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# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

**Walterboro City Council  
Rescheduled Regular Meeting  
November 12, 2019  
City Hall  
6:15 P.M.**

## **A G E N D A**

### **I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

### **II. Public Input on Agenda Items:**

### **III. Public Hearing:**

1. Receipt of Public Comments on Proposed USDA Rural Development Project to Acquire Police Vehicles, Public Utility Vehicles and Excavator.

### **IV. Presentation:**

1. 2018-2019 Comprehensive Annual Financial Report - The Baird Audit Group, LLC - Ms. Brenda Carroll.

### **V. Approval of Minutes:**

1. Minutes of the June 4, 2019 Regular Meeting (Minutes attached).
2. Minutes of the October 1, 2019 Regular Meeting (Minutes attached).

### **VI. Old Business:**

### **VII. New Business:**

1. **Resolution # 2019-R-11**, A Resolution Authorizing the City Manager and City Clerk to Execute Forms Pursuant to USDA Rural Development Community Facilities Grant Applications in an Amount Not to Exceed \$99,900.00 for the Purchase of Police Vehicles, Public Utility Vehicles, and Excavator for the City of Walterboro (Resolution Attached).
2. **Resolution # 2019-R-12**, Certification of November 5, 2019 Municipal General Election Results (Resolution attached).
3. Consideration of Funding Recommendations from the Accommodations Tax Advisory Committee (Memorandum and materials attached).

4. Acceptance of Resignation of Mark McRoy from the Municipal Election Commission (Memo attached).
5. Request to Close Streets for Turkey Trot 5K Run/Walk, **November 28, 2019**, from 8:30 A.M. to 9:30 A.M. by Walterboro-Colleton Chamber of Commerce (Letter attached).
6. Request for Street Closings for Annual Christmas Parade on Thursday, **December 5, 2019**, at 6:30 P.M., by Christan Spires, Tourism Director (Letter and Permit Request attached).
7. Request for Street Closing for the Martin Luther King, Jr. Day Parade, **January 19, 2020** (Permit request attached).
8. Request to Close E. Washington Street for First Thursday Event of each month in 2020 from 5:30 p.m. to 8:30 p.m., by Christan Spires, Tourism Director (Letter attached).

**VIII. Committee Reports:**

**IX. City Manager's Report:**

1. Recommendation to Award Contract for Construction of Mable T. Willis Boulevard Well (Memo attached).

**X. Executive Session:**

1. Discussion of Matters Encouraging the Location or Expansion of Business - Economic Development Incentives.
2. Potential Purchase of Property.
3. Personnel Matter: Mayoral Appointments to Internal/External Committees, Boards and Commissions.

**XI. Open Session:**

1. Council May Take Action on Matters Discussed in Executive Session.

**XII. ADJOURNMENT.**

# AFFIDAVIT OF PUBLICATION IN

# The Press and Standard

1025 Bells Highway | Walterboro, SC 29488

843-549-2586 | walterborolive.com

PERSONALLY appeared before me, Carol Haun, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for **One (1)** issues, and publication commencing on 10/24, 2019 and ending on 10/24, 2019.


SWORN to before me

this 24 day of OCT, 20 19  
KATRINA MCCOY (L.S.)

Carol Haun  
Carol Haun

Notary Public for South Carolina

Commission Expires 6-4-22



## PUBLIC HEARING NOTICE

The City of Walterboro will hold a public hearing on Tuesday, November 12, 2019, at 6:15 p.m. in City Hall Council Chambers at 242 Hampton Street, Walterboro, SC 29488. The purpose of the hearing is to give an opportunity to become acquainted with a proposed USDA Rural Development project consisting generally of acquiring police vehicles, public utility vehicles, and a mini excavator.

Citizens will have the opportunity to comment on such items as economic and environmental impacts, service area and alternatives to the project.

Projects funded by Rural Development are equal opportunity programs and discrimination in the program is prohibited by federal law.

A copy of the proposed resolution is available in the City Manager's Office at City Hall, 242 Hampton Street. Written comments may be mailed to the City Manager, P.O. Box 709, Walterboro, SC 29488 and must be received prior to the public hearing. Please call the City Manager's Office (843-782-1010) for additional information or for disabled persons needing auxiliary aids at least 24 hours' notice if auxiliary aids are required.

**MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, June 4, 2019 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, James Broderick and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, and Attorney Brown McLeod on behalf of the City Attorney George Cone, were also present. There were approximately 11 persons present in the audience.

There being a quorum present, the Mayor called the meeting to order and invited everyone to join in the invocation and the Pledge of Allegiance. The Mayor gave the invocation and Council Member Pryor led the Pledge of Allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

No public comments or questions were raised on agenda items.

**PUBLIC HEARING:**

The Mayor then opened a public hearing, duly advertised, to receive public comments on the following proposed ordinances:

1. **ORDINANCE # 2019-02, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD)**

Assistant City Manager Hank Amundson explained that this was an ordinance to amend the Zoning Map so that a parcel of property on Bells Highway, TMS # 147-09-00-041 could be rezoned from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD). He reported that EnMarket had purchased the property and that they do satisfy the 1,000 foot requirement. He also discussed the signage requirements.

2. **ORDINANCE # 2019-03, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto.**

**and**

3. **ORDINANCE # 2019-04, An Ordinance Adopting the City Enterprise Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto.**

City Manager Molinari grouped together Ordinances # 2019-03 and #2019-04 and gave the following highlights of the proposed 2019-2020 budget:

**FY 2019-2020 Budget Summary**

- \$11,577,345 total City budget.
- \$7,214,995 General Fund budget.
- \$4,362,350 Enterprise budget.
- No ad valorem property tax increase.
- No business license increase.
- No water rate increase.
- No sewer rate increase.
- No health insurance rate increase.
- 1.0% increase in South Carolina Retirement contributions (City).
- Proposed 1.0% cost of living adjustment for City employees.

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**Mayor and Council**

- 2019 Municipal Election.

**City Manager**

- Status quo.

**Finance**

- 300 Hampton Street Improvements - handicap lift, handicap restroom, install generator, replace roof.

**Public Works**

- Status quo.

**Planning and Development**

- \$25,000 allocated for demolition of substandard properties.

**Police**

- Two (2) new patrol vehicles, one (1) new administrative vehicle.

**Tourism**

- Status quo.

**Water**

- New pickup truck.
- Engineering for Mable T. Willis Blvd. Well.
- Engineering for Eastside Waterline Project (CDBG match).
- Purchase new radio read meters.

**Utility Support**

- Status quo.

**Sewer**

- Purchase of service truck with crane body.

**Sewer Support**

- Status quo.

4. **ORDINANCE # 2019-05**, An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carolina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06).

No public comments or questions on this ordinance.

5. **ORDINANCE # 2019-06**, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto.

No public comments or questions on this ordinance.

No public comments or questions were received on the above proposed ordinances. The public hearing was closed.

**OLD BUSINESS:**

1. **Ordinance # 2019-02**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the

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**City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD), Second Reading and Adoption**

A motion giving Second Reading and Adoption to Ordinance # 2019-02, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD), was made by Council Member Brown and seconded by Council Member Pryor. All in favor. None opposed. Motion carried.

2. **Ordinance # 2019-03, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto, Second Reading and Adoption**

Council Member Bridge moved to give Second Reading and Adoption to Ordinance # 2019-03, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

3. **Ordinance # 2019-04, An Ordinance Adopting the City Enterprise Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto, Second Reading and Adoption**

A motion was made by Council Member Bridge giving Second Reading and Adoption to Ordinance # 2019-04, An Ordinance Adopting the City Enterprise Fund for Fiscal Year 2019-2020 and Matters Relating Thereto. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

4. **Ordinance # 2019-05, An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carolina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06), Second Reading and Adoption**

This ordinance amends the Dominion Energy, Inc. (formerly South Carolina Electric and Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06) as follows:

That provision of a notice of intent to terminate is not an option to terminate the Franchise Agreement on the City's selected termination date. The Company's receipt of any future notice of intent to terminate from the City will result in termination of the existing Franchise Agreement at the end of the Franchise Agreement's anniversary date (i.e. April 27th) proposed by the City as the date of termination, provided that, in selecting a date of termination to occur, the City must select an anniversary date of the Franchise Agreement that is on or later than the two-year anniversary of the Company's receipt of the notice of intent to terminate from the City. Provided, however, if City provides written notice of intent to terminate on or prior to April 27, 2020, the City may select a termination date on or later than April 27, 2021.

Council Member Siegel made a motion to give Second Reading and Adoption to Ordinance # 2019-05, being: An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carolina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06). Council Member Brown seconded the motion. All in favor. None opposed. Motion carried.

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5. **Ordinance # 2019-06, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto, Second Reading and Adoption**

Council Member Broderick moved to give Second Reading and Adoption to Ordinance # 2019-06, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

**NEW BUSINESS:**

1. **Ordinance # 2019-07, An Ordinance of the City of Walterboro, South Carolina, Requiring Annexation Commitments in Order for Properties Located Outside of the City to Connect to the City's Utilities Services or Upgrade Existing Service; Adding Provisions to the Code of Ordinances of the City Providing for the Same; and Other Matters Related Thereto, First Reading**

City Manager Molinari explained that this is an ordinance that has been the City's policy for many years. This will require annexation for properties that are outside of the City that connect to our water/sewer system to annex once they are contiguous. They will be required to sign a covenant which will be recorded with the deed requiring that property owner or any subsequent property owner to annex the property as soon as it is contiguous to the City limits.

A motion was made by Council Member Siegel giving First Reading approval to Ordinance # 2019-07, being: An Ordinance of the City of Walterboro, South Carolina, Requiring Annexation Commitments in Order for Properties Located Outside of the City to Connect to the City's Utilities Services or Upgrade Existing Service; Adding Provisions to the Code of Ordinance of the City Providing for the Same; and Other Matters Related Thereto. Council Member Bridge seconded the motion. All in favor. None Opposed. Motion carried.

2. **Request to Use the City Parking Lot for Community Action Day Event on Saturday, June 8, 2019 from 7:30 A.M. to 2:00 P.M. by the Lowcountry Community Action Agency, Inc.**

A motion was made by Council Member Pryor, seconded by Council Member Bridge, to approve the request to use the City Parking Lot on June 8, 2019 for a Community Action Day Event by Lowcountry Community Action Agency as submitted. The motion passed unanimously.

3. **Consideration of Rescheduling the Tuesday, July 2, 2019 Regular City Council Meeting**

After a brief discussion, the Mayor and Council agreed to keep the July 2, 2019 Regular Meeting as scheduled.

**Committee Reports:**

There were no Committee Reports given.

**City Manager's Report:**

1. **Recognition of Certificate of Awards Received by the City of Walterboro Finance Department and Finance Director, Amy Risher**

City Manager Molinari announced that the City received a Certificate of

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Achievement for Excellence in Financial Reporting from the Government Finance Officers Association, recognizing Amy Risher, Finance Director, and her staff. This is the 7<sup>th</sup> year in a row that the City has received this designated and he wanted to recognize Amy and her staff for all of their work.

2. **Plan to Improve Diversity in Police Department - Police Chief Wade Marvin and Deputy Chief Kevin Martin**

Police Chief Wade Marvin addressed Council to give highlights of his new plan for diversity hiring, recruitment and retention of employees.

Some of the points he made were as follows:

- a. The Walterboro Police Department is committed to hiring, retaining and promoting a diverse group of individuals whose goal is to exhibit the image of a professional law enforcement agency, while serving the citizens and visitors of Walterboro.
- b. The Police Department has increased its standards to mirror those of the S.C. Criminal Justice Academy, as well as increase our quality of service. As a result, based on academic standards, background, psychological and polygraph test, we have denied employment to several applicants of all races.
- c. What we are currently doing:
  - A significant effort has been made to enlist the help of leaders in the minority community - ministers, civil rights groups, teachers, business leaders (Black and Hispanic), people we have personal relationships with, Veterans Affairs Office, and the Hispanic Outreach Ministry.
  - **Post High School Initiatives:**  
OC Tech (Orangeburg) Job Fair, and reached out to instructors for recommendations. TCL Beaufort, spoke with Criminal Justice Academic Advisor about potential applicants. CSU - attended Job fair and met with Criminal Justice students. USC Salk - began internship with Criminal Justice students, met with advisors and students.
  - **Employee Continuing Educational Seminars/Conferences**  
Chief Marvin - Chiefs Conference 2016, 2017, 2018 Best Hiring Practices.  
Deputy Chief Martin - 2016 Background Investigator's Seminar.  
- 2018 Recruiting for Law Enforcement Seminar.  
- 2019 Recruiting and Retention Strategies.  
Administrators - SCLEOA seminars on issues related to recruiting and retention of officers, SCCIA "Racial Intelligence, Training and Engagement.
  - **"Ladder of Success"**, a comprehensive plan linking increased compensation to additional training and certifications. This will help us realize our goal of building and retaining a professional, diverse agency that is reflective of the community.

Mayor Young thanked Chief Marvin for this information.

3. **Consideration of Recommendation to Purchase New Pickup Truck for Water Department**

City Manager Molinari stated that there is capacity in the 2018-2019 Enterprise Fund budget to absorb the cost of one (1) pickup truck for the Water Department. The Water Department would like to replace a 2008 Ford Ranger pickup that has 198,442



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miles and has required numerous repairs in the past six (6) months. Three bids were received by the City as follows:

<b><u>Vendor</u></b>	<b><u>Vehicle</u></b>	<b><u>Total Price</u></b>
Rizer Chevrolet (Walterboro, SC)	2019 Chev Silverado 1500	\$25,026.70
Family Ford (St. George, SC)	2019 Ford F-150	\$24,880.00
Walterboro Ford (Walterboro, SC)	2019 Ford F-150	\$24,380.00

Mr. Molinari stated that staff recommends purchasing a 2019 Ford F-150 from Walterboro Ford (Walterboro, SC), the low bidder, in the amount of \$24,380.00.

A motion was made by Council Member Siegel to accept the low bid from Walterboro Ford (Walterboro, SC) in the amount of \$24,380.00 to purchase a new pickup truck for the Water Department. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

4. **Recommendation to Award Contract to Corbett and Sons Construction, LLC to Install 1,178 Linear Feet of 8" Water Main on Washington Street**

City Manager Molinari told Council that on May 8, 2019 the City received six (6) bids for the Washington Street Waterline Improvement Project. This project consists of constructing 1,178 linear feet of 8" water main from Dowling Avenue to Ivanhoe Road, three (3) gate valves, one (1) fire hydrant and related appurtenances. Approximately 350 feet of water main will be bored under Ireland Creek. The bids received for this project were as follows:

<b><u>Contractor</u></b>	<b><u>Bid</u></b>
Corbett & Sons Construction, LLC (Lancaster, SC)	\$114,030.00
Signature Services, LLC, Lexington, SC)	\$132,557.50
Green Construction Company, Inc. (Summerville, SC)	\$167,040.00
Palmetto Utility Group, LLC (Branchville, SC)	\$172,622.50
Carolina Tap and Bore, Inc. (West Columbia, SC)	\$206,525.00
IPW Construction Group, LLC (North Charleston, SC)	\$253,975.00

Mr. Molinari stated that Corbett and Sons Construction, LLC (Lancaster, SC) was the low bidder with a bid of \$114,030.00. Pursuant to a memorandum from the City's engineer (Hybrid Engineering), Corbett and Sons Construction, LLC is both qualified and capable of performing this project. Mr. Molinari also stated that the funding for the project would come from the Capital Project Sales Tax.

