



**WALTERBORO CITY COUNCIL  
REGULAR MEETING  
APRIL 5, 2022  
CITY HALL  
6:15 P.M**

**AGENDA**

**I. Call to Order:**

1. Invocation
2. Pledge of Allegiance

**II. Public Input on Agenda Items:**

**III. Public Hearing:**

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

**IV. Presentations:**

1. Ashley Kellahan, Field Services Manager, Municipal Association of South Carolina – Municipal Elected Officials Institute of Government Honor Roll Designation.

**V. Approval of Minutes:**

1. Regular Meeting – January 4, 2022.
2. Regular Meeting – February 8, 2022.
3. Regular Meeting – March 1, 2022.

**VI. Old Business:**

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

**VII. New Business:**

1. **Resolution # 2022-R-02**, A RESOLUTION DESIGNATING APRIL 2022 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NONDISCRIMINATION POLICY.
2. **Resolution # 2022-R-03**, A RESOLUTION ELECTING THE STANDARD ALLOWANCE FOR LOST REVENUES UNDER THE AMERICAN RESCUE PLAN ACT.
3. A PROCLAMATION TO DESIGNATE APRIL 2022 AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO. (Proclamation attached)
4. A PROCLAMATION TO DESIGNATE APRIL AND MAY 2022 AS KEEP AMERICA BEAUTIFUL/ GREAT AMERICAN CLEANUP MONTH. (Proclamation attached)

5. Consideration of a request from the Colleton County Citadel Club, Ivanhoe Creek Duck Race and BBQ Cook Off. Friday, April 29, 2022, 4-7 PM.
6. Consideration of a request from the Colleton County Veterans Council for the Memorial Day Ceremony on May 30, 2022 (attached).
7. Consideration of the 2022 Rice Festival Parade April 30, 2022, at 11:00 AM, by Josh Bell, Chairman, Colleton County Rice Festival. (Parade permit request attached)
8. Consideration of a request from Latosia Simmons, Juneteenth Parade/Festival on June 18, 2022.

**VIII. City Manager's Report:**

1. Request to purchase pickup truck for Public Works Department (Memorandum attached).
2. Request to purchase new radios for the Police and Fire Departments (Memorandum attached).
3. Consideration of Reappointment to the Municipal Election Commission.

**IX. Executive Session:**

1. Contractual Matters:
  - a. Potential sale/donation of property.
  - b. Main Street South Carolina.
2. Personnel Matter – Assistant City Manager Search.

**X. Open Session:**

**XI. Adjournment:**

**ORDINANCE # 2022-01**

**AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994, AS AMENDED.**

**WHEREAS**, Title 6, Chapter 29 of the South Carolina Code of Laws, also known as the Local Government Comprehensive Planning Enabling Act of 1994 (the "Act") establishes requirements and procedures for local governments with respect to the creation, adoption, and update of comprehensive plans; and

**WHEREAS**, the Act requires that local governments regularly review and update comprehensive plans, with plan elements to be reviewed no less frequently than every five (5) years, and to be updated no less frequently than every ten (10) years; and

**WHEREAS**, the City of Walterboro Planning Commission has conducted a comprehensive review of the 2030 Comprehensive Plan in conformity with the Act and has provided a number of opportunities for the public to provide public input; and

**WHEREAS**, on February 15, 2022, the Planning Commission unanimously passed Resolution 2022-01, approving the recommended updates and respectfully requests adoption of the 2030 Comprehensive Plan including all maps and other descriptive materials comprising the elements of the plan.

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, that 2030 Comprehensive Plan be adopted as recommended by the Planning Commission.

**DONE**, this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

**ATTEST:**

\_\_\_\_\_  
Adrienne Nettles  
City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_

Walterboro City Council  
City Hall  
January 4, 2022

**Minutes**

A Regular Meeting of Walterboro City Council at City Hall on Tuesday January 4, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Paul Siegel, Judy Bridge, Greg Pryor, James Broderick, Carl Brown, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Hank Amundson, Finance Director Amy Risher, Utilities Director Wayne Crosby, City Clerk Adrienne Nettles, Police Chief Wade Marvin, and Tourism Director Madison Terry.

**Call to Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the pledge of allegiance to our flag.

**Swearing-in of Newly Elected Councilmembers:**

Circuit Judge Bobby Bonds was in attendance to swear in the following members, Mayor Bill Young, Councilmembers: Carl Brown, James Broderick, and Greg Pryor. Mayor Young stated that he would like to thank the public for electing them to office, and we will work hard to be worthy of the trust and confidence that has been placed in us.

**Public Input on Agenda Items:**

There was no public input on agenda items.

**Public Hearing:**

**Ordinance # 2021-08**, AN ORDINANCE PROVIDING FOR THE ISSUANCE OF AND SALE OF NOT EXCEEDING FOUR MILLION DOLLARS (\$4,000,000) HOSPITALITY AND ACCOMMODATIONS FEE IMPROVEMENT AND REFUNDING REVENUE BOND, SERIES 2022 OF THE CITY OF WALTERBORO, SOUTH CAROLINA; PROVIDING FOR THE ISSUANCE OF BOND ANTICIPATION NOTES; AND OTHER MATTERS RELATING THERETO (Walterboro Wildlife Sanctuary Boardwalk Replacement/Rehabilitation and other Improvements/Refinancing of 2018 Wildlife Center Bond).

City Manager Molinari stated the City put out a request for proposals for financing some improvements to the Walterboro Wildlife Sanctuary to rebuild the boardwalks and to refinance the 2018 Wildlife Center Bond. We have the City Financial Advisor Jeremy Neidfeldt with us who is going to brief the City Council.

Good evening, Mayor and City Council, I am Jeremy Neidfeldt. I will be presenting to you the second financing we have done in the last year. As discussed with staff in November 2021, we recommend given the size of the loan, the term of the loan, and the current market conditions at the time combine and potentially do a refinancing of the current outstanding loan. This strategy was successful. The proposal has the lowest rate by about thirty base points or .3%. In real dollars that is about sixty thousand dollars. This

was a very competitive process. We received three responses to the proposal, and it is set to close next week on Monday with Council approval.

Carol Black a part-time resident of Walterboro asked, is four million dollars the total amount you can borrow and over how long a period?

Mr. Neidfeldt stated that the market dictates your financing capacity, based on what your revenues are. We had set the parameters to not exceed a \$450,000 annual payment. We were able to get a ten-year loan with payments less than \$435,000 a year with a 1.27% rate. It is up to the Council and what they authorize. The four million is set for new money and refunding. A little over two million dollars is for the refinancing of the current loan. The new loan was wrapped around the refinance portion. The Hospitality and Accommodations fees are what's securing the loan. The bank looks at the creditability of the revenue and they dictate the coverage terms for additional terms for the City. For the City to add another two, three or four million would be a stressor and the capacity is not there to do that. There is market restriction on how much capacity there truly is. The four million was approved and that's what we are moving forward with.

Ms. Black asked; if they do borrow the four million dollars at, what point do you project, they can borrow more money?

Mr. Neidfeldt stated you can borrow more money next month; we could structure a loan that wraps around if need be. One of the benefits of this loan is you can refinance it when you do the next transaction. From a practical perspective you only have so many chances unless revenues grow. If they keep building hotels, generating additional revenue over the current base, then you will have additional financing capacity. If you stress the coverage levels the bank will not participate in that.

Ms. Black asked; does South Carolina require that you provide any type of data for the projections of the Hospitality and Accommodations Fee Improvement and Refunding Bond?

Mr. Neidfeldt stated I do not want to misrepresent what the requirements are for the financing. We are required to provide two disclosures. There are no requirements by the State to have additional recording requirement.

Ms. Black asked; so, there is no requirements for this projection?

Mr. Neidfeldt stated we do not use a growth projection; we use most recent audit numbers to provide the coverage level. So, there is sensitivity that we could have a scale back in tourism and we would see reduced sales tax. That is a risk a bank takes. So, the bank knows the market and the credits as we proposed, and they were comfortable issuing a ten-year loan in the amount of four million dollars at 1.27 percent.

Ms. Black asked; what if there is a drop in the amount of revenue coming from the Hospitality and Accommodations, what would happen?

Mr. Neidfeldt stated it is really the banks concern. The city would have to appropriate other funds or if its not a signific loss, there would be sufficient funds. There is a coverage factor that you could see a material reduction in collection and still have the revenues generate enough on an annual basis to cover the debt service. For example, when that rate drops to \$450,000 the bank would like to have discussion about restructuring.

