

Walterboro City Council
Walterboro Wildlife Center
June 1, 2021

MINUTES

A Regular Meeting of Walterboro City Council at the Walterboro Wildlife Center on Tuesday, June 1, 2021 at 6:15 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Joined in the meeting were: Mayor Bill Young, Councilmembers: Judy Bridge, Greg Pryor, James Broderick, Carl Brown and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, Finance Director Amy Risher, City Clerk Callie Seals, and City Attorney George Cone and Brown McLeod were present, as well as Vicki Brown from The Press and Standard. Councilmember Paul Siegel was absent.

CALL TO ORDER:

With the above-mentioned Councilmembers present, the Mayor called the meeting to order, and invited everyone to join in as he gave the invocation. Mayor Young led the pledge of allegiance to our flag.

PUBLIC INPUT ON AGENDA ITEMS:

The Mayor stated public input on agenda items had been distributed to Council by email.

Mayor Young also commended Finance Director, Amy Risher, on her continued service to the City and that June 24th would mark her 25th anniversary.

APPROVAL OF MINUTES:

Upon motion of Councilmember Broderick, seconded by Councilmember Brown, the following meeting minutes were unanimously approved.

1. Minutes of May 4, 2021.

OLD BUSINESS:

1. **Ordinance # 2021-03**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2021-2022, AND MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Bridge; Second: Councilmember Pryor
Discussion: None
Carried: All ayes

2. **Ordinance # 2021-04**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2021-2022, AND MATTERS RELATING THERETO (Second and Final Reading).

Motion: Councilmember Bridge; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

3. **Ordinance # 2021-05**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Second and Final Reading).

Motion: Councilmember Broderick; Second: Councilmember Fishburne
Discussion: None.
Carried: All ayes.

NEW BUSINESS:

1. **Ordinance # 2021-06**, AN ORDINANCE TO REPEAL CHAPTER 8, BUSINESS LICENSE AND BUSINESS REGULATIONS, ARTICLE I, IN GENERAL AND ARTICLE II, BUSINESS LICENSE ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AND TO REPLACE SAID CHAPTER 8 ORDINANCE WITH CHAPTER 8 ENTITLED BUSINESS LICENSE ORDINANCE. (First Reading).

Motion: Councilmember Bridge; Second: Councilmember Broderick
Discussion: None.
Carried: All ayes.

City Manager Molinari gave a summary for the business license ordinance stating there would be the creation of a centralized business licensing system. This ordinance is the culmination of years of work with the Municipal Association and the General Assembly.

In September 2020, the General Assembly passed Act 176 which streamlines the business license process across the state. This act creates the same process for taxing jurisdictions across South Carolina. Details of Act 176 include the following:

- A standard due date of April 30th
- A business license year of May 1st – April 30th
- Gross income to be based on the prior calendar year or business fiscal year
- Standard application as approved by S.C. Revenue and Fiscal Affairs North
- All businesses will be listed in the standard class schedule according to their North American Industry Classification System code, or NAIS code
- Standard class schedule is adopted by the S.C. Revenue and Fiscal Affairs Office
- Creation of the Local Business License Renewal Center, an online payment portal where businesses can renew all their local licenses at one time.

The mandate of the license year will extend the City's current license year from an expiration date of December 31, 2021 to April 30, 2022 which has been incorporated in the business license ordinance.

2. **Resolution # 2021-09**, A RESOLUTION TO RESCIND THE REQUIREMENT FOR WEARING FACE COVERINGS OR MASKS IN PUBLIC IN THE CITY OF WALTERBORO DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND RECOVERY AS SET FORTH IN CITY ORDINANCE 2020-15.

Motion: Councilmember Brown; Second: Councilmember Pryor
Discussion: None.
Carried: All ayes.

CITY MANAGER'S REPORT:

1. Consideration of a Request for Proposals for Auditing Services (Memorandum attached).

City Manager Molinari stated you have a memo and supporting documentation from the Finance Director. The Finance Department solicited proposals from certified public accounting firms to perform auditing services for the City for fiscal years ending June 30, 2022-2026, and received one (1) proposal from The Baird Audit Group, LLC. City staff recommends selecting Baird to perform the independent audit for the above-mentioned years and asks for Council's favorable consideration.

Motion: Councilmember Fishburne; Second: Councilmember Broderick
Discussion: None
Carried: All ayes.

2. 2021 Goals and Objectives (attached).

City Manager read the attached Goals and Key Results for 2021, which consisted of the following:

- **Expand Water and Sewer**
 1. Construct new well on Mable T. Willis Blvd. by June 2021
 2. Explore additional sources of funding for Exit 57 new trunk line (on-going)
 3. Complete the design and engineering, and the permitting process for the WWTP expansion by June 2022
- **Complete existing Projects**
 1. I-95 Business Loop project phase 2, including Gateway signage and landscaping, completed by June 2022
 2. CSX Railway line property acquired by December 2021
 3. Water Tower Park demolition and plan developed by December 2021
- **Improve Overall Appearance of City**
 1. Formalize a redevelopment plan for the South Jefferies corridor by December 2021
 2. Develop a plan for using American Rescue Act funds by December 2021
 3. Establish a system for reporting and controlling litter by December 2021
 4. Establish a City Improvement Committee of Council to address code enforcement, litter, and other appearance issues by December 2021
 5. Create a plan for redevelopment of downtown December 2021
 6. Develop Ireland Creek master plan by December 2021
- **Growth Management**
 1. Identify neighborhoods to annex and do cost-benefit analysis by June 2022
 2. Work with citizens in donut holes, including a marketing plan, on annexation by June 2022
 3. Implement zoning for growth management by June 2022
- **Recreation/Tourism**
 1. Develop a plan and identify funding to repair/replace Wildlife Sanctuary boardwalks by September 2021
 2. Begin repair/replacement of Sanctuary boardwalks by June 2022
 3. Develop sidewalk connectivity plan by June 2022
 4. Grow Wildlife programming (ongoing)
 5. Facilitate better access to recreation options by June 2022

6. Explore possible park on the south side of the City by June 2022
7. Evaluate usage and condition of tennis courts by June 2022

Motion: Councilmember Pryor; Second: Councilmember Broderick
Discussion: None.
Carried: All ayes.

3. Judicial and City Prosecutor Reappointments (Memorandum attached).

The City Manager stated you have a memo in your agenda packets listing Judicial reappointments and the City Prosecutor reappointment, they are as follows:

The term for Municipal Judge Morrison Payne expires on June 30, 2021. Judge Payne would like to continue to serve as Municipal Judge. If reappointed, her term will run for two (2) years and will expire on June 30, 2023.

The term for Associate Municipal Judge, Tim Rowe expires on June 30, 2021. Judge Rowe would like to continue to serve as Associate Municipal Judge. If reappointed, his term will run for two (2) years and will expire on June 30, 2023.

The term for City Prosecutor, Maryann Blake expires on June 30, 2021. Ms. Blake would like to continue to serve as City Prosecutor. If reappointed, her term will run for one (1) year and will expire on June 30, 2022.

Motion: Councilmember Pryor; Second: Councilmember Brown
Discussion: None.
Carried: All ayes.

Councilmember Judy Bridge then commended City Manager, Molinari and Finance Director, Risher on their work done for this years' budget.

There being no further business to consider, a motion to adjourn was made by Mayor Young, seconded by Councilmember Brown and passed unanimously. The Mayor adjourned the meeting at 6:45 P.M. Notice of this meeting were distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Callie Seals
City Clerk

APPROVED: July ____, 2021

ORDINANCE # 2021-06

AN ORDINANCE TO REPEAL CHAPTER 8, BUSINESS LICENSE AND BUSINESS REGULATIONS, ARTICLE I, IN GENERAL AND ARTICLE II, BUSINESS LICENSE ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AND TO REPLACE SAID CHAPTER 8 ORDINANCE WITH CHAPTER 8 ENTITLED BUSINESS LICENSE ORDINANCE.

WHEREAS, the Municipal Association of South Carolina (MASC) regularly updates the Model Business License Ordinance to incorporate improvements necessitated by changes in the legal and economic application of business license regulations; and,

WHEREAS, it is the interest of the City and the operators of businesses within the City that the business license ordinance be updated to be consistent with the statewide application of business license regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that all prior business license ordinances are repealed and the attached business license ordinance is adopted and shall continue in effect from year to year as hereafter amended.

This ordinance shall become effective upon adoption.

ADOPTED, this _____ day of _____, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie A. Seals
City Clerk

First Reading: June 1, 2021
Public Hearing: July 6, 2021
Second Reading: July 6, 2021

CITY OF WALTERBORO

BUSINESS LICENSE ORDINANCE

Section 1. License Required. Every person engaged or intending to engage in any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, in whole or in part within the limits of the City of Walterboro, South Carolina, is required to pay an annual license tax for the privilege of doing business and obtain a business license as herein provided.

Section 2. Definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meaning ascribed herein. Defined terms are not capitalized when used in this ordinance unless the context otherwise requires.

"Business" means any business, calling, occupation, profession, or activity engaged in with the object of gain, benefit, or advantage, either directly or indirectly.

"Charitable Organization" means an organization that is determined by the Internal Revenue Service to be exempt from Federal income taxes under 26 U.S.C. Section 501(c)(3), (4), (6), (7), (8), (10) or (19).

"Charitable Purpose" means a benevolent, philanthropic, patriotic, or eleemosynary purpose that does not result in personal gain to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization.

"Classification" means that division of businesses by NAICS codes subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by the Council.

"Council" means City Council of the City of Walterboro.

"Domicile" means a principal place from which the trade or business of a licensee is conducted, directed, or managed. For purposes of this ordinance, a licensee may be deemed to have more than one domicile.

"Gross Income" means the gross receipts or gross revenue of a business, received or accrued, for one calendar or fiscal year collected or to be collected from business done within the Municipality. If the licensee has a domicile within the Municipality, business done within the Municipality shall include all gross receipts or revenue received or accrued by such licensee. If the licensee does not have a domicile within the Municipality, business done within the Municipality shall include only gross receipts or revenue received or accrued within the Municipality. In all cases, if the licensee pays a business license tax to another county or municipality, then the licensee's gross income for the purpose of computing the tax within the Municipality must be reduced by the amount of revenues or receipts taxed in the other county or municipality and fully reported to the Municipality. Gross income for business license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds that are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross receipts or gross revenues for business license purposes may

be verified by inspection of returns and reports filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Department of Insurance, or other government agencies. In calculating gross income for certain businesses, the following rules shall apply:

- A. Gross income for agents shall be calculated on gross commissions received or retained, unless otherwise specified. If commissions are divided with other brokers or agents, then only the amount retained by the broker or agent is considered gross income.
- B. Except as specifically required by S.C. Code § 38-7-20, gross income for insurance companies shall be calculated on gross premiums written.
- C. Gross income for manufacturers of goods or materials with a location in the Municipality shall be calculated on the lesser of (i) gross revenues or receipts received or accrued from business done at the location, (ii) the amount of income allocated and apportioned to that location by the business for purposes of the business's state income tax return, or (iii) the amount of expenses attributable to the location as a cost center of the business. Licensees reporting gross income under this provision shall have the burden to establish the amount and method of calculation by satisfactory records and proof. Manufacturers include those taxpayers reporting a manufacturing principal business activity code on their federal income tax returns.

"License Official" means a person designated to administer this ordinance. Notwithstanding the designation of a primary license official, the Municipality may designate one or more alternate license officials to administer particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code.

"Licensee" means the business, the person applying for the license on behalf of the business, an agent or legal representative of the business, a person who receives any part of the net profit of the business, or a person who owns or exercises control of the business.

"Municipality" means the City of Walterboro, South Carolina.

"NAICS" means the North American Industry Classification System for the United States published under the auspices of the Federal Office of Management and Budget.

"Person" means any individual, firm, partnership, limited liability partnership, limited liability company, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principal.

Section 3. Purpose and Duration. The business license required by this ordinance is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through a privilege tax. The license year ending on April 30, 2022, shall commence on January 1, 2021 and shall run for a sixteen (16) month period. Thereafter, the license periods shall be established as follows. Except as set forth below for business licenses issued to contractors with respect to specific construction projects,

each yearly license shall be issued for the twelve-month period of May 1 to April 30. A business license issued for a construction contract may, at the request of the licensee, be stated to expire at the completion of the construction project; *provided*, any such business license may require that the licensee file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount. The provisions of this ordinance and the rates herein shall remain in effect from year to year as amended by the Council.

Section 4. Business License Tax, Refund.

- A. The required business license tax shall be paid for each business subject hereto according to the applicable rate classification on or before the due date of the 30th day of April in each year, except for those businesses in Rate Class 8 for which a different due date is specified. Late payments shall be subject to penalties as set forth in Section 12 hereof, except that admitted insurance companies may pay before June 1 without penalty.
- B. A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated for classifications at one location, the business license tax shall be computed on the combined gross income for the classification requiring the highest rate. The business license tax must be computed based on the licensee's gross income for the calendar year preceding the due date, for the licensee's twelve-month fiscal year preceding the due date, or on a twelve-month projected income based on the monthly average for a business in operation for less than one year. The business license tax for a new business must be computed on the estimated probable gross income for the balance of the license year. A business license related to construction contract projects may be issued on a per-project basis, at the option of the taxpayer. No refund shall be made for a business that is discontinued.
- C. A licensee that submits a payment greater than the amount owed may request a refund. To be considered, a refund request must be submitted in writing to the Municipality before the June 1 immediately following the April 30 on which the payment was due and must be supported by adequate documentation supporting the refund request. The Municipality shall approve or deny the refund request, and if approved shall issue the refund to the business, within thirty days after receipt of the request.

Section 5. Registration Required.

- A. The owner, agent, or legal representative of every business subject to this ordinance, whether listed in the classification index or not, shall register the business and make application for a business license on or before the due date of each year; *provided*, a new business shall be required to have a business license prior to operation within the Municipality, and an annexed business shall be required to have a business license within thirty (30) days of the annexation. A license for a bar (NAICS 722410) must be issued in

the name of the individual who has been issued the corresponding state alcohol, beer, or wine permit or license and will have actual control and management of the business.

- B. Application shall be on the then-current standard business license application as established and provided by the Director of the South Carolina Revenue and Fiscal Affairs Office and shall be accompanied by all information about the applicant, the licensee, and the business deemed appropriate to carry out the purpose of this ordinance by the license official. Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross receipts and gross revenue figures.
- C. The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported (or estimated for a new business) without any unauthorized deductions, and that all assessments, personal property taxes on business property, and other monies due and payable to the Municipality have been paid.
- D. The Municipality shall allow application, reporting, calculation, and payment of business license taxes through the business license tax portal hosted and managed by the South Carolina Revenue and Fiscal Affairs Office, subject to the availability and capability thereof. Any limitations in portal availability or capability do not relieve the applicant or Licensee from existing business license or business license tax obligations.

Section 6. Deductions, Exemptions, and Charitable Organizations.

- A. No deductions from gross income shall be made except income earned outside of the Municipality on which a license tax is paid by the business to some other municipality or county and fully reported to the Municipality, taxes collected for a governmental entity, or income which cannot be included for computation of the tax pursuant to state or federal law. Properly apportioned income from business in interstate commerce shall be included in the calculation of gross income and is not exempted. The applicant shall have the burden to establish the right to exempt income by satisfactory records and proof.
- B. No person shall be exempt from the requirements of the ordinance by reason of the lack of an established place of business within the Municipality, unless exempted by state or federal law. The license official shall determine the appropriate classification for each business in accordance with the latest issue of NAICS. No person shall be exempt from this ordinance by reason of the payment of any other tax, unless exempted by state law, and no person shall be relieved of liability for payment of any other tax or fee by reason of application of this ordinance.
- C. Wholesalers are exempt from business license taxes unless they maintain warehouses or distribution establishments within the Municipality. A wholesale transaction involves a sale to an individual who will resell the goods and includes delivery of the goods to the reseller. It does not include a sale of goods to a user or consumer.
- D. A charitable organization shall be exempt from the business license tax on its gross income unless it is deemed a business subject to a business license tax on all or part of its gross income as provided in this section. A charitable organization, or any affiliate of a charitable organization, that reports income from for-profit activities or unrelated

business income for federal income tax purposes to the Internal Revenue Service shall be deemed a business subject to a business license tax on the part of its gross income from such for-profit activities or unrelated business income.

- E. A charitable organization shall be deemed a business subject to a business license tax on its total gross income if (1) any net proceeds of operation, after necessary expenses of operation, inure to the benefit of any individual or any entity that is not itself a charitable organization as defined in this ordinance, or (2) any net proceeds of operation, after necessary expenses of operation, are used for a purpose other than a charitable purpose as defined in this ordinance. Excess benefits or compensation in any form beyond fair market value to a sponsor, organizer, officer, director, trustee, or person with ultimate control of the organization shall not be deemed a necessary expense of operation.

Section 7. False Application Unlawful. It shall be unlawful for any person subject to the provisions of this ordinance to make a false application for a business license or to give or file, or direct the giving or filing of, any false information with respect to the license or tax required by this ordinance.

Section 8. Display and Transfer.

- A. All persons shall display the license issued to them on the original form provided by the license official in a conspicuous place in the business establishment at the address shown on the license. A transient or non-resident shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the Municipality.
- B. A change of address must be reported to the license official within ten (10) days after removal of the business to a new location and the license will be valid at the new address upon written notification by the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license. A business license shall not be transferable, and a transfer of controlling interest shall be considered a termination of the old business and the establishment of a new business requiring a new business license, based on old business income.

