



**WALTERBORO CITY COUNCIL
REGULAR MEETING
SEPTEMBER 7, 2021
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. New Business:

1. **Resolution 2021-R-16**, A RESOLUTION DESIGNATING AN AUTHORIZED REPRESENTATIVE AND CONTACT PERSON FOR PURPOSES OF THE AMERICAN RESCUE PLAN ACT OF 2021.

IV. City Manager's Report:

1. Consideration of bids to purchase high pressure sewer cleaner (Memorandum and materials attached).

V. Executive Session:

1. Personnel Matter - City Attorney candidates.

VI. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

VII. Adjournment.

RESOLUTION 2021-R-16

DESIGNATING AN AUTHORIZED REPRESENTATIVE AND CONTACT PERSON FOR PURPOSES OF THE AMERICAN RESCUE PLAN ACT OF 2021

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) appropriates \$19.53 billion to States for distribution to nonentitlement units of local government (NEUs), which are local governments typically serving a population under 50,000;

WHEREAS, the City of Walterboro, South Carolina (the Municipality), is an NEU for purposes of ARPA and expects to receive funding pursuant to the ARPA appropriation;

WHEREAS, ARPA requires that the Municipality designate an Authorized Representative to approve and sign documents, make certifications required by ARPA, and otherwise act as the Municipality's designated and lawfully appointed agent for purposes of ARPA; and

WHEREAS, ARPA further requires that the Municipality designate a Contact Person to receive official communications and notice related to ARPA;

NOW, THEREFORE, BE IT RESOLVED as follows:

Section 1. Jeffrey P. Molinari, the City Manager of the Municipality, is hereby designated as the Municipality's Authorized Representative pursuant to ARPA. The Authorized Representative is hereby authorized and directed to do all things necessary (including without limitation to sign documents, make certifications, make regular reports to Council, and otherwise act on behalf of the Municipality) to receive and expend funds pursuant to an appropriation by council and ARPA rules. The Authorized Representative's contact information is:

Jeffrey P. Molinari, City Manager, 242 Hampton Street, Walterboro, SC 29488
843-782-1011
jmolinari@walterborosc.org

Section 2. Amy J. Risher, the Finance Director of the Municipality, is hereby designated as the Municipality's Contact Person pursuant to ARPA. The Contact Person's contact information is:

Amy J. Risher, Finance Director, 300 Hampton Street, Walterboro, SC 29488
843-782-1061
arisher@walterborosc.org

DONE IN MEETING duly assembled this 7th day of September 2021.

William T. Young, Jr.
Mayor

ATTEST:

Jeffrey P. Molinari
City Manager



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: August 27, 2021
SUBJECT: Request to Purchase High Pressure Sewer Cleaner

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new trailer-mounted, high pressure sewer cleaner. The new sewer cleaner will replace a piece of equipment that has been in service since 1988. The City received three (3) bids:

<u>Vendor</u>	<u>Model</u>	<u>Price</u>
Jet-Vac Equipment Company (Atlanta, GA)	747-FR2000 Sewer Cleaner	\$114,552.80
Sewer Equipment (Dixon, IL)	747-FR2000 Sewer Cleaner	\$116,102.70
EmJay, Inc. (Oliver Springs, TN)	747-FR2000 Sewer Cleaner	\$125,270.76

The FY 2021-2022 Sewer Support budget allocated \$107,614 for this purchase. Staff recommends accepting the low bid from Jet-Vac Equipment Company (Atlanta, GA) in the amount of **\$114,552.80**. The \$6,938.80 shortfall will be absorbed by the Sewer Support Department. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager
From: Michael Crosby, Public Works Director
Re: Request for Bid
Date: 08/25/2021

The City of Walterboro Sewer Support Department recently requested bids for a trailer mounted, high-pressure sewer cleaner. A \$9,000 factory cost increase was applied to the unit since January when a budget quote was obtained. \$107,614.00 is budgeted for this purchase in the 2021-2022 budget year. Bids were received from Jet Vac, Sewer Equipment, and EmJay.

The bids were as follows:

Jet-Vac – 747-FR2000 Sewer Cleaner	\$114,552.80
Sewer Equipment – 747-FR2000 Sewer Cleaner	\$116,102.70
EmJay – 747-FR2000 Sewer Cleaner	\$125,270.76

It is our recommendation to accept the low bid from Jet-Vac in the amount of \$114,552.80.



5500 South Cobb Drive
 Building 200, Suite 210
 Atlanta, GA 30339

Sumter, SC 803-494-4430
 Atlanta, GA 470-867-8535
 Oliver Springs, TN 865-304-5909
 Orlando, FL 689-244-9515

ESTIMATE

Date	Estimate #
8/20/2021	Q2021-219

Name / Address
City of Walterboro Attn: Accounts Payable 300 Hampton Street Walterboro, SC 29488

PLEASE VERIFY SHIP TO ADDRESS			
Attn: Michael City of Walterboro 300 Hampton Street Walterboro, SC 29488			
Phone	843-549-2545	Fax	843-549-9795

With over 404 years of combined experience, we have accumulated field knowledge beyond the books. We know what works, and what doesn't. Not only can we train you on the proper techniques, but also pass along valuable tips to help you. We offer:

- * Training and Demonstrations held at our location or yours.
- * World-class service and repair from our trained technicians.
- * Tried and True Products that stand the test of time.
- * On-site service and repair is available.
- * Extensive inventory to fill your needs faster.
- * Classes and seminars held throughout the year.