A motion was made by Council Member Brown to award the contract to Corbett and Sons Construction, LLC, in the amount of \$114,030.00 to install 1,178 Linear Feet of 8" Water Main on Washington Street. Council Member Broderick seconded the motion that passed unanimously.

**Executive Session:**

The Mayor then entertained a motion to enter an Executive Session. Council Member Pryor so moved and Council Member Siegel seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a discussion of:

1. A Contractual Matter - I-95 Business Loop Project Phase 1B.
2. Personnel Matters:
  - a. Appointment of Municipal Judges.
  - b. Appointment of City Prosecutor.

Walterboro City Council  
Regular Meeting  
June 4, 2019

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The meeting then entered into an Executive Session.

At approximately 7:17 p.m., a motion was made by Council Member Brown to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion was made by Council Member Siegel to reappoint Morrison Payne as Municipal Judge. Council Member Pryor seconded the motion that passed with all members voting in favor.

A second motion was made by Council Member Pryor to reappoint Maryann Blake at City Prosecutor. Council Member Broderick second the motion that passed with all members voting in favor.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Pryor and passed unanimously. The meeting adjourned at 7:18 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

Walterboro City Council  
Regular Meeting  
October 1, 2019

**MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, October 1, 2019 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, Bobby Bonds, James Broderick and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, City Attorney George Cone, Attorney Brown McLeod, and City Clerk Betty Hudson were also present. There were approximately 20 persons present in the audience.

There being a quorum present, Mayor Young called the meeting to order and invited everyone to join in the invocation and the pledge of allegiance. The Mayor then gave the invocation and Council Member Carl Brown led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

There were no public comments or questions on agenda items.

**PUBLIC HEARING:**

The Mayor then opened a public hearing, duly advertised, to receive public comments or questions on the following proposed ordinance:

1. **Ordinance # 2019-10, An Ordinance to Add Article XII (Loitering) to Chapter 20 of the Code of Ordinances of the City of Walterboro, SC**

City Manager Molinari then recognized Public Chief Wade Marvin to brief Council on the proposed ordinance.

Chief Marvin then addressed Council. He stated that in the United States, the crime of loitering is most commonly an ordinance in cities and towns, rather than state law. The purpose of the loitering ordinance and statutes is to enable law enforcement to take action aimed at reducing such activities as disturbing the peace, solicitation or prostitution, aggressive vagrant or panhandling, public drunkenness and drug dealing within front of or near public places. Earlier ordinances and statutes sought to punish people caught loitering more seriously than today. This is because there were legal challenges brought over the years causing changes in the way loitering is handled. Law enforcement officers often make a distinction between loitering with no intent to do harm and loitering with the intent to commit a crime or cause a threat to public safety.

Concluding, Chief Marvin said, we will be very careful in how we enforce this ordinance, but I think it is necessary for the local businesses. It's another tool that we can have in our belts to help enforce the laws and keep our streets safe.

The Mayor then said, the public hearing is opened, are there any comments or questions about this ordinance from the public? No comments or questions were raised and the public hearing was closed.

**PRESENTATION:**

1. **Municipal Elected Officials Institute Honor Roll Designation, Charlie Barrineau, Field Services Manager, Municipal Association of SC**

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Next, the Mayor announced, we are glad to have Mr. Charlie Barrineau, the Field Services Manager with the Municipal Association of South Carolina here tonight.

Mr. Barrineau then said, it's great to be here tonight. I am your new Field Services Manager. For those of you who may remember Bill Taylor, I took Bill's position last December. I was formally the City Manager in Greenwood. But tonight, I am here to honor you and present you with our Honor Roll Award. Each of you has completed the Municipal Elected Officials Institute. Of our 271 cities and towns in our state, only 23 has fully done what you have done - where all Council Members have completed the Elected Officials Institute. So, on behalf of the Association, I commend you and congratulate you and encourage you to continue with advanced classes to bring back the tools that we can teach to help your community. (This was a plaque awarded to all the Members of Walterboro City Council for completion of the Municipal Elected Officials Institute, by the Municipal Association of SC, designated as the Honor Roll Award).

**APPROVAL OF THE MINUTES:**

The following Meeting Minutes were approved upon motion by Council Member Broderick, seconded by Council Member Brown, and passed unanimously.

1. Minutes of the May 7, 2019 Regular Meeting.  
(Approved as submitted).
2. Minutes of the May 23, 2019 Special Called Meeting.  
(Approved as submitted).
3. Minutes of the July 2, 2019 Regular Meeting.  
(Approved as submitted).
4. Minutes of the August 6, 2019 Regular Meeting.  
(Approved as submitted).
5. Minutes of the September 10, 2019 Rescheduled Regular Meeting.  
(Approved as submitted).

In discussing the motion, Council Member Broderick thanked City Clerk Betty Hudson for her hard work in completing the minutes.

**OLD BUSINESS:**

1. **Ordinance # 2019-10, An Ordinance to Add Article XII (Loitering) to Chapter 20 of the Code of Ordinances of the City of Walterboro, South Carolina, Second Reading and Adoption**

The Mayor announced that this is Second Reading of the Ordinance we had in the public hearing on the loitering ordinance.

The Mayor asked if there any comments or questions from Council. No comments or questions were raised.

A motion was then made by Council Member Brown giving Second Reading and Approval to Ordinance # 2019-10, An Ordinance to Add Article XII (Loitering) to Chapter 20 of the Code of Ordinances of the City of Walterboro. Council Member Bridge seconded the motion. The motion passed with all members voting in favor.

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**NEW BUSINESS:**

1. **Resolution # 2019-R-09, a Resolution to Create the City of Walterboro 2020 Complete Count Committee**

The Mayor announced that Mr. Michael Kroll of the U.S. Census Bureau was present at the meeting tonight.

The Mayor then read the resolution in its entirety into the record. This resolution establishes a 2020 Complete Count Committee and states that the members of this committee will be comprised of the members of the Municipal Planning Commission and the City Appearance Board. Also, the Mayor may appoint additional members to the committee as necessary to achieve an accurate count. The Complete Count Committee will work with the Census Bureau and the State of South Carolina to strive for an accurate count.

A motion was made by Council Member Siegel to approve Resolution # 2019-R-09 as submitted. Council Member Broderick seconded the motion that passed with all members voting in favor. A copy of said resolution is attached as part of these minutes.

The Mayor said, this is really important to the City of Walterboro, and we are going to be working hard to get everybody to help us get an accurate count - make sure that everybody is counted.

Mr. Kroll expressed his thanks for the help.

2. **Resolution # 2019-R-10, A Resolution Authorizing the City of Walterboro to Act as the Sponsor for a Grant from the U.S. Department of Transportation Federal Aviation Administration for the Benefit of the Lowcountry Regional Airport and Adopt the Application for the Grant as Its Own, Accept the Grant Agreement and Other Matters Related Thereto**

City Manager Molinari stated that the Airport was awarded a \$3,417,832.00 grant to put in some drainage improvements in the air field. The drainage for the air field was original put in during the 1940s and 1950s and is in dire need of replacement. The Airport was successful in securing funds and when we were doing the paperwork, the City was listed as a sponsor. Typically, when we have grants at the Airport, either the County is listed as a sponsor or the City and sometimes both. In this case, the City was listed as the sponsor. There will be no matching requirement from the City of Walterboro. So, there won't be any out-of-pocket expenses for the City. The City Attorney drafted this resolution. The paperwork arrived last Monday, and was signed off on by the Mayor and the City Attorney, but we need to adopt this resolution formally approving the funds, as we are the sponsor of the grant.

Mayor Young then said, when the package came in, we had less than two (2) days to get the signatures and return it, so that's 3.4 million dollars we have gotten for the Airport.

A motion was made by Council Member Siegel to approve Resolution # 2019-R-10, a Resolution Authorizing the City of Walterboro to Act as the Sponsor for a Grant from the U.S. Department of Transportation Federal Aviation Administration for the Benefit of the Lowcountry Regional Airport. Council Member Pryor seconded the motion that passed unanimously. A copy of said resolution is attached as part of these minutes.

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3. **Proclamation # 2019-05, A Proclamation to Honor the South Carolina Artisans Center on its 25th Anniversary**

Next, the Mayor called Ms. Kristin Mumford, Director of the South Carolina Artisans Center to the podium. He then read Proclamation # 2019-05 in its entirety into the record, and presented a copy to Ms. Mumford. This proclamation states that the SC Artisans Center was established on October 10, 1994 by Mary Hunt, Denise Simmons and Carol Mullis, and is now celebrating its 25<sup>th</sup> anniversary.

The Mayor also thanked Ms. Mumford for the pictures around the wall in this room (displayed by the Artisans Center). He said, we really are enjoying them and they really add to Council Chambers.

A motion was made by Council Member Bridge to approve Proclamation # 2019-05, a Proclamation to Honor the South Carolina Artisans Center on its 25<sup>th</sup> Anniversary. Council Member Broderick seconded the motion that passed with all members voting in favor. A copy of said proclamation is attached as part of these minutes.

At this point, the Mayor said, Denise Simmons was my next door neighbor and I remember her coming over one day and saying, 'What would you think about us trying to have an Artisans Center in Walterboro, like they have in North Carolina or Asheville? So, never underestimate the power of one person who has a dream. He also stated that the City has been greatly involved in the Artisans Center from its inception in helping financially and in other ways.

Also, under New Business, the following agenda items were approved by motion as follows:

4. **A request to close Lucas Street Between Hampton and Carn Streets on November 2, 2019 for the 150 -Year Anniversary Celebration of the Walterboro Fire Department** from 11:00 a.m. to 3:00 p.m. by Fire Chief Paul Seigler. Fire Chief Seigler invited everyone to come out and join the big family event to celebrate the 150-year anniversary of the Walterboro Fire Department. Motion to approve this request was made by Council Member Pryor and seconded by Council Member Broderick. All in favor, None opposed, motion carried.
5. **A request to close Walter Street between Washington and Wichman Streets on November 7, 2019 for a Fund-raising Event**, which is part of First Thursday, by the Colleton County Arts Council, Kim Bridge, Director. A motion to approve this request was made by Council Member Siegel, seconded by Council Member Bridge and passed unanimously. Ms. Kim Bridge was present and told Council that they had just finished "Alice in Wonderland." We had 104 kids in our performance, so we really need this building in order to store the costumes, to sew the costumes and to wash the costumes. So, this is actually a fund-raiser. She invited everyone to come out and support this fund-raiser.

Council Member Bridge then said, I wonder if you have talked to Christan Spires so that it's part of the street, and it's not stuck down on the other end. Ms. Kim Bridge responded that she had already spoken to Christan before the request was put in.

**COMMITTEE REPORTS:**

There were no Committee Reports given.

**MINUTES/Page V**

**CITY MANAGER'S REPORT:**

1. **City Appearance Board By-Laws**

At the request of the City Manager, Council agreed to defer this agenda item to a future meeting, in order for the City Manager to get more information from Keep America Beautiful.

**EXECUTIVE SESSION:**

The Mayor then entertained a motion to enter into an Executive Session. Council Member Brown So Moved and Council Member Broderick seconded the motion. The motion passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a discussion of:

1. Contractual Matters:
  - a. I-95 Business Loop Project Phase 2.
  - b. Ireland Creek.
  - c. Commercial Sanitation Collection.
  - d. 102 McDaniel Street.

The meeting then convened into an Executive Session.

At approximately 7:32 P.M., a motion was made by Council Member Bridge to exit Executive Session and return to Open Session. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session, and a motion was made by Council Member Broderick to approve additional services from Stantec Consulting Services, Inc., North Charleston, SC for the I-95 Business Loop Project in the amount of \$138,000. Council Member Brown seconded the motion. All in favor. None opposed. Motion carried.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Broderick, seconded by Council Member Pryor and passed unanimously. The meeting adjourned at 7:33 P.M. Notice of this meeting was distributed to all local media, posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**RESOLUTION NO. 2019-R-11**  
**COMMUNITY FACILITY GRANT RESOLUTION**

**State of South Carolina**  
**County of Colleton**

For funding of police vehicles, public utility vehicles, and excavator, City of Walterboro would like to submit multiple applications to USDA, Rural Development for Community Facility Grants in the amount of \$99,900.00 to assist in the need for essential community facilities in rural areas of Walterboro, South Carolina.

A meeting of the City of Walterboro Council, governing body, was duly called and held on November 12, 2019. The governing body is composed of 7 members of whom \_\_\_\_\_, constituting a quorum, were present at this meeting. At the meeting, the City of Walterboro Council, governing body, adopted a resolution agreeing to the responsibilities and requirements of attachments and authorizing Jeffrey P. Molinari, City Manager and Betty J. Hudson, City Clerk, to execute forms SF 424, "Application", RD 442-7, "Operating Budget", RD 442-3, "Balance Sheet", AD-1047, "Certification Regarding Debarment, Suspension and other Responsibility Matters – Primary covered Transactions", RD 1942-54 "Applicant's Feasibility Report", AD-3030, "Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent State for Corporate Applicants", and Exhibit A-1 of RD Instruction 1940-Q, "Certification for Contract, Grants, and Loans".

