

**MINUTES**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday, June 4, 2019 at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Mayor Bill Young, Council Members: Carl Brown, Judy Bridge, Paul Siegel, James Broderick and Greg Pryor. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, and Attorney Brown McLeod on behalf of the City Attorney George Cone, were also present. There were approximately 11 persons present in the audience.

There being a quorum present, the Mayor called the meeting to order and invited everyone to join in the invocation and the Pledge of Allegiance. The Mayor gave the invocation and Council Member Pryor led the Pledge of Allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

No public comments or questions were raised on agenda items.

**PUBLIC HEARING:**

The Mayor then opened a public hearing, duly advertised, to receive public comments on the following proposed ordinances:

1. **ORDINANCE # 2019-02**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD)

Assistant City Manager Hank Amundson explained that this was an ordinance to amend the Zoning Map so that a parcel of property on Bells Highway, TMS # 147-09-00-041 could be rezoned from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD). He reported that EnMarket had purchased the property and that they do satisfy the 1,000 foot requirement. He also discussed the signage requirements.

2. **ORDINANCE # 2019-03**, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto.

and

3. **ORDINANCE # 2019-04**, An Ordinance Adopting the City Enterprise Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto.

City Manager Molinari grouped together Ordinances # 2019-03 and #2019-04 and gave the following highlights of the proposed 2019-2020 budget:

**FY 2019-2020 Budget Summary**

- \$11,577,345 total City budget.
- \$7,214,995 General Fund budget.
- \$4,362,350 Enterprise budget.
- No ad valorem property tax increase.
- No business license increase.
- No water rate increase.
- No sewer rate increase.
- No health insurance rate increase.
- 1.0% increase in South Carolina Retirement contributions (City).
- Proposed 1.0% cost of living adjustment for City employees.

**MINUTES/Page II**

Mayor and Council

- 2019 Municipal Election.

City Manager

- Status quo.

Finance

- 300 Hampton Street Improvements - handicap lift, handicap restroom, install generator, replace roof.

Public Works

- Status quo.

Planning and Development

- \$25,000 allocated for demolition of substandard properties.

Police

- Two (2) new patrol vehicles, one (1) new administrative vehicle.

Tourism

- Status quo.

Water

- New pickup truck.
- Engineering for Mable T. Willis Blvd. Well.
- Engineering for Eastside Waterline Project (CDBG match).
- Purchase new radio read meters.

Utility Support

- Status quo.

Sewer

- Purchase of service truck with crane body.

Sewer Support

- Status quo.

4. **ORDINANCE # 2019-05**, An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carlina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06).

No public comments or questions on this ordinance.

5. **ORDINANCE # 2019-06**, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto.

No public comments or questions on this ordinance.

No public comments or questions were received on the above proposed ordinances. The public hearing was closed.

**OLD BUSINESS:**

1. **Ordinance # 2019-02**, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the

**MINUTES/Page III**

City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD),  
**Second Reading and Adoption**

A motion giving Second Reading and Adoption to Ordinance # 2019-02, An Ordinance to Amend the Zoning Map of the City of Walterboro, South Carolina to Provide for Changes in the Zoning Districts of the City of Walterboro by Changing the Zoning Classification of One Parcel of Land on Bells Highway Designated as TMS # 147-09-00-041 from Highway Commercial District (HCD) to Interstate Interchange Commercial District (IICD), was made by Council Member Brown and seconded by Council Member Pryor. All in favor. None opposed. Motion carried.

2. **Ordinance # 2019-03, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto, Second Reading and Adoption**

Council Member Bridge moved to give Second Reading and Adoption to Ordinance # 2019-03, An Ordinance Adopting the City General Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

3. **Ordinance # 2019-04, An Ordinance Adopting the City Enterprise Fund Budget for Fiscal Year 2019-2020, and Matters Relating Thereto, Second Reading and Adoption**

A motion was made by Council Member Bridge giving Second Reading and Adoption to Ordinance # 2019-04, An Ordinance Adopting the City Enterprise Fund for Fiscal Year 2019-2020 and Matters Relating Thereto. Council Member Broderick seconded the motion. All in favor. None opposed. Motion carried.

4. **Ordinance # 2019-05, An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carolina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06, Second Reading and Adoption**

This ordinance amends the Dominion Energy, Inc. (formerly South Carolina Electric and Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06) as follows:

That provision of a notice of intent to terminate is not an option to terminate the Franchise Agreement on the City's selected termination date. The Company's receipt of any future notice of intent to terminate from the City will result in termination of the existing Franchise Agreement at the end of the Franchise Agreement's anniversary date (i.e. April 27th) proposed by the City as the date of termination, provided that, in selecting a date of termination to occur, the City must select an anniversary date of the Franchise Agreement that is on or later than the two-year anniversary of the Company's receipt of the notice of intent to terminate from the City. Provided, however, if City provides written notice of intent to terminate on or prior to April 27, 2020, the City may select a termination date on or later than April 27, 2021.

Council Member Siegel made a motion to give Second Reading and Adoption to Ordinance # 2019-05, being: An Ordinance to Amend the Dominion Energy, Inc. (Formerly South Carolina Electric & Gas Company) Electric and Gas Franchise Ordinance (Ordinance # 2000-01 & Ordinance # 2000-06). Council Member Brown seconded the motion. All in favor. None opposed. Motion carried.

**MINUTES/Page IV**

5. **Ordinance # 2019-06, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto, Second Reading and Adoption**

Council Member Broderick moved to give Second Reading and Adoption to Ordinance # 2019-06, An Ordinance Approving an Application for Preliminary Certification for Historic Rehabilitation; and Other Matters Related Thereto. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

**NEW BUSINESS:**

1. **Ordinance # 2019-07, An Ordinance of the City of Walterboro, South Carolina, Requiring Annexation Commitments in Order for Properties Located Outside of the City to Connect to the City's Utilities Services or Upgrade Existing Service; Adding Provisions to the Code of Ordinances of the City Providing for the Same; and Other Matters Related Thereto, First Reading**

City Manager Molinari explained that this is an ordinance that has been the City's policy for many years. This will require annexation for properties that are outside of the City that connect to our water/sewer system to annex once they are contiguous. They will be required to sign a covenant which will be recorded with the deed requiring that property owner or any subsequent property owner to annex the property as soon as it is contiguous to the City limits.

A motion was made by Council Member Siegel giving First Reading approval to Ordinance # 2019-07, being: An Ordinance of the City of Walterboro, South Carolina, Requiring Annexation Commitments in Order for Properties Located Outside of the City to Connect to the City's Utilities Services or Upgrade Existing Service; Adding Provisions to the Code of Ordinance of the City Providing for the Same; and Other Matters Related Thereto. Council Member Bridge seconded the motion. All in favor. None Opposed. Motion carried.

2. **Request to Use the City Parking Lot for Community Action Day Event on Saturday, June 8, 2019 from 7:30 A.M. to 2:00 P.M. by the Lowcountry Community Action Agency, Inc.**

A motion was made by Council Member Pryor, seconded by Council Member Bridge, to approve the request to use the City Parking Lot on June 8, 2019 for a Community Action Day Event by Lowcountry Community Action Agency as submitted. The motion passed unanimously.

3. **Consideration of Rescheduling the Tuesday, July 2, 2019 Regular City Council Meeting**

After a brief discussion, the Mayor and Council agreed to keep the July 2, 2019 Regular Meeting as scheduled.

**Committee Reports:**

There were no Committee Reports given.

**City Manager's Report:**

1. **Recognition of Certificate of Awards Received by the City of Walterboro Finance Department and Finance Director, Amy Risher**

City Manager Molinari announced that the City received a Certificate of

**MINUTES/Page V**

Achievement for Excellence in Financial Reporting from the Government Finance Officers Association, recognizing Amy Risher, Finance Director, and her staff. This is the 7<sup>th</sup> year in a row that the City has received this designated and he wanted to recognize Amy and her staff for all of their work.

2. Plan to Improve Diversity in Police Department - Police Chief Wade Marvin and Deputy Chief Kevin Martin

Police Chief Wade Marvin addressed Council to give highlights of his new plan for diversity hiring, recruitment and retention of employees.

Some of the points he made were as follows:

- a. The Walterboro Police Department is committed to hiring, retaining and promoting a diverse group of individuals whose goal is to exhibit the image of a professional law enforcement agency, while serving the citizens and visitors of Walterboro.
- b. The Police Department has increased its standards to mirror those of the S.C. Criminal Justice Academy, as well as increase our quality of service. As a result, based on academic standards, background, psychological and polygraph test, we have denied employment to several applicants of all races.
- c. What we are currently doing:
  - A significant effort has been made to enlist the help of leaders in the minority community - ministers, civil rights groups, teachers, business leaders (Black and Hispanic), people we have personal relationships with, Veterans Affairs Office, and the Hispanic Outreach Ministry.
  - **Post High School Initiatives:**  
OC Tech (Orangeburg) Job Fair, and reached out to instructors for recommendations. TCL Beaufort, spoke with Criminal Justice Academic Advisor about potential applicants. CSU - attended Job fair and met with Criminal Justice students. USC Salk - began internship with Criminal Justice students, met with advisors and students.
  - **Employee Continuing Educational Seminars/Conferences**  
Chief Marvin - Chiefs Conference 2016, 2017, 2018 Best Hiring Practices.  
Deputy Chief Martin - 2016 Background Investigator's Seminar.  
- 2018 Recruiting for Law Enforcement Seminar.  
- 2019 Recruiting and Retention Strategies.  
Administrators - SCLEOA seminars on issues related to recruiting and retention of officers, SCCIA "Racial Intelligence, Training and Engagement.
  - **"Ladder of Success"**, a comprehensive plan linking increased compensation to additional training and certifications. This will help us realize our goal of building and retaining a professional, diverse agency that is reflective of the community.

Mayor Young thanked Chief Marvin for this information.

3. Consideration of Recommendation to Purchase New Pickup Truck for Water Department

City Manager Molinari stated that there is capacity in the 2018-2019 Enterprise Fund budget to absorb the cost of one (1) pickup truck for the Water Department. The Water Department would like to replace a 2008 Ford Ranger pickup that has 198,442

**MINUTES/Page VI**

miles and has required numerous repairs in the past six (6) months. Three bids were received by the City as follows:

<b><u>Vendor</u></b>	<b><u>Vehicle</u></b>	<b><u>Total Price</u></b>
Rizer Chevrolet (Walterboro, SC)	2019 Chev Silverado 1500	\$25,026.70
Family Ford (St. George, SC)	2019 Ford F-150	\$24,880.00
Walterboro Ford (Walterboro, SC)	2019 Ford F-150	\$24,380.00

Mr. Molinari stated that staff recommends purchasing a 2019 Ford F-150 from Walterboro Ford (Walterboro, SC), the low bidder, in the amount of \$24,380.00.

A motion was made by Council Member Siegel to accept the low bid from Walterboro Ford (Walterboro, SC) in the amount of \$24,380.00 to purchase a new pickup truck for the Water Department. Council Member Pryor seconded the motion. All in favor. None opposed. Motion carried.

4. **Recommendation to Award Contract to Corbett and Sons Construction, LLC to Install 1,178 Linear Feet of 8" Water Main on Washington Street**

City Manager Molinari told Council that on May 8, 2019 the City received six (6) bids for the Washington Street Waterline Improvement Project. This project consists of constructing 1,178 linear feet of 8" water main from Dowling Avenue to Ivanhoe Road, three (3) gate valves, one (1) fire hydrant and related appurtenances. Approximately 350 feet of water main will be bored under Ireland Creek. The bids received for this project were as follows:

<b><u>Contractor</u></b>	<b><u>Bid</u></b>
Corbett & Sons Construction, LLC (Lancaster, SC)	\$114,030.00
Signature Services, LLC, Lexington, SC)	\$132,557.50
Green Construction Company, Inc. (Summerville, SC)	\$167,040.00
Palmetto Utility Group, LLC (Branchville, SC)	\$172,622.50
Carolina Tap and Bore, Inc. (West Columbia, SC)	\$206,525.00
IPW Construction Group, LLC (North Charleston, SC)	\$253,975.00

Mr. Molinari stated that Corbett and Sons Construction, LLC (Lancaster, SC) was the low bidder with a bid of \$114,030.00. Pursuant to a memorandum from the City's engineer (Hybrid Engineering), Corbett and Sons Construction, LLC is both qualified and capable of performing this project. Mr. Molinari also stated that the funding for the project would come from the Capital Project Sales Tax.

A motion was made by Council Member Brown to award the contract to Corbett and Sons Construction, LLC, in the amount of \$114,030.00 to install 1,178 Linear Feet of 8" Water Main on Washington Street. Council Member Broderick seconded the motion that passed unanimously.

**Executive Session:**

The Mayor then entertained a motion to enter an Executive Session. Council Member Pryor so moved and Council Member Siegel seconded the motion that passed unanimously. The Mayor announced that the meeting will convene into an Executive Session for a discussion of:

1. A Contractual Matter - I-95 Business Loop Project Phase 1B.
2. Personnel Matters:
  - a. Appointment of Municipal Judges.
  - b. Appointment of City Prosecutor.

**MINUTES/Page VII**

The meeting then entered into an Executive Session.

At approximately 7:17 p.m., a motion was made by Council Member Brown to exit Executive Session and return to Open Session. Council Member Bridge seconded the motion. All in favor. None opposed. Motion carried.

The meeting returned to Open Session and a motion was made by Council Member Siegel to reappoint Morrison Payne as Municipal Judge. Council Member Pryor seconded the motion that passed with all members voting in favor.

A second motion was made by Council Member Pryor to reappoint Maryann Blake at City Prosecutor. Council Member Broderick second the motion that passed with all members voting in favor.

There being no further business to consider, a motion to adjourn the meeting was made by Council Member Bridge, seconded by Council Member Pryor and passed unanimously. The meeting adjourned at 7:18 P.M. Notice of this meeting was distributed to all local media and posted on the City's website and the City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Betty J. Hudson  
City Clerk

**APPROVED: November 12, 2019**