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# City of Walterboro

242 Hampton Street

Walterboro, South Carolina 29488

Mailing Address:

Post Office Box 709

Walterboro, South Carolina 29488-0008

## Walterboro City Council

Regular Meeting

December 3, 2019

City Hall

6:15 P.M.

### A G E N D A

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

**III. Old Business:**

**IV. New Business:**

1. Consideration of Fiscal Year 2020-2021 Budget Calendar (Attached).
2. Acceptance of Resignation of Ladson Fishburne from the City Appearance Board.
3. Consideration of 2019 Rice Festival Requests for **April 24-25, 2020** by Josh Bell, Chairman Colleton County Rice Festival, including Street Closing Requests and Parade Permit Request, etc. (Copies attached).

**V. Committee Reports:**

**VI. City Manager's Report:**

**VII. Executive Session:**

1. Contractual Matter - City Fuel Purchases.
2. Personnel Matter - Appointment to the Municipal Election Commission.

**VIII. Open Session:**

1. Council May Take Action on Matters Discussed in Executive Session.

**IX. ADJOURNMENT.**

## FISCAL YEAR 2020-2021 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	DECEMBER 3, 2019
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	JANUARY 6, 2020
FY 2019-2020 YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	JAN 27 – FEB 3, 2020
FY 2020-2021 DEPARTMENTAL BUDGET REQUEST DUE	FEBRUARY 3, 2020
FY 2020-2021 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	FEBRUARY 3 – 7, 2020
FY 2020-2021 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	FEBRUARY 10–14, 2020
FY 2020-2021 DRAFT BUDGET REVIEWED (MANAGER AND DEPARTMENT HEADS)	FEB 17 – MAR 6, 2020
FY 2020-2021 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUESTS CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 9 – 13, 2020
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 16 – 20, 2020
FY 2020-2021 DRAFT BUDGET PREPARED (MANAGER AND FINANCE DIRECTOR)	MARCH 23 – 27, 2020
FIRST DRAFT OF BUDGET DISTRIBUTED AND SUMMARIZED TO BUDGET COMMITTEE	APRIL 7, 2020
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 8 – 17, 2020
BUDGET COMMITTEE MEETING	APRIL 21, 2020
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 5, 2020
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 14, 2020
FINAL 2020-2021 BUDGET PREPARED BY STAFF	MAY 6 – 29, 2020
FINAL BUDGET DISTRIBUTED TO COUNCIL	JUNE 2, 2020
PUBLIC HEARING AND FINAL READING OF THE 2020-2021 BUDGET	JUNE 2, 2020

## Jeffrey Molinari

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**From:** Ladson Fishburne <ladson.fishburne@gmail.com>  
**Sent:** Monday, November 25, 2019 10:45 AM  
**To:** Jeffrey Molinari  
**Subject:** Re: Resignation from City Appearance Board

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

Jeff,

With this email, I hereby submit my resignation from Walterboro's City Appearance Board, effective December 31st, 2019.

Thanks,

Ladson

November 7, 2019

City of Walterboro  
Mayor and City Council  
P. O. Box 709  
Walterboro, SC 29488

Attention: City Officials

We are preparing for the 2020 Colleton County Rice Festival: a Celebration of History and Art, and request to be put on the City Council agenda for Tuesday, December 3<sup>rd</sup>, 2019. We wish to inform you of the proposed activities for Friday April 24<sup>th</sup> and Saturday 25<sup>th</sup>, 2020. We would also like to request endorsement of the 2020 Rice Festival; as well as approval of the following:

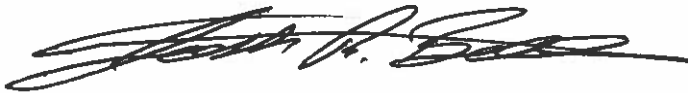
1. The waiving of business license requirements for all sanctioned activities.
2. We request the closing of the City Parking Lot for Festival use.
3. The closing of Hampton Street from Jeffries Blvd. to the Memorial Avenue intersection. Also, we request the closing of Walter Street and Lucas Street from Washington and Carn Street to Hampton Street. These should be closed on Thursday evening April 23<sup>th</sup> from 6pm until 11:00 pm Saturday the 25<sup>th</sup>  
We ask that you close Washington Street from Dowling Avenue, stopping at Ivanhoe Road, close Ireland Hills Drive from the corner of Ireland Hills Drive and Dowling Avenue to Washington Street and from Ivanhoe Cinema close Ivanhoe Road to Jefferies Highway at 1 p.m. Saturday as per safety restrictions by the State Fire Marshall for the Fireworks.
4. We request that you give the Rice Festival exclusive rights to control events related to all Rice Festival activities.
5. We request the closing of Jefferies Hwy from Ivanhoe Road to Forest Hills Road and from Forest Hills road to Ivanhoe shopping center from 10:00 am until 12:00 noon on Saturday April 25<sup>th</sup> for Rice Festival Parade. Parade starts at 11:00 am at Live Oak Cemetery.
6. We request the closing of Jefferies Blvd from North side of Carn Street to the South Side of Washington Street from 10:00 a.m. until 10:00 p.m. on Friday April 24<sup>th</sup>, 2020 and 10:00 a.m. until 11:00 p.m. on Saturday April 25<sup>th</sup>, 2020. The street closure request is pertaining to crossing Jefferies Blvd to access the new Amphitheater where the Rice Festival entertainment will be held. All detours will be handled by City of Walterboro and permitted by the State DOT.
7. We request to use the City Parking lot on Hargo Hill on Saturday April 25<sup>th</sup> from 7am until 12 noon for Car Show.
8. We request the use of golf cart(s) by Rice Festival Committee members during the event.
9. Rice Run road closure request(s) will be provided at a later date, pending route.

The 45<sup>th</sup> annual Colleton County Rice Festival features all proposed activities in the Rice Festival on our website, [www.ricefestival.org](http://www.ricefestival.org). A poster of the event schedule will be distributed throughout the State to promote our City, County and Festival.

As always, the Rice Festival involves many City of Walterboro residents in the planning of events, in order to make the celebration safe and fun filled for the entire family. With this in mind, we would like to present this letter to Council, in order to obtain the necessary waivers, permits, street closures and etc. needed to make a successful weekend for the community.

As in the past, we look forward to the city's gracious and generous cooperation.

Regards,

A handwritten signature in black ink, appearing to read "Josh Bell", written in a cursive style.

Josh Bell, Chairman  
Colleton County Rice Festival

JT/cfb

cc:

Mayor Bill Young

Greg Pryor

Paul Seigel

James Broderick

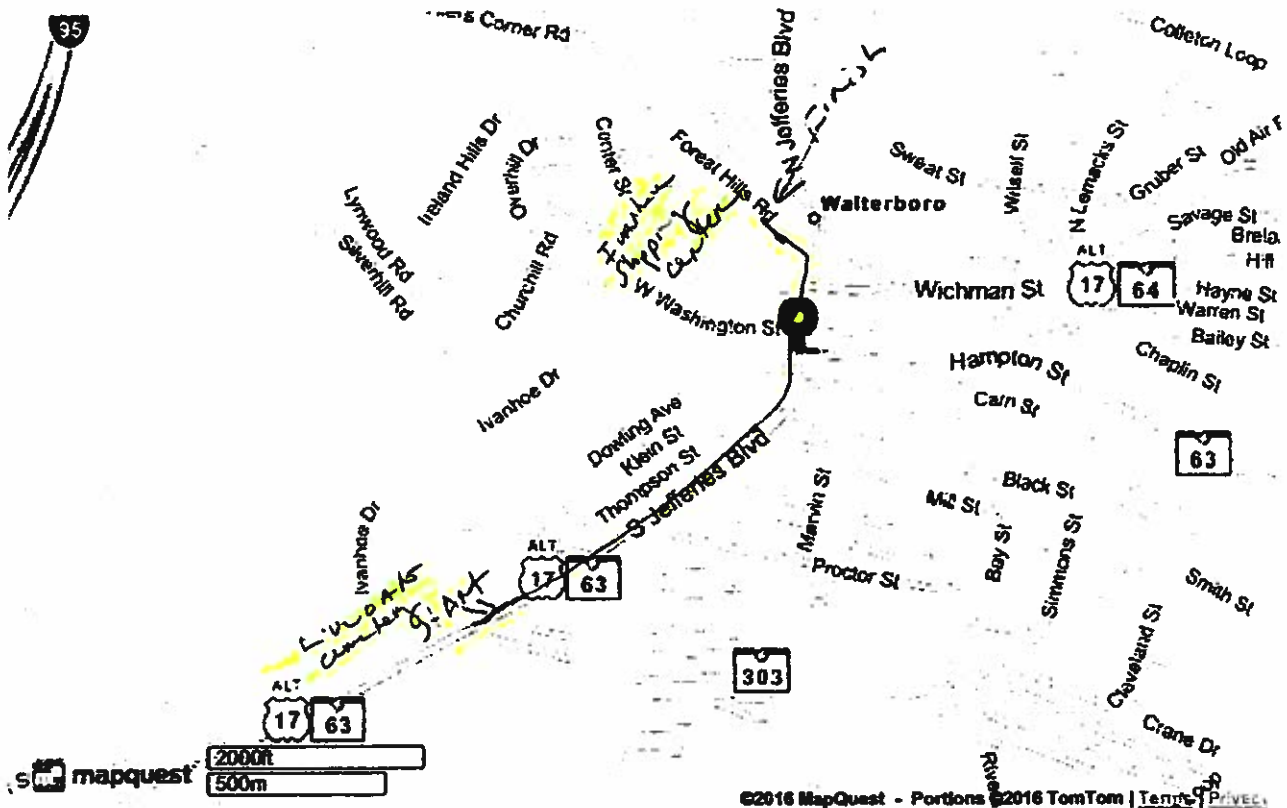
Judy Bridge

Carl Brown

Ladson Fishburne



Rice Festival <sup>25, 2020</sup>  
 Parade Route - April ~~25~~, ~~2020~~ 11:00 AM



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Parade starting at Live Oak Cemetery going north on Jeffries Hwy turning left on Forest Hill Rd and ending at Ivanhoe Shopping Center