Ms. Black stated that she would like to ask Council to consider lowering the amount of money that has been requested at this time. She stated I see that you are required to have City funds that are already

generated, I assume from the revenue bond to apply for the \$200,000 grant. What I am concerned about is this is so much money for one project. Have you all thought about doing it in phases, perhaps using the money that you already have to redo the boardwalks? I am concerned if there is any tracking information to see how many people visit the Wildlife Sanctuary, there is no tracking data to see how many people use this Sanctuary. Why would we spend this kind of money, if we do not generate enough to cover it? So, in all I am asking if you would consider scaling back the amount which you are borrowing.

### **Approval of Minutes:**

Upon motion of Councilmember Brown, seconded by Councilmember Bridge, the following meeting minutes were unanimously approved:

1. Regular meeting - July 6, 2021
2. Regular meeting – September 7, 2021
3. Special Called Meeting – December 14, 2021
4. Special Called Meeting – December 22, 2021

### **Old Business:**

1. **Ordinance # 2021-08**, AN ORDINANCE PROVIDING FOR THE ISSUANCE OF AND SALE OF NOT EXCEEDING FOUR MILLION DOLLARS (\$4,000,000) HOSPITALITY AND ACCOMMODATIONS FEE IMPROVEMENT AND REFUNDING REVENUE BOND, SERIES 2022 OF THE CITY OF WALTERBORO, SOUTH CAROLINA; PROVIDING FOR THE ISSUANCE OF BOND ANTICIPATION NOTES; AND OTHER MATTERS RELATING THERETO (Walterboro Wildlife Sanctuary Boardwalk Replacement/Rehabilitation and other Improvements/Refinancing of 2018 Wildlife Center Bond).

Motion: Councilmember Broderick; Seconded: Councilmember Pryor

Discussion: None.

Carried: All in favor, except Councilmember Brown, whom had to recuse himself because he is on the board at South State Bank.

### **New Business:**

1. Consideration of Rescheduling the February 1, 2022, City Council Meeting.

City Manager Molinari asked for City Council to move the February City Council Meeting date to February 8, 2022, because February 1<sup>st</sup> conflicts with MASC Hometown Legislative Action Day.

Motion: Councilmember Brown; seconded: Councilmember Fishburne

Discussion: None.

Carried: All ayes.

2. Notice of 2022 Annual Retreat, Location and Time.

City Manager Molinari stated that City Council will conduct its annual retreat on January 14, 2022, at the Walterboro Wildlife Center.

### **City Manager's Report:**

1. 2022 Capital Project Sales Tax Projects.

City Manager Molinari stated you have a memo in your agenda packet. City Council identified several different projects that they are interested in at last year's retreat. In November of this year, there is going to be another capital project sales tax referendum; staff is recommending that we apply for three projects. The first project is the I-95 Business Loop Project Phase 3. This will extend from the intersection of North Jefferies Boulevard and Bells Highway to the Exit 57 interchange. The second project is the Ireland Creek Revitalization Project. The third are various water and sewer system projects. First, lower, and middle Ireland Creek sewer line improvement. Second, the Northeast Waltherboro Water and Waste improvement feasibility design and engineering. Third, Wastewater Treatment plant demolition of structures no longer in use, and fourth, Forest Hills water system improvements. The projected cost of phase three of the I-95 loop project is \$6,802,045. We are still waiting on an estimate from Wood environment and Infrastructure Solutions for the Ireland Creek project. Mr. Molinari stated I should have that no later than next week. For the Water and Sewer System project we are looking at a total of \$6,418,427. As City Council is aware the deadline for submission to the Sales Tax Commission is January 24, 2022. I would like to get everything to the Commission no later than Friday, January 14, 2022. The Sales tax Commission will convene in March to hear presentations on all the different projects and will rate order the projects. The staff recommends the above-mentioned projects be submitted to the Capital Project Sales Tax Commission.

Councilmember Siegel asked, are these projects going to be combined with County projects and other Municipalities request as well?

City Manager Molinari stated yes, we will be competing with the County and other Jurisdictions. What the Sales Tax Commission does is they evaluate the projects and rank order them, based on the amount that the application is for in the amount of money. It is a very competitive process, and we will certainly put our best foot forward with our application and presentations. As you are aware the City has two appointments with the Sales Tax Commission.

Motion: Councilmember Siegel; seconded: Councilmember Broderick  
Discussion: None.  
Carried: All ayes.

A motion was made to go into Executive Session by Councilmember Pryor, seconded by Councilmember Broderick. Mayor Young explained that City Council would be going into Executive Session to discuss a Contractual Matter – I-95 Business Loop Project Phase 2 and that City Council may take action when they get out of executive session.

#### **EXECUTIVE SESSION:**

1. Contractual Matter – I-95 Business Loop Project Phase 2.

A motion to come out of Executive Session was made by Councilmember Brown, seconded by Councilmember Bridge.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Fishburne, and passed unanimously. Mayor Young adjourned the meeting at 7:14 P.M. Notice if this meeting were distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk



## **Walterboro City Council**

### **City Hall**

**February 8, 2022**

### **Minutes**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday February 8, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, City Clerk Adrienne Nettles, Attorney Brown McLeod, Vicki Brown with the Press and Standard, Kimberly Mullinax from Lowcountry Council of Governments, Kathy Maness from Lexington City Council, and Al Lewis with Walterboro Police Department. Councilmember Greg Pryor was not in attendance.

### **Call To Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Broderick led the Pledge of Allegiance to our flag.

### **Public Input on Agenda Items:**

There was no public input on agenda items.

### **Public Hearing:**

The CDBG Needs Assessment Hearing was presented by Kimberly Mullinax from the Lowcountry Council of Governments. Ms. Mullinax went through each section and gave a detailed explanation of each section. Mayor Young stated that Lowcountry Council of Governments has been very helpful to the city. We appreciate all your efforts.

Mayor Young stated before we move on, I wanted to congratulate councilmember Judy Bridge on becoming a Board member of the Municipal Association of South Carolina at our winter meeting. Also on February 17, 2022, will be our City Manager Jeff Molinari's 8<sup>th</sup> anniversary with the City of Walterboro. Mayor Young stated that we are glad to have you.

### **Approval of Minutes:**

Upon motion of Councilmember Bridge, seconded by Councilmember Broderick, the following minutes were unanimously approved:

1. Regular Meeting- August 3, 2021
2. Regular Meeting- October 5, 2021
3. Regular Meeting- November 9, 2021
4. Regular Meeting- December 7, 2021

### **New Business:**

1. Nomination of Mayor Pro Tem.

Mayor Young stated that they would be nominating a Mayor Pro Tem, he stated that the floor is open for nominations. Councilmember Broderick, I make the motion that we nominate Councilmember Paul Siegel as Mayor Pro Tem.

Motion: Councilmember Broderick; Seconded: Councilmember Brown.  
Discussion: None.  
Carried: All ayes.

## 2. Council Internal/External Committee Appointments.

Mayor Young appointed Councilmember James Broderick to the Airport Commission and Finance Committee. The Mayor serves on the Airport Commission by statue. Mayor Young stated that he has another appointment to make to the Airport Commission but is not ready at the time and will revisit later. The Budget Committee is Councilmember Judy Bridge - Chairman, Councilmember Carl Brown, and Councilmember Paul Siegel. The Fire Insurance Board of Trustees is Councilmember Carl Brown. And Councilmember Greg Pryor on the Lowcountry Council of Governments Board.

City Appearance Board (Keep Walterboro Beautiful), Councilmember Ladson Fishburne. North Lemacks Street Revitalization Committee, Councilmember Paul Siegel. Mayor Young stated that he was not sure if that was still in effect. Also, the Mayor serves as Chairman of the Tourism Commission. Mayor Young thanked everyone for serving on those committees.

## 3. Request to close streets for the Annual Walterboro Criterium to be held on Wednesday, April 27, 2022, from the Criterium Committee.

City Manager Jeff Molinari stated, Mr. Mayor and members of City Council we have a request from the Walterboro Criterium to close streets and use the City parking lot for the Criterium to be held on Wednesday, April 27, 2022. The staff asks council for their favorable consideration.

