



**WALTERBORO CITY COUNCIL
REGULAR MEETING
MAY 3, 2022
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation.
2. Pledge of Allegiance.

II. Public Input on Agenda Items:

III. Presentations:

1. Ashley Kellahan, Field Services Manager, Municipal Association of South Carolina – Municipal Elected Officials Institute of Government Honor Roll Designation.

IV. Approval of Minutes:

1. Rescheduled Regular Meeting – April 12, 2022.

V. Old Business:

1. **Ordinance # 2022-02**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED TO ANNEX AN AREA, KNOWN AS TMS # 163-03-00-035 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second and Final Reading).

VI. New Business:

1. **Ordinance # 2022-03**, AN ORDINANCE TO AMEND THE FY 2021-2022 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2021-04 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO (Introduction and First Reading).
2. **Ordinance # 2022-04**, AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2022-2023 AND MATTERS RELATING THERETO (Introduction and First Reading).
3. **Ordinance # 2022-05**, AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2022-2023 AND MATTERS RELATIING THERETO (Introduction and First Reading).

4. **Ordinance # 2022-06**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT (Introduction and First Reading).
5. **Ordinance # 2022-07**, AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AUTHORIZING EXPENDITURE OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS. (Introduction and First Reading)
6. **Resolution # 2022-R-04**, A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY INFRASTRUCTURE APPLICATION FOR THE GADSDEN LOOP WATERLINE UPGRADE PROJECT AND TO COMMIT FUNDING IN THE AMOUNT OF \$124,734 FOR THE PROJECT.
7. **Resolution # 2022-R-05**, A RESOLUTION TO DECLARE MAY 1-7, 2022, AS “MUNICIPAL CLERKS WEEK IN WALTERBORO” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

VII. City Manager’s Report:

1. Consideration of Mutual Aid Agreement between the City of Walterboro Fire Department and the Town of Edisto Beach Fire Department.

VIII. Executive Session:

1. Contractual Matter – 114 North Walter Street.
2. Receipt of Legal Advice – Walterboro-Colleton County Airport Commission.
3. Personnel Matter – City Manager Compensation.

IX. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

X. Adjournment:

Walterboro City Council

City Hall

April 12, 2022

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday April 12, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Greg Pryor. City Manager Jeff Molinari, City Clerk Adrienne Nettles, Police Chief Wade Marvin, Fire Chief Paul Siegler, Vicki Brown with the Press and Standard, Johnny Holmes with the Colleton County Veterans Council, Latosia Simmons, Laquesha Washington, and Mark Bradley. Councilmember Ladson Fishburne was not in attendance.

Call To Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Broderick led the Pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Public Hearing:

Ordinance # 2022-01, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council municipalities in South Carolina are required to update their Comprehensive Plan every 10 years and update the elements every 5 years. The Planning Commission has been working on an update of the Comprehensive Plan for the past 18 months. By law, the Comprehensive Plan has nine primary elements: Natural Resources, Historic Preservation, Housing, Economic Development, Land Use, Community Facilities, Population, Transportation, and Priority Investment. The Planning Commission had done an outstanding job of putting this document together. Staff recommends adoption by City Council.

Approval of Minutes:

Upon motion of Councilmember Pryor, seconded by Councilmember Brown, the following minutes were unanimously approved:

1. Regular Meeting – January 4, 2022.
2. Regular Meeting – February 8, 2022.
3. Regular Meeting – March 1, 2022.

Old Business:

1. **Ordinance # 2022-01**, AN ORDINANCE TO ADOPT THE 2030 COMPREHENSIVE PLAN OF THE CITY OF WALTERBORO IN ACCORDANCE WITH THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ACT OF 1994, AS AMENDED.

Motion: Councilmember Sigel; Seconded: Councilmember Broderick
Discussion: None
Carried: All ayes

New Business:

1. **Ordinance # 2022-02**, AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS # 163-03-00-035 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an ordinance, petition, and map. The property is located on Maplewood Drive. It is a 100% annexation petition and if approved by City Council tonight, we can bring it before Council in May for second reading and adoption. At next week's Planning Commission meeting we will make a recommendation for zoning. The property is surrounded by all single-family residential. Staff asks for Council's favorable consideration of first reading of the annexation ordinance.