Section 9. Administration of Ordinance. The license official shall administer the provisions of this ordinance, collect business license taxes, issue licenses, make or initiate investigations and audits to ensure compliance, initiate denial or suspension and revocation procedures, report violations to the municipal attorney, assist in prosecution of violators, produce forms, undertake reasonable procedures relating to the administration of this ordinance, and perform such other duties as may be duly assigned.

Section 10. Inspection and Audits.

- A. For the purpose of enforcing the provisions of this ordinance, the license official or other authorized agent of the Municipality is empowered to enter upon the premises of any person subject to this ordinance to make inspections and to examine and audit books and records. It shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that the licensee has filed false information, the costs of the audit shall be added to the correct business license tax and late penalties in addition to other penalties provided herein. Each day of failure to pay the proper amount of business license tax shall constitute a separate offense.
- B. The license official shall have the authority to make inspections and conduct audits of businesses to ensure compliance with the ordinance. Financial information obtained by inspections and audits shall not be deemed public records, and the license official shall not release the amount of business license taxes paid or the reported gross income of any person by name without written permission of the licensee, except as authorized by this ordinance, state or federal law, or proper judicial order. Statistics compiled by classifications are public records.

Section 11. Assessments, Payment under Protest, Appeal.

- A. Assessments, payments under protest, and appeals of assessment shall be allowed and conducted by the Municipality pursuant to the provisions of S.C. Code § 6-1-410, as amended. In preparing an assessment, the license official may examine such records of the business or any other available records as may be appropriate and conduct such investigations and statistical surveys as the license official may deem appropriate to assess a business license tax and penalties as provided herein.
- B. The license official shall establish a uniform local procedure consistent with S.C. Code § 6-1-410 for hearing an application for adjustment of assessment and issuing a notice of final assessment; provided that for particular types of business licenses, including without limitation for business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the Municipality, by separate ordinance, may establish a different procedure and may delegate one or more rights, duties, and functions hereunder to the Municipal Association of South Carolina.

Section 12. Delinquent License Taxes, Partial Payment.

- A. For non-payment of all or any part of the correct business license tax, the license official shall impose and collect a late penalty of five (5%) percent of the unpaid tax for each month or portion thereof after the due date until paid. Penalties shall not be waived. If any business license tax remains unpaid for sixty (60) days after its due date, the license official shall report it to the municipal attorney for appropriate legal action.
- B. Partial payment may be accepted by the license official to toll imposition of penalties on the portion paid; *provided*, however, no business license shall be issued or renewed until the full amount of the tax due, with penalties, has been paid.

Section 13. Notices. The license official may, but shall not be required to, mail written notices that business license taxes are due. If notices are not mailed, there shall be published a notice of the due date in a newspaper of general circulation within the Municipality three (3) times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the tax due or grounds for waiver of penalties.

Section 14. Denial of License. The license official may deny a license to an applicant when the license official determines:

- A. The application is incomplete or contains a misrepresentation, false or misleading statement, or evasion or suppression of a material fact;
- B. The activity for which a license is sought is unlawful or constitutes a public nuisance *per se* or *per accidens*;
- C. The applicant, licensee, prior licensee, or the person in control of the business has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;
- D. The applicant, licensee, prior licensee, or the person in control of the business has engaged in an unlawful activity or nuisance related to the business or to a similar business in the Municipality or in another jurisdiction;
- E. The applicant, licensee, prior licensee, or the person in control of the business is delinquent in the payment to the Municipality of any tax or fee;
- F. A licensee has actual knowledge or notice, or based on the circumstances reasonably should have knowledge or notice, that any person or employee of the licensee has committed a crime of moral turpitude on the business premises, or has permitted any person or employee of the licensee to engage in the unlawful sale of merchandise or prohibited goods on the business premises and has not taken remedial measures necessary to correct such activity; or
- G. The license for the business or for a similar business of the licensee in the Municipality or another jurisdiction has been denied, suspended, or revoked in the previous license year.

A decision of the license official shall be subject to appeal as herein provided. Denial shall be written with reasons stated.

Section 15. Suspension or Revocation of License. When the license official determines:

- A. A license has been mistakenly or improperly issued or issued contrary to law;
- B. A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this ordinance;
- C. A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, or evasion or suppression of a material fact in the license application;
- D. A licensee has been convicted within the previous ten years of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude

related to a business or a subject of a business, or an unlawful sale of merchandise or prohibited goods;

E. A licensee has engaged in an unlawful activity or nuisance related to the business; or

F. A licensee is delinquent in the payment to the Municipality of any tax or fee,

the license official may give written notice to the licensee or the person in control of the business within the Municipality by personal service or mail that the license is suspended pending a single hearing before Council or its designee for the purpose of determining whether the suspension should be upheld and the license should be revoked.

The written notice of suspension and proposed revocation shall state the time and place at which the hearing is to be held, and shall contain a brief statement of the reasons for the suspension and proposed revocation and a copy of the applicable provisions of this ordinance.

Section 16. Appeals to Council or its Designee.

- A. Except with respect to appeals of assessments under Section 11 hereof, which are governed by S.C. Code § 6-1-410, any person aggrieved by a determination, denial, or suspension and proposed revocation of a business license by the license official may appeal the decision to the Council or its designee by written request stating the reasons for appeal, filed with the license official within ten (10) days after service by mail or personal service of the notice of determination, denial, or suspension and proposed revocation.
- B. A hearing on an appeal from a license denial or other determination of the license official and a hearing on a suspension and proposed revocation shall be held by the Council or its designee within ten (10) business days after receipt of a request for appeal or service of a notice of suspension and proposed revocation. The hearing shall be held upon written notice at a regular or special meeting of the Council, or, if by designee of the Council, at a hearing to be scheduled by the designee. The hearing may be continued to another date by agreement of all parties. At the hearing, all parties shall have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by Council or its designee shall govern the hearing. Following the hearing, the Council by majority vote of its members present, or the designee of Council if the hearing is held by the designee, shall render a written decision based on findings of fact and conclusions on application of the standards herein. The written decision shall be served, by personal service or by mail, upon all parties or their representatives and shall constitute the final decision of the Municipality.
- C. Timely appeal of a decision of Council or its designee does not effectuate a stay of that decision. The decision of the Council or its designee shall be binding and enforceable unless overturned by an applicable appellate court after a due and timely appeal.

- D. For business licenses issued to businesses subject to business license taxes under Article 20, Chapter 9, Title 58, and Chapters 7 and 45, Title 38, of the South Carolina Code, the Municipality may establish a different procedure by ordinance.

Section 17. Consent, franchise, or license required for use of streets.

- A. It shall be unlawful for any person to construct, install, maintain, or operate in, on, above, or under any street or public place under control of the Municipality any line, pipe, cable, pole, structure, or facility for utilities, communications, cablevision, or other purposes without a consent agreement or franchise agreement issued by the Council by ordinance that prescribes the term, fees, and conditions for use.
- B. The annual fee for use of streets or public places authorized by a consent agreement or franchise agreement shall be set by the ordinance approving the agreement and shall be consistent with limits set by state law. Existing franchise agreements shall continue in effect until expiration dates in the agreements. Franchise and consent fees shall not be in lieu of or be credited against business license taxes unless specifically provided by the franchise or consent agreement.

Section 18. Confidentiality. Except in accordance with proper judicial order or as otherwise provided by law, no official or employee of the Municipality may divulge or make known in any manner the amount of income or any financial particulars set forth or disclosed in any report or return required under this ordinance. Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns. Any license data may be shared with other public officials or employees in the performance of their duties, whether or not those duties relate to enforcement of this ordinance.

Section 19. Violations. Any person violating any provision of this ordinance shall be deemed guilty of an offense and shall be subject to a fine of up to \$500.00 or imprisonment for not more than thirty (30) days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties, and costs provided for in this ordinance.

Section 20. Severability. A determination that any portion of this ordinance is invalid or unenforceable shall not affect the remaining portions. To the extent of any conflict between the provisions of this ordinance and the provisions of the South Carolina Business License Tax Standardization Act, as codified at S.C. Code §§ 6-1-400 *et seq.*, the standardization act shall control.

Section 21. Classification and Rates.

- A. The business license tax for each class of businesses subject to this ordinance shall be computed in accordance with the current business license rate schedule, designated as Appendix A to this ordinance, which may be amended from time to time by the Council.
- B. The current business license class schedule is attached hereto as Appendix B. Hereafter, no later than December 31 of each odd year, the Municipality shall adopt, by ordinance, the latest standardized business license class schedule as recommended by the Municipal Association of South Carolina and adopted by the Director of the South Carolina Revenue

and Fiscal Affairs Office. Upon adoption by the Municipality, the revised business license class schedule shall then be appended to this ordinance as a replacement Appendix B.

- C. The classifications included in each rate class are listed with NAICS codes, by sector, sub-sector, group, or industry. The business license class schedule (Appendix B) is a tool for classification and not a limitation on businesses subject to a business license tax. The classification in the most recent version of the business license class schedule adopted by the Council that most specifically identifies the subject business shall be applied to the business. The license official shall have the authority to make the determination of the classification most specifically applicable to a subject business.
- D. A copy of the class schedule and rate schedule shall be filed in the office of the municipal clerk.

APPENDIX A: BUSINESS LICENSE RATE SCHEDULE

RATE CLASS	INCOME: \$0 - \$2,000	INCOME OVER \$2,000
	BASE RATE	RATE PER \$1,000 OR FRACTION THEREOF
1	\$ 40.00	\$1.00
2	\$ 45.00	\$1.12
3	\$ 50.00	\$1.24
4	\$ 55.00	\$1.36
5	\$ 60.00	\$1.48
6	\$ 65.00	\$1.60
7	\$ 70.00	\$1.72
8.1	\$ 50.00	\$1.10
8.2	Set by state statute	
8.3	MASC Telecommunications	
8.4	MASC Insurance	
8.51	\$12.50 + \$12.50 per machine	
8.52	\$12.50 + \$180.00 per machine	
8.6	\$50.00 plus \$5.00 -OR- \$12.50 per table	\$1.20
9.3	\$100.00	
	Income \$2,000 - \$300,000	\$0.70
	Income over \$300,000	\$0.38
9.41	\$250.00	\$3.10
9.42	\$250.00	\$3.10

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the Municipality.

CLASS 8 RATES

Each NAICS number designates a separate subclassification. The businesses in this section are treated as separate and individual subclasses due to provisions of state law, regulatory requirements, service burdens, tax equalization considerations, and other factors that are deemed sufficient to require individually determined rates. In accordance with state law, the Municipality also may provide for reasonable subclassifications for rates, described by an NAICS sector, subsector, or industry, that are based on particularized considerations as needed for economic stimulus or for the enhanced or disproportionate demands on municipal services or infrastructure.

Non-resident rates do not apply except where indicated.

8.1 NAICS 230000 – Contractors, Construction, All Types [Non-resident rates apply].

Resident rates, for contractors having a permanent place of business within the Municipality:

Minimum on first \$2,000	\$50.00 PLUS
Each additional 1,000	\$1.10

Non-resident rates apply to contractors that do not have a permanent place of business within the Municipality. A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

For licenses issued on a per-job basis, the total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle the contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a license year. Licensees holding a per-job license shall file, by each April 30 during the continuation of the construction project, a statement of compliance, including but not limited to a revised estimate of the value of the contract. If any revised estimate of the final value of such project exceeds the amount for

which the business license was issued, the licensee shall be required to pay a license fee at the then-prevailing rate on the excess amount.

8.2 NAICS 482 – Railroad Companies (See S.C. Code § 12-23-210).

8.3 NAICS 517311, 517312 – Telephone Companies.

With respect to “retail telecommunications services” as defined in S. C. Code § 58-9-2200, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Telecommunications Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to retail telecommunications services are set forth in the Telecommunications Collections Ordinance.

8.4 NAICS 5241 – Insurance Companies:

Independent agents, brokers, their employees are subject to a business license tax based on their natural class. With respect to insurers subject to license fees and taxes under Chapter 7 of Title 38 and to brokers under Chapter 45 of Title 38, the Municipality participates in a collections program administered by the Municipal Association of South Carolina. The Municipality has approved participation in the collections program by separate ordinance (the “Insurers and Brokers Collections Ordinance”). The rates, terms, conditions, dates, penalties, appeals process, and other details of the business license applicable to insurers and brokers are set forth in the Insurers and Brokers Collections Ordinance.

8.51 NAICS 713120 – Amusement Machines, coin operated (except gambling). Music machines, juke boxes, kiddie rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) **[Type I and Type II]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2746:

Per Machine	\$12.50 PLUS
Business license	\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.51.

8.52 NAICS 713290 – Amusement Machines, coin operated, non-payout. Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) **[Type III]**.

For operation of all machines (not on gross income), pursuant to S.C. Code §12-21-2720(B):

Per Machine	\$180.00 PLUS
Business license	\$12.50

Distributors that sell or lease machines and are not licensed by the state as an operator pursuant to §12-21-2728 are not subject to Subclass 8.52.

8.6 NAICS 713990 – Billiard or Pool Rooms, all types. (A) Pursuant to SC Code § 12-21-2746, license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that; PLUS, (B) with respect to gross income from the entire business in addition to the tax authorized by state law for each table:

Minimum on first \$2,000	\$50.00 PLUS
Per \$1,000, or fraction, over \$2,000.....	\$1.20

9.3 NAICS 4411, 4412 – Automotive, Motor Vehicles, Boats, Farm Machinery or Retail.

(except auto supply stores - see 4413)

Minimum on first \$2,000.....	\$100.00 PLUS
\$2,000 - \$300,000	\$0.70
Over \$300,000.....	\$0.38

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

NAICS 454390 – Peddlers, Solicitors, Canvassers, Door-To-Door Sales.

Direct retail sales of merchandise. [Non-resident rates apply]

9.41 Regular activities [more than two sale periods of more than three days each/year]

Minimum on first \$2,000	\$250.00 PLUS
Per \$1,000, or fraction, over \$2,000.....	\$3.10

9.42 Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]

Minimum on first \$2,000	\$250.00 PLUS
Per \$1,000, or fraction, over \$2,000.....	\$3.10

Applicants for a license to sell on private property must provide written authorization from the property owner to use the intended location.

Business License Class Schedule by NAICS Code

Appendix B

This appendix will be updated every odd year based on the latest available IRS statistics.
The 2021 Business License Class Schedule may be accessed at:

<http://www.masc.sc/sitecollectiondocuments/finance/bl-appxB.pdf>

ORDINANCE # 2021-07

AN ORDINANCE TO AMEND ORDINANCE # 2021-03, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2021-2022 BUDGET.

WHEREAS, the fiscal year 2021-2022 budget was adopted with the passage of Ordinance # 2021-03 on June 1, 2021; and,

WHEREAS, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2021-2022 budget.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED, that the fiscal year 2021-2022 budget be amended as follows:

1. A local option sales tax credit factor of .001992 shall be established.

This ordinance shall become effective upon adoption.

ADOPTED, this _____ day of _____, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie Seals, City Clerk

First Reading: _____

Public Hearing: _____

Second Reading: _____

RESOLUTION NO. 2021-R-10

**A RESOLUTION COMMITTING THE CITY OF WALTERBORO TO PROVIDING
A PROGRAM FEE FOR THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA
RETAIL RECRUITMENT TRAINING PROGRAM IN PARTNERSHIP WITH THE RETAIL
COACH IF THE CITY IS ACCEPTED INTO THE PROGRAM AND SUPPORTING THE
CITY'S APPLICATION THERETO**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Walterboro, here assembled on this 6th day of July 2021, that the Walterboro City Council hereby supports the City's application to the Municipal Association of South Carolina Retail Recruitment Training Program in partnership with The Retail Coach and commits to provide a program fee of \$5,000 to cover the cost of the program if the City is selected to participate.

BE IT FURTHER RESOLVED that the Council will follow its procurement policy adopted in accordance with SC Code of Laws Section 11-35-5320 when engaging with The Retail Coach as it relates to their participation in the program.

This resolution is made in regard to the submission of an application for the Municipal Association of South Carolina Retail Recruitment Training Program which must be submitted electronically on or before Friday, July 23, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie Seals
City Clerk

RESOLUTION NO. 2021-R-11

A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO COMMIT AN ADDITIONAL \$120,051 TO FUND THE CITY MATCH PORTION OF THE SUBSYSTEM 1-EAST AND 3 SEWER UPGRADE PROJECT AND TO MEET THE MATCHING REQUIREMENT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds in order to improve the sewer system by making sewer line improvements.

WHEREAS, the completion of this project would directly benefit 748 persons in the City, of which at least 51% qualify as having low-to-moderate incomes,

NOW THEREFORE BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Sewer Upgrades for Sub-System 1-East and 3 Project because it will greatly improve the quality of life for the residents of the City and Colleton County.

2. The City of Walterboro prepared, submitted, and was approved for a Community Development Block Grant (CDBG) Community Infrastructure Grant for the Walterboro Sewer Upgrades for Sub-System 1-East and 3 Project (Grant Number4-CI-21-015) and committed funds in the amount of at least 10%, or \$232,184 of the grant request to meet the matching commitment of the Community Development Program.

3. Additionally, the City Manager is authorized to commit an additional \$120,051 in funds to meet the budget needs of the proposal dated April 2021. The cost of the sewer line inspection will be submitted as pre-agreement match.

ADOPTED, THIS 6th DAY OF JULY, 2021.

William T. Young, Jr.
Mayor

ATTEST:

Callie Seals
City Clerk

100 South Jefferies Boulevard • Walterboro, SC 29488 •



June 22, 2021

Walterboro City Council
242 Hampton Street
Walterboro, SC 29488

Dear Mr. Mayor and City Council:

The Criterium Committee would like to thank you for your continued support for the Annual Walterboro Criterium. This year's event will be held on Wednesday, August 25, 2021.

The Criterium Committee would like to request the following:

- Use of the City Parking Lot on Wednesday, August 25, 2021.
- All sidewalk areas on the course
- The Criterium Course Street closure Wednesday, August 25, 2021 between 2pm-11pm
 - E. Washington Street closed for parking at 2pm
 - Then closed to ALL traffic at 3:30pm-10pm
 - Criterium Course street closed from 2pm-11pm (course map attached)

This event is one of the few true professional events held in the State of South Carolina. The City of Walterboro is very fortunate to have the opportunity to host this event. The Criterium Committee appreciates the City of Walterboro's continued commitment.

Sincerely,

Madison Terry
Madison S. Terry

Walterboro

CRITERIUM





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 21, 2021
SUBJECT: I-95 Business Loop Project Phase 2

The next phase of the I-95 Business Loop Project will extend from the Exit 53 Interchange at I-95 to the intersection of North Jefferies Boulevard and Bells Highway. The project will include decorative lighting, mast arms, stamped asphalt crosswalks, landscaping, medians, sidewalks, milling and resurfacing from Beachwood Road and Beach Road, and the relocation and upsizing of a water line on Jefferies Blvd.

The City received four (4) bids for the project:

<u>Contractor</u>	<u>Total Bid</u>
Wildwood Contractors, Inc. (Walterboro, SC)	\$3,770,485.55
Palmetto Sitework Services, LLC (Orangeburg, SC)	\$4,573,987.53
AOS Specialty Contractors, Inc. (Lexington, SC)	\$4,947,466.35
Edisto Contracting, LLC (Orangeburg, SC)	\$5,122,779.58

The funding for the project will come from the Capital Project Sales Tax. The City currently has \$3,844,033.27 in Capital Project Sales Tax funds remaining for the I-95 Business Loop Project. City staff recommends awarding the contract to Wildwood Contractors (Walterboro, SC) in the amount of **\$3,770,485.55**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment



Walterboro[®]

The Front Porch of the Lowcountry

BID: CPST-14.1

I-95 LOOP PROJECT STREETScape PHASES 2 & 10

WEDNESDAY, JUNE 2, 2021 @ 11:00AM

CONTRACTOR		TOTAL BID
1	Wildwood Contractors, Inc.	\$3,770,485.55
2	Palmetto Sitework Services, LLC	\$4,573,987.53
3	AOS Specialty Contractors, Inc.	\$4,947,466.35
4	Edisto Contracting, LLC	\$5,122,779.58

Verified: *Kaye B Syfrott*

Date: 6-2-2021

Verified: *Carla Harvey*

Date: 6-2-2021

MEMORANDUM

To: Jeff Molinari and Council
From: Michael Crosby, Public Works Director
Re: Black Street Sub-Basin 12 Sewer Upgrade Project
Date: 7/01/2021

The City of Walterboro’s Public Works Department accepted bids on July 1, 2021, to rehabilitate the sewer system in Sub-Basin 12. This portion of the City’s collection system has been investigated and found to need several major repairs. Rehabilitation will ensure reliable and improved sewer service for our citizens for many years to come. The scope of the project is to replace or reline 40 plus year old sewer mains, services, and manholes in the areas that have been determined to be failing along Hampton Street, Carn Street, Black Street, and many intersecting streets in the service area of Sub-Basin 12.

The City received bids from four (4) contractors with a low base bid of \$1,346,082.63 and a high base bid of \$1,540,093.40. The certified bid tabulation is attached.

<u>Contractor</u>	<u>Base Bid</u>
Granite Inliner, LLC	\$1,513,618.00
Gulf Coast Underground, LLC	\$1,346,082.63
Insituform Technologies, LLC	\$1,381,007.60
IPW Construction Group, LLC	\$1,540,093.40

Our engineering representatives at Hybrid Engineering Inc. have evaluated the construction experience of the bidders and found that the lowest bidder, Gulf Coast Underground, LLC has provided evidence of both experience and resources that would allow them to complete the project. It is therefore staff’s recommendation to award this construction contract to Gulf Coast Underground, LLC in the amount of \$1,346,082.63 subject to the review and approval of the SCDOC-CDBG. I would also request your favorable approval of Additive Additional Bid Items A-1 through A-9 with a total price of \$47,571.51. The total cost of construction will be \$1,393,654.14.

The City of Walterboro received a Community Development Block Grant in the amount of \$1,348,758.00 for the construction of this project. The City of Walterboro will be required to provide additional funding in the amount of \$44,896.14. This funding would be made available from the 2021 Revenue Bond.



July 1, 2021

Mr. Michael Crosby, Public Works Director
City of Walterboro
242 Hampton Street
Walterboro, SC 29488

Re: Black Street Sub-Basin 12 Sewer Upgrade Project

Dear Mr. Crosby:

As you know, the bid opening for the Black Street Sub-Basin 12 Sewer Upgrade Project was conducted at 2 p.m. earlier today at Walterboro City Hall there in Walterboro. There were 4 bids received and opened. A copy of the Bid Tabulation is enclosed. All bids were found to be responsive.

Gulf Coast Underground, LLC was the low bidder with a bid price of \$1,346,082.63. We are of the opinion that this is a fair and reasonable price for this work in light of the current volatility in the construction market.

We are also of the opinion that Gulf Coast Underground, LLC is both qualified and capable of performing the Black Street Sub-Basin 12 Sewer Upgrade Project. Accordingly, Hybrid Engineering, Inc. recommends that a contract be awarded to Gulf Coast Underground, LLC subject to the review and approval of the SCDOC-CDBG. We also recommend award of Additive Additional Bid Items A-1 through A-9 with a total price of \$47,571.51. Upon receipt of SCDOC-CDBG's approval, we will be glad to prepare a Notice of Award.

Let us know if you have any questions or if we might provide additional information. As always, it is our pleasure to be of service.

Yours sincerely,

HYBRID ENGINEERING, INC.

A handwritten signature in cursive script that reads 'William S. Ritchie'.

William S. Ritchie, P.E.

Enclosure

BID TABULATION
BLACK STREET SUB-BASIN 12 SEWER UPGRADE PROJECT
CITY OF WALTERBORO
July 1, 2021



Item No.	Item Description	Unit	Estimated Quantity	Guil Coast Underground, LLC	Institutorm Technologies, LLC	Granite Inliner, LLC	IPW Construction Group, LLC
				Unit Price	Total Price	Unit Price	Total Price
1	10-Foot Long Point Repair to 12" Gravity Sewer Line Using PVC Pipe	LS	1	\$10,200.00	\$10,200.00	\$6,216.20	\$6,216.20
2	10-Foot Long Point Repair to 12" Gravity Sewer Line Using DI Pipe	LS	1	\$11,057.15	\$11,057.15	\$6,341.40	\$6,341.40
3	12" Cured In-Place Pipe Gravity Sewer Line	LF	497	\$72.00	\$35,784.00	\$89.90	\$44,680.50
4	10-Foot Long Point Repair to 10" Gravity Sewer Line Using PVC Pipe	LS	3	\$10,028.58	\$30,085.74	\$6,009.00	\$18,027.00
5	10-Foot Long Point Repair to 10" Gravity Sewer Line Using DI Pipe	LS	3	\$10,714.30	\$32,142.90	\$6,734.20	\$20,202.60
6	10" Cured In-Place Pipe Gravity Sewer Line	LF	5,404	\$60.00	\$324,240.00	\$55.90	\$302,083.60
7	10-Foot Long Point Repair to 8" Gravity Sewer Line Using PVC Pipe	LS	3	\$9,857.15	\$29,571.45	\$5,696.20	\$17,094.60
8	10-Foot Long Point Repair to 8" Gravity Sewer Line Using DI Pipe	LS	3	\$10,342.87	\$31,028.61	\$6,527.00	\$19,581.00
9	8" Cured In-Place Pipe Gravity Sewer Line	LF	8,598	\$50.40	\$433,339.20	\$51.70	\$444,516.60
10	6" Cured In-Place Pipe Gravity Sewer Line	LF	528	\$48.00	\$25,344.00	\$43.90	\$23,179.20
11	By-Pass Pumping For All Work	VF	15,027	\$1.20	\$18,032.40	\$0.50	\$7,513.50
12	Manhole Rehabilitation Coating	EA	257	\$408.00	\$104,856.00	\$344.60	\$88,562.20
13	Remove & Replace 12" X 6" Service Wye 6" Service Line & Cleanout	EA	5	\$2,971.44	\$14,857.20	\$4,972.90	\$24,864.50
14	Remove & Replace 12" X 4" Service Wye 4" Service Line & Cleanout	EA	5	\$2,871.44	\$14,357.20	\$4,972.90	\$24,864.50
15	Remove & Replace 10" X 6" Service Wye 6" Service Line & Cleanout	EA	5	\$2,528.58	\$12,642.90	\$4,662.10	\$23,310.50
16	Remove & Replace 10" X 4" Service Wye 4" Service Line & Cleanout	EA	5	\$2,528.58	\$12,642.90	\$4,662.10	\$23,310.50
17	Remove & Replace 8" X 6" Service Wye 6" Service Line & Cleanout	EA	10	\$2,185.72	\$21,857.20	\$4,662.10	\$46,621.00
18	Remove & Replace 8" X 4" Service Wye 4" Service Line & Cleanout	EA	10	\$2,185.72	\$21,857.20	\$4,662.10	\$46,621.00
19	Remove & Replace Manhole Frame & Cover in Asphalt Pavement	EA	68	\$2,442.87	\$166,115.16	\$2,809.50	\$191,046.00
20	Remove & Replace Manhole Frame & Cover in Non-Paved Area	EA	4	\$1,500.00	\$6,000.00	\$1,945.10	\$7,780.40
TOTAL BASE BID					\$1,346,082.63		\$1,381,007.60

Item No.	Item Description	Unit	Estimated Quantity	Guil Coast Underground, LLC	Institutorm Technologies, LLC	Granite Inliner, LLC	IPW Construction Group, LLC
				Unit Price	Total Price	Unit Price	Total Price
A-1	Remove & Replace Asphalt Roadway Pavement for 10-Foot Long Point Repair to 12" Gravity Sewer Line	EA	1	\$4,114.30	\$4,114.30	\$1,217.30	\$1,217.30
A-2	Removable Fill for 10-Foot Long Point Repair to 12" Gravity Sewer Line	EA	1	\$8,100.00	\$8,100.00	\$2,900.90	\$2,900.90
A-3	Remove & Replace Asphalt Driveway Pavement for 10-Foot Long Point Repair to 12" Gravity Sewer Line	EA	1	\$3,642.87	\$3,642.87	\$1,217.30	\$1,217.30
A-4	Remove & Replace Asphalt Roadway Pavement for 10-Foot Long Point Repair to 10" Gravity Sewer Line	EA	1	\$4,114.30	\$4,114.30	\$1,217.30	\$1,217.30
A-5	Remove & Replace Asphalt Driveway Pavement for 10-Foot Long Point Repair to 10" Gravity Sewer Line	EA	1	\$8,100.00	\$8,100.00	\$1,217.30	\$1,217.30
A-6	Removable Fill for 10-Foot Long Point Repair to 10" Gravity Sewer Line	EA	1	\$3,642.87	\$3,642.87	\$2,900.90	\$2,900.90
A-7	Remove & Replace Asphalt Roadway Pavement for 10-Foot Long Point Repair to 8" Gravity Sewer Line	EA	1	\$4,114.30	\$4,114.30	\$1,217.30	\$1,217.30
A-8	Removable Fill for 10-Foot Long Point Repair to 8" Gravity Sewer Line	EA	1	\$8,100.00	\$8,100.00	\$2,900.90	\$2,900.90
A-9	Remove & Replace Asphalt Driveway Pavement for 10-Foot Long Point Repair to 8" Gravity Sewer Line	EA	1	\$3,642.87	\$3,642.87	\$1,217.30	\$1,217.30
A-10	Remove Existing Cleanout/Plug & Replace with New 4-Foot Dia. Precast Concrete Manhole (0' 0" Depth) with New Frame & Cover	EA	6	\$8,785.72	\$52,714.32	\$7,770.20	\$46,621.20
TOTAL ADDITIVE ADDITIONAL BIDS					\$100,285.83		\$82,427.70
					\$1,446,368.46		\$1,463,435.30

The bids tabulated herein were received by Hybrid Engineering on July 1, 2021, at 2:00 pm

Hybrid Engineering, Inc.

William Scott Ritchie, PE



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 30, 2021
SUBJECT: Task Order 15 – Design and Engineering for Subsystems 3 & 1-East Sewer Upgrade Project

The City received a CDBG grant in the amount of \$2,321,831 to rehabilitate sewer lines in the Gadsden Loop/Rivers Street area. The rehab project will ensure reliable and improved sewer service by replacing or relining sewer mains, services, and manholes that are failing. Hybrid Engineering has provided a proposal for design, contract administration, and construction observation services in the amount of **\$261,210.00**. The cost will be used as part of the City's required 10% match for the project. The total projected cost of the project is \$2,674,065.

City staff asks for Council's favorable consideration of Hybrid Engineering's proposal in the amount of \$261,210.00.00. The expenditure will be paid from the water/sewer revenue bond that was issued in March 2021. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment

To: Jeff Molinari

From: Michael Crosby

Date: 06/29/2021

Re: Agreement Between Owner and Engineer for Professional Services: Sub-Systems 3 & 1

The City of Waltherboro's Public Works Department has received a grant in the amount of \$2,321,831.00 from the Community Development Block Grant funding through the Department of Commerce, Community Infrastructure Program. This grant will be used for the rehabilitation of sewer mains in a portion of the City's service area. Rehabilitation will ensure reliable and improved sewer service for our citizens for many years to come. The scope of the project is to replace or reline 40 plus year old sewer mains, services, and manholes in the area that have been determined to be failing.

The total projected cost for this sewer rehabilitation project including engineering cost is \$2,674,065.00.

Hybrid Engineering has provided a contract for the performance of design, Construction Observation and contract administration services for a lump sum amount of \$261,210.00. This cost will be used as the required match funds as specified in the grant agreement with CDBG. The grant award is contingent on the approval of all contract documents by the Department of Commerce.

I have attached a copy of the agreement as supporting documentation.

It is this departments recommendation to approve Hybrid Engineering Inc. as our engineering firm for this project and authorize the execution of the Agreement Between the City of Waltherboro and Hybrid Engineering, Inc. (Task Order No. 15) in the amount of \$261,210.00.



Task Order No. 15

Master Agreement for Professional Engineering Services

Client: City of Walterboro

Project: Sub-Systems 3 & 1-East Sewer Upgrade Project

Date: June 26, 2021

Scope of Services:

Perform administrative, investigative, design, permitting, contract administration, and construction observation services for the Sub-Systems 3 & 1-East Sewer Upgrade Project located in Walterboro, South Carolina. The improvements will be located within existing highway rights-of-way or permanent easements generally as depicted on the attached maps. Includes the following tasks:

1. Project Kickoff Meeting w/ City of Walterboro & LCOG
2. Field Investigations & Verifications (Approximately 91 manholes as well as Record Route & Topographic Survey of the existing sewer lines to be replaced along Jackson Street and along King Street from MH 7 to MH 8 to MH 9)
3. Design
4. Project Manual (Contract Instruments & Technical Specifications)
5. Construction Drawings
6. SCDOT Encroachment Permit Application
7. SCDHEC Coastal Zone Consistency Certification Request Form
8. SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre
9. Project Review Meeting with City of Walterboro
10. Bid Solicitation
11. Contract Award Activities
12. Preconstruction Conference
13. Submittal Data Review
14. Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 39 Weeks of Activity)
15. Review & Process Contractor's Application for Payment (9)
16. Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls
17. Record Construction Drawings
18. Final Site Visit & Project Closeout

Payment:

Payment shall consist of an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class plus Reimbursable Expenses, the total of which shall not exceed \$261,210 without prior written approval. The Engineer's Labor & Fee Projection is attached.

