corridor. The popularity of Walterboro as an overnight stop off I-95 and Highway 17 has been greatly enhanced by our billboards. Visitors are charmed by Walterboro's quaint atmosphere and are encouraged to return. These tourists stay in the local hotels, eat at our restaurants, and patronize local attractions and shops.

The Welcome Center tracks visitors, noting how they found us or heard of us. This tracking shows the effectiveness of this billboard program and that it works to bring both travelers from the Interstate and travelers on Savannah Highway going towards I-95 from Charleston or Myrtle Beach areas for a stay in Walterboro.

Accommodations Tax Funding Proposal Request - 2019-2020

City of Walterboro Billboard Package
\$21,000 (to include production of new vinyls)

**City of Walterboro
Accommodations Tax Funding Request**

Project Name: 2020 Colleton County Rice Festival

Organization Name: Colleton County Rice Festival
403 East Washington Street, Suite A
Walterboro, SC 29488
843-549-1079
843-549-5232 (Fax)

Contact Names: Jimmy Trippe/Josh Bell

Federal ID Number: 57-0691134

ATAX Request Amount: \$22,500.00 Colleton County Rice Festival - Rice Run –
BMX Bike Show - Tour de Lowcountry – Dino-ROAR
Dinosaur Show-Mighty Kicks-The Catalinas-Fireworks
Finale

Project/Event Description (narrative)

The Colleton County Rice Festival is held annually during the last full weekend of April. Now in its 45th year, the Southern Tourism Society has recognized the Festival as one of the top 20 events, which covers 12 states. It has become a premier springtime event throughout the Palmetto State and offers something for every age and taste. In 2019, an estimated 15,000.00 visitors attended the Festival over the weekend long event. The Festival is drawing more out of town people and getting bigger each year.

The activities will begin with the Rice Festival Beauty Pageant. The Tour de Lowcountry Bike ride is scheduled for March 28th. The Bike Ride, in its six year, brought in over 175 riders, with 170 of the riders from out of town. The Ride had riders from seven states, South Carolina, North Carolina, Georgia, Tennessee, Colorado, Kentucky and as far away as California. The next event is The Taste of Walterboro on April 21st followed by the VIP Luncheon on April 23rd . The actual Festival days will be April 24th and April 25th. We will be able to use our Amphitheater in 2020 with our local talent on the stage during the festival days. Also, appearing on Friday night will be the Mighty Kicks Band and Saturday night the Beach Music band, The Catalinas. We have a special show coming in from Ohio called Dino-ROAR. It is a show with fossil tent and animated Dinosaurs to educate the kids and adults about dinosaurs. We had to book this show two years ago because they are in such high demand. We are bringing back everyone's favorite show the BMX Bike Show. As always the Rice Run brings in over 300 runners and walkers, many from out of town. We will end the festival with the fireworks on Saturday night as the Festival Finale. All in all, we feel that the above events bring in visitors from all over to stay in our motels and dine in our restaurants. The Rice Festival Committee will obtain all permits required.

Because of the continuing success of the Rice Festival with results that sustain and promote a growing economy, an all-out effort is presently underway by various local groups and organizations to encourage visitors to come into the county and city. The Rice Festival Committee Members are actively involved in many of these endeavors and are working closely with community leaders to make Walterboro and Colleton County a favorite destination of visitors throughout South Carolina and tourist motoring along I-95. With the new Discovery Center and Amphitheater we feel like it will do nothing but enhance the Rice Festival.

Benefit to Tourism and/or the Community

Special events and programs that enhance the quality of life make for an attractive package in enticing the traveling public in this area. Colleton County will never be heavily industrialized but can capitalize on its cultural, natural and historic resources to bring more visitors into the County. The more visitors that come to Colleton County the more secure are tourism related jobs. Increased visitors also mean increased sales and tax collections. We are strategically located on the I-95 South/North Corridor and just 32 miles from I-26. These kinds of activities certainly appeal to travelers who will eat in our restaurants, stay in our motels and shop in and about the Walterboro area.

Many food, arts and crafts vendors and participants in the Rice Run and Tour de Lowcountry are out of state and stay overnight at the local hotels, eat in our various restaurants and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return. We estimate that vendors, runners, participants, and visitors will utilize at least 120 hotel rooms.

City of Walterboro Accommodations Tax Funding
Final Report – Year funds received: FY 18-19
 Please provide the following information directly on this form.

I. PROJECT INFO:

Organization Name: Colleton County Rice Festival
 Project Name: Colleton County Rice Festival
 Contact Name: Bubba Trippe / Josh Bell Phone: 843-893-7058

II. PROJECT COMPLETION:

Were you able to complete the project as stated in your original application? Yes
 If no, state any problems you encountered. N/A

III. PROJECT SUCCESS:

Please share any additional comments regarding the project. (e.g., lessons learned, successes, problems encountered, etc.) Complete success, record setting crowd, pulling people from all over to come and enjoy the festival.

IV. PROJECT SUMMARY DATA:

Record numbers in table below to reflect funds received and attendance for up to two years.

	FY	FY
Total budget of event/project	<u>22,500.00</u>	<u>18-19</u>
Amount funded by City of Walterboro A-tax	<u>20,000.00</u>	<u>18-19</u>
Amount funded by A-tax from all sources	<u>20,000.00</u>	<u>18-19</u>
Total attendance	<u>15-20,000.</u>	<u>18-19</u>
Total tourists*	<u>2,500</u>	<u>18-19</u>

* Tourists are generally defined as those who travel at least 50 miles to attend; however, the Committee considers every project/event on a case by cases basis.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.) Verbal, Rice Run, Tourdelowcountry, motels dock dogs

VI. PROJECT EXPENSES: Attach report with final project expenses paid for by City of Walterboro A-tax funding. - See attached -

VII. ORGANIZATION SIGNATURE:

Provide signature of official within organization, verifying accuracy of above statements.

Bubba Trippe Vice Chairman
 Name Title
Bubba Trippe 6-3-19
 Signature Date

Accommodations Tax Funding Proposal Request - 2020

Direct Tourism Expenditures:

TV Channel 5: \$7,000.00

Radio: \$2,500.00

Billboards: \$5,500.00

Other

(flyers, brochures, posters, direct
e-mail, website and misc.) \$5,500.00

Entertainment and Cultural Art Programming

With regional appeal: \$2,000.00

Total: \$22,500.00

Festivelo XXII 2019/Palmetto Cycling Coalition Accommodations Tax Funding Request 2019

I. Basic Information

A. Project Name:

Walterboro **Festivelo XXII 2019**: "Four Day Bicycling Event in Walterboro, S.C." (Twenty-Second annual)

B. Amount requested from A-tax: \$24,040

C. Total Cost of Project:

D. Applicant Information

1. Organization name with Federal ID number

Palmetto Cycling Coalition
57-1030701

2. Contact Name and Title of person submitting application

Amy Johnson Ely, Executive Director, Palmetto Cycling Coalition

3. Address

PO Box 50066, Columbia, SC 29250

4. Phone, Fax and E-mail

803-445-1099 (office) 706-714-8450 (cell)

Email: amy@pccsc.net

II. Narrative

Provide a detailed description of the project to be accomplished with A-tax funding to include at least the following mandatory components:

A. General Description (Include information about innovative ideas, community support, partnerships and evidence of management capability)

Festivelo is recognized as one of the most unique bicycling festivals in the USA! Founded by Charles Fox and the Fox Family, Festivelo is a bicycling touring event based at the Farmers Market & Museum in downtown Walterboro, S.C. The ride normally brings in 280-350 riders along with an additional 50-75 people who are non-riders and/or volunteers from 25-30 states and usually a few countries each year, for several days. 2019 will mark the 22nd annual FestiVELO Ride, taking place November 6-10, 2019, out of Walterboro, SC.

Our annual four-day event offers your choice of morning rides in the Walterboro/Colleton County area: **20-30 miles, 55-65 miles, or 95-105 mile** routes – to suit your ambition and skill level that are fully supported with restrooms, food, and mechanics.

There is delicious food: Hot meals at your lunch rest stops each day, and when you return to home base in Walterboro in the afternoons, we have more food and festivities for you: themed

dinners, drinks, activities and entertainment planned for you to celebrate your riding accomplishments.

The terrain is flat and once out of the Walterboro, there is not a lot of traffic. There will be multiple groups (speed/distance) for those who want to “Hammer” and those who just want to ride, stop along the routes, and visit the different attractions: All routes are flat. All these routes make good First Century Ride. **Over 400 miles of riding and only 12 miles of overlap.** Support and Gear (SAG): The riders and the course are constantly monitored and help is always not far away.

First time 100 Milers Thursday: On Thursday, we lead a ride for those who have never broken the 100-mile mark. The course is flat and everyone finishes. We have from 8 AM in the morning till 5 PM in the evening. Also, a trophy is given to the first time 100 milers.

Iron Butt Award: Also, ride 100 miles all 4 days and earn the Festivelo 100 Mile Iron Butt Trophy!

-PLUS every night will also include FREE S`MORES and Hot Dogs by the campfire, as well as classic movies under the stars Thursday-Saturday.

HOT MEALS EACH DAY AT THE LUNCH REST STOPS. There are multiple rest stops each day and a themed hot lunch is served on the route each day.

- Yahoo and Moon Pie
- Shrimp and Grits
- Southern Pimento Cheese
- Gratitude day- Thanksgiving meal hot turkey sandwiches

Walterboro affords the perfect location for a multiday bicycling event. Walterboro is located approximately an hour from Charleston, S.C., an hour from Beaufort, S.C., an hour from Hilton Head, S.C. and 1.5 hours from Savannah, Ga. The Walterboro location affords the opportunity to have a great ride early in the day and then visit Walterboro or surrounding cities in the afternoon and/or evening.

However, event organizers encourage everyone to stay in Walterboro and participate in the many different Festivelo events and visit the restaurants, antique shops, and the other businesses. The city of Walterboro has a nice downtown area with a variety of restaurants, antique shops, art, and professional services.

After riding in the morning, participants are encouraged to hike in the 800-acre wildlife sanctuary in Walterboro with hiking/biking/walking trails along with many other attractions.

B. Benefit to Tourism

Festivelo typically brings in over 400-500 people to Colleton County, from a total of 25-30 states and a few countries. Approximately 68% of registered riders were from outside of South Carolina, and approximately 95% of registered riders were from over 50 miles outside of Walterboro. In 2018, we estimate that approximately 800 hotel room nights were utilized by the participants along with filling the available B and B's, RV and camping locations. We program the Festivelo event from 5:30am until 9:30pm, so it is impossible for ride participants to engage in the event without engaging in the experiences provided in the City of Walterboro. Very often, ride participants bring their family members along, since there are so many social opportunities programmed around the ride. Since the ride has normally consistently increasing participation most years, led by roughly the same crew of organizers, the expectation is that the Walterboro Festivelo XXI 2019 will surpass 2018.

We know our participants visit the local restaurants, antique shops, art venues, and points of interest. In addition, Festivelo makes every effort to use local vendors in Walterboro/Colleton County.

The popularity of cycling has been on the rise in recent years and Walterboro offers the perfect location. Positioned close to major interstates, but located in a large county where many different routes can be designed and many points of interest can be promoted on each day's ride.

Walterboro is afforded international visibility, as well as additional press coverage in all forms of media. Many segments of the rides are filmed and photographed and shared with family, friends, and the international bicycling community. The numbers of riders participating in Festivelo continues to increase each year due to the additional advertising, extended stay hotel discount packages. Festivelo demographics are represented by a median age of 55 years and a higher than average median income with disposable income. As the population in the USA increases in median age, people are seeking events such as Festivelo to stay healthy, active, and connect with new friends.

Over the past two years, Festivelo has been directly responsible for completely booking the Bed and Breakfast venues in Walterboro, filling all allotted RV and Camping sites, and accounted for over a 1000-1100 hotel nights, each year, during the 4 day event. Our participants stay in the local hotels, eat in our various restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return.

C. Benefit to Community

Because of the multiple ways Festivelo impacts the local economy, including through hotels, restaurants, shops, paying for local SAG stop accommodations, the event has a financial benefit for the full spectrum of diverse communities of Walterboro. The HQ is located in the city of Walterboro's downtown, additionally benefiting the local and often homegrown small businesses and shops of downtown. Additionally, the event provides a relaxed atmosphere for good natured fun and fitness, which offers only positive vibes from tourists visiting Walterboro. And finally,

event organizers are homegrown in SC, with a heart for the lowcountry, so naturally cultural engagement is built into every SAG stop, giving tourists a chance to meet many others from Walterboro's various churches, etc., whose volunteers often host the SAG stops. The social settings of the SAG stops is one of many reasons ride participants come from all parts of the US to enjoy themselves.

D. Tracking: Number of hotel/motel room nights projected to be added as a direct result of this project (Include brief explanation as to the calculation used for this estimate as well as description of how you plan to track this information).

We project a conservative estimate of 900-1000 hotel rooms for 2019. We know that we will have approximately 280-350 riders along with an addition 50-75 non-riders and volunteer organizers show up for 2-5 days/nights, and the majority stay 3-4 nights. A conservative estimate based upon the first two years Festivelo has been located in Walterboro, Festivelo will be responsible the booking of over 1000 hotel and Bed and Breakfast nights. In 2018, we estimate that approximately 800-900 hotel room nights were utilized by the participants along with filling the available RV and camping locations.

E. Duration of Project (Start and End dates)

The event will occur from Nov 6-10, 2019, but many volunteers show up Nov 5th. Up to 30 volunteer and staff ride organizers are in Walterboro for 5-7 days. The project is prepared in those initial days, by: posting signs, parking routes, raising banners, setting up the venues for meals, music, SAG, and ride HQ, and preparing other managers and volunteers in a host of meetings.

F. List Permits (if any required) Charles needs to answer this

No permits are utilized during the ride, but to ensure compliance with local laws and regulations, event organizers do coordinate with the local sheriff, police, and fire department.

G. Additional comments (optional)

III. Budget

Budget Item	Expense
Print Media ads in specific trade magazines (Adventure cycling, Bicycling, Etc) Ad's will be developed with Walterboro and promote Walterboro as the home of Festivelo and a bicycling friendly community	4,000
Social Media/Electronic Marketing (FaceBook, Instagram, Browser Ads, etc,)	2,500

Promotion Direction Signs (Around the City of Walterboro)	1,200
Port o let Toilets - Clean Management	1,700
Trailer Based Toilets - Clean Management	2,690
Cycling Event Guide 36 pages (Co-Branded and promotes the City and business in Walterboro. Not only for Festivelo but for distribution locally and mailed to over venues to promote Walterboro/Festivelo, and business in Walterboro) This is a unique promotion and will be recognized by leading tourism and bicycling publications.)	2,600
Flyers brochures/postcards mailers and postage to bicycling stores and clubs primarily in several states	1,500
Walterboro/Festivelo Iphone/Android App for year round promotion	4,000
Website fees, World wide web placement & maintenance for Event.	2,500
Website Bicycling Routes development and Posting (available year round for anyone visiting Walterboro)	800
Oval stickers with Walterboro & Festivelo	300
Walterboro/Festivelo year round RidewithGPS account. Promotes nationally and internationally with walterboro web sites.	250
Total Budget	\$24,040

City of Walterboro

65% Accommodations Tax Funding Request

2019-2020

Project Name: "Walterboro Rocks!" Advertising Campaign 2019-2020

Amount requested: \$60,000

Organization Name: Walterboro Tourism Commission

Tax ID Number: 27-0473097

Contact Name: Christan Spires
Tourism Director

Address: 1273 Sniders Highway
Walterboro, SC 29488

Phone & fax: 843-538-4353 (office)
843-909-4325 (cell)
843-538-4356 (fax)

Email: cspires@walterborosc.org

Project Description (narrative):

The "*Walterboro Rocks!*" campaign is a comprehensive plan designed to implement a variety of advertising methods to draw visitors to Walterboro for increased overnight stays.

The Walterboro Tourism Commission, an I.R.S. designated 501 C (6) nonprofit, is a central tourism resource dedicated to increasing the exposure of local attractions in the Walterboro area. The purpose of the commission is to promote Walterboro as premier travel destination.

WTC has successfully created a comprehensive "*Walterboro Rocks!*" advertising campaign to boost our visibility with the Red Rocking Chair Brand. The organization

will to continue to develop and expand advertising and marketing plans through consistent brand recognition.

The Walterboro Welcome Center, located at exit 53 off I-95, is approximately halfway between New York and Florida, between Savannah/Beaufort and Charleston along Highway 17. The goal is to put Walterboro on the map as a destination for travelers as they make their way along I-95 and local thoroughfares through strategic advertising placement.

The duration of this project is fiscal year July 1, 2019 thru June 30, 2020

Benefit to Tourism and/or the Community:

By marketing the antiques, historic, cultural, and nature and resources in Walterboro, the Lowcountry Region, and South Carolina, this project aims to capitalize on the economic impact it will bring to this area. An influx of new visitors will not only boost revenue for local businesses with overnight stays and crucial tourism related dollars, it will create the potential for new residents who will further invest in the community.

WTC works with other local organizations on "*Walterboro Rocks!*", continuing to develop cooperative advertising with the South Carolina Artisans Center, the Colleton Museum and Farmers Market, Friends of the Great Swamp Sanctuary, and annual festivals and organizations.

Tracking:

WTC will continue to track the effectiveness of this "*Walterboro Rocks!*" campaign utilizing a number of tools, including visitor information logs at the Welcome Center, hotel occupancy data, leads generated by online advertising, and Google Analytics of the City of Walterboro website.

65% Accommodations Tax Funding Proposal Request - 2019-2020

Advertising:

Broadcast Media	\$17,500
Print Media (such as, Southern Living, Garden & Gun)	\$15,000
Digital Advertising (to include SCPRT coop & TAG match)	\$22,500

Marketing and Promotion:

Flyers, brochures, Post Cards, signs, promotional items	\$5,000
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Project Total	<u>\$60,000</u>
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July 17, 2019

"Our Kids Matter"

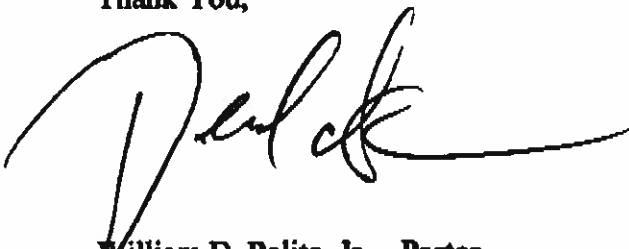
On Saturday: August 10, 2019 (11:00 A.M.-4:00 P.M.): Miracle Deliverance Center will host our **Tenth Annual Youth Fair**. We understand the different obstacles that our youth face from day to day. We seek to empower the children of our community by providing them with the tools they need to be successful in life. As an outreach ministry, we look to achieve these goals through an atmosphere of fun and safety, while providing assistance to those who may be less fortunate.

The Youth Fair will consist of fun-filled activities such as: face-paintings, prize giveaways, jump castles, drawings, food and a lot more.

To ensure the safety of all the participants, we are cordially asking for City of Walterboro government, to approve the closure the intersection of Padgett Loop and Howell Street up until the first residence on the left of Howell Street. This closure would only be for the duration of our event. This will help to ensure that none of the participants are injured by traffic during the event; as well as allow for more room for the children to have fun. We are also requesting that Walterboro City Police & Fire Departments be a part of the event. This will be a way to educate the general public of the various jobs that law enforcement and Firemen have to perform while on duty. As well as this will help to break the barriers between the general public and law enforcement. Finally we are requesting permission to place signs for the event in the neighboring community around the church.

Miracle Deliverance Center greatly appreciates your time, consideration, continued support and fervent prayers of peace and unity; in helping us to continue to make our annual youth fair a continued success.

Thank You,



William D. Polite, Jr. – Pastor

Yalonda Scriven – Director (843-599-4969)

Dottie Carlton, Charlene Williams, Jeraldo Brown – Committee (843-599-7872)

**Miracle Deliverance Center
600 Padgett Loop/P.O. Box 1771
Walterboro, SC 29488**



10th ANNUAL YOUTH FAIR

AUGUST 10 • 11:00 AM - 4:00 PM

600 PADGETT LOOP

FREE SCHOOL SUPPLIES*

*WHILE SUPPLIES LAST

**OUR KIDS MATTER!
OUR CHILDREN & COMMUNITY NEED YOU!**

*Skip the lines and register early
Advance America 664 Bells Hwy.*

For more information
about the Youth Fair
events please call
843-599-4969



July 11, 2019

City of Walterboro

242 Hampton Street

Walterboro, SC 29488

RE: Stop The Violence March

To Mayor Young Councilwoman/Men

I am writing this letter to request the council's permission for our annual "Stop the Violence March". Our schedule date and time is August 17, 2019, at 10 a.m. We plan to march from the Colleton County Court House to Pinckney Park. This year's march will be somber due to the passing of Mr. Horace Simmons, but we plan to continue in his memory and dedicate this march in his honor. Mr. Simmons loved this community and the people in it. Our job now is to continue his legacy of showing people love and letting them know it is a better way than violence.

I would greatly appreciate your favorable consideration.

Thank you in Advance,

Juanita Harvey



843-599-9209

Preserving, Enriching, and Reaching w/ Love

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 7/11/2019

1. Person submitting application: Juanita Harvey
Address: 309 Bay Street
Telephone: 843-599-9209

2. Name of Organization: P. E. R. L., INC
Chairperson/President: Juanita Harvey
Address: 309 Bay Street W.boro
Telephone: 843-599-9209

3. Parade Chairman: Audrey Polite
Address: 617 Carn Street W.boro
Telephone: 843-217-0475

4. Date/Time of Parade: August 17, 10:00 A.M

5. Parade Route requested (Attach Sketch) Sketch Attached

6. Number of Vehicles/Floats: 5 Number of Animals: 0

7. Portion (width) of street parade will occupy: Entire width for safety

8. Additional Information (Upon Request): _____

Audrey Polite
Signature/Parade Chairman

Juanita Harvey
Signature/Organization Chairperson

____ Approval

____ Disapproval

[Signature]
Police Chief

City Manager

NOTE : >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.



The march will start at Colleton County Court House

101 Hampton Street and end at Pinckney Park, 505 Hampton Street.



July 29, 2019

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Re: 5th Annual Brag About Walterboro Campaign

Dear Mayor and City Council,

The Walterboro Tourism Commission is excited to launch its 5th Annual Brag About Walterboro Campaign this month. We look forward to another successful year.

To increase the visibility of the campaign, the Walterboro Tourism Commission requests approval of the following:

- A banner announcing Brag About Walterboro Week to be displayed November 3-10, 2019 (mock-up below)

BRAG A LITTLE ABOUT WALTERBORO

* The placement of “Brag Signs” down Jefferies Highway from N Walter Street to Carn Street.

Thank you for your support and encouragement.

Sincerely,

Christan Spires, Tourism Director
843-538-4353
cspires@walterborosc.org



July 29, 2019

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Re: Festivelo 2018 Banner

Dear Mayor and City Council,

The Walterboro Tourism Commission is excited to host the 22nd annual FestiVELO from November 6-10. We look forward to another successful year.

To increase the visibility of the campaign, the Walterboro Tourism Commission requests approval of the following:

- A banner announcing FestiVELO to be displayed November 6th - 10th (mock-up below)



- * Increased police and EMS presence during the event.
- * Right of way signage where necessary during the rides.

Sincerely,

Christan Spires, Tourism Director
843-538-4353
cspires@walterborosc.org



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: August 6, 2019
SUBJECT: East Side Water Upgrade Project Task Order #3

The City was awarded a \$487,500 grant from the South Carolina Department of Commerce for the installation of new water lines along Barracada Road, Live Oak Street, 6th Street, and Hickory Street. The City's required match is 10%. Engineering expenses can be applied as our match. This project provides fire protection, helps water quality, and supports future growth.

Hybrid Engineering, Inc. has provided a Task Order (#3) that is attached. It includes engineering design services as well as construction observation for this project. The fee is not to exceed \$60,945.

The FY 2019-2020 Enterprise Fund budget will allocate \$60,945 for this expenditure. City staff asks for Council's favorable consideration of this request. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment

To: Jeff Molinari

From: Wayne Crosby

Date: 7/30/2019

Re: East Side Water Upgrade Project Task Order # 3

The City of Walterboro's Utilities Department has received a \$487,500 grant from the South Carolina Department of Commerce that will allow for the installation of new water lines along Barracuda Road, Live Oak Street, 6th Street and Hickory Street. The improvement will increase the line size in this area providing fire protection in addition to improving water quality.

The grant requires the City of Walterboro to provide a 10% match. Engineering expenses will be applied toward our required matching funds.

Hybrid Engineering Inc. has provided a Task Order (#3) which outlines the scope of services required to complete this project. Hybrid Engineering will provide the engineering design services and the observation of construction services for a fee not to exceed \$60,945.

I have attached supporting documentation.

It is this departments recommendation to approve Hybrid Engineering Inc. as our engineering firm for this project and authorize the execution of Task Order # 3 in the amount of \$60,945.00.



Task Order No. 3

Master Agreement for Professional Engineering Services

Client: City of Walterboro

Project: East Side Water Upgrade Project

Date: July 23, 2019

Scope of Services:

Perform administrative, investigative, design, permitting, contract administration, and construction observation services for the East Side Water Upgrade Project located along Barracuda Street, Live Oak Street, 6th Street, and Hickory Street just east of the Walterboro City Limits in Colleton County, South Carolina. The improvements will be located within existing highway rights-of-way generally as depicted on the attached map. Includes the following tasks:

1. Project Kickoff Meeting w/ City of Walterboro & LCOG
2. Field Investigations & Verifications
3. Coordinate Wetland Delineation & Submittal of Jurisdictional Determination Request to USACE
4. Design
5. Project Manual (Contract Instruments & Technical Specifications)
6. Construction Drawings
7. Project Review Meeting with City of Walterboro
8. Prepare SCDOT Encroachment Permit Application & Response to Review Comments
9. Prepare Coastal Zone Consistency (CZC) Request
10. Prepare SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre
11. Prepare SCDHEC Construction Permit Application Package
12. Review Jurisdictional Determination Request to USACE
13. Bid Solicitation
14. Contract Award Activities
15. Preconstruction Conference
16. Submittal Data Review
17. Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 12 Weeks of Activity)
18. Review & Process Contractor's Application for Payment (3)
19. Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls
20. Prepare Request for SCDHEC Approval to Operate
21. Record Construction Drawings
22. Final Site Visit & Project Closeout

Task Order No. 3
July 23, 2019
Page 2

Payment:

Payment shall consist of an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class plus Reimbursable Expenses, the total of which shall not exceed \$60,945 without prior written approval. The Engineer's Labor & Fee Projection is attached.

City of Watterboro Approval: _____

Date: _____

Attachment: Project Map
Engineering Labor & Fee Projection

ENGINEERING LABOR AND FEE PROJECTION
East Side Water Upgrade Project
City of Walterboro
Walterboro, South Carolina
July 23, 2019



LABOR PROJECTION					
Task	Project Manager Manhours	Design Engineer / Manhours	Engineering Technologist Manhours	Field Investigator Manhours	Construction Manager Manhours
Project Kickoff Meeting w/ City of Walterboro & LCOG	4	4		4	
Field Investigations & Verifications	4	4		12	
Coordinate Wetland Delineation & Submittal of Jurisdictional Determination Request to USACE		8		4	
Design	12	24	16		
Project Manual (Contract Instruments & Technical Specifications)	4		8		
Construction Drawings	2	40	8		
Project Review Meeting with City of Walterboro	4	4			
Prepare SCDOT Encroachment Permit Application & Response to Review Comments	1	8	8		
Prepare Coastal Zone Consistency (CZC) Request	1	4			
Prepare SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre	1	4			
Prepare SCDHEC Construction Permit Application Package	1	4			
Review Jurisdictional Determination Request to USACE	2				
Bid Solicitation	2	8	16		
Contract Award Activities	2	8			
Preconstruction Conference		4	4		
Submittal Data Review		4	16		
Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 12 Weeks of Activity)					182
Review & Process Contractor's Application for Payment (3)		6			6
Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls	8	6			
Prepare Request for SCDHEC Approval to Operate	2	4			
Record Construction Drawings	1	12			
Final Site Visit & Project Closeout	4				4
Total Manhours	53	156	76	20	202
COST PROJECTION					
Labor	Manhours	Hourly Rate*	Total		
Project Manager	53	\$185	\$8,745		
Design Engineer I	156	\$85	\$13,260		
Engineering Technologist	76	\$90	\$6,840		
Field Investigator	20	\$95	\$1,900		
Construction Manager	202	\$95	\$19,190		
			\$49,935		
Expenses					
	Mileage:	4,000 miles @ \$0.60/mile	\$2,400		
	Per Diem:	31 days @ \$10/day	\$310		
	Route & Topographic Survey:	1 Lump Sum Estimate	\$4,500		
	Wetland Delineation & Submittal of Jurisdictional Determination Request to USACE:	1 Lump Sum Estimate	\$3,800		
	Expenses Subtotal:		\$11,010		
Total Projected Cost				\$60,945	

Notes:
 1. Owner will pay all permit application fees

ENGINEERING LABOR AND FEE PROJECTION
East Side Water Upgrade Project
City of Walterboro
Walterboro, South Carolina
July 23, 2019



LABOR PROJECTION					
Task	Project Manager Manhours	Design Engineer I Manhours	Engineering Technologist Manhours	Field Investigator Manhours	Construction Manager Manhours
Project Kickoff Meeting w/ City of Walterboro & LCOG	4	4		4	
Field Investigations & Verifications	4	4		12	
Coordinate Wetland Delineation & Submittal of Jurisdictional Determination Request to USACE		8		4	
Design	12	24	16		
Project Manual (Contract Instruments & Technical Specifications)	4		8		
Construction Drawings	2	40	8		
Project Review Meeting with City of Walterboro	4	4			
Prepare SCDOT Encroachment Permit Application & Response to Review Comments	1	8	8		
Prepare Coastal Zone Consistency (CZC) Request	1	4			
Prepare SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre	1	4			
Prepare SCDHEC Construction Permit Application Package	1	4			
Review Jurisdictional Determination Request to USACE	2				
Bid Solicitation	2	8	16		
Contract Award Activities	2	8			
Preconstruction Conference		4	4		
Submittal Data Review		4	16		
Periodic Construction Observation Site Visits (Avg 2 Visits/Week for 12 Weeks of Activity)					192
Review & Process Contractor's Application for Payment (3)		6			6
Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls	6	6			
Prepare Request for SCDHEC Approval to Operate	2	4			
Record Construction Drawings	1	12			
Final Site Visit & Project Closeout	4				4
Total Manhours	63	166	76	20	202
COST PROJECTION					
Labor	Manhours	Hourly Rate*	Total		
Project Manager	53	\$165	\$8,745		
Design Engineer I	156	\$85	\$13,260		
Engineering Technologist	76	\$90	\$6,840		
Field Investigator	20	\$95	\$1,900		
Construction Manager	202	\$85	\$18,190		
			\$49,935		
Expenses					
	Mileage:	4,000 miles @ \$0.60/mile	\$2,400		
	Per Diem:	31 days @ \$10/day	\$310		
	Route & Topographic Survey:	1 Lump Sum Estimate	\$4,500		
	Wetland Delineation & Submittal of Jurisdictional Determination Request to USACE:	1 Lump Sum Estimate	\$3,800		
	Expenses Subtotal:		\$11,010		
Total Projected Cost				\$60,945	

Notes:
 1. Owner will pay all permit application fees

PRELIMINARY OVERALL PROJECT COST OPINION
2019 COBG Water Improvements
City of Walterboro
Walterboro, South Carolina
Date: May 6, 2019



Item No	Description of Item	Unit	Estimated Quantities	Unit Price	Total Price
Barricade Road (Total Length = 1,741')					
1	8" Water Main	LF	2,641	\$28	\$73,948
2	8" DI Water Main (per SCDOT)	LF	100	\$38	\$3,800
3	16" Steel Casing Pipe - Bore & Jack (per SCDOT)	LF	80	\$200	\$16,000
4	8" Gate Valve & Box	EA	4	\$1,400	\$5,600
5	2" Gate Valve & Box	EA	1	\$300	\$300
6	12" x 8" MJD Tapping Tee	EA	2	\$4,400	\$8,800
7	8" x 8" MJD Tapping Tee	EA	1	\$2,500	\$2,500
8	8" x 8" MJD Tee	EA	3	\$550	\$1,650
9	8" x 2" MJD Tee	EA	1	\$450	\$450
10	8" MJD Plug	EA	1	\$300	\$300
11	Concrete Valve Marker Post	EA	7	\$55	\$385
12	Fire Hydrant Assembly w/ Swivel Hydrant Tee & Valve w/ Box	EA	2	\$5,000	\$10,000
13	Service Assembly	EA	16	\$1,600	\$25,600
14	1" PE Service Tubing	LF	120	\$8	\$960
15	Dry Bore 1" PE Service Tubing	LF	240	\$18	\$4,320
16	Flowable Fill	LF	33	\$80	\$2,640
17	Remove & Replace Asphalt Pavement - Roadways ¹	LF	28	\$85	\$2,380
18	Remove & Replace Asphalt Pavement - Driveways	LF	74	\$30	\$2,220
19	Grassing	LF/Pipe	2,641	\$1	\$2,641
20	Sediment & Erosion Control	LF/Pipe	2,641	\$1	\$2,641
Sub-Total for Barricade Street					\$148,816
Low Oak Street (Total Length = 1,299')					
1	8" Water Main	LF	1,879	\$28	\$52,612
2	8" DI Water Main (per SCDOT)	LF	80	\$38	\$3,040
3	Directionally Drill 8" HDPE Water Main (Under Wetlands)	LF	300	\$75	\$22,500
4	8" Gate Valve & Box	EA	2	\$1,400	\$2,800
5	8" x 8" MJD Tee	EA	4	\$550	\$2,200
6	8" MJD 45° Bend	EA	4	\$400	\$1,600
7	Concrete Valve Marker Post	EA	3	\$55	\$165
8	Fire Hydrant Assembly w/ Swivel Hydrant Tee & Valve w/ Box	EA	2	\$5,000	\$10,000
9	Service Assembly	EA	13	\$1,600	\$20,800
10	1" PE Service Tubing	LF	89	\$8	\$712
11	Dry Bore 1" PE Service Tubing	LF	225	\$18	\$4,050
12	Flowable Fill	LF	80	\$80	\$6,400
13	Remove & Replace Asphalt Pavement - Roadways ¹	LF	72	\$85	\$6,120
14	Remove & Replace Asphalt Pavement - Driveways	LF	152	\$50	\$7,600
15	Grassing	LF/Pipe	1,879	\$1	\$1,879
16	Sediment & Erosion Control	LF/Pipe	1,879	\$1	\$1,879
Sub-Total for Low Oak Street					\$144,286
Hickory Street (Total Length = 880')					
1	8" Water Main	LF	774	\$28	\$21,672
2	8" DI Water Main (per SCDOT)	LF	32	\$38	\$1,216
3	8" Gate Valve & Box	EA	1	\$1,400	\$1,400
4	2" Gate Valve & Box	EA	1	\$300	\$300
5	8" x 8" MJD Tapping Tee	EA	1	\$2,500	\$2,500
6	8" x 8" MJD Tee	EA	2	\$550	\$1,100
7	8" x 2" MJD Tee	EA	1	\$450	\$450
8	8" MJD Plug	EA	1	\$300	\$300
9	Concrete Valve Marker Post	EA	3	\$55	\$165
10	Fire Hydrant Assembly w/ Swivel Hydrant Tee & Valve w/ Box	EA	1	\$5,000	\$5,000
11	Service Assembly	EA	8	\$1,800	\$14,400
12	1" PE Service Tubing	LF	50	\$8	\$400
13	Dry Bore 1" PE Service Tubing	LF	100	\$18	\$1,800
14	Flowable Fill	LF	32	\$80	\$2,560
15	Remove & Replace Asphalt Pavement - Roadways ¹	LF	28	\$85	\$2,380
16	Remove & Replace Asphalt Pavement - Driveways	LF	80	\$30	\$2,400
17	Remove & Replace Concrete Pavement - Driveways	LF	28	\$80	\$2,240
18	Grassing	LF/Pipe	774	\$1	\$774
19	Sediment & Erosion Control	LF/Pipe	774	\$1	\$774
Sub-Total for Hickory Street					\$63,231
8th Street (Total Length = 1,189')					
1	8" Water Main	LF	1,085	\$28	\$30,380
2	8" DI Water Main (per SCDOT)	LF	100	\$38	\$3,800
3	8" Gate Valve & Box	EA	2	\$1,400	\$2,800
4	2" Gate Valve & Box	EA	1	\$300	\$300
5	8" x 8" MJD Tapping Tee	EA	1	\$3,200	\$3,200
6	8" x 8" MJD Tee	EA	2	\$550	\$1,100
7	8" x 2" MJD Tee	EA	1	\$450	\$450
8	Concrete Valve Marker Post	EA	2	\$55	\$110
9	Service Assembly	EA	12	\$1,800	\$21,600
10	1" PE Service Tubing	LF	60	\$8	\$480
11	Dry Bore 1" PE Service Tubing	LF	270	\$18	\$4,860
12	Flowable Fill	LF	100	\$80	\$8,000
13	Remove & Replace Asphalt Pavement - Roadways ¹	LF	88	\$85	\$7,480
14	Remove & Replace Asphalt Pavement - Driveways	LF	98	\$50	\$4,900
15	Remove & Replace Concrete Pavement - Driveways	LF	18	\$80	\$1,440
16	Grassing	LF/Pipe	1,085	\$1	\$1,085
17	Sediment & Erosion Control	LF/Pipe	1,085	\$1	\$1,085
Sub-Total for 8th Street					\$78,376
Sub-Total of Construction					\$448,941
Survey, Design, Permitting & Contract Administration					\$38,421
Construction Observation					\$21,846
Wetland Delineation & Submittal of Jurisdictional Determination Request to the US Army Corps of Engineers					\$5,000
SCDHEC Water & Wastewater Construction Permit Application Fee					\$400
TOTAL					\$524,608

¹ Assumes SCDOT will permit open cut and cover with flowable fill and asphalt patching of all roadway crossage except for Robberman Boulevard

Wayne Crosby

From: Amy Risher
Sent: Tuesday, June 11, 2019 3:59 PM
To: Wayne Crosby
Subject: FW: CDBG Grant Awards

See below.

Amy J. Risher, CGFO
Finance Director
City of Walterboro
300 Hampton Street
Walterboro, SC 29488
(843)782-1061 office
(843)549-7725 fax



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From: Kimberly Mullinax <kmullinax@lowcountrycog.org>
Sent: Tuesday, June 11, 2019 3:40 PM
To: Kevin Griffin <kgriffin@colletoncounty.org>; Meagan Utsey <mutsey@colletoncounty.org>; Carla Harvey <charvey@colletoncounty.org>; Karen Waters <kwaters@colletoncounty.org>; Johnny Stieglitz <jstieglitz@colletoncounty.org>; Kaye Syfrett <ksyfrett@colletoncounty.org>; Jeffrey Molinari <jmolinari@walterborosc.org>; Hank Amundson <hankamundson@walterborosc.org>; Amy Risher <arisher@walterborosc.org>; Douglas Clary Jr. P. E. <dclary@hybrideng.com>
Cc: Rhonda Davis <rdavis@lowcountrycog.org>
Subject: CDBG Grant Awards

Congratulations! Spring CDBG grant awards were announced today and the East Side Water Upgrade was awarded \$487,500, as requested!

The grant award should be in the mail. Rhonda has the environmental review underway at this time and I will begin startup paperwork soon. Stefanie will likely schedule the startup meeting later this summer. Just a reminder, the County is the grantee and the City is the subrecipient, like we did they Booster Pump Station a few years ago. I will be contacting you as needed to make this project run as smoothly as possible. Thanks for everyone pitching in to make it happen!

Kimberly Mullinax

Community & Economic Development Specialist
Lowcountry Council of Governments