Councilmember Bridge stated, I know this is the residential section behind the Bank of the Lowcountry and I know part of the neighborhood is in the county and city. Is this part in the county?

City Manager Molinari stated, yes that part is in the county.

Councilmember Bridge inquired about the exact location of the parcel.

City Manager Molinari stated, if you look at the map, in the upper left corner you can see the Bank of the Lowcountry, you take Maplewood Drive in and curve around and it is down on the right. This is one of the enclaves City Council has identified to bring into the city.

Councilmember Bridge asked just for clarity, can single-family properties annex without any problems?

City Manager Molinari stated yes, as long as the property is contiguous, they can petition to join the city. South Carolina is a strong property rights state. The onus is very much on the property owner. This property owner owns the house adjacent to that which is inside the city, and they want to bring in the property that is in the county.

Motion: Councilmember Sigel; seconded by: Councilmember Broderick
Discussion: None
Carried: All ayes

2. **Resolution # 2022-R-02**, A RESOLUTION DESIGNATING APRIL 2022 AS FAIR HOUSING MONTH AND APPROVAL OF ANNUAL NONDISCRIMINATION POLICY.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council this is a requirement of the city's participation in the Community Development Block Grant Program. As council is aware, this is a program that we actively apply for to fund water/sewer and other projects. Staff recommends approval of the resolution and nondiscrimination policy.

Motion: Councilmember Brown; Seconded: Councilmember Bridge
Discussion: None
Carried: All ayes

3. **Resolution # 2022-R-03**, A RESOLUTION ELECTING THE STANDARD ALLOWANCE FOR LOST REVENUES UNDER THE AMERICAN RESCUE PLAN ACT.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council in speaking with both the Municipal Association and our auditor, the city is required to pass a resolution stating that ARPA funds will be spent according to the guidelines established by the Treasury Department. We will get into further detail with the expenditure of the ARPA funds when we have the budget meeting next week.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor
Discussion: None
Carried: All ayes

4. A PROCLAMATION TO DESIGNATE APRIL 2022 AS CHILD ABUSE PREVENTION MONTH IN THE CITY OF WALTERBORO.

Mayor Young stated we have Laquesha Washington, Transitional Housing Coordinator here tonight to accept the proclamation.

Ms. Washington stated that she is very thankful for the support the organization has received from the city.

Motion: Councilmember Pryor, Seconded: Councilmember Bridger
Discussion: None
Carried: All ayes

5. A PROCLAMATION TO DESIGNATE APRIL AND MAY 2022 AS KEEP AMERICA BEAUTIFUL/ GREAT AMERICAN CLEANUP MONTH.

Motion: Councilmember Broderick; Seconded: Councilmember Pryor
Discussion: None
Carried: All ayes

6. Consideration of a request from the Colleton County Citadel Club, Ivanhoe Creek Duck Race and BBQ Cook Off. Friday April 29, 2022, 4-7 PM.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an email from Lee Petrolawicz with a breakdown of the program. This is the Friday of the Rice Festival. The Colleton County Citadel Club wants to do a rubber duck fundraiser in Ireland Creek and asks for Council favorable consideration.

Councilmember Broderick asked has the city thought about buying or sponsoring a duck?

City Manager Molinari stated Council typically does not provide monetary support to non-profit groups, but we can assist in other ways.

Motion: Councilmember Bridge, Seconded: Councilmember Brown
Discussion: None
Carried: All ayes

7. Consideration of request from the Colleton County Veterans Council for the Memorial Day Ceremony on May 30, 2022.

Mr. Johnny Holmes with the Colleton County Veterans Council stated that he prays City Council will give us the approval to do the ceremony, and once we are giving the approval you will be the first one invited Mr. Mayor. We look forward to having a beautiful program and thank you for all you do for our fellow veterans.