Terms	Due on receipt - EQUIP...	Rep	JMS	FOB Shipping Point	Delivery
Description			Qty	Amount	Total
SOURCEWELL Formerly NJPA CONTRACT #122017-SCA 747-FR2000 ECO Trailer Mounted High Pressure Sewer Cleaner Includes: UPGRADE TO 1" SYSTEM: INCLUDES KUBOTA 114HP DIESEL ENGINE AND GIANT 65 GPM @ 2000 PSI PLUNGER STYLE TRIPLEX WATER PUMP W/30 MINUTE RUN DRY CAPABILITY (INCLUDES UPGRADE TO 1" SEWER HOSE) Lighted Nema 4 Control Panel Auto Shutdown (For High Engine Temp / Low Oil Pressure) Air Purge Valve Recirculation System Painted Steel Shroud Enclosure w/Locking Access Doors Engine Display Electronic Throttle Control Rotating Safety Reel w/800' Capacity of 3/4" Hose 700 Gal. Black Super-Poly Water Tank 2.5" Fill System Tandem Axles 14,000 GVWR Electric Brakes w/2-5/16" Ball Hitch (1) Steel Toolbox - Fender Mounted D.O.T. Approved LED Lighting 10' Leader Hose			1	107,849.00	107,849.00T

Subtotal
Total

This Estimate may not include applicable freight charges unless specified

FINANCING AVAILABLE



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 Building 200, Suite 210
 Atlanta, GA 30339

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 Atlanta, GA 470-867-8535
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Terms	Due on receipt - EQUIP...	Rep	JMS	FOB Shipping Point	Delivery
Description			Qty	Amount	Total
BB Hose Guide Tri-Star (Chisel Point) Nozzle DD (High Flow) Nozzle Finned Nozzle Extension Nozzle Rack 25' Fill Hose Washdown Gun w/25' Ext. Hose Upstream Pulley Guide Paper Operator / Owner Manual DRAIN VALVES FOR WATER PUMP *RECOMMENDED FOR COLD CLIMATES* WASHDOWN SYSTEM W/50' RETRACTABLE HOSE REEL FOOTAGE METER (MOUNTED ON JET HOSE REEL) SEWER HOSE (1" I.D. X 2500 PSI OPERATING PRESSURE) 500 FT. FILL HOSE STORAGE RACK HOSE GUIDE/WASH-DOWN GUN/UPSTREAM PULLEY GUIDE STORAGE TRAY (2)ADD ADDITIONAL TOP OPENING STEEL TOOLBOX (6) 28" D.O.T. SAFETY CONES AND HOLDER ENGINE/WATER PUMP COMPARTMENT LIGHT LED FLOOD LIGHT (FACTORY) LED ROTATING BEACON (FACTORY) POWER JACK					

Subtotal
Total

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FINANCING AVAILABLE



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 Building 200, Suite 210
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Sumter, SC 803-494-4430
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Terms	Due on receipt - EQUIP...	Rep	JMS	FOB Shipping Point	Delivery
Description			Qty	Amount	Total
1" WARTHOG NOZZLE					
3% Sourcewell Discount				-3,235.47	-3,235.47
Jet Vac Additional Discount				-1,046.13	-1,046.13
Shipping & Handling			1	2,500.00	2,500.00
Total sales tax calculated by AvaTax				8,485.40	8,485.40
					0.00

Subtotal	\$114,552.80
Total	\$114,552.80

This Estimate may not include applicable freight charges unless specified

FINANCING AVAILABLE



Sewer Equipment
1590 Dutch Rd Dixon, IL 61021
Phone: 815-631-4134
Fax: 815-284-0453
Sales: Shawn Bondele 815-631-4134
shawnbondele@sewerequipment.com

Sales Quote: Q-1687
Date: 8/19/2021
Customer: Walterboro, City of
Address: 300 Hampton Street
City-St.-Zip: Walterboro, SC 29488
Contact: Michael Crosby
Phone: 843-549-2545
Email: mcrosby@cityofwalterboro.org

747-FR2000 ECO TRAILER MOUNTED SEWER CLEANER



Pump and Engine Options

Engine: 114Hp Kubota - Diesel
Clutch: Manual Linkage
Pump: 65GPM at 2000PSI Triplex
Shroud: Steel
Drain Valves for Pump
Air Purge Valve
Recirculation System
Engine Display with Electronic Throttle Control

Hose Reel and Hose Options

Single Reel (700 ft of 1 in hose capacity)
Safety Rotating Reel
Main Sewer Hose: 1 in x 500ft @ 2500psi
Aux Sewer Hose: Not applicable
Footage Meter Mounted on Jet Reel - Main Reel
Washdown Gun with 50 ft Hose Reel

Tank and Fill Options

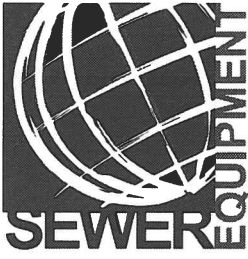
700 Gallon Poly Tank Assembly
2.5 in Fill System
Fill Hose Storage Rack

Trailer Options

Tandem Axles 14,000 lb. GVW
Electric Brakes
2-5/16 in Ball Hitch
Electric Power Jack

Tool Storage Options

Hose Guide/Washdown Gun/Upstream Pulley Guide Storage Bin
Top Opening Steel Toolbox



Sewer Equipment
1590 Dutch Rd Dixon, IL 61021
Phone: 815-631-4134
Fax: 815-284-0453
Sales: Shawn Bondele 815-631-4134
shawnbondele@sewerequipment.com

Sales Quote: Q-1687
Date: 8/19/2021
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Email: mcrosby@cityofwalterboro.org

Top Opening Steel Toolbox
(6) 28 in DOT Safety Cones and Holder

Electrical Options

LED Rotating Beacon Factory Standard
LED Flood Light Factory Standard
Pump and Engine Compartment Light

Paint Options

Frame Color - Standard Black
Shroud Color - Standard White
Hose Reel Color - Sewer Blue
Fender Color - Standard Black
Curbside Toolbox Color - Standard White
Roadside Toolbox Color - Standard White

Manuals and Training Options

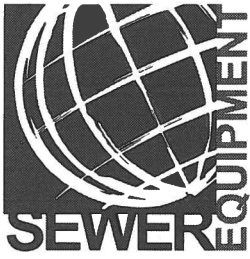
Paper Operators Manual

Nozzles and Accessories Options

Fill Hose
Upstream Pulley Guide
BB Hose Guide - Main Reel
Leader Hose - 10ft x 1 in @ 2500psi (Included)
Finned Nozzle Extension - 1 in
Tristar Penetrating Nozzle - 1" 6R 4F QPQ
Dual Degree Flushing Nozzle - 1" 4R @ 10° 4R @ 30°
Nozzle Rack

Special Options

Special Options	Yes	1" WARTHOG NOZZLE
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Contact: Michael Crosby
Phone: 843-549-2545
Email: mcrosby@cityofwalterboro.org

<i>Price Summary</i>	<i>Description</i>	<i>Qty</i>	<i>Price</i>
	Walterboro 747-ECO:	1	\$ 108,250.00
	SOURCEWELL DISCOUNT 3%:	1	\$ -3,247.50
	SALES TAX:	1	\$ 8,600.20
	Freight:		\$ 2,500.00
	Total:		\$ 116,102.70

<i>Optional Content</i>	<i>Description</i>	<i>Qty</i>	<i>Ext. Price</i>
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Notes

TERMS AND CONDITIONS:

- Quote is valid for 30 days
- Requires submittal of signed Quote and Down-Payment if required
- Quote is net of any/all applicable Sales Tax - BUYER is responsible
- Net 30
- Estimated Delivery: To be Advised

Customer Approval: _____ Required Down-Payment: \$0.00

Company Name: _____

Name: _____ Title: _____ Date: _____

Please Sign and return by email to: bigequipment@sewerequipment.com

EmJay, Inc. Pumps & Service

Quote

775 Frost Bottom Road
 Oliver Springs, TN 37840
 Toll Free 1.800.549.1416
 Fax 1.865.435.7413

Date	Quote #
8/17/2021	AEQ626

City of Walterboro, SC

Description	Rep	FOB	Project
		Factory	
	Qty	Cost	Total
Sewer Equipment Model 747 Eco Trailer Mounted High Pressure Sewer Cleaner		113,241.45	113,241.45T
All Standard Equipment Including: Lighted NEMA 4 Control Panel, Auto Safety Shutdown, Recirculation system, Air Purge System, Painted Steel enclosure, Engine Display, Electronic Throttle Control		0.00	0.00T
Rotating Hose Reel, 700 Gallon Super poly Water tanks, Tandem axles (14,000 GVRW), Electric Brakes, 2-5/16" Ball Hitch, D.O.T. Approved lighting, 2.5" Fill system		0.00	0.00T
Options: Footage Meter Mounted on Jet Hose Reel		0.00	0.00T
500' X 1" Sewer Hose (2500 psi)			
Fill Hose Storage Rack			
Hose Guide/Wash Down Gun/Upstream Pulley Guide Storage tray			
2 Top Opening Steel Tool Boxes			
Long Handled Tool Storage Tube			
Engine/Water Pump Compartment Light			
L.E.D. Flood Light			
L.E.D. Rotating Beacon			
Power Trailer Jack			
Shipping and Handling - Freight Charge		2,750.00	2,750.00
		Subtotal	\$115,991.45
		Sales Tax (0.0%)	9,279.31 \$0.00
		Total	125,270.76 \$115,991.45