



**WALTERBORO CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 10, 2020  
12:00 P.M.**

Via Telephone/Video Conference  
Phone Call-In Number 1 312 626 6799

Meeting ID: 983 3336 1362

Link to View Video:

<https://zoom.us/j/98333361362>

**AGENDA**

**I. Call to Order:**

1. Invocation.
2. Pledge of Allegiance.

**II. Public Input on Agenda Items:**

Comments on agenda items must be submitted via email to [jmolinari@walterborosc.org](mailto:jmolinari@walterborosc.org) or by mail to Jeff Molinari, City Manager, City of Walterboro, P.O. Box 709, Walterboro, SC 29488. Comments will be distributed to the Mayor and City Council but will not be read during the meeting.

**III. Public Hearings:**

1. **Ordinance # 2020-10**, AN ORDINANCE TO AMEND ORDINANCE # 2020-04, SO AS TO AMEND THE FISCAL YEAR 2020-2021 GENERAL FUND BUDGET (Second and Final Reading).
2. **Ordinance # 2020-11**, AN ORDINANCE TO AMEND ORDINANCE # 2020-05, SO AS TO AMEND THE FISCAL YEAR 2020-2021 ENTERPRISE FUND BUDGET (Second and Final Reading).
3. **Ordinance # 2020-12**, AN ORDINANCE TO SELL TWO (2) LOTS LOCATED ON MOORE STREET IN THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION, IN ACCORDANCE WITH SECTION 5-7-260 (6) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED (Second and Final Reading).
4. Receipt of Public Comments on Proposed USDA Rural Development Project to Acquire Police Vehicles, Fire Truck, and Backhoe.

**IV. Old Business:**

1. **Ordinance # 2020-10**, AN ORDINANCE TO AMEND ORDINANCE # 2020-04, SO AS TO AMEND THE FISCAL YEAR 2020-2021 GENERAL FUND BUDGET (Second and Final Reading).

**IV. Old Business Cont'd:**

2. **Ordinance # 2020-11**, AN ORDINANCE TO AMEND ORDINANCE # 2020-05, SO AS TO AMEND THE FISCAL YEAR 2020-2021 ENTERPRISE FUND BUDGET (Second and Final Reading).
3. **Ordinance # 2020-12**, AN ORDINANCE TO SELL TWO (2) LOTS LOCATED ON MOORE STREET IN THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION, IN ACCORDANCE WITH SECTION 5-7-260 (6) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED (Second and Final Reading).

**V. New Business:**

1. **Ordinance # 2020-14**, AN ORDINANCE ESTABLISHING AN ECONOMIC DEVELOPMENT INCENTIVE PROGRAM TO ENCOURAGE PRIVATE INVESTMENT IN THE INCENTIVE AREA IN THE CITY OF WALTERBORO; AND OTHER MATTERS RELATED THERETO (Introduction and First Reading)
2. **Ordinance # 2020-15**, AN ORDINANCE REQUIRING THAT FACE COVERINGS OR MASKS BE WORN IN PUBLIC IN THE CITY OF WALTERBORO DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND RECOVERY (Introduction and First Reading).
3. **Resolution # 2020-R-10**, A RESOLUTION SUPPORTING THE KEEP AMERICA BEAUTIFUL ORGANIZATION IN WALTERBORO, SOUTH CAROLINA AND ESTABLISHING A KEEP WALTERBORO BEAUTIFUL ORGANIZATION.
4. **Resolution # 2020-R-11**, A RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO EXECUTE FORMS PURSUANT TO USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT APPLICATIONS IN AN AMOUNT NOT TO EXCEED \$149,700 FOR THE PURCHASE OF POLICE VEHICLES, FIRE TRUCK, AND BACKHOE FOR THE CITY OF WALTERBORO.
5. Request to close streets for Turkey Trot 5K Run/Walk, November 26, 2020, from 8:30 AM – 9:30 AM from the Walterboro-Colleton Chamber of Commerce.

**VI. City Manager's Report:**

1. Consideration of funding recommendations from the Accommodations Tax Advisory Committee (Memorandum attached).
2. Consideration of amended bylaws for Keep Walterboro Beautiful (attached).
3. Consideration of selection of Financial Advisor (Memorandum attached).
4. Request to Purchase Police Vehicles (Memorandum attached).

**VII. Executive Session:**

**VIII. Open Session:**

1. Council May Take Action on Matters Discussed in Executive Session.

**IX. Adjournment.**

**ORDINANCE # 2020-10**

**AN ORDINANCE TO AMEND THE FY2020-2021 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2020-04 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO**

**WHEREAS**, the fiscal year 2020-2021 budget was adopted with the passage of Ordinance # 2020-04 on June 23, 2020, and,

**WHEREAS**, the Mayor and City Council has determined that a need exists to amend said budget to provide additional revenues and expenditures; and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted on November 10, 2020; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL, ASSEMBLED**, that the fiscal year 2020-2021 Budget shall be amended as follows:

1. Additional expenditures totaling \$516,566 shall be authorized in the departmental line items specified in the budget document attached.
2. The 2020-2021 Amended City General Fund Budget is hereby adopted in the amount of \$7,506,569 with revenues and expenditures as set out in the budget document attached.

ADOPTED this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST

\_\_\_\_\_  
Jeffrey P. Molinari  
City Manager

First Reading: October 6, 2020

Public Hearing: November 10, 2020

Second Reading: November 10, 2020

**CITY OF WALTERBORO  
AMENDED FY 2020-2021 BUDGET  
SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2020-10, Page 1

<b>LINE ITEM</b>	<b>APPROVED FY 2020-2021 BUDGET</b>	<b>FY 2020-2021 MANAGER'S RECOMMENDATION</b>	<b>AMENDED FY 2020-2021 COUNCIL APPROVED</b>
<b><u>REVENUE</u></b>			
<b>GENERAL FUND</b>	<b>\$ 6,990,003</b>	<b>\$ 7,514,431</b>	<b>\$ 7,506,569</b>
<b><u>EXPENDITURES</u></b>			
<b>CITY COUNCIL</b>			
PERSONNEL	\$ 140,014	\$ 139,325	\$ 139,325
OPERATING	\$ 83,253	\$ 83,253	\$ 83,253
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 223,267</b>	<b>\$ 222,578</b>	<b>\$ 222,578</b>
<b>CITY MANAGER</b>			
PERSONNEL	\$ 356,129	\$ 339,647	\$ 331,785
OPERATING	\$ 20,950	\$ 35,223	\$ 35,223
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 377,079</b>	<b>\$ 374,870</b>	<b>\$ 367,008</b>
<b>FINANCE</b>			
PERSONNEL	\$ 218,650	\$ 218,983	\$ 218,983
OPERATING	\$ 143,220	\$ 160,720	\$ 160,720
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 361,870</b>	<b>\$ 379,703</b>	<b>\$ 379,703</b>
<b>PUBLIC WORKS</b>			
PERSONNEL	\$ 521,173	\$ 535,345	\$ 535,345
OPERATING	\$ 371,712	\$ 418,491	\$ 418,491
CAPITAL	\$ -	\$ 180,000	\$ 180,000
<b>SUBTOTAL</b>	<b>\$ 892,885</b>	<b>\$ 1,133,836</b>	<b>\$ 1,133,836</b>
<b>PLANNING &amp; DEVELOPMENT</b>			
PERSONNEL	\$ 113,428	\$ 118,238	\$ 118,238
OPERATING	\$ 86,260	\$ 91,260	\$ 91,260
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 199,688</b>	<b>\$ 209,498</b>	<b>\$ 209,498</b>
<b>POLICE</b>			
PERSONNEL	\$ 2,171,719	\$ 2,174,187	\$ 2,174,187
OPERATING	\$ 457,504	\$ 457,504	\$ 457,504
CAPITAL	\$ -	\$ 102,750	\$ 102,750
<b>SUBTOTAL</b>	<b>\$ 2,629,223</b>	<b>\$ 2,734,441</b>	<b>\$ 2,734,441</b>

**CITY OF WALTERBORO  
AMENDED FY 2020-2021 BUDGET  
SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2020-10, Page 2

<b>LINE ITEM</b>	<b>APPROVED FY 2020-2021 BUDGET</b>	<b>FY 2020-2021 MANAGER'S RECOMMENDATION</b>	<b>AMENDED FY 2020-2021 COUNCIL APPROVED</b>
<b>JUDICIAL</b>			
PERSONNEL	\$ 133,219	\$ 132,626	\$ 132,626
OPERATING	\$ 66,799	\$ 66,799	\$ 66,799
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 200,018</b>	<b>\$ 199,425</b>	<b>\$ 199,425</b>
<b>FIRE</b>			
PERSONNEL	\$ 1,061,385	\$ 1,061,862	\$ 1,061,862
OPERATING	\$ 253,242	\$ 253,242	\$ 253,242
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,314,627</b>	<b>\$ 1,315,104</b>	<b>\$ 1,315,104</b>
<b>PARKS</b>			
PERSONNEL	\$ 381,967	\$ 366,555	\$ 366,555
OPERATING	\$ 253,455	\$ 374,293	\$ 374,293
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 635,422</b>	<b>\$ 740,848</b>	<b>\$ 740,848</b>
<b>TOURISM</b>			
PERSONNEL	\$ 105,337	\$ 99,334	\$ 99,334
OPERATING	\$ 50,587	\$ 50,587	\$ 50,587
<b>SUBTOTAL</b>	<b>\$ 155,924</b>	<b>\$ 149,921</b>	<b>\$ 149,921</b>
<b>WILDLIFE CENTER</b>			
PERSONNEL	\$ -	\$ 17,421	\$ 17,421
OPERATING	\$ -	\$ 36,786	\$ 36,786
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 54,207</b>	<b>\$ 54,207</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 6,990,003</b>	<b>\$ 7,514,431</b>	<b>\$ 7,506,569</b>
<b>GENERAL FUND - FUND BALANCE</b>			
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ORDINANCE # 2020-11**

**AN ORDINANCE TO AMEND THE FY2020-2021 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET  
ORDINANCE # 2020-05 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS  
RELATED THERETO**

**WHEREAS**, the fiscal year 2020-2021 budget was adopted with the passage of Ordinance # 2020-05 on June 23, 2020, and,

**WHEREAS**, the Mayor and City Council has determined that a need exists to amend said budget to provide additional revenues and expenditures; and

**WHEREAS**, a public hearing on the budget has been properly advertised and conducted on November 10, 2020.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL, ASSEMBLED**, that the fiscal year 2020-2021 Budget shall be amended as follows:

1. Additional expenditures totaling \$666,443 shall be authorized in the departmental line items specified in the budget documents attached.
2. The 2020-2021 Amended City Enterprise Fund Budget is hereby adopted in the amount of \$4,404,830 with revenues and expenditures as set out in the budget document attached.

ADOPTED this 10<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST

\_\_\_\_\_  
Jeffrey P. Molinari  
City Manager

First Reading:           October 6, 2020

Public Hearing:           November 10, 2020

Second Reading:       November 10, 2020

**CITY OF WALTERBORO  
AMENDED FY 2020-2021 BUDGET  
SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance  
#2020-11, Page 1

LINE ITEM	APPROVED FY 2020-2021 BUDGET	AMENDED FY 2020-2021 MANAGER'S RECOMMENDATION	AMENDED FY 2020-2021 COUNCIL APPROVED
STATEMENT OF CASH FLOWS	\$ 1,425,498	\$ 1,675,174	\$ 1,675,174
<b>REVENUE</b>			
UTILITY FUND	\$ 4,181,400	\$ 4,333,830	\$ 4,333,830
<b>EXPENDITURES</b>			
<b>WATER</b>			
PERSONNEL	\$ 498,538	\$ 498,992	\$ 498,992
OPERATING	\$ 442,461	\$ 456,461	\$ 456,461
CAPITAL	\$ -	\$ 379,000	\$ 379,000
<b>SUBTOTAL</b>	\$ 940,999	\$ 1,334,453	\$ 1,334,453
<b>UTILITY SUPPORT</b>			
PERSONNEL	\$ 177,723	\$ 177,986	\$ 177,986
OPERATING	\$ 74,854	\$ 81,354	\$ 81,354
DEBT	\$ 485,638	\$ 565,438	\$ 565,438
<b>SUBTOTAL</b>	\$ 738,215	\$ 824,778	\$ 824,778
<b>SANITATION</b>			
PERSONNEL	\$ 163,101	\$ 150,170	\$ 150,170
OPERATING	\$ 131,987	\$ 131,468	\$ 131,468
CAPITAL	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	\$ 295,088	\$ 281,638	\$ 281,638
<b>SEWER</b>			
PERSONNEL	\$ 258,102	\$ 258,327	\$ 258,327
OPERATING	\$ 487,575	\$ 487,575	\$ 487,575
CAPITAL	\$ -	\$ 152,000	\$ 152,000
<b>SUBTOTAL</b>	\$ 745,677	\$ 897,902	\$ 897,902
<b>SEWER SUPPORT</b>			
PERSONNEL	\$ 301,447	\$ 301,788	\$ 301,788
OPERATING	\$ 46,810	\$ 46,810	\$ 46,810
CAPITAL	\$ -	\$ 10,036	\$ 10,036
<b>SUBTOTAL</b>	\$ 348,257	\$ 358,634	\$ 358,634
UTILITY SUPPORT TO GF	\$ 670,151	\$ 707,425	\$ 707,426
<b>UTILITY FUND SUBTOTAL</b>	\$ 3,738,387	\$ 4,404,830	\$ 4,404,831
USE OF NET POSITION	\$ -	\$ 71,000	\$ 71,000
<b>ENDING NET POSITION</b>			
YEAR END STATEMENT OF CASH FLOW	\$ 1,868,511	\$ 1,604,174	\$ 1,604,173





## WATER/SEWER/SANITATION RATES EFFECTIVE 12/01/20

### I. WATER

#### A. Minimum Charges (Bi-Monthly Billing)

<u>Service Size/Type</u>	<u>In-City</u>	<u>Out-of-City</u>
¾" Residential	\$ 23.11	\$ 46.22
¾" Commercial	\$ 23.11	\$ 46.22
1" Residential	\$ 40.21	\$ 84.28
1" Commercial	\$ 40.21	\$ 96.36
1 ¼" Residential	\$ 68.41	\$ 136.81
1 ¼" Commercial	\$ 68.41	\$ 136.81
1 ½" Residential	\$ 68.41	\$ 136.81
1 ½" Commercial	\$ 68.41	\$ 141.49
2" Residential	\$ 115.89	\$ 231.77
2" Commercial	\$ 115.32	\$ 243.83
3" Residential	\$ 223.71	\$ 454.50
3" Commercial	\$ 223.71	\$ 466.52
4" Residential	\$ 449.96	\$ 899.91
4" Commercial	\$ 455.97	\$ 911.95
6" Residential	\$ 893.88	\$ 1,787.75
6" Commercial	\$ 899.90	\$ 1,799.81
8" Residential	\$ 1,848.80	\$ 3,697.60
8" Commercial	\$ 1,848.80	\$ 3,697.60

\*Minimum charge includes first 4,000 gallons

\*Fire protection sprinklers 0.14 per head

\*#31 Fire hydrant \$11.55

\*#32 Fire hydrant \$33.26

#### B. Usage Rates - Per Thousand

	<u>In-City</u>	<u>Out-of-City</u>
First 4,000 gals	Included in Minimum Charge	
Next 36,000 gals	\$ 1.49	\$ 2.98
Next 160,000 gals	\$ 1.38	\$ 2.76
All over 200,000 gals	\$ 1.28	\$ 2.56

## WATER/SEWER/SANITATION RATES

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### C. Water Tap Fees

<u>Service Size</u>	<u>In-City</u>	<u>Out-of-City</u>
¾"	\$ 1,160.00	\$ 2,320.00
1"	\$ 1,297.00	\$ 2,594.00
1 ½"	\$ 2,471.00	\$ 4,942.00
2"	\$ 2,979.00	\$ 5,954.00
Over 2"	Cost plus 20% (refer to water supervisor)	
Road bore	\$ 1,500.00	\$ 1,500.00

## II. SEWER

### A. Usage Rates

	<u>In-City</u>	<u>Out-of-City</u>
Rate per Thousand	\$ 4.28	\$ 8.56
Facility Charge	\$ 3.00	\$ 6.00

### B. Sewer Tap Fees

	<u>In-City</u>	<u>Out-of-City</u>
Residential	\$ 1,653.00	\$ 3,306.00
Business	\$ 2,631.00	\$ 5,262.00
Restaurant	\$ 3,794.70	\$ 7,589.40
Motel/Apartments	\$ 2,631.00 1st unit	\$ 5,262.00 1st unit
	\$ 95.50 each additional	\$ 191.00 each additional

## III. SANITATION

Residential rollout	\$ 28.00
Commercial rollout	\$ 31.00

## IV. ADMINISTRATIVE FEES

Service Deposit	\$ 100.00	Terminate/restore tap fee	\$ 400.00
Turn on/off service fee	\$ 5.00	Tampering fee	\$ 100.00
Missed appointment fee 2nd visit	\$ 25.00	Non refund fire hydrant dep	\$ 150.00
Late Fee	\$ 10.00	DHEC H2O	\$ 0.75
Processing cut-off/on fee	\$ 30.00	DHEC Sewer	\$ 1.00
Water meter removal/replacement	\$ 50.00	Certified letter fee	\$ 10.00

**ORDINANCE # 2020-12**

**AN ORDINANCE TO SELL TWO (2) LOTS LOCATED ON MOORE STREET IN THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION, IN ACCORDANCE WITH SECTION 5-7-260 (6) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED.**

**WHEREAS**, pursuant to Contract of Sale, attached here and made a part hereof, Strait Lyle (the "Purchaser") has offered Ten Thousand and 00/100 Dollars (\$10,000.00) to purchase two (2) lots located on Moore Street in the City of Walterboro, in Colleton County, South Carolina, which are shown on the tax maps for Colleton County as TMS # 163-15-00-069.000 and TMS # 163-15-00-068.000.

**WHEREAS**, the Mayor and City Council of the City of Walterboro, South Carolina have determined that the Moore Street properties are surplus and not needed for municipal operations or other municipal considerations; and

**WHEREAS**, the Mayor and City Council of the City of Walterboro, South Carolina have determined that the offer is fair and equitable, and will serve the best interests of the City of Walterboro; and

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Walterboro, South Carolina, in Council assembled, that said property owned by the City of Walterboro is hereby sold to the Strait Lyle for ten thousand dollars (\$10,000.00). The City Manager is hereby directed to do all things necessary to convey said property to the Purchaser.

**DONE**, this 10<sup>th</sup> day of November, 2020.

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William T. Young, Jr  
Mayor

ATTEST:

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Jeffrey P. Molinari  
City Manager

First Reading: October 6, 2020

Public Hearing: November 10, 2020

Second Reading: November 10, 2020



STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF COLLETON )

CONTRACT OF SALE

THIS LEGALLY BINDING AGREEMENT made and concluded in the County and State aforesaid by and between the City of Walterboro, a municipal corporation hereinafter known as the Seller, and Strait Lyle and or his Assignee hereinafter known as the Purchaser.

WITNESSETH:

That the Seller agrees to sell and the Purchaser agrees to buy, subject to the rights of the tenants, if any, the real estate described as follows, in "AS IS CONDITION" upon the terms and conditions set forth below.

DESCRIPTION OF PROPERTY:

Two Lots located on Moore Street in the City of Walterboro, in Colleton County, South Carolina which are shown on the tax maps for Colleton County as TMS # 163-15-00-069.000 and TMS # 163-15-00-068.000.

PURCHASE PRICE:

The purchase price is Ten Thousand and 00/100 Dollars (\$10,000.00) and is to be paid in full to Seller at closing.

TERMS AND CONDITIONS OF SALE:

The parties hereto agree that all taxes and rents upon the real estate levied or to be levied in the calendar year in which deed is delivered, be prorated to date of delivery of deed as if levied for the calendar year in which deed is delivered.

Possession of said premises will be given Purchaser on closing.

Said property is being sold in "AS IS" condition and purchased subject to zoning ordinances and regulations; building restrictions; and conditions, restrictions and easements of Public Record.

Seller agrees to deliver good and marketable or insurable title to the property above described and title is to be conveyed by a good and sufficient limited warranty deed free and clear of all encumbrances. Should Seller's title to the property not prove to be good and marketable or insurable, then Purchaser may choose to close and receive a deed to such interest as Seller may have in the property or cancel this transaction and receive a refund of his escrow deposit.

Purchaser agrees to pay all costs of this transaction normally paid by Purchaser and Seller, including, but not limited to, state and county documentary stamps or other deed recording fees and preparation of the deed.

This transaction shall be closed, the moneys due to Seller shall be paid, and all documents signed by the parties hereto on or before November 6, 2020 (the closing date).

Purchaser agrees to place the sum of Five Hundred and 00/100 Dollars (\$500.00) in escrow with Purchaser's real estate broker, to wit: Coldwell Banker Todd Land Agency on account of the purchase price of the above described property, with two (2) days of the date the last party to this Contract of Sale signs it. Said deposit is to be held in escrow by said broker pending closing. It is expressly agreed that upon the event of any default or failure on the part of the Purchaser to comply with the terms and conditions of this contract, that one-half of said deposit is to be paid to the said broker not to exceed the commission due and the remaining portion of said escrow shall be paid to the Seller as liquidated damages; said deposit, however, to be refunded to the purchaser should the purchaser choose not to close under the terms of this Contract of Sale.

  
\_\_\_\_\_  
Seller Initial here

  
\_\_\_\_\_  
Purchaser Initial here

This contract shall be binding on both parties, their successors, principals, heirs, personal representatives, and assigns.

Purchaser may inspect the property prior to closing and may cancel this contract at anytime within thirty (30) days of the execution of this Contract of Sale, by the last party to sign.

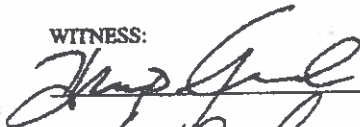

The Purchaser acknowledges that Coldwell Banker Todd Land Agency, and its agents are merely acting as sales agents in this transaction; and there is no guarantee or warranty expressed or implied by them.

The parties hereto further agree that this written contract expresses the entire agreement between the parties, and shall be enforceable by either by specific performance, and that there is no other agreement, oral or otherwise, modifying the terms hereunder.


This Contract of Sale shall not be binding on either party, unless executed by both parties and an executed copy provided to each party within a seven (7) calendar day period.


WITNESS our hands and seals as to each party hereto, as of the dates set out below.


WITNESS:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
As to City of Walterboro

City of Walterboro (City Seal)

By:  \_\_\_\_\_  
date signed: 9/8/2020

  
\_\_\_\_\_  
  
\_\_\_\_\_  
As to Strait Lyle

 (L.S.)  
\_\_\_\_\_  
Strait Lyle  
date signed: 9/8/2020

This is a legally binding contract.  
If not understood, seek further advice.  
Interest of Seller and Purchaser should be protected by insurance at once.

  
\_\_\_\_\_  
Seller Initial here

  
\_\_\_\_\_  
Purchaser Initial here

## **ORDINANCE # 2020-15**

**AN ORDINANCE REQUIRING THAT FACE COVERINGS OR MASKS BE WORN IN PUBLIC IN THE CITY OF WALTERBORO DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND RECOVERY**

**WHEREAS**, it is well recognized that SARS-CoV-2 the virus that causes the disease COVID-19 presents a public health concern that requires extraordinary protective measures and vigilance; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared a world-wide pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a National Emergency for the United States and its territories to reduce the spread of the virus; and

**WHEREAS**, on March 13, 2020, the Governor of the State of South Carolina Henry McMaster declared a state of emergency for the State of South Carolina; and

**WHEREAS**, on March 25, 2020, Mayor Bill Young declared a state of emergency in the city of Walterboro, SC; and

**WHEREAS**, S.C. Code Ann. §5-7-250 empowers Council to enact emergency ordinances affecting life, health, safety, or property; and

**WHEREAS**, COVID-19 has spread across the state with the South Carolina Department of Health and Environmental Control (“SCDHEC”) confirming the localized person-to-person spread of COVID-19 in South Carolina, which indicates a significantly high risk of exposure and infection creating an extreme public health risk; and,

**WHEREAS**, as of November 2, 2020, there were 170,048 confirmed cases throughout the State of South Carolina, 1,243 cases in Colleton County and 3,697 deaths statewide, and 48 deaths in Colleton County; and

**WHEREAS**, Walterboro is located on the I-95 corridor and as such is exposed to visitors from across our country and is particularly vulnerable to infection; and

**WHEREAS**, COVID-19 continues to spread in the City, the number of persons relying on medical, pharmaceutical, and general cleaning supplies will increase, the private and public sector work force will be negatively impacted by absenteeism, and the demand for medical facilities may exceed locally available resources; and

**WHEREAS**, it is vitally important that we all work together to decrease the widespread proliferation of COVID-19 among us all now rather than suffer the unfortunate and devastating consequences later; and

**WHEREAS**, the Centers for Disease Control and Prevention (“CDC”) and SCDHEC advise the use of cloth face coverings to slow the spread of COVID-19; and

**WHEREAS**, SCDHEC data shows that the use of face coverings and masks have proven successful in slowing the spread of Covid; and

**WHEREAS**, on August, 12, 2020, SCDHEC released data showing that jurisdictions that have mask requirements in place have shown a 46.3% greater decrease in the total number of cases during the four (4) weeks after the mask requirements were implemented compared to jurisdictions that do not have mask requirements; and

**WHEREAS**, taking measures to control outbreaks minimizes the risk to the public, maintains the health and safety of the City’s residents, and limits the spread of infection in our communities and within the healthcare delivery system; and

**WHEREAS**, in order to protect, preserve, and promote the general health, safety and welfare and the peace and order of the City, the City is taking steps to try to protect the citizens and employees of the City from increased risk of exposure; and

**WHEREAS**, in light of the foregoing, City Council deems it proper and necessary to adopt this emergency Ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Walterboro, South Carolina in Council assembled that facial coverings or masks as recommended or advised by CDC and SCDHEC shall be required in public places and public buildings within the City to slow the spread of the novel coronavirus disease, known as COVID-19 as follows:

1. All persons entering a commercial establishment in the City must wear a face covering while inside the establishment. This paragraph does not apply to religious establishments. However, the use of face coverings is recommended during religious activities as well.

2. All restaurants, retail stores, salons, barber shops, grocery stores, and pharmacies in the City must require their employees to wear a face covering at all times while having face to face interaction with the public.

3. Any person who is unable to safely wear a face covering due to age, an underlying health condition, or is unable to remove the face covering without the assistance of others is exempt from this Ordinance.

4. Face coverings are not required in the following circumstances:

- a. In personal vehicles.
- b. When a person is alone in enclosed spaces; during outdoor physical activity, provided the active person maintains a minimum of six (6) feet from other people at all times.



- c. When a person is alone or only with other household members.
- d. While actively drinking, eating, or smoking.
- e. When wearing a face covering causes or aggravates a health condition.
- f. When wearing a face covering would prevent the receipt of personal services.

5. A person who fails to comply with Paragraph 1 of this Ordinance shall be guilty of a civil infraction, punishable by a fine of not more than Twenty-five Dollars (\$25.00).

6. A person who fails to comply with Paragraph 2 of this Ordinance shall be guilty of a civil infraction, punishable by a fine of not more than \$100.00. Each day of a continuing violation of this Ordinance shall be considered a separate and distinct offense. In addition to the fines established by this paragraph, repeated violations of this Ordinance by a person who owns, manages, operates or otherwise controls a business subject to this Ordinance may, subject to all procedural protections set forth in the City Code, result in the suspension or revocation of any occupancy permit or business license issued to a business where the repeated violations occurred. Repeated violations of this Ordinance are additionally hereby declared to be a public nuisance, which may be abated by the City by restraining order, preliminary and permanent injunction, or other means provided for by the laws of this State. The foregoing notwithstanding, every effort shall be made to bring the business into voluntary compliance with the terms of this Ordinance prior to the issuance of any citation. For the purposes of Paragraph 2 of this Ordinance, "person" shall be defined as any individual associated with the business who has the control or authority and ability to enforce the social distancing requirements of the Ordinance within the business, such as an owner, manager or supervisor. "Person" may also include an employee or other designee that is present at the business but does not have the title of manager, supervisor, etc., but has the authority and ability to ensure that the requirements of this Ordinance are met while the business is open to the public.

7. Should any provision, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, paragraphs, sentences, or words of this Ordinance as hereby adopted shall remain in full force and effect.

8. This ordinance will be in full effect until City Council passes a resolution to terminate it.

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William T. Young, Jr.,  
Mayor

ATTEST:

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Callie Seals  
City Clerk

**ORDINANCE # 2020-14**

**AN ORDINANCE AUTHORIZING AND ESTABLISHING AN ECONOMIC DEVELOPMENT INCENTIVE PROGRAM TO ENCOURAGE PRIVATE INVESTMENT IN THE INCENTIVE AREA OF THE CITY OF WALTERBORO; AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, the City of Walterboro, South Carolina (the "*City*") was created as a municipal corporation under the laws of the State of South Carolina (the "*State*");

**WHEREAS**, the City is duly empowered to enact ordinances, not inconsistent with the laws or Constitution of the State of South Carolina, 1895, as amended, exercising its powers related to the expenditure of public funds for public purposes and those other powers incident to, and necessary for the accomplishment of, the City's express authorization to levy certain taxes and fees;

**WHEREAS**, City Council of the City of Walterboro, the governing body of the City (the "*Council*"), has, through the adoption of its Comprehensive Plan, established as a matter of policy, and as evidenced by continued public investment in the appearance and functionality of the City through projects such as the I-95 Business Loop, Downtown Arborscape, and Wildlife Center, that fostering the revitalization and redevelopment of the City's historic downtown and connecting commercial corridors brings about positive economic, social and cultural impacts within the City and greatly enhances the quality of life of the City's citizens;

**WHEREAS**, it is essential to the City's efforts to foster revitalization and redevelopment within the Incentive Area (as defined in Sec. 2-602 below) that the City offer certain Incentives (as defined in Sec. 2-602 below) that will encourage private investment in the Incentive Area. The goals (the "*Goals*") of the City in offering the Incentives are as follows:

- (a) to promote the construction of new buildings or the rehabilitation of existing buildings within the Incentive Area; and
- (b) to support the establishment of the categories of new businesses that the Council determines will (i) significantly increase the overall commercial activity within the Incentive Area, (ii) attract the City's residents and tourists into the Incentive Area, and (iii) increase property values within the City as a whole;

**WHEREAS**, while the Incentives may benefit the Incentive Recipients (as defined in Sec. 2-602 below), the primary beneficiary of the Incentives will be the City and its citizens who shall realize the Benefits (as defined in Sec. 2-602 below);

**WHEREAS**, in addition to the Benefits, the establishment of a lower minimum threshold investment applicable to the Downtown District (as defined in Sec. 2-602 below) is intended to (a) promote the preservation of historic buildings within the Downtown District, (b) stimulate the construction of new buildings that are compatible with the City's historic

character, and/or (c) rehabilitation, invigorate and inject new growth within the core of the City;

**WHEREAS**, the Incentives, as provided for in an Incentive Agreement (as defined herein), shall be structured in such a way that the value of the Benefits to the City will exceed their value to the Incentive Recipients; and

**WHEREAS**, the financial benefit of the Incentives to the Incentive Recipients will only be realized at such time as certain Benchmarks (as defined herein) are met or continue to be met. Should all the Benchmarks be accomplished, the City believes that there is a high probability that the Benefits will be realized by the City and that the value of the Benefits will exceed the value of public funds expended on the Incentives.

**NOW, THEREFORE, BEING DULY ASSEMBLED, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WALTERBORO THAT:**

Section 1. There is hereby enacted by the City, for the purposes discussed above, the “Economic Development Incentive Program.” Amendments, modifications and clarifications to the Economic Development Incentive Program or succeeding amendments, modifications or clarifications to the Economic Development Incentive Program shall become effective if approved and enacted by the City. Prior to such effective date, the version of the Economic Development Incentive Program enacted by the terms hereof shall remain in full force and effect.

Section 2. The Economic Development Incentive Program shall be codified into the City’s Code of Ordinances. By and through the enactment of this ordinance, Article XII, entitled “ECONOMIC DEVELOPMENT INCENTIVE PROGRAM” shall be added to Chapter 2, “ADMINISTRATION” of the City’s Code of Ordinances. Chapter 2, “ADMINISTRATION,” Article XII “ECONOMIC DEVELOPMENT INCENTIVE PROGRAM” shall be added to the City’s Code of Ordinances as follows:

Sec. 2-600 - Title.

This Ordinance shall be titled “Economic Development Incentive Program.”

Sec. 2-601 - Authority.

Subject to the realization of certain Benefits (as defined in Sec. 2-602 below), the Economic Development Incentive Program is enacted by the Council to meet its Goals (as defined in Sec. 2-602 below).

Sec. 2-602 - Definitions.

As used in this Article VI, unless the context shall otherwise require, the following terms shall have the following respective meanings:

**“Benefits”** means the value to the City of providing the Incentives, which generally

includes: (a) increased property values within the Incentive Area and the City as a whole; (b) increased revenue from property taxes, business license fees and permit fees; (c) increased tourism and commercial activity within the Incentive Area and the City as a whole; and (d) the improvement of the character of the City by preserving historic buildings within the Incentive Area and promoting the construction of new buildings that are compatible with its historic character.

***“Incentive Area”*** shall mean the areas (by district) shown and described in *Exhibit A* in which the Council has determined that the revitalization and redevelopment thereof is essential to preserving and improving the economy, society and culture of the City and enhancing the quality of life of the citizens thereof. The Incentive Area shall consist of 5 districts (each a ***“District”***). These Districts are:

1. Downtown District;
2. Jefferies Blvd. District: all properties fronting North or South Jefferies Boulevard;
3. Charleston Gateway District: all properties fronting Hampton St. from Strickland St. to City limits;
4. Summerville Gateway District: all properties fronting Wichman St. from Savage St. to City limits; and
5. Beaufort Gateway District: all properties fronting Hendersonville Highway from Sniders Highway to the City limits.
6. Southside Gateway District: commercial properties fronting Green Pond Highway from Robertson Boulevard to South Jefferies Highway.

***“Development”*** shall mean the activity of improving a real property to the extent of adding value to the tax base through real property improvements, and the creation of employment opportunities.

***“Downtown District”*** means the City’s historic downtown business area, which is intended to include all properties within the Central Business District. Except as specifically stated in this Ordinance, all references to the Incentive Area shall include the Downtown District.

***“Goals”*** means the objectives of the City in offering the Incentives, which generally includes: (a) promoting the construction of new buildings or the rehabilitation of existing buildings within the Incentive Area; and (b) supporting the establishment of the categories of new businesses that will (i) significantly increase the overall commercial activity within the Incentive Area, (ii) attract the City’s residents and tourists into the Incentive Area, and (iii) increase property values within the City as a whole.

***“Incentive”*** shall mean a grant of any inducement having monetary value by the City that is offered to a person, firm or corporation to pursue a Development that encourages private

investment and/or the creation/retention of jobs. The Incentive may also include grants from other entities that the City may be able to obtain.

***“Incentive Recipient”*** shall mean the private parties receiving the Incentives from the City.

***“Job”*** shall mean each new (i) full-time position, or (ii) each full-time equivalent position that is created as a direct result of the ongoing operation of a Development. For the purposes of calculating the number of Jobs created by a Development, only those employed at businesses directly associated with the Development in positions permanently located within the Incentive Area shall be considered.

#### Sec. 2-603 - Authorization

(a) Authorization to Grant Incentives.

The Council, at its discretion and on a case-by-case basis, but subject to the General Eligibility Criteria provided for in Sec. 2-605(a) herein, may enter into an Incentive Agreement (as defined herein) with a person, firm or corporation providing for Incentives in order to encourage and support the Development of real property within the Incentive Area.

(b) Incentive Agreements.

The Incentives shall only be provided to an Incentive Recipient after an agreement has been entered into between the City and such person, firm or corporation, which agreement shall set forth: the particulars of the Development; the Incentives to be provided; and sufficient assurances that the Benefits will accrue to the City and the Goals will be met by the Development (an ***“Incentive Agreement”***). Pending the approval by the Council of any Incentive Agreement and subject to the provisions of Sec. 2-606 herein, the City Manager of the City (or any person so delegated by the City Manager) is authorized to discuss the provisions of this Economic Development Incentive Program, aid in the completion of any Proposal (as defined herein) and, subject to the final approval by the Council, negotiate with the potential Incentive Recipient on behalf of the City. Each Incentive Agreement shall be approved by Council by ordinance. Council is authorized to provide Incentives in any amounts and for any period of time within the thresholds provided for herein or within the time periods and thresholds provided for in any applicable statutory authorization.

#### Sec. 2-604 - Authorized Incentives.

(a) Multiple Incentives.

The Council may provide to an Incentive Recipient any combination of Incentives provided for herein; provided, however, that the total amount of Incentives given to a Development must be in keeping with the Goals and the value of the Benefits accruing to the City (and its citizens) and must be greater than the financial value of the Incentives to an Incentive Recipient.

(b) Incentives of the City.

All direct Incentives of the City shall be granted in the form of reimbursements and refunds of the fees and taxes that have been duly paid to the City, as set forth in this subsection (b). No upfront abatements of fees or taxes shall be permitted. Where Incentives continue for a period of more than one year, such Incentives may be graduated to increase or decrease year-to-year as the Council sees fit, but subject to monitoring by the City to ensure compliance with the terms of any Incentive Agreement. The Council may, at its discretion and on a case-by-case basis, enter into an Incentive Agreement to reimburse or refund any person, firm or corporation the following fees and taxes up to the amounts and percentages provided for herein:

- (i) Up to 100% of the applicable tap fees collected by the City;
- (ii) Up to 50% of the building permit fees collected by the City;
- (iii) Up to 50% of the business license fees collected by the City for as many as five (5) years;
- (iv) Up to 50% of the local hospitality taxes collected by the City for as many as five (5) years, but funds received through such Incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code § 6-1-730, and which have been approved by Council and included in the Incentive Agreement;
- (v) Up to 50% of the local accommodations taxes collected by the City for as many as five (5) years, but funds received through such Incentive are to be spent only for purposes that are related to tourism, pursuant to S.C. Code § 6-1-530, and which have been approved by Council and included in the Incentive Agreement; and
- (vi) Such other Incentives that the Council, at its discretion on a case-by-case basis, determines are appropriate given the amount or type of investment made by the Incentive Recipient in the Incentive Area.

(c) State Incentive Programs.

The State programs that may be considered by Council to be included within any package of Incentives or as a stand-alone set of Incentives for in-City projects located City-wide, include the following (as applicable and as may be amended from time to time):

(i) Property tax credits authorized by the provisions of the South Carolina Abandoned Buildings Revitalization Act, codified at S.C. Code Ann. §§ 12-67-100 *et seq.* (collectively, the "***Abandoned Building Act***"). Incentive Recipients requesting consideration of the Abandoned Building Act by the Council shall submit an Abandoned Building Act Application form, a copy of which is attached hereto as *Exhibit B*.

(ii) Property tax credits authorized by the provisions of the South Carolina

Textiles Communities Revitalization Act, codified at S.C. Code Ann. §§ 12-65-10 *et seq.* (collectively, the “**Textiles Revitalization Act**” ). Incentive Recipients requesting consideration of the Textiles Revitalization Act by the Council shall submit a Textiles Revitalization Act Application form, a copy of which is attached hereto as *Exhibit C*.

(iii) Property tax credits authorized by the provisions of the South Carolina Retail Facilities Revitalization Act, codified at S.C. Code Ann. §§ 6-34-10 *et seq.* (collectively, the “**Retail Revitalization Act**”). Incentive Recipients requesting consideration of the Retail Revitalization Act by the Council shall submit a Retail Revitalization Act Application form, a copy of which is attached hereto as *Exhibit D*.

(iv) The South Carolina real property tax credit for the installation of a fire sprinkler system, codified at S.C. Code Ann. § 12-6-3622.

Sec. 2-605 - Eligibility Criteria.

(a) General Eligibility Criteria.

Except for those Incentives discussed in Sec. 2-604(c) above as authorized by the State and which are intended by the terms of this Economic Development Incentive Program to be applied City-wide, in order for a Development to be eligible to receive Incentives, the Council must determine that the Development meets, or upon completion will meet, each of the following criteria:

(i) the Development is consistent with Walterboro’s Comprehensive Plan (as it may be amended, revised, or updated from time to time, the “**Comprehensive Plan**”), as well as the Goals;

(ii) absent the provision of Incentives, the Development would be unlikely to occur or unlikely to occur at the level or scale contemplated by the developer thereof;

(iii) the Development must be located within the Incentive Area;

(iv) In the Downtown District, the minimum threshold investment is five hundred thousand dollars (\$500,000) and in all other Districts the Development must have a minimum threshold investment of one million dollars (\$1,000,000) (with respect to each District, the “**Minimum Investment**”). The Minimum Investment may be comprised of any combination of (i) real property acquisition costs, (ii) the costs of physical improvements to real property, (iii) or the costs of capital improvements to City infrastructure. The Minimum Investment may be calculated based upon investment in a single property or the cumulative investment in multiple properties, each within the Incentive Area. Where multiple uses or businesses are to be located within a single Development as separate businesses, the Council may, at its discretion on a case-by-case basis, allocate appropriate portions of the total investment in the Development to such separate business in order to allow such business to meet the Minimum Investment eligibility requirement. In order to meet the threshold for the Minimum Investment, a

Development may be given a credit towards the Minimum Investment of fifty thousand dollars (\$50,000) for each Job that will be created by the Development; and

(v) The intended use of the Development must be for one or more of the following business purposes: (1) retail uses; (2) tourism-related businesses or activities; (3) cultural arts activities and associated businesses; (4) corporate headquarters; (5) research and development; (6) high-technology growth businesses; and (7) other uses, as may be determined by the Council, that are consistent with the Goals, and the Comprehensive Plan.

(b) Specific Criteria.

The Council may, in its discretion and on a case-by-case basis, include within an Incentive Agreement any other eligibility criteria that must be met upon completion of a Development in order to ensure that the Goals are met and that the Development provides Benefits to the City (and its citizens) in amounts that warrant the implementation of Incentives.

Sec. 2-606 - Administration and Terms of Delivery.

(a) Application for Incentives.

Except where an applicant seeks only Incentives authorized by the State Incentive Programs listed in Sec. 2-604(c), in order to be eligible for Incentives, a person, firm or corporation must submit to the City Manager a proposed set of Incentives for a Development (a "**Proposal**"). A form of the Proposal is attached hereto as *Exhibit E*. The Proposal must include a sufficient description of the Development, to include, without limitation, the following information: (i) identification of the property or properties on which the Development is to be located (the "**Subject Property**") and any acquisition costs thereof; (ii) the estimated start date and completion date for any work to be performed on the Subject Property; (iii) a list of any physical improvements that are to be made to the Subject Property as part of the Development, including a good-faith estimate of the costs thereof; (iv) the then-current value of the Subject Property and a good-faith estimate of the value of the Subject Property upon completion of the improvements thereto; (v) a good-faith estimate of the number of Jobs that the Development is projected to create, including an estimate of the date upon which the estimated number of Jobs will have been created; (vi) a statement affirming that, based upon any acquisition costs for the Subject Property, along with good-faith estimates for the costs of physical improvements and the number of Jobs created, the Development will meet or exceed the Minimum Investment requirements of Sec. 2-605(a)(iv); (vii) a good-faith estimate of other revenue for the City that will be created as a direct result of the Development, including anticipated business license fees, additional property tax revenue, capital improvements to City-owned infrastructure and utilities revenue; and (viii) any other additional information that the Incentive Recipient or the City Manager deems may be necessary and helpful for the Council to evaluate and give due consideration to the Proposal.

(b) Determination of Incentive Amounts.



The amount of Incentives granted to a Development shall be based upon the amount of the capital investment in the Development, the amount of new revenue for the City directly created by the Development and the number of new Jobs that will be directly created by the Development. The amount of Incentives granted to a Development shall in no case exceed the value of the direct and indirect benefits of the Development to the City. These amounts shall be expressly included within any Incentive Agreement.

(c) Certification, Commencement and Continuation of Incentives.

(i) No Incentive shall commence or be given until such time as the Development has been issued a Certificate of Occupancy and/or a business license as well as a certificate that all terms and benchmarks included within the applicable Incentive Agreement, including without limitation benchmarks for capital investment, property valuation, and Job creation (the “**Benchmarks**”), have been fully achieved or otherwise completed.

(ii) Where Benchmarks, such as the number of Jobs created, are to be met continuously over a period of time, the Incentive Recipient shall provide to the City, on an annual basis, satisfactory proof that the Development has continuously achieved or otherwise complied with such Benchmarks.

(iii) If, at any time after completion of a Development or at any time within the period of time during which a Development is granted Incentives, a Development fails to achieve or otherwise comply with a Benchmark, the Council may, at its discretion and on a case-by-case basis: (1) declare the Incentive Agreement null and void and cease the provision of any future Incentives; or (2) decrease the amount of Incentives based upon the actual direct and indirect Benefits of the Development to the City and its citizens.

Sec. 2-607 - Administration of Incentives and Incentive Agreements.

The administration of the application process, specifically including the drafting of any Proposal, and continuous monitoring of Developments pursuant to applicable Incentive Agreements shall be the responsibility of the City Manager and any person designated to oversee such process by the City Manager.

Section 3. If any section, subsection, sentence, clause or phrase of the Economic Development Incentive Program or this Ordinance is, for any reason, held or determined to be invalid, such decision shall not affect the validity of the remaining portions of the Economic Development Incentive Program and/or this Ordinance.

Section 4. Nothing in this Ordinance or in the Economic Development Incentive Program hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict or inconsistency. This Ordinance and the provisions of the Economic Development Incentive Program shall take effect immediately upon its enactment by the Council.

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DONE AND ORDAINED IN COUNCIL ASSEMBLED, this \_\_ day of December, 2020.

CITYOF WALTERBORO,SOUTH CAROLINA

By: \_\_\_\_\_  
William T .Young, Jr., Mayor

(SEAL)

Attest:

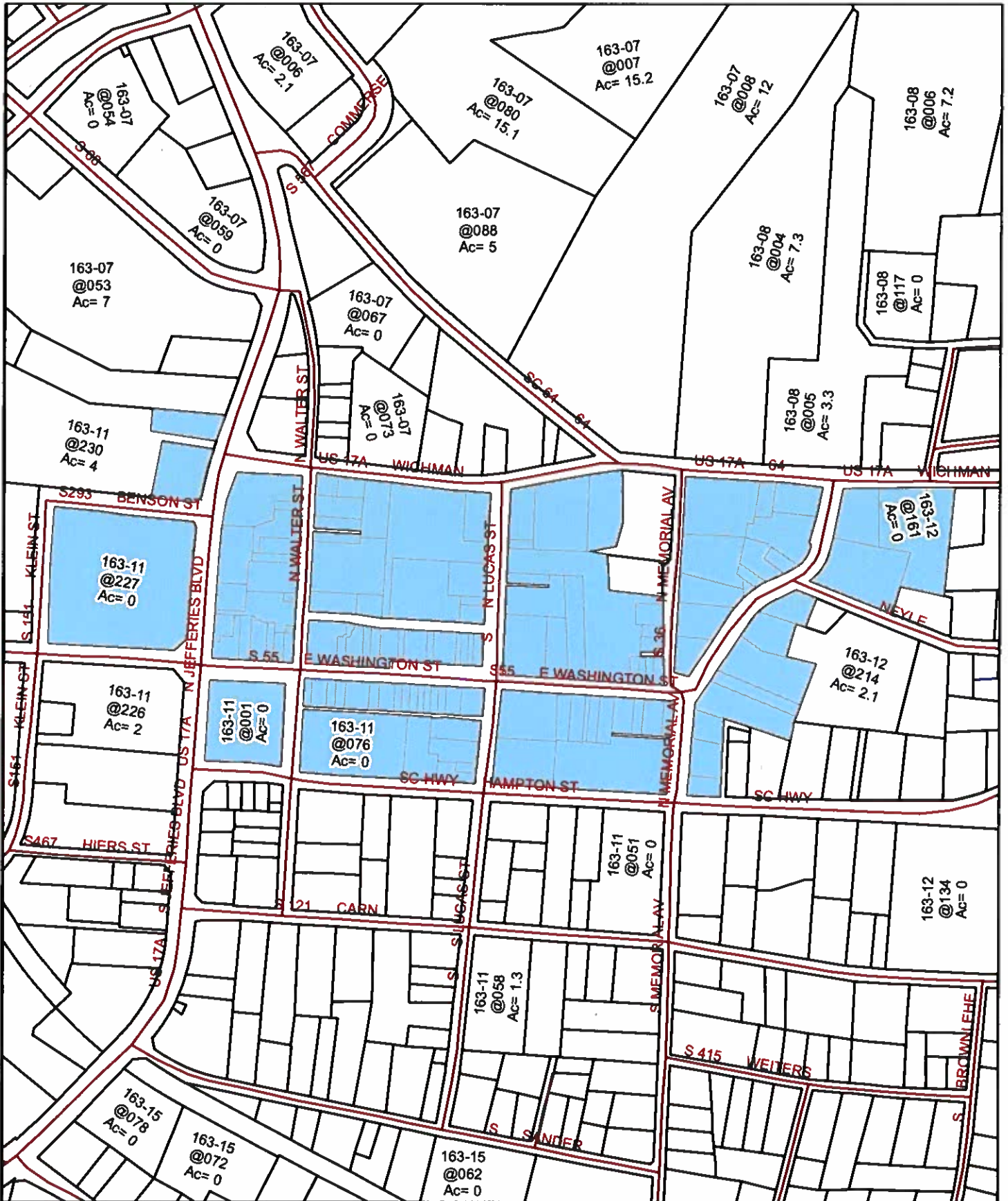
By: \_\_\_\_\_  
City Clerk, City of Walterboro,  
South Carolina

**EXHIBIT A**

City of Waltherboro – Incentive Area Maps







### Downtown District

1 inch = 377 feet



Colleton County Technology Dpt  
 31 Klein Street, Rm. 111  
 Walterboro, SC 29488  
 (843) 782-4282  
 technology@colletoncounty.org

**Legend**

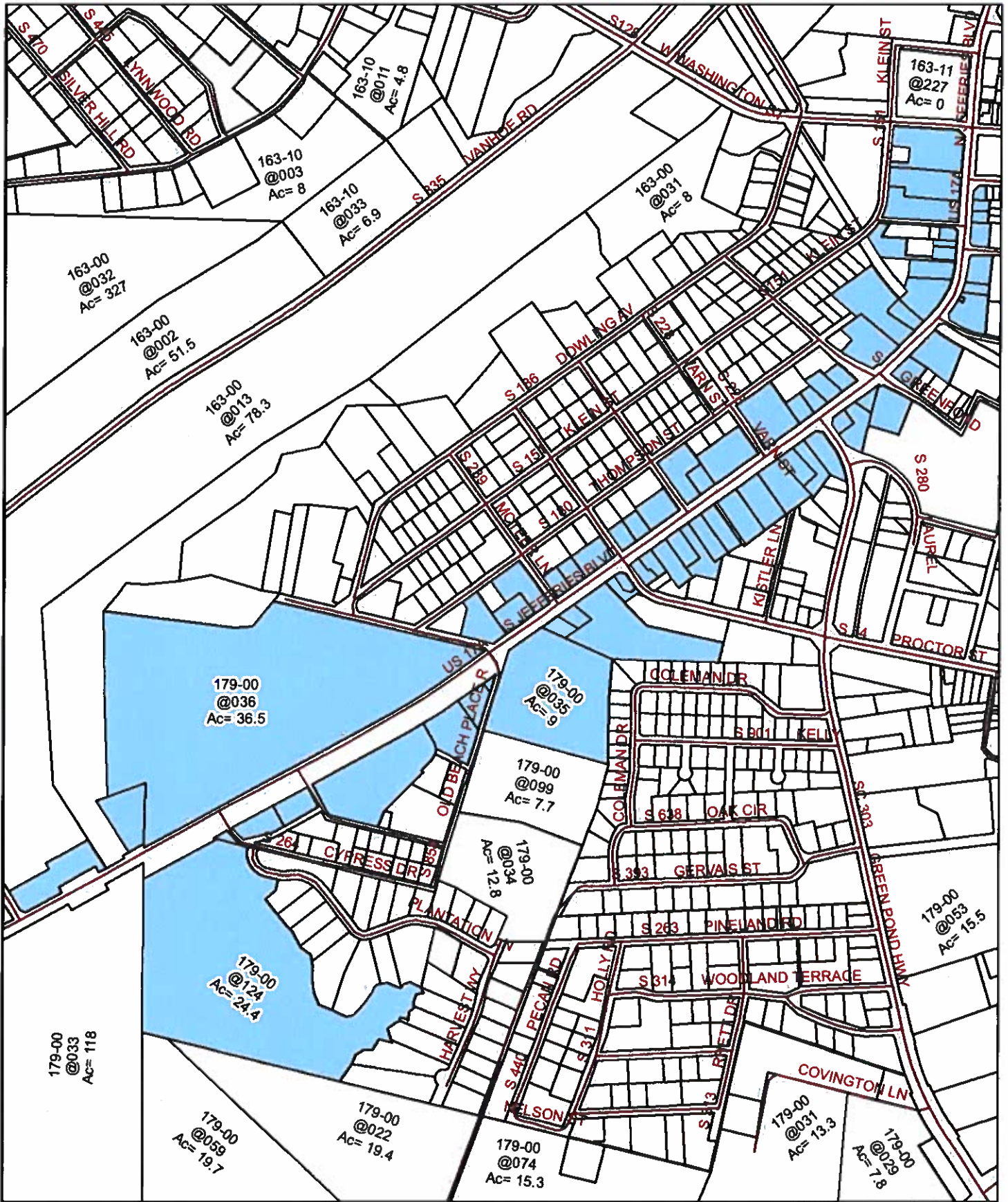
Eligible Properties



*DISCLAIMER: County GIS data is made available to the public as a service of the Colleton County Technology Department. This information is intended for general reference purposes only. Colleton County does not assume any liability for damage arising from errors, omissions or use of this information. This information is offered to the public AS IS WITHOUT WARRANTY OF ANY KIND.*







**Jefferies Blvd District (South)**

1 inch = 751 feet



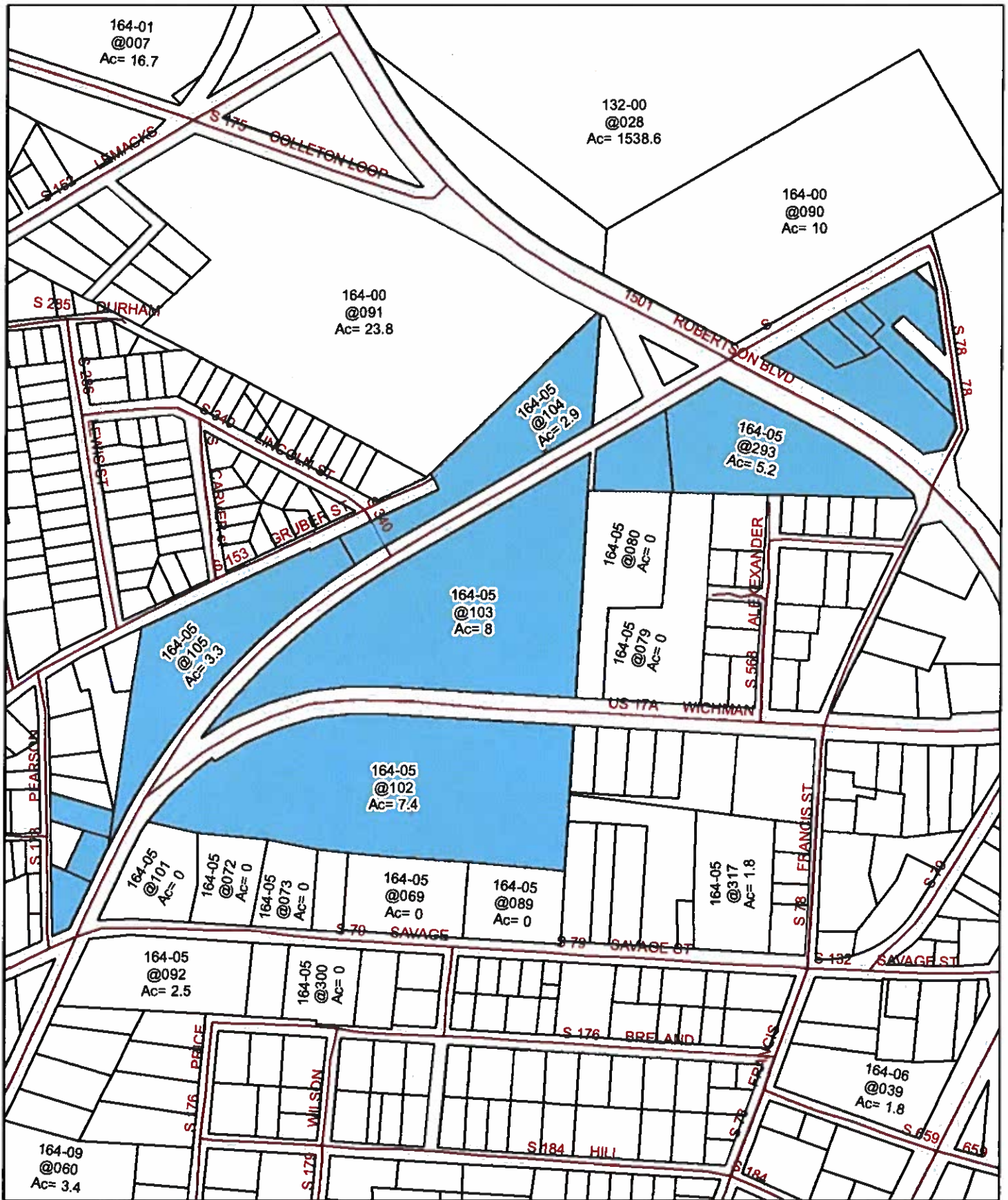
Colleton County Technology Dpt  
 31 Klein Street, Rm. 111  
 Walterboro, SC 29488  
 (843) 782-4282  
 technology@colletoncounty.org

Legend	
	Eligible Properties



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### Summerville Gateway District

1 inch = 366 feet



Colleton County Technology Dpt  
 31 Klein Street, Rm. 111  
 Walterboro, SC 29488  
 (843) 782-4282  
 technology@colletoncounty.org

**Legend**

Eligible Properties



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**EXHIBIT B**

**Abandoned Building Act Application Form**

**CITY OF WALTERBORO**

**ABANDONED BUILDINGS ACT APPLICATION FOR ELIGIBILITY AND CREDIT  
AGAINST REAL PROPERTY TAXES**

---

**1. PROPERTY INFORMATION**

Building Site Address \_\_\_\_\_

City \_\_\_\_\_, South Carolina (ZIP) \_\_\_\_\_

TMS# \_\_\_\_\_

Have you filed a Notice of Intent to Rehabilitate with the City? Yes \_\_\_ No \_\_\_

*\*If No, include with this application a letter indicating your intent to rehabilitate the building site, the location of the building site, the amount of acreage involved in the building site, the amount of square footage of existing buildings involved in the building site and the buildings to be rehabilitated, any new construction at the building site, and the estimated expenses to be incurred in connection with the rehabilitation.*

When was the building site abandoned? \_\_\_\_\_

*\*You must provide documentation to support the information provided above. A letter from the City of Walterboro's Business Licensing Department indicating when the last business license was revoked is preferred.*

Has at least 66% of the building/structure been closed continuously to business or otherwise non-operational for income producing purposes for a period of at least five (5) years immediately preceding the date on which the Notice of Intent to Rehabilitate was filed? Yes \_\_\_ No \_\_\_

*\*This calculation is based on the total amount of square footage as certified by the Colleton County Tax Assessor.*

What was the building's use immediately preceding its abandonment? \_\_\_\_\_

*\*Buildings or structures with an immediate preceding use as a single-family residence are not deemed abandoned buildings.*

On what date did you become the owner of record? \_\_\_\_\_

Is the building on the National Register of Historic Places? Yes \_\_\_ No \_\_\_

If yes, will any portion of the building be demolished? Yes \_\_\_ No \_\_\_

What was the square footage at the time Notice of Intent is/was filed? \_\_\_\_\_

**2. PROJECT INFORMATION**

Estimated project start date \_\_\_\_\_

Estimated project completion date \_\_\_\_\_

Estimated rehabilitation costs \$ \_\_\_\_\_ (Total must be more than \$250,000 to qualify).

*\* Eligible expenses do not include cost of acquiring the site or cost of personal property at the site.*

*\*\* Expenses increasing the square footage of the site by more than 200% are not eligible.*

Do you plan to subdivide the building or structure into separate units or parcels? Yes \_\_\_ No \_\_\_

If yes, how many? \_\_\_\_\_

Will the rehabilitation work increase the square footage of the building site? Yes \_\_\_ No \_\_\_

If yes, how much additional square footage will be added? \_\_\_\_\_

Briefly describe your plans for the building site including the future planned use of the building site and structure(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. OWNER INFORMATION**

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

**4. AFFIDAVIT**

Please complete and sign the applicable attached affidavit.

**FOR CITY USE ONLY**

DEPT SUBJECT TO REQUEST: \_\_\_\_\_ REQUEST ASSIGNED TO: \_\_\_\_\_

DATE OF ASSIGNMENT: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

DATE OF COMPLETION: \_\_\_\_\_ DATE RESPONSE DUE: \_\_\_\_\_

(For Individual Property Owners)

AFFIDAVIT

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF COLLETON )

PERSONALLY APPEARED BEFORE ME, the undersigned, who first being duly sworn, deposes and says, subject to the penalties of perjury, that the information contained in the foregoing Application For Eligibility and Credit Against Real Property Taxes is true and correct.

\_\_\_\_\_  
Applicant(s)

Sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public for South Carolina

My Commission Expires: \_\_\_\_\_





**EXHIBIT C**

**Textiles Revitalization Act Application Form**

**CITY OF WALTERBORO**

**TEXTILE COMMUNITIES REVITALIZATION ACT APPLICATION FOR  
ELIGIBILITY AND CREDIT AGAINST REAL PROPERTY TAXES**

---

**1. PROPERTY INFORMATION**

Building Site Address \_\_\_\_\_  
City \_\_\_\_\_, South Carolina (ZIP) \_\_\_\_\_  
TMS # \_\_\_\_\_

Have you filed a Notice of Intent to Rehabilitate with the City? Yes \_\_\_ No \_\_\_

*\*If No, include with this application a letter indicating your intent to rehabilitate the textile mill, the location of the textile mill site, the amount of acreage involved in the textile mill site, and the estimated expenses to be incurred in connection with the rehabilitation.*

Was the building/structure used as a textile mill? Yes \_\_\_ No \_\_\_

*\*In order to be eligible, the building must have been initially used for textile manufacturing, dyeing, or finishing operations and for ancillary uses (pursuant to S.C. Code § 12-65-20(2)) to those operations.*

Has at least 80% of the textile mill been closed continuously to business or otherwise non-operational as a textile mill for income producing purposes for a period of at least one (1) year immediately preceding the date on which the Notice of Intent to Rehabilitate was filed?

Yes \_\_\_ No \_\_\_

*\*This calculation is based on the total amount of square footage as certified by the Colleton County Tax Assessor.*

When was the textile mill abandoned? \_\_\_\_\_

*\*You must provide documentation to support the information provided above. A letter from the City of Walterboro's Business Licensing Department indicating when the last business license was revoked is preferred.*

On what date did you become the owner of record? \_\_\_\_\_

Were you the owner of record when the textile mill was operational immediately prior to the textile mill's abandonment? Yes \_\_\_ No \_\_\_

Has the textile mill previously received textile mill credits? Yes \_\_\_ No \_\_\_

**2. PROJECT INFORMATION**

Estimated project start date \_\_\_\_\_  
Estimated project completion date \_\_\_\_\_  
Estimated rehabilitation expenses \_\_\_\_\_  
Acreage of the textile mill site \_\_\_\_\_

Do you plan to subdivide the site into separate units or parcels? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, how many? \_\_\_\_\_

Briefly describe your plans for the building site including the future planned use of the building site and structure(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. OWNER INFORMATION**

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

**4. AFFIDAVIT**

Please complete and sign the applicable attached affidavit.

**FOR CITY USE ONLY**

DEPT SUBJECT TO REQUEST: \_\_\_\_\_ REQUEST ASSIGNED TO: \_\_\_\_\_

DATE OF ASSIGNMENT: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

DATE OF COMPLETION: \_\_\_\_\_ DATE RESPONSE DUE: \_\_\_\_\_





**EXHIBIT D**

**Retail Revitalization Act Application Form**

**CITY OF WALTERBORO**

**RETAIL FACILITIES REVITALIZATION ACT APPLICATION  
FOR ELIGIBILITY AND CREDIT AGAINST REAL PROPERTY TAXES**

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**1. PROPERTY INFORMATION**

Building Site Address \_\_\_\_\_  
City \_\_\_\_\_, South Carolina (ZIP) \_\_\_\_\_  
TMS # \_\_\_\_\_

Has at least 80% of the building/structure been closed continuously to business or otherwise non-operational for income producing purposes for a period of at least one (1) year immediately preceding the date on which this Application was submitted? Yes \_\_\_\_\_ No \_\_\_\_\_

*\*This calculation is based on the total amount of square footage as certified by the Colleton County Tax Assessor.*

*\*\*The building/structure may have been used as a wholesale facility immediately prior to rehabilitation provided it has not served such purpose for more than one year.*

When was the building/structure abandoned? \_\_\_\_\_

*\*You must provide documentation to support the information provided above. A letter from the City of Walterboro's Business Licensing Department indicating when the last business license was revoked is preferred.*

What was the building's use immediately preceding its abandonment? \_\_\_\_\_

*\*The site must have been used as a shopping center, mall, or a free-standing retail sales facility with such retail uses occupying at least 40,000 square feet of the facility (unless such amount is reduced pursuant to S.C. Code § 6-34-40(F)).*

*\*\*The building/structure may have been used as a wholesale facility immediately prior to rehabilitation provided it has not served such purpose for more than one year.*

What is the current square footage of the building/structure? \_\_\_\_\_

On what date did you become the owner of record? \_\_\_\_\_

Is the building on the National Register of Historic Places? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, will any portion of the building be demolished? Yes \_\_\_\_\_ No \_\_\_\_\_

**2. PROJECT INFORMATION**

Estimated project start date \_\_\_\_\_

Estimated project completion date \_\_\_\_\_

Estimated rehabilitation costs \$ \_\_\_\_\_

*\*Eligible expenses do not include cost of acquiring the site or cost of personal property at the site.*

*\*Applicants must file an election to receive property tax credits with the South Carolina Department of Revenue prior to placing the building/structure in service.*

Briefly describe your plans for the building site including the future planned use of the building site and structure(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. OWNER INFORMATION**

Name \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

**4. AFFIDAVIT**

Please complete and sign the applicable attached affidavit.

**FOR CITY USE ONLY**

DEPT SUBJECT TO REQUEST: \_\_\_\_\_ REQUEST ASSIGNED TO: \_\_\_\_\_

DATE OF ASSIGNMENT: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

DATE OF COMPLETION: \_\_\_\_\_ DATE RESPONSE DUE: \_\_\_\_\_



(For Individual Property Owners)

AFFIDAVIT

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF COLLETON )

PERSONALLY APPEARED BEFORE ME, the undersigned, who first being duly sworn, deposes and says, subject to the penalties of perjury, that the information contained in the foregoing Application for Eligibility and Credit Against Real Property Taxes is true and correct.

\_\_\_\_\_  
Applicant(s)

Sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public for South Carolina

My Commission Expires: \_\_\_\_\_  
\_\_\_\_\_

(For Entity Property Owners)

AFFIDAVIT

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF COLLETON )

PERSONALLY APPEARED BEFORE ME, \_\_\_\_\_ of \_\_\_\_\_,  
its \_\_\_\_\_, duly authorized, who first being duly sworn, deposes and says,  
subject to the penalties of perjury, that the information contained in the foregoing Application for  
Eligibility and Credit Against Real Property Taxes is true and correct.

\_\_\_\_\_  
Name of Entity

By: \_\_\_\_\_

Its: \_\_\_\_\_

Sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public for South Carolina

My Commission Expires: \_\_\_\_\_

**EXHIBIT E**

**Form of Proposal**

**CITY OF WALTERBORO**

**PROPOSAL FOR ECONOMIC DEVELOPMENT INCENTIVES**

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The City of Walterboro, South Carolina (the "City") has enacted its Economic Development Incentive Program, which is codified in Chapter 2 – "ADMINISTRATION," Article XII – "ECONOMIC DEVELOPMENT INCENTIVE PROGRAM" of the City's Code of Ordinances (the "Economic Development Incentive Program"). Pursuant to the Economic Development Incentive Program, all requests for Incentives shall be made using this form. This form shall be signed and submitted, either in person at the Walterboro City Hall, which is located at 242 Hampton Street, Walterboro, SC 29488, or by mail to the City of Walterboro, Attn: City Manager, 242 Hampton Street, Walterboro, SC 29488. No e-mail or fax requests will be accepted. Terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Economic Development Incentive Program.

NAME: \_\_\_\_\_ DATE OF REQUEST: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DESCRIPTION OF THE PROPERTY (please include tax identification number(s) and any current or expected acquisition costs, being as specific as possible and attach additional pages if needed): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED START DATE FOR DEVELOPMENT \_\_\_\_\_

DESCRIPTION OF DEVELOPMENT (please include a good faith estimate of expected costs, being as specific as possible. Attach additional pages if needed): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

JOB CREATION (please include good faith estimate of jobs created and expected dates of implementation): \_\_\_\_\_  
\_\_\_\_\_

ESTIMATES AS TO BENEFITS TO THE CITY FROM THE DEVELOPMENT (may include, but not limited to business license fees, property taxes, improvements to City-owned infrastructure or utilities, being as specific as possible and attach additional pages if needed):

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OTHER PERTINENT INFORMATION (please attach additional pages if needed):

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I, the undersigned, submit the above information to the City and certify that, to the best of my knowledge, the information supplied hereinabove is factually correct and contains no material misstatements or other misrepresentations. Additionally, I affirm and certify that, based on the acquisition costs of the property described above, the costs of the proposed improvements and the expected Jobs to be created or retained, the development shall meet or exceed the Minimum Investment requirements in Sec. 2-605(a)(iv) of the Economic Development Incentive Program.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**FOR CITY USE ONLY**

DEPT SUBJECT TO REQUEST: \_\_\_\_\_ REQUEST ASSIGNED TO: \_\_\_\_\_

DATE OF ASSIGNMENT: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

DATE OF COMPLETION: \_\_\_\_\_ DATE RESPONSE DUE: \_\_\_\_\_

## **ORDINANCE # 2020-15**

**AN ORDINANCE REQUIRING THAT FACE COVERINGS OR MASKS BE WORN IN PUBLIC IN THE CITY OF WALTERBORO DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND RECOVERY**

**WHEREAS**, it is well recognized that SARS-CoV-2 the virus that causes the disease COVID-19 presents a public health concern that requires extraordinary protective measures and vigilance; and

**WHEREAS**, on March 11, 2020, the World Health Organization declared a world-wide pandemic; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a National Emergency for the United States and its territories to reduce the spread of the virus; and

**WHEREAS**, on March 13, 2020, the Governor of the State of South Carolina Henry McMaster declared a state of emergency for the State of South Carolina; and

**WHEREAS**, on March 25, 2020, Mayor Bill Young declared a state of emergency in the city of Walterboro, SC; and

**WHEREAS**, S.C. Code Ann. §5-7-250 empowers Council to enact emergency ordinances affecting life, health, safety, or property; and

**WHEREAS**, COVID-19 has spread across the state with the South Carolina Department of Health and Environmental Control (“SCDHEC”) confirming the localized person-to-person spread of COVID-19 in South Carolina, which indicates a significantly high risk of exposure and infection creating an extreme public health risk; and,

**WHEREAS**, as of November 2, 2020, there were 170,048 confirmed cases throughout the State of South Carolina, 1,243 cases in Colleton County and 3,697 deaths statewide, and 48 deaths in Colleton County; and

**WHEREAS**, Walterboro is located on the I-95 corridor and as such is exposed to visitors from across our country and is particularly vulnerable to infection; and

**WHEREAS**, COVID-19 continues to spread in the City, the number of persons relying on medical, pharmaceutical, and general cleaning supplies will increase, the private and public sector work force will be negatively impacted by absenteeism, and the demand for medical facilities may exceed locally available resources; and

**WHEREAS**, it is vitally important that we all work together to decrease the widespread proliferation of COVID-19 among us all now rather than suffer the unfortunate and devastating consequences later; and

**WHEREAS**, the Centers for Disease Control and Prevention (“CDC”) and SCDHEC advise the use of cloth face coverings to slow the spread of COVID-19; and

**WHEREAS**, SCDHEC data shows that the use of face coverings and masks have proven successful in slowing the spread of Covid; and

**WHEREAS**, on August, 12, 2020, SCDHEC released data showing that jurisdictions that have mask requirements in place have shown a 46.3% greater decrease in the total number of cases during the four (4) weeks after the mask requirements were implemented compared to jurisdictions that do not have mask requirements; and

**WHEREAS**, taking measures to control outbreaks minimizes the risk to the public, maintains the health and safety of the City’s residents, and limits the spread of infection in our communities and within the healthcare delivery system; and

**WHEREAS**, in order to protect, preserve, and promote the general health, safety and welfare and the peace and order of the City, the City is taking steps to try to protect the citizens and employees of the City from increased risk of exposure; and

**WHEREAS**, in light of the foregoing, City Council deems it proper and necessary to adopt this emergency Ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Walterboro, South Carolina in Council assembled that facial coverings or masks as recommended or advised by CDC and SCDHEC shall be required in public places and public buildings within the City to slow the spread of the novel coronavirus disease, known as COVID-19 as follows:

1. All persons entering a commercial establishment in the City must wear a face covering while inside the establishment. This paragraph does not apply to religious establishments. However, the use of face coverings is recommended during religious activities as well.
2. All restaurants, retail stores, salons, barber shops, grocery stores, and pharmacies in the City must require their employees to wear a face covering at all times while having face to face interaction with the public.
3. Any person who is unable to safely wear a face covering due to age, an underlying health condition, or is unable to remove the face covering without the assistance of others is exempt from this Ordinance.
4. Face coverings are not required in the following circumstances:
  - a. In personal vehicles.
  - b. When a person is alone in enclosed spaces; during outdoor physical activity, provided the active person maintains a minimum of six (6) feet from other people at all times.

- c. When a person is alone or only with other household members.
- d. While actively drinking, eating, or smoking.
- e. When wearing a face covering causes or aggravates a health condition.
- f. When wearing a face covering would prevent the receipt of personal services.

5. A person who fails to comply with Paragraph 1 of this Ordinance shall be guilty of a civil infraction, punishable by a fine of not more than Twenty-five Dollars (\$25.00).

6. A person who fails to comply with Paragraph 2 of this Ordinance shall be guilty of a civil infraction, punishable by a fine of not more than \$100.00. Each day of a continuing violation of this Ordinance shall be considered a separate and distinct offense. In addition to the fines established by this paragraph, repeated violations of this Ordinance by a person who owns, manages, operates or otherwise controls a business subject to this Ordinance may, subject to all procedural protections set forth in the City Code, result in the suspension or revocation of any occupancy permit or business license issued to a business where the repeated violations occurred. Repeated violations of this Ordinance are additionally hereby declared to be a public nuisance, which may be abated by the City by restraining order, preliminary and permanent injunction, or other means provided for by the laws of this State. The foregoing notwithstanding, every effort shall be made to bring the business into voluntary compliance with the terms of this Ordinance prior to the issuance of any citation. For the purposes of Paragraph 2 of this Ordinance, "person" shall be defined as any individual associated with the business who has the control or authority and ability to enforce the social distancing requirements of the Ordinance within the business, such as an owner, manager or supervisor. "Person" may also include an employee or other designee that is present at the business but does not have the title of manager, supervisor, etc., but has the authority and ability to ensure that the requirements of this Ordinance are met while the business is open to the public.

7. Should any provision, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, paragraphs, sentences, or words of this Ordinance as hereby adopted shall remain in full force and effect.

8. This ordinance will be in full effect until City Council passes a resolution to terminate it.

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William T. Young, Jr.,  
Mayor

ATTEST:

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Callie Seals  
City Clerk



**RESOLUTION # 2020-R-10**

A RESOLUTION SUPPORTING THE KEEP AMERICAN BEAUTIFUL ORGANIZATION IN WALTERBORO, SOUTH CAROLINA AND ESTABLISHING A KEEP WALTERBORO BEAUTIFUL ORGANIZATION.

**WHEREAS**, the City of Walterboro will continue to improve the quality of community life; and

**WHEREAS**, a clean environment contributes to the emotional, physical, and economic well-being of its citizens; and

**WHEREAS**, Keep America Beautiful, Inc. is a leading national non-profit organization which envisions a country where every community is a clean, green, and beautiful place to live; and

**WHEREAS**, Keep America Beautiful Inc. provides expertise, programs, and resources to help people prevent litter, reduce waste, increase recycling, and protect the natural beauty of areas around us; and

**WHEREAS**, the Affiliate program, developed by Keep American Beautiful, Inc. will greatly assist in educating our community about littering behavior, waste handling, and beautification, and enhance community appearance and economic development; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and City Council of the City of Walterboro, South Carolina endorses the organization, and supports the participation with Keep American Beautiful, Inc.; and

**BE IT FURTHER RESOLVED**, the City Appearance Board will become Keep Walterboro Beautiful, an affiliate of Keep America Beautiful, Inc., a national non-profit organization dedicated to preserving the environment, empowering individuals to take responsibility for their protection, and the enhancement of their local communities.

**ADOPTED**, this \_\_\_\_ day of November 2020.

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William T. Young, Jr.  
Mayor

ATTEST:

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Jeffrey P. Molinari  
City Manager

**RESOLUTION NO. 2020-R-11**

**COMMUNITY FACILITY GRANT RESOLUTION**

**State of South Carolina  
County of Colleton**

For funding of police vehicles, fire truck and backhoe, City of Walterboro would like to submit multiple applications to USDA, Rural Development for Community Facility Grants in the amount of \$149,700.00 to assist in the need for essential community facilities in rural areas of Walterboro, South Carolina.

A meeting of the City of Walterboro Council, governing body, was duly called and held on November 10, 2020. The governing body is composed of 7 members of whom \_\_\_\_\_, constituting a quorum, were present at this meeting. At the meeting, the City of Walterboro Council, governing body, adopted a resolution agreeing to the responsibilities and requirements of attachments and authorizing Jeffrey P. Molinari, City Manager and Amy J. Risher, Finance Director, to execute forms SF 424, "Application", RD 442-7, "Operating Budget", RD 442-3, "Balance Sheet", AD-1047, "Certification Regarding Debarment, Suspension and other Responsibility Matters – Primary covered Transactions", RD 1942-54 "Applicant's Feasibility Report", AD-3030, "Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent State for Corporate Applicants", and Exhibit A-1 of RD Instruction 1940-Q, "Certification for Contract, Grants, and Loans".

The vote was:

Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

SEAL

\_\_\_\_\_  
William T. Young, Jr.

Attest:

\_\_\_\_\_  
Jeffrey P. Molinari  
City Manager

**APPLICATION FOR  
FEDERAL ASSISTANCE**

Version 7/03

<b>1. TYPE OF SUBMISSION:</b> Application		<b>2. DATE SUBMITTED</b> 11-11-2020	<b>Applicant Identifier</b>	
<input type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	<b>3. DATE RECEIVED BY STATE</b>	<b>State Application Identifier</b>	
<input checked="" type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>	<b>Federal Identifier</b>	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Non-Construction			
<b>5. APPLICANT INFORMATION</b>				
<b>Legal Name:</b> City of Walterboro		<b>Organizational Unit:</b> Department:		
<b>Organizational DJNS:</b> 131461469		<b>Division:</b> na		
<b>Address:</b> Street: 242 Hampton Street		<b>Name and telephone number of person to be contacted on matters involving this application (give area code)</b>		
<b>City:</b> Walterboro		<b>Prefix:</b> Mr.	<b>First Name:</b> Jeffrey	
<b>County:</b> Colleton		<b>Middle Name</b> P.		
<b>State:</b> South Carolina		<b>Last Name</b> Molinari		
<b>Zip Code</b> 29488-3929	<b>Suffix:</b>			
<b>Country:</b> USA		<b>Email:</b> jmolinari@walterborosc.org		
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> 57-6001119		<b>Phone Number (give area code)</b> (843) 782-1011	<b>Fax Number (give area code)</b> (843) 549-9795	
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		<b>7. TYPE OF APPLICANT: (See back of form for Application Types)</b> C - Municipal Other (specify)		
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> 10-766		<b>9. NAME OF FEDERAL AGENCY:</b> USDA CP grant		
<b>12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):</b> City of Walterboro		<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b>		
<b>13. PROPOSED PROJECT</b> Start Date: 07-01-2021 Ending Date: 12-31-2021		<b>14. CONGRESSIONAL DISTRICTS OF:</b> a. Applicant 6th b. Project 6th		
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>		
a. Federal	\$ .00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE:		
b. Applicant	\$ .00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
c. State	\$ .00	<input checked="" type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
d. Local	\$ .00	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>		
e. Other	\$ .00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
f. Program Income	\$ .00			
g. TOTAL	\$ .00			
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.</b>				
<b>a. Authorized Representative</b>				
<b>Prefix</b> Mr.	<b>First Name</b> Jeffrey		<b>Middle Name</b> P.	
<b>Last Name</b> Molinari		<b>Suffix</b>		
<b>b. Title</b> City Manager		<b>c. Telephone Number (give area code)</b> (843) 782-1011		
<b>d. Signature of Authorized Representative</b>		<b>e. Date Signed</b> 11-11-2020		

Name City of Walterboro		Address 242 Hampton Street		Walterboro, SC 29488	
Applicant Fiscal Year From 07/01 To 06/30		County Colleton		State (Including ZIP Code) SC 29488	
	20 21	20 22	20 23	20 24	First Full Year
	(1)	(2)	(3)	(4)	(5)
<b>OPERATING INCOME</b>					
1. Operating Revenues	\$6,807,006.00	\$7,147,356.00	\$7,504,723.00	\$7,879,959.00	\$8,273,957.00
2.					
3.					
4.					
5. Miscellaneous					
6. Less: Allowances and Deductions	( )	( )	( )	( )	( )
7. Total Operating Income (Add Lines 1 through 6)	\$6,807,006.00	\$7,147,356.00	\$7,504,723.00	\$7,879,959.00	\$8,273,957.00
<b>OPERATING EXPENSES</b>					
8. Council/Finance/City Ma	\$977,151.00	\$1,026,008.00	\$1,077,308.00	\$1,131,173.00	\$1,187,731.00
9. Pub Wrk/Plan/Police/Fir	\$5,392,879.00	\$5,808,523.00	\$5,945,649.00	\$6,242,931.00	\$6,555,076.00
10. Jud/Parks/Tourism/WWC	\$1,144,401.00	\$1,201,621.00	\$1,261,702.00	\$1,324,787.00	\$1,391,026.00
11.					
12.					
13.					
14.					
15. Interest (RD)	\$35,320.00	\$37,086.00	\$38,940.00	\$40,887.00	\$42,931.00
16. Depreciation	\$7,812,361.00	\$8,202,979.00	\$8,613,128.00	\$9,043,784.00	\$9,495,973.00
17. Total Operating Expense (Add lines 8 through 16)	\$15,362,112.00	\$16,276,217.00	\$16,936,727.00	\$17,783,562.00	\$18,672,737.00
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	(\$8,555,106.00)	(\$9,128,861.00)	(\$9,432,004.00)	(\$9,903,603.00)	(\$10,398,780.00)
<b>NONOPERATING INCOME</b>					
19. Transfer from Prop Fund	\$707,425.00	\$742,796.00	\$779,936.00	\$818,932.00	\$859,879.00
20.					
21. Total Nonoperating Income (Add Lines 19 and 20)	\$707,425.00	\$742,796.00	\$779,936.00	\$818,932.00	\$859,879.00
22. NET INCOME (LOSS) (Add Lines 18 and 21) (Transfer to Line A Schedule 2)	(\$7,847,681.00)	(\$8,386,065.00)	(\$8,652,068.00)	(\$9,084,671.00)	(\$9,538,901.00)

Budget and Projected Cash Flow Approved by Governing Body

Attest: \_\_\_\_\_  
Secretary Date

\_\_\_\_\_  
Appropriate Official Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

## PROJECTED CASH FLOW

	20 21	20 22	20 23	20 24	First Full Year
A. Line 22 from Schedule 1 Income (Loss)	(\$7,847,681)	(\$8,386,065)	(\$8,652,068)	(\$9,084,671)	(\$9,538,901)
Add					
B. Items in Operations not Requiring Cash:					
1. Depreciation (Line 16, Schedule 1)	\$7,812,361	\$8,202,979	\$8,613,128	\$9,043,784	\$9,495,973
2. Others: _____					
C. Cash Provided from:					
1. Proceeds from RD loan/grant	\$99,900	\$149,700	\$50,000	\$50,000	\$50,000
2. Proceeds from others					
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities					
4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets (Exclude Cash)					
5. Other: _____					
6. _____					
D. Total all A, B and C Items	\$64,580	(\$33,386)	\$11,060	\$9,113	\$7,072
E. Less: Cash Expended for:					
1. All Construction, Equipment and New Capital Items (Loan and grant funds)					
2. Replacement and Additions to Existing Property, Plant and Equipment					
3. Principal Payment RD Loan					
4. Principal Payment Other Loans					
5. Other: _____					
6. Total E 1 through 5	\$0	\$0	\$0	\$0	\$0
Add					
F. Beginning Cash Balances					
G. Ending Cash Balances (Total of D minus E 6 plus F)	\$64,580	(\$33,386)	\$11,060	\$9,113	\$7,072
Item G Cash Balances Composed of:					
Construction Account					
Revenue Account					
Debt Payment Account					
O&M Account					
Reserve Account					
Funded Depreciation Account					
Others: _____					
_____					
Total - Agrees with Item G	\$0	\$0	\$0	\$0	\$0

Form RD 442-3 (Rev. 3-97)	Name <u>City of Walterboro</u> Address <u>242 Hampton Street</u> <u>Walterboro, SC 29488</u>
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**BALANCE SHEET**

	06-30-2020			06-30-2019		
	Month	Day	Year	Month	Day	Year
<b>ASSETS</b>						
<b>CURRENT ASSETS</b>						
1. Cash on hand in Banks .....	\$3,733,587.00			\$3,245,571.00		
2. Time deposits and short-term investments .....						
3. Accounts receivable .....	\$1,016,271.00			\$1,232,053.00		
4. Less: Allowance for doubtful accounts .....	( )			( )		
5. Inventories .....						
6. Prepayments .....						
7. ....						
8. ....						
9. Total Current Assets (Add 1 through 8) .....	\$4,749,858.00			\$4,477,624.00		
<b>FIXED ASSETS</b>						
10. Land .....						
11. Buildings .....						
12. Furniture and equipment .....						
13. ....						
14. Less: Accumulated depreciation .....	( )			( )		
15. Net Total Fixed Assets (Add 10 through 14) .....	\$0.00			\$0.00		
<b>OTHER ASSETS</b>						
16. ....						
17. ....						
18. Total Assets (Add 9, 15, 16 and 17) .....	\$4,749,858.00			\$4,477,624.00		
<b>LIABILITIES AND EQUITIES</b>						
<b>CURRENT LIABILITIES</b>						
19. Accounts payable .....	\$104,586.00			\$496,235.00		
20. Notes payable .....						
21. Current portion of USDA note .....						
22. Customer deposits .....						
23. Taxes payable .....						
24. Interest payable .....						
25. Deferred Inflows .....	\$124,789.00			\$99,554.00		
26. ....						
27. Total Current Liabilities (Add 19 through 26) .....	\$229,375.00			\$595,789.00		
<b>LONG-TERM LIABILITIES</b>						
28. Notes payable USDA .....						
29. Accrued Expenses .....	\$540,005.00			\$81,152.00		
30. Due to Other Funds .....	\$0.00			\$0.00		
31. Total Long-Term Liabilities (Add 28 through 30) .....	\$540,005.00			\$81,152.00		
32. Total Liabilities (Add 27 and 31) .....	\$769,380.00			\$676,941.00		
<b>EQUITY</b>						
33. Retained earnings .....	\$3,980,478.00			\$3,800,683.00		
34. Memberships .....						
35. Total Equity (Add lines 33 and 34) .....	\$3,980,478.00			\$3,800,683.00		
36. Total Liabilities and Equity (Add lines 32 and 35) .....	\$4,749,858.00			\$4,477,624.00		

<b>CERTIFIED CORRECT</b>	Date	Appropriate Official (Signature)
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0015. The time required to complete this information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (Pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(Before completing certification, read instructions on Page 2)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (*Federal, State or Local*) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (*Federal, State or Local*) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (*Federal, State or Local*) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME City of Walterboro	PR/AWARD NUMBER OR PROJECT NAME
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Jeffrey P. Molinari, City Manager	
SIGNATURE	DATE (MM-DD-YYYY) 11/11/20

## APPLICANT'S FEASIBILITY REPORT

**1. Existing Facility.** Briefly describe what facilities you currently have or how service is currently provided.

**2. Proposed Facility.** Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

**3. Need for the Facility.** Indicate why the proposed facility is needed.

**4. Service Area.** Indicate what area the proposed facility will serve and, if known, the population or number of families served.

Public reporting burden for this collection of information is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, OIRM AG Box 7630, Washington, D. C. 20250; and to the Office Management and Budget, Paperwork Reduction Project (OMB No. 0575-0120), Washington, D. C. 20503. Please DO NOT RETURN this form to this address. Forward to the local USDA office only.



**5. Cost Estimate.**

Development and construction.....	\$ _____
Land and rights.....	_____
Legal fees.....	_____
Architect and Engineer.....	_____
Equipment.....	_____
Refinancing.....	_____
Other (describe) .....	_____
Total.....	_____

**6. Income.** List the sources and estimate the amount of expected revenue for a typical year.

**7. Other Funds.** List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

**8. Operating History.** If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

<p>9. Signature and Title of Applicant Official</p> <p style="text-align: center;">City Manager</p>	<p>Date</p> <p style="text-align: center;">11-11-2020</p>
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**Representations Regarding Felony Conviction  
and Tax Delinquent Status for Corporate Applicants**

**AD-3030**

**Note: You only need to complete this form if you are a corporation.** A corporation includes, but is not limited to, any entity that has filed articles of incorporation in one of the 50 States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, or the U.S. Virgin Islands. Corporations include both for profit and non-profit entities.

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). The authority for requesting the following information for U.S. Department of Agriculture (USDA) agencies and staff offices is in § 744 and 745 of the Consolidated Appropriations Act, 2019, Pub. L. 116-6 as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

**PART A APPLICANT**

<b>1. APPLICANT'S NAME</b> City of Walterboro	<b>2. APPLICANT'S ADDRESS (Including Zip Code)</b> 242 Hampton Street Walterboro, SC 29488	<b>3. TAX ID NO. (Last 4 digits)</b> 57-6001119
--	--	--

**4A. Has the Applicant been convicted of a felony criminal violation under any Federal law in the 24 months preceding the date of application?**  YES  NO

**4B. Does the Applicant have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability?**  YES  NO

Providing the requested information is voluntary. However, failure to furnish the requested information will make the applicant ineligible to enter into a contract, memorandum of understanding, grant, loan, loan guarantee, or cooperative agreement with USDA.

**PART B SIGNATURE**

<b>5A. APPLICANT'S SIGNATURE (BY)</b>	<b>5B. TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY</b> City Manager	<b>5C. DATE SIGNED (MM-DD-YYYY)</b> 11/11/20
---------------------------------------	---	---

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.escr.usda.gov/filing-program-discrimination-complaint-usda-customer/\)](https://www.escr.usda.gov/filing-program-discrimination-complaint-usda-customer/) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9892. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.



**Assurance Regarding Felony Conviction  
or Tax Delinquent Status for Corporate Applicants**

**AD-3031**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). The authority for requesting the following information for U.S. Department of Agriculture (USDA) agencies and staff offices is in § 744 and 745 of the Consolidated Appropriations Act, 2019, Pub. L. 116-6 as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.*

*According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.*

This award is subject to the provisions contained in the Consolidated Appropriations Act, 2019, Pub. L. 116-6, Division E, Title VII, sections § 744 and 745, as amended and/or subsequently enacted for U.S. Department of Agriculture (USDA) agencies and offices regarding corporate felony convictions and corporate federal tax delinquencies.

Accordingly, by accepting this award the corporation recipient acknowledges: (1) that it does not have a Federal tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and/or (2) that it has not been convicted of a felony criminal violation under any Federal law within 24 months preceding the award, unless a suspending and debarment official of the USDA has considered suspension or debarment of the recipient corporation based on these convictions and/or tax delinquencies and determined that suspension or debarment is not necessary to protect the interests of the Government. If the recipient fails to comply with these provisions, the agency will annul this agreement and may recover any funds the recipient has expended in violation of the above cited statutory provisions.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

**City Manager**

\_\_\_\_\_  
TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY

**City of Walterboro**

\_\_\_\_\_  
BUSINESS NAME

**11/11/20**

\_\_\_\_\_  
DATE SIGNED (MM-DD-YYYY)

*In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.*

*Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

*To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.esr.usda.gov/filing-program-discrimination-complaint-usda-customer/\)](https://www.esr.usda.gov/filing-program-discrimination-complaint-usda-customer/) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20260-9410; (2) fax: (202) 690-7442.*

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
(name)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(title)

oOo



**WALTERBORO-COLLETON**  
CHAMBER OF COMMERCE

Mayor Young  
C/O Walterboro City Council  
242 Hampton Street  
Walterboro, SC 29488

RE: Thanksgiving Turkey Trot 5K Run/Walk

Mayor Young and City Council,

On November 26, 2020 beginning at 8:30 A.M., the Walterboro-Colleton Chamber of Commerce would like to host a 5K run/walk.

The event will last from 8:30 A.M. – 9:30 A.M. The race will start by the sheriff's annex building, go down Klein Street entering onto Washington Street, passing over Ireland Creek Bridge and turning left onto Washington Street ending the race at the Magistrate's office.

Last year we had over 70 participants from 5 different states.

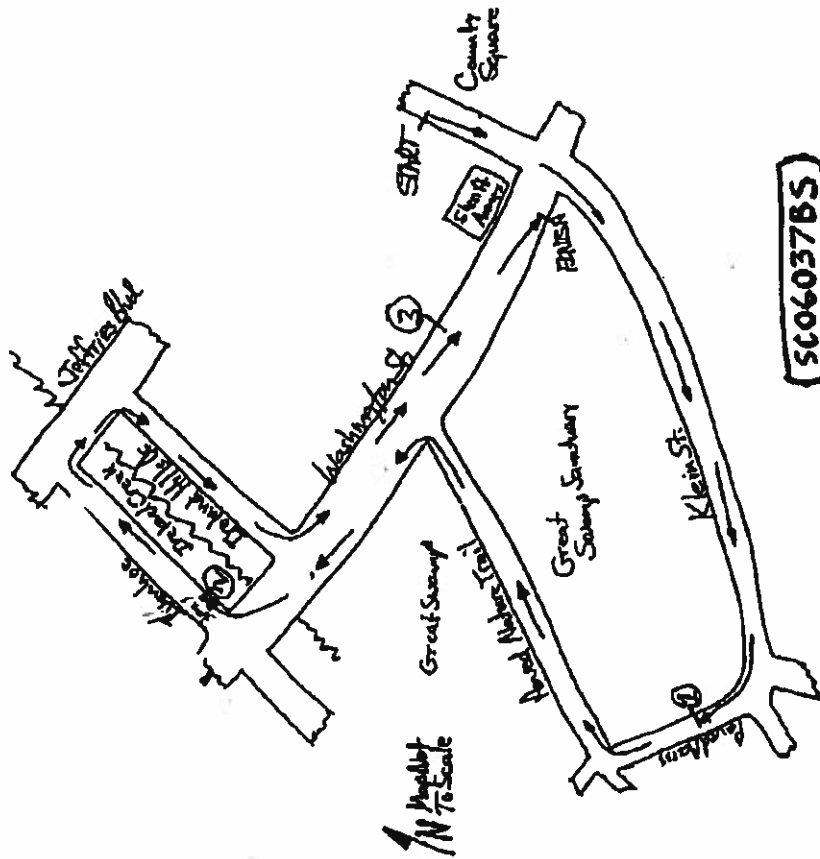
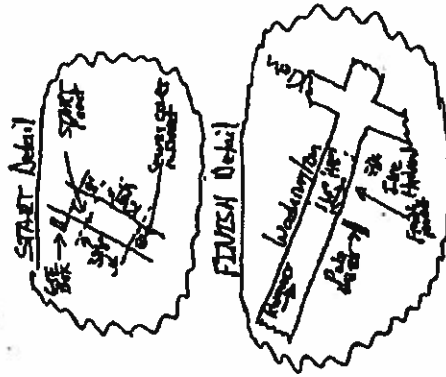
Thank you for taking the time to consider our community event.

Regards,

Jeremy Ware  
President  
Walterboro-Colleton  
Chamber of Commerce  
P.O. Box 426  
Walterboro, SC 29488

# Turkey Trot 5 km

Location of Key Points  
**START:** On Klein St. in the County Square.  
 Point is 370' Northeast of sewer cover in street  
 and 8' Southwest of GTE cable box #1720257 #2005  
**MIDDLE:** On Access trail from Mayfield Park Parking  
 Lot. Point is 396' Northwest of parking lot.  
**MIDDLE:** On Iwashine beside Ireland Creek. Point is  
 51' Northwest of Washington St.  
**MIDDLE:** On Washington St. near County Maintenance  
 building. Point is 1710' Northeast of SCE&E file  
 #172103 and 200' Southwest of a GTE leased cell box.  
**FINISH:** On Washington St. Point is 48' Northwest  
 of a fire hydrant and 4' Southwest of GTE file #1720257.



Course measured by: Nancy White (RMS)  
10-16-06



## Accommodations Tax Advisory Committee

To: Walterboro City Council  
Cc: Jeffrey P. Molinari, City Manager  
From: Accommodations Tax Advisory Committee  
Date: October 15, 2020  
Re: Approvals at October 15, 2020 meeting

At its regularly scheduled meeting held on October 15, 2020, the Accommodations Tax Advisory Committee approved the following requests:

<u>Request for 30% Designated Marketing Organization</u>	<u>Requested</u>	<u>Approved</u>
Walterboro Tourism Commission	\$50,000	\$50,000

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
SC Artisans Center – AG + ART Tour SC	\$ 2,672	\$ 2,672
Colleton County Rice Festival 2021	\$11,530	\$11,530
Lowcountry & Resorts Island – guidebooks and promotions	\$11,600	\$10,000
SC Artisans Center – marketing and promotions	\$15,600	\$15,600
City of Walterboro – billboard package 20-21	\$21,000	\$21,000
Walterboro Tourism Comm – “Walterboro Rocks!” campaign	\$40,000	\$40,000

Should these requests be approved as submitted, the projected remaining balance for 2020-2021 will be approximately **\$60,922**. The remaining funds will be for consideration at the next scheduled meeting in February 2021. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.



**South Carolina Artisans Center**  
The Official Folk Art and Craft Center of South Carolina  
Tax ID # 57-0983458  
10-5-2020

**I. BASIC INFORMATION**

**Board of Directors**

**President**

**Vice-President**  
Christan Spires  
City of Walterboro  
Tourism Director

**Secretary** Gary  
Brightwell  
Retired Colleton County  
Museum

**Treasurer**  
Dolly Droze  
Accounting  
Piggly Wiggly Carolina

Becky Broderick  
Colleton County School  
District

Kim Footman  
Colleton County School  
District

Susan DuPlessis  
Arts Coordinator  
SC Arts Commission

Greg Fennessy  
Director of the Leadership  
Institute University of  
SC/Salkehatchie

Sandra Ferguson  
Walterboro SC

Eric J Campbell  
Pastor and founder Word  
for life Ministries  
Walterboro SC

R. Morrison Payne  
Attorney at Law  
Walterboro SC

Jeremy Ware  
President/CEO  
Walterboro Chamber of  
Commerce

Executive Director  
Kristin Mumford

A. Project Name: AG + ART Tour SC

B. Requested Amount: \$2672.00

C. Total Project Cost: \$4157

**D. Applicant Information:**

1. SC Artisans Center FI# 57-0983458
2. Kristin Mumford, Executive Director
3. 318 Wichman Street  
Walterboro, SC 29488
4. 843-549-0011, no Fax  
[scartisanscenter@gmail.com](mailto:scartisanscenter@gmail.com)



**II. Narrative:**

The South Carolina Ag + Art Tour is a free, self-guided tour of farms and markets featuring local artisans at every stop! During the tour visitors have the opportunity to see first-hand where their food comes from, watch artists in action and purchase their works, enjoy the melodies of local musicians, and learn more about rural life. The tour is the largest free farm and art tour in the nation with over 45,000 visitors participating since 2012.

Colleton County will be part of this Tour in 2021; this will be our first opportunity to participate in this multi-county event.

**A. General Project Description:**

The Colleton County Ag and Art Tour will tentatively be held June 5-6, 2021. Colleton will be the only county holding the tour this weekend. We have 3 locations that have agreed to participate.

Saturday (10:00 am - 4:00 pm) or  
Sunday (1:00 pm - 5:00 pm)

The South Carolina Ag + Art Tour is a free, self-guided tour of farms and farmers markets featuring local artisans at every stop. We currently have 6 stops including the Walterboro Wildlife Center, the Colleton Museum/ Farmers Market, The SC Artisans Center. We are planning to either have a night time event on Saturday June 5<sup>th</sup>, or mid-morning of the 6<sup>th</sup> / Sunday to encourage visitors to stay the night in Walterboro.

There are no attendance fees, but you can buy produce, value added products, food, beverages, and a fee for some activities.



Each farm will have artisans at their farms, the South Carolina Artisan Center can provide on-site artisans. The artisans will conduct demonstrations and sell their art work.

Some of the major accomplishments of the Center include:

We have become a major **Tourist Destination off I-95**. Approximately 360,000 people have visited the Center over the past twenty four years. Over 95% of the Center's customers have traveled from outside of Colleton County and over 85% are visitors from another state. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups and partner with SC Lowcountry Tourism for tour groups and FAM tours to heighten the awareness of our Center. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is open for business 6 days a week. Because of these regularly scheduled hours of operation, the Center has been designated as an "official stop" for the **South Carolina National Heritage Corridor**.

A "stop" is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

#### **B. Benefit to Tourism and/or Community:**

##### **AGRICULTURE AND ART: TOGETHER**

The South Carolina Ag + Art Tour is a free, self-guided tour of farms and farmers markets featuring local artisans at every stop. We currently have 6 stops including the Walterboro Wildlife Center, the Colleton Museum/ Farmers Market, The SC Artisans Center. We are planning to either have a night time event on Saturday June 5<sup>th</sup>, or mid-morning of the 6<sup>th</sup> / Sunday to encourage visitors to stay the night in Walterboro.

##### **SUMMER 2020 TOUR SCHEDULE**

Saturdays: 10:00 AM - 4:00 PM

Sundays: 1:00 PM - 5:00 PM

There is no admission fee to take the tour; however, there will likely be a charge to purchase food, beverages and farmer's and artisan's products. Some activities may also have a cost.

The tour is free and self-guided. Visitors start anywhere and begin their weekend(s) of farm and art fun! Visitors sign in at their first stop EACH WEEKEND, and they make they are counted as they move from farm to farm.

The tour takes place rain or shine! Sites may close if there is a threat of severe weather as the safety of our visitors, farmers, and artisans is our #1 priority.

The South Carolina Ag + Art Tour is a grassroots driven program that is coordinated by volunteers across a diverse spectrum of organizations.

**What does "Ag" stand for?**

Ag is for Agriculture, representing the farms and farmers market component of the tour.

**C. Tracking:** The tour is the largest free farm and art tour in the nation with over 45,000 visitors participating since 2012.

We anticipate overnight stays due to events happening on Saturday and Sunday. Colleton County is the only County the kick off weekend of the AG + ART tour. Also this will be the first tour in the Lowcountry.

**D. The duration of this project:** June 5-June 6, 2021

### **III BUDGET:**

\* requested ATAX funding

#### **County Participation Cost Breakdown**

**Social Media and Email Marketing \$1364 \***

<b>Graphic Design</b>	<b>\$273</b>
<b>Tour Guide Printing</b>	<b>\$455 *</b>
<b>Vertical Banners</b>	<b>\$136</b>
<b>Website</b>	<b>\$36 *</b>
<b>Tour valuation</b>	<b>\$500</b>
<b>Rack Card Printing</b>	<b>\$136 *</b>

**Total      \$2900    \$1991 requested**

#### **Tour Site Cost**

<b>Directional signing</b>	<b>\$50 *</b>
<b>Check in Sign Holder</b>	<b>\$10 *</b>
<b>Misc. office supplies</b>	<b>\$18</b>

**Total per site \$78 x 6 sites    \$ 468    (\$60 per site requested total \$360\*)**

#### **Additional Marketing Items**

**Directional Signs, Tour site Signs, Promotional Seed packets,**

**Total \$321 Requested**

**IV Attached**

**V Attached**

**City of Walterboro  
Accommodations Tax Funding Request**

**Project Name:** 2021 Colleton County Rice Festival

**Organization Name:** Colleton County Rice Festival  
403 East Washington Street, Suite A  
Walterboro, SC 29488  
843-549-1079  
843-549-5232 (Fax)

**Contact Names:** Jimmy Trippe/Josh Bell

**Federal ID Number:** 57-0691134

**ATAX Request Amount:** \$11,530.00 Colleton County Rice Festival - Rice Run –  
BMX Bike Show- Tour de Lowcountry – Dino-ROAR  
Dinosaur Show-Mighty Kicks-The Catalinas-Fireworks  
Finale

**Project/Event Description (narrative)**

Due to Covid-19 cancelation of Rice Festival in April and again in October I am requesting funds that we used getting ready for the 2020 Rice Festival. We are working toward the 2021 festival hoping everything will be back to normal in April of 2021. The Colleton County Rice Festival is held annually during the last full weekend of April. Now in its 46th year, the Southern Tourism Society has recognized the Festival as one of the top 20 events, which covers 12 states. It has become a premier springtime event throughout the Palmetto State and offers something for every age and taste. In 2019, an estimated 15,000.00 visitors attended the Festival over the weekend long event. The Festival is drawing more out of town people and getting bigger each year.

The activities will begin with the Rice Festival Beauty Pageant. The Tour de Lowcountry Bike ride is scheduled for March 27th. The Bike Ride, in its six year, brought in over 175 riders, with 170 of the riders from out of town. The Ride had riders from seven states, South Carolina, North Carolina, Georgia, Tennessee, Colorado, Kentucky and as far away as California. This year festival will start off with something new. We will be having a GALA on Saturday April 17<sup>th</sup> at 6:00 pm to kickoff the festival. Taste of Walterboro will follow on Tuesday April 20<sup>th</sup>. The actual Festival days will be April 23rd and April 24th. We will be able to use our Amphitheater in 2021 with our local talent on the stage during the festival days. Also, appearing on Friday night will be the Mighty Kicks Band and Saturday night the Beach Music band, The Catalinas. We have a special show coming in from Ohio called Dino-ROAR. It is a show with fossil tent and animated Dinosaurs to educate the kids and adults about dinosaurs. We had to book this show two years ago because they are in such high demand. We are bringing back everyone's favorite show the BMX Bike Show. As always the Rice Run brings in over 300 runners and walkers, many from out of town. We will end the festival with the fireworks on Saturday night as

the Festival Finale. All in all, we feel that the above events bring in visitors from all over to stay in our motels and dine in our restaurants. The Rice Festival Committee will obtain all permits required.

Because of the continuing success of the Rice Festival with results that sustain and promote a growing economy, an all-out effort is presently underway by various local groups and organizations to encourage visitors to come into the county and city. The Rice Festival Committee Members are actively involved in many of these endeavors and are working closely with community leaders to make Walterboro and Colleton County a favorite destination of visitors throughout South Carolina and tourist motoring along I-95. With the new Discovery Center and Amphitheater we feel like it will do nothing but enhance the Rice Festival.

### **Benefit to Tourism and/or the Community**

Special events and programs that enhance the quality of life make for an attractive package in enticing the traveling public in this area. Colleton County will never be heavily industrialized but can capitalize on its cultural, natural and historic resources to bring more visitors into the County. The more visitors that come to Colleton County the more secure are tourism related jobs. Increased visitors also mean increased sales and tax collections. We are strategically located on the I-95 South/North Corridor and just 32 miles from I-26. These kinds of activities certainly appeal to travelers who will eat in our restaurants, stay in our motels and shop in and about the Walterboro area.

Many food, arts and crafts vendors and participants in the Rice Run and Tour de Lowcountry are out of state and stay overnight at the local hotels, eat in our various restaurants and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return. We estimate that vendors, runners, participants, and visitors will utilize at least 120 hotel rooms.

## **2019 Colleton County Rice Festival Budget**

### **Revenue**

Contributions/Registration	\$79,675.00
Accommodations Tax Funding	\$20,000.00
<b>Total</b>	<b>\$99,675.00</b>

### **Expenses**

General Rice Festival Expenses (flyers, brochures, posters, direct e-mail, website)	\$12,400.00
Insurance	\$2,000.00
Advertising (Billboards)	\$4,000.00
T-shirts	\$23,000.00
Luncheon	\$1,000.00
Office Supplies	\$7,000.00
Salary	\$3,000.00
TV Channel	\$7,000.00
Radio	\$2,500.00
Entertainment (carnival, fireworks, etc.)	\$20,775.00
Rice Run	\$4,500.00
Tour de Lowcountry Bike Ride	\$2,800.00
Facilities & Equipment	\$9,300.00
Licensing	\$400.00

## **Accommodations Tax Funding Proposal Request - 2020**

### **Direct Tourism Expenditures:**

TV Channel 5: \$7,000.00

Radio: \$2,500.00

Billboards: \$5,500.00

### **Other**

(flyers, brochures, posters, direct  
e-mail, website and misc.) \$5,500.00

### **Entertainment and Cultural Art Programming**

With regional appeal: \$2,000.00

**Total: \$22,500.00**

**Total: \$99,675.00**

**Accommodations Tax Funds – 2020**

**Received \$20,000.00**

**Direct Tourism Expenditures:**

TV: \$7,000.00

Radio: \$500.00

Billboards: \$4,000.00

**Others**

(flyers, brochures, posters, direct  
e-mail, website and misc.) \$8,500.00

**Total: \$20,000.00**

**Accommodations Tax Funds – 2020 – Actual Monies Spent**

**Direct Tourism Expenditures:**

Billboards \$945.00

**Others:**

(flyers, brochures, posters, direct  
e-mail, website and misc.) \$10,585.00

**Total \$11,530.00**



*South Carolina*  
**LOWCOUNTRY**  
**AND RESORT ISLANDS**  
TOURISM COMMISSION

City of Walterboro Accommodations Tax Funds  
Application for FY 2020-2021

**PROMOTION OF WALTERBORO AND THE LOWCOUNTRY**

Amount requested from City of Walterboro ATAX funds: \$19,400  
Adjusted request (40% reduction due to current situation): \$11,600

Total cost of project: \$490,000

**LOWCOUNTRY**  
**& Resort Islands**  
**TOURISM COMMISSION**

Federal ID# 57-0941807

Contact:  
Peach Morrison,  
Executive Director

Post Office Box 615  
Yemassee, SC 29945

(843) 717-3090  
Fax 717-2888

Email: [peach@southcarolinalowcountry.com](mailto:peach@southcarolinalowcountry.com)

October 5, 2020



**ACCOMMODATION TAX FUNDS REQUEST APPLICATION**

DATE: **10/5/2020**

**I BASIC INFORMATION:**

A. Project Name: **Promotion of the City of Walterboro and the Lowcountry**

B. Total Amount Requested: **\$19,400 adjusted to \$11,600**

C. Total Cost of Project: **\$490,000**

D. Applicant Information

Organization: **Lowcountry & Resort Islands Tourism Commission**

Federal ID #: **57-0941807**

Contact Name: **Peach Morrison** Title: **Executive Director**

Address: **Post Office Box 615 Yemassee, South Carolina 29945**

Contact Phone: **(843) 717-3090** Fax: **(843) 717-2888**

Email: **peach@southcarolinalowcountry.com**

**II PROJECT NARRATIVE:**

A. General Description:

The Lowcountry Tourism Commission is one of eleven similar programs across the State designated by SC-PRT and created by the General Assembly. The Commission's primary mission is the stimulation of economic growth and the development of the area's tourism industry through regional tourism promotional activities. We have implemented an award-winning, professional tourism promotion program for Walterboro and the surrounding area for over 29 years. We support the City of Walterboro and her community by working cooperatively with the Tourism Director and Chamber President, who serve on our Board of Commissioners. Past projects include the Fireball Rally, Familiarization Tours with the SC PRT Welcome Center Managers, Familiarization Tours with our Congressional Legislative Delegation, NYC Travel Writers Familiarization Tour last year which got tremendous coverage and hotel rooms for the Wounded Warrior Hunts. We also provided the city with photography and video footage at no cost to your tourism program and have assisted during the time that the City was without a Tourism Director.

**B. Benefit to Tourism:**

The Commission benefits tourism in Walterboro and the surrounding region through an integrated marketing campaign which includes our website, social media outlets, national & regional advertising, personal contact and international distribution of promotional literature which lists Walterboro hotels, restaurants, historic sites, etc. The Commission also serves as a local fulfillment agency - responding to requests generated by advertising placed by PRT and the Commission for travel & tourism information. The Lowcountry Visitors Center in the historic Frampton Plantation House is located just off on I-95 at Exit 33 (Point South). SC Department of Transportation reports that 12,100 vehicles per day travel Highway 17 North past our driveway. Seven days a week, we provide guidance and information to travelers and vacationers and encourage tourists to visit Walterboro and its attractions. Our website and social media outlets freely promote the tourism business in the City twenty-four hours a day, seven days a week.

**C. Benefit to Community:**

A growing industry in Walterboro is tourism and service-related employment. Benefits include: wider exposure, attraction of more visitors needing accommodations and services - thereby creating more jobs, increased sales and revenues. We send visitors to Walterboro 7-days-per-week from our Visitors Center on I-95.

**D. Tracking:**

We study all available metrics when evaluating the effectiveness of our advertising campaigns. We track direct lead generation from our print advertising monthly. Our top performers in FY 2019/2020, were SCPRT, Travel 50 and Beyond, American Road Magazine, Living in South Carolina Magazine, SCPRT, Readers Digest and Great Getaways. We use these to determine ROI helping us make decisions on how and where we should spend our advertising dollars.

To measure the effectiveness of our digital marketing, we will continue to monitor Google Analytics to track traffic sources to the website, unique visitors, pages viewed, average visit duration and bounce rates as metrics of success. In FY 2019/2020, our top paid performers are Facebook and Google Display Ads (particularly through our campaign with Compass Media) this is followed by SCPRT, Living in SC Magazine, Travel 50 and Beyond, Reader's Digest and Trip Advisor. There are several unpaid performers such as Pinterest, Southern Living Magazine, SCATR and partner chambers and local attractions that are to be explored further with ways to augment consumer responses from those avenues. We also have monthly performance analysis meetings with our team at Compass Media and we go through each ad placement so that we ensure maximum reach for our ROI. We also meet monthly with our website team at Advyon to ensure that critical links are maintained and fine-tuned and that the efforts they are making in Search Engine Optimization are in synch with the efforts of Compass Media.

To measure the effectiveness of our billboard campaign, we continue to ask our visitors who comment in our guest book to tell us if they saw our billboards and if the billboards enticed them to stop at the center. We will also study analytics provided by Facebook,

**Instagram, Pinterest and Twitter as well as the number of new subscribers to our Events newsletter.**

**In FY 2019/2020, we were in direct contact with 32,979 guests and visitors who have requested our printed materials: 20,940 Guidebooks distributed + 2,646 Attractions Brochures distributed + 9,393 Guests at the Visitors Center. This is a 24.9% decrease in this set of numbers over last year. The difference here was in bulk distribution of our guidebooks to State and other Welcome Centers and in foot traffic at the Frampton Plantation House. That decrease was partially due to the common trend in our industry with so many more visitors getting their information online. The primary reason these numbers are down are due to the COVID virus. We were closed for 6 weeks and we all know how travel has been affected during the past several months.**

**Our online presence touched 281,982 digital viewers (at least once): 230,841 Web sessions (up 33.1% from the previous year) + 32,333 vetted and active Constant Contact email recipients (up 26.1% from the previous year) + 16,348 Facebook likes (up 45.6% from the previous year) + 1,526 Twitter followers (up 5.5% from the previous year) + 934 Instagram followers (up 233.6% from the previous year). This does not include our followers on Pinterest because we have not been as active there in concert with industry trends. However, Pinterest analytics report that we had an average monthly audience of 22.3k and showed the top 6 metros as Charlotte, Atlanta, New York, Greenville/Spartanburg/Asheville, Dallas/Ft Worth and Los Angeles.**

**32,979 + 281,982 = 314,961. This is 23.0% higher than the total "attendance" from last year, measured the exact same way, and is predominately due to our increased online presence. And this increase has still occurred despite the last four months, one third of the year, being in the challenging environment we find ourselves in. Our goal is to increase our overall audience by at least 10% by persisting in our efforts to optimize each of our platforms in the marketing mix to increase visitation particularly through our website SEO and digital marketing during FY 2020/2021.**

**From our most recent Conversion Study, Survey Monkey reported that the average spend of our study was \$1,022 (a bit higher than the PRT reported average spend of \$750). In calculating the information provided by those who returned the survey, we had an overall conversion rate of 55% through web leads which is now where the large majority of our requests come from). By using the number of Guidebooks and Attractions Brochures requested from our office in FY 19/20, we can conclude from the results of this study that our Commission produces a direct expenditure of \$13,257,690 from the trips taken by those who receive our Lowcountry Guidebook and Attractions Brochure:**

**23,586 Collateral Pieces X 55% visits to the SC Lowcountry = 12,972  
12,972 visits X \$1,022 average spend during vacation = \$13,257,690**

**This figure is quite conservative because it does not include those visitors who do not request our guidebook but download our information from our website or through digital and social media outlets. That number can be highly subjective but is very powerful as our**

digital presence was the reason that we still had a 23.0% increase in total attendance while suffering a 24.9% decrease in foot traffic and collateral material distribution.

We further promote our regional image through coordinated in-state programs, partnering with PRT, DNR and our sister SCATR organizations in other regions. Additionally, we strive to dovetail our marketing plan with both PRT and our local chamber partners. A synergistic flow is created when we work together to garner increased media editorial in targeted market cities where we also advertise, and frequently mail our visitors guidebooks to fulfill inquiries.

We understand who our visitors are, where they come from, how they get here, when they visit, what they are interested in seeing and doing, and the type of information they expect to receive to plan their vacation or business travel. Over the past 29 years, we have refined what we do, how we reach our target audience and the services we provide to our guests.

With respect to the City of Walterboro's piece of the economic impact of our results, we calculate that we will have brought 6,225 room nights to Walterboro in FY 19/20 year. With 23,586 Guidebooks and brochures dispersed and 55% actually making a trip to the Lowcountry, that gives us 12,972 visiting parties. Of that, 10% reported Walterboro as their destination – 1,297 visiting parties staying an average of 4.8 nights = 6,225 room nights. Again, this does NOT include those receiving our information via our web site, events newsletter, attractions brochure or social media outlets. Also, these figures are direct impact only. They do not include indirect revenue created by our local citizens who are employed by the tourism industry, by the vendors who supply goods to the industry or sales tax or hospitality taxes which are collected from those visiting guests.

We continue to measure our effectiveness through ongoing conversion studies, our monthly reports which determine ROI respective to media outlets, through collaboration with regional Chambers and City Tourism offices in guest profile studies and in conjunction with the Lowcountry & Resort Islands Tourism Institute and USCB. Our monthly reports track response to advertising across all platforms, guests that stop at the Frampton Plantation House, website traffic through Google Analytics and other tracking reports in Facebook, Constant Contact, Pinterest and Twitter. We also use the tools provided through SC Parks, Recreation and Tourism and the Southeastern Tourism Society to keep abreast of the newest technology, upcoming trends and ever-changing ways to better reach our target market and influence travelers to choose Walterboro as their next destination.

E. Duration of Project: Starting Date July 1, 2020 Completion June 30, 2021

F. Permits Required: (if any) Does not apply. The Commission is the only statutorily established regional tourism entity serving Beaufort, Colleton, Hampton and Jasper counties.

G. Additional Comments:

A large portion of ATAX funds will be used to match 50/50 with Tourism Advertising Grant Funds (TAG) grants from PRT, thereby doubling the effectiveness of local accommodations tax funds used for advertising and promotion.

III. BUDGET

Approved by Commission Board of Directors, June 17, 2020

BUDGET FY 2020-2021

<b>Income</b>	
Gift Shop	
Retail Sales	55,000.00
<b>Total Gift Shop Income</b>	<b>55,000.00   55,000.00</b>
Tourism Commission	
Funds Balance Addition	50,000.00
Bank	
Interest	1,000.00
Local ATAX	35,000.00
Local HTAX	7,000.00
State Appropriation	225,000.00
State ATAX	70,000.00
TAG 20-21	45,000.00
<b>Total Tourism Comm</b>	<b>433,000.00   433,000.00</b>
Visitors Center & Museum	
Donations	2,000.00
<b>Total VC &amp; M</b>	<b>2,000.00   2,000.00</b>
<b>TOTAL INCOME</b>	<b>490,000.00</b>

<b>Expense</b>	
Gift Shop	
Consignments	1,000.00
Credit Card Charges	2,000.00
Misc	1,500.00
Retail Merchandise	25,000.00

**Total Gift Shop****29,500.00** | **29,500.00****Tourism Commission****Direct Marketing**

Creative/Content Generation	5,000.00
Billboards	38,000.00
Digital Advertising	71,000.00
Constant Contact	4,200.00
Conversion Study	250.00
FAM Trips	5,000.00
Inquiry Postage	10,000.00
Print Advertising	20,000.00
Printed Materials	22,000.00
SCATR Direct Adv	0.00
Travel Shows	2,000.00
Website Maintenance	8,000.00

**Indirect Marketing**

Computer Software	1,000.00
National Tourism Week	500.00
SCATR Co-op	5,000.00
Telephone	4,950.00
Travel/Registration/PerDiem	8,500.00

**Alarm System**

250.00

**Annual Audit**

7,000.00

**Auto****Insurance**

1,100.00

**Contingency**

1,000.00

**December Annual Meeting**

1,122.00

**Dues & Subscriptions**

2,000.00

**Electricity**

3,250.00

**Employee Appreciation**

800.00

**Equipment & Maintenance Contracts**

1,000.00

**Exterminating**

250.00

**Misc**

1,000.00

**Office****Postage**

400.00

**Office****Supplies**

2,000.00

**Office\_Building Ins**

11,000.00

**Payroll Taxes & Expenses**

FT Med Benefits 14,994.00

FT Pensions 12,534.00

Retired Employee Health Ins 0.00

Taxes (SUTA, MCARE &amp; SS) 11,000.00

**Salary & Wages**

Dir Admin/Online Content 35,020.00

Executive Director 65,674.00

Part Time Office Assistant 0.00

**Sponsorships**

2,000.00

**Trash****Removal**

650.00

Water Bill	300.00	
	<u>379,744.00</u>	<u>379,744.00</u>

**Total Tourism Commission**

**Visitors**

<b>Center</b>		
Alarm System	250.00	
Building Insurance	1,500.00	
Building, Fencing, Upkeep	1,000.00	
Cleaning Supplies	175.00	
Contingency	1,000.00	
Contract Grounds Maintenance	3,500.00	
Contract		
Labor	500.00	
Electricity	3,250.00	
Exterminating	250.00	
Frampton Events	2,000.00	
Groundskeeping Supplies,	100.00	
Landscaping	200.00	
Misc	1,000.00	
Museum Exhibits	100.00	
Paper Products/Soap	300.00	
Salary & Wages		
Part Time Weekend Staff	25,000.00	
Visitors Center Manager	38,581.00	
Signage	1,000.00	
Trash		
Removal	600.00	
Water Bill	450.00	
	<u>80,756.00</u>	<u>80,756.00</u>

<b>TOTAL EXPENSES</b>
-----------------------

**490,000.00**


**Funds granted by the City of Walterboro will be spent as follows:**

National Magazine Advertising (10%)	\$ 2,000
Literature Printing (10%)	\$ 2,200
Web Site Marketing & SEO (10%)	\$ 7,100
Travel Shows (10%)	\$ 200
Inquiry Postage (10%)	\$ 1,000
Familiarization Tours & Travel Writers (10%)	\$ 500
<u>Visitor Center Staffing (10%)</u>	<u>\$ 6,400</u>
	\$19,400

**Please note: If our request is fully funded, for every \$1 Walterboro provides to this Project Budget, we match it with \$25.25 from other sources. With the 40% reduction the ROI is \$42.24.**

**This funding allows the Commission to initiate and support tourism promotions for Walterboro and the Lowcountry which otherwise would not be possible, and results in thousands of new inquiries, new and repeat visitors, bus tour groups, international visitors, tourism jobs, income and tax revenues for the area**

**On behalf of the Commission, we greatly appreciate Walterboro's past support and hope that you will fully fund this request which we will gladly accept in quarterly payments.**

  
\_\_\_\_\_  
SIGNATURE





**South Carolina Artisans Center**  
The Official Folk Art and Craft Center of South Carolina  
Tax ID # 57-0983458  
10-5-2020

**I. BASIC INFORMATION**

**Board of Directors**

**President**  
R Morrison Payne  
Attorney at Law  
Walterboro SC

**Vice-President**  
Chrstan Spires  
City of Walterboro  
Tourism Director

**Secretary Gary**  
Brightwell  
Retired Colleton County  
Museum

**Treasurer**  
Dolly Droze  
Accounting  
Piggly Wiggly Carolina

Becky Brodenck  
Colleton County School  
District

Kim Footman  
Colleton County School  
District

Susan DuPlessis  
Arts Coordinator  
SC Arts Commission

Greg Fennessy  
Director of the Leadership  
Institute University of  
SC/Salkehatchie

Sandra Ferguson  
Walterboro SC

Eric J Campbell  
Pastor and Founder Word  
for life Ministries  
Walterboro SC

Jeremy Ware  
President/CEO  
Walterboro Chamber of  
Commerce

Executive Director  
Kristin Mumford

**A. Project Name:** SC Artisans Center – Marketing & Promotions

**B. Requested Amount:** \$15,600

**C. Total Project Cost:** \$15,600

**D. Applicant Information:**

1. FI# 57-0983458
2. Kristin Mumford Executive Director
3. 318 Wichman Street  
Walterboro, SC 29488
4. 843-549-0011  
[scartisanscenter@gmail.com](mailto:scartisanscenter@gmail.com)



**II. Narrative:**

The South Carolina Artisans Center is the largest single tourist attractions located in Walterboro. We have established through visitor surveys that our most successful marketing tool is billboards, and specifically those located on Interstate 95. Like any other established business we would like to grow in both customer count and in sales. GREAT NEWS, with the Accommodations Tax dollars we received in the past years, plus another SCPR&T TAG grant, the Center now has 2 Billboards and Banners in 4 of the SC Welcome Centers. The Artisans Center is again requesting the support of the Accommodations Tax Committee. We need to strengthen our visibility to tourists and visitors by the continuance use of the Center's (3) billboards on Interstate 95 and (2) Welcome Center Banners. We are requesting \$22,400 to continue the lease to promote the SC Artisans Center. This year we will be updating our vinyl's on all of the billboards to make the content more visible.

**A. General Project Description:**

The South Carolina Artisans Center was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make this happen. The Center now showcases the work of over 270 artists from across the state; provides educational programming and promotes community outreach to residents and visitors alike.

Some of the major accomplishments of the Center include:

We have become a major **Tourist Destination** off I-95. Approximately 360,000 people have visited the Center over the past twenty five years. Over 95% of the Center's customers have traveled from **outside of Colleton County** and over 85% are **visitors from another state**. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups and partner with SC Lowcountry Tourism for tour groups and FAM tours to heighten the awareness of our Center. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is open for business 6 days a week. Because of these regularly scheduled hours of operation, the Center has been designated as an **"official stop"** for the South Carolina National Heritage Corridor.

A "stop" is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

#### **B. Benefit to Tourism and/or Community:**

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including a *facebook*, *Instagram* and *Twitter* pages and on our website [www.southcarolinaartisanscenter.com](http://www.southcarolinaartisanscenter.com) Feature articles on the Center (giving Walterboro and Colleton County increased media exposure) written within the past several years have appeared in the following publications: Most recent would be the 2014 Spring issue of *Charleston Home and Design*, *Carolina Living*, *Southern Lady*, *Southern Living*, *AAA Magazine*, *The State*, *Post & Courier* and *Beaufort Gazette*, *Times and Democrat*, *Charleston Magazine*, and *Living in Carolina...*

- <http://joinwithstan.com/drog/>
- **A GOLDMINE OF ARTS AND CRAFTS; Charleston Style and Design Magazine** <http://www.charlestonstyleanddesign.com/blog/2014/04/10/a-goldmine-of-arts-and-crafts/>
- **spotlight on Colleton County, including "Must See" SC Artisans Center, that the Department of Commerce was distributing to Project Managers via email and on social media.**

## **Trip Advisor Ranked by Travelers #2/19 things to do in Walterboro**

### **Great Selection of Hand-crafted Art**

#### **Review of South Carolina Artisans Center**

Reviewed November 24, 2019

We stop at the SC Artisans Center every time we are in Walterboro and make a point to take guests. The center is tucked away in an old home and offers a tremendous variety of artwork ranging in various media (paintings, ceramics, woodwork, jewelry, cards/stationery, toys, ornaments, glass, food products) and most items are very affordable - such that we have purchased wares every time we have visited.

Also, the exterior of the center provides some great photo opportunities including the iconic red rocker that is a symbol for Walterboro, glass and metal sculptures, and a juggling board. Enjoy your visit.

**Date of experience:** November 2019

Nancy from Bluffton

We greatly enjoyed the hour + we spent looking at all the beautiful crafts at the Center. We ended up buying some beautiful stained glass. If our car was not totally full (we stopped at the end of a 4 week vacation) that included driving round trip from NJ to Key West we would have bought a number of other items.

**Date of experience:** February 2020

Doreen From New Jersey

Wonderful place to visit for all things hand crafted in South Carolina. There is jewelry, pottery, ceramics, stained glass...so many beautiful pieces represented in many different mediums. I thoroughly enjoyed looking around and hearing the history of the house which is home to the center. Well worth a visit!

**Date of experience:** September 2019

**Leslie from Alabama**

#### **C. Tracking:**

The Center continues to experience nice increases in the number of visitors, with a high percentage of these visitors coming from I-95. This has been encouraged by the marketing of the Center through billboards, brochures and visitor center banners. The Center is one of the biggest promoters of local businesses and recommends local restaurants, downtown shops, historical highlights, the Walterboro Wildlife Sanctuary and the use of our motels and Bed & Breakfasts.

*(Tracking numbers for past 3months attached)*

**D. The duration of this project:** The fiscal year ending June 2017.

#### **III BUDGET:**

**Attached**

#### **IV Attached**

Adams Outdoor 3 billboards \$1200 per 4 weeks.....	\$15,600
Adams (vinyl's)	\$ 3,000
SC Welcome Center 2 locations Banners Q2/Q3 .....	\$ 6,100
SC Welcome Center 2 locations Banners Q4/Q1 .....	\$ 4,890
SC Welcome Center 2 locations Banners installation....	<u>\$ 1,600</u>
	<b>\$31,190</b>

# City of Walterboro

## Accommodations Tax Funding Request 2020-2021

**Project Name:** City of Walterboro Billboard Package 2020-2021

**Amount requested from A-tax:** \$21,000

**Organization Name:** City of Walterboro

**Tax ID Number:** 57-6001119

**Contact Name:** Hank Amundson, Interim Tourism Director  
Interim Secretary/Treasurer Walterboro Tourism Commission

**Address:** 100 Hampton Street  
Walterboro, SC 29488

**Phone & fax:** 843-782-1004  
843-549-9795 (fax)

**Email:** [hankamundson@walterborosc.org](mailto:hankamundson@walterborosc.org)

### **Project/Event Description (narrative)**

The City of Walterboro installed four billboards promoting lodging, shopping and dining in Walterboro along I-95 and in Jacksonboro on Hwy 17 in the Fall of 2008. This package price has remained the same but several boards have been added free of charge. Specifically, this package includes:

SC Hwy 17 S at Jacksonboro facing north bound traffic  
SC Hwy 17 S at Point South facing south bound traffic  
SC Hwy 17 S at Pocotaligo facing southbound traffic  
SC Hwy17-A just east of the airport facing incoming traffic

I-95 mm 36 Double Board facing north bound traffic  
I-95 mm 82, North of St. George facing southbound traffic  
I-95 mm 94 Santee Jumbo board facing northbound traffic  
Jeffries Blvd. just past PRTC building facing incoming traffic

The City requests the continuation of these billboards for 2020-2021 as they are a part of the consolidated efforts of the billboard committee and the red rocker branding. It is estimated that \$21,000 is needed to fund this project as vinyl must be replaced due to ineffectiveness.

The start and end date for this billboard contract is **July 1, 2020 thru June 30, 2021.**

### **Benefit to Tourism and/or the Community**

Billboards are Walterboro's most effective Red Rocker branding along the I-95 corridor. The popularity of Walterboro as an overnight stop off I-95 and Hwy 17 has been greatly enhanced by our billboards. Visitors are charmed by Walterboro's quaint atmosphere and are encouraged to return. These tourists stay in the local hotels, eat at our restaurants and shop in our local shops, and patronize local attractions.

The Welcome Center tracks visitors, noting how they found us or heard of us. This tracking shows the effectiveness of this billboard program and that it works to bring both travelers from the Interstate and travelers on Savannah Highway going towards I-95 from Charleston or Myrtle Beach areas for a stay in Walterboro.

### **Accommodations Tax Funding Proposal Request – 2020-2021**

City of Walterboro billboard Package

\$21,000

# City of Walterboro

## 65% Accommodations Tax Funding Request 2020-2021

**Project Name:** **"Walterboro Rocks!" advertising campaign 2020-21**

**Amount requested from A-tax: \$40,000**

**Organization Name:** Walterboro Tourism Commission

**Tax ID Number:** 27-0473097

**Contact Name:** Hank Amundson, Interim Tourism Director  
Interim Secretary/Treasurer Walterboro Tourism  
Commission

**Address:** 100 South Jefferies Blvd.  
Walterboro, SC 29488

**Phone & fax:** 843-782-1004 office  
843-549-9795 (fax)

**Email:** [hankamundson@walterborosc.org](mailto:hankamundson@walterborosc.org)

### **Project/Event Description (narrative)**

The "**Walterboro Rocks!**" campaign is a comprehensive plan designed to implement a variety of advertising methods to draw visitors to Walterboro for increased overnight stays.

The Walterboro Tourism Commission, an I.R.S. designated 501 C (6) nonprofit, is a central tourism resource dedicated to increasing the exposure of local attractions in the Walterboro area. The purpose of the commission is to promote Walterboro as premier travel destination.

Over the years, the WTC has continued and grown the comprehensive "Walterboro Rocks" advertising campaign to boost our visibility with the red rocking chair brand. The organization plans to increase efforts to develop and expand advertising and marketing plans through consistent brand recognition.

The together with the Walterboro Welcome Center, located at exit 53 off I-95, the new Walterboro Wildlife Center will help take the interstate draw to the next level. The goal to put Walterboro on the map as a destination for travelers as they make their way along I-95 and local thoroughfares through strategic advertising placement.

The duration of this project is fiscal year **July 1, 2020 thru June 30, 2021**

**Benefit to Tourism and/or the Community**

By marketing our Historic Downtown, and other rich historic, cultural, and nature-based resources in Walterboro, the Lowcountry Region and South Carolina, this project aims to capitalize on the economic impact it will bring to this area. An influx of new visitors will not only boost revenue for local businesses with overnight stays and crucial tourism related dollars, it will create the potential for new residents who will further invest in the community.

WTC will continue to track the effectiveness of this **“Walterboro Rocks!”** campaign utilizing a number of tools, including visitor information logs at the Welcome Center, Wildlife Center, hotel occupancy data, and leads generated by online advertising.

**65% Accommodations Tax Funding Proposal Request – 2020-2021**

**Advertising**

Broadcast Media:	\$10,000
Print Media: (such as, Southern Living, Garden & Gun)	\$10,000
Cooperative Digital Advertising (plus TAG Match)	\$15,000

**Marketing and Promotion:**

Flyers, brochures, Post Cards, signs, promotional items:	\$5,000
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<b>Project Total</b>	<b>\$40,000</b>
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# City of Walterboro DMO 30% Accommodations Tax Funding Request 2020-2021

**Project Name:** Walterboro "The Front Porch of the Lowcountry"  
**DMO**

**Amount requested from A-tax:** Approx. \$50,000 (30% tourism funding estimate for DMO)

**Organization Name:** Walterboro Tourism Commission (DMO)

**Tax ID Number:** 27-0473097

**Contact Name:** Hank Amundson, Interim Tourism Director  
Interim Secretary/Treasurer Walterboro Tourism Commission

**Address:** 100 South Jefferies Blvd.  
Walterboro, SC 29488

**Phone & fax:** 843-782-1004  
843-549-9795 (fax)

**Email:** hankamundson@walterborosc.org

## **Project/Event Description (narrative)**

The Walterboro Tourism Commission, an I.R.S. designated 501 c (6) nonprofit organization, is a central tourism resource dedicated to increasing visibility of the tourism industry within the Walterboro area in an effort to attract crucial tourism related dollars and economic growth, as well as the development and promotion of Walterboro as a tourist destination. The Executive Committee consists of the Mayor of the City of Walterboro/appointee, the City Manager of the City of Walterboro, an appointee of Walterboro City Council, and the Tourism Director as Secretary/Treasurer. As Designated Marketing Organization (DMO) for Walterboro, WTC manages the 30% tourism marketing funding. In a collaborative effort, a marketing plan is being implemented to continue the momentum and direction Walterboro has already developed as "the Front Porch of the Lowcountry"; building upon Walterboro's success in branding our city with the red rocking chair logo. City Council established and maintain trademarks on our logos.

The 30% tourism funding is estimated at approximately \$50,000. This accommodation tax funding provides for a comprehensive advertising campaign to improve consolidated billboard advertising, cooperative print and multimedia advertising, as well as brochure distribution and visibility.

The duration of this project is fiscal year July 1, 2020 thru June 30, 2021.

### **Benefit to Tourism and/or the Community**

Joint efforts to successfully promote Walterboro's cultural, historical and recreational opportunities insure the long term sustainability and economic development through the growth of the tourism industry. By increasing the profile of Walterboro through this advertising campaign and fostering a better understanding of tourism's role in economic, cultural and social development of our area, these promotional dollars result in increased overall prosperity consistent with the economic development plan and increased overnight stays.

To track effectiveness of this project, we will utilize a number of tools, including visitor information logs at the Welcome Center (please see attached Welcome Center tracking graph), as well leads generated by online advertising.

Tourism is now a \$21 billion industry in the state of South Carolina. This year numbers of visitors to the Walterboro Welcome Center increased, which can be attributed to continued advertising, red rocker branding, increase in brochure materials, increased visibility through PR and events. The SCPRT TAG grant gave us extra coverage and great cooperative advertising opportunities.

### **30% Accommodations Tax Tourism Marketing Funding Proposal Request 2020-2021**

#### **Funding:**

Accommodations Tax allocation 30% tourism funding: \$50,000

**Total Funding** \$50,000

#### **Expenses:**

##### **Advertising**

Billboards: \$50,000

**Project Total** \$50,000

**City of Walterboro**

**KEEP WALTERBORO BEAUTIFUL**  
*An Affiliate of Keep America Beautiful*

**BYLAWS**

**ARTICLE I**  
**ORGANIZATION**

**Section 1. Name**

The official name of the organization shall be: Keep Walterboro Beautiful, an Affiliate of Keep America Beautiful.

**Section 2. Mission**

To engage everyone to take a greater responsibility for improving the environment of the City of Walterboro through the efforts in beautification, litter prevention and waste reduction.

**Section 3. Function**

The Keep Walterboro Beautiful Board functions as a City Board and as an affiliate of Keep America Beautiful, Inc. a national non-profit organization dedicated to preserving the environment, to empower individuals to take responsibility for their protection and enhancement of their local communities.

The Keep Walterboro Beautiful Board shall serve as an advisory Board for the City of Walterboro. The Board shall be responsible for planning, organizing, coordinating, and recommending programs and activities designed to promote public awareness, education and citizen participation which results in the development of a functional partnership to promote the Board's objectives.

The primary objective of this partnership between the City's citizen, businesses, industries, and volunteer organizations shall be to maintain a clean, litter free and beautified City which is conducive to a high quality of life and sustained economic development.

**Section 4. Membership**

The Board shall consist of seven (7) members, six (6) citizen members who shall be appointed by City Council. The remaining member of the Board shall be a member of City Council appointed by the Mayor to serve as a liaison to the Board. The citizen members shall serve four (4) year terms.

**Section 5. Officers**

The officers of the Board shall consist of a Chairperson and Vice-Chairperson elected to serve a one (1) year term at the first meeting of the Board each calendar year. The Chairperson can continue to serve consecutive terms without limit.

### **Section 6. Duties of chairperson**

The Chairperson shall be a voting member of the Board and shall exercise the following duties:

- a. Call meetings of the Board.
- b. Preside at meetings.
- c. Act as spokesperson for the Board.
- d. Sign documents for the Board.

### **Section 7. Vice-Chairperson**

The Vice-Chairperson shall exercise the duties of the chair in his or her absence, disability, or disqualification. In the absence of the chair and vice-chair, an acting chairperson shall be elected by the members present.

### **Section 8. Secretary**

The Board shall be served by a member of City staff appointed by the City Manager. This staff member shall serve as secretary of the Board and shall:

- a. Provide notice of meeting.
- b. Assist the chairman in preparation of an agenda.
- c. Keep minutes and records of meetings.
- d. Maintain public records of Board.
- e. Attend to Board Correspondence.
- f. Perform other duties normally carried out by a secretary.
- g. Help secure grant monies for the City Appearance Board.

## **ARTICLE II MEETINGS**

### **Section 1. Time and Place**

An annual schedule of regular meeting shall be adopted, published, and posted at the designated City office in December of each year. The Board will meet a minimum of once every quarter. Special meetings may be called by the Chairperson upon 24 hours' notice, posted and delivered to all members and local news media. Meetings shall be held at the place stated in the notices and shall be open to the public. Board Members are expected to attend all regular and special meetings. Any member who is absent from two consecutive meetings without excuse, or three meetings

without excuses in any calendar year, may be removed and replaced by Council. However, the City Manager, in his/her discretion, may waive this provision.

### **Section 2. Quorum**

A majority of the members of the Board shall constitute a quorum. A quorum shall be present before any business is conducted other than to reschedule the meeting.

### **Section 3. Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws or any special rules of orders the organization should adopt.

### **Section 4. Voting**

If a quorum is present as required by Section 2 of this Article, additional members of the Board may participate and vote by electronic means. Each member shall vote on every question unless disqualified by law.

### **Section 5. Amendment of Bylaws**

The Board may recommend amendments to these bylaws by vote of the majority of a quorum of at least (50) fifty percent of the Board membership. The proposed amendment shall be brought before the board members at the regular meeting in writing one month prior to its approval. Final approval of amending these bylaws must be approved by City Council.

## **ARTICLE III RESPONSIBILITIES OF THE COMMISSION (BOARD)**

### **Section 1. Duties Functions and Responsibilities of Board**

The Keep Waltherboro Beautiful Board, an Affiliate of Keep America Beautiful, shall have the following duties, functions, and responsibilities:

The primary purpose of the Board is to encourage the community to voluntarily work to improve the physical and visual landscape, primarily through beautification, recycling, litter prevention and cleanup efforts throughout The City of Waltherboro. Specifically, the Board shall:

- 1) Conduct a continuing education and awareness program regarding litter, recycling, and the proper handling of solid waste within the city.
- 2) Develop new programs which will result in the sustained reduction of litter throughout the city.

- 3) Encourage stricter litter enforcement in the city.
- 4) Review and recommend, where appropriate, legislative change regarding solid waste management in the city.
- 5) Advise City Council on recommended ordinance revisions and revisions to state law.
- 6) Develop a functional partnership with civic organizations, churches, business, and neighborhood groups to promote the mission of Keep Walterboro Beautiful.
- 7) Encourage and undertake beautification projects by placing, planting, and preserving trees, flowers, shrubs, and ornamental objects throughout the community.
- 8) Award a Business and Yard of the month.
- 9) Maintain certification with the national Keep America Beautiful, Inc.
- 10) Solicit and accept tax deductible donations and appropriations of money, services, products, property, and facilities, pursuant to Section 170 of the United States Code of Laws, as a governmental entity, for use by the committee in the city.
- 11) Provide annual operation and management reports to the City Manager.

#### **ARTICLE IV COMMITTEES**

The Board may set up committees as it sees fit to handle ongoing or new issues.

#### **ARTICLE V EXECUTIVE DIRECTOR**

The Executive Director shall be an employee of the City of Walterboro. The Executive Director is not a voting member of the Board.

##### **Section 1. Duties of Executive Director**

- 1) Assure that all reporting requirements are completed on schedule.
- 2) Prepare and distribute agendas and minutes of Board meetings.
- 3) Provide administrative and staff support to the Keep Walterboro Beautiful Board.
- 4) Submit grant applications to Palmetto Pride and Keep America Beautiful on behalf of the City of Walterboro.

- 5) Assist with the preparation of news releases and social media posts.
- 6) Perform other duties as assigned by City Manager.



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** November 6, 2020  
**SUBJECT:** Financial Advisor

In September 2020, the Finance Department issued a Request for Qualifications (RFQ) to assist the City with the issuance of debt, guidance with bond rating services, review of policies and other financial matters. The City received proposals from the top-3 ranked financial advisors in South Carolina. Each firm was also asked to provide a cost proposal on issuing a \$7,000,000, bank qualified or capital market bond.

<u>Firm</u>	<u>Bank Qualified</u>	<u>Capital Market</u>
PFM Financial Advisors, LLC (Orlando, FL)	\$19,000	\$19,000
Compass Municipal Advisors (Columbia, SC)	\$23,000	\$23,000
First Tryon Advisors (Charlotte, NC)	\$12,500	\$35,000

City staff recommends PFM Financial Advisors, LLC (Orlando, FL) to serve as the City's financial advisor and to assist the city with taking the \$7 million bond issue public. The \$7 million bond issue will fund the 20% matching requirement for the EDA grant to expand capacity of the wastewater treatment plant (\$5,584,400), matching requirements on future CDBG water/sewer projects (Black Street substation #12, Jackson/Gadsden Loop subsystem #3, Francis Street subsystem #6) and for additional water/sewer projects.

If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager


Attachment





## MEMORANDUM

To: Jeff Molinari, City Manager

From: Amy Risher, Finance Director 

Date: October 29, 2020

Re: Request for Qualification for Financial Advisor

On September 21, 2020, the Finance Department solicited sealed proposals from qualified financial advisors to assist the City in the issuance of debt, provide guidance with bond rating services, review policies, and other matters with potential financial impact on the City. The objective of the proposal was to identify the most qualified advisor at the most reasonable rate. The proposals were evaluated based on history and experience, qualifications, general reputation in the marketplace and cost of services.

The City received proposals from the top three ranking financial advisors in South Carolina.

2020 YTD South Carolina Financial Advisor Rankings				
Rank	Financial Advisor	Market Share	Par Amount (\$MM)	# of Issues
1	Compass Municipal Advisors LLC	32.26%	\$1,199.73	22
2	PFM Financial Advisors LLC	19.71%	\$732.96	4
3	First Tryon Securities LLC	17.75%	\$660.00	20
4	Ponder & Co	8.67%	\$322.24	1
5	Stifel Financial Corp.	6.41%	\$238.28	2

Following is each firm's history, qualifications, and cost of services. Additionally, each firm was asked to provide a cost on issuing a \$7,000,000 bank qualified or capital market bond.

Results below:

	<u>Bank Qualified</u>	<u>Capital Market</u>	<u>Out of Pocket</u>
PFM Financial Advisors, LLC	\$19,000	\$19,000	\$1,500 max
Compass Municipal Advisors	\$23,000	\$23,000	unlimited
First Tryon Advisors	\$12,500	\$35,000	unlimited

City staff recommends PFM Financial Advisors, LLC as the City of Walterboro's financial advisor.



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** October 21, 2020  
**SUBJECT:** Request to Purchase Two (2) Police Vehicles

I have attached a memo and supporting documentation from Police Chief, Wade Marvin to purchase two (2) new police vehicles. The Police Department received two (2) bids and one (1) no bid:

<u>Vendor</u>	<u>Vehicle</u>	<u>Bid*</u>
Walterboro Ford (Walterboro, SC)	2021 Ford Utility Interceptor	\$108,445.26
Rizer Chevrolet (Walterboro, SC)	Chevrolet Tahoe PPV	No bid
Performance Dodge (Clinton, NC)	2020 Dodge Durango Pursuit	\$97,127.34

\*Includes police package for one (1) vehicle and one (1) admin vehicle.

The amended FY 2020-2021 Police Department budget allocated \$102,750 for the purchase of two (2) new police vehicles with equipment. After applying the local preference option per Section 2-251 of the Code of Ordinances, the local bidder did not qualify for the opportunity to match the lowest bidder. City staff recommends purchasing two (2) 2020 Dodge Durango Pursuit vehicles from Performance Dodge (Clinton, NC) with equipment in the amount of **\$97,127.34**. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

WADE B. MARVIN  
CHIEF  
TEL. 843-549-1811  
FAX 843-549-8583  
police@walterborosc.org

WALTERBORO POLICE DEPARTMENT  
CITY OF WALTERBORO  
242 HAMPTON STREET • POST OFFICE BOX 709  
Walterboro, South Carolina 29488



To: City Manager  
From: Chief Marvin  
Date: October 16, 2020  
Ref.: Request to Purchase two Police Patrol Vehicles

The following is a request for authorization by the Police Department for the purchase of two (2) police vehicles. Based on the bids provided, I am recommending that the bid from Performance Dodge for two (2) Dodge Durango's be accepted in the amount of \$32,838.00 each.

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Walterboro Ford	Ford Utility Interceptor	\$38,496.96
Rizer Chevrolet	Chevrolet Tahoe PPV	No Bid
Performance Dodge	Dodge Durango Pursuit	\$32,838.00

\*Prices include sales tax

  
\_\_\_\_\_  
Wade Marvin, Chief of Police



# MEMORANDUM

TO: Wade Marvin, Police Chief

FROM: Amy Risher, Finance Director

SUBJECT: Local Preference Option

DATE: October 16, 2020

In regard to the quotes submitted for the purchase of two police interceptor vehicles, below are the parameters for the local preference option.

Sec. 2-251. - Local preference option.

- (a) This option allows the lowest local bidder (defined as a bidder whose business is physically located and operating within the limits of the City of Walterboro or Colleton County) to match the bid submitted by the non-local low bidder if they are within a set percentage and thereby be awarded the contract.
- (b) Whenever the purchasing agent purchases services, supplies, materials, and/or equipment for the City through the use of competitive process, including quotes, bids and proposals, a percentage preference shall be used for evaluation purposes, according to the categories as set forth herein. When bid submissions are evaluated, a percentage from the local preference classification shall be deducted from the total dollar amount bid by local vendors on competitive quotes and bids, and from the total evaluated aggregate score obtained by local vendors on proposals. The total amount of local preference granted in a single bid shall not exceed an amount determined as set forth herein over a non-local vendor. The award shall be made at the price of the lowest quote, bid or proposal. If the lowest bidder after application of the local bidder preference is the local bidder, then that bidder shall have the option to match the lowest quote, bid or proposal. In the case of an absolute tie, an award will be made to the local vendor. In the case of a tie between local vendors, the award will be determined by lot.

Bid Amount up to \$5,000.00	Within City Limits 5% of Bid	Within Colleton County 4% of Bid
\$5,001.00 to \$25,000.00	\$250.00 plus 4% of amount between \$5,001.00 and \$25,000.00	\$200.00 plus 3% of amount between \$5,001.00 and \$25,000.00
\$25,001.00 and up	\$1,050.00 plus 3% of the amount above \$25,000.00	\$800.00 plus 2% of the amount above \$25,000.00

Walterboro Ford Quote \$37,996.96 - \$1,050.00 - \$389.91 = \$36,557.05

When applying this calculation to the bid submitted by Walterboro Ford, the local vendor does not have the option to match the lowest quote.

## Jesse Moon

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**From:** Jesse Moon  
**Sent:** Friday, September 04, 2020 1:33 PM  
**To:** krizer@lowcountry.com  
**Subject:** Police Utility Interceptor Quote

Good Afternoon,

I am trying to figure out some pricing options for a new police vehicle for our department. Would you be able to put together a quote for one of the AWD utility Interceptors? I would need something that shows me the prices for adds/deducts depending on the engine/ equipment selected. Color would be white.

Thank You in Advance,

*Lt. Jesse Moon*, Road Patrol

Walterboro Police Department  
242 Hampton Street  
Walterboro, S.C. 29488  
Office: 843-782-1036  
Cell: 803-608-8166



**Jesse Moon**

---

**From:** Keith Rizer <krizer@lowcountry.com>  
**Sent:** Thursday, September 10, 2020 4:43 PM  
**To:** Jesse Moon  
**Subject:** Police Interceptors

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

Jesse,

Thanks so much for stopping by to see me this morning. I really appreciate the opportunity to serve the Police Department. Following are specifications and pricing for two Ford Police Interceptors.

Keith Rizer

**2021 Ford All Wheel Drive Police Interceptor  
3.0 liter Eco Boost Engine  
Interior Upgrade Package  
Full Face Wheel Covers  
Dark Car Feature-Courtesy lamp disable when door is opened  
Remote Keyless Entry with key fob  
Police Perimeter Alert**

**Manufacturer's list Price:  
\$44,155**

**Your discounted price:  
\$37,996.96 plus \$500 sales tax for each vehicle.**

We also want to emphasize that we can provide local service for the entire length of ownership. Please let me know if you have any questions and I will be glad to answer them. Thanks again and I will look forward to hearing from you soon.

Keith

## Jesse Moon

---

**From:** EmailNotification@gmtorque.com <b1cif19b@notify.gmtorque.com>  
**Sent:** Friday, September 04, 2020 1:40 PM  
**To:** Jesse Moon  
**Subject:** RIZER CHEVROLET BUICK GMC - Thank you for submitting your request

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

**RIZER CHEVROLET BUICK GMC**

Dear Jesse Moon,

Thank you for submitting your request.

This automated reply is being sent to you to let you know that we have received your request and you can expect to receive a prompt, personalized response from one of our internet specialists. We will be in contact with you shortly.

Thank you,

**RIZER CHEVROLET BUICK GMC**

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This is an email advertisement. To unsubscribe from receiving any emails from RIZER CHEVROLET BUICK GMC, 351 N JEFFERIES BLVD, WALTERBORO SC 29488 please [click here](#)



At Rizer Chevrolet Buick GMC, we welcome any comments or inquiries you might have regarding our business, so let us hear from you. Please complete the form below or feel free to contact us at (866) 561-2412.

\* = required

Message

Subject

Message Text

Police Utility Vehicle

Good Afternoon,

Would you be able to put together a quote for the possible purchase of a 2020 Chevrolet

Contact Information

First Name \*

Last Name \*

Preferred Contact

Jesse

Moon

Email

Email \*

Phone

jmoon@walkerborosc.org

803-608-8166

ZIP Code \*

29488

SUBMIT

By providing my contact information above, I consent that GM and/or a GM dealer can contact me with GM or GM dealer offers and product information.





At Rizer Chevrolet Buick GMC, we welcome any comments or inquiries you might have regarding our business, so let us hear from you. Please complete the form below or feel free to contact us at (866) 561-2412.

*Thank you. Your request has been sent.*

[Dealer Log In](#)

# PERFORMANCE

AUTOMOTIVE



## Vehicle Price Worksheet

NAME: City of Walterboro  
Make: Dodge Model: Durango Date: 9/2/2020  
Model: 2020 Durango Pursuit V8 AWD Year: 2020  
VIN#: \_\_\_\_\_ Stock #: \_\_\_\_\_  
Salesman: Govt - AH Miles: \_\_\_\_\_

### Vehicle Pricing:

Market Price: \$ 40,205.00

Sales Price: \$ 32,338.00

### Government Concessions:

-	-
---	---

Final Base Vehicle Pricing: \$ 32,338.00

### Upfit/Accessory Pricing

_____	_____
_____	_____
2020 Durango Pursuit V8 AWD	\$ -
Total Body Cost:	\$ -
Total Vehicle Cost:	\$ <u>32,338.00</u>

### Trade In Allowance:

0	\$ -
Less: Payoff:	\$ -
Trade Equity:	\$ -

Net Due Prior to Taxes: \$ 32,338.00

Dealer Doc Fee: \_\_\_\_\_

License Fees: \_\_\_\_\_

Infrastructure Maintenance Fee: pd direct by agency

Cash Downpayment: \$ -

Net Vehicle Cost: \$ 32,338.00

+ 500.00  
Total

Vehicle in Production - Est shipping 9-15-20 - Subject to Prior Sale

605 Warsaw Road \* Clinton, North Carolina 910-592-5337

# Vehicle Build Sheet - Options Sales Codes

<b>Date Printed:</b>	2020-09-01 2 20 PM	<b>VIN:</b>	1C4SDJFT1LC443507	<b>Quantity:</b>	
<b>Estimated Ship Date:</b>	2020-09-11 1 59 AM	<b>VON:</b>	46161036	<b>Status:</b>	
<b>Date Ordered:</b>	2020-06-25 8 46 AM	<b>Ordered By:</b>	G43132N	<b>FAN 1:</b>	
				<b>FAN 2:</b>	
				<b>Client Code:</b>	
				<b>Bid Number:</b>	
				<b>PO Number:</b>	
<b>Sold to:</b>	<b>Ship to:</b>				
PERFORMANCE CHRYGLER DODGE JEEP RAM (45645)	PERFORMANCE CHRYGLER DODGE JEEP RAM (45645)				
605 WAREAW ROAD	605 WAREAW ROAD				
CLINTON, NC 283283631	CLINTON, NC 283283631				

**Vehicle:** 2020 DURANGO PURSUIT AWD (WDEE75)

	Sales Code	Description
<b>Model:</b>	WDEE75	DURANGO PURSUIT AWD
<b>Package:</b>	22Z	Customer Preferred Package 22Z
	EZH	5.7L V8 HEMI MDG VVT Engine
	DFD	8-Spd Auto 8HP70 Trans (Buy)
<b>Paint/Seat/Trim:</b>	PW7	White Knuckle Clear Coat
	APA	Monotone Paint
	*H7	Cloth Low-Back Bucket Seats
	-.X9	Black
<b>Options:</b>	AHX	Trailer Tow Group IV
	NAC	50 State Emissions
	3AH	Price Protection - Code H
	4FM	Fleet Option Editor
	4EG	Delivery Allowance Credit
	2CQ	FCA Fleet Powertrain Care
	YG1	7.5 Additional Gallons of Gas

**Tricounty Upfitters**  
 4592 Toney Bay Road  
 Holly Hill, SC 29059  
 +1 8437719418  
 invoices@tricountyupfitters.com  
 www.tricountyupfitters.com



**ADDRESS**

Attn: Lt. Jesse Moon  
 242 Hampton Street  
 Walterboro, SC 29488

**Estimate 20-0294**

**DATE 10/14/2020**

**EXPIRATION DATE 12/13/2020**

**VIN/CAR #**

FY21 Patrol Durango

**SALES REP**

T. Floyd

QUANTITY	ACTIVITY	RATE	AMOUNT
1	<b>FS-INTG51-3777063</b> Integrity 51" Lightbar, Blue/White Front, Blue/Amber Rear	1,475.00	1,475.00T
1	<b>FS-HKB-LPCHGR11</b> Lightbar Hook Kit, Low Profile - Dodge Charger		0.00T
1	<b>FS-PF200R</b> Pathfinder Siren - Remote	699.99	699.99T
1	<b>FS-ES100C</b> Dynamax Speaker - 100watt	139.00	139.00T
1	<b>FS-ESB-DUR15</b> Dynamax Bracket - 2019+ Durango w/ 2 Light Bracket (not included)		0.00T
1	<b>FS-RBKIT1</b> Single Rumber Woofer	174.99	174.99T
1	<b>FS-RB-DUR19</b> 2019+ Dodge Durango Rumbler Brackets, Pair	27.50	27.50T
1	<b>FS-OBDCABLE25-DGCAN</b> 25ft OBDII Interface Cable - 2018 Dodge Charger and Durango Pursuit	109.45	109.45T
2	<b>FS-MPS620U-BW</b> MicroPulse 6 Ultra, Dual Color - Surface Mount (Blue/White) (Grille Lights)	92.95	185.90T

QUANTITY	ACTIVITY	RATE	AMOUNT
2	<b>FS-MPS650-BB</b> MicroPulse 6 - Hood / Grille Mount (Blue/Blue) (Rear Quarter Glass) (Tag Lights)	81.95	163.90T
1	<b>GJ-7170-0721-02</b> Gamber Johnson - 2018+ Dodge Durango Console, w/ Cup Holder and Printer Arm Rest Kit	649.99	649.99T
1	<b>GJ-7160-0321</b> Gamber Johnson - Motorola XTL 5000/2500 Control Head Faceplate	0.00	0.00T
1	<b>GJ-18629</b> Gamber Johnson - FS Pathfinder 200 Control Head Faceplate	0.00	0.00T
1	<b>GJ-7160-0323</b> Gamber Johnson - 2011+ Dodge Durango Base Plate	97.99	97.99T
1	<b>GJ-7160-0178</b> Gamber Johnson - 7" Center Upper Pole Assembly	61.79	61.79T
1	<b>GJ-DS-LOWER-9</b> Gamber Johnson - 9" Lower Pole Base	39.99	39.99T
1	<b>GJ-7160-0230</b> Gamber Johnson - Short Support Brace	54.29	54.29T
1	<b>GJ-7160-0220</b> Gamber Johnson - Mongoose 9" Locking Slide Arm w/ 360 degree clevis	219.00	219.00T
1	<b>GJ-7160-0250</b> Universal Laptop Cradle	219.99	219.99T
1	<b>STL-75458</b> Streamlight Stinger DS LED HL w/ 12v Piggyback Charger	169.99	169.99T
1	<b>STL-75903</b> Streamlight Stinger Traffic Wand, Red	6.49	6.49T
1	<b>GR-5700FF</b> Universal 50/50 Wire Mesh & Window Partition, Uncoated Clear Poly	365.99	365.99T
1	<b>GR-570441</b> Go Rhino! - 2019-2020 Dodge Durango SCA Transfer Kit (includes upper & lower filler panels, mounting brackets & hardware)	129.99	129.99T
1	<b>GR-5700DDR</b> Go Rhino! - 2019-2020 Dodge Durango Recessed Storage Center Panel & Lower Extension Kit	159.99	159.99T
1	<b>GR-5UD1911</b> 2019+ Dodge Durango - Molded Rear Prisoner Restraint Seat w/ C/Belt System w/ Mesh Rear Cage	1,099.99	1,099.99T

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QUANTITY	ACTIVITY	RATE	AMOUNT
1	<b>GR-571213</b> Go Rhino! - 2019-2020 Dodge Durango Window Bars, Steel	170.99	170.99T
1	<b>WG-4RE</b> 4RE In-Car Camera System. Includes GPS, High definition Zero Sightline (720P) forward facing camera, Infrared color cabin camera, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, cabin microphone, 900 MHz Hi Fidelity wireless microphone, hardware & cabling, 1 yr. warranty. Includes Evidence Library Express software.	5,105.99	5,105.99T
1	<b>WG-CHG-BS2-KIT</b> VISTA Charging Base R2 Kit, Includes Power and USB cables	118.75	118.75T
1	<b>WG-HDW-EPH-SWT-005</b> Smart POE Switch	249.99	249.99T
1	<b>WG-MIKROTIK</b> 4RE Wireless Upload MikroTik Antenna	225.99	225.99T
1	<b>WG-4REPAN</b> 4RE Zero Sightline to Panoramic Camera	225.99	225.99T
1	<b>WG-EL4</b> Evidence Library 4 - 4RE In-Car Device License Key	179.99	179.99T
1	<b>KS-EAGLE3</b> Eagle 3 Dual Antenna Ka Band Radar System	2,999.99	2,999.99T
1	<b>BHP-PJ722</b> Brother Pocket Jet 7 Mobile Printer	359.99	359.99T
1	<b>Misc-USB6</b> 6' USB Cable for Printer	9.99	9.99T
1	<b>GJ-14331</b> Brother Printer 12v Power Adapter	25.99	25.99T
1	<b>Misc</b> Dell Ruggedized Laptop	3,399.99	3,399.99T
1	<b>WEA-449301</b> Weathertech Front Floor Liners, Dodge Durango	109.95	109.95T
1	<b>WEA-443242</b> Weathertech 2nd Row Floor Liners, Dodge Durango	79.95	79.95T
1	<b>MM-MMSU1</b> Magnetic Microphone Clip	34.95	34.95T
1	<b>LND-DE2045-1342</b> Dell Laptop Auto Adapter, Direct Wire	119.95	119.95T
1	<b>HW-3320g</b> Honeywell 3320g, w/ USB and EasyDL Kit	389.99	389.99T
1	<b>CP-IBR900-1200</b> Cradle Point — NetCloud Mobile Essentials Package with IBR900-1200M-NPS (Verizon)	1,229.99	1,229.99T
1	<b>Pan-GPSD</b> 5 in 1 Sharkfin Antenna, 2-LTE, 2 WiFi, 1 GPS, Black	315.31	315.31T

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QUANTITY	ACTIVITY	RATE	AMOUNT
1	<b>SC-SC-920-5</b> SantaCruz - Single Gun Vertical Mount (AR-15)	235.99	235.99T
1	<b>Installation</b> Installation of above equipment.	1,350.00	1,350.00
1	<b>Supplies</b> Install Supplies, Includes Circuit Breaker	125.00	125.00
1	<b>Freight</b> Freight Charges	450.00	450.00

SUBTOTAL	23,765.93
TAX	1,528.87
<b>TOTAL</b>	<b>\$25,294.80</b>

Accepted By

Accepted Date

Tricounty Upfitters  
4592 Toney Bay Road  
Holly Hill, SC 29059  
+1 8437719418  
invoices@tricountyupfitters.com  
www.tricountyupfitters.com

**ADDRESS**

Walterboro Police Department  
Attn: Capt Jesse Moon  
242 Hampton Street  
Walterboro, SC 29488

**SHIP TO**

Walterboro Police Department  
Attn: Capt Jesse Moon  
242 Hampton Street  
Walterboro, SC 29488

**Estimate 20-0293**

**DATE** 10/14/2020

**EXPIRATION DATE** 12/13/2020

**VIN/CAR #**

FY21 Admin Durango

**SALES REP**

T. Floyd

QUANTITY	ACTIVITY	RATE	AMOUNT
	Santee Automotive Group - Dodge Durango Admin Package #3		
1	<b>FS-SIFMS-1566420538</b> SpectraLux Low Profile ILS, Center Focused - 2016+ Dodge Durango, Blue/White	699.99	699.99T
1	<b>FS-SIFMH-3882441</b> SpectraLux Low Profile Rear Hatch ILS - 2016+ Dodge Durango, Blue w/ Amber Signalmaster	699.99	699.99T
1	<b>FS-PF200H</b> Pathfinder Siren - Handheld	699.99	699.99T
1	<b>FS-ES100C</b> Dynamax Speaker - 100watt	139.00	139.00T
1	<b>FS-ESB-DUR15</b> ES100 Bracket - Dodge Durango Combination Bracket	0.00	0.00T
1	<b>FS-OBDCABLE25-DGCAN</b> 25ft OBDII Interface Cable - 2018 Dodge Charger and Durango Pursuit	109.45	109.45T
1	<b>FS-RBKIT1</b> Single Rumber Woofer	174.99	174.99T
1	<b>FS-RB-DUR19</b> 2019+ Dodge Durango Rumbler Brackets	27.50	27.50T
2	<b>FS-416300-B</b> 3 LED Light Head, Flush Mounted Grommet, Blue (Front Intersection)	54.45	108.90T



QUANTITY	ACTIVITY	RATE	AMOUNT
2	<b>FS-MPS620U-BW</b> MicroPulse 6 Ultra, Dual Color - Surface Mount (Blue/White) (Grille Lights)	92.95	185.90T
2	<b>FS-MPS600U-BB</b> MicroPulse 6 Ultra - Surface Mount (Blue/Blue) (Rear Under the Hatch Lights)	69.99	139.98T
2	<b>FS-MPS650-BB</b> MicroPulse 6 - Hood / Grille Mount (Blue/Blue) (Rear Quarter Glass)	81.95	163.90T
1	<b>MM-MMSU1</b> Magnetic Microphone Clip	34.95	34.95T
1	<b>STL-75458</b> Streamlight Stinger DS LED HL w/ 12v Piggyback Charger	169.99	169.99T
1	<b>STL-75903</b> Streamlight Stinger Traffic Wand, Red	6.99	6.99T
1	<b>MOT-O3</b> Motorola O3 Control Head (Used)	899.99	899.99T
1	<b>Misc</b> Motorola O3 Extension Cable	99.99	99.99T
1	<b>TS-299631</b> 758 - 896 Interior Glass Mounted Antenna, Black	37.99	37.99T
1	<b>WEA-449301</b> Weathertech Front Floor Liners, Dodge Durango	109.95	109.95T
1	<b>WEA-443242</b> Weathertech 2nd Row Floor Liners, Dodge Durango	79.95	79.95T
1	<b>Installation</b> Installation of above equipment.	1,000.00	1,000.00
1	<b>Supplies</b> Installation Supplies	125.00	125.00
1	<b>Freight</b> Freight Charges	75.00	75.00

This estimate is good for 60 days from the date above.

I hereby authorize Tricounty Upfitters to perform the above work; to be done with the necessary materials and grant permission to operate car/truck herein described on streets or highways for the purpose of testing.

SUBTOTAL	5,789.39
TAX	367.15

<b>TOTAL</b>	<b>\$6,156.54</b>
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We appreciate your business.