Mr. Bob with the Colleton County Veterans Council also stated that he wants to thank the Mayor for coming to our Vietnam Veteran's Day ceremony on March 9th. The gentlemen in attendance really appreciated you coming out and supporting them.

Motion: Councilmember Broderick; Seconded: Councilmember Bridge
Discussion: None
Carried: All ayes

8. Consideration of the 2022 Rice Run/Walk 5k on April 30, 2022, at 8:00 AM, by Ashley Rhode, Colleton County Rice Festival Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, last month Council approved all Rice Festival events except for one. We were still waiting on a run route for the 5k. In your agenda packet you have a copy of route. I discussed this with the Police Chief and staff recommends the approval of the request.

Motion: Councilmember Bridge; Seconded: Councilmember Pryor
Discussion: None
Carried: All ayes

9. Consideration of a request from Latosia Simmons, Juneteenth Parade/Festival on June 18, 2022.

Ms. Simmons stated that she would like to thank City Manager Jeff and Police Chief Wade Marvin for all their help. I would like to have the honor of bringing this parade/festival to the city of Walterboro. This will be something like the Rice Festival.

Councilmember Bridge asked, did we have this last year?

City Manager Molinari stated this is the first year for this event.

Motion: Councilmember Brown; Seconded: Councilmember Pryor
Discuss: None
Carries: All ayes

CITY MANAGER'S REPORT:

1. Request to purchase a pickup truck for the Public Works Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documents from Public Works Director Michael Crosby to purchase a new full-size pickup truck for the Public Works Department. The proposed vehicle purchase will replace a 2005 pickup truck with 237,000 miles. Mr. Crosby contacted three dealerships and received one bid. Staff recommends accepting the low bid from Walterboro Ford Motor Sales, in Walterboro, SC in the amount of \$29,819.00. The expenditure can be absorbed in the fiscal year 2021-2022 Public Works budget.

Motion: Councilmember Bridge; Seconded: Councilmember Pryor
Discussion: None
Carries: All ayes

2. Request to purchase administrative vehicle for Police Department.

Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documents from Police Chief Wade Marvin, to purchase a new administration vehicle for the Police Department. The city received one bid from Love Chevrolet in Columbia, SC for a Chevrolet Tahoe PPV in the amount of \$36,282.00. This expenditure can be absorbed in the fiscal year 2021-2022 Police Department budget. Staff recommends Council's favorable consideration.

Councilmember Brown asked City Manager Molinari to explain to the people sitting in the room how we spend the money, so it does not look like we are just spending money for the fun of it.

City Manager Molinari stated both requests were in the proposed 2022-2023 budget. One of the things we do to try and balance the budget is we look at capital expenditures. If we have the resources available in the current budget year, we look at trying to purchase those items prior to June 30th. Getting these vehicles purchased in the current fiscal year helps with balancing the budget for the next fiscal year.

Councilmember Brown asked don't we rotate a certain number of vehicles per year?

City Manager Molinari stated, yes, we do. We try and purchase at least three new police vehicles every year. Typically, the Police Chief puts one administrative vehicle and two police vehicles in the budget. The Police Chief has done an excellent job in securing used vehicles and other opportunities. We have an aging fleet with several vehicles that have many miles on them. It is important we do everything we can to keep our fleet current.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick
Discussion: None
Carries: All ayes

3. Request to upgrade radios for the Police and Fire Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council in your agenda packet you have a memo and supporting documentation from Police Chief, Wade Marvin and Fire Chief, Paul Seigler. The Palmetto 800 Advisory Committee is mandating an upgrade for all handheld and vehicle radios for Police and Fire. Chief Marvin is going to give an explanation on the upgrades.

Chief Marvin stated good evening Mr. Mayor and members of City Council. Motorola is the major provider for all law enforcement, fire, and public safety radios. They have informed us of the mandatory upgrade. If we take advantage of the upgrade now, they have offered a discount of 37% if we purchase prior to June 30, 2022. With the discount the total for the radios will be \$ 51,276.76. It is to our advantage to take the incentive they have offered. If we do not upgrade the radios by a certain date, they will stop working.