City of Walterboro Approval: _____

Date: _____

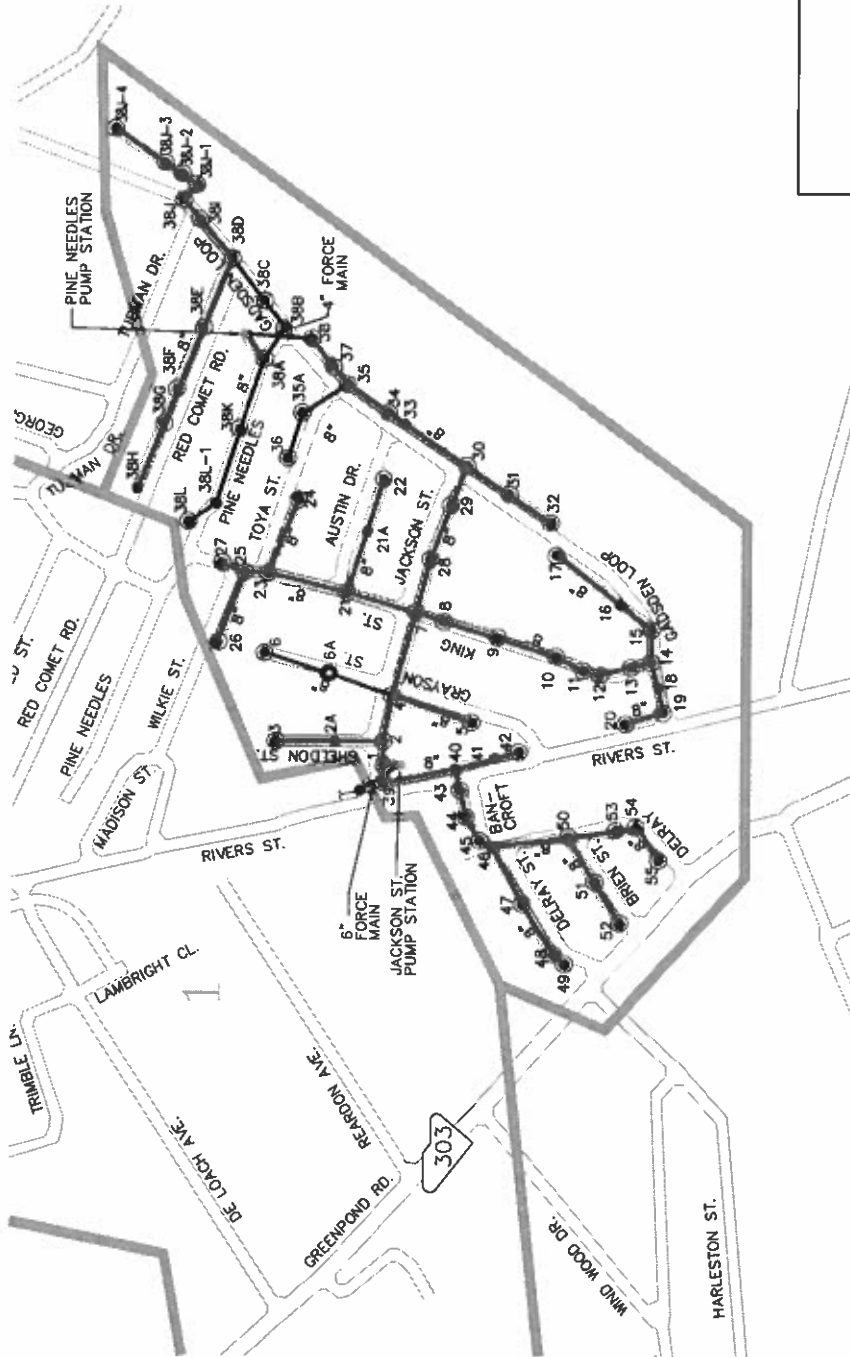
Attachment: Project Maps
Engineering Labor & Fee Projection

ENGINEERING LABOR AND FEE PROJECTION
Sub-Systems 3 & 1-East Sewer Upgrade Project
City of Walterboro
Walterboro, South Carolina
June 28, 2021

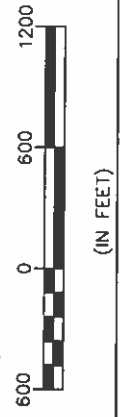


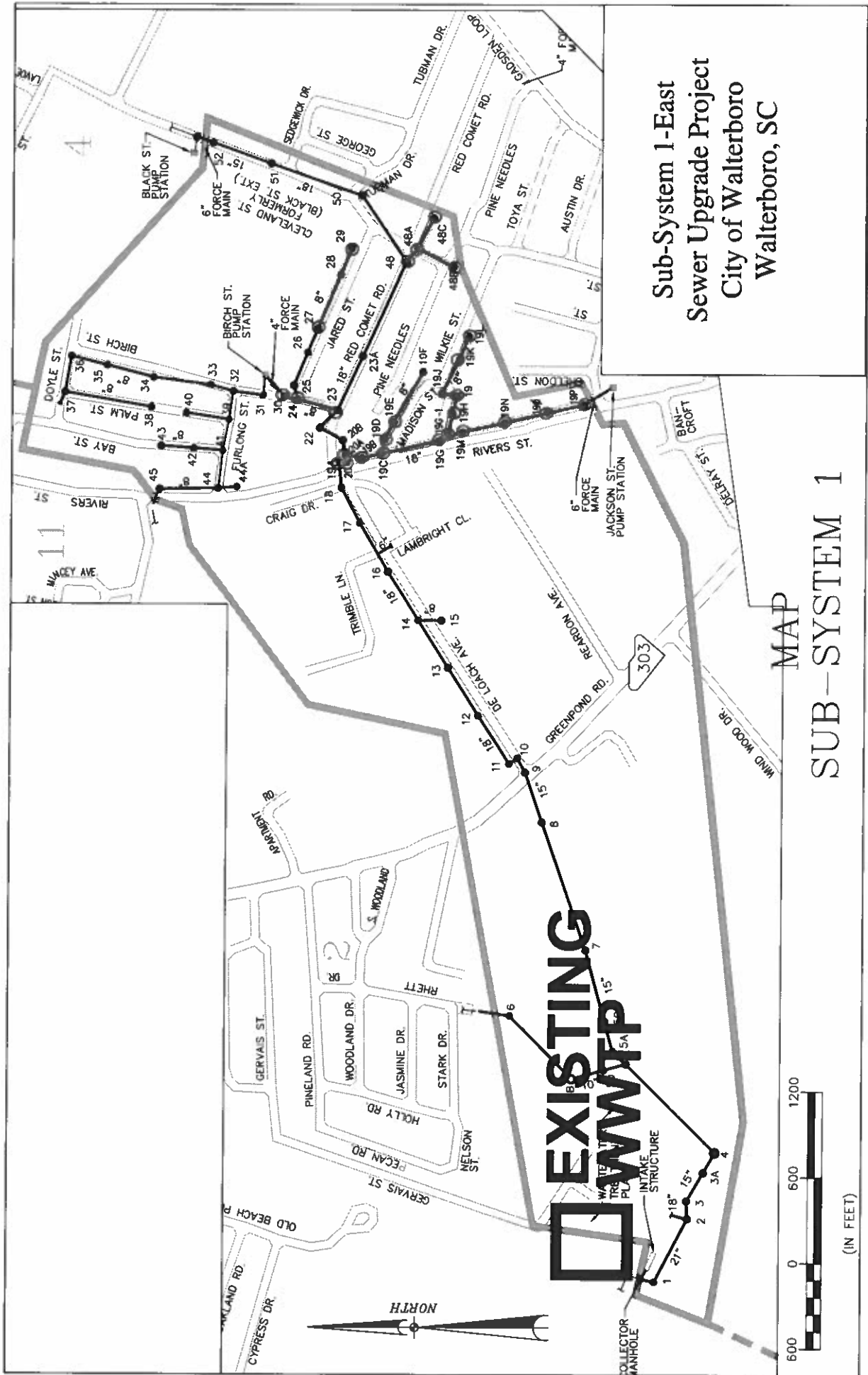
LABOR PROJECTION						
Task	Project Manager Manhours	Senior Designer Manhours	Engineering Technologist Manhours	Project Administrator Manhours	Field Investigator Manhours	Construction Manager Manhours
Project Kickoff Meeting w/ City of Walterboro & LCOG	8	8			8	
Manhole Investigations & Verifications (91 Manholes)	16	100	50		150	
Coordinate Record Route & Topographic Survey		8	8			
Design	40	160	160			
Project Manual (Contract Instruments & Technical Specifications)	8		8	40		
Construction Drawings	8	80	16			
SCDOT Encroachment Permit Application			20			
SCDHEC Coastal Zone Consistency Certification Request Form		20				
SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre	8					
Project Review Meeting with City of Walterboro	6	6				6
Bid Solicitation	6	40	20	40		6
Contract Award Activities	8	8		16		
Preconstruction Conference	6	6				6
Submittal Data Review		40	40			
Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 39 Weeks of Activity)		36				624
Review & Process Contractor's Application for Payment (9)		36				27
Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls		36				27
Record Construction Drawings		32				32
Final Site Visit & Project Closeout	8	10				8
Total Manhours	122	626	322	96	158	736
COST PROJECTION						
Labor			Manhours	Hourly Rate*	Total	
Project Manager			122	\$170	\$20,740	
Senior Designer			626	\$135	\$84,510	
Engineering Technologist			322	\$100	\$32,200	
Project Administrator			96	\$85	\$8,160	
Field Investigator			158	\$100	\$15,800	
Construction Manager			736	\$100	\$73,600	
					\$235,010	
Expenses						
Mileage:			25,000 miles @ \$0.60/mile	\$15,000		
Per Diem:			120 days @ \$10/day	\$1,200		
Record Route & Topographic Survey (Sewer Lines to be Replaced on Jackson Street & King Street)			Lump Sum Estimate	\$10,000		
Expenses Subtotal:				\$26,200		
Total Projected Cost						\$261,210

Sub-System 3
 Sewer Upgrade Project
 City of Walterboro
 Walterboro, SC



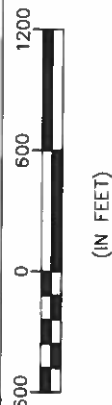
MAP
 SUB-SYSTEM 3





Sub-System 1-East
Sewer Upgrade Project
City of Walterboro
Walterboro, SC

MAP
SUB-SYSTEM 1





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 28, 2021
SUBJECT: Request to Purchase New Backhoe

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new backhoe. The City received three (3) bids:

<u>Vendor</u>	<u>Model</u>	<u>Price</u>
Blanchard Cat (Walterboro, SC)	Cat 430 Backhoe Loader	\$93,693.57
Flint Equipment (Walterboro, SC)	John Deere 310 SL Backhoe Loader	\$99,503.65
Carolina Cat (Charlotte, NC)	Cat 430 Backhoe Loader	\$138,838.91

City staff recommends purchasing the backhoe from Blanchard Cat (Walterboro SC) in the amount of **\$93,693.57**. The FY 2021-2022 Public Works budget allocated \$99,003.00 for the purchase of a new backhoe. The City received a \$49,800 grant from USDA to fund the purchase. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Michael Crosby, Public Works Director
Re: Request for Bid
Date: 06/25/21

The City of Walterboro Public Works Department recently requested bids for a backhoe loader. A grant from USDA will absorb \$49,800 of the purchase total. Bids were received from Blanchard Cat, Flint Equipment, and Carolina Cat.

The bids were as follows:

Blanchard Cat – Cat 430 backhoe loader	\$93,693.57
Flint Equipment – John Deere 310SL backhoe loader	\$99,503.65
Carolina Cat – Cat 430 backhoe loader	\$138,838.91

It is our recommendation to accept the low bid from Blanchard Cat in the amount of \$93,693.57.



CITY OF WALTERBORO
 ATTN FINANCE OFFICE
 300 HAMPTON STREET
 WALTERBORO, SC 29488

June 22, 2021

Attention: MICHAEL CROSBY

Dear Michael

We would like to thank you for your interest in our company and our products and are pleased to quote the following for your consideration.

One (1) New Cat Model: 430 Backhoe Loaders with all standard equipment in addition to the additional specifications listed below:

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Wiley Murph
 Machine Sales Representative

STANDARD EQUIPMENT

BOOMS, STICKS, AND LINKAGES -BACKHOE -- 15' Center pivot backhoe -4.5 Meters -- Boom and swing transport locks -- Pilot operated backhoe and -electro hydraulic stabilizer controls -- Street type stabilizer shoes -- Anti-drift hydraulics (boom, stick, -and E-stick) -- Cat Cushion Swing(tm) system -LOADER -- Single Tilt Loader -- Lift cylinder brace -- Self-leveling loader with single -lever control -- Return-to-dig -(automatic bucket positioner) -- Transmission neutralizer switch -- Bucket level indicator -

POWERTRAIN -- Water separator -- Thermal starting aid system -- Dry type axial seal air cleaner with -integral precleaner -- Automatic dust ejection system -- Filter condition indicator -- Hydraulically boosted multi-plate -wet disk brake with dual pedals & -interlock -- Differential lock -- Drive-line parking brake -- Torque converter -- Neutral safety switch -- Spin-on filters for -Fuel -Engine oil -Transmission oil -- Outboard Planetary Rear Axles -- Diesel particulate filter -- Hydrostatic power steering

HYDRAULICS -- Pilot hoe and mechanical loader -controls -- Load sensing, variable flow system -with 43 gpm (162 L/min) axial piston -pump -- 6 micron hydraulic filter -- Caterpillar XT-3 hose -- Hydraulic oil cooler -- Pilot control shutoff switch -- Flow-sharing hydraulic valves -- Hydraulic suction strainer -

ELECTRICAL -- 12 volt electrical start -- Horn, front and rear -- Backup alarm -- Hazard flashers/turn signals -- Halogen head lights (2) -- Halogen rear flood lights (2) -- Stop and tail lights -- Audible system fault alarm -- Key start/stop system -- 850 CCA maintenance free battery -- Battery disconnect switch -- External Power Receptacle (12v) -- Diagnostic ports for engine and -machine Electronic Control Modules

OPERATOR ENVIRONMENT -- Interior rearview mirror -- ROPS canopy, Rear Fenders -- 2-inch (50mm) retractable seat belt -- Tilt steering column -- Steering knob -- Hand and foot throttle -- Automatic Engine Speed Control -- One Touch Low Idle -- Floor mat and Coat Strap -- Lockable storage area -- Air suspension seat -

FLUIDS -- Antifreeze - Extended Life Coolant --20F (-30C)

OTHER STANDARD EQUIPMENT -- Standard Storage Box -- Transport tie-down points -- Ground line fill fuel tank with -42.3 gal (160L) capacity & 5 gal (19L) -diesel exhaust fluid -- Rubber impact strips on radiator -guard -- CD-ROM Parts Manual -- Safety Manual -- Operations and Maintenance Manual -- Lockable hood -- Tire Valve Stem Protection

MACHINE SPECIFICATIONS

Description	Reference No
430 07A BACKHOE LOADER DCA1	589-5421
543-3343 430 07A BACKHOE LOADER CFG2	543-3343
337-9696 COUNTERWEIGHT, 1015 LBS	337-9696
543-5181 ENGINE, 86KW, C3.6 DITA, T5	543-5181
543-4286 STICK, EXTENDABLE, 16FT	543-4286
551-6453 RIDE CONTROL	551-6453
544-0883 CAB, DELUXE	544-0883
542-7810 AIR CONDITIONER, T5	542-7810
573-4524 SEAT, DELUXE FABRIC	573-4524
542-7774 HYDRAULICS, MP, 6FCN/8BNK, ST	542-7774
544-1066 PT, 4WD/2WS, POWERSHIFT	544-1066
551-6940 COLD WEATHER PACKAGE, 120V	551-6940
548-1233 LINES, COMBINED AUX, E-STICK	548-1233
560-6797 PRODUCT LINK, CELLULAR, PLE643	560-6797
545-8548 LOADER BUCKET PINS	545-8548
567-5090 AUTO-UP STABILIZERS	567-5090
BUCKET-MP, 1.3 YD3, PO	337-7436
CUTTING EDGE, TWO PIECE	9R-5321
TIRES, 340 80-18/500 70-24, MX	533-0488
INSTRUCTIONS, ANSI	559-0872
BELT, SEAT, 2" SUSPENSION	206-1747
STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-HD, 24", 6.2 FT3	219-3387
SHIPPING/STORAGE PROTECTION	461-6839
RUST PREVENTATIVE APPLICATOR	462-1033
GUARD, STABILIZER	353-1389

SELL PRICE	\$93,193.57
EXT WARRANTY	Included
NET BALANCE DUE	\$93,193.57
SC SALES TAX	\$500.00
AFTER TAX BALANCE	\$93,693.57

WARRANTY

Standard Warranty: 12 Months - Unlimited
 Extended Warranty: 430-60 MO/3000 HR POWERTRAIN + HYDRAULICS + TECH

Accepted by _____ on _____

 Signature

Quote Id: 24663394

Prepared For:
JONATHAN CROSBY

F FLINT

Prepared By: **JONATHAN STANFILL**

Flint Equipment Company
4717 Jefferies Boulevard
Walterboro, SC 29488

Tel: 843-539-1420
Fax: 843-539-1424
Email: jstanfill@flintequipco.com

Date: 14 June 2021

Offer Expires: 21 June 2021

Confidential



Quote Id: 24663394

14 June 2021

JONATHAN CROSBY
573 Jones Swamp Rd
Walterboro, SC 29488

JONATHAN STANFILL
843-539-1420
Flint Equipment Company



Quote Summary

Prepared For:

JONATHAN CROSBY
573 Jones Swamp Rd
Walterboro, SC 29488
Home: 843-538-1110
Business: 843-782-1015
Mobile: 843-908-3910
mcrosby@walterborosc.org

Prepared By:

JONATHAN STANFILL
Flint Equipment Company
4717 Jefferies Boulevard
Walterboro, SC 29488
Phone: 843-539-1420
jstanfill@flintequipco.com

Quote Id: 24663394
Created On: 14 June 2021
Last Modified On: 16 June 2021
Expiration Date: 21 June 2021

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 310SL BACKHOE LOADER	\$ 99,003.65 X	1 =	\$ 99,003.65
Equipment Total			\$ 99,003.65

Quote Summary

Equipment Total	\$ 99,003.65
sales tax	\$ 500.00
SubTotal	\$ 99,503.65
Total	\$ 99,503.65
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 99,503.65

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 24663394

Customer: JONATHAN CROSBY

JOHN DEERE 310SL BACKHOE LOADER

Hours:
Stock Number:

Code	Description	Qty
0A71T	310SL BACKHOE LOADER	1

Standard Options - Per Unit

170C	JLink Ultimate 5 Year Subscription	1
1065	John Deere PowerTech™ EWL 4.5L (276 Cu. In.) Engine Meets Final Tier 4 and Stage IV Emissions	1
2035	Cab	1
2401	English Decals with English Operator and Safety Manuals	1
3095	Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential Autoshift Transmission	1
4464	Galaxy 19.5L - 24 in. 12 PR Rear & 12.5/80-18 10PR Front	1
5285	Pilot Controls, Two Lever, with Pattern Selection	1
5400	Less Coupler - Less Thumb	1
5656	24" (610 mm) Wide, Heavy-Duty, 7.5 Cu. Ft. (0.21 Cu. M.) Capacity Bucket	1
6020	Extendible Dipperstick	1
6210	No Auxiliary	1
7080	Three-Function Loader Hydraulics, Single Lever	1
7687	1.32 Cu. Yd. (1.0 Cu. M.), 92 in. (2.34 m) Wide, Multipurpose Bucket with Bolt On Teeth	1
8425	450 Lb. (204 kg) Front Counterweight	1
8625	Single Maintenance Free Battery	1
9920	Exterior Rear View Mirrors (2)	1

Other Charges

Freight	1
Extended Warranty	1
Local Delivery	1
pdi	1
TT&M	1

Carolina

192007-01

June 21, 2021

City of Walterboro
 PO Box 709
 Walterboro
 North Carolina
 29488

Attention: Crosby Michael

Dear Crosby Michael, We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Inc. Model: 430 Backhoe Loaders with all standard equipment in addition to the additional specifications listed below:

STOCK NUMBER:	SERIAL NUMBER:	YEAR:	SMU:
MACHINE SPECIFICATIONS			
430 07A BACKHOE LOADER DCA1			589-5421
LANE 1 - AVAILABLE FROM CLAYTON PRODUCT DISTRIBUTION CENTER			
INCLUDES:			
543-3343 430 07A BACKHOE LOADER CFG2			543-3343
337-9696 COUNTERWEIGHT, 1015 LBS			337-9696
543-5181 ENGINE, 86KW, C3.6 DITA, T5			543-5181
543-4286 STICK, EXTENDABLE, 16FT			543-4286
551-6453 RIDE CONTROL			551-6453
544-0883 CAB, DELUXE			544-0883
542-7810 AIR CONDITIONER, T5			542-7810
573-4524 SEAT, DELUXE FABRIC			573-4524
542-7774 HYDRAULICS, MP, 6FCN/8BNK, ST			542-7774
544-1066 PT, 4WD/2WS, POWERSHIFT			544-1066
551-6940 COLD WEATHER PACKAGE, 120V			551-6940
548-1233 LINES, COMBINED AUX, E-STICK			548-1233
560-6797 PRODUCT LINK, CELLULAR, PLE643			560-6797
545-8548 LOADER BUCKET PINS			545-8548
567-5090 AUTO-UP STABILIZERS			567-5090
LANE 1 ORDER			OP-9001
BUCKET-MP, 1.3 YD3, PO			337-7436
CUTTING EDGE, TWO PIECE			9R-5321

TIRES, 340 80-18/500 70-24, MX	533-0488
INSTRUCTIONS, ISO	559-0874
BELT, SEAT, 2" SUSPENSION	206-1747
STABILIZER PADS, FLIP-OVER	9R-6007
BUCKET-HD, 24", 6.2 FT3	219-3387
SERIALIZED TECHNICAL MEDIA KIT	421-8926
SHIPPING/STORAGE PROTECTION	461-6839
PACK, DOMESTIC TRUCK	0P-0210
BEACON, MAGNETIC MOUNT	211-4292

One (1) New Caterpillar Inc. Model: 430 Backhoe Loaders with all standard equipment in addition to the additional specifications listed below:

SELL PRICE	\$138,838.91
NET BALANCE DUE	\$138,838.91
SUBTOTAL	\$138,838.91
TOTAL (APPLICABLE TAXES MAY APPLY)	\$138,838.91

WARRANTY & COVERAGE

Standard Warranty: 12 months / Unlimited Hours - Standard Machine Warranty

F.O.B/TERMS:
Asheville

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 22, 2021
SUBJECT: Request to Purchase New Fire Truck with Equipment

I have attached a memo and supporting documentation from Fire Chief Paul Seigler to purchase a new fire truck with equipment. The new truck will replace a 1999 E-One with over 100,000 miles. The Fire Department received two (2) bids, one (1) no bid and one (1) no response:

Ron Cheaves Peach State – Spartan (Norcross, GA)	\$439,197.00
Wade Godfrey Safe Industries – E-One (Easley, SC)	\$460,100.00
Bear Fields 911 Fleet – Seagraves (Ridgeland, SC)	No Bid
Alan Axson Spartan Fire – Pierce (Roebuck, SC)	No Response

The FY 2021-2022 Fire Department budget allocated \$462,258 for the purchase of a new fire truck with equipment. The city was awarded a \$50,000 grant from USDA for a new fire truck. Although the Spartan model is \$20,903 less than the E-One model, Fire Chief Seigler recommends purchasing the E-One model because of the Fire Department's experience and positive track record with E-One trucks. City staff recommends purchasing the E-One fire truck with equipment from Wade Godfrey Safe Industries (Easley, SC) in the amount of **\$460,100.00**. The remainder (\$410,100.00) will be financed through a 5-year lease purchase. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



Bids Received for New Engine

Ron Cheves Peach State (Dealer for Spartan)	\$439,197.00
Wade Godfrey Safe Industries (Dealer for E-One)	\$460,100.00
Bear Fields 911 Fleet (Dealer for Seagraves)	NO BID
Alan Axson Spartan Fire (Dealer for Pierce)	NO RESPONSE



To: City Manager, Mayor Young, and City Council

I have reviewed the (2) bid proposals and have done research on each manufacturer. Since I have never seen a Spartan Engine, I requested the manufacturer bring one to us. Myself, the Fire Marshall, and the shift on duty were able to get a good look at it. I also spoke to the mechanic who does most of our work at Palmetto Fire for his opinion on Spartan's durability and quality. We have (4) E-ONE engines and the Ladder Truck is also E-ONE, so we know what to expect from E-One Manufacturing. It's important to know that this engine will be expected to last the department **20** years. This will include **15** years of service and **5** years of being a reserve engine. While I understand there is about \$20,000.00 difference between the engines, based upon quality, durability, experience and needed years of service for this engine, **it is my recommendation that we purchase the E-ONE engine at this time.**



SAFE INDUSTRIES

Official Proposal for City of Walterboro

All Source Enterprises LLC. DBA Safe Industries herewith submits a specification of an E-ONE Apparatus on June 7, 2021 in response to the specification request and in compliance with the description and specifications outlined in the meetings held with City of Walterboro:

Package:	One (1) E-ONE Top Mount Commercial Pumper with a Freightliner M2 106 Two (2) Door Chassis, a Cummins L9 330HP Engine, Hinged Compartment Doors, a 1030 Gallon Water Tank, Top Mount Pump Panel with Speedlay Module, a Hale QFlo 1250 GPM Pump, Attic Ladder Mounting Brackets and Pike Pole Storage Tubes on the Officer's Side of the Body Compartment Tops and a 4.5kW Honda Generator in Compartment R3	\$343,193.00
	• Prior to Delivery of the Apparatus, Safe Industries Will Perform a Bumper to Bumper Inspection and Pump Test at No Cost to the Customer.	Included
	• During the First Year of the Truck's Warranty Period, Safe Industries Will Provide Warranty Inspections at 120 and 330 Days After Delivery at No Charge to the Customer.	Included
	• Final Inspection Ground Travel, Meals and Expenses for Two (2) Department Personnel	Included
	• Loose Equipment as Specified on EST3657 Located in the Loose Equipment Tab in the Bid Spec Binders	\$117,907.00
	• South Carolina Infrastructure Maintenance Fee	\$500.00
Total of Package:		\$460,100.00

Performance Bond Option:

- A Performance Bond Can be Provided Priced at \$4.00 per One Thousand Dollars of the Contract Total (\$460,100.00)
- Total for a 100% Performance Bond Provided on the Proposed Package Price as Listed Above: \$1,841.00

Total of "Package A" with a 100% Performance Bond Option as Described Above: \$461,941.00

Prepayment Options:

- Total with 100% Prepay Discount in the amount of (\$5,300.00) and 100% Performance Bond **\$456,641.00**

***Please note that 100% of contract total must be received within 15 days of contract signing in order to receive the prepay discount. Prepayment discount will be applied to the final invoice. ***

WARRANTIES

- 2 Year Bumper to Bumper
- 3 Year on Freightliner portion
- 10 Year Paint and Body
- 10 Year Structural Body
- 10 Year Stainless Steel Plumbing
- 3 Year Lettering and Graphics
- Lifetime Poly Water Tank
- 5 Year Hale Pump
- Cummings Engine Standard 5 Years 100,000 Miles
- Allison Transmission Standard 5 Years

Same Warranties for both bid engines.

Paul Seigler

From: Bear Fields <afields@911fleet.com>
Sent: Monday, June 7, 2021 5:41 PM
To: Paul Seigler
Subject: RE: New Engine and Equipment Bid Proposal

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Thank you opportunity. We just don't produce that body.

Bear Fields
Georgia & South Carolina Sales Rep.
911 Fleet & Fire
11 Lendale Dr. Florence, Kentucky 41402
Office 877.605.2378
Cell 912.604.9039
afields@911fleet.com

From: [Paul Seigler](#)
Sent: Monday, June 7, 2021 5:37 PM
To: [Bear Fields](#)
Subject: Re: New Engine and Equipment Bid Proposal

Ok thanks. Sorry you didn't get to bid. Hopefully in the near future we can try again sir.

Get [Outlook for Android](#)

From: Bear Fields <afields@911fleet.com>
Sent: Monday, June 7, 2021 5:35:17 PM
To: Paul Seigler <pseigler@walterborosc.org>
Subject: RE: New Engine and Equipment Bid Proposal

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Unfortunaly we are not going to put in bid. I will get something to you saying no bid.

Bear Fields
Georgia & South Carolina Sales Rep.
911 Fleet & Fire
11 Lendale Dr. Florence, Kentucky 41402
Office 877.605.2378
Cell 912.604.9039
afields@911fleet.com

From: [Paul Seigler](#)
Sent: Monday, May 17, 2021 9:41 AM

PEACH STATE

TRUCK CENTERS

EMERGENCY VEHICLES

Bid Form

**Prepared for
Chief Paul Seigler
City of Walterboro Fire Department
213 Cain Street
Walterboro, SC 29488**

Peach State Emergency Vehicles, and Spartan ER submits herewith our Bid and or Quotation in response to your request for bid and in compliance with the description and / or specifications attached hereto for:

One New Commercial Cab Fire Engine and all Equipment listed in specification enclosed

Base Bid / with loose equipment included, No Discounts:	\$ 439,197.00
Base Bid of the Apparatus	\$ 315,697.00
Total cost of the loose equipment installed as bid	\$ 123,500.00
Total Delivered Price if 50% Pre-Pay:	\$ 435,973.00
Total Delivered Price if 80% Pre-Pay:	\$ 434,038.00

WARRANTIES

- 2 Year Bumper to Bumper
- 3 Year on Freightliner portion
- 10 Year Paint and Body
- 10 Year Structural Body
- 10 Year Stainless Steel Plumbing
- 3 Year Lettering and Graphics
- Lifetime Poly Water Tank
- 5 Year Hale Pump
- Cummings Engine Standard 5 Years 100,000 Miles
- Allison Transmission Standard 5 Years

Same Warranties for both bid engines.



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 29, 2021
SUBJECT: Request to Purchase New Police Patrol Vehicles

The FY 2021-2022 Police Department budget allocated \$116,374 for the purchase of two (2) new police vehicles. The Police Department received bids from two (2) vendors and one (1) no bid.

<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price*</u>
Walterboro Ford (Walterboro, SC)	Ford Utility Interceptor	No bid
Rizer Chevrolet (Walterboro, SC)	Chevrolet Tahoe PPV	\$121,791.60
Performance Dodge (Clinton, NC)	Dodge Charger Pursuit	\$101,521.60

*Includes price of two (2) vehicles, police upfit (\$25,510.80 per vehicle) and sales tax.

The City received bids from one (1) local vendor. In applying the Local Preference Option as outlined in Section 2-251 of the Code of Ordinances of the City of Walterboro, Rizer Chevrolet did not qualify for the opportunity to match the price submitted by Performance Dodge. The City received a \$49,900.00 grant from USDA to purchase new police patrol vehicles. The net cost to the City for both vehicles will be \$51,621.60.

Staff recommends purchasing the two (2) vehicles from Performance Dodge (Clinton, NC) in the amount of **\$101,521.60**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

WADE B. MARVIN
CHIEF
TEL. 843-549-1811
FAX 843-549-8583
police@walterborosc.org

WALTERBORO POLICE DEPARTMENT
CITY OF WALTERBORO
242 HAMPTON STREET • POST OFFICE BOX 709
Walterboro, South Carolina 29488



To: City Manager
From: Chief Marvin
Date: June 28, 2021
Ref.: Request to Purchase New Police Vehicles

The following is a request for authorization by the Police Department for the purchase of two (2) police vehicles. Based on the bids provided, I am recommending that the bid from Performance Dodge for two (2) Dodge Chargers be accepted in the amount of \$50,500.

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Walterboro Ford	Ford Utility Interceptor	\$ No Bid
Rizer Chevrolet	Chevrolet Tahoe PPV	\$35,385.00
Performance Dodge	Dodge Charger Pursuit	\$25,250.00

*Prices do not include \$500 infrastructure fee.

Wade Marvin, Chief of Police



MEMORANDUM

TO: Wade Marvin, Chief of Police

FROM: Amy Risher, Finance Director 

SUBJECT: Local Preference Option

DATE: June 28, 2021

Regarding the quotes submitted for the purchase of two police interceptor vehicles, below are the parameters for the local preference option.

Sec. 2-251. - Local preference option.

- (a) This option allows the lowest local bidder (defined as a bidder whose business is physically located and operating within the limits of the City of Walterboro or Colleton County) to match the bid submitted by the non-local low bidder if they are within a set percentage and thereby be awarded the contract.
- (b) Whenever the purchasing agent purchases services, supplies, materials, and/or equipment for the City through the use of competitive process, including quotes, bids and proposals, a percentage preference shall be used for evaluation purposes, according to the categories as set forth herein. When bid submissions are evaluated, a percentage from the local preference classification shall be deducted from the total dollar amount bid by local vendors on competitive quotes and bids, and from the total evaluated aggregate score obtained by local vendors on proposals. The total amount of local preference granted in a single bid shall not exceed an amount determined as set forth herein over a non-local vendor. The award shall be made at the price of the lowest quote, bid or proposal. If the lowest bidder after application of the local bidder preference is the local bidder, then that bidder shall have the option to match the lowest quote, bid or proposal. In the case of an absolute tie, an award will be made to the local vendor. In the case of a tie between local vendors, the award will be determined by lot.

Bid Amount	Within City Limits 5% of Bid	Within Colleton County 4% of Bid
up to \$5,000.00		
\$5,001.00 to \$25,000.00	\$250.00 plus 4% of amount between \$5,001.00 and \$25,000.00	\$200.00 plus 3% of amount between \$5,001.00 and \$25,000.00
\$25,001.00 and up	\$1,050.00 plus 3% of the amount above \$25,000.00	\$800.00 plus 2% of the amount above \$25,000.00

Rizer Chevrolet quote \$35,385.00 - \$1,050.00 - \$311.55 = \$34,023.45

When applying this calculation to the bid submitted by Rizer Chevrolet, the local vendor does not have the option to match the lowest quote.

Re: POLICE BID

Jesse Moon <jmoon@walterborosc.org>

Mon 6/28/2021 10:41 AM

To: vincent fagnoli <vfagnoli@yahoo.com>

Ok, thank you for letting me know.

From: vincent fagnoli <vfagnoli@yahoo.com>

Sent: Monday, June 28, 2021 10:40 AM

To: Jesse Moon <jmoon@walterborosc.org>

Subject: POLICE BID

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

DUE TO THE CURRENT SHORTAGES IN THE AUTOMOBILE INDUSTRY WE WILL NOT BE ABLE TO GET THIS VEHICLE THEREFORE WE WILL NOT BID AT THIS TIME

4592 Toney Bay Road
 Holly Hill, SC 29059
 (843) 771-9418

TRICOUNTY
UPFITTERS

61 Byrdland Drive
 Greenville, SC 29607
 (864) 326-3601

FIRE

LAW ENFORCEMENT

EMS

Address

Attn: Lt. Jesse Moon
 242 Hampton Street
 Walterboro, SC 29488

Ship To

Attn: LCPL Jesse Moon
 242 Hampton Street
 Walterboro, SC 29488

Estimate # 21-0194

Date 6/29/2021

Expiration Date 8/28/2021

Project Name:

Sales Rep BTF

VIN / Car #:

Quantity	Item Number	Description	Cost	Total
1	HW-3320g	Honeywell 3320g, w/ USB and EasyDL Kit	389.99	389.99T
1	CP-IBR900-1200	Cradle Point NetCloud Mobile Essentials Package with IBR900-1200M-NPS (Verizon)	1,229.99	1,229.99T
1	Pan-GPSD	5 in 1 Sharkfin Antenna, 2-LTE, 2 WiFi, 1 GPS, Black	315.31	315.31T
1	SC-SC-920-5	SantaCruz - Single Gun Vertical Mount (AR-15)	235.99	235.99T
1	Installation	Installation of above equipment.	1,500.00	1,500.00
1	Supplies	Install Supplies, Includes Circuit Breaker	125.00	125.00
1	Freight	Freight Charges	450.00	450.00

Subtotal \$23,774.81
 Sales Tax (8.0%) \$1,735.99
Total \$25,510.80

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Estimate # 21-0194

Date 6/29/2021

Expiration Date 8/28/2021

Project Name:

Sales Rep BTF

VIN / Car #:

Quantity	Item Number	Description	Cost	Total
1	FS-ALGT45-3658958	Federal Signal 45" Allegiant Lightbar - Blue w/ White Flood Front, Blue w/ Amber Rear	1,199.95	1,199.95T
1	FS-HKB-LPCHGR11	Lightbar Hook Kit, Low Profile - Dodge Charger	0.00	0.00T
1	FS-PF200R	Pathfinder Siren - Remote	699.00	699.00T
1	FS-ES100C	Dynamax Speaker - 100watt	137.00	137.00T
1	FS-ESB-U	DynaMax Universal Bail Bracket	0.00	0.00T
1	FS-RBKIT1	Single Rumber Woofer	180.00	180.00T
1	FS-RB-CHGR15	2015+ Dodge Charger Rumber Brackets, Pair	0.00	0.00T
1	FS-OBDCABLE25-...	25ft OBDII Interface Cable - 2018 Dodge Charger and Durango Pursuit	109.45	109.45T
1	FS-MPS32U-BW	MicroPulse Ultra 3, Dual Color, Surface Mount (Blue/White)	68.75	68.75T
1	FS-IPX-GRL9	Grille Brackets, 2 (IPX3 / MPS3U), Horizontal Mount, Charger w/ Rumber	18.15	18.15T
1	FS-MPS652-BW	MicroPulse 6, Dual Color, Hood/Grille Mount (Blue/White)	96.25	96.25T
1	FS-FHL-TAIL	Flasher, Taillight, Universal - 18" Leads	41.25	41.25T
1	GJ-7170-0137-02	Gamber Johnson - 2011+ Dodge Charger Kit, Includes Console, Cup Holder and Printer Mounted Arm Rest	589.99	589.99T
1	GJ-7160-0502	6" Swing Arm w/ Low Swivel, Console Mounted	185.99	185.99T
1	GJ-7160-0250	Universal Laptop Cradle	219.99	219.99T
1	STL-75458	Streamlight Stinger DS LED HL w/ 12v Piggyback Charger	169.99	169.99T
1	STL-75903	Streamlight Stinger Traffic Wand, Red	6.49	6.49T
1	GR-5700FF	Universal 50/50 Wire Mesh & Window Partition, Uncoated Clear Poly	365.99	365.99T
1	GR-570420	Dodge Charger, 2011-2014 Transfer Kit	147.99	147.99T

Subtotal

Sales Tax (8.0%)

Total

4592 Toney Bay Road
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Ship To

Attn: LCPL Jesse Moon
 242 Hampton Street
 Walterboro, SC 29488

Estimate # 21-0194

Date 6/29/2021

Expiration Date 8/28/2021

Project Name:

Sales Rep BTF

VIN / Car #:

Quantity	Item Number	Description	Cost	Total
1	GR-5700DC1R	2011-15 Dodge Charger, Recessed Storage Center Panel and Lower Extension Kit	142.99	142.99T
1	SET-WK0594CGR11	Dodge Charger Window Guards, Polycarbonate, Slotted, Pair	199.99	199.99T
1	GR-5CARCG121220	Molded Rear Prisoner Restraint Seat w/ C/Belt System	499.99	499.99T
1	WG-4RE	4RE In-Car Camera System. Includes GPS, High definition Zero Sightline (720P) forward facing camera, Infrared color cabin camera, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, cabin microphone, 900 MHz Hi Fidelity wireless microphone, hardware & cabling, 1 yr. warranty. Includes Evidence Library Express software.	5,105.99	5,105.99T
1	WG-CHG-BS2-KIT ...	VISTA Charging Base R2 Kit, Includes Power and USB cables	118.75	118.75T
1	WG-HDW-EPH-SW...	Smart POE Switch	249.99	249.99T
1	WG-MIKROTIK	4RE Wireless Upload MikroTik Antenna	225.99	225.99T
1	WG-CAM-4RE-PA...	4RE Zero Sightline to Panoramic Camera	225.99	225.99T
1	WG-EL4	Evidence Library 4 - 4RE In-Car Device License Key	179.99	179.99T
1	KS-EAGLE3-DA	Eagle 3 Dual Antenna Ka Band Radar System	3,500.00	3,500.00T
1	BHP-PJ722	Brother Pocket Jet 7 Mobile Printer	359.99	359.99T
1	Misc	Brother USB Cable	11.50	11.50T
1	GJ-14331	Brother Printer 12v Power Adapter	25.99	25.99T
1	Misc	Dell Ruggedized Laptop	4,000.00	4,000.00T
1	Misc	Weathertech Floor Mats - Front Only, 2017 Dodge Charger	149.99	149.99T
1	MM-MMSU1	Magnetic Microphone Clip	34.95	34.95T
1	LND-DE2045-1342	Dell Laptop Auto Adapter, Direct Wire	119.95	119.95T
1	FS-380400-W	6" Unity LED Spot Lamp Replacement	140.26	140.26T

Subtotal

Sales Tax (8.0%)

Total

RE: Walterboro Police Department Vehicle Quote

srizer@rizerchevrolet.com <srizer@rizerchevrolet.com>

Tue 6/22/2021 4:57 PM

To: Jesse Moon <jmoon@walterborosc.org>

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Hello Sir,

As of right now I do not have pricing on a 2022 Police Tahoe so it is impossible for me to give you an exact quote on a new vehicle. Also I would need to know what equipment you would like to have added to this unit. If the prices stay close to the same as the 2021 models I am assuming the price will be in the \$36-37K range. We can start putting in orders for this particular unit toward the end of July and production will start sometime in October.

Please let me know when you have time to spec a vehicle that will suit your needs.

Thank you so much!

Scott Rizer
Rizer Chevrolet Buick GMC
351 North Jefferies Blvd.
Walterboro, S.C. 29488
Office 843-549-6363
Fax 843-549-2179
Cell 843-893-8386

-----Original Message-----

From: "Jesse Moon" <jmoon@walterborosc.org>
Sent: Tuesday, June 22, 2021 4:15pm
To: "srizer@rizerchevrolet.com" <srizer@rizerchevrolet.com>
Subject: Walterboro Police Department Vehicle Quote

Good Afternoon Sir,

It is that time of year again for the City Police Department to get quotes for new vehicles. When you have a moment, would you please send me a quote for a new Chevrolet Tahoe RWD Pursuit vehicle?

Thank You in Advance,

LCPL. Jesse Moon

Walterboro Police Department

242 Hampton St.

Walterboro, SC 29488

Office: 843-782-1036

Fax: 843-549-8583



Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (✔ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$48,300.00
Total Options	(\$4,435.00)
Vehicle Subtotal	\$43,865.00
Destination Charge	\$1,695.00
Grand Total	\$45,560.00

Tax

$$\begin{array}{r} 35,385 \\ 500 \\ \hline 35,885 \end{array}$$

Scott Rizer

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Data Version: 14078. Data Updated: Jun 23, 2021 12:49:00 AM PDT.



Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CC10706	2021 Chevrolet Tahoe 2WD 4dr Commercial	\$48,300.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

NOTE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
**	**REQUIRES A FLEET OR GOVERNMENT ORDER TYPE. LATE AVAILABILITY.**	0.00 lbs	0.00 lbs	\$0.00

SUSPENSION PKG

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
Z56	Suspension Package, heavy-duty, police-rated Full independent suspension with monotube dampers, linear coil springs, 35mm solid front stabilizer bar and 32mm hollow rear stabilizer bar (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L84	Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)	0.00 lbs	0.00 lbs	\$0.00

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[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (✔ Complete)

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MQC	Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (Most vehicles built on or after 6-7-2021 with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content.) (STD)	0.00 lbs	0.00 lbs	\$0.00

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C5Z	GVWR, 7200 lbs (3266 kg) (Included and only available with (9C1) Police Package. 2WD model only.)	0.00 lbs	0.00 lbs	Inc.

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GU5	Rear axle, 3.23 ratio	0.00 lbs	0.00 lbs	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1FL	Commercial Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEEL TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel (Included and only available with (9C1) Police Vehicle.)	37.00 lbs	37.00 lbs	Inc.

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)	6.00 lbs	6.00 lbs	Inc.

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (✔ Complete)

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench (STD)	4.00 lbs	3.00 lbs	\$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H1T	Jet Black, cloth seat trim (Requires (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	\$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)	0.00 lbs	0.00 lbs	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
9C1	Identifier for Police Package Vehicle includes, (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (Z56) heavy-duty, police-rated suspension, (XCS) 275/55R20SL all-season tires, (RAV) P275/55R20 all-season spare tire, Police brakes, (RC1) front skid plate, (PXT) 20" steel wheels, Certified speedometer, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires, (V53) delete luggage rack side rails, (ATD) third row seat delete, (NP0) active single-speed transfer case (4WD only).	0.00 lbs	0.00 lbs	(\$4,300.00)

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[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Capless Fuel Fill (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
J55	Brake system, heavy duty with front Brembo calipers and 16" front rotors (Included and only available with (9C1) Police Vehicle.)	3.00 lbs	0.00 lbs	Inc.
K3W	Battery, 900 cold-cranking amps with 95 amp hour rating (Included and only available with (9C1) Police Vehicle.)	8.00 lbs	0.00 lbs	Inc.
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating (packaged behind left rear cargo area panel) (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	60.00 lbs	Inc.
KX4	Alternator, 220 amps (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	1.00 lbs	0.00 lbs	Inc.
NSS	Not Equipped with Automatic Stop/Start, see dealer for details (Most vehicles built on or after 6-7-2021 with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content.) *CREDIT*	0.00 lbs	0.00 lbs	(\$50.00)
RC1	Skid plate, front (Included and only available with (9C1) Police Vehicle.)	6.00 lbs	6.00 lbs	Inc.
V03	Cooling system, extra capacity (Included and only available with (9C1) Police Vehicle or (NHT) Max Trailering Package. Not included when (LM2) Duramax 3.0L Turbo-Diesel I6 engine is ordered.)	2.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Exterior ornamentation delete (front & rear Chevrolet bowties will remain) (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
RAV	Tire, spare P275/55R20 all-season, blackwall, Firestone Firehawk Pursuit (Included and only available with (9C1) Police Vehicle.)	4.00 lbs	4.00 lbs	Inc.
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap (Included and only available with (9C1) Police Vehicle.)	-4.00 lbs	30.00 lbs	Inc.
V53	Luggage rack side rails, delete (Included with (9C1) Police Vehicle.) *CREDIT*	-4.00 lbs	-4.00 lbs	Inc.
WUA	Fascia, front high-approach angle (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
UDA	OnStar deactivated (does not delete Bluetooth) *CREDIT*	0.00 lbs	0.00 lbs	(\$85.00)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 100-amp, auxiliary battery, rear electrical center (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Power supply, 50-amp, power supply, auxiliary battery passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Theft-deterrent system, vehicle, PASS-Key III (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
ATD	Seat delete, third row passenger *CREDIT*	11.00 lbs	-119.00 lbs	Inc.
AX2	Key, unique Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
VZ2	Speedometer calibration (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Lane Keep Assist Delete	0.00 lbs	0.00 lbs	Inc.
—	Seat belts, 3-point, all seating positions (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
5J3	Calibration, Surveillance Mode interior lighting (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
—	Bid assistance	0.00 lbs	0.00 lbs	\$0.00
—	Protected idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
T66	Wiring provision, for outside mirrors and cargo side mirrors (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
UT7	Ground wires, blunt cut cargo area and blunt cut console area (Included and only available with (9C1) Police Vehicle.)	0.00 lbs	0.00 lbs	Inc.
VQ2	Fleet processing option	0.00 lbs	0.00 lbs	\$0.00
VXT	Incomplete vehicle (Included and only available with (9C1) Police Vehicle. Included and only available with (ATZ) rear seat delete.)	0.00 lbs	0.00 lbs	Inc.
Options Total		74.00 lbs	23.00 lbs	(\$4,435.00)

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (✔ Complete)

Standard Equipment

Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (Most vehicles built on or after 6-7-2021 with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content.) (STD)

Rear axle, 3.23 ratio

Suspension Package, Premium Smooth Ride (STD)

GVWR, 7400 lbs. (3357 kg) (2WD models only.) (STD)

Automatic Stop/Start (Not available with (9C1) Police Vehicle.) (Standard on vehicles built before 6-7-2021. Most vehicles built on or after 6-7-2021 equipped with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content. See dealer for details.)

Engine control, stop/start system disable button, non-latching (Standard on vehicles built before 6-7-2021. Most vehicles built on or after 6-7-2021 equipped with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content. See dealer for details.)

Engine air filtration monitor

Fuel, gasoline, E15

Differential, mechanical limited-slip

Rear wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 800 cold-cranking amps with 80 amp hour rating

Alternator, 220 amps

Trailer equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

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Data Version: 14078. Data Updated: Jun 23, 2021 12:49:00 AM PDT.



Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (✔ Complete)

Mechanical

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Exhaust, single system, single-outlet

Mechanical Jack with tools

Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm) steel

Tire, spare P265/70R17 all-season, blackwall

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper

Fascia, front

Luggage rack side rails, roof-mounted, Black

Assist steps, Black with chrome accent strip

Headlamps, LED

Lamps, stop and tail, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

Entertainment

Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)

Audio system feature, 6-speaker system

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Data Version: 14078. Data Updated: Jun 23, 2021 12:49:00 AM PDT.



Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

Entertainment

SiriusXM Radio delete

Infotainment display, 8" diagonal touchscreen

Bluetooth for phone personal cell phone connectivity to vehicle audio system

Wireless Apple CarPlay/Wireless Android Auto

4G LTE Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)

Keyless start, push button

Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar

Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar

Seats, second row 60/40 split-folding bench, manual

Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle.)

Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)

Electronic Precision Shift

Steering column, lock control, electrical

Steering column, manual tilt and telescopic

Steering wheel, urethane

Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)

Driver Information Center, 4.2" diagonal color display includes driver personalization

Rear Seat Reminder

Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)

Keyless Open includes extended range Remote Keyless Entry

Cruise control, electronic with set and resume speed

Theft-deterrent system, content, electrical, unauthorized entry (When ordered with (9C1) Police Vehicle, deleted when SEO (UTQ) content theft-deterrent system is ordered.)

USB charging-only ports, 4, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

Interior

Window, power with driver Express-Up/Down

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center seat and rear cargo area

Power outlet, front auxiliary, 12-volt, located in the center stack of instrument panel

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar (Deleted when SEO (7X2) left- and right-hand spotlamps or SEO (7X3) left-hand spotlamp are ordered.)

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. On Police/Special Service vehicles, the control switch is located in the roof console in lieu of the driver - and passenger-side door switch with delayed entry feature.

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Hill Start Assist

StabiliTrak, stability control system with brake assist, includes traction control

Safety-Exterior

Daytime Running Lamps, reduced intensity low beam

Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An invehicle report card gives you information on driving habits and helps you to continue to coach your new driver

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Rizer Chevrolet Buick GMC

Scott Rizer | 843-549-6363 | srizer@rizerchevrolet.com

[Fleet] 2021 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (2) (Complete)

Safety-Interior

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Included and only available with (9C1) Police Vehicle. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Rear Park Assist

Following Distance Indicator

HD Rear Vision Camera

Front Pedestrian Braking

Lane Keep Assist with Lane Departure Warning

Forward Collision Alert

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

WARRANTY

Warranty Note: <<< Preliminary 2021 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Quote

Amy Hill <ahill@performancecdjr.com>

Mon 6/28/2021 2:04 PM

To: Jesse Moon <jmoon@walterborosc.org>

📎 2 attachments (2 MB)

Quote - Walterboro Charger Quote 06-28-21.pdf; Walterboro - 2021 SC Contract 4400024876 Charger Pursuit Worksheet.xlsx;

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Here you go. As with all vehicles, if the factory can't build them all they are subject to being cancelled. Build out is planned for December 2nd. At this point, I'm not sure what will and won't be built so as soon as you get confirmation we're good to go, send me an email and I'll get your name added to these. We're less likely to lose those for stock than those that are sold.

Respectfully,

Amy Hill, Director of Fleet Sales

Performance CDJR

605 Warsaw Road

Clinton, NC 28328

Cell: 336-687-7964

Office: 910-592-5337

Columbia Drop Yard

1555 Old Dairy Drive

Columbia, SC 29201

PERFORMANCE

AUTOMOTIVE



Vehicle Price Worksheet

NAME: City of Walterboro
Make: Dodge Model: Charger Police Date: 06-28-21
Model: 2021 Dodge Charger Pursuit - SC Contract 4400024876 Year: 2021
VIN#: _____ Stock #: _____
Salesman: Govt - AH Miles: 12

Vehicle Pricing:

Market Price: \$ 37,570.00

Sales Price: \$ 25,250.00

Government Concessions:

-	-
---	---

Final Base Vehicle Pricing: \$ 25,250.00

Upfit/Accessory Pricing

_____	_____
_____	_____
<u>2021 Dodge Charger Pursuit - SC Contract 4400024876</u>	\$ -
Total Body Cost:	\$ -
Total Vehicle Cost:	\$ <u>25,250.00</u>

Trade In Allowance:

0	\$ -
Less: Payoff:	\$ -
Trade Equity:	\$ -

Net Due Prior to Taxes: \$ 25,250.00
Dealer Doc Fee: _____
License Fees: _____
Infrastructure Maintenance Fee: Pd Direct by Agency
Cash Downpayment: \$ -
Net Vehicle Cost: \$ 25,250.00

Note: Vehicle pricing good through contract period - Please call to confirm specs

605 Warsaw Road * Clinton, North Carolina 910-592-5337

Vehicle Build Sheet - Options Sales Codes

2021 CHARGER POLICE RWD (LDDE48)

Sales Code	Description
LDDE48	CHARGER POLICE RWD
26A	Customer Preferred Package 26A
EZH	5.7L V8 HEMI MDS VVT Engine
DFK	8-Spd Auto 8HP70 Transmission
PW7	White Knuckle Clear Coat
APA	Monotone Paint
*X5	HD Cloth Bucket Seats w/Vinyl Rear
-X9	Black
GXQ	Additional Non-Key Alike Fobs
LNF	Black Left Spot Lamp
NAS	50 State Emissions
W8A	18" Wheel Covers



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 24, 2021
SUBJECT: Request to Purchase New Pickup Truck

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new full size pickup truck. The City received three (3) bids:

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Rizer Chevrolet (Walterboro, SC)	2021 Chevrolet 1500 Crew Cab	\$41,750.00
Family Ford (St. George, SC)	2021 Ford F-150 Crew Cab	\$40,400.00
Walterboro Motor Sales (Walterboro, SC)	2021 Ford F-150 Crew Cab	\$40,385.00

City staff recommends purchasing the vehicle from Walterboro Motor Sales (Walterboro, SC) in the amount of **\$40,385.00**. This is a non-budgeted expenditure to replace the Public Works Director's vehicle that was totaled. The City's insurance carrier (SCMIRF) issued the City a check for \$35,000 to replace the vehicle. The additional \$5,385.00 will be absorbed by the Sewer Support budget. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Michael Crosby, Public Works Director
Re: Request for Bid
Date: 06/24/21

The City of Walterboro Public Works Department recently requested bids for a full size pickup truck. This vehicle is intended to replace the Public Works Director's Vehicle that was recently totaled. Bids were received from Rizer Chevrolet, Family Ford and Walterboro Motor Sales.

The bids were as follows:

Rizer Chevrolet – 2021 Chevrolet 1500 crew cab	\$41,750.00
Family Ford – 2021 Ford F150 crew cab	\$40,400.00
Walterboro Motor Sales– 2021 F150 crew cab	\$40,385.00

It is our recommendation to accept the low bid from Walterboro Motor Sales in the amount of \$40,385.00.



Vehicle Locator

Detail Report for Customer

RIZER CHEVROLET BUICK GMC INC.
 351 N JEFFERIES BLVD, WALTERBORO, SC, 29488
 843-549-8363

Customer/Company:

Sales Consultant:

Address:

Vehicle #1: 2021 Chevrolet 1500 Silverado	VIN/Order #	MSRP	Stock #
	1GCUYDED2MZ298503	\$50,840.00	N/A
Additional Vehicle Information			
GM Marketing Information			

Body Style: CK10543-4WD, Short Crew

PEG: 1LT-LT Preferred Equipment Group

Primary Color: G9K-Satin Steel Metallic

Trim: H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim

Engine: L84-Engine: 5.3L, EcoTec3 V-8, DI, V V T

Transmission: MQE-8-Speed Automatic

Options:

- 1LT-LT Preferred Equipment Group
- A2X-Power Seat Adjuster (Driver's Side)
- A48-Window, Power Rear Sliding
- AKO-Glass, Deep Tinted
- AU3-Power Door Locks
- AVJ-Keyless Open & Keyless Start
- AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature
- B30-Floor Covering: Carpet, Color Keyed
- BTV-Remote Engine Starting Pkg
- C49-Defogger, Rear Window, Electric
- C5Y-GVW Rating 7100 Lbs
- CJ2-Climate Control, Electronic - Multi-zone
- DLF-Mirrors, O/S: Power, Heated
- E63-Durabed
- FE9-Federal Emissions
- G80-Auto Locking Differential, Rear
- G9K-Satin Steel Metallic
- GU5-Rear Axle: 3.23 Ratio
- H0U-1WT/1LT/1SP/2LT/1FL/1LS-Cloth, Jet Black, Interior Trim
- IOS-Chevrolet Infotainment Plus, 8" P/U Screen, 10.2" SUV
- JL1-Integrated Trailer Brake Controller
- K34-Cruise Control
- KA1-Heated Seats, Front
- KC4-Cooler, Engine Oil
- KI3-Heated Steering Wheel
- KI4-120 Volt Electrical Receptacle, In Cab
- KNP-Transmission Cooling System
- KW7-Alternator, 170 AMP

- L84-Engine: 5.3L, EcoTec3 V-8, DI, V V T
- MQE-8-Speed Automatic
- N37-Steering Column, Manual Tilt & Telescoping
- NP5-Steering Wheel: Leather Wrapped
- PCL-1LT/1SP/2LT Convenience 1 Package
- PCM-1LT/1SP/2LT Convenience 2 Package
- PDU-1LT/1SP All-Star Edition
- PZX-Wheels: 18" Aluminum with high-polish finish
- QK1-Standard Tailgate
- QT5-Tailgate Function--EZ Lift, Power Lock & Release
- R6Y-OPD / Focused Ordering Configuration Not Desired
- R70-Rear Seat: Folding with Storage Package
- SAF-Spare Tire Lock
- U2K-SiriusXM Satellite Radio (subscription)
- U2L-High Definition Radio Reception
- UDD-Driver Info Display
- UE1-OnStar Communication System
- UF2-Lighting, Cargo Box, LED
- UG1-Homelink Garage Door Opener
- UK3-Radio Controls -Steering Wheel
- UTJ-Theft Protection System, Unauthorized Entry
- UVB-Rear Vision Camera, HD
- V46-Bumper, Front, Chrome
- V76-Recovery Hooks
- VJH-Bumper, Rear, Chrome Step
- XCK-Tires: 265/65 R18 All Terrain, Blackwall
- XCQ-Tire, Spare: 265/70 R17 All Season, Blackwall
- Z82-Trailer Package

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

6/17/21
State Reg

41,250
 Tax 500

 41,750



FAMILY



ST. GEORGE | SOUTH CAROLINA

5866 W. Jim Bilton Boulevard
St. George, South Carolina 29477
Phone: 843-563-2341
Fax: 843-563-2343
www.familyfordsc.com

Please accept our bid on the following : 2021 f150 4x4 Crew Cab XLT

- 5.0 V8
- 3.31 LOCKING REAR END
- ELECTRIC SHIFT ON THE FLY
- LANE KEEPING SYS.
- BLIS
- CRUISE CONTROL
- POWER WINDOWS/LOCKS
- REAR VIEW CAMERA
- KEYLESS ENTRY
- CHROME BUMPERS
- POWER TAILGATE LOCK
- REVERSE SENSING
- PRE COLLISION ASSIST
- AM FM WITH FORD PASS
- SYNC 4
- 8" TOUCHSCREEN
- 911 ASSIST
- APPLE CAR PLAY

\$ 39900	
+ 500	IME

\$ 40400	TOTAL

SIN CURT -

BENN. WES COVING

FAMILY FORD

843 563 2341

WALTERBORO

www.walterboroford.com

6/8/21

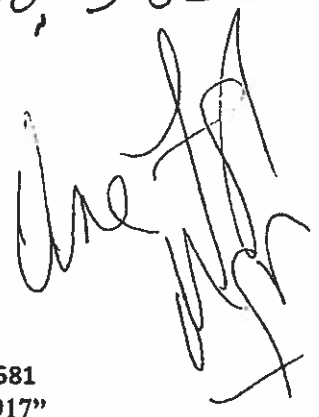
2021 F150 4x4 CREW CAB
XLT PACKAGE
5.0 V8 ENGINE
3.31 LOCKING REAR END
ELECTRONIC SHIFT ON THE FLY
Lane Keeping System
Blis with Cross Traffic Alert
Cruise Control
Power Windows/Locks
Rear View Camera
Keyless Entry
Chrome Front/Rear Bumper
Power Tailgate Lock
Reverse Sensing
Pre Collision Assist
AM FM with Ford Pass Connect
Sync 4
8" LCD Touchscreen
911 Assist
AppleCarPlay

39,100⁰⁰
500 TAX

39,600⁰⁰

ADDITIONS
+ Bedliner +250
+ Tool Box +535

40,385.00





MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 30, 2021
SUBJECT: Request to Purchase Emergency Generator for Wastewater Treatment Plant

The emergency generator at the Wastewater Treatment Plant is approximately 35 years old and failed during a scheduled exercise a few weeks ago. The service provider performing the tests determined that it would not be in the City's best interests to repair the unit due to its age and the cost of repair versus replacement. As part of the WWTP upgrade project, a new natural gas generator will be installed. However, construction on that project is 12-18 months away and the WWTP needs an emergency generator now, especially with hurricane season already underway.


Utilities Director, Wayne Crosby looked at several different options and recommended the purchase of a used generator. I authorized the Utilities Director to make an emergency purchase of a used generator in the amount of \$71,915.04 paid from net position in the Water/Sewer Enterprise Fund. Once construction on the WWTP expansion is completed, the generator will continue to be utilized in the City's water and sewer system. The installation of this unit can begin as early as July 7th. I respectfully request City Council's approval of this emergency purchase as it is critical to the operation of the WWTP.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Wayne Crosby, Utilities Director 
Re: Emergency Generator for the WWTP
Date: 6/29/2021

The emergency generator at the Wastewater Treatment Plant failed to operate during a scheduled exercise. Our service provider performed tests on the unit and determined that it would not be in the City's best interest to repair the unit due to its age and the cost of repair verses replacement. As you are aware, the generator would have been replaced during the planned WWTP Upgrade and an application for grant funding for this equipment has been submitted to FEMA. We have been informed that funding through this avenue will not be available until the first of 2022.

The Utilities Department has explored several options for replacement of the generator. Options include the cost of a rental unit and/or rental and purchase of either a new or a used unit.

Temporary rental of a unit for the expected 18-month construction period of the new WWTP would ultimately cost more than the purchase price of a new unit and therefore was ruled out.

Delivery of a new generator unit is estimated to be four (4) months. This option would require the City to rent a temporary unit until the new unit arrives adding significant cost to the project.

A used unit has been located and the installation of this unit can begin as early as next Wednesday (July 7, 2021). I have attached supporting documents for both the recommendation for abandonment of the old unit and a cost estimate for the used unit installation.

I recommend the purchase of the used generator in the amount of \$71,915.04.

31 C. Trotter Road
West Columbia, SC 29169
www.GeneratorServicesInc.com



WWW.GENERATORSERVICESINC.COM

24 Hr: 803.939.1470

Fax: 803.939.1473

Ken Britton | Ken@GeneratorServicesInc.com

Date: 6/17/21

Customer: City of Walterboro

Location: 777 Gervais Street

Contact: Bryant Moore

Email address: bmoore@walterborosc

Phone Number: 843-908-0282

RE: Generator Replacement

Description of problem:

Existing generator has failed beyond repair and must be replaced.

Proposed work to be performed:

Transport and delivery of 500kW Kohler generator (Used unit / Great condition).
Replace existing generator breaker with down sized breaker to meet site requirements.

Remove and dispose of existing 400kW generator.
Install used Kohler 500kW in existing location.

Perform start-up with customer.

Generator Note:

Generator tank is 550 gallons.
Less than 300 hours on unit.

Cost:

Parts	\$ 60,579.00
Labor	\$ 5,964.00
Travel	\$ 45.00
Sub-Total	\$ 66,588.00
Tax TBD	
Total Cost	

Thank you for the opportunity to submit the proposal. If you have any questions, feel free to give us a call.

Sincerely,

Dillon

Harper

Digitally signed by Dillon
Harper
Date: 2021.06.17
10:35:15 -0400

Accepted by: _____ Date: _____

We are pleased to provide the above quotation for your consideration. Should you decide to place an order with us, it will receive our prompt attention. This quotation is valid for a period of 30 days, thereafter it is subject to change without notice.

SALES • SERVICE • PARTS • RENTAL

31 C. Trotter Road
West Columbia, SC 29169
www.GeneratorServicesInc.com



24 Hr: 803.939.1470
Fax: 803.939.1473
Justin Fellers | Justin@GeneratorServicesInc.com

May 18, 2021

To: City of Walterboro
Attn: Bryant Moore
Re: Main Plant Generator Replacement

Bryant,

After looking further into the necessary repairs required to fix the generator at the main plant, we at Generator Services Inc. are recommending the replacement of the generator. As you know the generator at the main plant is now approximately 35 years old. The engine manufacturer no longer offers a full replacement engine for that generator. This is due to the newer emissions requirements set forth. A replacement engine, if offered would have to be brought up to today's emissions requirement. This drives the price of the engine alone to approximately Eighty Thousand dollars for a replacement engine. The only way we can get a new engine is to buy a short block and add the necessary components. This is not cost effective and is not a suggested repair. If you were to move forward with repairing the engine according to our calculations the price for repair would be 2/3 the cost of a new unit. This would leave you with a 35 year old alternator, radiator, and controls on your generator. These components are items that will have to be replaced and could lead to more costly repairs. The manufacturer only gives a one year warranty on the new short block. Investing that much money into the existing generator would not be cost effective. A replacement generator would come with a full two year manufacturer's warranty. In looking at the current situation as well as the future expansion of the plant a new generator would be a better fit. The newly proposed unit would replace your existing failed generator and can also be used with the expansion of the plant in the up coming years. The proposed generator for today's repairs is the same spec as one of the two needed for the plant expansion. We believe that purchasing a generator to use now and moving that generator to the new section of the plant when the time comes is the best idea. Please feel free to contact me if you have any questions about this. We will be more than happy to move forward in any way you see fit. We feel it is our responsibility to assist you with making the best decision with your emergency generator repair or replacement.

Sincerely,



Justin Fellers

SALES • SERVICE • PARTS • RENTAL



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: June 21, 2021
Re: Approvals at the June 17, 2021 meeting

At its regularly scheduled meeting held on June 17, 2021, the Accommodations Tax Advisory Committee approved the following requests:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Walterboro Criterium – CRITS 2021	\$4,500	\$3,375
SC Artisans Center – billboards	\$15,600	\$15,600
Palmetto Cycling Coalition – Walterboro Festivo	\$15,750	\$10,750

Should these requests be approved as submitted, the projected remaining balance for 2021-2022 will be approximately **\$107,129**. The remaining funds will be for consideration at the next scheduled meeting in October 2021. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.

City of Walterboro

65% Accommodations Tax Funding Request 2021-2022

Project Name: **Walterboro Criterium 2021**
"USA CRITS Championship Criterium Series" (eighteenth annual)

Amount requested from A-tax: **\$4,500**

Organization Name: Walterboro Criterium

Tax ID Number: 82-2077259

Contact Name: Madison S. Terry
Tourism Director
(Walterboro Criterium Chair)

Address: 100 South Jefferies Boulevard
Walterboro, SC 29488

Phone: 843-782-6080 office
843-893-6857 cell

Email: mstieglitz@walterborosc.org

Project/Event Description (narrative)

Olympians and professional cycling champions will compete in the **18th annual Walterboro Criterium on August 25, 2021.**

The series is made up of four person teams, competing in multi-lap races in a closed circuit of about half a mile long. This racing discipline requires a unique type of rider, one who must demonstrate top speed and bike handling skills traveling at 30 mph. Because of the circular track, criteriums are the cycling equivalent to NASCAR and are known as America's contribution to the sport. To establish the track needed for the riders, we will obtain permission to close several streets in the downtown area for the race.

The Walterboro Criterium is coordinated by a group of local volunteers that represent several of the local organizations, local businesses, and interested citizens. We shortened the track at the request of the event organizers, which made the event more exciting and fast paced. The start/finish line was also moved to Hampton Street and the VIP section has been expanded to include live music, as well as a televised viewing station for other parts of the track.

In 2019, our VIP section served more than 300 guests with the addition of a catered dinner, and 60 children from ages 3-10 participated in our children's race.

Three teams also stayed in Walterboro prior to the event to do demonstrations for our local schools and bring interest and awareness to the students.

Benefit to Tourism and/or the Community

The popularity of cycling has been on the rise in recent years. Races are now staged all over the country and fans are more than willing to travel to watch them.