The vote was:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

SEAL

\_\_\_\_\_  
William T. Young, Jr., Mayor

Attest:

\_\_\_\_\_  
Betty J. Hudson, City Clerk



**APPLICATION FOR  
FEDERAL ASSISTANCE**

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application		<b>2. DATE SUBMITTED</b> 11-13-2019	Applicant Identifier
<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	<b>3. DATE RECEIVED BY STATE</b>	State Application Identifier
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	Federal Identifier
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Non-Construction		

**5. APPLICANT INFORMATION**

<b>Legal Name:</b> City of Walterboro		<b>Organizational Unit:</b> Department:	
<b>Organizational DUNS:</b> 131461469		Division: na	
<b>Address:</b> Street: 242 Hampton Street		<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b>	
City: Walterboro		Prefix: Mr.	First Name: Jeffrey
County: Colliston		Middle Name P.	
State: South Carolina		Last Name Molinari	
Zip Code 29488-3929	Suffix:		
Country: USA		Email: jmolinari@walterborosc.org	
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 57-6001119		Phone Number (give area code) (843) 782-1011	Fax Number (give area code) (843) 549-9795
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		<b>7. TYPE OF APPLICANT: (See back of form for Application Types)</b> C - Municipal Other (specify)	
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> 10-766 TITLE (Name of Program): Community Facilities Loans & Grants		<b>9. NAME OF FEDERAL AGENCY:</b> USDA CF grant	
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> City of Walterboro		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b>	
<b>13. PROPOSED PROJECT</b> Start Date: 07-01-2020 Ending Date: 12-31-2020		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 6th b. Project 6th	
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>	
a. Federal	\$ .00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:	
b. Applicant	\$ .00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372	
c. State	\$ .00	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local	\$ .00	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>	
e. Other	\$ .00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No	
f. Program Income	\$ .00	<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>	
g. TOTAL	\$ .00	<b>a. Authorized Representative</b>	
		Prefix Mr.	First Name Jeffrey
		Middle Name P.	
		Last Name Molinari	
		Suffix	
		b. Title City Manager	
		c. Telephone Number (give area code) (843) 782-1011	
		d. Signature of Authorized Representative	
		e. Date Signed 11-13-2019	

Name City of Walterboro		Address 242 Hampton Street		Walterboro, SC 29488		
Applicant Fiscal Year From 07/01		County Colleton		State (Including ZIP Code) SC 29488		
	To 06/30	20 22	20 23	20 24	20 25	First Full Year
		(1)	(2)	(3)	(4)	(5)
<b>OPERATING INCOME</b>						
1. Operating Revenues		\$6,279,959.00	\$6,342,759.00	\$6,406,187.00	\$6,470,248.00	\$6,534,950.00
2.						
3.						
4.						
5. Miscellaneous						
6. Less: Allowances and Deductions		( )	( )	( )	( )	( )
7. Total Operating Income (Add Lines 1 through 6)		\$6,279,959.00	\$6,342,759.00	\$6,406,187.00	\$6,470,248.00	\$6,534,950.00
<b>OPERATING EXPENSES</b>						
8. Council/Finance/City Ma		\$939,470.00	\$948,865.00	\$958,354.00	\$1,054,189.00	\$1,159,607.00
9. Pub Wrk/Plan/Police/Fir		\$5,133,112.00	\$5,184,443.00	\$5,236,287.00	\$5,288,650.00	\$5,341,536.00
10. Jud/Parks/Tourism		\$1,094,077.00	\$1,105,018.00	\$1,116,068.00	\$1,127,228.00	\$1,138,500.00
11.						
12.						
13.						
14.						
15. Interest (RD)						
16. Depreciation						
17. Total Operating Expense (Add lines 8 through 16)		\$7,166,659.00	\$7,238,326.00	\$7,310,709.00	\$7,470,067.00	\$7,639,643.00
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)		(\$886,700.00)	(\$895,567.00)	(\$904,522.00)	(\$999,819.00)	(\$1,104,693.00)
<b>NONOPERATING INCOME</b>						
19. Transfer from Prop Fund		\$886,700.00	\$895,567.00	\$904,522.00	\$999,819.00	\$1,104,693.00
20.						
21. Total Nonoperating Income (Add Lines 19 and 20)		\$886,700.00	\$895,567.00	\$904,522.00	\$999,819.00	\$1,104,693.00
22. NET INCOME (LOSS) (Add Lines 18 and 21) (Transfer to Line A Schedule 2)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget and Projected Cash Flow Approved by Governing Body

Attest: \_\_\_\_\_  
Secretary Date

\_\_\_\_\_  
Appropriate Official Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**PROJECTED CASH FLOW**

	20 21	20 22	20 23	20 24	First Full Year
A. Line 22 from Schedule 1 Income (Loss)	\$0	\$0	\$0	\$0	\$0
<i>Add</i>					
B. Items in Operations not Requiring Cash:					
1. Depreciation (Line 16, Schedule 1)	\$0	\$0	\$0	\$0	\$0
2. Others: _____					
C. Cash Provided from:					
1. Proceeds from RD loan/grant	\$99,900				
2. Proceeds from others					
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities					
4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets (Exclude Cash)					
5. Other: _____					
6. _____					
D. Total all A, B and C Items	\$99,900	\$0	\$0	\$0	\$0
E. Less: Cash Expended for:					
1. All Construction, Equipment and New Capital Items (Loan and grant funds)					
2. Replacement and Additions to Existing Property, Plant and Equipment					
3. Principal Payment RD Loan					
4. Principal Payment Other Loans					
5. Other: _____					
6. Total E 1 through 5	\$0	\$0	\$0	\$0	\$0
<i>Add</i>					
F. Beginning Cash Balances					
G. Ending Cash Balances (Total of D minus E 6 plus F)	\$99,900	\$0	\$0	\$0	\$0
Item G Cash Balances Composed of:					
Construction Account					
Revenue Account					
Debt Payment Account					
O&M Account					
Reserve Account					
Funded Depreciation Account					
Others: _____					
_____					
Total - Agrees with Item G	\$0	\$0	\$0	\$0	\$0

Form RD 442-3  
(Rev. 3-97)

**BALANCE SHEET**

Name **City of Walterboro**  
Address **242 Hampton Street  
Walterboro, SC 29488**

**ASSETS**

**CURRENT ASSETS**

- 1. Cash on hand in Banks .....
- 2. Time deposits and short-term investments .....
- 3. Accounts receivable .....
- 4. Less: Allowance for doubtful accounts .....
- 5. Inventories .....
- 6. Prepayments .....
- 7. ....
- 8. ....
- 9. **Total Current Assets (Add 1 through 8)** .....

**FIXED ASSETS**

- 10. Land .....
- 11. Buildings .....
- 12. Furniture and equipment .....
- 13. ....
- 14. **Less: Accumulated depreciation** .....
- 15. **Net Total Fixed Assets (Add 10 through 14)** .....

**OTHER ASSETS**

- 16. ....
- 17. ....
- 18. **Total Assets (Add 9, 15, 16 and 17)** .....

**LIABILITIES AND EQUITIES**

**CURRENT LIABILITIES**

- 19. Accounts payable .....
- 20. Notes payable .....
- 21. Current portion of USDA note .....
- 22. Customer deposits .....
- 23. Taxes payable .....
- 24. Interest payable .....
- 25. Deferred Inflows .....
- 26. ....
- 27. **Total Current Liabilities (Add 19 through 26)** .....

**LONG-TERM LIABILITIES**

- 28. Notes payable USDA .....
- 29. Accrued Expenses .....
- 30. Due to Other Funds .....
- 31. **Total Long-Term Liabilities (Add 28 through 30)** .....
- 32. **Total Liabilities (Add 27 and 31)** .....

**EQUITY**

- 33. Retained earnings .....
- 34. Memberships .....
- 35. **Total Equity (Add lines 33 and 34)** .....
- 36. **Total Liabilities and Equity (Add lines 32 and 35)** .....

06-30-2019			06-30-2018		
Month	Day	Year	Month	Day	Year
Current Year			Prior Year		
		\$3,245,571.00			\$3,179,440.00
		\$1,232,053.00			\$973,406.00
		( )			( )
		\$4,477,624.00			\$4,152,846.00
		\$0.00			\$0.00
		\$4,477,624.00			\$4,152,846.00
		\$496,235.00			\$70,429.00
		\$99,554.00			\$104,054.00
		\$595,789.00			\$174,483.00
		\$81,152.00			\$88,259.00
		\$0.00			\$0.00
		\$81,152.00			\$88,259.00
		\$676,941.00			\$262,742.00
		\$3,800,683.00			\$3,890,104.00
		\$3,800,683.00			\$3,890,104.00
		\$4,477,624.00			\$4,152,846.00

CERTIFIED CORRECT

Date

Appropriate Official (Signature)

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0015. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (Pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

**(Before completing certification, read instructions on Page 2)**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (*Federal, State or Local*) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (*Federal, State or Local*) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (*Federal, State or Local*) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME City of Waltherboro	PR/AWARD NUMBER OR PROJECT NAME
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Jeffrey P. Molinari, City Manager	
SIGNATURE	DATE (MM-DD-YYYY) 11/13/19

## APPLICANT'S FEASIBILITY REPORT

**1. Existing Facility.** Briefly describe what facilities you currently have or how service is currently provided.

**2. Proposed Facility.** Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

**3. Need for the Facility.** Indicate why the proposed facility is needed.

**4. Service Area.** Indicate what area the proposed facility will serve and, if known, the population or number of families served.

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM AG Box 7630, Washington, D. C. 20250; and to the Office Management and Budget, Paperwork Reduction Project (OMB No. 0575-0120), Washington, D. C. 20503. Please DO NOT RETURN this form to this address. Forward to the local USDA office only.

**5. Cost Estimate.**

Development and construction.....	\$ _____
Land and rights.....	_____
Legal fees.....	_____
Architect and Engineer.....	_____
Equipment.....	_____
Refinancing.....	_____
Other (describe) .....	_____
Total.....	_____

**6. Income.** List the sources and estimate the amount of expected revenue for a typical year.

**7. Other Funds.** List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

**8. Operating History.** If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

9. Signature and Title of Applicant Official  <p style="text-align: center;">City Manager</p>	Date
---	------



**Representations Regarding Felony Conviction  
and Tax Delinquent Status for Corporate Applicants**

**AD-3030**

**Note: You only need to complete this form if you are a corporation.** A corporation includes, but is not limited to, any entity that has filed articles of incorporation in one of the 50 States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, or the U.S. Virgin Islands. Corporations include both for profit and non-profit entities.

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). The authority for requesting the following information for U.S. Department of Agriculture (USDA) agencies and staff offices is in § 744 and 745 of the Consolidated Appropriations Act, 2019, Pub. L. 116-6 as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

**PART A APPLICANT**

1. APPLICANT'S NAME	2. APPLICANT'S ADDRESS (Including Zip Code)	3. TAX ID NO. (Last 4 digits)
---------------------	---	-------------------------------

- 4A. Has the Applicant been convicted of a felony criminal violation under any Federal law in the 24 months preceding the date of application?  YES  NO
- 4B. Does the Applicant have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability?  YES  NO

Providing the requested information is voluntary. However, failure to furnish the requested information will make the applicant ineligible to enter into a contract, memorandum of understanding, grant, loan, loan guarantee, or cooperative agreement with USDA.

**PART B SIGNATURE**

5A. APPLICANT'S SIGNATURE (BY)	5B. TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY	5C. DATE SIGNED (MM-DD-YYYY)
--------------------------------	--	------------------------------

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.





**Assurance Regarding Felony Conviction  
or Tax Delinquent Status for Corporate Applicants**

**AD-3031**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552e, as amended). The authority for requesting the following information for U.S. Department of Agriculture (USDA) agencies and staff offices is in § 744 and 745 of the Consolidated Appropriations Act, 2019, Pub. L. 116-6 as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.*

*According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.*

This award is subject to the provisions contained in the Consolidated Appropriations Act, 2019, Pub. L. 116-6, Division E, Title VII, sections § 744 and 745, as amended and/or subsequently enacted for U.S. Department of Agriculture (USDA) agencies and offices regarding corporate felony convictions and corporate federal tax delinquencies.

Accordingly, by accepting this award the corporation recipient acknowledges: (1) that it does not have a Federal tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and/or (2) that it has not been convicted of a felony criminal violation under any Federal law within 24 months preceding the award, unless a suspending and debarring official of the USDA has considered suspension or debarment of the recipient corporation based on these convictions and/or tax delinquencies and determined that suspension or debarment is not necessary to protect the interests of the Government. If the recipient fails to comply with these provisions, the agency will annul this agreement and may recover any funds the recipient has expended in violation of the above cited statutory provisions.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY

\_\_\_\_\_  
BUSINESS NAME

\_\_\_\_\_  
DATE SIGNED (MM-DD-YYYY)

*In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident*

*Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

*To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint (<https://www.escc.usda.gov/filing-program-discrimination-complaint-usda-customer>) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.*

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
(name)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(title)

oOo

**RESOLUTION NO. 2019-R-12**

**WHEREAS**, on November 7, 2019, the Walterboro Municipal Election Commission certified the results listed below for the City General Election held November 5, 2019 to elect three (3) City Council Members each for a four (4) year term.

City Council	*Judy Bridge	530
	Gale Doggette	215
	*Ladson Fishburne	451
	Chrissy Johnson	329
	Emma K. Levine	200
	*Paul Siegel	582
	Write-in Total	77

(See attachment)

\*And has declared Judy Bridge, Ladson Fishburne and Paul Siegel elected as members of City Council of the City of Walterboro, South Carolina.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Council of Walterboro, South Carolina, in Council Assembled, that the results of the election as certified by the Municipal Election Commission are accepted, ratified and confirmed.

**DONE**, this 12<sup>th</sup> day of November, 2019.

---

William T. Young, Jr., Mayor

Attest:

---

Betty J. Hudson, Municipal Clerk

Telephone: 843-782-1000

Fax: 843-549-9795

TD Relay: 1-800-735-2905

# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, SC 29488-0008

## OFFICIAL RESULTS MUNICIPAL ELECTION CITY OF WALTERBORO NOVEMBER 5 2019 COLLETON COUNTY, SOUTH CAROLINA

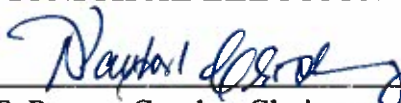
We, the Municipal Election Commission of the City of Walterboro, hereby certify the following official results for the municipal election held on November 5, 2019:

		<u>Votes</u>
City Council (3 seats)	*Judy Bridge	<u>530</u>
	Gale Doggette	<u>215</u>
	*Ladson Fishburne	<u>451</u>
	Chrissy Johnson	<u>329</u>
	*Paul Siegel	<u>582</u>
	Emma K. Levine	<u>200</u>
	Write-In (See attachment)	<u>77</u>

\*And has declared Judy Bridge, Ladson Fishburne, and Paul Siegel elected as members of City Council.