Councilmember Broderick asked how will you handle the upgrade?

Chief Marvin stated they will come here to the facility and change them out. If we do not do this in a certain timeframe, we will not be able to talk to the County police or fire department. We are going to do this in a one-to-two-day time.

Councilmember Brown asked; is the total of \$ 51,276.76 with the 37% discount already included?

Chief Marvin stated yes, it is.

Motion: Councilmember Brown; Seconded: Councilmember Bridge
Discussion: None
Carried: All ayes

4. Consideration of Reappointment to the Municipal Election Commission.

Diane Downey has indicated that she would like to continue to serve on the Municipal Election Commission. If she is reappointed her term will run for 6 years. Staff recommends her reappointment.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick
Discussion: None
Carried: All ayes

5. Section 504 (ADA) Self- Evaluation and Transition Plan Update.

City Manager Molinari stated the final item of section 504 (ADA) Self- Evaluation and Transition Plan Update, is that City Council does not need to take actions right now. I just need to make City Council aware that we will be updating the Self-Evaluation and Transition Plan this month and bringing it back to City Council at a future meeting for adoption.

EXECUTIVE SESSION:

1. Contractual Matters.
 - a. Potential sale/donation of property
 - b. Main Street South Carolina

A motion was made to go into executive session by Councilmember Brown, seconded by Councilmember Pryor. Mayor Young explained that City Council will be going into Executive Session to discuss contractual matters: Potential sale/donation of property and Main Street South Carolina.

A motion to come out of Executive Session was made by Councilmember Broderick, seconded by Councilmember Pryor.

A motion for the City of Walterboro to submit an application to the Main Street South Carolina Program.

Motion: Councilmember Pryor; Seconded: Councilmember Broderick
Discussion: None
Carried: All ayes

There being no further business to consider, a motion to adjourn was made by Councilmember Siegel, seconded by Councilmember Bridge, and passed unanimously. Mayor Young adjourned the meeting at 7:35 P.M. Notice of this meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting time.

Respectfully,

Adrienne Nettles
City Clerk

ORDINANCE # 2022-02

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA, KNOWN AS TMS # 163-03-00-035 INTO THE CITY OF WALTERBORO, A SOUTH CAROLINA MUNICIPAL CORPORATION.

WHEREAS, Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, provide for the annexation of any area or property which is contiguous to a city or town by filing a petition with the municipal governing body which is signed by one-hundred (100%) of the owners owning at least one-hundred percent (100%) of the assessed valuation of the real property in the area requesting annexation; and

WHEREAS, one-hundred percent (100%) of the freeholders owning one-hundred percent (100%) of the assessed valuation of the real property in the area hereafter delineated and described, have filed a petition with the City Council of Walterboro, South Carolina, requesting that such property be annexed into the City of Walterboro, South Carolina. Such property is contiguous to the current City limits of the City of Walterboro, and is described as follows:

TMS # 163-03-00-035

To include any road, waterway, easement, railroad track, marshland or utility line that intervenes between these properties and the municipal limits of Walterboro.

The owner of said property has requested that the property be annexed into the City of Walterboro. All applicable City services will be provided immediately upon annexation. This is undeveloped property.

WHEREAS, the Municipal Planning Commission met on April 26, 2022, and unanimously recommended a zoning classification of Single-family Residential (SFR); and

WHEREAS, the property is a closed parcel of land in Colleton County, South Carolina, consisting of less than one (1) acre, for the purpose of annexation into the City of Walterboro. The area is more fully shown on a plat entitled "0 Maplewood Drive" as prepared by the City Manager.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Walterboro, South Carolina, in Council duly assembled, that all real property as hereinafter delineated and described are hereby annexed into the City of Walterboro, South Carolina, a South Carolina municipal corporation, pursuant to Title 5, Section 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended.

ADOPTED, this ___ day of May, 2022.