Walterboro is no exception, giving Walterboro international visibility, as well as additional press coverage. The races are filmed as well as live streamed with an internet hot spot connection. This enables friends and families of racers all over the world to view the progress of their team. The numbers of tourists participating in this series increases significantly each year due to the additional advertising, extended stay hotel discount packages and the continuation of the amateur and women races.

Tourists and racers stay in the local hotels, eat in our restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint downtown atmosphere and are encouraged to return by merchants and event staff. Many of our downtown merchants stay open due to the extra business and increased foot traffic.

The 2019 USC CRITS Cycling Series brought a total of 169 amateur, pro and master riders to Colleton County. We estimate that approximately 75 hotel room nights were utilized by the riders, event staff, and visitors. This event also contributes to Walterboro's busiest restaurant and coffee service of the year.

This annual event has given Walterboro a reputation as a cycling community, with several other cycling events in the community such as the Tour de Lowcountry and FestiVelo.

Accommodations Tax Funding Proposal Request - 2021

Advertising & Promotion

Billboards (Adams Outdoor Advertising): \$4,500

-Colleton County

-Beaufort County

-Jasper County

-Dorchester County

Total

\$4,500



South Carolina Artisans Center
The Official Folk Art and Craft Center of South Carolina
Tax ID # 57-0983458
6-7-2021

I. BASIC INFORMATION

Board of Directors

President

R. Morrison Payne
Attorney at Law
Walterboro SC

Vice-President

OPEN

Secretary Gary

Brightwell
Retired Colleton County
Museum

Treasurer

Dolly Droze
Accounting
Piggly Wiggly Carolina

Becky Broderick
Colleton County School
District

Kim Footman
Colleton County School
District

Stephanie Worden
Colleton County School
District

Eric J Campbell
Pastor and Founder Word
for life Ministries
Walterboro SC

Jeremy Ware
President/CEO
Walterboro Chamber of
Commerce

Executive Director
Kristin Mumford

A. Project Name: SC Artisans Center - Marketing & Promotions

B. Requested Amount: \$15,600

C. Total Project Cost: \$15,600

D. Applicant Information:

1. FI# 57-0983458
2. Kristin Mumford Executive Director
3. 318 Wichman Street
Walterboro, SC 29488
4. 843-549-0011
scartisanscenter@gmail.com



II. Narrative:

The South Carolina Artisans Center is the largest single tourist attractions located in Walterboro. We have established through visitor surveys that our most successful marketing tool is billboards, and specifically those located on Interstate 95. Like any other established business we would like to grow in both customer count and in sales. GREAT NEWS, with the Accommodations Tax dollars we received in the past years, plus another SCPR&T TAG grant, the Center now has 2 Billboards and Banners in 4 of the SC Welcome Centers. The Artisans Center is again requesting the support of the Accommodations Tax Committee. We need to strengthen our visibility to tourists and visitors by the continuance use of the Center's (3) billboards on Interstate 95 and (2) Welcome Center Banners. We are requesting \$15,600 to continue the lease to promote the SC Artisans Center.

A. General Project Description:

The South Carolina Artisans Center was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make this happen. The Center now showcases the work of over 285 artists from across the state; provides educational programming and promotes community outreach to residents and visitors alike.

Some of the major accomplishments of the Center include:

We have become a major **Tourist Destination** off I-95. Approximately 372,000 people have visited the Center over the past twenty six years. Over 95% of the Center's **customers** have traveled from **outside of Colleton County** and over 85% are **visitors from another state**. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. They are also looking for other places in Walterboro to shop and dine. The City of Walterboro has made downtown a wonderful place to send our visitors.

We also welcome tour groups and partner with SC Lowcountry Tourism for tour groups and FAM tours to heighten the awareness of our Center. As with individual visitors, these groups are looking for additional local attractions, shops, and historical venues to visit. The Center always offers information about local and area places to visit, dine, shop, and spend the night.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is **open** for business **6 days a week**. Because of these regularly scheduled hours of operation, the Center has been designated as an "official stop" for the **South Carolina National Heritage Corridor**.

A "stop" is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

B. Benefit to Tourism and/or Community:

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including a *facebook*, *Instagram* and *Twitter* pages and on our website www.southcarolinaartisanscenter.com Feature articles on the Center (giving Walterboro and Colleton County increased media exposure) written within the past several years have appeared in the following publications: Most recent would be the 2014 Spring issue of *Charleston Home and Design*, *Carolina Living*, *Southern Lady*, *Southern Living*, *AAA Magazine*, *The State*, *Post & Courier and Beaufort Gazette*, *Times and Democrat*, *Charleston Magazine*, and *Living in Carolina...*

- <http://joinwithstan.com/drog/>
- **A GOLDMINE OF ARTS AND CRAFTS; Charleston Style and Design Magazine** <http://www.charlestonstyleanddesign.com/blog/2014/04/10/a-goldmine-of-arts-and-crafts/>
- *spotlight on Colleton County, including "Must See" SC Artisans Center, that the Department of Commerce was distributing to Project Managers via email and on social media.*

Trip Advisor Ranked by Travelers #2/19 things to do in Walterboro

Great Selection of Hand-crafted Art

Review of South Carolina Artisans Center

Reviewed November 24, 2019

We stop at the SC Artisans Center every time we are in Walterboro and make a point to take guests. The center is tucked away in an old home and offers a tremendous variety of artwork ranging in various media (paintings, ceramics, woodwork, jewelry, cards/stationery, toys, ornaments, glass, food products) and most items are very affordable - such that we have purchased wares every time we have visited.

Also, the exterior of the center provides some great photo opportunities including the iconic red rocker that is a symbol for Walterboro, glass and metal sculptures, and a joggling board. Enjoy your visit.

Date of experience: November 2019

Nancy from Bluffton

We greatly enjoyed the hour + we spent looking at all the beautiful crafts at the Center. We ended up buying some beautiful stained glass. If our car was not totally full (we stopped at the end of a 4 week vacation) that included driving round trip from NJ to Key West we would have bought a number of other items.

Date of experience: February 2020

Doreen From New Jersey

Wonderful place to visit for all things hand crafted in South Carolina. There is jewelry, pottery, ceramics, stained glass...so many beautiful pieces represented in many different mediums. I thoroughly enjoyed looking around and hearing the history of the house which is home to the center. Well worth a visit!

Date of experience: September 2019

Leslie from Alabama

C. Tracking:

The Center continues to experience nice increases in the number of visitors, with a high percentage of these visitors coming from I-95. This has been encouraged by the marketing of the Center through billboards, brochures and visitor center banners. The Center is one of the biggest promoters of local businesses and recommends local restaurants, downtown shops, historical highlights, the Walterboro Wildlife Sanctuary and the use of our motels and Bed & Breakfasts.

(Tracking numbers for past 3 months attached)

D. The duration of this project: The fiscal year ending June 2022.

III BUDGET:

Attached

IV Attached

V Attached

TOTAL VISITORS January 2021-May 2021..... 2785

Budget:

Adams Outdoor 3 billboards \$1200 per 4 weeks.....	\$15,600
SC Welcome Center 2 locations Banners Q2/Q3	\$ 6,100
SC Welcome Center 2 locations Banners Q4/Q1	\$ 4,890
SC Welcome Center 2 locations Banners installation....	<u>\$ 1,600</u>
	\$28,190

**Festivelo XXIV 2021 /
Palmetto Cycling Coalition
Accommodations Tax Funding Request 2021**

I. Basic Information

A. Project Name:

Walterboro **Festivelo XXIV 2021**: “Four Day Bicycling Event in Walterboro, S.C.”
(Twenty-Fourth annual)

B. Amount requested from A-tax: \$15,750

C. Total Cost of Project: \$53,000

D. Applicant Information

1. Organization name with Federal ID number

Palmetto Cycling Coalition
57-1030701

2. Contact Name and Title of person submitting application

Amy Johnson Ely, Executive Director, Palmetto Cycling Coalition

3. Address

PO Box 50066, Columbia, SC 29250

4. Phone, Fax and E-mail

803-445-1099 (office cell) 706-714-8450 (other cell)

Email: amy@pccsc.net

II. Narrative

Provide a detailed description of the project to be accomplished with A-tax funding to include at least the following mandatory components:

A. General Description (Include information about innovative ideas, community support, partnerships and evidence of management capability)

Festivelo is recognized as one of the most unique bicycling festivals in the USA! Founded by Charles Fox and the Fox Family, Festivelo is a bicycling touring event based at the Farmers Market & Museum in downtown Walterboro, S.C. The ride normally brings in 250-350 riders along with an additional 50-75 people who are non-riders and/or volunteers from 20 or more states and usually a few countries each year, for several days. 2021 will mark the 24th annual FestiVELO Ride, taking place November 10-14, 2021, out of Walterboro, SC.

Our annual four-day event offers your [choice of morning rides](#) in the Walterboro/Colleton County area: **20-30 miles, 55-65 miles, or 95-105 mile routes** – to suit your ambition and skill level that are fully supported with restrooms, food, and mechanics.

There is delicious food. Hot meals at your lunch rest stops each day, and when you return to home base in Walterboro in the afternoons, we have more food and festivities for you: themed dinners, drinks, activities and entertainment planned for you to celebrate your riding accomplishments.

The terrain is flat, and once out of the Walterboro, there is not a lot of traffic. There will be multiple groups (speed/distance) for those who want to “Hammer” and those who just want to ride, stop along the routes, and visit the different attractions: All routes are flat. All these routes make good First Century Ride. Over 400 miles of riding and only 12 miles of overlap. Support and Gear (SAG): The riders and the course are constantly monitored and help is always not far away.

First time 100 Miles Thursday: On Thursday, we lead a ride for those who have never broken the 100-mile mark. The course is flat and everyone finishes. We have from 8 AM in the morning till 5 PM in the evening. Also, a trophy is given to the first time 100 milers.

Iron Butt Award: Also, ride 100 miles all 4 days and earn the Festivelo 100 Mile Iron Butt Trophy!

-PLUS every night will also include FREE S'MORES and Hot Dogs by the campfire, as well as classic movies under the stars Thursday-Saturday.

HOT MEALS EACH DAY AT THE LUNCH REST STOPS. There are multiple rest stops each day and a themed hot lunch is served on the route each day.

- Yahoo and Moon Pie
- Shrimp and Grits
- Southern Pimento Cheese
- Gratitude day- Thanksgiving meal hot turkey sandwiches

Walterboro affords the perfect location for a multiday bicycling event. Walterboro is located approximately an hour from Charleston, S.C., an hour from Beaufort, S.C., an hour from Hilton Head, S.C. and 1.5 hours from Savannah, Ga. The Walterboro location affords the opportunity to have a great ride early in the day and then visit Walterboro or surrounding cities in the afternoon and/or evening.

However, event organizers encourage everyone to stay in Walterboro and participate in the many different Festivelo events and visit the restaurants, antique shops, and the other businesses. The city of Walterboro has a nice downtown area with a variety of restaurants, antique shops, art, and professional services. This year, in an effort to keep ride participants

closer to downtown, we are working with a local church to bring our overnighting RVs and campers intown, adjacent to the Farmers Market and downtown Walterboro.

After riding in the morning, participants are encouraged to hike in the 800-acre wildlife sanctuary in Walterboro with hiking/biking/walking trails along with many other attractions.

B. Benefit to Tourism

Festivelo typically brings in over 400-500 people to Colleton County, from a total of 20 or more states and a few countries. In 2019, 63% of registered riders were from outside of South Carolina, and approximately 95% of registered riders were from over 50 miles outside of Walterboro. In 2019, we estimate that approximately 750 hotel room nights were utilized by the participants, along with filling the available B and B's, RV and camping locations, and that an estimated 600 total evening meals were purchased by participants throughout the Walterboro area. We [program](#) the Festivelo event from 5:30am until 9:30pm, so it is impossible for ride participants to engage in the event without engaging in the experiences provided in the City of Walterboro. Very often, ride participants bring their family members along, since there are so many social opportunities programmed around the ride. Since the ride has typically had increasing participation most years, led by roughly the same crew of organizers, the expectation is that the Walterboro Festivelo XXIII 2021 will surpass 2019. Because we cancelled our 2020 Festivelo plans, we think 2021 will see a rise in registrations, due to a combination of rolled over 2020 cancelled registrations plus new riders from the pent up demand of pandemic cabin fever.

We know our participants visit the local restaurants, antique shops, art venues, and points of interest. In addition, Festivelo makes every effort to use local vendors in Walterboro/Colleton County. This year, we are moving the location for RV's and camping to the First Baptist church. This group represents approximately 50 Festivelo participants, and for the first time this group will now have immediate, around-the-clock hour access to downtown Walterboro area and post ride activities.

The popularity of cycling has been on the rise in recent years, especially this past year, and Walterboro offers the perfect location. Positioned close to major interstates, but located in a large county where many different routes can be designed and many points of interest can be promoted on each day's ride.

Walterboro is afforded international visibility, as well as additional press coverage in all forms of media. Many segments of the rides are filmed and photographed and shared with family, friends, and the international bicycling community. The numbers of riders participating in Festivelo continues to increase each year due to the additional advertising, extended stay hotel discount packages. Festivelo demographics are represented by a median age of 55 years and a higher than average median income with disposable income. As the

population in the USA increases in median age, people are seeking events such as Festivelo to stay healthy, active, and connect with new friends.

Over the past two years, Festivelo has been directly responsible for completely booking the Bed and Breakfast venues in Walterboro, filling all allotted RV and Camping sites, and accounted for over an estimated 750 hotel nights in 2019, during the 4 day event. Our participants stay in the local hotels, eat in our various restaurants, and shop in several of the retail outlets. Additionally, anecdotal conversation from 2019 with the Arts Center shop attendant indicated sales greatly increased during Festivelo, a direct consequence of the ride. Visitors are simply charmed by the quaint atmosphere and are encouraged to return.

Additionally, Festivelo estimates the event directly contributes to the purchase of 600 evening meals from local Walterboro restaurants, based on the number of hotel nights (750) multiplied by the percentage that were registered without purchasing the onsite buffet prepared at the Farmer's Market, where Festivelo HQ is located.

C. Benefit to Community

Because of the multiple ways Festivelo impacts the local economy, including through hotels, restaurants, shops, paying for local SAG stop accommodations, the event has a financial benefit for the full spectrum of diverse communities of Walterboro. The HQ and camping are located in the city of Walterboro's downtown, additionally benefiting the local and often homegrown small businesses and shops of downtown. Additionally, the event provides a relaxed atmosphere for good natured fun and fitness, which offers only positive vibes from tourists visiting Walterboro. And finally, event organizers are homegrown in SC, with a heart for the lowcountry, so naturally cultural engagement is built into every SAG stop, giving tourists a chance to meet many others from Walterboro's various churches, etc., whose volunteers often host the SAG stops. The social settings of the SAG stops and post-ride festivities is one of many reasons ride participants come from all parts of the US to enjoy themselves.

D. Tracking: Number of hotel/motel room nights projected to be added as a direct result of this project (Include brief explanation as to the calculation used for this estimate as well as description of how you plan to track this information).

We project a conservative estimate of 800-900 hotel rooms for 2021. We know that we will have approximately 250-350 riders along with an additional 50-75 non-riders and volunteer organizers show up for 2-5 days/nights, and approximately 75% stay 3-4 nights. A conservative estimate, based upon the first two years Festivelo was located in Walterboro, Festivelo will be responsible for booking over 750-1000 hotel and Bed and Breakfast nights. Using a post ride survey from 2019 riders, we estimate that approximately 750 hotel room

2021 Budget Item	Amount Requested from Atax	Budgeting from other sources
Print media ads & Social Media	\$2,000	
Promotion directional signs	\$500	
Port-o-lets & Trailer-based toilets	\$2,250	
Cycling event guide	\$3,500	
App development for full integration of registration, volunteer management, route viewing, rider location finder, etc.	\$5,000	
Website development	\$1,000	
Website bike route development	\$1,500	
Stickers		\$300
Ride with GPS account		\$300
Food for registrants & vols(rest stops, meals)		\$15,000
Supplies, Event T & Jersey		\$7,500
Motel, Museum Rental, and Campsite setup		\$4,700
Postage & printing		\$450
Transportation, Moto, & facilities		\$4,500
Other labor, Insurance, & Entertainment		\$4,500
Total Atax request	\$15,750	
Total Other sources		\$37,250
Combined Total		\$53,000



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: June 8, 2021
SUBJECT: Appointment to Accommodations Tax Advisory Committee

There are currently two (2) vacancies on the Accommodations Tax Advisory Committee. One vacancy is at-large and the other opening needs to be filled by a representative from a cultural organization. Christie Slocum, Historical and Cultural Coordinator at the Colleton Museum and Farmers Market has expressed an interest in serving on the Accommodations Tax Committee as an appointee from a cultural organization. If appointed, the term would expire in January 2022.

City Council's favorable consideration of the appointment will be greatly appreciated. If you have any questions, comments, or suggestions, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

6/3/2021

William Young
Mayor
City of Walterboro, South Carolina

Dear Mayor Young:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 2020 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

6/3/2021

Amy Risher
Finance Director
City of Walterboro, South Carolina

Dear Mrs. Risher:

Congratulations!

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 2020 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2021 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent comprehensive annual financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your comprehensive annual financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive style with a large initial "M".

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Walterboro
South Carolina**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO