



**WALTERBORO CITY COUNCIL
REGULAR MEETING
APRIL 6, 2021
6:00 P.M.**

Via Telephone/Video Conference
Phone Call-In Number 1 312 626 6799

Meeting ID: 975 9771 5134

Link to View Video:

<https://zoom.us/j/97597715134>

A G E N D A

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

Comments on agenda items must be submitted via email to jmolinari@walterborosc.org or by mail to Jeff Molinari, City Manager, City of Walterboro, P.O. Box 709, Walterboro, SC 29488. Comments will be distributed to the Mayor and City Council but will not be read during the meeting.

III. Approval of Minutes:

1. Regular Meeting – March 2, 2021.

IV. New Business:

1. **Resolution # 2021-R-03**, A RESOLUTION DESIGNATING APRIL 2021 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NONDISCRIMINATION POLICY. (Resolution and Nondiscrimination Policy attached).
2. **Resolution # 2021-R-04**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) JOINT APPLICATION WITH COLLETON COUNTY FOR INFLOW AND INFILTRATION SEWER LINE IMPROVEMENTS IN THE GADSDEN LOOP/RIVERS STREET AREA (Resolution attached).
3. **Resolution # 2021-R-05**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO COMMIT ADDITIONAL FUNDING IN THE ESTIMATED AMOUNT OF \$89,101.90 FOR A FEMA HAZARD MITIGATION GRANT PROGRAM APPLICATION FOR AN EMERGENCY ENGINE-DRIVE POWER SUPPLY SYSTEM AT THE WALTERBORO WASTEWATER TREATMENT PLANT (Resolution attached).

4. A PROCLAMATION TO DESIGNATE APRIL 2021 AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO (Proclamation attached).
5. A PROCLAMATION TO DESIGNATE APRIL AND MAY 2021 AS KEEP AMERICA BEAUTIFUL/GREAT AMERICAN CLEANUP MONTH (Proclamation attached).
6. Consideration to authorize Mayor to execute forms pursuant to the Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-45-0057-021-2021 for the Lowcountry Regional Airport (Transmittal Letter and Grant Agreement attached).
7. Consideration to authorize Airport Commission Attorney to act as Sponsor Attorney to execute 'Certificate of Sponsor's Attorney' document for the Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-45-0057-021-2021 for the Lowcountry Regional Airport (Grant Agreement attached)
8. Consideration of 2021 Rice Festival Requests for June 4-5, 2021, by Josh Bell, Chairman, Colleton County Rice Festival (Memorandum and Parade Permit Request attached).
9. Consideration of request from the Colleton County Veterans Council for the May 31, 2021, Memorial Day Ceremony (attached).

V. City Manager's Report

1. Consideration of a Request to Purchase a Police Vehicle (Memorandum attached).
2. Consideration of Task Order #14 from Hybrid Engineering to perform design, contract administration, and construction observation services of the Sub-Systems 3 and 1-East Sewer Cleaning and CCTV inspection (Memorandum attached).
3. Consideration of bids for the Sub-Systems 3 and 1-East Sewer Cleaning & CCTV Inspection (Memorandum attached).
4. Consideration of Downtown Mural Project (Memorandum and picture attached).

VI. Executive Session:

1. Contractual Matters:
 - a. Becoming a Tree City USA Community
 - b. Project Swan
2. Personnel Matter – Appointment to Capital Project Sales Tax Commission.

VII. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

VIII. Adjournment.



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AGENDA

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VIII. Adjournment.

Walterboro City Council
Virtual Regular Meeting (Using Zoom)
March 2, 2021

MINUTES

A Phone/Video Conference Virtual Meeting using Zoom was held by Walterboro City Council at City Hall on Tuesday, March 2, 2021 at 6:00 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Joined in the meeting were: Mayor Bill Young, Councilmembers: Paul Siegel, Greg Pryor, Judy Bridge, James Broderick, Carl Brown, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, Finance Director Amy Risher, City Clerk Callie Seals, Attorney George Cone and Attorney Brown McLeod.

CALL TO ORDER:

With all Councilmembers present, the Mayor called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Broderick led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

The Mayor stated public input on agenda items had been distributed to Council by email.

PUBLIC HEARING:

The Mayor then opened a public hearing, duly advertised, to receive comments on the following proposed ordinance:

1. **Ordinance # 2021-02**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING SEVEN MILLION DOLLARS (\$7,000,000); AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

City Manager Molinari then said you have in your agenda packet an ordinance and supporting documentation for a \$7 million bond issuance. This is for expanding capacity of the wastewater treatment plant and also for some various water and sewer improvement projects. In your agenda packet you'll see that we received four proposals on that bond. You'll also see a memo from the city's financial advisor recommending the selection of Truist, which is formerly BB&T offering a 20- year fixed interest rate of 2.59%, which would be locked in for the entire term of the bond. If approved by City Council, we are scheduled to close on that bond next week.

The Mayor then stated he would recuse himself as he sits on the board at Truist Bank.

APPROVAL OF MINUTES:

Upon motion of Councilmember Bridge, seconded by Councilmember Pryor, the following meeting minutes were unanimously approved.

I. Minutes of February 2, 2021.

NEW BUSINESS:

1. **Ordinance # 2021-02**, A SERIES ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF WATERWORKS AND SEWER SYSTEM IMPROVEMENT REVENUE BONDS OF THE CITY OF WALTERBORO, SOUTH CAROLINA IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT EXCEEDING SEVEN MILLION DOLLARS (\$7,000,000); AND OTHER MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Broderick; Second: Councilmember Siegel
Discussion: None.
Carried: All ayes (Except for Mayor Young who recused himself).

2. **Resolution # 2021-R-01**, A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO PREPARE AND SUBMIT A FEMA HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION FOR AN EMERGENCY ENGINE-DRIVE POWER SUPPLY SYSTEM AT THE WASTEWATER TREATMENT PLANT AND TO COMMIT FUNDS IN THE AMOUNT OF \$425,962 OR 25% OF THE GRANT REQUEST TO MEET THE MATCHING COMMITMENT OF THE HMGP PROGRAM.

City Manager Molinari stated as part of the improvements to the wastewater treatment plant, we're going to need to put in a new generator. This is included as part of the larger project. We have an opportunity for funding through FEMA, which would pick up 75% of the cost of that generator. In order to complete the application Council has to pass a resolution committing 25% of that project costs which is \$425,962. The total anticipated cost of the generator is \$1,703,848. If approved, the FEMA share would be \$1,277,886, and the city share \$425,962 so this is just another opportunity for the city to supplement that project with additional grant funding and ask for council's favorable consideration of the request.

Motion: Councilmember Siegel; Second: Councilmember Pryor
Discussion: None.
Carried: All ayes.

3. **Resolution # 2021-R-02**, A RESOLUTION AUTHORIZING AND APPROVING THE ACCEPTANCE OF CERTAIN LOAN ASSISTANCE MONIES FROM THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; AUTHORIZING THE MAYOR TO EXECUTE THAT CERTAIN LOAN ASSISTANCE AGREEMENT BETWEEN THE CITY OF WALTERBORO AND THE SOUTH CAROLINA WATER QUALITY REVOLVING FUND AUTHORITY; AND OTHER MATTERS RELATING THERETO.

As you're aware, at the council meeting last month Council approved a bid for an emergency generator and chlorination system at the Mable T. Willis Boulevard well project, and staff explained that we had been approved for a \$265,988 principal forgiveness loan from the DHEC State Revolving Fund. All this resolution does is formally accepts the funds by the City. This is a required step in order for us to participate in this program and as I stated last month, the principal forgiveness loan is essentially a grant. But in order for us to utilize that funding, Council has to formally except the grant award.

Motion: Councilmember Bridge; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

CITY MANAGER'S REPORT:

1. Request for approval of debris removal/cleanup expenses from April 13, 2020, tornado (memorandum and invoice attached).

City Manager Molinari said this is when the tornado hit Walterboro back in April of last year we utilized the county's debris removal contractor that allowed us to mobilize quickly. When we did that we were of the understanding that FEMA would reimburse us for or would cover 75% of the cost. There was a potential at the time that the state would cover the other 25%, unfortunately, we did not receive funding from the state. However, I will say that the total amount of \$68,659.65 can be absorbed by the General Fund. This is exactly why Council has worked towards having a strong fund balance is to be able to pay for responding to natural disasters like we had in April. Staff recommends an amount of \$68,659.65 to reimburse the county for expenses related to debris removal and clean up from the April 13, 2020 tornado.

Motion: Councilmember Brown; Second: Councilmember Broderick
Discussion: None.
Carried: All ayes.

2. Board and Commission Reappointments (memorandum attached).

City Manager Molinari then said Council you have in your agenda packet a memo, with a list of our boards and commissions, and members who wish to be reappointed I'm just going to run through these quickly as follows:

Accommodations Tax Committee

Amar S. Patel (3-year term expiring January 1, 2024)
Viral Patel (3-year term expiring January 1, 2024)

Building Board

Cole Crosby (4-year term expiring January 1, 2025)

Board of Zoning Appeals

Travis J. Godley (3-year term expiring January 1, 2024)
Dandi Daniels (3-year term expiring January 1, 2024)

Historic Preservation Commission

Molly Watkins (2-year term expiring January 1, 2023)
Benjamin Scott Hook (2-year term expiring January 1, 2023)

Keep Walterboro Beautiful-City Appearance Board

Dana Chaney (4-year term expiring January 1, 2025)
Henry Hiott (4-year term expiring January 1, 2025)
Talika Mock (4-year term expiring January 1, 2025)
Deborah D. Rodriguez (4-year term expiring January 1, 2025)

Tree Protection Committee

Michael Ferrari (2-year term expiring January 1, 2023)

We've contacted all of these individuals and they all wish to continue to serve on their respective boards and commissions, and we ask for councils favorable consideration of this request.

Motion: Councilmember Pryor; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

3. Paperless agendas (memorandum attached).

City Manager Molinari then said you have in your agenda packet, a memorandum giving a breakdown of what we had a conversation last month as to City Council transitioning to paperless agendas, through the purchase of iPads. I've done some research and the most cost effective option would be to purchase iPads. The iPad 8th generation meets all the Council's needs and retails for \$329. They do offer iPads with larger screens, but those are more expensive. The largest screens that they offer are almost 13 inches, and those typically retail for around \$1,000. If Council is interested in transitioning to paperless agendas staff will work towards purchasing the iPads and incorporating those into our meetings, and I'd be happy to answer any questions that you may have.

Motion: Councilmember Broderick; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

4. Introduction of New Fire Department Captain, Marshall Morehead – Paul Seigler, Fire Chief.

Fire Chief Siegler introduced the City's new Fire Captain Morehead (although Morehead has been with the City for 20 years in other capacities) and City Council gave a warm welcome in his new position.

5. Consideration of funding recommendation from the Accommodations Tax Committee.

City Manager then said you have in your agenda packet, a memo and supporting documentation from the Finance Director. We only had one request to the Accommodation Tax Advisory Committee at the February meeting. The Colleton County Arts Council-Spring Sing requested \$1,500 and is recommending approval for \$1,000. Should this request be approved as submitted, the projected remaining balance for the year will be approximately \$59,922, and those remaining funds will be up for consideration at the next scheduled meeting in June of 2021 of the Atax committee. Respectfully, we request City Council's approval on this recommendation.

Motion: Councilmember Broderick; Second: Councilmember Pryor
Discussion: None.
Carried: All ayes.

A motion was by made by Councilmember Brown to enter into Executive Session, seconded by Councilmember Broderick and passed unanimously.

EXECUTIVE SESSION:

1. Contractual Matters:
 - a. Project Swan
 - b. Potential Purchase of Property
2. Personnel Matter – Appointment to Board of Zoning Appeals.

Councilmember Bridge made a motion to come out of Executive Session and enter into Open Session, seconded by Councilmember Pryor and passed unanimously.

OPEN SESSION:

The meeting returned to Open Session.

A motion was made by Councilmember Fishburne to authorize the City Manager to reimburse the Colleton County Development Corporation in the amount of \$11,712.97 to purchase the property at 419 Hampton Street, seconded by Councilmember Broderick and passed unanimously.

A motion was made by Councilmember Bridge to appoint Katherine Peer to the Zoning Board of Appeals, seconded by Councilmember Broderick and passed unanimously.

There being no further business to consider, a motion to adjourn was made by Councilmember Pryor, seconded by Councilmember Brown and passed unanimously. The Mayor adjourned the meeting at 7:09 P.M. Notice of this meeting, call-in phone number, webinar I.D. and link to view the video were distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Callie Seals
City Clerk

APPROVED: April ____, 2021

RESOLUTION NO. 2021-R-03

FAIR HOUSING RESOLUTION

WHEREAS, April 11, 2021, marks the 53rd anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended and the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, that both support the policy of Fair Housing without regard to race, color, national origin, sex, familial status, and disability, and encourages fair housing opportunities for all citizens; and

WHEREAS, the City of Walterboro is committed to addressing discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

WHEREAS, the City of Walterboro rejects discrimination on the basis of race, religion, color, sex, national origin, disability and/or familial status in the sale, rental, or provision of other housing services; and

WHEREAS, the City of Walterboro desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment; and

WHEREAS, April is recognized nationally as Fair Housing Month.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2021 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

ADOPTED, this ____ day of April, 2021 by Walterboro City Council.

William T. Young, Jr., Mayor

Attest:

Callie Seals
Municipal Clerk

**CITY OF WALTERBORO
POLICY OF
NONDISCRIMINATION
ON THE BASIS OF DISABILITY STATUS,
RACE, COLOR, NATIONAL ORIGIN, SEX, AGE, RELIGION,
LIMITED ENGLISH PROFICIENCY AND FAMILIAL STATUS**

The City of Walterboro does not discriminate on the basis of disability, race, color, national origin, sex, age, religion, limited English proficiency and familial status in the admission, or access to, or treatment or employment in, its federally assisted programs or activities.

**Jeffrey P. Molinari, City Manager
City of Walterboro
242 Hampton Street
Walterboro, SC 29488
Telephone Number: 843-782-1011 (Voice)
Or 1-800-735-2905 (TDD)**

Has been designated to coordinate compliance with the nondiscrimination requirements contained in the U.S. Department of Housing and Urban Development's (HUD) regulations implementing Section 504 (24 CFR Part 8, dated June 2, 1988).

RESOLUTION NO. 2021-R-04

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds in order to improve the sewer system by making sewer line improvements.

WHEREAS, the completion of this project would directly benefit 741 persons in the City, of which at least 51% qualify as having low-to-moderate incomes.

NOW THEREFORE BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Sewer Upgrades for Sub-System 1-East and 3 Project because it will greatly improve the quality of life for the residents of the City and Colleton County.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure Application for the Walterboro Sewer Upgrades for Sub-System 1-East and 3 Project and to commit funds in the amount of at least 10%, or \$209,454 of the grant request to meet the matching commitment of the Community Development Program.

3. Additionally, the City Manager is authorized to commit an additional \$12,857 in funds to meet the budget needs of the proposal dated April 2021. The \$63,789 cost of the sewer line inspection will be submitted as pre-agreement match.

ADOPTED, THIS 6th DAY OF APRIL, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie Seals
City Clerk

RESOLUTION NO. 2021-R-05

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of residents and businesses is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro has submitted an application to the Federal Emergency Management Agency (FEMA). Hazard Mitigation Grant Program (HMGP) Funds in order to replace and upgrade the emergency engine-driven power supply system at the Wastewater Treatment Plant (WWTP); and

WHEREAS, the completion of this project would directly benefit approximately 2,899 properties in the City; and

NOW THEREFORE BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Emergency Engine-Drive Power Supply System at the Walterboro Wastewater Treatment Plant because it will greatly improve the quality of life for the residents and businesses of the City.

2. The City Manager shall be and is authorized to amend Resolution 2021-R-01 concerning a Federal Emergency Management Agency (FEMA). Hazard Mitigation Grant Program (HMGP) Application for the Emergency Engine-Drive Power Supply System at the Walterboro Wastewater Treatment Plant Project and to commit additional funds in the estimated amount of \$89,101.90, bringing the total to \$515,064.40 or 30.23% of the grant request to meet the matching commitment of the HMGP Program.

ADOPTED, THIS 6th DAY OF APRIL, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie Seals
City Clerk

Child Abuse Prevention Month

WHEREAS, South Carolina's future prosperity and quality of life depend on the healthy development of the more than 1.1 million children residing in the diverse communities across our state; and

WHEREAS, preventing child abuse and neglect must be a priority that requires individuals, families, child-serving organizations, schools, faith-based groups, businesses, government agencies, and civic leaders to support the physical, emotional, social, and educational well-being of all children; and

WHEREAS, child abuse is a serious public health issue with wide-ranging societal consequences, as data show the link between the abuse and neglect of children and a wide range of costly medical, emotional, psychological, and behavioral issues into adulthood; and

WHEREAS, parents and caregivers who have a support system of family and friends, know where to find public resources, and understand how to remain resilient in challenging times are best equipped to provide safe, nurturing environments for their children; and

WHEREAS, statewide and community prevention programs serve as proven and effective ways to reduce child abuse and neglect no matter the geographic region, race or ethnicity, or economic status; and

WHEREAS, in fiscal year 2019-2020, there were 8,924 founded Child Protect Services investigations in South Carolina; and

WHEREAS, in 2020, Hopeful Horizons and CAPA provided child abuse prevention training to over 3,000 children and adults.

NOW, THEREFORE, I, William T. Young Jr., Mayor of Walterboro in the great State of South Carolina, do hereby proclaim April 2021 as CHILD ABUSE PREVENTION MONTH throughout the city and encourage all South Carolinians to dedicate themselves to protecting the quality of life for every child.

William T. Young, Jr.
Mayor



Keep Walterboro Beautiful Great American Cleanup 2021 Proclamation

WHEREAS, Keep America Beautiful is the nation's iconic community improvement nonprofit organization that envisions a country in which every community is a clean, green and beautiful place to live, and has established the Great American Cleanup as its signature national effort for involving American citizens in improving their community environment;

WHEREAS, Keep America Beautiful's Great American Cleanup is the nation's largest community improvement program, engaging more than 5 million volunteers and participants every year to create positive change and lasting impact in local communities;

WHEREAS, the City of Walterboro of Colleton County seeks to protect its natural resources and bring people together to transform public spaces into beautiful places;

WHEREAS, the City of Walterboro recognizes its commitment to engage citizens, civic and government officials, and business leaders to work together to End Littering, Improve Recycling, and Beautify America's Communities;

WHEREAS, Keep Walterboro Beautiful, and the City of Walterboro are committed to elevate the importance of volunteerism and motivate everyone in our community to become stewards of the environment;

NOW, THEREFORE, I, William T. Young, Jr., Mayor do hereby proclaim the months of April and May, Keep America Beautiful/Great American Cleanup month and call upon our citizens to join in activities that promote responsible environmental stewardship and help us renew our commitment to building a better world today and for future generations. So declared on this 6th day April 2021.

William T. Young, Jr.
Mayor



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Southern Region
Georgia, Puerto Rico, South Carolina, Virgin Islands

FAA ASO-600
1701 Columbia Avenue
Suite 220
College Park, GA 30337

CRRSA Transmittal Letter

March 30, 2021

Mr. William T. Young
Airport Commission Chairman
Walterboro-Colleton County Airport Commission
P.O. Box 8
Walterboro, SC 29488

Dear Mr. Young:

Please find the following electronic Airport Coronavirus Response Grant Program (ACRGP) Grant Offer, Grant No. 3-45-0057-021-2021 for Lowcountry Regional Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, no later than **April 29, 2021** in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then the grant offer will be routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, an email with the executed grant will be sent to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi Invoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you drawdown and expend these funds within four years.

An airport sponsor may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. Please refer to the [ACRGP Frequently Asked Questions](#) for further information.

With each payment request you are required to upload an invoice summary directly to Delphi. The invoice summary should include enough detail to permit FAA to verify compliance with the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260).

For the final payment request, in addition to the requirement listed above for all payment requests, you are required to upload directly to Delphi:

- A final financial report summarizing all of the costs incurred and reimbursed, and
- An SF-425, and.
- A closeout report (A sample report is available [here](#)).

Until the grant is completed and closed, you are responsible for submitting a signed/dated SF-425 annually, due 90 days after the end of each federal fiscal year in which this grant is open (due December 31 of each year this grant is open).

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

I am readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts.

Sincerely,

A handwritten signature in cursive script, appearing to read "Larry F. Clark".

Larry F. Clark
Manager



U.S. Department
of Transportation
Federal Aviation
Administration

AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM (ACRGP)

GRANT AGREEMENT

Part I - Offer

Federal Award Offer Date March 30, 2021

Airport/Planning Area Lowcountry Regional Airport

ACRGP Grant Number 3-45-0057-021-2021

Unique Entity Identifier 606700011

TO: City of Walterboro

(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA an Airports Coronavirus Response Grant Program (herein called "ACRGP") Application dated February 20, 2021, for a grant of Federal funds at or associated with the Lowcountry Regional Airport, which is included as part of this ACRGP Grant Agreement; and

WHEREAS, the Sponsor has accepted the terms of FAA's ACRGP Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the ACRGP Application for the Lowcountry Regional Airport, (herein called the "Grant" or "ACRGP Grant") consisting of the following:

This ACRGP Grant is provided in accordance with the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Act or "the Act"), Division M of Public Law 116-260, as described below, to provide eligible Sponsors with funding for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments. ACRGP Grant amounts to specific airports are derived by legislative formula (See Division M, Title IV of the Act).

The purpose of this ACRGP Grant is to prevent, prepare for, and respond to coronavirus. Funds provided under this ACRGP Grant Agreement must only be used for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational and maintenance expenses or debt service payments in accordance with the limitations prescribed in the Act. ACRGP Grants may be used to reimburse airport operational and maintenance expenses directly related to Lowcountry Regional

incurred no earlier than January 20, 2020. ACRGP Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after December 27, 2020. Funds provided under this ACRGP Grant Agreement will be governed by the same principles that govern "airport revenue." New airport development projects not directly related to combating the spread of pathogens and approved by the FAA for such purposes, may not be funded with this Grant.

NOW THEREFORE, in accordance with the applicable provisions of the CRRSA Act, Public Law 116-260, the representations contained in the Grant Application, and in consideration of (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public from the accomplishment of the Grant and in compliance with the conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$13,000, allocated as follows:
 - \$13,000 Non Primary KU2021
2. **Grant Performance.** This ACRGP Grant Agreement is subject to the following federal award requirements:
 - a. The Period of Performance:
 1. Shall start on the date the Sponsor formally accepts this agreement, and is the date signed by the last Sponsor signatory to the agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance. The period of performance end date shall not affect, relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
 2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions, or budget periods. (2 Code of Federal Regulations (CFR) § 200.1)
 - b. The Budget Period:
 1. The budget period for this ACRGP Grant is 4 years (1,460 calendar days). Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the budget period.
 2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to §200.308.
 - c. Close out and Termination.
 1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor

does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344)

2. The FAA may terminate this ACRGP Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.
3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the CRRSA Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this ACRGP Grant Agreement, the CRRSA Act, and the regulations, policies, standards, and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months or a 25 percent reduction in time devoted to the Grant, and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before April 29, 2021, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this ACRGP Grant Agreement, the CRRSA Act or other provision of applicable law. For the purposes of this ACRGP Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this ACRGP Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this ACRGP Grant Agreement.
11. **System for Award Management (SAM) Registration and Unique Entity Identifier (UEI).**

- a. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
 - b. Unique entity identifier (UEI) means a 12-character alpha-numeric value used to identify a specific commercial, nonprofit or governmental entity. A UEI may be obtained from SAM.gov at <https://sam.gov/SAM/pages/public/index.jsf>.
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi Invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Air and Water Quality.** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel, or terminate this agreement.
14. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
15. **Buy American.** Unless otherwise approved in advance by the FAA, in accordance with 49 United States Code (U.S.C.) § 50101 the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured goods produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
16. **Audits for Sponsors.**
- PUBLIC SPONSORS. The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
- a. Verify the non-Federal entity is eligible to participate in this Federal program by:
 - 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-Federal entity is excluded or disqualified; or
 - 2. Collecting a certification statement from the non-Federal entity attesting the entity is not excluded or disqualified from participating; or
 - 3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
 - b. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. sub-contracts).

- c. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debars a contractor, person, or entity.

18. Ban on Texting While Driving.

- a. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 - 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this ACRGP Grant or subgrant funded by this Grant.
 - 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - A. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - B. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- b. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts, and subcontracts funded by this ACRGP Grant.

19. Trafficking in Persons.

- a. You as the recipient, your employees, subrecipients under this ACRGP Grant, and subrecipients' employees may not –
 - 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - 2. Procure a commercial sex act during the period of time that the award is in effect; or
 - 3. Use forced labor in the performance of the award or subawards under the ACRGP Grant.
- b. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
 - 1. Is determined to have violated a prohibition in paragraph A of this ACRGP Grant Agreement term; or
 - 2. Has an employee who is determined by the agency official authorized to terminate the ACRGP Grant Agreement to have violated a prohibition in paragraph A.1 of this ACRGP Grant term through conduct that is either –
 - A. Associated with performance under this ACRGP grant; or
 - B. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
- c. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph A during this ACRGP Grant Agreement.

- d. Our right to terminate unilaterally that is described in paragraph A of this section:
1. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 2. Is in addition to all other remedies for noncompliance that are available to the FAA under this ACRGP Grant.

20. Employee Protection from Reprisal.

a. Prohibition of Reprisals —

1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal office or employee responsible for oversight of a grant program;
 - e. A court or grand jury;
 - f. A management office of the grantee or subgrantee; or
 - g. A Federal or State regulatory enforcement agency.
3. Submission of Complaint — A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this ACRGP Grant Agreement may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint — A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General — Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
6. Assumption of Rights to Civil Remedy — Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

21. **Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this ACRGP Grant Agreement.
22. **Face Coverings Policy.** The sponsor agrees to implement a face-covering (mask) policy to combat the spread of pathogens. This policy must include a requirement that all persons wear a mask, in accordance with Centers for Disease Control (CDC) and Transportation Security Administration (TSA)

requirements, as applicable, at all times while in all public areas of the airport property, except to the extent exempted under those requirements. This special condition requires the airport sponsor continue to require masks until Executive Order 13998, Promoting COVID-19 Safety in Domestic and International Travel, is no longer effective.

SPECIAL CONDITIONS FOR USE OF ACRGP FUNDS

CONDITIONS FOR ROLLING STOCK/EQUIPMENT -

1. **Equipment or Vehicle Replacement.** The Sponsor agrees that when using funds provided by this grant to replace equipment, the proceeds from the trade-in or sale of such replaced equipment shall be classified and used as airport revenue.
2. **Equipment Acquisition.** The Sponsor agrees that for any equipment acquired with funds provided by this grant, such equipment shall be used solely for purposes directly related to the airport.
3. **Low Emission Systems.** The Sponsor agrees that vehicles and equipment acquired with funds provided in this grant:
 - a. Will be maintained and used at the airport for which they were purchased; and
 - b. Will not be transferred, relocated, or used at another airport without the advance consent of the FAA.

The Sponsor further agrees that it will maintain annual records on individual vehicles and equipment, project expenditures, cost effectiveness, and emission reductions.

CONDITIONS FOR UTILITIES AND LAND -

4. **Utilities Proration.** For purposes of computing the United States' share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
5. **Utility Relocation in Grant.** The Sponsor understands and agrees that:
 - a. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
 - b. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
 - c. The utilities must serve a purpose directly related to the Airport.
6. **Land Acquisition.** Where funds provided for by this grant are used to acquire land, the Sponsor shall record the grant agreement, including the grant assurances and any and all related requirements, encumbrances, and restrictions that shall apply to such land, in the public land records of the jurisdiction in which the land is located.

The Sponsor's acceptance of this Offer and ratification and adoption of the ACRGP Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor. The Offer and Acceptance shall comprise an ACRGP Grant Agreement, as provided by the CRRSA Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to this Grant. The effective date of this ACRGP Grant Agreement is the date of the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated March 30, 2021

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**



(Signature)

Larry F. Clark

(Typed Name)

Manager, ATL-ADO

(Title of FAA Official)

Part II - Acceptance

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the ACRGP Grant Application and incorporated materials referred to in the foregoing Offer under Part I of this ACRGP Grant Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the ACRGP Grant Application and all applicable terms and conditions provided for in the CRRSA Act and other applicable provisions of Federal law.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct. ¹

Dated

City of Walterboro

(Name of Sponsor)

(Signature of Sponsor's Designative Official/Representative)

By:

(Type Name of Sponsor's Designative Official/Representative)

Title:

(Title of Sponsor's Designative Official/Representative)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of South Carolina. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CRRSA Act. The Sponsor understands funding made available under this Grant Agreement may only be used to reimburse for airport operational and maintenance expenses, and debt service payments. The Sponsor further understands it may submit a separate request to use funds for new airport/project development purposes, subject to additional terms, conditions, and assurances. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated at

By:

(Signature of Sponsor's Attorney)

March 17, 2021

City of Walterboro
Mayor and City Council
P. O. Box 709
Walterboro, SC 29488

Attention: City Officials

We are again preparing for the 2021 Colleton County Rice Festival: A Celebration of History and Art, and request to be put on the next City Council agenda. We wish to inform you of the proposed activities for Friday June 4 and Saturday June 5, 2021. We would also like to request endorsement of the 2021 Rice Festival; as well as approval of the following which includes Covid 19 guidelines for the 46th Colleton County Rice Festival.

1. The waiving of business license requirements for all sanctioned activities.
2. We request the closing of the City Parking Lot for Festival use on June 3, 2021 at noon.
3. The closing of Hampton Street from Jeffries Blvd. to the Memorial Avenue intersection. Also, we request the closing of Walter Street and Lucas Street from Washington and Carn Street to Hampton Street. These should be closed on Thursday evening June 3, 2021 at 6pm until 11:00 pm Saturday June 5, 2021.

We ask that you close Washington Street from Dowling Avenue, stopping at Ivanhoe Road, close Ireland Hills Drive from the corner of Ireland Hills Drive and Dowling Avenue to Washington Street and from Ivanhoe Cinema close Ivanhoe Road to Jefferies Highway at 1 p.m. Saturday as per safety restrictions by the State Fire Marshall for the Fireworks.

4. We request that you give the Rice Festival exclusive rights to control events related to all Rice Festival activities.
5. We request the closing of Jefferies Hwy from Ivanhoe Road to Forest Hills Road and from Forest Hills road to Ireland Creek Drive from 10:00 am until 12:00 noon on Saturday June 5th, 2021 for Rice Festival Parade. Parade starts at 11:00 am at Live Oak Cemetery.
6. We request the monitoring by police from 12:00 a.m. until 8:00 p.m. on Friday June 4, 2021 and 10:00 a.m. until 10 p.m. on Saturday June 5, 2021. This request is pertaining to safe crossing of Jefferies Blvd to access the new Amphitheater where some of the Rice Festival entertainment will be held.
7. We request the use of golf cart(s) by Rice Festival Committee members during the event.
8. Rice Run road closure request is attached on separate sheet
9. Facemask required for all participants and attendees attending festival, that excludes performers during their shows, small children and people with medical reason not to wear mask.

10. ALL Vendor Booths will be spaced 10 feet apart unless they request more than one space. For this year the vendors will be only on one side of street to give attendees more room to social distance from each other except in front of courthouse where the street is much wider. Food Court Venders will be spaced 10 feet apart, wear mask, wear gloves and have only packs of condiments. An x will be taped in front of vendors for people to stand for social distance according to CDC guidelines. This will also be implemented on seating at amphitheater.

The 46th annual Colleton County Rice Festival features all proposed activities in the Rice Festival on our website, www.ricefestival.org. A poster of the event schedule will be distributed throughout the State to promote our City, County and Festival.

As always, the Rice Festival involves many City of Walterboro residents in the planning of events, in order to make the celebration safe and fun filled for the entire family. With this in mind, we would like to present this letter to Council, in order to obtain the necessary waivers, permits, street closures and etc. needed to make a successful weekend for the community.

As in the past, we look forward to the city's gracious and generous cooperation.

Regards,

Josh Bell, Chairman
Colleton County Rice Festival

JT/cfb

cc:

Mayor Bill Young
Greg Pryor
Paul Seigel
James Broderick
Judy Bridge
Carl Brown
Ladson Fishburne

Rice Festival June 4, 5, 2021

All CDC and City guidelines will be followed

Friday Times 10:00am – 8:00pm

Saturday Times 10:00am- 9:00 pm Fireworks

Mask required

No Carnival, No Car Show this year, Taste of Walterboro will be moved to Fall of year

Food Vendors will be spaced out by 10ft, masks, Gloves and automatic Sanitizer at each trailer or tent will be enforced, no loose condiments packs only, X on pavement showing customers where to stand, no tables will be provided or bleachers

Arts and Crafts, sales, information Booths will be spaced and will also require mask, and automatic hand Sanitizer machine. Booths will be limited due to spacing and being on one side of street only to give people more room to walk. Craft Booths On Hampton street will be required to close at 7:00 pm each day

Signs about social distancing and mask wearing will be throughout festival street and Amphitheater

Rice Run/walk will require mask before start and until runner starts and must be put back on at end of race, Social distancing will be required before race during race and after race

Amphitheater will have local entertainment only and will require mask, social distancing. Signs promoting this will be provided plus announcing after each performance

Dino -roar show will be where carnival is every year, no bleachers will be provided and mask, social distancing will be required

Fireworks social distancing and mask will be required

Cornhole Tournament will limit players this year and mask and social distancing will be required

Parade- social distancing and mask required for participants and people watching parade

Porta Potty location will have automatic hand sanitizer and will be separated by at least 6ft apart

Bathroom - attendant on site

Automatic Hand sanitizer machine will be provided throughout festival

No bands will be provided this year to cut down on crowds around amphitheater

Mayor Young

% Walterboro City Council

242 Hampton Street

Walterboro, SC 29488

Attention: Mayor Young and City Council,

I am requesting to be put on the City Council agenda for Tuesday, April 6, 2021.

I, Ashley Rohde, am the Race Director for the Colleton County Rice Festival Rice Run 5K. Myself, the Rice Festival Committee and the race timing company, Simply Timing, wish to implement the new Rice Run 5k route approved by City Council on February 11, 2020. A copy of the route is attached.

In order to ensure the highest level of safety for our participants, we request the following street closures on Saturday, June 5, 2021:

- E. Washington Street in its entirety 6:00 a.m. – 11:00 a.m.
- Jefferies Blvd. Northbound lanes From E. Washington Street to Carn Street 7:55 a.m. – 8:05 a.m.
- Carn Street from Jefferies Boulevard to S. Memorial Avenue 7:55 a.m. – 8:20 a.m.
- S. Memorial Avenue from Carn Street to E. Washington Street 7:55 a.m. – 8:20 a.m.
- S. Memorial Avenue from Hampton Street to E. Washington Street 7:55 a.m. – 9:00 a.m.
- Hampton Street Eastbound lane 7:55 a.m. - 8:35 a.m.
- Officers will be stationed at the following intersections to intermittently let traffic through and monitor runners:
 - Hampton Street and N. Miller Street/Fishburne Street
 - Hampton Street and Strickland Street
 - Strickland Street and Warren Street
 - N. Lemacks Street and Wichman Street
 - Wichman Street & Church/Fishburne Streets

The route has been USATF Certified. The route has been approved by the Walterboro Police Department.

Regards,

Ashley Rohde

Rice Festival Committee

PO Box 1705 | Walterboro, SC 29488

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 3/17/2021

1. Person submitting application: Josh R. Bell
Address: P.O. Box 1705, Walterboro, SC 29488
Telephone: 843-909-0508

2. Name of Organization: Colleton County Rice Festival
Chairperson/President: Josh R. Bell
Address: P.O. Box 1705, Walterboro, SC 29488
Telephone: 843-909-0508 - 843-549-1079

3. Parade Chairman: Josh R. Bell
Address: P.O. Box 1705, Walterboro, SC 29488
Telephone: 843-909-0508


4. Date/Time of Parade: Saturday, June 5, 2021 11 AM

5. Parade Route requested (Attach Sketch) Attached

6. Number of Vehicles/Floats: APP: 60 Number of Animals: APP: 10

7. Portion (width) of street parade will occupy: entire street

8. Additional Information (Upon Request): Street in front of Live Oak Cemetery to be closed at 10 AM for line up and other streets to be closed TBD by Police Dept.


Signature/Parade Chairman


Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Police Chief

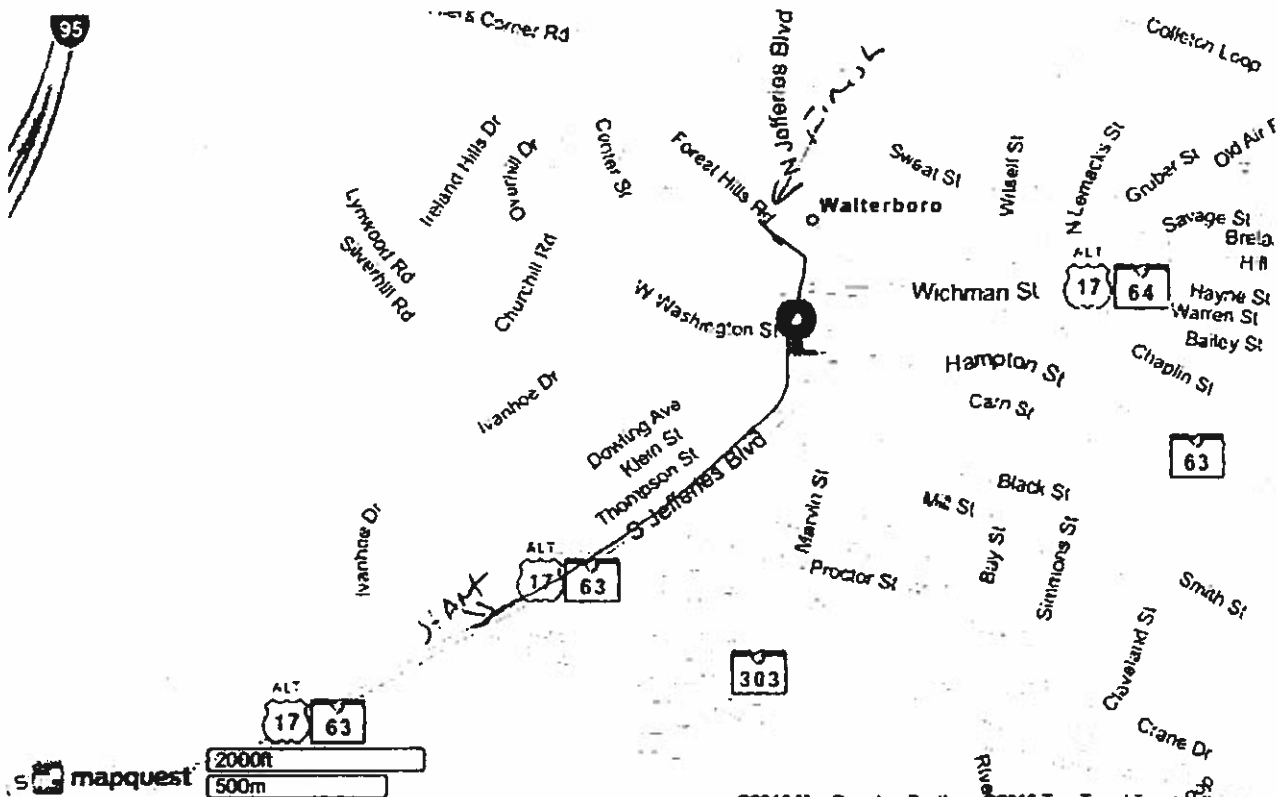
City Manager

NOTE : >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.

Rice Festival

Parade Route - April ~~20~~ ²⁸, ~~2018~~ ²⁰¹⁹

11:00 AM



Colleton County Veterans Council

P.O. BOX 256
WALTERBORO, SC 29488
TELEPHONE: (843) 908-2123

JOHNNY HOLMES
CHAIRMAN

BOB TIEGS
TREASURER

JANET D. SMITH
VA OFFICER

Date: March 11, 2021

Mr. Jeff Molinari, City Manager
P.O. Box 709
Walterboro, SC 29488

Dear Mr. Molinari:

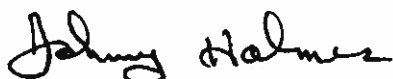
The Colleton County Veterans Council has begun preparations for this year's Memorial Day Ceremony. The Ceremony is scheduled for Monday, May 31, 2021, 9:00 a.m. at the Downtown Plaza, Washington Street.

The Veterans Council will take the appropriate precautions to ensure the public's safety, i.e. wearing masks and social distancing. We request to be placed on the agenda in April for approval of the following:

1. Display the US flags on Washington Street from May 10 -31, 2021
2. Reserve the Waterfall Plaza for setup and turn the water off from 12:00 pm - May 30th to May 31st, 12:00 pm.
3. Close Washington Street on Monday, May 31st from 8:00 a.m. to 12:00 pm.

The Veterans Council appreciates your continued support. If you have any questions, please give me a call on my cell at (843) 908-2123.

Respectfully,



Johnny Holmes
Council Chairman



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 16, 2021
SUBJECT: Request to Purchase One (1) Police Vehicle

I have attached a memo and supporting documentation from Police Chief, Wade Marvin to purchase one (1) new police vehicle. The police department received two (2) bids and one (1) no bid:

<u>Vendor</u>	<u>Vehicle</u>	<u>Bid</u>
Walterboro Ford (Walterboro, SC)	2021 Ford Utility Interceptor	\$38,496.96
Rizer Chevrolet (Walterboro, SC)	Chevrolet Tahoe PPV	No Bid
Performance Dodge (Clinton, NC)	2021 Dodge Durango Pursuit	\$33,672.00

Staff recommends purchasing a 2021 Dodge Durango Pursuit vehicle from Performance Dodge (Clinton, NC) in the amount of \$33,672.00. The police package is \$5,030.73 for a total cost of **\$38,657.73**. When applying the local preference option, the bid submitted by Walterboro Ford does not have the option to match the bid from Performance Dodge. There is sufficient capacity in the FY 2020-21 General Fund budget to absorb this expenditure. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

WADE B. MARVIN
CHIEF
TEL. 843-549-1811
FAX 843-549-8583
police@walterborosc.org

WALTERBORO POLICE DEPARTMENT
CITY OF WALTERBORO
242 HAMPTON STREET • POST OFFICE BOX 709
Walterboro, South Carolina 29488




To: City Manager
From: Chief Marvin
Date: March 5, 2021
Ref.: Request to Purchase one Police Patrol Vehicle

The following is a request for authorization by the Police Department for the purchase of one (1) police vehicle. Based on the bids provided, I am recommending that the bid from Performance Dodge for one (1) Dodge Durango be accepted in the amount of \$33,672.00.

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Walterboro Ford	Ford Utility Interceptor	\$38,496.96
Rizer Chevrolet	Chevrolet Tahoe PPV	No Bid
Performance Dodge	Dodge Durango Pursuit	\$33,672.00

*Prices include sales tax



Wade Marvin, Chief of Police

Jesse Moon

From: Keith Rizer <krizer@lowcountry.com>
Sent: Thursday, September 10, 2020, 4:43 PM
To: Jesse Moon
Subject: Police Interceptors

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Jesse,

Thanks so much for stopping by to see me this morning. I really appreciate the opportunity to serve the Police Department. Following are specifications and pricing for two Ford Police Interceptors.

Keith Rizer

2021 Ford All Wheel Drive Police Interceptor
3.0 liter Eco Boost Engine
Interior Upgrade Package
Full Face Wheel Covers
Dark Car Feature-Courtesy lamp disable when door is opened
Remote Keyless Entry with key fob
Police Perimeter Alert

Manufacturer's list Price:
\$44,155

Your discounted price:
\$37,996.96 plus \$500 sales tax for each vehicle.

We also want to emphasize that we can provide local service for the entire length of ownership. Please let me know if you have any questions and I will be glad to answer them. Thanks again and I will look forward to hearing from you soon.

Keith

Jesse Moon

From: Jesse Moon
Sent: Friday, September 04, 2020 1:33 PM
To: krizer@lowcountry.com
Subject: Police Utility Interceptor Quote

Good Afternoon,

I am trying to figure out some pricing options for a new police vehicle for our department. Would you be able to put together a quote for one of the AWD utility Interceptors? I would need something that shows me the prices for adds/deducts depending on the engine/ equipment selected. Color would be white.

Thank You in Advance,

Lt. Jesse Moon, Road Patrol

Walterboro Police Department
242 Hampton Street
Walterboro, S.C. 29488
Office: 843-782-1036
Cell: 803-608-8166





MEMORANDUM

TO: Wade Marvin, Police Chief

FROM: Amy Risher, Finance Director

SUBJECT: Local Preference Option

DATE: October 16, 2020

In regard to the quotes submitted for the purchase of two police interceptor vehicles, below are the parameters for the local preference option.

Sec. 2-251. - Local preference option.

- (a) This option allows the lowest local bidder (defined as a bidder whose business is physically located and operating within the limits of the City of Walterboro or Colleton County) to match the bid submitted by the non-local low bidder if they are within a set percentage and thereby be awarded the contract.
- (b) Whenever the purchasing agent purchases services, supplies, materials, and/or equipment for the City through the use of competitive process, including quotes, bids and proposals, a percentage preference shall be used for evaluation purposes, according to the categories as set forth herein. When bid submissions are evaluated, a percentage from the local preference classification shall be deducted from the total dollar amount bid by local vendors on competitive quotes and bids, and from the total evaluated aggregate score obtained by local vendors on proposals. The total amount of local preference granted in a single bid shall not exceed an amount determined as set forth herein over a non-local vendor. The award shall be made at the price of the lowest quote, bid or proposal. If the lowest bidder after application of the local bidder preference is the local bidder, then that bidder shall have the option to match the lowest quote, bid or proposal. In the case of an absolute tie, an award will be made to the local vendor. In the case of a tie between local vendors, the award will be determined by lot.

Bid Amount up to	Within City Limits 5% of Bid	Within Colleton County 4% of Bid
\$5,000.00		
\$5,001.00 to \$25,000.00	\$250.00 plus 4% of amount between \$5,001.00 and \$25,000.00	\$200.00 plus 3% of amount between \$5,001.00 and \$25,000.00
\$25,001.00 and up	\$1,050.00 plus 3% of the amount above \$25,000.00	\$800.00 plus 2% of the amount above \$25,000.00

Walterboro Ford Quote \$37,996.96 - \$1,050.00 - \$389.91 = \$36,557.05

When applying this calculation to the bid submitted by Walterboro Ford, the local vendor does not have the option to match the lowest quote.

Jesse Moon

From: EmailNotification@gmtorque.com <b1cif19b@notify.gmtorque.com>
Sent: Friday, September 04, 2020 1:40 PM
To: Jesse Moon
Subject: RIZER CHEVROLET BUICK GMC - Thank you for submitting your request

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

RIZER CHEVROLET BUICK GMC

Dear Jesse Moon,

Thank you for submitting your request.

This automated reply is being sent to you to let you know that we have received your request and you can expect to receive a prompt, personalized response from one of our internet specialists. We will be in contact with you shortly.

Thank you,

RIZER CHEVROLET BUICK GMC

This is an automated message. To unsubscribe from this e-mail list, please email RIZER_CHEVROLET_BUICK_GMC_MAILING_LIST@RIZERBUICK.COM.
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At Rizer Chevrolet Buick GMC, we welcome any comments or inquiries you might have regarding our business, so let us hear from you. Please complete the form below or feel free to contact us at (866) 561-2412.

* = required

Message

Subject

Message Text

Police Utility Vehicle

Good Afternoon,

Would you be able to put together a quote for the possible purchase of a 2020 Chevrolet

Contact Information

First Name *

Last Name *

Preferred Contact

Jesse

Moon

Email

Email *

Phone

jmoon@waterborosc.org

803-608-8166

ZIP Code *

29488

By providing my contact information above, I consent that GM and/or a GM dealer can contact me with GM or GM dealer offers and product information.



At Rizer Chevrolet Buick GMC, we welcome any comments or inquiries you might have regarding our business, so let us hear from you. Please complete the form below or feel free to contact us at (866) 561-2412.

Thank you. Your request has been sent.

[Dealer Log In](#)

PERFORMANCE

AUTOMOTIVE



DODGE

Jeep



RAM



Vehicle Price Worksheet

NAME: City of Walterboro
Make: Dodge Model: Durango Police Date: 3/4/2021
Model: 2021 Dodge Durango Pursuit - SC Contract 4400024877 Year: 2021
VIN#: 1C4SDJFTXMC683611 Stock #: _____
Salesman: Govt - AH Miles: 12

Vehicle Pricing:

Market Price: \$ 41,155.00

Sales Price: \$ 33,172.00

Government Concessions:

-	-
---	---

Final Base Vehicle Pricing: \$ 33,172.00

Upfit/Accessory Pricing

_____	_____
_____	_____
2021 Dodge Durango Pursuit - SC Contract 4400024877	\$ -
Total Body Cost:	\$ -
Total Vehicle Cost:	\$ <u>33,172.00</u>

Trade In Allowance:

0	\$ -
Less: Payoff:	\$ -
Trade Equity:	\$ -

Net Due Prior to Taxes: \$ 33,172.00
Dealer Doc Fee: _____
License Fees: _____
Infrastructure Maintenance Fee: Pd Direct by Agency
Cash Downpayment: \$ -
Net Vehicle Cost: \$ 33,172.00

Note: Vehicle pricing good through contract period - Please call to confirm specs

605 Warsaw Road * Clinton, North Carolina 910-592-5337

Vehicle Build Sheet - Options Sales Codes

2021 DURANGO PURSUIT VEHICLE AWD (WDEE75)

Sales Code	Description
WDEE75	DURANGO PURSUIT VEHICLE AWD
22Z	Customer Preferred Package 22Z
EZH	5.7L V8 HEMI MDS VVT Engine
DFD	8-Spd Auto 8HP70 Trans (Buy)
PW7	White Knuckle Clear Coat
APA	Monotone Paint
'A7	Cloth Bucket Seats W/Rear Vinyl
-X9	Black
LNF	Black Left LED Spot Lamp
LNX	LED Spot Lamps
NAS	50 State Emissions

Tricounty Upfitters
 4592 Toney Bay Road
 Holly Hill, SC 29059
 +1 8437719418
 invoices@tricountyupfitters.com
 www.tricountyupfitters.com



ADDRESS

Walterboro Police Department
 Attn: LCPL Jesse Moon
 242 Hampton Street
 Walterboro, SC 29488

Estimate 21-0091

DATE 03/05/2021

PO NUMBER

Verbal - LCPL Moon

VIN/CAR #

FY21 Admin Durango

SALES REP

T. Floyd

QUANTITY	ACTIVITY	RATE	AMOUNT
1	CONTRACT 21 South Carolina State Contract Number 4400025309	0.00	0.00T
1	FS-SIFMS-1566420538 SpectraLux Low Profile ILS, Center Focused - 2016+ Dodge Durango, Blue/White	699.99	699.99T
1	FS-SIFMH-3882441 SpectraLux Low Profile Rear Hatch ILS - 2016+ Dodge Durango, Blue w/ Amber Signalmaster	699.99	699.99T
1	FS-PF200 Pathfinder Siren - One Piece	549.99	549.99T
1	FS-ES100C Dynamax Speaker - 100watt	137.00	137.00T
1	FS-ESB-DUR15 ES100 Bracket - Dodge Durango Combination Bracket	0.00	0.00T
1	FS-OBDCABLE25-DGCAN 25ft OBDII Interface Cable - 2018 Dodge Charger and Durango Pursuit	109.45	109.45T
1	FS-RBKIT1 Single Rumber Woofer	180.00	180.00T
1	FS-RB-DUR19 2019+ Dodge Durango Rumbler Bracket	0.00	0.00T

We appreciate your business.

QUANTITY	ACTIVITY	RATE	AMOUNT
2	FS-416300-BW Flush Mount LED, 6 LED Light Head, Grommet (Blue/White) (Front Intersection)	50.00	100.00T
2	FS-MPS620U-BW MicroPulse 6 Ultra, Dual Color - Surface Mount (Blue/White) (Grille Lights)	92.95	185.90T
2	FS-MPS600U-BB MicroPulse 6 Ultra - Surface Mount (Blue/Blue) (Rear Under the Hatch Lights)	69.99	139.98T
2	FS-XSM2-BRW-US SpectraLux Dual XStream, Blue/White/Red (Rear Quarter Glass)	169.00	338.00T
1	MM-MMSU1 Magnetic Microphone Clip	34.95	34.95T
1	STL-75458 Streamlight Stinger DS LED HL w/ 12v Piggyback Charger	169.99	169.99T
1	STL-75903 Streamlight Stinger Traffic Wand, Red	6.99	6.99T
1	TS-299631 758 - 896 Interior Glass Mounted Antenna, Black	37.99	37.99T
1	WEA-449301 Weathertech Front Floor Liners, Dodge Durango	109.95	109.95T
1	WEA-443242 Weathertech 2nd Row Floor Liners, Dodge Durango	79.95	79.95T
1	Installation Installation of above equipment.	1,000.00	1,000.00
1	Supplies Installation Supplies	125.00	125.00
1	Freight Freight Charges	75.00	75.00

This estimate is good for 60 days from the date above.

I hereby authorize Tricounty Upfitters to perform the above work; to be done with the necessary materials and grant permission to operate car/truck herein described on streets or highways for the purpose of testing.

SUBTOTAL	4,780.12
TAX	250.61

TOTAL	\$5,030.73
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MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 30, 2021
SUBJECT: Task Order #14 – Hybrid Engineering

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to use Hybrid Engineering to perform design, construction observation, and contract administration services to oversee the cleaning and televising of sewer lines in the Gadsden Loop/Rivers Street area in the amount of **\$34,625**. The City will be submitting a CDBG grant application to rehabilitate the sewer lines in Sub-Systems 3 and 1-East (Gadsden Loop/Rivers Street area) in the amount of \$2,094,533. The South Carolina Department of Commerce has granted the City a waiver that will increase the application amount from a potential maximum award of \$750,000 to \$1,872,222.

If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Molinari', is written over the word 'Sincerely,'.

Jeffrey P. Molinari
City Manager

Attachments

To: Jeff Molinari

From: Michael Crosby

Date: 3/31/2021

Re: Agreement Between Owner and Engineer for Professional Services

The City of Walterboro's Public Works Department has applied for a grant from the Community Development Block Grant funding through the Community Infrastructure Program. This grant will be used for the rehabilitation of sewer mains in a portion of the City's service area. Rehabilitation will ensure reliable and improved sewer service for our citizens for many years to come. The scope of the project is to replace or reline 40 plus year old sewer mains, services, and manholes in the area that have been determined to be failing.

The total projected cost for this sewer rehabilitation project is \$2,094,533.00. The grant requires that cleaning and CCTV Inspections be completed prior to the grant approval. This cost can be used as a portion of the required match funding.

Hybrid Engineering has provided a contract for the performance of design, Construction Observation and contract administration services in order to oversee the cleaning and CCTV for a lump sum amount of \$34,625.00.

I have attached a copy of the agreement as supporting documentation.

It is this departments recommendation to approve Hybrid Engineering Inc. as our engineering firm for this project and authorize the execution of the Agreement Between the City of Walterboro and Hybrid Engineering, Inc. in the amount of \$34,625.00.



Task Order No. 14

Master Agreement for Professional Engineering Services

Client: City of Walterboro

Project: Sub-Systems 3 & 1-East Sewer Cleaning & CCTV Inspection

Date: March 22, 2021

Scope of Services:

Perform design, contract administration, and construction observation of the Sub-Systems 3 & 1-East Sewer Cleaning & CCTV Inspection. Construction will include Cleaning and CCTV Inspection of approximately 1,600 feet of 18" gravity sewer line and 15,700 feet of 8" gravity sewer line as shown on attached *Map Sub-System 3 and Map Sub-System 1-East* that have been proposed for rehabilitation. Engineering services include the following tasks:

1. Development of construction drawings, contract instruments, and technical specifications
2. Solicit bids, tabulate bids, prepare an award recommendation, and assist in awarding the contract.
3. Conduct a preconstruction conference.
4. Perform periodic construction observation.
5. Review the videotape or DVD of the television inspection.
6. Develop and forward a summary report with recommendations for any needed repairs or replacements.
7. Review the Contractor's payment requests and forward them to the Owner with payment recommendations.

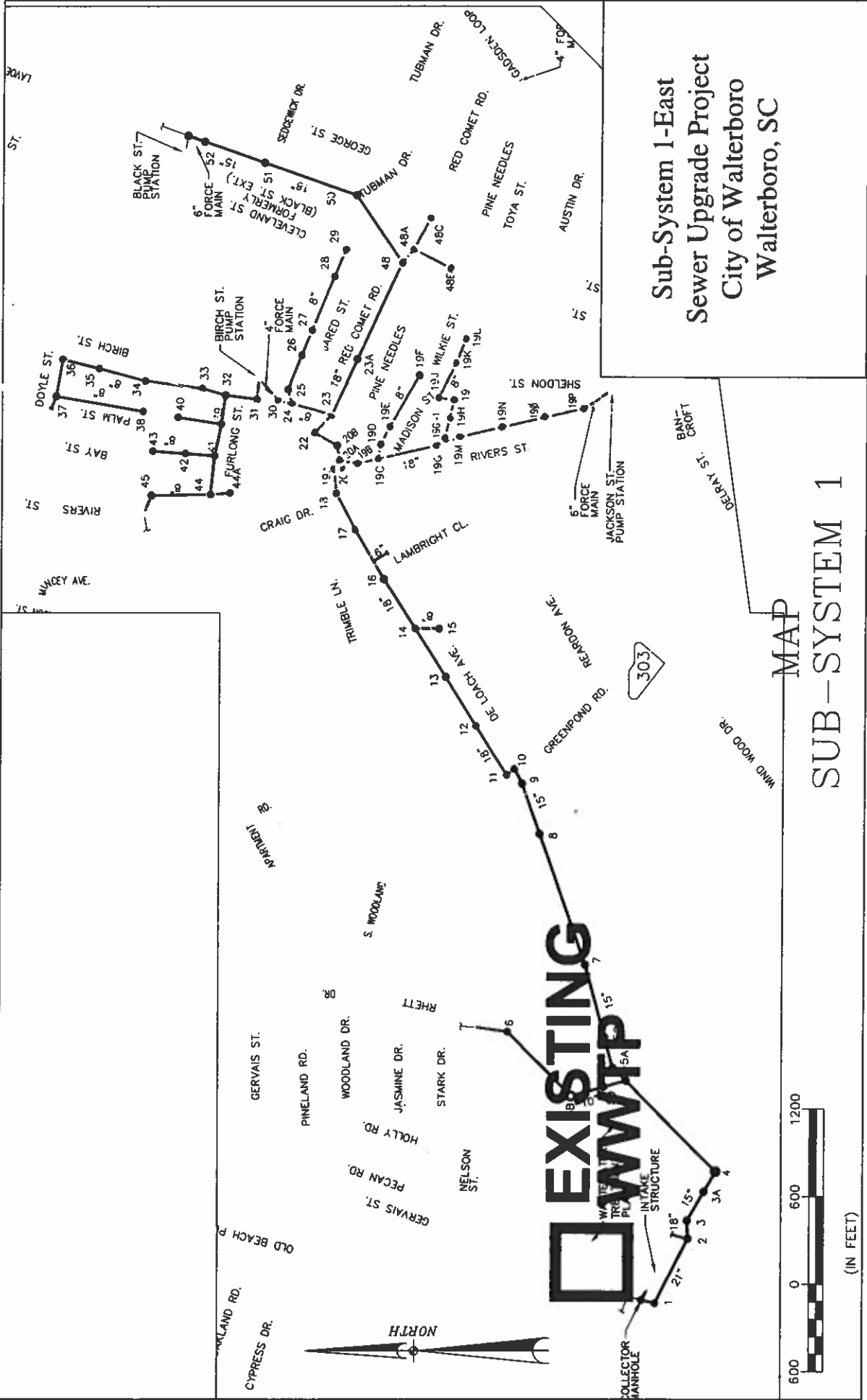
It is acknowledged and understood that this Cleaning and CCTV Inspection work will investigate Sub-Systems 3 & 1-East to the greatest possible extent.

Payment:

Payment shall consist of an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class plus Reimbursable Expenses, the total of which shall not exceed \$34,625 without prior written approval.

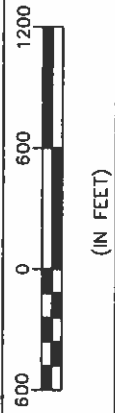
City of Walterboro Approval: _____

Date: _____



**Sub-System 1-East
Sewer Upgrade Project
City of Walterboro
Walterboro, SC**

**MAP
SUB-SYSTEM 1**





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: March 30, 2021
SUBJECT: Sub-Systems 3 & 1-East Cleaning & CCTV Inspection

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby. The bid opening for the Subsystems 3 & 1-East Sewer Cleaning & CCTV Inspection was conducted on March 29, 2021, and four (4) bids were submitted.

<u>Contractor</u>	<u>Bid</u>
Pipeview Technologies, LLC (Wilmington, NC)	\$63,789.00
KRG Utility, Inc. (Lenoir, NC)	\$73,936.00
CaJenn Construction & Rehabilitation Services (Hoboken, GA)	\$119,529.50
SCA Underground, LLC (West Columbia, SC)	\$122,091.80

Pipeview Technologies, LLC (Wilmington, NC) submitted the low bid of **\$63,789.00**. Hybrid Engineering has reviewed their qualifications and recommends awarding the contract to Pipeview Technologies, LLC. This project is part of the City's 10% match for the Gadsden Loop/Rivers Street sewer line improvement CDBG application.

If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari
From: Michael Crosby, Public Works Director
Re: Subsystem 3 Clean and CCTV
Date: 3/31/2021

The City of Walterboro's Public Works Department accepted bids to Clean and CCTV sewer lines in Subsystem 3 on March 29, 2021. This work is required to be completed prior to a final application for a grant that would provide rehabilitation of the Sewer Subsystem. The City is required to fund this portion of the construction but is allowed to use this cost as a portion of the required match funding.

The City received bids from four (4) contractors. The certified bid tabulation is attached.

Pipeview Technologies, LLC submitted the low bid of \$63,789.00. Our representatives at Hybrid Engineering have reviewed their qualifications and recommend awarding this Contract to Pipeview Technologies, LLC.

It is therefore staff's recommendation to award the Construction Contract to Pipeview Technologies, LLC for the bid price of \$63,789.00.



March 30, 2021

Mr. Michael Crosby, Public Works Director
City of Walterboro
242 Hampton Street
Walterboro, SC 29488

Re: Sub-Systems 3 & 1-East Sewer Cleaning & CCTV Inspection

Dear Mr. Crosby:

As you know, the bid opening for the Sub-Systems 3 & 1-East Sewer Cleaning & CCTV Inspection was conducted at 5 p.m. on March 29, 2021 at Walterboro City Hall there in Walterboro. There were 4 bids received and opened. A copy of the Bid Tabulation is enclosed. All bids were found to be responsive.

Pipeview Technologies, LLC. was the low bidder with a bid price of \$63,789.00. We are of the opinion that this is a fair and reasonable price for this work in light of the accelerated Contract Time.

We are also of the opinion that Pipeview Technologies, LLC is both qualified and capable of performing the Sub-Systems 3 & 1-East Sewer Cleaning & CCTV Inspection. Accordingly, Hybrid Engineering, Inc. recommends that a contract be awarded to Pipeview Technologies, LLC. In anticipation that our recommendation will be accepted, we have prepared and enclosed a Notice of Award. If you find this Notice of Award to be acceptable, please have it signed, scanned, and e-mailed to us.

Let us know if you have any questions or if we might provide additional information. As always, it is our pleasure to be of service.

Yours sincerely,

HYBRID ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'C. Douglas Cary, Jr.', with a long horizontal flourish extending to the right.

C. Douglas Cary, Jr., P.E.

Enclosures

**BID TABULATION
SUB-SYSTEM 3 & 1-EAST CLEANING & CCTV INSPECTION
CITY OF WALTERBORO
MARCH 29, 2021 at 5:00 PM**



Item No.	Item Description	Unit	Estimated Quantity	Pipeview Technologies, LLC.		KRG Utility, Inc.		Ca-Jenn Construction & Rehabilitation Services, LLC.		SCA Underground, LLC.	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Clean Existing 18" Gravity Sewer Line with Power Rodder Header & Cutter	EA	1.595	\$2.00	\$3,190.00	\$10.00	\$15,950.00	\$10.00	\$15,950.00	\$5.80	\$9,251.00
2	CCTV Inspection 18" Gravity Sewer Line	EA	1.595	\$2.00	\$3,190.00	\$2.00	\$3,190.00	\$1.50	\$2,392.50	\$2.35	\$3,748.25
3	Bypass Pumping Around Existing 18" Gravity Sewer Line	EA	1.595	\$9.00	\$14,355.00	\$0.00	\$0.00	\$7.00	\$11,165.00	\$1.65	\$2,631.75
4	Clean Existing 8" Gravity Sewer Line with Power Rodder Header & Cutter	EA	15.656	\$1.50	\$23,484.00	\$2.50	\$39,140.00	\$3.50	\$54,796.00	\$3.65	\$57,144.40
5	CCTV Inspection 8" Gravity Sewer Line	EA	15.656	\$1.25	\$19,570.00	\$1.00	\$15,656.00	\$1.25	\$19,570.00	\$2.20	\$34,443.20
6	Bypass Pumping Around Existing 8" Gravity Sewer Line	EA	15.656	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$15,656.00	\$0.95	\$14,873.20
	Base Bid			Total:	\$63,789.00	Total:	\$73,936.00	Total:	\$19,529.50	Total:	\$122,091.80

The bids tabulated herein were received by the City of Wallerboro on March 29, 2021 at 5:00 PM at Wallerboro City Hall
Hybrid Engineering, Inc.

(Handwritten signature)

C. Douglas Clary, Jr., P.E.



MEMORANDUM

TO: Mayor and City Council
FROM: Assistant City Manager
DATE: March 29, 2021
SUBJECT: Request for Approval of Mural Project

Keep Walterboro Beautiful, Walterboro Tourism and Development Departments, together with the Colleton Museum have been working on a mural project for downtown for more than a year.

The mural is proposed for the large blank wall on the North-East corner of East Washington Street and North Walter Street. Permission from the property owner has been received.

Dana Cheney, Chairperson of Keep Walterboro Beautiful, has secured a grant of \$1,000 from Palmetto Pride, \$750 from the Colleton Museum as a part of their SC Arts Commission initiatives, \$500 from the Local SC Bar Association, \$450 from Enterprise Bank of SC, and \$50 from Consignment Envy. This funding, totaling \$2,750, will cover the entire project.

After the wall is cleaned, prepped, and primed, local artist Ian Dillinger will undertake the painting of the mural. The completion date of the mural is mid-May with a goal of being unveiled as a part of the Inaugural WHAM! Festival, (Walterboro History, Art, and Music) which will be mostly virtual and spread over the entire month of May for safety.

Please see proposed mural design is attached.

Sincerely,

Hank Amundson
Assistant City Manager

Attachment