7 November 2019

### MUNICIPAL ELECTION COMMISSION

  
 T. Payton Crosby, Chairman 11/07/19  
(Date)

  
 Monroe Rhodes, Jr., Commissioner 11/7/19  
(Date)

**City of Walterboro General Election**  
**November 5, 2019**

**Write-in Votes**

Peggie Hammonds	63
Jimmy Prenner	1
Keivy Rowes	1
Delbert Dubois	1
Vic Nettles	1
Kenneth Wilson	1
Megan Conravy	1
Sarah Lee White	1
Kenneth Cobb	1
Jeffrey Ament	2
Cory Price	1
Write in: Spoiled	2
Jimmy Trippe	<u>1</u>
Total	77

**Election Summary Results Report  
General Election**

**November 5, 2019**

**OFFICIAL RESULTS**

**15 - Colleton County**

**City Council City of Walterboro**

Vote For 3

	TOTAL	Election Day	Absentee In Person	Absentee Mail	Failsafe Provisional	Failsafe Provisional	Failsafe Provisional
Judy Bridge	530	383	134	13	0	0	0
Gale Doggette	215	173	36	6	0	0	0
Ladson Fishburne	451	341	100	10	0	0	0
Chrissy Johnson	329	242	70	17	0	0	0
Emma K Levine	200	146	40	14	0	0	0
Paul Siegel	582	418	147	17	0	0	0
Write-In Totals	77	66	6	5	0	0	0
Write-In: Jimmy Prenner	1	1	0	0	0	0	0
Write-In: Keivy Rowes	1	1	0	0	0	0	0
Write-In: Delbert Dubois	1	1	0	0	0	0	0
Write-In: Vic Nettles	1	0	1	0	0	0	0
Write-In: Kenneth Wilson	1	1	0	0	0	0	0
Write-In: Megan Conravy	1	1	0	0	0	0	0
Write-In: Sarah Lee White	1	1	0	0	0	0	0
Write-In: Kenneth Cobb	1	1	0	0	0	0	0
Write-In: Jeffrey Ament	2	2	0	0	0	0	0
Write-In: Cory Price	1	1	0	0	0	0	0
Write-In: Peggy Hammonds	63	53	5	5	0	0	0
Write-In: Spoiled	2	2	0	0	0	0	0
Write-In: Jimmy Trippe	1	1	0	0	0	0	0

**Election Summary Results Report  
General Election**

**November 5, 2019**

**OFFICIAL RESULTS**

**15 - Colleton County**

**City Council City of Walterboro**

Vote For 3

	TOTAL	Election Day	Absentee In Person	Absentee Mail	Failsafe Provisional	Failsafe Provisional	Failsafe Provisional
Not Assigned	0	0	0	0	0	0	0
<b>Total Votes Cast</b>	<b>2,384</b>	<b>1,769</b>	<b>533</b>	<b>82</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Walterboro 11/07/19*

*[Signature]*

*11/7/19*



## *Accommodations Tax Advisory Committee*

To: Walterboro City Council  
Cc: Jeffrey P. Molinari, City Manager  
From: Accommodations Tax Advisory Committee  
Date: October 17, 2019  
Re: Approvals at October 17, 2019 meeting

At its regularly scheduled meeting held on October 17, 2019, the Accommodations Tax Advisory Committee approved the following requests:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
SC Artisans Center – 25 <sup>th</sup> Anniversary Advertising campaign	\$ 4,380	\$ 4,380
Coastal Electric Trust – 7 <sup>th</sup> annual “Smoke in the Boro”	\$10,000	\$ 9,650
Lowcountry & Resorts Island – guidebooks and promotions	\$20,000	\$10,000
Walterboro Criterium – 2019 USA CRITS Championship Series	\$21,500	\$21,000

Should these requests be approved as submitted, the projected remaining balance for 2019-2020 will be approximately **\$63,720**. The remaining funds will be for consideration at the next scheduled meeting in February 2020. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.





**South Carolina Artisans Center**  
The Official Folk Art and Craft Center of South Carolina  
Tax ID # 57-0983458  
October 7, 2019

**I. BASIC INFORMATION**

**Board of Directors**

**President**

Becky Broderick  
Colleton County School  
District

**Vice-President**

Gary Brightwell  
Retired Colleton County  
Museum

**Secretary**

Chrstan Spies  
City of Walterboro  
Tourism Director

**Treasurer**

Dolly Droze  
Accounting  
Piggly Wiggly Carolina

Kim Footman

Colleton County School  
District

Susan DuPlessis

Arts Coordinator  
SC Arts Commission

Mary Hunt

SCAF Founder  
Raleigh, NC

Greg Fennessy

Director of the Leadership  
Institute University of  
SC/Salkehatchie

Sandra Ferguson

Walterboro SC

Eric J Campbell

Pastor and Founder Word  
for life Ministries  
Walterboro SC

R. Morrison Payne

Attorney at Law  
Walterboro SC

Jeremy Ware

President/CEO  
Walterboro Chamber of  
Commerce

Executive Director

Kristin Mumford

A. Project Name: SCAC 25<sup>th</sup> Anniversary-Advertising Campaign

B. Requested Amount: \$4380.00

C. Total Project Cost: \$4380.00

**D. Applicant Information:**

1. SC Artisans Center FI# 57-0983458
2. Kristin Mumford, Executive Director
3. 318 Wichman Street  
Walterboro, SC 29488
4. 843-549-0011, no Fax  
[scartisanscenter@gmail.com](mailto:scartisanscenter@gmail.com)



**II. Narrative:**

The " SC Artisans Center 25<sup>th</sup> Anniversary " campaign is a strategy not only to celebrate the 25<sup>th</sup> anniversary of the center but to entice visitors to visit the SC Artisans Center as a stop on their travels to SC and choose Walterboro as an overnight stay. The South Carolina Artisans Center is the largest single tourist attraction located in Walterboro. We are requesting \$4380.00 to fund an ad campaign to support our events that are being held at the Center and local historic venues in celebration and recognition of the SC Artisans Center presence in Walterboro for 25 years. We would like to utilize out of county radio and we would like to update our brochures that are featured in at least 9 out of county welcome stations.

**A. General Project Description:**

The South Carolina Artisans Center was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make this happen. The Center now showcases the work of over 326 artists from across the state; provides educational programming and promotes community outreach to residents and visitors alike.

Some of the major accomplishments of the Center include:

We have become a major **Tourist Destination** off I-95. Approximately 360,000 people have visited the Center over the past twenty four years. Over 95% of the Center's customers have traveled from **outside of Colleton County** and over 85% are **visitors from another state**. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups and partner with SC Lowcountry Tourism for tour groups and FAM tours to heighten the awareness of our Center. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is **open for business 6 days a week**. Because of these regularly scheduled hours of operation, the Center has been designated as an **"official stop"** for the **South Carolina National Heritage Corridor**.

A **"stop"** is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

#### **B. Benefit to Tourism and/or Community:**

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including a *Facebook*, *Instagram* and *Twitter* pages and on our website [www.southcarolinaartisanscenter.com](http://www.southcarolinaartisanscenter.com) Feature articles on the Center (giving Walterboro and Colleton County increased media exposure) written within the past several years have appeared in the following publications: Most recent would include: PRTC-Community Calendar, The Colletonian, The State, Post & Courier, The P

- **Trip Advisor: Traveler** rated as the number one attraction in Walterboro, ranked number 3 as a Traveler favorite.
- <https://carolinalive.com/culture/sc-artisans-center>
- *Spotlight on Colleton County, including "Must See" SC Artisans Center that the Department of Commerce was distributing to Project Managers via email and on social media.*
- The Center was showcased on Channel 4 News as a must see destination. <http://www.abcnews4.com/story/22017903/100-percent-made-in-south-carolina?autoStart=true&topVideoCatNo=default&clipId=8789142>.
- The Center was part of an article written for FODOR'S, an International Travel Guide. <http://www.fodors.com/world/north-america/us/south-carolina/charleston/walterboro/>

## Walterboro

*"Welcome Back to Let's Remember." This sleepy Southern town makes Charleston look like Manhattan. Its main drag, East Washington Street, still looks like it did in the 1950s. While continuing to embrace its endearing small-town ways, it is moving in a new, savvy direction. To wit, its marketing slogan is "Walterboro, the front porch of the Low country," with a cherry-red rocking chair as its logo. Those rocking chairs can be found outside shops and restaurants, inviting passersby to sit awhile.*

*Walterboro has become a fun day trip for Charlestonians. The South Carolina Artisans Center has become a major draw, as have the moderately priced antiques and collectible stores. The annual events, which for decades included the Rice Festival on the last weekend in April and the Fall Tour of Plantation Homes in October, have been augmented by the Edisto Riverfest on the second weekend in June, the Walterboro Antiques, History & Arts Festival in mid-May, and the Downtown Walterboro Criterium USA Pro Cycling Classic in early May. A proliferation of inexpensive motels like Days Inn sprang up near the interstate, then limited-service chain hotels like Hampton Inn. Travelers wanting more local flavor opt for the homey bed-and-breakfasts in restored houses in the Historic District.*

- [http://charlestonmag.com/charleston\\_magazine/feature/ramble\\_on](http://charlestonmag.com/charleston_magazine/feature/ramble_on)

### Take an Art and Antiques Tour of Historic Walterboro

*( 48 miles [ 1 hour, 4 minutes ]*

*Dubbed the "Front Porch of the Lowcountry," downtown Walterboro lives up to that moniker on East Washington Street, where a row of antiques shops beckons you to find that vintage rocker you've been dreaming of. Then walk a block to the S.C. Artisans Center, where the crafts, sculptures, and paintings of more than 300 artists (all from South Carolina) are displayed and available for purchase, with prices ranging from \$3 to \$15,000 (look for the hand-carved mahogany Wood Song canoes by artist Philip Greene near the top of that spectrum). If shopping hasn't worn you out, stop by the Bedon-Lucas House Museum for a taste of architecture and Lowcountry living à la the 19th century. Afterwards, grab dinner at Dukes Barbecue, leaving you satisfied for the short journey home.*

■ [walterborosc.org](http://walterborosc.org)

■ S.C. Artisans Center, 318 Wichman St., Walterboro, (843) 549-0011,  
[www.scartisancenter.com](http://www.scartisancenter.com)

*Hours: Monday-Saturday, 9 a.m.-5 p.m., Sunday, 1-5 p.m.*

■ The Bedon-Lucas House Museum, 205 Church St., (843) 549-9633

*Admission: Donations accepted. Hours: Monday, Wednesday, & Friday, 9 a.m.-noon; call ahead to confirm.*

- Attached is an article featured in the Arts & Travel portion of the Post and Courier that highlights the Center and Walterboro.

The Center has also developed a website [www.scartisancenter.com](http://www.scartisancenter.com) to keep up with the growing number of travelers who get their information off the Internet. Also, the Center is featured links to other sites such as SCPRT, SCIways, South Carolina Tourism News, and South Carolina Traditional Arts Network, the City of Walterboro, Colleton County, Discover Walterboro and the Colleton Museum & Farmers Market. This exposure

has and will continue to generate many first time visitors to Walterboro. The increase in the Center's visits by tourists means more room rentals and meals served by our hospitality industry.

**C. Tracking:**

The Center continues to experience nice increases in the number of visitors, with a high percentage of these visitors coming from I-95. This has been encouraged by the marketing of the Center through billboards, brochures and visitor center banners. The Center is one of the biggest promoters of local businesses and recommends local restaurants, downtown shops, historical highlights, the Walterboro Wildlife Sanctuary and the use of our motels and Bed & Breakfasts.  
*(Tracking numbers for past 3 months attached)*

**D. The duration of this project:** The fiscal year ending June 2020.

**III BUDGET:**  
Attached

**IV Attached**

**V Attached**

**South Carolina Artisans Center's  
Tracking Numbers for last 2 months**

**August /September # of Visitors directed to us by** *(Tally from visitor's registry)*

<b>I-95 Billboards</b>	<b>228</b>
<b>SC Welcome Centers</b>	<b>14</b>
<b>Internet</b>	<b>6</b>
<b>Return Visit</b>	<b>200</b>

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**448**

**Budget for Project:**

**I Heart Media /98.7 the River 11/25-12/16 and 1 week 12/23** **\$3380.00**

**Printology / Brochures** **\$1000.00**

**\$4380.00**

**ACCOMMODATIONS TAX APPLICATION**  
**October 7, 2019**  
The Coastal Electric Trust, Inc.'s Operation RoundUp  
In Cooperation with *Smoke in the Boro*

I. Basic Information

- A. Project Name: *Smoke in the 'Boro, 7<sup>th</sup> Annual SCBA (SC Barbeque Association) Cook-Off March 20 & 21, 2020*
- B. Requesting Amount: \$10,000
- C. Total Project Cost: \$24,340.00
- D. Application Information:
1. Name: The Coastal Electric Trust, Inc.'s Operation RoundUp
  2. Federal Tax ID: 57-6140814
  3. Contact #1: Mike Hartenburg  
Address: Coastal Electric Trust, Inc.'s Operation RoundUp  
2269 Jefferies Hwy,  
Walterboro, SC 29488  
Phone: (843) 538-5700  
E-Mail: [mike.hartenburg@coastal.coop](mailto:mike.hartenburg@coastal.coop)
  4. Contact # 2: Karen Hinen  
Address: *Smoke in the Boro Committee*  
106 Silverhill Rd.  
Walterboro, SC 29488
  5. Phone/Fax: 843-898-3929  
E-Mail: [ladvk4869@frontier.com](mailto:ladvk4869@frontier.com)

II. Narrative

On Friday, March 20th and Saturday, March 21<sup>st</sup> 2020, Coastal Electric Cooperative's community assistance program, the Coastal Electric Trust Incorporated (501(c) (3) organization), is planning to co-host *Smoke in the 'Boro*, a South Carolina Barbeque Association (SCBA) Cook-Off. As the previous six years, the event will be held at Coastal Electric's Outback facility on Jefferies Boulevard. Power, water, parking, and the use of the Outback building for the competition judging will again make this the ideal location. We are most fortunate to have such an ongoing and collaborative partnership.

We are also fortunate to have this event with the assistance and guidance of Wayne Keith, a SCBA-certified barbeque judge, who developed *Smoke in the 'Boro* in 2014. He participates during the year in a number of cook-offs as a judge and as a member of a

cooking team. He and his family owned and operated Keith's Barbeque in various locations in Walterboro from 1949 until 1992. Based on his lifetime of experience in the barbeque world, Mr. Keith is an SCBA Master Judge. His reputation and position make him uniquely qualified to recruit cooks, judges, and sponsors, and to spread the word about our events.

This will again be a family weekend event, offering live music on both days and a separate area on Saturday for local churches to sell baked goods. There will also be a Cruise-In car show on Saturday, which has been a popular edition since 2015. This feature attracts an additional and diverse audience population. The Cub Scouts will have their Pinewood Derby, the Girl Scouts will sell their cookies and there will be other activities for children.

Based on the success of and experience gained from our first six *Smoke in the 'Boro* events, this year will also feature two separate cook-offs. Friday night will again be an "Anything Butt" night. Cooking teams will prepare entries of their choice - from chicken wings to seafood to desserts. The cooks will provide their own food for this segment of the competition. As we have each year, we will have 25-35 local citizens and leaders serving as judges, evaluating and ranking the entries in a blind tasting. The winners will be announced and prizes awarded on Saturday afternoon.

On Saturday, the main cook-off for the best barbecued Boston Butt and ribs (a rib throw-down!) will take place. The cooks will prepare their pork during the previous night, and submit their (blind) entries to the judges on Saturday morning. Based on the number of cook-off participants, 50 -75 judges, SCBA-certified and novice level, will assess the entries. The judges will be under the direction of Grand Marshal, Dawn Verbarg, of Hanahan, SC. For the 2019 *Smoke in the 'Boro*, 74 of these judges came to Walterboro from around the state, and as far away as N. Augusta, Calabash, NC and Mauldin. Both days will be conducted in accordance with SCBA requirements and guidelines. All participants will know those requirements in advance.

In March of 2019, thirty certified teams from all areas of the state (e.g. Lexington, Greenville, Sumter, Little River, North Augusta, Blythewood and Goose Creek), as well as from Marshville and Clayton, NC and Belmont, CA entered. Many new and repeating local county cooks also competed. We expect many of the same returning teams and again some new entrants for our 2019 event. Based on participation in the last five years, we estimate that 30-40 cooking teams will enter for 2020. Each team will pay an entry fee of \$150 to \$200, depending on the date of registration. Prizes for the top five will consist of a trophy (modeled after the Red Rocker logo) and cash ranging from \$150 to \$1,200. We again look for participation from all over the Southeast and encourage and welcome local entrants.

For the Friday and Saturday events, we will once again have the larger venue, increased for the March, 2018 *Smoke in the 'Boro* to include 2 entrance gates, more parking, and additional space to accommodate more cookers and improve logistics. The public will purchase tickets for \$1.00 each to taste the food of their choice. Soft drinks, water, beer and wine will be available each day with payment in the form of the \$1.00 tickets. Sales of alcoholic beverages will be controlled through the ticket process. Only one glass of beer or wine can be purchased at a time. Permits for the sale of beer and wine will be obtained as required. Pepsico of Jedberg has donated soft drinks and water each year. Southern Eagle often donates cups. We will be working with those vendors again, and hope to be as fortunate in 2020.

The budget attached to this application is based on experience from the last six years. The Colleton Civic Center and Coastal Electric are requesting \$10,000 from ATAX funds to cover out of town advertising costs, port-o-lets, printing and distribution of information. Printing will cover such items as posters, postcards, and banners used to promote the event at out-of-county locations. Advertising, which has already begun on the SCBA website, will continue through the local print media, additional websites, and, with funding from ATAX, through newspapers in such areas as Columbia, Orangeburg, Aiken, Beaufort, and the Charleston, Monck's Corner and Summerville areas - as many publications with as wide a range as possible. We will advertise again in *BBQ Times*, a national magazine. Over the years, other publications have noticed our ads and called to request ads for their publications as well. As funding allows, these new placement locales are evaluated for possible use.

It is expected that attendees this year will again be equally divided between locals and cook-off fans from a fifty to 200 mile radius around Walterboro, including some from out of state. The SCBA events have a loyal following from all over the state and the southeast region. Together with Coastal Electric we strive to make our event the best in the barbeque world.

### III. Benefit to Tourism

The barbeque world is highly competitive, with a loyal following. Because this is a two day event, visitors, judges, and some participants will stay in local hotels and B&Bs. For the six previous year's events, several attendees, judges and participants and their families stayed in local accommodations, in order to attend both days' events. The 2020 BBQ will be yet another opportunity to attract people to Colleton County for a positive and popular event, provide them with two days of fun, food, and festivities, and entice them to come back for other events. Our six years of *Smoke in the 'Boro* have shed a positive light on Walterboro, and we hear from our feedback - cookers and attendees alike - who feel that Walterboro's BBQ event is one of the best in the state. SCBA volunteers, judges and cookers are helpful and valuable visitors to our area, and they are critical in spreading the good news about our community and events.



#### IV. Benefit to the Community

Our community benefits from this event in a number of ways: 1) there is an economic benefit for local businesses - hotels/motels, B&B's, restaurants, gas stations, etc., - benefiting from sales to participants and attendees; 2) supplies for the event, from paper goods to meat for the cookers, are purchased from local businesses; 3) local residents who wish to try their hand at competitive cooking have the opportunity to do so in their own community; and 4) the event gives everyone an opportunity to enjoy a family-friendly weekend with great variety. This will be a positive, neighborly event, featuring good food, good music, and good spirited competition, typical of life in Colleton County.

#### V. Tracking

The cookers will provide their addresses, as will the judges. As with the six prior years we will canvas attendees to find out where they are from and how they heard about the event. For our planning purposes, we are estimating that at least 1,500 - 2,000 people will attend the Colleton Cook-Off during the two-day event. We will track attendance numbers through head count estimates, ticket sales and collection, and food and drink consumption. The numbers for our 2019 event were impressive. We hosted 28 competitive cookers and 65 SCBA judges. General attendance for Friday was approximately 800, and for Saturday, 780. Canvassing at both days' events indicated approximately 300 visitors from areas outside of Colleton County and several from outside of South Carolina (North Carolina, Georgia and Florida) who attended with family members and friends to enjoy and learn about the event.

#### VI Duration of Project

*Smoke in the 'Boro Barbeque Cook-Off* will take place on Friday, March 20th (5:30 p.m. – 8 p.m., through Saturday, March 21st, 11 a.m. - 2 p.m., 2020.

#### VII Permits

Beer/wine permits, any required DHEC permits, and any permissions for banner display or signage will be obtained prior to the event. Event insurance for the 2 days will also be purchased.

#### VIII Additional Comments

The barbeque cook-off is the type of event that gains momentum through success and by word of mouth. Since 2014, *Smoke in the 'Boro* has become an annual event for Colleton County, with each year showing an increase in competitors, visitors and popularity.

Operation Round Up® is a Coastal Electric Cooperative community service assistance program governed and executed by Coastal Electric Trust, Inc., a 501(c) (3) corporation. Contributions to Coastal Electric Trust are used to assist local individuals or families with special needs or requests. These needs include but are not limited to food, shelter, clothing, healthcare, education and accessibility needs. Funds, once approved, are used to pay bills or for services directly and are never given to the individual or family making the request. Coastal Electric Trust has been an active service provider in the community for over 20 years.

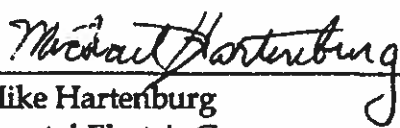
A secondary non-profit will be identified as a co-host for the event. Recent changes in the status of the Colleton Civic Center (October 1) are prohibiting us from including the Civic Center as a co-host. Therefore another non-profit will be identified within the month.

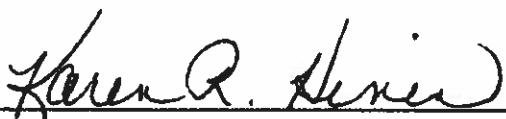
**IX Budget**

Please see attached.

**X Required Attachments**

- A. Secretary of State Letter
- B. Organization's latest Financial Statement/Budget of Project

  
\_\_\_\_\_  
Mike Hartenburg  
Coastal Electric Coop  
10/7/19  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Karen R. Hinen  
Smoke in the 'Boro Steering Committee  
10/7/19  
\_\_\_\_\_  
Date

*Thank you!*

<b>SCBA BARBEQUE EVENT BUDGET</b>	
Smoke in the 'Boro 2020	
<b>EXPENDITURES</b>	
Meat/Pork for cookoff	\$3,925.00
Beverages (Water/beer/wine)	\$650.00
Cash Prizes, Trophies & Plaques	\$4,000.00
Advertising Local	\$3,000.00
In town banner/billboards	\$500.00
Paper/Plastic Products	\$550.00
(Includes napkins, cups, plasticware, paper towels, food boxes for judging,	
Insurance/Permit/Background checks	\$925.00
Judges	\$800.00
Total	\$14,350.00
<b>A-TAX BREAKDOWN</b>	
Porta-Potties	\$325.00
Out of town Advertising such as	
Charleston P&S/Mercury, Island	
Journal Scene, Orangeburg, Greenville	
Columbia, Savannah, Aiken	\$8,600.00
Signage/stakes/flagging	\$300.00
Misc. supplies/waters/drinks for judges	\$350.00
Printing share Posters, Postcards	\$425.00
Total	\$10,000.00
<b>TOTAL 2020 Smoke in the 'Boro BUDGET</b>	<b>\$24,350.00</b>



*South Carolina*  
**LOWCOUNTRY**  
**AND RESORT ISLANDS**  
-----  
TOURISM COMMISSION

City of Walterboro Accommodations Tax Funds  
Application for FY 2019-2020

**PROMOTION OF WALTERBORO AND THE LOWCOUNTRY**

Amount requested from City of Walterboro ATAX funds: \$20,000

Total cost of project: \$553,000

**LOWCOUNTRY**  
**& Resort Islands**  
**TOURISM COMMISSION**

Federal ID# 57-0941807

Contact:

Peach Morrison,  
Executive Director

Post Office Box 615  
Yemassee, SC 29945

(843) 717-3090

Fax 717-2888

Email: [peach@southcarolinalowcountry.com](mailto:peach@southcarolinalowcountry.com)

October 2, 2019

**ACCOMMODATION TAX FUNDS REQUEST APPLICATION**

DATE: **10/02/2019**

**I BASIC INFORMATION:**

A. Project Name: **Promotion of the City of Walterboro and the Lowcountry**

B. Total Amount Requested: **\$20,000**

C. Total Cost of Project: **\$553,000**

D. Applicant Information

Organization: **Lowcountry & Resort Islands Tourism Commission**

Federal ID #: **57-0941807**

Contact Name: **Peach Morrison** Title: **Executive Director**

Address: **Post Office Box 615 Yemassee, South Carolina 29945**

Contact Phone: **(843) 717-3090** Fax: **(843) 717-2888**

Email: **peach@southcarolinalowcountry.com**

**II PROJECT NARRATIVE:**

A. General Description:

The Lowcountry Tourism Commission is one of eleven similar programs across the State designated by SC-PRT and created by the General Assembly. The Commission's primary mission is the stimulation of economic growth and the development of the area's tourism industry through regional tourism promotional activities. We have implemented an award-winning, professional tourism promotion program for Walterboro and the surrounding area for over 28 years. We support the City of Walterboro and her community by working cooperatively with the Tourism Director and Chamber President, who serve on our Board of Commissioners. Past projects include the Fireball Rally, Familiarization Tours with the SC PRT Welcome Center Managers, Familiarization Tours with our Congressional Legislative Delegation, an upcoming NYC Travel Writers Familiarization Tour at the end of this month and hotel rooms for the Wounded Warrior Hunts. We also provided the city with photography and video footage at no cost to your tourism program.

**B. Benefit to Tourism:**

The Commission benefits tourism in Walterboro and the surrounding region through an integrated marketing campaign which includes our website, social media outlets, national & regional advertising, personal contact and international distribution of promotional literature which lists Walterboro hotels, restaurants, historic sites, etc. The Commission also serves as a local fulfillment agency - responding to requests generated by advertising placed by PRT and the Commission for travel & tourism information. The Lowcountry Visitors Center in the historic Frampton Plantation House is located just off on I-95 at Exit 33 (Point South). SC Department of Transportation reports that 9,900 vehicles per day travel Highway 17 North past our driveway. Seven days a week, we provide guidance and information to travelers and vacationers and encourage tourists to visit Walterboro and its attractions. Our website and social media outlets freely promote the tourism business in the City twenty-four hours a day, seven days a week.

**C. Benefit to Community:**

A growing industry in Walterboro is tourism and service-related employment. Benefits include: wider exposure, attraction of more visitors needing accommodations and services - thereby creating more jobs, increased sales and revenues. We send visitors to Walterboro 7-days-per-week from our Visitors Center on I-95.

**D. Tracking:**

From our most recent Conversion Study, Survey Monkey reported that the average spend of our study was \$1,022 (a bit higher than the PRT reported average spend of \$958). In calculating the information provided by those who returned the survey, we had an overall conversion rate of 46% (55% through web leads). By using the number of Guidebooks and Attractions Brochures requested from our office in FY 18/19, we can conclude from the results of this study that our Commission produces a direct expenditure of \$13,990,158 from the trips taken by those who receive our Lowcountry Guidebook and Attractions Brochure:

29,758 Collateral Pieces X 46% visits to the SC Lowcountry = 13,689  
13,689 visits X \$1,022 average spend during vacation = \$13,990,158

This figure is quite conservative because it does not include those visitors who do not request our guidebook but download our information from our website or through digital and social media outlets. That number can be highly subjective but is very powerful as our digital presence was the reason we still had a 31.4% increase in total attendance while suffering a 10.9% decrease in foot traffic and collateral material distribution.

With respect to the City of Walterboro's piece of the economic impact of our results, we calculate that we will have brought 6,571 room nights to Walterboro in FY 18/19 year. Walterboro was reported as the destination of the traveler in 50.2% of those completing the survey, the highest ranked destination in the region. With 29,758 Guidebooks and brochures dispersed and 46% actually making a trip to the Lowcountry, that gives us 13,689 visiting parties. Of that, 10% reported Walterboro as their destination - 1,369 visiting parties staying an average of 4.8 nights = 6,571 room nights. Again, this does NOT include those receiving our

information via our web site, events newsletter, attractions brochure or social media outlets. Also, these figures are direct impact only. They do not include indirect revenue created by our local citizens who are employed by the tourism industry, by the vendors who supply goods to the industry or sales tax or hospitality taxes which are collected from those visiting guests.

The latest Hilton Head Island Visitor Profile, conducted by the University of South Carolina Beaufort through the research team at the Lowcountry and Resort Islands Tourism Institute under the direction of Dr. John Salazar, reported an economic spend of \$1,303 with an average stay of 4.8 nights in the Hotel Lodging Segment. Therefore, we feel that our research is appropriate with respect to average spend and length of stay. We will again conduct our own Conversion Study in the fall of this year.

In FY 2018/2019, we were in direct contact with 43,921 guests and visitors who have requested our printed materials: 26,776 Guidebooks distributed + 2,982 Attractions Brochures distributed + 14,163 Guests at the Visitors Center. This is a 10.9% decrease in this set of numbers over last year. This is a common trend in our industry with most visitors getting their information online.

Our online presence touched 212,102 viewers (at least once): 173,505 Web sessions (up 46.4% from the previous year) + 25,644 vetted and active Constant Contact email recipients (up 48% from the previous year) + 11,226 Facebook likes (up 37.6% from the previous year) + 1,447 Twitter followers (up 9.0% from the previous year) + 280 Instagram followers (up 28% from the previous year). This does not include our followers on Pinterest because we have not been as active there in concert with industry trends. However, Pinterest analytics report that we had an audience of 21k and showed the top 6 metros as Charlotte, Atlanta, New York, Greenville/Spartanburg/Asheville, Dallas/Ft Worth and Los Angeles.

$43,921 + 212,102 = 256,023$ . This is 31.4% higher than the total "attendance" from last year, measured the exact same way, and is predominately due to our increased online presence. Our goal is to persist in our efforts optimizing each of our platforms in the marketing mix to increase visitation particularly through our website SEO and digital marketing during FY 2019/2020.

Total "tourist" anticipated: While some of our social media followers are in the four-county region, the vast majority of dollars spent in our marketing efforts are in placements far beyond the 50-mile radius. Therefore, we consider these potential guests as "tourists".

We continue to measure our effectiveness through ongoing conversion studies, our monthly reports which determine ROI respective to media outlets, through collaboration with regional Chambers and City Tourism offices in guest profile studies and in conjunction with the Lowcountry & Resort Islands Tourism Institute and USCB. Our monthly reports track response to advertising across all platforms, guests that stop at the Frampton Plantation House, website traffic through Google Analytics and other tracking reports in Facebook, Constant Contact, Pinterest and Twitter. We also use the tools provided through SC Parks, Recreation and Tourism and the Southeastern Tourism Society to keep abreast of the newest

technology, upcoming trends and ever-changing ways to better reach our target market and influence travelers to choose Walterboro as their next destination.

E. Duration of Project: Starting Date July 1, 2019 Completion June 30, 2020

F. Permits Required: (if any) **Does not apply.** The Commission is the only statutorily established regional tourism entity serving Beaufort, Colleton, Hampton and Jasper counties.

G. Additional Comments:

**A large portion of ATAX funds will be used to match 50/50 with Tourism Advertising Grant Funds (TAG) grants from PRT, thereby doubling the effectiveness of local accommodations tax funds used for advertising and promotion.**

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**Funds granted by the City of Walterboro will be spent as follows:**

National Magazine Advertising (10%)	\$ 3,100
Literature Printing (10%)	\$ 800
Web Site Marketing & SEO (10%)	\$ 8,950
Travel Shows (10%)	\$ 400
Inquiry Postage (10%)	\$ 1,000
Familiarization Tours & Travel Writers (10%)	\$ 500
Revolutionary War Project (10%)	\$ 500
<u>Visitor Center Staffing (7%)</u>	<u>\$ 4,750</u>
	\$20,000

**Please note: if our request is fully funded, for every \$1 Walterboro provides to this Project Budget, we match it with \$27.65 from other sources.**

**This funding allows the Commission to initiate or support tourism promotions for Walterboro and the Lowcountry which otherwise would not be possible, and results in thousands of new inquiries, new and repeat visitors, bus tour groups, international visitors, tourism jobs, income and tax revenues for the area. Over 14,163 documented visitors from 48 states and 25 foreign countries came through our Visitors Center last year - viewing displays about the Colleton Museum and Farmer's Market and the South Carolina Artisans Center and picking up area information on the Rice Festival, the Downtown Criterium and other events, The Walterboro Wildlife Sanctuary and Walterboro accommodations. Last Fiscal Year, we printed 65,000 copies of our updated Lowcountry Visitors Guidebook, which is sent to all 50 states and to nearly 50 foreign countries every year. It's distributed in all State Welcome Centers, the Savannah International Airport and includes 99 Walterboro tourism related business and other area attractions, sights to see, natural assets and events.**

**On behalf of the Commission, we greatly appreciate Walterboro's past support and hope that you will fully fund this request which we will gladly accept in quarterly payments.**

  
\_\_\_\_\_  
SIGNATURE



# City of Walterboro

## 65% Accommodations Tax Funding Request 2019-2020

**Project Name:** **Walterboro Criterium 2019**  
"USA CRITS Championship Criterium Series" (eighteenth annual)

**Amount requested from A-tax:** **\$21,500**

**Organization Name:** **Walterboro Criterium**

**Tax ID Number:** **82-2077259**

**Contact Name:** **Christan Spires**  
**Tourism Director**  
**(Walterboro Criterium Chair)**

**Address:** **Walterboro Tourism Commission**  
**1273 Sniders Highway**  
**Walterboro, SC 29488**

**Phone:** **843-538-4353 office**  
**843-908-2169 cell**

**Email:** **[cspires@walterborosc.org](mailto:cspires@walterborosc.org)**

### **Project/Event Description (narrative)**

Olympians and professional cycling champions will compete in the **18th annual Walterboro Criterium on April 29, 2020.**

The series is made up of four person teams, competing in multi-lap races in a closed circuit of about half a mile long. This racing discipline requires a unique type of rider, one who must demonstrate top speed and bike handling skills traveling at 30 mph. Because of the circular track, criteriums are the cycling equivalent to NASCAR and are known as America's contribution to the sport. To establish the track needed for the riders, we will obtain permission to close several streets in the downtown area for the race.

The Walterboro Criterium is coordinated by a group of local volunteers that represent several of the local organizations, local businesses, and interested citizens. We shortened the track at the request of the event organizers, which made the event more exciting and fast paced. The start/finish line was also moved to Hampton Street and the VIP section has been expanded to include live music, as well as a televised viewing station for other parts of the track.

Last year, our VIP section served more than 300 guests with the addition of a catered dinner, and 60 children from ages 3-10 participated in our children's race.

Three teams also stayed in Walterboro prior to the event to do demonstrations for our local schools and bring interest and awareness to the students.

### **Benefit to Tourism and/or the Community**

The popularity of cycling has been on the rise in recent years. Races are now staged all over the country and fans are more than willing to travel to watch them.

Walterboro is no exception, giving Walterboro international visibility, as well as additional press coverage. The races are filmed as well as live streamed with an internet hot spot connection. This enables friends and families of racers all over the world to view the progress of their team. The numbers of tourists participating in this series increases significantly each year due to the additional advertising, extended stay hotel discount packages and the continuation of the amateur and women races.

Tourists and racers stay in the local hotels, eat in our restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint downtown atmosphere and are encouraged to return by merchants and event staff. Many of our downtown merchants stay open due to the extra business and increased foot traffic.

The 2019 USC CRITS Cycling Series brought a total of 169 amateur, pro and master riders to Colleton County. We estimate that approximately 75 hotel room nights were utilized by the riders, event staff, and visitors. This event also contributes to Walterboro's busiest restaurant and coffee service of the year.

This annual event has given Walterboro a reputation as a cycling community, with several other cycling events in the community such as the Tour de Lowcountry and FestiVelo.

**Accommodations Tax Funding Proposal Request - 2020**

**Advertising & Promotion**

Digital Advertising (such as Post & Courier, Cumulus Radio, etc):	\$5,000
Cycling related promotion:	\$5,000
Flyers, brochures, programs, banners, signs, posters:	\$1,000
Design/Ad Productions:	\$500
Newspaper Advertising:	\$1,500
Direct Mailing:	\$2,500
Social Media Advertising:	\$500

**Facilities & Services:**

Public restrooms	\$500
Fencing	\$5,000

**Total**             
\$21,500



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** November 8, 2019  
**SUBJECT:** Resignation from Election Commission.

Mark McRoy submitted his letter of resignation from the Election Commission to City Staff. I recommend that City Council accept Mr. McRoy's resignation from the Election Commission with regret. If you have any questions, comments or suggestions, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager



**WALTERBORO-COLLETON**  
CHAMBER OF COMMERCE

Mayor Young  
C/O Walterboro City Council  
242 Hampton Street  
Walterboro, SC 29488

RE: Thanksgiving Turkey Trot 5K Run/Walk

Mayor Young and City Council,

On November 28, 2019 beginning at 8:30 A.M., the Walterboro-Colleton Chamber of Commerce would like to host a 5K run/walk and a 1 mile fun run.

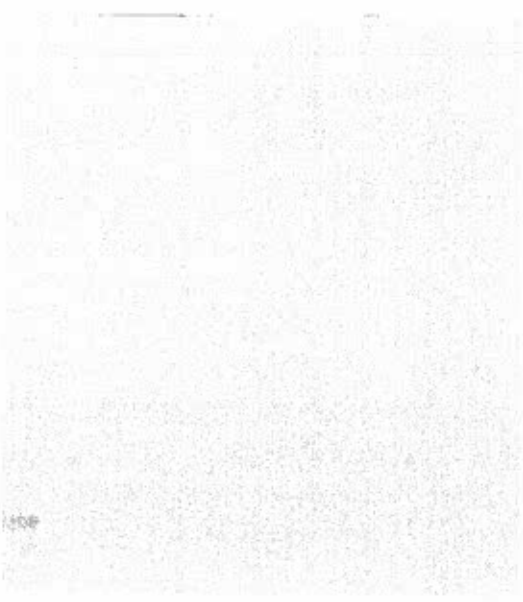
The event will last from 8:30 A.M. – 9:30 A.M. The race will start by the sheriff's annex building, go down Klein Street entering onto Washington Street, passing over Ireland Creek Bridge and turning left onto Washington Street ending the race at the Magistrate's office.

Last year we had over 70 participants from 5 different states.

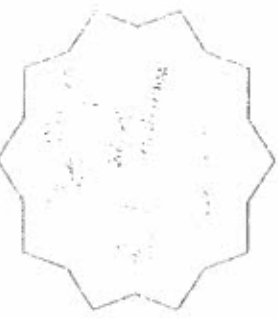
Thank you for taking the time to consider our community event.

Regards,

Jeremy Ware  
President  
Walterboro-Colleton  
Chamber of Commerce  
P.O. Box 426  
Walterboro, SC 29488



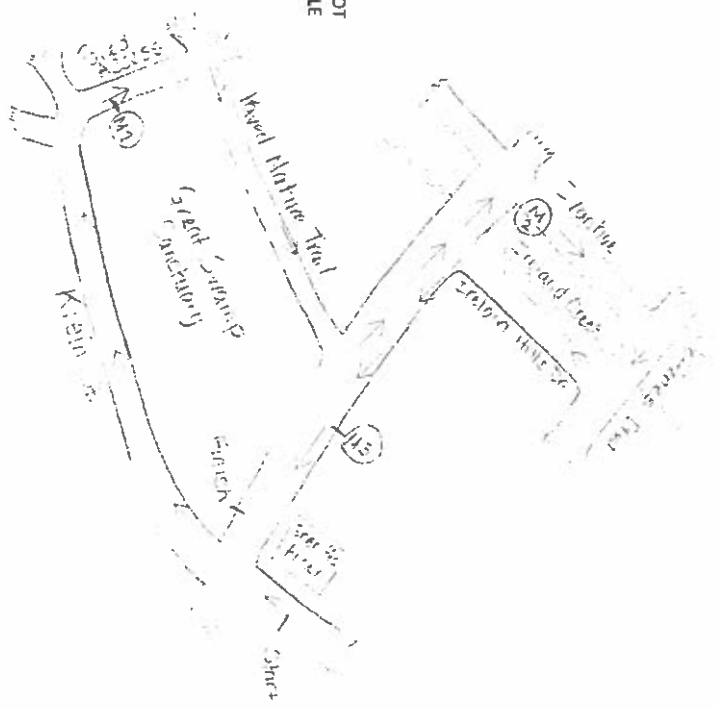
**1 MILE:** On access trail from Mayfield Park Parking lot. Point is 346' Northwest of parking lot.



**2 MILE:** On Ivanhoe beside Ireland Creek. Point is 89' Northeast of Washington St.

**3 MILE:** On Washington St. near County Maintenance Bldg. Point is 19'10" North-East of SCE&G pole #172102 and 200' Southwest of a GTE buried cable box.

**FINISH:** On Washington St. Point is 4'6" Northwest of a fire hydrant and 4' south-East of GTE Pole # 8-88.



N  
MAP NOT TO SCALE

Course Measured by Danny White (RMS) 10/16/06

SC0603785



October 18, 2019

Walterboro City Council  
242 Hampton Street  
Walterboro, SC 29488

**Re: Street Closing for Christmas Parade**

Thursday, December 5, 2019

Dear City Officials:

The Walterboro Christmas Parade Committee wishes to request that the city close certain streets for the 2019 Christmas Parade.

The parade is being held Thursday, December 5 at 6:30 P.M. We ask that the streets be closed at 4:30 P.M. The parade route will be starting on Hampton Street at Colleton Center proceeding east, turn right on Jefferies Hwy, turn right Washington Street, turn right on Neyle Street, turn right on North Miller Street ending back at the Colleton Center on Hampton Street. The parade route is one mile long. In addition, we are requesting two parking spaces blocked off in front of waterfall on Washington Street for announcing and judging the parade.

Thank you very much for your favorable consideration of this request.

Sincerely,

Christan Spires  
Tourism Director

**CITY OF WALTERBORO  
PARADE/PROCESSION PERMIT REQUEST**

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 10/21/19

1. Person submitting application: Christan Spires  
Address: 1273 Sniders Hwy  
Telephone: (893) 530-7353

2. Name of Organization: City of Walterboro  
Chairperson/President: Christan Spires (Tourism Director)  
~~Address:~~ Josh Bell (893) 909-0500, Jimmy Trappe (893) 893-7050  
Telephone: (893) 900-2169

3. Parade Chairman: Christan Spires  
Address: 1273 Sniders Hwy  
Telephone: (893) 900-2169

4. Date/Time of Parade: December 5 @ 12:30p.

5. Parade Route requested (Attach Sketch) Attached.

6. Number of Vehicles/Floats: 80 Number of Animals: 20

7. Portion (width) of street parade will occupy: Entire

8. Additional Information (Upon Request): \_\_\_\_\_

Christan Spires  
Signature/Parade Chairman

Christan Spires  
Signature/Organization Chairperson

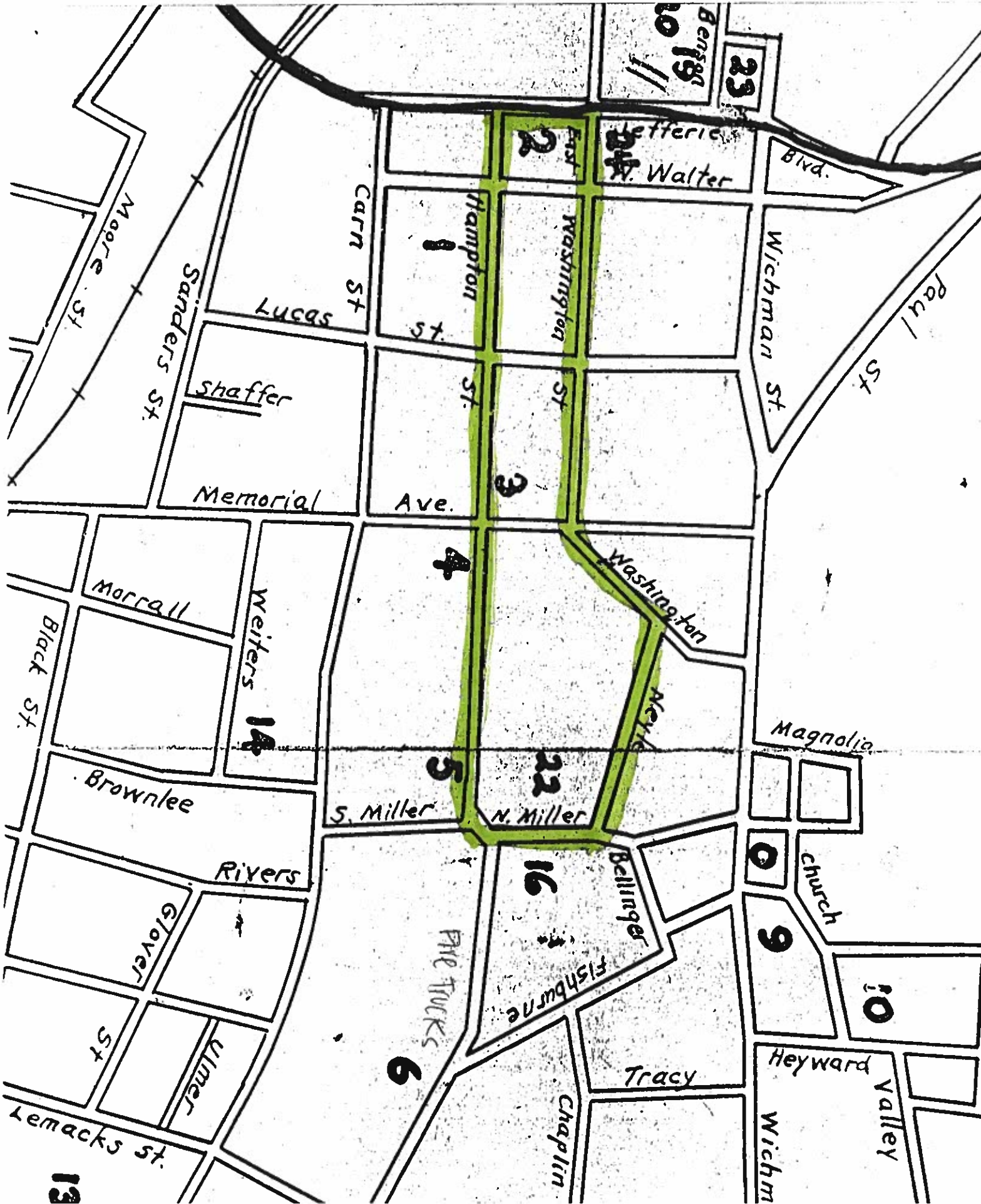
Approval       Disapproval

\_\_\_\_\_  
Police Chief

\_\_\_\_\_  
City Manager

**NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.**





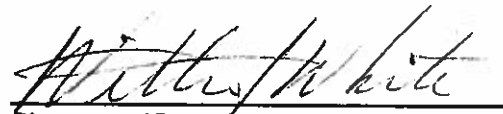
**CITY OF WALTERBORO**  
**PARADE/PROCESSION PERMIT REQUEST**

**(PLEASE PRINT INFORMATION REQUESTED)**

**Application Date: 10/28/19**

1. **Person submitting application:** Herman G. Bright  
**Address:** 538 St. Peters Rd., Walterboro, SC 29488  
**Telephone:** 843-217-5000
  
2. **Name of Organization:** Walterboro Shrine Club of Arabian Temple #139  
**Chairperson/President:** Willie J. White  
**Address:** 755 Henry Street, Walterboro, SC 29488  
**Telephone:** 843-599-1023
  
3. **Parade Chairman:** Herman G. Bright  
**Address:** 538 St. Peters Rd., Walterboro, SC 29488  
**Telephone:** 843-217-5000
  
4. **Date/Time of Parade:** January 19, 2020 2:30 P.M.
  
5. **Parade Route requested (Attach Sketch)** Attached
  
6. **Number of Vehicles/Floats:** 90 **Number of Animals:** 6 - 10
  
7. **Portion (width) of street parade will occupy:** Full Street
  
8. **Additional Information (Upon Request):** \_\_\_\_\_

  
Signature/Parade Chairman

  
Signature/Organization Chairperson

\_\_\_\_ Approval

\_\_\_\_ Disapproval

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
City Manager

**NOTE : >>> Call Police Department (843-782-1032) to confirm Parade/Procession Route three days prior to parade.**





October 18, 2019

Walterboro City Council  
242 Hampton Street  
Walterboro, SC 29488

**Re: Continuation of First Thursday**

Dear Mayor and City Council,

The Walterboro Tourism Commission is excited to continue its “First Thursday,” program, which is intended to encourage economic development and tourism in our historic downtown area.

On the first Thursday of each month, we encourage merchants on E Washington Street to stay open past normal business hours allowing local residents, as well as tourists, to have the opportunity to shop in their stores or have dinner in their restaurants. Merchants are encouraged to bring their merchandise, and in the case of restaurants, dining tables outside on the street and sidewalks. Musical entertainment and other activities will be arranged at the Waterfall Plaza and along the street by the Tourism Director each month.

This program is intended to stimulate business downtown for current and newly opened businesses. The idea is to reignite Downtown Walterboro as a place of local shopping while creating a platform for longevity for new businesses that open in Walterboro.

This program would require E Washington Street, from Walter Street to Lucas Street, to be closed to traffic from 5:30 pm to 8:30 pm on the first Thursday of each month of 2020. The proposed dates are January 2, February 6, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, and December 3, 2020.

Thank you for your favorable consideration.

Sincerely,

Christan Spires, Tourism Director  
843-538-4353  
cspires@walterborosc.org



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** November 8, 2019  
**SUBJECT:** Mable T. Willis Blvd. Well

The Utilities Department received bids from three (3) contractors on October 15, 2019, for the construction of a deep well on Mable T. Willis Blvd. capable of yielding more than 1,000 gallons per minute. The project will increase the volume and pressure of the water supplied to the surrounding area and will enhance fire protection capabilities.

<u>Contractor</u>	<u>Bid</u>
Pinholster Construction, LLC (Savannah, GA)	\$1,257,897.10
AAA Utility & Construction, LLC (Columbia, SC)	\$1,685,220.06
AC Shultes of Carolina, Inc. (Rocky Point, NC)	\$1,742,805.00

The City's engineer, Hybrid Engineering has evaluated the experience of the bidders and found the low bidder, Pinholster Construction, LLC (Savannah, GA) to be qualified and capable of performing the project. Staff recommends awarding the contract to Pinholster Construction, LLC in the amount of \$1,257,897.10. The City was awarded a \$1 million grant from the South Carolina Rural Infrastructure Authority for the project. The City's share is \$257,897.10. Pinholster Construction has agreed to allow the City of Walterboro to subcontract the clearing of the project site which will save approximately \$40,000. The savings will be addressed as a deductive change order once the project has been awarded. The City's share of the project (\$217,897.10) will be absorbed into the Enterprise Fund budget and will be reconciled with a budget amendment at the end of the 2019-2020 fiscal year. City staff requests City Council's favorable consideration of the request.

If you have any questions, comments, suggestions or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

## MEMORANDUM

To: Jeff Molinari  
From: Wayne Crosby, Utilities Director  
Re: Mable T. Willis Well Project  
Date: 11/06/2019

The City of Walterboro's Utilities Department accepted bids on October 15, 2019 for installation and construction of a deep water well capable of yielding greater than 1,000 gallons per minute. This well will be located on Mable T. Willis Blvd. This project will increase both the volume and pressure of the water supplied to the surrounding area as well as improve the fire protection capabilities.

The City received bids from three (3) contractors with a low bid of \$1,257,897.10.

<u>Contractor</u>	<u>Bid</u>
Pinholster Construction, LLC	\$1,257,897.10
AC Shultes of Carolina, Inc.	\$1,742,805.00
AAA Utility & Construction, LLC	\$1,685,220.06

Our engineering representatives at Hybrid Engineering have evaluated the construction experience of the bidders and found that the lowest bidder, Pinholster Construction, LLC has provided evidence of both experience and resources that would allow them to complete the project. It is therefore our recommendation to award this contract to Pinholster Construction, LLC in the amount of \$1,257,897.10.

The City of Walterboro received a \$1,000,000.00 grant from the Rural Infrastructure Authority for this project. The City of Walterboro's obligation would be \$257,897.10. Pinholster Construction has agreed to allow the City of Walterboro to clear the project site in order to save approximately \$40,000.00. This would be addressed as a deductive change order once the project has been awarded.



November 6, 2019

Mr. Wayne Crosby, Utilities Director  
City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

Re: Mable T. Willis Boulevard Well

Dear Mr. Crosby:

As you know, the bid opening for the Mable T. Willis Boulevard Well was conducted at 2 p.m. on October 15, 2019, at Walterboro City Hall there in Walterboro. There were 3 bids received and opened. A copy of the Bid Tabulation is enclosed. All bids were found to be responsive.

Pinholster Construction LLC, dba PINCO, was the low bidder with a base bid price of \$1,165,174.90. We are of the opinion that this is a fair and reasonable price for this work. Casing and screen would be 10-inch and design production would be 625 gallons per minute (GPM) or 600,000 gallons per day (GPD) based on maximum 16-hour usage per day. Use of 10-inch casing and screen would likely not be large enough to accommodate the pump needed to increase production to the historical maximum safe yield of 1,300 GPM. We have also received bids on four (4) alternate items of work.

Based on our review of their qualifications and consultations with references, we are of the opinion that Pinholster Construction LLC, dba PINCO, is both qualified and capable of performing the Mable T. Willis Boulevard Well. Accordingly, Hybrid Engineering, Inc. recommends that a construction contract be awarded to Pinholster Construction LLC, dba PINCO. With consideration of alternate bid items and understanding the City's desire that this well produce as much water as the aquifer can safely yield, Hybrid Engineering, Inc. recommends that a construction contract be awarded to Pinholster Construction LLC, dba PINCO, for the base bid minus the items associated with the use of 10-inch casing and screen, plus Alternate Bid Item 2 at a Contract Price of \$1,257,897.10. Casing and screen would be 12-inch and the design production would increase to 1,300 GPM or 1,248,000 GPD based on maximum 16-hour usage per day. This would fully utilize the historical maximum safe yield of 1,300 GPM. We will be pleased, after City Council's consideration of this recommendation, to prepare and forward a Notice of Award for execution.

Let us know if you have any questions or if we might provide additional information. As always, it is our pleasure to be of service.

Yours sincerely,

**HYBRID ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'C. Douglas Clary, Jr.', written over a horizontal line.

C. Douglas Clary, Jr., P.E.

Enclosure

**BID TABULATION FOR RECOMMENDED AWARD  
MABLE T. WILLIS BOULEVARD WELL  
CITY OF WALTERBORO  
NOVEMBER 6, 2019**



Item No.	Item Description	Unit	Estimated Quantity	Poholster Construction, LLC		AC Shuffes of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Sitework: Clearing of Trees & Remove Fencing	LS	1	\$50,500.00	\$50,500.00	\$19,000.00	\$19,000.00	\$23,800.00	\$23,800.00
2	Earthwork & Grading	LS	1	\$10,850.00	\$10,850.00	\$10,000.00	\$10,000.00	\$44,562.00	\$44,562.00
3	Drilling for 18" Outer Steel Casing Pipe	VF	80	\$277.00	\$22,160.00	\$195.00	\$15,600.00	\$524.00	\$41,920.00
4	18" Outer Steel Casing Pipe, 0.375"	VF	80	\$211.00	\$16,880.00	\$170.00	\$13,600.00	\$121.00	\$9,680.00
5	Drilling for 10" Inner Steel Casing & Screen	VF	0	\$100.00	\$0.00	\$170.00	\$0.00	\$220.00	\$0.00
6	10" Stainless Steel Tail Pipe, 0.375"	VF	0	\$362.00	\$0.00	\$200.00	\$0.00	\$242.00	\$0.00
7	10" Inner Steel Casing Pipe, 0.375"	VF	0	\$60.00	\$0.00	\$120.00	\$0.00	\$83.00	\$0.00
8	10" Well Screen (316 SS)	VF	0	\$224.00	\$0.00	\$200.00	\$0.00	\$391.00	\$0.00
9	Gravel Pack Filter	CF	0	\$22.00	\$0.00	\$30.00	\$0.00	\$22.00	\$0.00
10	Electric Log	LS	1	\$1,680.00	\$1,680.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
11	Gamma Log	LS	1	\$1,650.00	\$1,650.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
12	Sample Collection & Limited Chemical Analysis	EA	2	\$8,700.00	\$17,400.00	\$500.00	\$1,000.00	\$3,000.00	\$6,000.00
13	Grouting	CF	82	\$35.50	\$2,911.00	\$140.00	\$11,480.00	\$73.00	\$5,986.00
14	Concrete Sanitary Seal	EA	1	\$100.00	\$100.00	\$5,000.00	\$5,000.00	\$6,042.00	\$6,042.00
15	Video of Finish Well	VF	1,720	\$3.30	\$5,676.00	\$3.00	\$5,160.00	\$6.00	\$10,320.00
16	125 GPM Well Pump	LS	0	\$73,300.00	\$0.00	\$37,520.00	\$0.00	\$36,034.00	\$0.00
17	Electrical Work	LS	1	\$258,080.00	\$258,080.00	\$350,000.00	\$350,000.00	\$205,542.00	\$205,542.00
18	Well Disinfection	LS	1	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
19	Well Sample Collection & Full Chemical Analysis	EA	1	\$6,450.00	\$6,450.00	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00
20	Well Sample Collection & Bacterial Analysis	EA	2	\$670.00	\$1,340.00	\$3,000.00	\$6,000.00	\$750.00	\$1,500.00
21	10" & 8" Flanged Valves, Meter, Fittings, and Piping for Wellhead and Well House	LS	1	\$36,850.00	\$36,850.00	\$60,000.00	\$60,000.00	\$23,818.64	\$23,818.64
22	4000 PSI Concrete Slabs for Well, Well House, Sidewalk, & Generator	LS	1	\$33,400.00	\$33,400.00	\$49,365.00	\$49,365.00	\$50,380.00	\$50,380.00
23	2" EASE-SET Process Well House & 8" CMU Interior Walls	LS	1	\$54,850.00	\$54,850.00	\$62,000.00	\$62,000.00	\$47,880.00	\$47,880.00
24	Chlorination Equipment	LS	1	\$23,030.00	\$23,030.00	\$30,000.00	\$30,000.00	\$53,051.00	\$53,051.00
25	10" Ductile Iron Water Main	LF	98	\$147.00	\$14,406.00	\$125.00	\$12,250.00	\$40.82	\$4,000.36
26	8" Ductile Iron Blow off Piping & RUDI Fittings	LF	60	\$79.50	\$4,770.00	\$100.00	\$6,000.00	\$109.13	\$6,547.80
27	10" RUDI Tapping Sleeve, Valve & Box	EA	1	\$8,680.00	\$8,680.00	\$10,000.00	\$10,000.00	\$2,564.00	\$2,564.00
28	8" RUDI Tapping Sleeve, Valve & Box	EA	1	\$7,300.00	\$7,300.00	\$7,000.00	\$7,000.00	\$5,856.00	\$5,856.00
29	10" RUDI Tee	EA	1	\$1,120.00	\$1,120.00	\$350.00	\$350.00	\$6,542.00	\$6,542.00
30	10" RUDI 45 Degree Bend	EA	3	\$670.00	\$2,010.00	\$250.00	\$750.00	\$2,175.00	\$6,525.00
31	10" RUDI 90 Degree Bend	EA	1	\$930.00	\$930.00	\$250.00	\$250.00	\$5,856.00	\$5,856.00
32	8" High Chainlink Fence, 6" Wide Gates, W/ Strand Bar Wire	LF	313	\$44.30	\$13,865.90	\$50.00	\$15,650.00	\$91.02	\$28,489.26
33	3" Dia. Galv. Pipe Supports	EA	3	\$620.00	\$2,760.00	\$200.00	\$600.00	\$5,155.00	\$15,465.00
34	300 KW Standby Generator	LS	1	\$146,600.00	\$146,600.00	\$160,000.00	\$160,000.00	\$119,280.00	\$119,280.00
35	Self Fence & Construction Entrance	LS	1	\$6,250.00	\$6,250.00	\$7,500.00	\$7,500.00	\$25,865.00	\$25,865.00
36	Grassing	LS	1	\$2,650.00	\$2,650.00	\$5,000.00	\$5,000.00	\$9,614.00	\$9,614.00
37	Rip-Rap (Minimum 6" Average Diameter)	Ton	10	\$410.00	\$4,100.00	\$100.00	\$1,000.00	\$2,670.00	\$2,670.00
38	8" x 1-1/2" Galvanized Steel Column Assembly with C-1045 Shafts & 416 SS Sleeves	VF	300	\$0.00	\$0.00	\$105.00	\$31,500.00	\$113.00	\$33,900.00
39	Air & Vacuum Valve	EA	1	\$1,150.00	\$1,150.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
40	Pressure Gauge	EA	1	\$170.00	\$170.00	\$300.00	\$300.00	\$100.00	\$100.00
41	1" Raw Water Sample Tap	EA	1	\$150.00	\$150.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00
<b>Total Base Bid Minus Items 8-9 &amp; 16</b>				<b>Total:</b>	<b>\$767,416.90</b>	<b>Total:</b>	<b>\$978,484.00</b>	<b>Total:</b>	<b>\$443,444.26</b>

**Alternate Bid Item A2**

Item No.	Item Description	Unit	Estimated Quantity	Poholster Construction, LLC		AC Shuffes of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A2-1	1300 GPM Well Pump (NPC JB04C 6-Stage or equal)	LS	1	\$134,000.00	\$134,000.00	\$43,000.00	\$43,000.00	\$105,708.00	\$105,708.00
A2-2	Drilling for 12" Inner Steel Casing & Screen	VF	1,720	\$104.30	\$179,396.00	\$190.00	\$326,800.00	\$248.00	\$426,560.00
A2-3	12" Stainless Steel Tail Pipe, 0.375"	VF	10	\$425.80	\$4,258.00	\$300.00	\$3,000.00	\$293.00	\$2,930.00
A2-4	12" Inner Steel Casing Pipe, 0.375"	VF	1,640	\$70.40	\$115,456.00	\$150.00	\$246,000.00	\$105.00	\$172,200.00
A2-5	12" Well Screen (316 SS)	VF	70	\$240.50	\$17,255.00	\$300.00	\$21,000.00	\$425.00	\$29,750.00
A2-6	Gravel Pack Filter	CF	1,773	\$22.40	\$39,715.20	\$50.00	\$88,650.00	\$22.00	\$39,006.00
A2-7	8" x 1-1/2" Galvanized Steel Column Assembly with C-1045 Shafts & 416 SS Sleeves	VF	300	\$0.00	\$0.00	\$125.00	\$37,500.00	\$212.00	\$63,600.00
<b>Total Alternate Bid Item A2</b>				<b>Total:</b>	<b>\$498,678.20</b>	<b>Total:</b>	<b>\$745,460.00</b>	<b>Total:</b>	<b>\$479,714.00</b>

**Total Base Bid Minus Items 8-9 & 16 Plus Alternate Bid Item A2** **\$1,267,095.10** **\$1,742,666.00** **\$1,685,220.06**

The bids tabulated herein were received by the City of Walterboro on October 15, 2019 at Walterboro City Hall

Hybrid Engineering, Inc.

C. Douglas Clay, Jr., P.E.



**BID TABULATION**  
**MABLE T. WILLIS BOULEVARD WELL**  
**CITY OF WALTERBORO**  
**OCTOBER 15, 2019**



Item No.	Item Description	Unit	Estimated Quantity	Pioneer Construction, LLC		AC Shades of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Steward: Clearing of Trees & Remove Fencing	LS	1	\$50,500.00	\$50,500.00	\$75,000.00	\$75,000.00	\$23,800.00	\$23,800.00
2	Earthwork & Grading	LS	1	\$10,850.00	\$10,850.00	\$10,000.00	\$10,000.00	\$44,562.00	\$44,562.00
3	Drilling for 18" Outer Steel Casing Pipe	VF	80	\$277.00	\$22,160.00	\$195.00	\$15,600.00	\$624.00	\$41,920.00
4	18" Outer Steel Casing Pipe, 0.375"	VF	80	\$211.00	\$16,880.00	\$170.00	\$13,600.00	\$121.00	\$9,680.00
5	Drilling for 10" Inner Steel Casing & Screen	VF	1,720	\$100.00	\$172,000.00	\$170.00	\$292,400.00	\$220.00	\$378,400.00
6	10" Stainless Steel Tail Pipe, 0.375"	VF	10	\$362.00	\$3,620.00	\$200.00	\$2,000.00	\$242.00	\$2,420.00
7	10" Inner Steel Casing Pipe, 0.375"	VF	1,840	\$80.00	\$147,200.00	\$120.00	\$220,800.00	\$80.00	\$147,200.00
8	10" Well Screen (316 SS)	VF	70	\$224.00	\$15,680.00	\$200.00	\$14,000.00	\$391.00	\$27,370.00
9	Gravel Pack Filter	CF	1,548	\$22.00	\$34,056.00	\$30.00	\$46,440.00	\$22.00	\$34,056.00
10	Electric Log	LS	1	\$1,880.00	\$1,880.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
11	Gamma Log	LS	1	\$1,850.00	\$1,850.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00
12	Sample Collection & Limited Chemical Analysis	EA	2	\$8,700.00	\$17,400.00	\$500.00	\$1,000.00	\$3,000.00	\$6,000.00
13	Grouting	CF	62	\$35.50	\$2,191.00	\$140.00	\$8,680.00	\$73.00	\$4,516.00
14	Concrete Seismic Seal	EA	1	\$100.00	\$100.00	\$5,000.00	\$5,000.00	\$6,042.00	\$6,042.00
15	Video of Finish Well	VF	1,720	\$3.30	\$5,676.00	\$3.00	\$5,160.00	\$6.00	\$10,320.00
16	625 GPM Well Pump	LS	1	\$73,300.00	\$73,300.00	\$37,520.00	\$37,520.00	\$35,034.00	\$35,034.00
17	Electrical Work	LS	1	\$258,080.00	\$258,080.00	\$350,000.00	\$350,000.00	\$205,542.00	\$205,542.00
18	Well Disinfection	LS	1	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
19	Well Sample Collection & Full Chemical Analysis	EA	1	\$6,450.00	\$6,450.00	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00
20	Well Sample Collection & Bacterial Analysis	EA	2	\$470.00	\$940.00	\$3,000.00	\$6,000.00	\$750.00	\$1,500.00
21	10" & 8" Flanged Valves, Meter, Fittings, and Piping for Wellhead and Well House	LS	1	\$36,850.00	\$36,850.00	\$60,000.00	\$60,000.00	\$23,818.64	\$23,818.64
22	4000 PSI Concrete Slabs for Well, Well House, Sidewalk, & Generator	LS	1	\$33,400.00	\$33,400.00	\$49,365.00	\$49,365.00	\$50,380.00	\$50,380.00
23	3" EASE-SET Precast Well House & 8" CMU Interior Walls	LS	1	\$54,850.00	\$54,850.00	\$62,000.00	\$62,000.00	\$47,880.00	\$47,880.00
24	Chlorination Equipment	LS	1	\$23,830.00	\$23,830.00	\$30,000.00	\$30,000.00	\$63,051.00	\$63,051.00
25	10" Ductile Iron Water Man	LF	98	\$147.00	\$14,406.00	\$125.00	\$12,250.00	\$40.82	\$4,000.36
26	8" Ductile Iron Blow-off Piping & RUDI Fittings	LF	60	\$79.50	\$4,770.00	\$100.00	\$6,000.00	\$109.13	\$6,547.80
27	10" RUDI Tapping Sleeve, Valve & Box	EA	1	\$8,680.00	\$8,680.00	\$10,000.00	\$10,000.00	\$2,564.00	\$2,564.00
28	8" RUDI Tapping Sleeve, Valve & Box	EA	1	\$7,300.00	\$7,300.00	\$7,000.00	\$7,000.00	\$5,856.00	\$5,856.00
29	10" RUDI Tee	EA	1	\$1,120.00	\$1,120.00	\$350.00	\$350.00	\$6,542.00	\$6,542.00
30	10" RUDI 45 Degree Bend	EA	3	\$870.00	\$2,610.00	\$250.00	\$750.00	\$2,175.00	\$6,525.00
31	10" RUDI 90 Degree Bend	EA	1	\$930.00	\$930.00	\$250.00	\$250.00	\$5,856.00	\$5,856.00
32	8" High Chain Link Fence, 8" Wide Gates, W/ Strand Bar Wire	LF	313	\$44.30	\$13,865.90	\$50.00	\$15,650.00	\$31.02	\$9,712.26
33	3" Dia. Galv. Pipe Supports	EA	3	\$920.00	\$2,760.00	\$200.00	\$600.00	\$5,155.00	\$15,465.00
34	300 KW Standby Generator	LS	1	\$146,600.00	\$146,600.00	\$160,000.00	\$160,000.00	\$119,260.00	\$119,260.00
35	S4I Fence & Construction Entrance	LS	1	\$6,250.00	\$6,250.00	\$7,500.00	\$7,500.00	\$25,865.00	\$25,865.00
36	Grassing	LS	1	\$2,650.00	\$2,650.00	\$5,000.00	\$5,000.00	\$9,614.00	\$9,614.00
37	Rip-Rap (Minimum 8" Average Diameter)	Ton	10	\$410.00	\$4,100.00	\$100.00	\$1,000.00	\$2,870.00	\$28,700.00
38	8" x 1-1/16" Galvanized Steel Column Assembly with C-1045 Shafts & 416 SS Sleeves	VF	300	\$0.00	\$0.00	\$165.00	\$49,500.00	\$113.00	\$33,900.00
39	Hi & Vacuum Valve	EA	1	\$1,150.00	\$1,150.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
40	Pressure Gauge	EA	1	\$170.00	\$170.00	\$300.00	\$300.00	\$100.00	\$100.00
41	1" Raw Water Sample Tap	EA	1	\$150.00	\$150.00	\$1,000.00	\$1,000.00	\$200.00	\$200.00
				Total:	\$1,148,174.90	Total:	\$1,448,888.00	Total:	\$1,448,888.00

**Alternate Bid Item A1**

Item No.	Item Description	Unit	Estimated Quantity	Pioneer Construction, LLC		AC Shades of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A1-1	625 GPM Well Pump (FlowServe 10EMM or equal)	LS	1	\$73,650.00	\$73,650.00	\$37,520.00	\$37,520.00	\$44,634.00	\$44,634.00
A1-2	Drilling for 12" Inner Steel Casing & Screen	VF	1,720	\$104.30	\$179,396.00	\$190.00	\$326,800.00	\$248.00	\$428,560.00
A1-3	12" Stainless Steel Tail Pipe, 0.375"	VF	10	\$425.80	\$4,258.00	\$300.00	\$3,000.00	\$293.00	\$2,930.00
A1-4	12" Inner Steel Casing Pipe, 0.375"	VF	1,640	\$70.40	\$115,456.00	\$150.00	\$246,000.00	\$105.00	\$172,200.00
A1-5	12" Well Screen (316 SS)	VF	70	\$246.50	\$17,255.00	\$300.00	\$21,000.00	\$425.00	\$29,750.00
A1-6	Gravel Pack Filter	CF	1,773	\$22.40	\$39,715.20	\$50.00	\$88,650.00	\$22.00	\$39,006.00
				Total:	\$428,728.20	Total:	\$728,970.00	Total:	\$728,386.00

**Alternate Bid Item A2**

Item No.	Item Description	Unit	Estimated Quantity	Pioneer Construction, LLC		AC Shades of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A2-1	1300 GPM Well Pump (NFC JB/AC 8-Stage or equal)	LS	1	\$134,000.00	\$134,000.00	\$43,000.00	\$43,000.00	\$105,708.00	\$105,708.00
A2-2	Drilling for 12" Inner Steel Casing & Screen	VF	1,720	\$104.30	\$179,396.00	\$190.00	\$326,800.00	\$248.00	\$428,560.00
A2-3	12" Stainless Steel Tail Pipe, 0.375"	VF	10	\$425.80	\$4,258.00	\$300.00	\$3,000.00	\$293.00	\$2,930.00
A2-4	12" Inner Steel Casing Pipe, 0.375"	VF	1,640	\$70.40	\$115,456.00	\$150.00	\$246,000.00	\$105.00	\$172,200.00
A2-5	12" Well Screen (316 SS)	VF	70	\$246.50	\$17,255.00	\$300.00	\$21,000.00	\$425.00	\$29,750.00
A2-6	Gravel Pack Filter	CF	1,773	\$22.40	\$39,715.20	\$50.00	\$88,650.00	\$22.00	\$39,006.00
A2-7	8" x 1-1/16" Galvanized Steel Column Assembly with C-1045 Shafts & 416 SS Sleeves	VF	300	\$0.00	\$0.00	\$125.00	\$37,500.00	\$212.00	\$63,600.00
				Total:	\$486,874.20	Total:	\$728,940.00	Total:	\$619,784.00

**Alternate Bid Item A3**

Item No.	Item Description	Unit	Estimated Quantity	Pioneer Construction, LLC		AC Shades of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A3-1	1300 GPM Well Pump (FlowServe 10EQH or equal)	LS	1	\$134,000.00	\$134,000.00	\$43,000.00	\$43,000.00	\$83,425.00	\$83,425.00
A3-2	Drilling for 12" Inner Steel Casing & Screen	VF	1,720	\$104.30	\$179,396.00	\$190.00	\$326,800.00	\$248.00	\$428,560.00
A3-3	12" Stainless Steel Tail Pipe, 0.375"	VF	10	\$425.80	\$4,258.00	\$300.00	\$3,000.00	\$293.00	\$2,930.00
A3-4	12" Inner Steel Casing Pipe, 0.375"	VF	1,640	\$70.40	\$115,456.00	\$150.00	\$246,000.00	\$105.00	\$172,200.00
A3-5	12" Well Screen (316 SS)	VF	70	\$246.50	\$17,255.00	\$300.00	\$21,000.00	\$425.00	\$29,750.00
A3-6	Gravel Pack Filter	CF	1,773	\$22.40	\$39,715.20	\$50.00	\$88,650.00	\$22.00	\$39,006.00
A3-7	8" x 1-1/16" Galvanized Steel Column Assembly with C-1045 Shafts & 416 SS Sleeves	VF	300	\$0.00	\$0.00	\$125.00	\$37,500.00	\$128.00	\$38,400.00
				Total:	\$486,874.20	Total:	\$728,940.00	Total:	\$772,271.00

**Alternate Bid Item A4**

Item No.	Item Description	Unit	Estimated Quantity	Pioneer Construction, LLC		AC Shades of Carolina, Inc.		AAA Utility & Construction, LLC	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A4-1	SCADA equipment	LS	1	\$15,890.00	\$15,890.00	\$0.00	\$0.00	\$19,000.00	\$19,000.00
				Total:	\$15,890.00	Total:	\$19,000.00	Total:	\$19,000.00

The bids tabulated herein were received by the City of Walterboro on October 15, 2019 at Walterboro City Hall.

Hybrid Engineering, Inc.  
  
 C. Douglas Clary, Jr., P.E.