Motion: Councilmember Brown; Seconded: Councilmember Fishburne.  
Discussion: None.  
Carries: All ayes.

## **City Manager Report:**

### 1. I-95 Business Loop Project Phase 2- Change order # 1

Mr. Mayor and members of City Council, the City of Walterboro is responsible for all utility for Phase 2 of the I-95 Business Loop project. You have a change order in your agenda to review. We have discussed this change previously. This is for utility relocations along North Jefferies Blvd. The total amount of \$121,854.21 will be paid from net position in the Enterprise Fund. City staff asks for Council's favorable consideration of this request.

Motion: Councilmember Siegel: Seconded; Councilmember Broderick  
Discussion: None  
Carried: All ayes

### 2. 2022 Goals and Objectives

Mr. Mayor and members of City Council on January 14, 2022, City Council and staff had their annual retreat that was facilitated by Bill Tomes and Ali Titus. I am going to read through the summary of goals and objectives that City Council has outlined.

## **Expand Water and Sewer**

1. Explore additional sources of funding for Exit 57 new trunk line (ongoing)
2. Complete the permitting process for the WWTP expansion and begin construction by July 1, 2022.
3. Seek funding for sewer expansion in northwest Walterboro (ongoing).

4. Continue and accelerate the replacement and rehabilitation of again water and sewer infrastructure (ongoing).

### **Improve Overall Appearance of City**

1. Complete a redevelopment plan for South Jeffries corridor by June 30, 2022.
2. I-95 Business Loop project phase 2, including Gateway signage and landscaping, completed by June 30, 2022.
3. Formalize and monitor the system for reporting and controlling litter through the City Improvement Committee by June 30, 2022.
  - Contact potential contractor for cleanup.
4. Complete a plan for using American Rescue Act Funds by June 30, 2022.
5. Formalize plan for redevelopment of downtown by December 2022.
  - Develop actionable steps for redevelopment.
  - Create subzones that define use.
  - Plan should include buildings for city to purchase.
6. Formalize the Ireland Creek master plan and seek funding- Master plan by December 31, 2022; funding is ongoing effort.
7. Work with legislative delegation to establish representation on CTC by June 2022.

### **Flooding And Stormwater Management**

1. Create flood prone property inventory throughout the city by December 32, 2022.

### **Growth Management**

1. Do cost-benefit analysis on annexing neighborhoods by June 30, 2022.
2. Work with citizens in donut holes, including a marketing plan, on annexation (ongoing)
  - Generate a list of residents living in donut holes and disseminate to council by June 2022.
3. Implement zoning for growth management by June 30, 2022.

If Council is comfortable with these goals and objectives, we would like to ask Council for their favorable consideration.

Motion: Councilmember Broderick; seconded: Councilmember Bridge

Discussion: None

Carried: All ayes

Councilmember Brown stated, he would like to compliment City Manager Jeff and administration for a good, strong retreat.

Mr. Mayor and members of City Council we had several Board and Commission members whose terms expired in January. I am going to go through the list of the different Boards and Commissions and if City Council is comfortable, I ask for the reappointment of these individuals. There are a couple of Board and Commission members we have not heard from. Adrienne will continue to reach out to these members. We will probably have a couple reappointments to bring back to City Council in March. The following board

and commission members have indicated that they would like to continue to serve their respective boards and commissions:

**Accommodations Tax Committee**

Alta Mae Marvin (3-year term expiring January 1, 2025)

Christie Slocum (3-year term expiring January 1, 2025)

Michelle Strickland (3-year term expiring January 1, 2025)

**Historic Preservation Commission**

Sherry Cawley (2-year term expiring January 1, 2024)

**Municipal Planning Commission**

Chris Bickley (3-year term expiring January 1, 2025)

**Tree Protection Committee**

Calvin Bailey (2-year term expiring January 1, 2024)

Mitzi Carter (2-year term expiring January 1, 2024)

Sue Tilden (2-year term expiring January 1, 2024)

Motion: Councilmember Bridge; seconded: Councilmember Broderick

Discussion: None

Carried: All ayes

**EXECUTIVE SESSION:**

1. Receipt of Legal Advice- Capital Project Sales Tax.

2. Contractual Matter:

a. Potential Purchase of Property-114 North Walter Street/0 Hampton Street

b. I-95 Business Loop Project Phase 2.

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Broderick. Mayor Young explained that City Council would be going into Executive Session to receive legal advice on the Capital Project Sales Tax and to discuss contractual matters: Potential Purchase of Property – 114 North Walter Street/0 Hampton Street and the I-95 Business Loop Project Phase 2.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Fishburne.

A motion to approve the purchase of the Rizer properties at 114 North Walter Street in the amount of \$375,000 plus closing costs to be paid from ARPA funds.

Motion: Councilmember Broderick; seconded by: Councilmember Bridge

Discussion: None

Carried: All ayes

A motion to approve change orders #4 and #5 from Wildwood Contractors in the amount of \$102,068.50.

Motion: Councilmember Broderick; seconded by: Councilmember Brown

Discussion: None

Carries: All ayes

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Bridge, and passed unanimously. Mayor Young adjourned the meeting at 7:26 P.M. Notice of this meeting were distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

**Walterboro City Council**

**City Hall**

**March 1, 2022**

**Minutes**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday March 1, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**PRESENT WERE:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor. City Manager Jeff Molinari, Attorney Brown McLeod, Vicki Brown with the Press and Standard, Al Jenkins Senator Scotts representative, Amy Risher Finance Director, and Adrienne Nettles City Clerk. Councilmember Ladson Fishburne was not in attendance.

**CALL TO ORDER:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Pryor led the pledge of allegiance to our flag.

**PUBLIC INPUT ON AGENDA ITEMS:**

There was no public input on the agenda items.

**NEW BUSINESS:**

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED (Introduction and First Reading).

City Manager Jeff Molinari stated the Planning Commission has been working on the 10-year update to the Comprehensive Plan for over a year now. With the Comprehensive Plan, state law requires that the elements be updated every 5 years and the Comprehensive Plan be updated every 10 years. The Comprehensive Plan must include an inventory of existing conditions, a statement of needs and goals, and implementation strategies and time frames. The timing was good, being that the County was also going through the Comprehensive Plan update as well. We were able to coordinate with them, especially with a lot of data and tables you see. The bulk of the Comprehensive Plan is made up of 9 elements that are required by state law. You have the Population Element, Economic Development, Natural Resources, Cultural Resources, Community Facilities, Housing, Land Use, Transportation, and Priority Investment. The goals and objectives that the Planning Commission has outlined in the Comprehensive Plan are consistent with the goals and objectives that City Council has outlined. I am comfortable with the document that the Planning Commission is recommending for adoption. This is a large document; it is almost 100 pages. What I would ask City Council is if we can get the first reading done tonight, then we will have 5 weeks till our next City Council meeting. We will also have a public hearing. If you have any questions, comments, or concerns we will have over a month that we can look at it and make any changes or additions that City Council would like to see. I think that the Planning Commission has done an excellent job of updating it. It flows nicely with the goals and objectives that City Council has identified.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor.  
Discussion: None.  
Carries: All ayes.

**2. RESOLUTION # 2022-01, A RESOLUTION TO ADOPT A REASONABLE ACCOMMODATIONS POLICY FOR EMPLOYEES AND PARTICIPANTS WITH DISABILITIES.**

City Manager Jeff Molinari stated the City of Walterboro is an active participant in the Community Development Block Grant Program. One of the regulatory requirements is the City must adopt a Reasonable Accommodations Policy for employees and participants with disabilities. We are required for Council to adopt a resolution and implementing a Grievance procedure. The Grievance procedure is to deal with potential complaints, and potential violations with the Americans with Disabilities Act. Staff ask for Council favorable consideration of the resolution, as this is a requirement for the City to participate with CDBG Block Grant Programs.

Motion: Councilmember Bridge; Seconded: Councilmember Brown.  
Discussion: None.  
Carries: All ayes.

**3. Consideration for 2022 Rice Festival Request for April 29-30, 2022, from Josh Bell, Chairman, Colleton County Rice Festival.**

City Manager Jeff Molinari stated you have a letter in your agenda packet from Josh Bell, Chairman of Colleton County Rice Festival. They are asking for Council's favorable consideration for the upcoming Rice Festival.

Motion: Councilmember Brown; Seconded: Councilmember Broderick.  
Discussion: None.  
Carried: All ayes.

**CITY MANAGERS'S REPORT:**

**1. Consideration of funding recommendation from the Accommodations Tax Advisory Committee.**

Mr. Mayor and members of City Council you have in your agenda packets a memo and supporting documents from the Accommodations Tax Advisory Committee. The A-Tax Committee meet on February 17, 2022 and considered 3 requests. There is a request form the Artisan Center for the Ag + Art Tour SC, Colleton Museum and Farmers market WHAM Festival, and the Walterboro Criterium 19<sup>th</sup> annual CRITS. The Artisan Center is requesting \$2,781.00 and the A-Tax Committee approved \$2,481.00. The WHAM Festival is requesting \$5,000.00 and the \$5,000.00 was approved. The Walterboro Criterium is requesting \$20,000.00 and \$19,000.00 was approved. Should these requests be approved by City Council as submitted the projected remaining balance will be approximately \$106,210.00. the remaining funds will be up for consideration at the next meeting in June. The Accommodations Tax Advisory Committee respectfully requests City Council's approval of those items.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor.  
Discussion: None.  
Carried: All ayes.

**2. Prioritization of 2022 CDBG Funding Request.**

Mr. Molinari stated one of the requirements of the CDBG program is that each year we must prioritize our needs for the funding cycle. The top-3 that are identified are eligible for funding. These are consistent with the goals and objectives that City Council outlined at our retreat in January. The top-3 projects are as follows: Public Infrastructure and Facilities which include upgrades of water and sewer lines as needed, and other projects as needed, Community Enrichment which includes demolition of properties that are attractive nuisances, adaptive reuse of existing structures, and others as identified and Special Projects which includes the trail connector for the Wildlife Center and other projects as identified. These are identical to what we had last year. Staff ask for Councils favorable consideration.

Motion: Councilmember Bridge; Seconded: Councilmember Brown  
Discussion: None.  
Carried: All ayes.

### 3. Reappointment to the Municipal Planning Commission.

Mr. Molinari stated we have one more reappointment we need to make. I spoke with Glenn Nixon a few weeks ago at the Planning Commission meeting. He has indicated that he would like to be reappointed to the Municipal Planning Commission for a 3-year term that will end January 1, 2025. Staff ask for Council favorable consideration.

Motion: Councilmember Bridge; Seconded: Councilmember Brown.  
Discussion: None.  
Carried: All ayes.

### **EXECUTIVE SESSION:**

1. Discussion of negotiations incident to proposed contractual arrangements and/or proposed sale or purchase of property related to the Colleton County School District (Walterboro-Colleton County Airport Commission).

2. Personnel Matter- Appointments to Board of Zoning Appeals.

A Motion was made to go into executive session by Councilmember Bridge, seconded by Councilmember Pryor. Mayor Young explained that City Council will be going into executive session for discussion of negotiations incident to proposed contractual arrangements and/or proposed sale or purchase of property related to the Colleton County School District (Walterboro-Colleton County Airport Commission) and a personnel matter – appointments to Board of Zoning Appeals. Council may or may not take action on these matters when we go back into open session.

A motion to come out of executive session was made by Councilmember Pryor and seconded by Councilmember Broderick.

A motion was made to appoint John Thomas and Mark McRoy to the Board of Zoning Appeals.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor  
Discussion: None.  
Carries: All ayes.

There being no further business to consider a motion was made by Councilmember Broderick, seconded by Councilmember Brown, and passed unanimously. Mayor Young adjourned the meeting at 6:55 P.M.



Notice of this meeting was distributed with agenda packets, to all local media, posted of City Hall bulletin board, and on the City's website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk

**RESOLUTION NO. 2022-R-02**

**FAIR HOUSING RESOLUTION**

**WHEREAS**, April 11, 2021, marks the 53<sup>rd</sup> anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended and the State of South Carolina enacted the South Carolina Fair Housing Law in 1989, that both support the policy of Fair Housing without regard to race, color, national origin, sex, familial status, and disability, and encourages fair housing opportunities for all citizens; and

**WHEREAS**, the City of Walterboro is committed to addressing discrimination in our community, to support programs that will educate the public about the right to equal housing opportunities, and to plan partnership efforts with other organizations to help assure every citizen of their right to fair housing; and

**WHEREAS**, the City of Walterboro rejects discrimination on the basis of race, religion, color, sex, national origin, disability and/or familial status in the sale, rental, or provision of other housing services; and

**WHEREAS**, the City of Walterboro desires that all its citizens be afforded the opportunity to attain decent, safe and sound living environment; and

**WHEREAS**, April is recognized nationally as Fair Housing Month.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Walterboro, South Carolina does hereby designate April 2021 as being Fair Housing Month, and recognizes the policy supporting Fair Housing by encouraging all citizens to endorse Fair Housing opportunities for all not only during Fair Housing Month but throughout the year.

**ADOPTED**, this \_\_\_ day of April, 2022 by Walterboro City Council.

\_\_\_\_\_  
William T. Young, Jr., Mayor

Attest:

\_\_\_\_\_  
Adrienne Nettles  
Municipal Clerk

**RESOLUTION 2022-03**

**A RESOLUTION ELECTING THE STANDARD ALLOWANCE FOR LOST REVENUES  
UNDER THE AMERICAN RESCUE PLAN**

**WHEREAS**, the Final Rule for Coronavirus State and Local Fiscal Recovery Funds, 31 C.F.R. Part 35 (the “Final Rule”), provides that American Rescue Plan Act Local Fiscal Recovery Funds (“ARPA Funds”) may be used for the provision of government services to the extent of the reduction in the recipient’s general revenue due to the public health emergency, 31 C.F.R. § 35.6(d);

**WHEREAS**, the Final Rule allows recipients to determine the reduction in general revenue by applying a standard allowance of \$10 million, 31 C.F.R. § 35.6(d)(1), or by applying a formula, 31 C.F.R. § 35.6(d)(2).

**WHEREAS**, the City of Walterboro, South Carolina (the “Municipality”), intends to apply the standard allowance of \$10 million to determine the reduction in its general revenue during the test period;

**NOW, THEREFORE, BE IT RESOLVED** as follows:

**Section 1.** The Council of the Municipality hereby elects to apply the standard allowance of \$10 million to calculate the reduction in its general revenue during the test period.

**Section 2.** The Municipality acknowledges that the Final Rule did not become effective until April 1, 2022. As noted in the Overview of the Final Rule provided by the United States Department of the Treasury, however, “recipients can choose to take advantage of the final rule’s flexibilities and simplifications now, even ahead of the effective date.” See *Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule*, U.S. Department of the Treasury, p. 5. The Municipality is hereby choosing to take advantage of such flexibilities and simplifications.

**Section 3.** The Municipality acknowledges that the standard allowance is limited to the amount of ARPA Funds actually received by the Municipality. The Municipality therefore declares that the reduction in its general revenue during the test period is equal to the lesser of (a) \$10 million, or (b) the amount of ARPA Funds awarded to and/or received by the Municipality.

**Section 4.** The Municipality will appropriate the ARPA Funds by budget ordinance, and will expend the ARPA Funds for qualifying purposes, before December 31, 2024.

**Section 5.** The Mayor of the Municipality is hereby authorized and directed to provide such additional documentation, assurances, or certifications as may be required by the United States Government or the State of South Carolina in order to carry out the purposes of this resolution.

**DONE IN MEETING** duly assembled this \_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

\_\_\_\_\_  
Adrienne Nettles, City Clerk

# CHILD ABUSE PREVENTION AND AWARENESS MONTH

## PROCLAMATION

**WHEREAS**, South Carolina's future prosperity is dependent on nurturing the healthy development of the 1.1 million children currently residing in the diverse communities across our state; and

**WHEREAS**, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

**WHEREAS**, in fiscal year 2021, there were 8,949 children in founded investigations of child maltreatment in South Carolina; and

**WHEREAS**, child abuse is a public health issue with serious societal consequences, as data shows the link between the abuse and neglect of children and a wide range of costly medical, emotional, psychological and behavioral problems into adulthood; and

**WHEREAS**, preventing child abuse and neglect must be a priority that requires individuals, families, youth-serving organizations, faith-based groups, businesses, government agencies, and everyone that makes up our community to support the physical, emotional, and educational development of all children and their families; and

**WHEREAS**, effective child abuse prevention exists in communities that provide parents with the social support, knowledge of parenting and child development, and concrete resources they need to cope with the stress and nurture their children, help to ensure that all children can grow to their full potential; and

**NOW, THEREFORE BE IT RESOLVED**, the City of Walterboro, SC in conjunction with Hopeful Horizons, Child Abuse Prevention Association (CAPA), and support service programs around the state, designates the month of April as

### CHILD ABUSE PREVENTION & AWARENESS MONTH

while urging all citizens to dedicate themselves to protect quality of life for every child.



\_\_\_\_\_  
WILLIAM T. YOUNG, JR., MAYOR

ATTEST:

\_\_\_\_\_  
ADRIENNE NETTLES, CITY CLERK





## Keep Walterboro Beautiful Great American Cleanup 2022 Proclamation

WHEREAS, Keep America Beautiful is the nation's iconic community improvement nonprofit organization that envisions a country in which every community is a clean, green, and beautiful place to live, and has established the Great American Cleanup as its signature national effort for involving American citizens in improving their community environment; and

WHEREAS, Keep America Beautiful Great American Cleanup is the nation's largest community improvement program, engaging more than 5 million volunteers and participants every year to create positive change and lasting impact in local communities; and

WHEREAS, the City of Walterboro of Colleton Count seeks to protect its natural resources and bring people together to transform public spaces into beautiful places; and

WHEREAS, the City of Waterboro recognizes its commitment to engage citizens, civic and government officials, and business leaders to work together to End Littering, Improve Recycling, and Beautify America's Communities; and

WHEREAS, Keep Walterboro Beautiful, and the City of Walterboro are committed to elevate the importance of volunteerism and motivate everyone in our community to become stewards of the environment.

NOW, THEREFORE, be it resolved that Walterboro City Council hereby proclaims April and May as Keep Walterboro Beautiful/Great American Cleanup in the City of Walterboro and encourages our citizens to join in activities that promote responsible environmental stewardship and help us renew our commitment to building a better world today and for future generations.

---

William T. Young, Jr., Mayor

ATTEST:

---

Adrienne Nettles, City Clerk

## Jeffrey Molinari

---

**From:** Lee Petrolawicz <Lee.Petrolawicz@southstatebank.com>  
**Sent:** Thursday, March 10, 2022 10:02 AM  
**To:** Jeffrey Molinari  
**Cc:** wstephensi@aol.com; Steve Murdaugh (smurdaugh@pmped.com); Brian Hefner; Lee Rhoden (citadelgrad91@yahoo.com); accummings1978@gmail.com; teresa2me@yahoo.com; Cindy S. Riley  
**Subject:** Colleton County Citadel Club - Ivanhoe Creek Duck Race and BBQ Cook Off  
**Attachments:** [Untitled].pdf

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

Good day Jeff. Thank you for helping us with this scholarship fundraiser.

Our proposal:

Friday, April 29, 2022, 4 – 7 pm. Ivanhoe Creek , Walterboro, SC. It looks like the best place for the race and cook off is across from the Ivanhoe theater.

4 person cook teams. We expect 5+/- . All food must be harvested from the Lowcountry. We will sell tickets to the crowd for samples of food.

Awards will be given, but it's mostly for bragging rights. We will do a blind judge with a committee made up of local personalities.

Duck Race: Rubber Ducks will be sold at \$20 per duck or 3 ducks for \$50. Before and during the event. We will limit the number of ducks to 500. There will be cash prizes for first, second and third place winners. The ducks will "race" down a 50 – 100 yard creek run. The duck race will be at around 6:15 pm.

We are planning on test racing a duck down the creek in the next couple of weeks. If the duck doesn't race fast enough we may have to consider putting a john boat with a small engine in the creek to help push the ducks along. We will have the creek side taped off for safety concerns.

The Club always has insurance to cover accidents at its events.

We will ask the Veterans Victory House to bus some of our veterans to the creek side venue. We love our vets.

Thank you for all that you do for the cadets.

Lee.



**Lee T. Petrolawicz**  
Senior Vice President  
City Executive

520 North Jefferies Blvd  
Walterboro, SC 29488

**Office** 843.549.8231

**Mobile** 843.599.2223

**Fax** 843.549.7152

**[SouthStateBank.com](http://SouthStateBank.com)**

**Connect with Us** |    

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# Colleton County Veterans Council

P.O. BOX 256

WALTERBORO, SC 29488  
TELEPHONE: (843) 908-2123

JOHNNY HOLMES  
CHAIRMAN

BOB TIEGS  
TREASURER

JANET D. SMITH  
VA OFFICER

Date: March 7, 2022

Mr. Jeff Molinari, City Manager  
P.O. Box 709  
Walterboro, SC 29488

Dear Mr. Molinari:

The Colleton County Veterans Council has begun preparations for this year's Memorial Day Ceremony. The Ceremony is scheduled for Monday, May 30, 2022, 9:00 a.m. at the Downtown Plaza, Washington Street.

The Veterans Council request to be placed on the agenda in April for approval of the following:

1. Display the US flags on Washington Street from May 9 -31, 2022
2. Reserve the Waterfall Plaza for setup and turn the water off from 1:00 pm - May 27th to May 30, 12:00 pm.
3. Close Washington Street on Monday, May 30th from 8:00 a.m. to 12:00 pm.

The Veterans Council appreciates your continued support. If you have any questions, please give me a call on my cell at (843) 908-2123.

Respectfully,



Johnny Holmes  
Council Chairman



**CITY OF WALTERBORO**  
**PARADE/PROCESSION PERMIT REQUEST**

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 3-18-2022

1. Person submitting application: Josh Bell  
Address: P.O. Box 1705, 494 Hampton St. W'boro, SC 29488  
Telephone: 843-909-0508 - 843-549-1079
  
2. Name of Organization: Colleton County Rice Festival  
Chairperson/President: Josh Bell  
Address: P.O. Box 1705, 494 Hampton St. W'boro, SC 29488  
Telephone: 843-909-0508, 843-549-1079
  
3. Parade Chairman: Josh Bell  
Address: P.O. Box 1705, 494 Hampton St. W'boro, SC 29488  
Telephone: 843-909-0508 - 843-549-1079
  
4. Date/Time of Parade: Saturday, April 30, 2022 11AM Rice Festival Parade
  
5. Parade Route requested (Attach Sketch) See Attached
  
6. Number of Vehicles/Floats: Approx 60 Number of Animals: Approx 10
  
7. Portion (width) of street parade will occupy: entire street
  
8. Additional Information (Upon Request): Street in front of Live Oak Cemetery to be closed at 10AM for line-up and other streets to be closed  
to be closed by Police Dept

Josh Bell  
Signature/Parade Chairman

Josh Bell  
Signature/Organization Chairperson

Approval                       Disapproval

\_\_\_\_\_  
Police Chief

\_\_\_\_\_  
City Manager

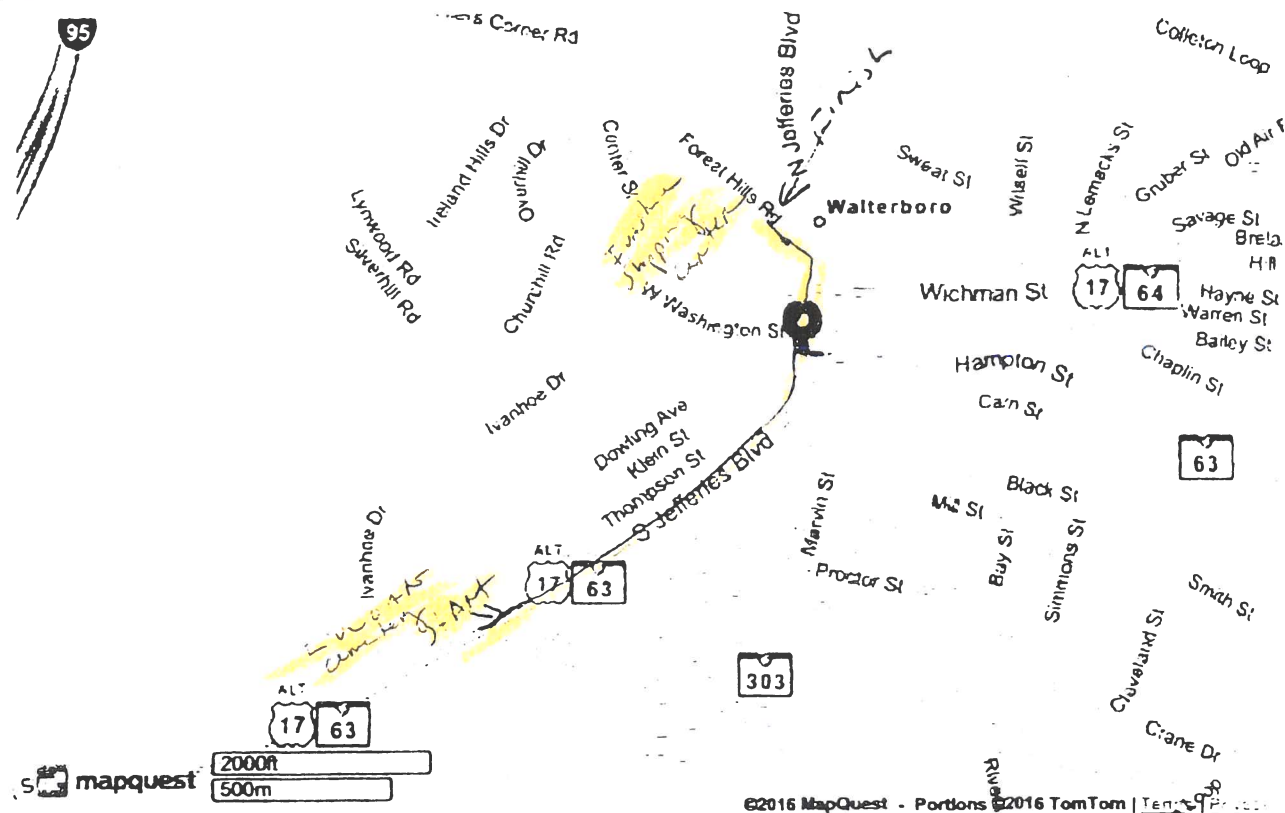
**NOTE :** >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.

# Rice Festival

Parade Route - April

25, 2022

11:00 AM



©2016 MapQuest, Inc. Use of directions and maps is subject to the MapQuest Terms of Use. We make no guarantee of the accuracy of their content, road conditions or route usability. You assume all risk of use.

Parade starting at Live Oak Cemetery going north on Jefferson Hwy turning left on Forest Hill Rd and ending at Ivanhoe Shopping Center

**CITY OF WALTERBORO**  
**PARADE/PROCESSION PERMIT REQUEST**

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 5-31-2022

1. Person submitting application: Latosia Simmons  
Address: 287 Otis Road Walterboro  
Telephone: 843-635-4411

2. Name of Organization: \_\_\_\_\_  
Chairperson/President: Latosia Simmons  
Address: 287 Otis Road Walterboro  
Telephone: 843-635-4411

3. Parade Chairman: Latosia Simmons  
Address: 287 Otis Road Walterboro  
Telephone: 843-635-4411

4. Date/Time of Parade: June 18, 2022 @ 10:00 AM


5. Parade Route requested (Attach Sketch) Route Attached

6. Number of Vehicles/Floats: 50+ Number of Animals: 0

7. Portion (width) of street parade will occupy: \_\_\_\_\_

8. Additional Information (Upon Request): Festival in City Parking lot  
Washington St. ending at 5:00 p.m.

  
\_\_\_\_\_  
Signature/Parade Chairman

  
\_\_\_\_\_  
Signature/Organization Chairperson

\_\_\_\_\_  
Approval

\_\_\_\_\_  
Disapproval

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
City Manager

**NOTE : >>> Call Police Department (843-782-1032) to confirm Parade/Procession Route three days prior to parade.**

**Latosia Simmons** along with non-profit organization **Women & Power** would like to come be forth the City of Walterboro to apply and request approval to host **Colleton County 1<sup>st</sup> annually Juneteenth Festival and Parade.**

The attentive date for the Festival/Parade/Event will be held on June 18, 2022

**. Parade Starting Time:** 10:00 A.M.

**. Route Requesting:** Procession will start at The Colleton Civic Center (located at 494 Hampton Street Walterboro), come all the way up to South Jefferies Blvd, Make a left at the traffic light, come across Jefferies Blvd, make a left onto Carn Street, proceed down Carn Street, Pass Evergreen Christian Church. Make a left on South Miller Street where the procession will end right back in front of The Colleton Civic Center.

**Vendors set up Area:** City of Walterboro Parking Lot on Washington Street across from Cannady Agency and Hampton Steet across from the Court House.

This event means a lot to me as well as the community, we get to celebrate our heritage as well as seeing Colleton County come together as a union and as a supportive community not just for one event but for all events.

**Family Event:**

Each year as we expand and grow with new sponsors, vendors, entertainment and attendees from the community and surrounding area.

There will be nothing, but **Love** spread all over our county as well as our nation in honor of Juneteenth, no matter the race, sex, or gender we all will be in celebration. **Freedom for us all.**

**Music:**

We would like to provide local entertainers an opportunity to showcase their music, welcome all sorts of music entertainment in celebration of this American heritage.

**Educate:**

Our community are ready to be educate on the past, embrace our presence and celebrate our future.

**Parade:**

Number of vehicles/floats: as I and different organizations went out speaking to different community in the surrounding area, near and far/churches/business/residents just in 5 days, we already have over 80 vendors within Colleton County and surrounding counties who want to come and set up, over 600 participate who's willing to just come out and rejoice among each other for this day. 40 businesses who wants to be sponsors. Radio station willing to promote airtime for free advertisement.

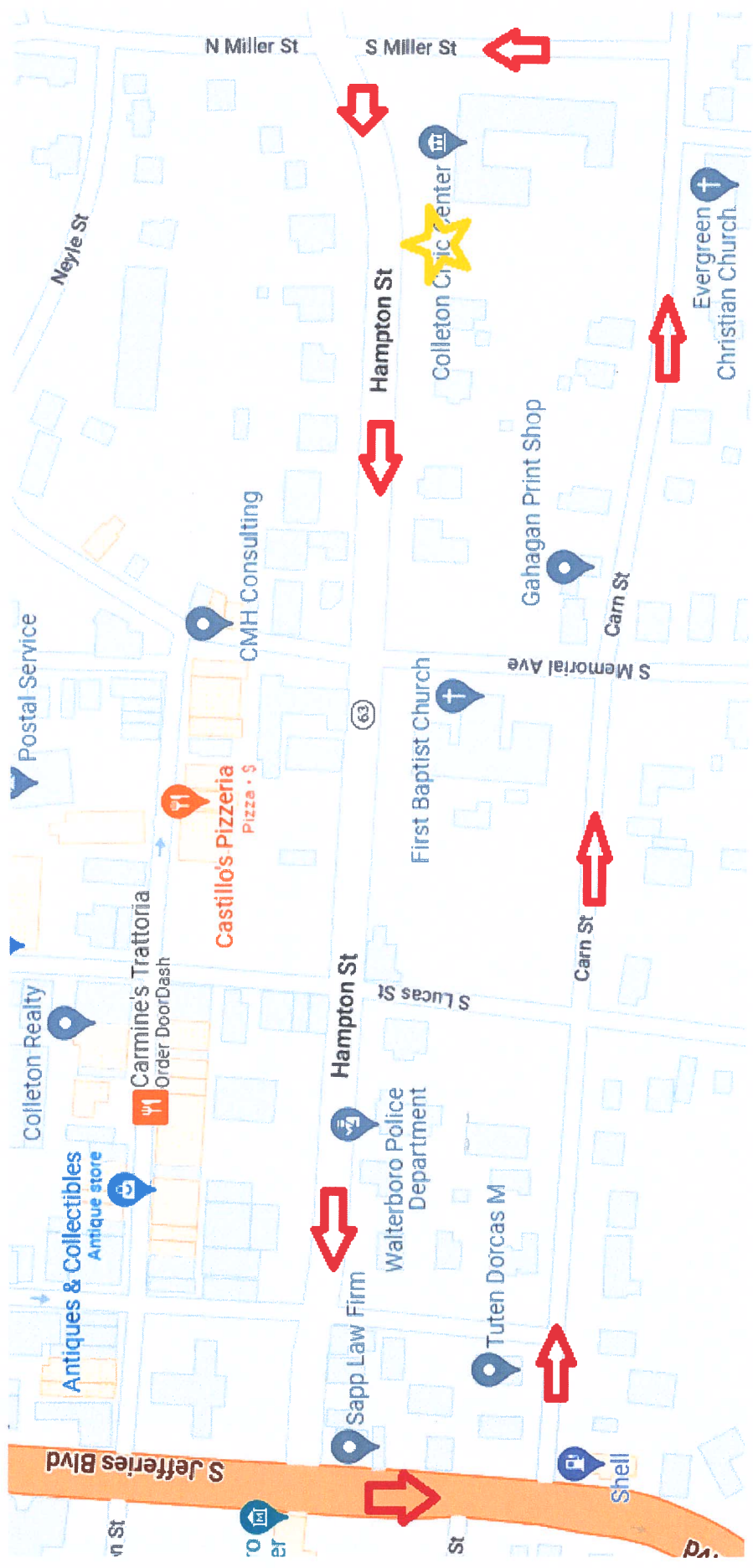
**Food/Vendors:**

Food trucks, local business will have the opportunity to come out and showcase their products to the community.

**Nothing brings family, friends, and your community together like good food, music, and great spirit in the air.**

**If you will grant this approval to the community, I know it will be a very successful event.**

**Latosia Simmons/ Women & Power 843-635-4411**





## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 31, 2022  
**SUBJECT:** Request to Purchase New Pickup Truck

I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new full-size pickup truck for the Public Works Department. The proposed vehicle purchase will replace a 2005 pickup truck with 237,000 miles. Mr. Crosby contacted three (3) dealerships and received one (1) bid.

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Rizer Chevrolet (Walterboro, SC)	No Bid	
Family Ford (St. George, SC)	No Bid	
Walterboro Motor Sales (Walterboro, SC)	2022 F-150 Single Cab	\$29,819.00

Staff recommends accepting the low bid from Walterboro Motor Sales (Walterboro, SC) in the amount of **\$29,819.00**. The expenditure can be absorbed in the FY 2021-2022 Public Works budget. If you have any questions, comments or concerns, please do not hesitate to contact me or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

MEMORANDUM

To: Jeff Molinari, City Manager  
From: Michael Crosby, Public Works Director  
Re: Request for Bid  
Date: 03/31/2022

The City of Walterboro Public Works Department recently requested bids for a full size pickup truck. This vehicle is intended to replace a 2005 pickup with 237,000 miles. Bids were asked from the following: Rizer Chevrolet, Family Ford, and Walterboro Motor Sales.

The bids were as follows:

Rizer Chevrolet – Verbal no-bid (Scott Rizer)

Family Ford – no-bid

Walterboro Motor Sales– 2022- F150 single cab           \$29,819.00

It is our recommendation to accept the low bid from Walterboro Motor Sales in the amount of \$29,819.00.



**FAMILY**



ST. GEORGE | SOUTH CAROLINA

5866 W. Jim Bilton Boulevard  
St. George, South Carolina 29477  
Phone: 843-563-2341  
Fax: 843-563-2343  
[www.familyfordsc.com](http://www.familyfordsc.com)

3-30-2022

TO WHOM THIS MAY CONCERN -

FAMILY FORD IS UNABLE TO  
PROVIDE QUOTE FOR THE 2022 FISU  
REGULAR LAB FISU BEING REQUESTED  
AS FLEET ORDERING HAS BEEN  
DISCONTINUED BY FORD MOTOR CO.

THANKS -





www.walterboroford.com

3/29/2022

Please Accept our Bid FOR The Following. 2022 F150 Reg. CAB 4x2 .

5.0 ENGINE  
Pwr WINDOWS  
Pwr LOCKS  
CLASS III Hitch  
Cruise Control  
White  
Short wheel Base  
Automatic  
A/C

\$ 28839 <sup>00</sup>
500 TAX
<hr/>
29339
480.
<hr/>
29,819. <sup>00</sup>

ADDITIONS IF NEEDED - or  
 Drop IN Bedliner - 375<sup>00</sup>  
 Spray IN Liner - 630<sup>00</sup>  
 TOOL BOX - 180<sup>00</sup>



## MEMORANDUM

---

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 31, 2022  
**SUBJECT:** Mandatory Radio Upgrade

I have attached a memo and supporting documentation from Police Chief, Wade Marvin and Fire Chief, Paul Seigler. The Palmetto 800 Advisory Committee is mandating an upgrade for all handheld and vehicle radios for Police and Fire. If the mandatory update is completed prior to June 30, 2022, a 37% discount will be applied. The cost of a new radio is between \$5,400-\$6,000 for each unit. The Police Department will need to purchase 66 new radios and the Fire Department will need to purchase 37 new radios for a total price of **\$51,276.76**. The upgrade can only be done through Motorola Solutions. There is capacity in the FY 2021-2022 General Fund budget to absorb this mandatory expenditure. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

# Memorandum

To: Jeff Molinari, City Manager  
From: Wade Marvin, City Police Chief  
Paul Seigler, City Fire Chief  
Re: Mandatory Radio Upgrade  
Date: 03/24/2022

The Walterboro City Police and Fire Departments received an email from the Palmetto 800 Advisory Committee in reference to a mandatory upgrade for all handheld and in vehicle radios. Please see the attached memo for more detailed information. A 37% discount will be applied to the cost of the mandatory update if done by June 30<sup>th</sup>, 2022. If this TDMA flash is not applied to our current radios, they will become obsolete, and the city would have to purchase all new radios in the future. The current cost of a new radio is between 5,400 and 6,000 dollars apiece and we currently have 103 radios. The Fire Chief and I recommend the City of Walterboro purchase the TDMA flash upgrade now at the discount price of \$51,276.76. This upgrade can only be done through Motorola Solutions, therefor we are unable to get more than one quote.

Wade B Marvin



Police Chief

Paul Seigler



Fire Chief

PROPOSAL



TO: CITY OF WALTERBORO PD

Prepared By:  
 KEVIN CARTER  
[kevin@carter-electronics.com](mailto:kevin@carter-electronics.com)  
 843.873.1562 Office  
 843.873.5956 Fax

ATTN: JESSE MOON

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price
1	T7664A	DIGITAL SMARTZONE	\$0.00	\$0.00
66	QA00580AE	ENH: TDMA OPERATION	\$324.00	\$21,384.00

\$0.00	\$0.00
\$0.00	\$0.00
\$0.00	\$0.00

<b>SUBTOTAL</b>	<b>\$21,384.00</b>
SALES TAX (8%)	\$1,710.72
INSTALLATION AND PROGRAMMING EQUIPMENT AT SHOP	\$9,760.00
<b>TOTAL</b>	<b>\$32,854.72</b>

Terms:	Net 30 Days
Shipment FOB	Origin
Delivery	4 weeks
Date	18-Feb-22
State Contract #	4400013531
Proposal #	22020018

PROPOSAL



TO: CITY OF WALTERBORO FD

Prepared By:  
**KEVIN CARTER**  
[kevin@carter-electronics.com](mailto:kevin@carter-electronics.com)  
 843.873.1562 Office  
 843.873.5956 Fax

ATTN: CAPT SIEGLER

Quantity	Model Number	Description or Specification	UNIT Price	Extended Price
1	T7664A	DIGITAL SMARTZONE	\$0.00	\$0.00
37	QA00580AE	ENH: TDMA OPERATION	\$324.00	\$11,988.00

	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
<b>SUBTOTAL</b>		<b>\$11,988.00</b>
SALES TAX (8%)		\$959.04
INSTALLATION AND PROGRAMMING EQUIPMENT AT SHOP		\$5,475.00
<b>TOTAL</b>		<b>\$18,422.04</b>

Terms:	Net 30 Days
Shipment FOB	Origin
Delivery	4 weeks
Date	17-Mar-22
State Contract #	4400013531
Proposal #	220310017



# Palmetto 800 Users

**Date:** April 29, 2021  
**To:** All Palmetto 800 Users  
**From:** Palmetto 800 Advisory Committee  
**Subject:** Feature recommendations: TDMA & Encryption

Palmetto 800 Users,

As many of you continue with your planning to replace older radios, the Palmetto 800 Advisory Committee recommends purchasing devices with the following features.:

1. **TDMA** – The use of TDMA will allow two simultaneous transmissions on a single frequency. This feature effectively doubles the available channel capacity across the Palmetto 800 network for both voice and data. Motorola Palmetto 800 will begin to implement Dynamic Dual Mode TDMA based on network loading and subscriber readiness beginning **July 1, 2025**. The Palmetto 800 Advisory Committee will provide the sequence of implementation across the state once it has been determined.
  - a. Effective **July 1, 2023**, Motorola Palmetto 800 will no longer allow the activation of non-TDMA capable subscriber units on the system. Examples of non TDMA capable subscriber units would be any Motorola XTS and or XTL series radio.
  - b. This restriction includes **ALL** non TDMA capable radios from **ALL** manufacturers.
  - c. The Statewide migration to P25 Phase II TDMA will be completed no later than **July 1, 2027**.
  - d. Any subscriber units not configured for TDMA will cease to function on the Motorola Palmetto 800 system on **July 1, 2027**.
  - e. Motorola will offer SC Palmetto 800 customers a promotional pricing for TDMA flashes to assist with the migration of existing APX radios to TDMA. The list price for the TDMA flash is \$518. The promotional price will be **\$324** which is a **37%** discount and bring the flash pricing to the same price as the State contract price for this option when purchasing a new radio.
  - f. This pricing will be valid through **June 30, 2022**. Motorola will evaluate this promotion again in 2022 to determine if it can be extended. This is the same level of discount offered during the P25 Phase I migration.
2. **ENCRYPTION** –Encryption is being adopted by agencies across the state at a growing rate. When purchasing encryption capable radios, the Palmetto 800 Advisory Committee recommends Multi-Key Encryption with AES, DES-OFB, and ADP algorithms. AES is the only approved P25 encryption, however, to ensure interoperability and backwards compatibility with DES-OFB and ADP we recommend radios supporting all three when possible.

The committee believes these recommendations will help ensure interoperability and extend the usable life of your future radio purchases.

If you have any questions, please contact: [Palmetto800@Admin.SC.Gov](mailto:Palmetto800@Admin.SC.Gov)

Respectfully,

A handwritten signature in black ink, appearing to read "Marty Stallings". The signature is written in a cursive style with a large, sweeping initial "M".

Marty Stallings

Palmetto 800 Advisory Committee Chairman

# LIFECYCLE SUPPORT NOTICE

## "AN MODEL" APX™ 6000, APX 6000Li, APX 6000XE, AND SRX2200

### OVERVIEW

The above-named model subscriber radios have been canceled as of December 31, 2016.

Motorola Solutions will extend support for the legacy radio models through December 31, 2023. All products will be supported on a commercially reasonable effort after the end of the support period solely at Motorola's discretion.

Enhanced models with similar features, functionalities and options but with additional new hardware and software features are available and listed below.

### APX 6000 MODELS

LEGACY RADIO MODEL	DESCRIPTION	ENHANCED RADIO MODEL
H98UCD9PW5AN, H98UCD9PW5_N	APX 6000 7/800 MHZ MODEL 1.5 PORTABLE	H98UCD9PW5BN
H98UCF9PW6AN, H98UCF9PW6_N	APX 6000 7/800 MHZ MODEL 2.5 PORTABLE	H98UCF9PW6BN
H98UCH9PW7AN, H98UCH9PW7_N	APX 6000 7/800 MHZ MODEL 3.5 PORTABLE	H98UCH9PW7BN
H98KGD9PW5AN, H98KGD9PW5_N	APX 6000 VHF MHZ MODEL 1.5 PORTABLE	H98KGD9PW5BN
H98KGF9PW6AN, H98KGF9PW6_N	APX 6000 VHF MHZ MODEL 2.5 PORTABLE	H98KGF9PW6BN
H98KGH9PW7AN, H98KGH9PW7_N	APX 6000 VHF MHZ MODEL 3.5 PORTABLE	H98KGH9PW7BN
H98QDD9PW5AN, H98QDD9PW5_N	APX 6000 UHF R1 MODEL 1.5 PORTABLE	H98QDD9PW5BN
H98QDF9PW6AN, H98QDF9PW6_N	APX 6000 UHF R1 MODEL 2.5 PORTABLE	H98QDF9PW6BN
H98QDH9PW7AN, H98QDH9PW7_N	APX 6000 UHF R1 MODEL 3.5 PORTABLE	H98QDH9PW7BN
H98SDD9PW5AN, H98SDD9PW5_N	APX 6000 UHF R2 MODEL 1.5 PORTABLE	H98SDD9PW5BN
H98SDF9PW6AN, H98SDF9PW6_N	APX 6000 UHF R2 MODEL 2.5 PORTABLE	H98SDF9PW6BN
H98SDH9PW7AN, H98SDH9PW7_N	APX 6000 UHF R2 MODEL 3.5 PORTABLE	H98SDH9PW7BN

OPTION	DESCRIPTION
QA02006	ENH: APX 6000XE RUGGED RADIO
Q811	ENH: LI DIGITAL CONVENTIONAL
QA02829	ENH: LI ANALOG CONVENTIONAL
Q443	ENH: LI ANALOG 3600 TRUNKING
QA02756	ENH: LI 9600 OR 3600 SINGLE SYSTEM DIGITAL TRUNKING
QA02812	ENH: LI P25 9600 BAUD TRUNKING W/ INTEROPERABILITY



**MOTOROLA SOLUTIONS**



## SRX2200 MODELS

LEGACY RADIO MODEL	DESCRIPTION	ENHANCED RADIO MODEL
H99UCD9PW5AN, H99UCD9PW5_N	SRX2200 7/800 MHZ MODEL 1.5 PORTABLE	H99UCD9PW5BN
H99UCH9PW7AN, H99UCH9PW7_N	SRX2200 7/800 MHZ MODEL 3.5 PORTABLE	H99UCH9PW7BN
H99KGD9PW5AN, H99KGD9PW5_N	SRX2200 VHF MHZ MODEL 1.5 PORTABLE	H99KGD9PW5BN
H99KGH9PW7AN, H99KGH9PW7_N	SRX2200 VHF MHZ MODEL 3.5 PORTABLE	H99KGH9PW7BN
H99QDD9PW5AN, H99QDD9PW5_N	SRX2200 UHF R1 MODEL 1.5 PORTABLE	H99QDD9PW5BN
H99QDH9PW7AN, H99QDH9PW7_N	SRX2200 UHF R1 MODEL 3.5 PORTABLE	H99QDH9PW7BN

OPTION	DESCRIPTION
H553	ADD: ULTRA LOW POWER RADIO TRIGGER

## CONTACT INFORMATION

If you have specific questions regarding this notification, please contact your Motorola Solutions Account Representative.



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. [motorolasolutions.com](http://motorolasolutions.com)

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**RE: TDMA Flash Quote**

Kevin Carter &lt;kevincarter@callmc.com&gt;

Wed 3/16/2022 8:18 AM

To: Jesse Moon &lt;jmoon@walterborosc.org&gt;

 1 attachments (158 KB)

QUOTE - WALTERBORO PD - TDMA UPGRADES v2.pdf;

**CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!**

Jesse,

I have included the pricing to flash upgrade the radios, firmware upgrade the radios, and auto tune the radios to factory specifications. This can be done at your location. Based on a total of 66 radios, if we can schedule it the right way, it should only take 2 – 3 days.

Thank You,

KC

MCA

8432000057 (cell)

**From:** Kevin Carter**Sent:** Wednesday, March 9, 2022 11:06 AM**To:** 'Jesse Moon' <jmoon@walterborosc.org>**Subject:** RE: TDMA Flash Quote

Jesse,

See attached.

Thank You,

KC

MCA

8432000057 (cell)

**From:** Jesse Moon <jmoon@walterborosc.org>**Sent:** Wednesday, March 9, 2022 11:02 AM**To:** Kevin Carter <kevincarter@callmc.com>**Subject:** [EXTERNAL] Re: TDMA Flash Quote

No worries. Can you please send me one not including the install/programming fee in case we do it in house?

**From:** Kevin Carter <kevincarter@callmc.com>**Sent:** Wednesday, March 9, 2022 10:57 AM**To:** Jesse Moon <jmoon@walterborosc.org>**Subject:** RE: TDMA Flash Quote

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Jesse,



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** March 30, 2022  
**RE:** Reappointment to Municipal Election Commission

Commissioner, Diane Downey has indicated that she would like to continue to serve on the Municipal Election Commission. Staff recommends her reappointment. Election commissioners serve 6-year terms. If you have any questions, comments, or suggestions, please do not hesitate to call me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager