

MINUTES

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, August 6, 2019 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, Bobby Bonds, and James Broderick. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Clerk Betty Hudson, and Attorney Brown McLeod on behalf of City Attorney George Cone, were also present. Council Member Greg Pryor was absent. There were approximately 35 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance to our flag. The Mayor gave the invocation and Council Member Siegel led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

There were no comments or questions on agenda items.

PRESENTATION:

1. SC Department of Juvenile Justice, Raise the Age (RTA) Statute by Ms. Torsha Anderson, County Manager

Next, Ms. Torsha Anderson addressed Council. She stated that she is the County Manager here in Colleton County for the Department of Juvenile Justice. She said, I wanted to come before you to speak about "Raise the Age," DJJ's regionalization initiative, as well as share the data for Colleton County, so that you would be up to speed with how your relation between referrals that were received and what we are actually doing out in the community with the children and their families.

As you see in your packets, the first thing that we are going to talk about is the mission of DJJ. I know years ago, a lot of people thought that it was to transport them, house them and keep them there. That is not our mission. Our mission is to keep children in the least restrictive environment, while holding them accountable and linking them to appropriate services. There is a reason why they are doing these things, so let's try to make sure we get them linked for services.

The next thing I would like to speak to you about is the "Raise the Age" program. As of July 1, 2019, a juvenile in the State of South Carolina is considered to be anyone under the age of 18. Seventeen-year-olds who used to not come to my office on a petition are now able to come to my office on all charges other than a charge that is considered an A-D felony that carries 15 years or more, which would be a General Sessions charge. I am not going to go into a whole lot of detail with it, I have left that information with you, but I will say this, our office will be operating off of two systems for a while. Because what determines which process the child will be under, is the offense date. A child who was charged with burglary third on June 29, 2019, and a child charged with the same charge on July 1, 2019, will have separate guidelines on which they have to go by. The one that was charged on June 29 can be placed on probation up until their 18th birthday and can be committed to DJJ until their 21st birthday. The July 1 charge, the child would be placed on probation until their 20th birthday and can be committed to DJJ until their 22nd birthday. So, it depends on the date. For example, some cases require investigations that are short investigations and some are rather long investigations. So, the offense charge will dictate which process that child or that referral will abide by. That is the main component of it, and that traffic violations will still be handled in the same manner it has always been handled, we will not touch those, but we can do simple possession, petty larceny, assault &

MINUTES/Page II

battery 3rd - all of these will continue for 17 year olds to come to our office. Whereas, last year at the schools, assault and battery for a seventeen-year-old, they got a citation or either was housed at the detention center. They will now get a petition to come to my office, and be serviced through the department of Juvenile Justice.

Regionalization for DJJ. Our initiative is and I am loving this, because in the past and currently anyone that is committed to DJJ, or you may hear people refer to it as "behind the fence." This means they go to Columbia and are committed to DJJ. They now have to be in Columbia. Well, we have three evaluation centers - Midland Evaluation Center, Coastal Evaluation Center and Upper State Evaluation Center. Those three centers will be in the process of being converted into long term care facilities. Currently, as of today, if a child got committed to DJJ, they would go to Columbia. In the near future, probably next year, that child from the Lowcountry area would be going to Ridgeville versus going to Columbia. The reason we are going to regionalization is because we want parents, grandparents, families to participate in the treatment. It's critical for parents and families to participate with the children when they go back, because if you only remove the child from the environment and do not change the environment in which they live, we are creating a cycle. So, the regionalization is to help with this. Also, each one of those evaluation centers will have a cater-like program. Upper state has a lot of manufacturing. So, they are going to have a 11,000 square foot building with programs in it that will cater for those children to receive a trade, if they are committed, so that when they go back home, they don't get lost in the trenches and have to go back to Burger King. They can have a trade to go and work and hopefully be linked to a job before they return. And the same will apply for MEC and CNC. They are identified for the Lowcountry for tourism and hospitality. My colleagues and I have challenged them. We have a lot of manufacturing jobs here in the Lowcountry, as well. We have people who can be trained with small engines, and Computer Numerical Control (CNC), so that they can learn to obtain the same type of manufacturing jobs as the upstate. I have even presented to the Senior Project Manager for DJJ for her to consider reaching out to Bosch. I have a friend who works for Bosch, she has shared with us that their average age of employees who can retire is 47, and they don't have anybody to replace them. This is a great opportunity for collaboration. So, those are the types of things that we are looking to do with our regionalization - better services, communication, participation and treatment from the families, getting them linked and trained with skills that they can use out in the communities in which they live in, and not just be trained in Columbia for the Columbia area and then coming back to Charleston. So, that's the important force for the DJJ initiative that we have.

You will also see in your packet, some data as it relates to Colleton County. Fifteen years ago, we had 400 referrals in this small county that has less than 40,000 people living here, and that's a lot for a county as small as we are. So, they have gone from approximately 200 referrals down to the last fiscal year to 86 referrals in our office. Out of that 86 in our office, 64 were diverted to diversionary programs. At my office, we have three diversionary programs. Two are run by the Solicitor's Office - Arbitration and Juvenile Pre-Trial Intervention Program, and then my office runs a DJJ contract as a diversionary program. A lot of people think that when a kid is diverted from going to see the judge that they are not charged or held accountable, and that's not the truth. In our diversionary program, they are given tasks that they have to complete. They have to do jail tours and community service hours. Just alone in my office, for a DJJ contract, they have a mental health assessment, drug and alcohol assessment - no less than 25 hours per charge - that they receive in my office. They have to do Project Right Turn, a tour of the evaluation center, and do a summary of what they have learned. They have to do a power point presentation or a paper on the charge that they have received. They have to participate in The Restoring Carolina Project, which is a project that I run year long, where they bring in a bag of can goods and we donate it to a local food bank to give back to the community. A vision board is the last thing that I ask on all of our contracts, and anything else that the case

MINUTES/Page III

manager would like. We only had last year 17 cases that went in front of a judge. In 2016, we had 200 referrals. Out of 200 referrals, 145 were diverted. Diversions work just as well as going to prosecute. Out of that 145, I may have received 20 back out of that diversionary program with a new charge.

I wanted to share this information with you, because I think it is important for you to see what your local county office, the Department of Juvenile Justice is doing. This last fiscal year, I have been the county manager here since 2017. We try to not only manage and supervise those children that are placed on probation, but we are also doing intervention, prevention on the front end, to try to encourage kids to make better choices, so that they don't have to come to our office, and law enforcement does not have to fill out that petition and incident report, I am ok with that. But we all love what we do and it shows with this, because we try.

Ms. Anderson closed by saying, relationships are critical in what we do, this is my niece, my nephew, my neighbor, your neighbor, your child, my child and the goal is to help them to remain in the community to become productive citizens to give back to their community.

The Mayor thanked Ms. Anderson for sharing this information.

RESOLUTIONS AND PROCLAMATIONS:

The Mayor announced that we have three (3) proclamations recognizing groups from the Colleton County High School Band of Blue - The Winter Percussion 2019 CWEA Championship, recognition of the Band of Blue's performance in the Cherry Blossom Parade in Washington, D.C., and recognizing the Middle School Cadet Percussion and Cadet Guard 2019 CWEA Championship.

A motion was made by Council Member Siegel to approve the three proclamations as submitted. Council Member Brown seconded the motion. All in favor. None opposed. Motion carried. Council Member Greg Pryor was absent and did not vote.

The Mayor recognized that Band Director Tom Finigan, along with Nick Infinger, Associate Director, Clay Blackwood, Cathy Meshach and Thomas Finigan, Jr., Assistant Band Directors and student members of the Band of Blue, including the drum majors were present at the meeting. He called them to the podium to recognize them for their state championship awards. The Mayor also stated we have a new assistant director, Mr. Clay Blackwood, who went to high school at Byrnes High where we used to compete with them. So, we are glad to have him here on the side with us. The Mayor then read the following proclamations in its entirety, with Mr. Finigan reading aloud the names of the students being recognized. Mr. Finigan was presented with a copy of each proclamation by the Mayor. Copies of said proclamations are also attached as part of these minutes.

1. Proclamation No. 2019-03, to Recognize the Colleton County Middle School Cadet Percussion and Cadet Guard for the 2019 Carolina Winter Ensemble Association Championship Award

Members of the CCMS Winter Percussion include: Jahmari Washington, Kyle Shock, Jabari Grant, Deandre Breland, Dayzanae Neals, Carolos Soto, Javarious Doctor, Jakari Jenkins, Terreon Gatewood, Willis Stivender, Peyton Grant, Eric Campbell, Ali Cook, Kadence Koger, Sam O'Quinn, Devon Valentine, Davontae Hills, Atreyl Hollman, Dominick Jackson, Ianneshqa Perez, Abigail Reyes and Robert Parks.

MINUTES/Page IV

Members of the CCMS Winter Percussion include: Brianna Banks, Brittany Butler, Deianeira Carter, Emily Deciancio, Katelynn Halle, Nykehia Hornsby, Kayla Hudson, Kaitlyn O'Quinn, Eva Padgett, Jada Rhodes, Alison Richard, Emily Roscoe, Makenzie Varnadoe, Pippa Walling, Adi Smoak, Calliana Rhodes, Charity Patterson, Kaliyah Johnson, Ava Hunt, Jacobiah Heyward, Carina Hernandez, Allysa Green, Destiny Durr, Josephine Cole, Reagan Carter, Alysia Breland, Lilian Boyert and Kaylie Barnes.

2. Proclamation No. 2019-02, to Recognize the Colleton County High School Band of Blue's Performance in the 2019 National Cherry Blossom Parade in Washington, D.C. and Performance on Good Morning America on ABC-TV

This proclamation recognized the senior class members of the Band of Blue which included: Robert Adams, Austin Ballew, Onyx Barksdale, Michaela Bennett, Dyneira Brown, Terrence Brown, Jim Bunton, James Chisolm, Joel Crosby, Tre Ferguson, Shaniya Fields, Ja'niah Francis, Tylan Gant, Madison Garren, Alexis Gilliland, Caleb Grinberg, Lorenzo Hall, Jacob Havers, Makayla Hinz, Delaney Howard, Nick Jackson, Lexi Lee, Anthony Lisbon, Kevin Morales, Cheyenne Myers, Megan Newton, Hunter Pinckney, Jada Priester, Jasmine Pryor, Karrington Reed, Zander Richards, Willow Roberts, Felecity Steward, Alan Washington, and Jelazia Williams.

3. Proclamation No. 2019-01, to Recognize the Colleton County High School Band of Blue Winter Percussion for the 2019 Carolina Winter Ensemble Association Percussion Scholastic Novice Championship Award

Members of the Band of Blue Winter Percussion include: Lorenzo Hall, Justin Fronek, Cameron Moultrie, Jasmine Calloway, George Ritchie, Ariel Bowers, Kashawn Lambright, Zander Richards, Tayron Levant, Anya Elliot, Joelle Johnson, Jim Bunton, William Finigan, Jacob Havers, Nick Jackson, Megan Newton, Catherine Bunton, Zaterkia King, Tom Griffith, Ali Cook, Sean Fanchette, Jelazia Ford, Stephanie Arnold, Devin Valentine, Adam Robertson, Zack O'Quinn, Davontae Hills, Gavin Thurston, Ethan Thurston, Joel Crosby, Sammy Ferguson, Felicity Steward, Anthony Lisbon, Michaela Bennett, and Haley Jackson.

4. Proclamation No. 2019-04, A Proclamation Designating November 3 - November 10, 2019 as "Brag About Walterboro Week"

Next, Proclamation No. 2019-04, designating November 3 - November 10, 2019 as "Brag About Walterboro Week," was approved on the motion of Council Member Bridge, seconded by Council Member Broderick, with all members voting in favor. Tourism Director Christan Spires stated that this was the 5th annual celebration for the Brag About Walterboro Week. She said she is excited for this and this is a fun experience when everyone hears about Walterboro. The Mayor then read the proclamation in its entirety into the record. A copy of said proclamation is attached as part of these minutes.

The Mayor then said, when we first started the Brag About Walterboro campaign, someone came to me and said, you know, I don't think we ought to be putting signs out bragging about ourselves, and I said, the idea is not really to brag about yourself, it is to brag about the things that make our community great, the things that you are proud of, and the things that stand out about our community, not really so much about individuals. I think it has really been a successful effort, and I am glad we are doing that.

NEW BUSINESS:

MINUTES/Page V

1. **Ordinance # 2019-08, An Ordinance of the City of Walterboro, South Carolina, Amending the Comprehensive Fee Schedule for the Public Safety Department, First Reading**

City Manager Molinari directed Council to a memo in the agenda packet from our Finance Director, Amy Risher. He said, during the special events in the holiday season, the police department is hired on occasion by local businesses to provide security. We currently charge \$25.00 an hour, but this does not cover all of our costs. We have to also pay social security, retirement, worker's compensation, medicare and other fringe benefits. Staff is proposing to increase the fee to \$40.00 an hour, which would put the full cost of hiring the officers to the responsibility of the businesses who hire them. Staff requests Council favorable consideration of the ordinance.

A motion was made by Council Member Siegel giving First Reading Approval to Ordinance # 2019-08, An Ordinance of the City of Walterboro, South Carolina, Amending the Comprehensive Fee Schedule for the Public Safety Department. Council Member Broderick seconded the motion.

In discussing the motion, Mayor Young asked the City Manager if this would apply to those people who are currently using that service? Would it add any additional services that we have been providing? City Manager Molinari responded that everything would be the same, the only difference is that the local businesses that hire our officers would be bearing the responsibility of covering the expenses that we have for social security, medicare, worker's comp., and state retirement. The Mayor then said, like the stuff that we do, say for a funeral procession, we are not going to charge for those officers? Mr. Molinari responded, no. Council Member Bridge added, those officers are on duty anyway. This is for extra duty.

Council Member Brown stated, we have a corrected version of this ordinance, is that incorporated into this motion? Mr. Molinari responded, that's correct. I failed to mention that the ordinance that was submitted in your packet on Friday said "Public Safety Department." We corrected that. It should say "the Comprehensive Fee Schedule for the Police Department," and Betty put a corrected ordinance in front of you with those areas highlighted. Council Member Brown then asked if the correction would require a second motion or is it just incorporated? Mr. Molinari responded, when we do Second and Final Reading in September, everything will be under "Police Department."

Council Member Bonds then said, when I go in the bank at Christmas time and I see two officers there, I am assuming that's an example of what we are talking about here. Who decides what off-duty officer gets that job? How does that work? Chief Marvin responded that his department sends out an e-mail and anybody who is interested can submit a letter of interest and then we pick from them, and we dish it out equally. If there has been any kind of disciplinary issues or someone who might not fit that job, we will discuss it with them and make sure that they do what is required. It works out really well.

Council Member Bonds then said, so basically, we have complete control over who goes, how long they stay, what we are charging. The only thing is, this is an addition to their regular shift? City Manager Molinari responded, that's correct. Mr. Bonds then said, so all the liability associated with it falls completely on the City? If anything goes wrong, we are responsibility. I don't know, would that be correct? We bear all responsibility and liability. Mr. Molinari responded, that's correct.

MINUTES/Page VI

Council Member Bonds then asked, is the price the same for a profit business and a nonprofit business? Chief Marvin responded that the price is across the board.

Mr. Bonds then asked, what if a church wants to hire somebody to come and stay for two hours on a Sunday morning, is that also a minimum of two hours and \$40 per hour? How are we working with that, or do we? Chief Wade then said, any business or any church or anybody like that who wants a little extra direct control (we call it), we offer that service for free. There is not an additional cost - that is on-the-job service. Like an event last weekend and we have an event this weekend. One of our people will be working - they will go to the church and hang out for an hour or two, talk to citizens, interact and that is just part of their job, there is no extra cost. If it's something where they request additional private security, like the banks, that's different. If they have one event per year, a lot of time, if it is something that we can handle during the shift, there won't be any charge. This is for Wal-mart, the Black Fridays, the banks. Mr. Bonds asked, what about schools? What about Salkehatchie, do you handle them? Chief Marvin responded, we do not.

Council Member Bonds then asked if there were an actual agreement that the prospective business signs? Chief Marvin responded, yes. Mr. Bonds stated that he would like to see that some time.

No further discussion was held and the **motion passed with all members voting in favor**, except Council Member Pryor was absent and did not vote on the motion.

2. **Ordinance # 2019-09, An Ordinance to Amend Ordinance # 2019-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2019-2020 Budget, First Reading**

City Manager Molinari said, we need to set the Local Option Sales Tax Credit Factor for the current fiscal year budget. As you are aware, we don't typically get the numbers we need to calculate the Local Option Sales Tax Credit Factor from the county until July. The formula for calculating the Local Option Sales Tax Credit Factor is straightforward. You take your anticipated collections and divide that by the total appraised value of all properties inside the City, and for this current fiscal year, the Local Option Sales Tax Credit Factor is .001664. If this ordinance is adopted by City Council at Second Reading, then that figure will be sent to the county to be incorporated in the tax bills that will go out in October.

A motion was made by Council Member Brown giving First Reading approval to Ordinance # 2019-09, which amends Ordinance # 2019-03, So As to Set the Local Option Sales Tax Credit Factor in the Fiscal Year 2019-2020 Budget. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried. Council Member Pryor was absent and did not vote.

3. **Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee**

Mr. Molinari stated, you have a memo and supporting documentation from the Accommodations Tax Advisory Committee, which met on July 18 to discuss a number of applications for funding.

Mr. Molinari reported that the A-Tax Committee made the following funding recommendations for Council's approval:

MINUTES/Page VII

Request for 30% Promotion Fund:

An application was received from the Walterboro Tourism Commission for \$80,000. The A-Tax Committee recommended full approval of the \$80,000. If approved and adopted by City Council, the Tourism Commission will remain the designated marketing organization for the City of Walterboro for the next fiscal year 2019-2020.

Requests for 65% Tourism Fund:

	<u>Requested</u>	<u>Approved</u>
Walterboro-Colleton Chamber of Commerce - Turkey Trot	\$3,000	\$ 1,500
Walterboro-Colleton Chamber of Commerce - Fall Festival	\$10,000	\$ 6,000
SC Artisans Center - billboards	\$15,600	\$15,600
City of Walterboro - local billboard program	\$21,000	\$21,000
Coll Cty Rice Festival w/Dino ROAR & BMX Bike Show	\$22,500	\$20,000
Palmetto Cycling Coalition - Walterboro Festivelo	\$24,040	\$16,000
Walterboro Tourism Commission - Walterboro Rocks!	<u>\$60,000</u>	<u>\$60,000</u>
Totals	\$156,140	\$140,100

Concluding, Mr. Molinari said should these requests be approved as submitted, the projected remaining balance will be approximately \$78,933. These remaining funds will be up for consideration at the next scheduled meeting in October. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of these items.

A motion was made by Council Member Bonds to approve the funding recommendations as outlined by the City Manager. Council Member Broderick seconded the motion.

In discussing the motion, Council Member Brown asked what was the amount awarded for the BMX Bike Show? Mr. Molinari responded \$20,000. Mayor Young explained that this includes the Dinosaur exhibit for the Rice Festival. They have tried for several years to get it here, and we are just now getting it.

The motion then passed with all members voting in favor, except Council Member Pryor was absent and did not vote.

4. A request to close a section of Howell Street for the 10th Annual Youth Fair on August 10, 2019 from 11:00 A.M. to 4:00 P.M. by the Miracle Deliverance Center. The City Manager stated that staff had reviewed this application and is comfortable with what they are requesting. A motion to approve the request to close a section of Howell Street for the 10th Annual Youth Fair on August 10, 2019 by the Miracle Deliverance Center was made by Council Member Broderick, seconded by Council Member Siegel and passed unanimously. Council Member Pryor was absent and did not vote.
5. A request to hold a "Stop the Violence March" on August 17, 2019 by Juanita Harvey of the PERL (Preserving, Enriching and Reaching with Love) organization. A motion was made by Council Member Bridge to approve the "Stop the Violence March" on August 17, 2019. Council Member Bonds seconded the motion that passed with all members voting in favor, except Council Member Pryor was absent and did not vote.
- 6.&7. Next, the City Manager noted that a request had been received to hang a banner announcing "Brag About Walterboro Week" and placement of brag signs, to be displayed on November 3-10 and another request was received to hang a banner announcing the Festivelo on November 6-10. You will probably notice,

MINUTES/Page VIII

there is an overlap with the dates on the two requests. Staff is proposing to hang the "Brag About Walterboro" banner over Jefferies Boulevard from November 3 - 6, and then transition that banner over to the railing at the waterfall which will coincide with our First Thursday for the month of November. Then, the Festivelo banner would be displayed on Jefferies Boulevard from November 6 - 10, 2019.

A motion was made by Council Member Bonds to approve the banner request as outlined by the City Manager. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried. Council Member Pryor was absent and did not vote.

A second motion was made by Council Member Bridge to approve the request to hang a banner announcing the 2019 Festivelo on November 6 - 10, 2019. Council Member Brown seconded the motion that passed with all members in favor, except Council Member Pryor was absent and did not vote.

COMMITTEE REPORTS:

There were no Committee Reports.

CITY MANAGER'S REPORT:

1. Introduction of New Associate Municipal Judge, Timothy Rowe

Next, the City Manager said, it is my pleasure to introduce our new Associate Municipal Judge, Timothy Rowe. Mr. Rowe recently retired from Volvo after a distinguished career of 32 years of service. Mr. Rowe relocated to the Walterboro area a few years ago to help get the new Volvo plant in Ridgeville up and running. He was responsible for hiring all the personnel to get that operation off the ground. Mr. Rowe's swearing-in will be next Thursday, and we appreciate his willingness to serve and look forward to working with him.

The Mayor congratulated Mr. Rowe and said, we are glad that you are doing this and we look forward to working with you.

2. Consideration of Task Order #3 with Hybrid Engineering, Inc. to Provide Engineering and Design Services and Observation of Construction Services Not to Exceed \$60,945 for East Side Water Upgrade

Mr. Molinari reported that the City has received a \$487,500 Community Development Block Grant from the Department of Commerce to install new water lines along Barracada Road, Live Oak Street, 6th Street and Hickory Street. These improvements will increase the line size, provide enhanced fire protection and also improve water quality. City Council allocated \$58,000 in the Fiscal Year 2019-2020 budget to provide design and engineering for this project, which CDBG does not cover. Also, we are required to provide a 10% match and this is provided. The additional \$2,945 will be absorbed by the Enterprise Fund and City staff asks for Council's favorable consideration of this request, and this would be to approve Task Order #3 with Hybrid Engineering.

A motion was made by Council Member Brown to approve Task Order #3 with Hybrid Engineering for design services for \$60,945 for the East Side Water Upgrade Project. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried. Council Member Pryor was absent and did not vote on the motion.

MINUTES/Page IX

Before entering Executive Session, the Mayor announced that we are glad to have our City Manager back after a brief illness. The Mayor also announced that our City Attorney is also recovering from some procedures that kept him out tonight. We are glad to see Mr. Brown McLeod here on his behalf.

The Mayor also announced that Council Member Pryor is away with his work and unable to attend tonight.

EXECUTIVE SESSION:

The Mayor then entertained a motion to enter into an Executive Session. Council Member Brown So Moved, and Council Member Bridge seconded the motion that passed with all members voting in favor, except Council Member Pryor was absent and did not vote. The Mayor announced that the meeting will convene into an Executive Session for:

1. Receipt of Legal Advice on a Loitering Ordinance.
2. Provision of Sewer Services by the City - Exit 57 Interchange.
3. Potential Purchase of Property.

The meeting then convened into an Executive Session.

At approximately 7:49 p.m., a motion was made by Council Member Bridge to exit Executive Session and return to Open Session. Council Member Brown seconded the motion that passed unanimously. Council Member Pryor was absent and did not vote.

The meeting returned to Open Session with no action taken as a result of the Executive Session.

There being no further business to consider, a motion to adjourn was made by Council Member Siegel, seconded by Council Member Broderick and passed unanimously. Mayor Young adjourned the meeting at 7:49 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson
City Clerk

APPROVED: October 1, 2019