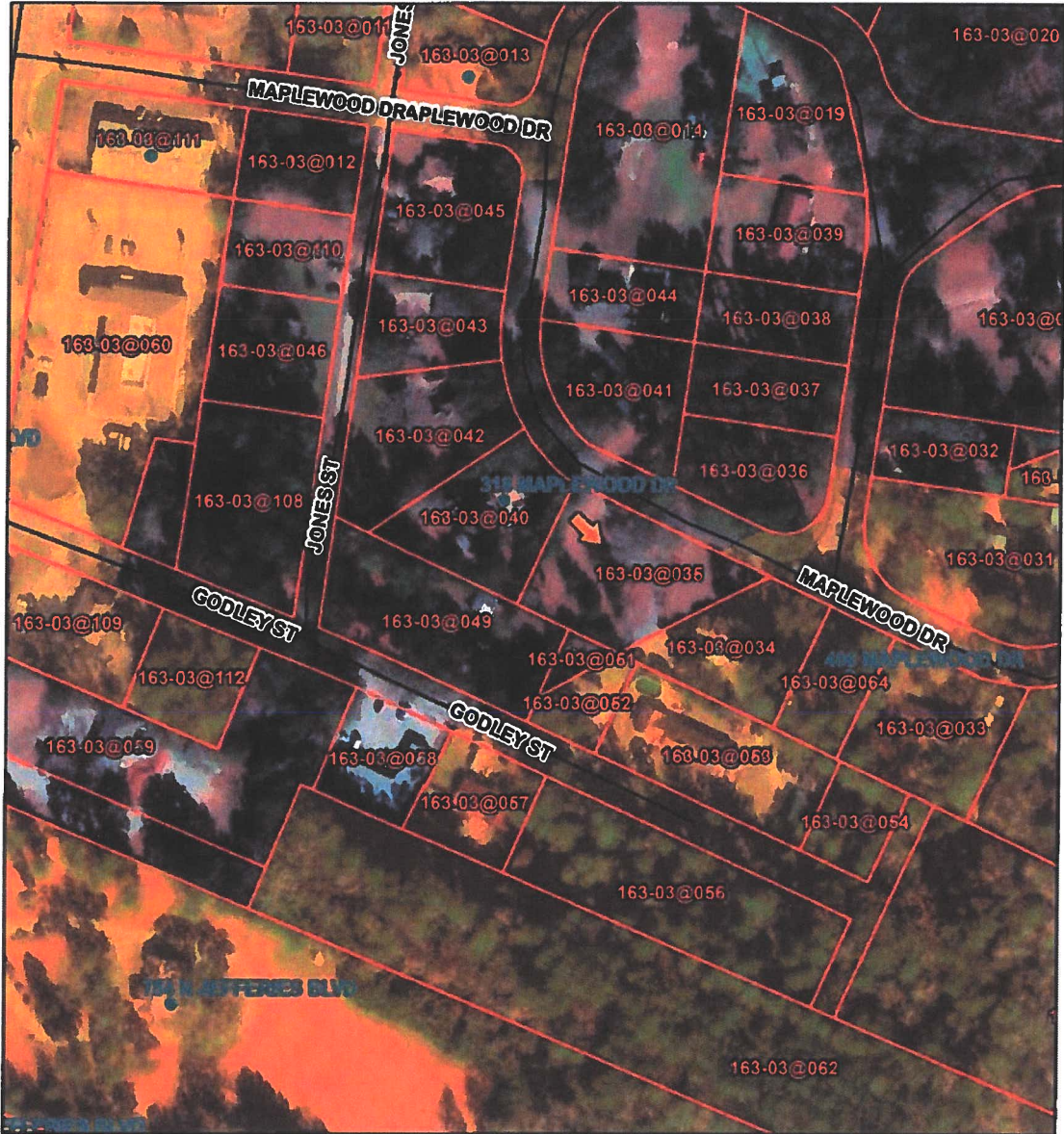
William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk






First Reading: _____
Second Reading: _____

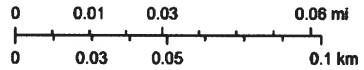
0 Maplewood Drive



4/6/2022, 3:28:31 PM

1:2,257

-  Override 1
-  Parcel Boundaries
-  Address Points
-  Road Centerlines
-  Municipal Boundaries



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Date: March 7, 2022

PETITION

TO THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO:

The undersigned, being 100 percent of the freeholders owning 100 percent of the assessed value of the property in the contiguous territory described below and shown on the attached map, hereby petition for annexation of said territory to the City of Walterboro by ordinance effective as soon as possible, pursuant to South Carolina Code Section 5-3-150(3).

The territory to be annexed is described as follows:

Lot 67 Tract ALSO 68 & PART OF LOT 66 SubdivisionName COLONIAL HGTS MapPlatB 5 MapPlat P 111.

The property is designated as TMS number 163-03-00-035.

A map showing the property is attached hereto and made a part hereof by reference.

It is requested that the property be zoned Single-Family Residential (SFR).

 402 MANORWOOD DRIVE WALTERBORO 4/1/22
Mark Harold Bradley Street Address, City Date


 402 MANORWOOD DR WALTERBORO 4/1/22
Annette Davis Bradley Street Address, City Date

FOR MUNICIPAL USE:

Petition received by  Date 4-6-22

Description and Ownership verified by  Date 4/6/22

Recommendation: APPROVE FOR ANNEXATION

By:  Date 4/6/22



M E M O R A N D U M

To: Jeff Molinari, City Manager

From: Amy Risher, Finance Director 

Date: April 25, 2022

Re: 2021-2022 Budget Amendment – Enterprise Fund

There is a need for a budget amendment for the Enterprise Fund for fiscal year 2021-2022. Due to the availability of supplies, the city was unable to complete the Mable T Willis well project or purchase the needed vehicles in fiscal year 2020-2021. At the close of 2021, there was an increase of cash flow/net position of \$337,216.

In fiscal year 2021-2022, the Water Department should complete the Mable T Willis well project and has purchased the needed vehicle. This changed has impacted the budget by \$160,120.

As you are aware, the Sewer Department had to make an unexpected purchase of a generator for the wastewater treatment plant. In addition, repairs had to be made to the ban screen, screw press, jet mix pump and crane truck. This changed has impacted the budget by \$110,046.

In fiscal year 2021-2022, the Sewer Support Department has purchased the replacement vehicle that was total earlier in the year. In addition, repairs had to be made to a sewer main as well as replace a manhole at the corner of Cane Branch Road and Sniders Hwy. These repairs have impacted the budget by \$87,324.

The total expenditures mentioned above will impact the final cash flow/net position by \$357,490. The increase of cash flow/net position at the end of 2021 was \$337,216. The difference will decrease the approved budget by \$20,274.

City staff recommends amending the total expenditures for the Enterprise Fund for fiscal year 2021-2022 to \$4,904,904.

ORDINANCE # 2022-03

AN ORDINANCE TO AMEND THE FY2021-2022 CITY OF WALTERBORO, SOUTH CAROLINA BUDGET ORDINANCE # 2021-04 SO AS TO PROVIDE ADDITIONAL REVENUES AND EXPENDITURES AND MATTERS RELATED THERETO

WHEREAS, the fiscal year 2021-2022 budget was adopted with the passage of Ordinance # 2021-04 on June 1, 2021, and,

WHEREAS, the Mayor and City Council has determined that a need exists to amend said budget to provide additional revenues and expenditures; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 7, 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL, ASSEMBLED, that the fiscal year 2021-2022 Budget shall be amended as follows:

1. Additional expenditures totaling \$357,490 shall be authorized in the departmental line items specified in the budget documents attached.
2. The 2021-2022 Amended City Enterprise Fund Budget is hereby adopted in the amount of \$4,904,904 with revenues and expenditures as set out in the budget document attached.

ADOPTED this 7th day of June, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne M. Nettles

First Reading: May 3, 2022

Public Hearing: _____

Second Reading: _____

ORDINANCE # 2022-04

AN ORDINANCE ADOPTING THE CITY GENERAL FUND BUDGET FOR FISCAL YEAR 2022-2023 AND MATTERS RELATING THERETO.

WHEREAS, the 2022-2023 General Fund Budget has been presented and considered; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 7, 2022.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, as follows:

1. The 2022-2023 City General Fund Budget is hereby adopted in the amount of \$7,856,935 with revenues and expenditures as set out in the budget document attached.
2. The property tax rate shall be set at eighty-six point four (86.4) mills.

This ordinance shall be effective July 1, 2022.

DONE, this 7th day of June, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adienne M. Nettles
City Clerk

First Reading: May 3, 2022
Public Hearing: _____
Second Reading: _____

**CITY OF WALTERBORO
FY 2021-2022 AMENDED BUDGET
SUMMARY SHEET BY CATEGORY**

Attachment to Ordinance
#2022-03, Page 1

LINE ITEM	APPROVED FY 2021-2022 BUDGET	AMENDED FY 2021-2022 MANAGER'S RECOMMENDATION	VARIANCE IN 2021-2022 APPROVED BUDGET AND AMENDED BUDGET
STATEMENT OF CASH FLOWS	\$ 1,604,173	\$ 1,941,389	\$ 337,216
<u>REVENUE</u>			
UTILITY FUND	\$ 4,439,800	\$ 4,439,800	\$ -
<u>EXPENDITURES</u>			
WATER			
PERSONNEL	\$ 536,633	\$ 536,633	
OPERATING	\$ 541,072	\$ 541,072	
CAPITAL	\$ -	\$ 160,120	
SUBTOTAL	\$ 1,077,705	\$ 1,237,825	\$ (160,120)
UTILITY SUPPORT			
PERSONNEL	\$ 203,917	\$ 203,917	
OPERATING	\$ 75,174	\$ 75,174	
DEBT	\$ 630,499	\$ 630,499	
SUBTOTAL	\$ 909,590	\$ 909,590	\$ -
SANITATION			
PERSONNEL	\$ 242,046	\$ 242,046	
OPERATING	\$ 214,316	\$ 214,316	
CAPITAL	\$ -	\$ -	
SUBTOTAL	\$ 456,362	\$ 456,362	\$ -
SEWER			
PERSONNEL	\$ 279,833	\$ 279,833	
OPERATING	\$ 474,437	\$ 474,437	
CAPITAL	\$ -	\$ 110,046	
SUBTOTAL	\$ 754,270	\$ 864,316	\$ (110,046)
SEWER SUPPORT			
PERSONNEL	\$ 323,766	\$ 323,766	
OPERATING	\$ 49,685	\$ 89,685	
CAPITAL	\$ 107,614	\$ 154,938	
SUBTOTAL	\$ 481,065	\$ 568,389	\$ (87,324)
UTILITY SUPPORT TO GF	\$ 868,422	\$ 868,422	
UTILITY FUND SUBTOTAL	\$ 4,547,414	\$ 4,904,904	\$ (357,490)
USE OF NET POSITION	\$ 107,614	\$ 465,104	
<u>ENDING NET POSITION</u>			
YEAR END STATEMENT OF CASH FLOW	\$ 1,496,559	\$ 1,476,285	\$ (20,274)

CITY OF WALTERBORO
FY 2022-2023 GENERAL FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
#2022-04, Page 1

LINE ITEM	APPROVED FY 2021-2022 BUDGET	FY 2022-2023 DEPARTMENT REQUEST	FY 2022-2023 MANAGER'S RECOMMENDATION	FY 2022-2023 COUNCIL APPROVED
<u>REVENUE</u>				
GENERAL FUND	\$ 7,541,899	\$ 7,225,510	\$ 7,716,885	
<u>EXPENDITURES</u>				
CITY COUNCIL				
PERSONNEL	\$ 137,413	\$ 153,298	\$ 161,357	
OPERATING	\$ 82,398	\$ 75,579	\$ 76,691	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 219,811	\$ 228,877	\$ 238,048	\$ -
CITY MANAGER				
PERSONNEL	\$ 349,170	\$ 353,617	\$ 337,193	
OPERATING	\$ 35,606	\$ 35,618	\$ 26,266	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 384,776	\$ 389,235	\$ 363,459	\$ -
FINANCE				
PERSONNEL	\$ 222,631	\$ 231,485	\$ 237,372	
OPERATING	\$ 176,950	\$ 199,712	\$ 127,712	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 399,581	\$ 431,197	\$ 365,084	\$ -
PUBLIC WORKS				
PERSONNEL	\$ 516,227	\$ 549,167	\$ 565,753	
OPERATING	\$ 377,310	\$ 417,046	\$ 395,146	
CAPITAL	\$ 145,003	\$ 30,000	\$ -	
SUBTOTAL	\$ 1,038,540	\$ 996,213	\$ 960,899	\$ -
PLANNING & DEVELOPMENT				
PERSONNEL	\$ 106,543	\$ 105,710	\$ 108,204	
OPERATING	\$ 86,473	\$ 86,473	\$ 79,473	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 193,016	\$ 192,183	\$ 187,677	\$ -
POLICE				
PERSONNEL	\$ 2,218,865	\$ 2,297,779	\$ 2,369,820	
OPERATING	\$ 476,247	\$ 491,540	\$ 589,223	
CAPITAL	\$ 116,374	\$ 163,000	\$ 122,000	
SUBTOTAL	\$ 2,811,486	\$ 2,952,319	\$ 3,081,043	\$ -
JUDICIAL				
PERSONNEL	\$ 137,912	\$ 166,060	\$ 169,586	
OPERATING	\$ 71,372	\$ 83,384	\$ 76,589	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 209,284	\$ 249,444	\$ 246,175	\$ -

CITY OF WALTERBORO
FY 2022-2023 GENERAL FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
#2022-04, Page 2

LINE ITEM	APPROVED FY 2021-2022 BUDGET	FY 2022-2023 DEPARTMENT REQUEST	FY 2022-2023 MANAGER'S RECOMMENDATION	FY 2022-2023 COUNCIL APPROVED
FIRE				
PERSONNEL	\$ 1,069,154	\$ 1,119,137	\$ 1,133,428	
OPERATING	\$ 250,235	\$ 267,036	\$ 186,863	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 1,319,389	\$ 1,386,173	\$ 1,320,291	\$ -
PARKS				
PERSONNEL	\$ 394,847	\$ 415,200	\$ 422,935	
OPERATING	\$ 355,608	\$ 463,405	\$ 391,250	
CAPITAL	\$ -	\$ 54,000	\$ 54,000	
SUBTOTAL	\$ 750,455	\$ 932,605	\$ 868,185	\$ -
TOURISM				
PERSONNEL	\$ 117,694	\$ 124,596	\$ 126,972	
OPERATING	\$ 45,731	\$ 55,060	\$ 47,060	
SUBTOTAL	\$ 163,425	\$ 179,656	\$ 174,032	\$ -
WILDLIFE CENTER				
PERSONNEL	\$ 5,383	\$ 8,765	\$ 6,397	
OPERATING	\$ 46,753	\$ 48,645	\$ 45,645	
SUBTOTAL	\$ 52,136	\$ 57,410	\$ 52,042	\$ -
TOTAL ALL EXPENDITURES	\$ 7,541,899	\$ 7,995,312	\$ 7,856,935	\$ -
GENERAL FUND - FUND BALANCE			\$ 140,050	
BALANCE	\$ -	\$ (769,802)	\$ -	\$ -

ORDINANCE # 2022-05

AN ORDINANCE ADOPTING THE CITY ENTERPRISE FUND BUDGET FOR FISCAL YEAR 2022-2023 AND MATTERS RELATING THERETO.

WHEREAS, the 2022-2023 Enterprise Fund Budget has been presented and considered; and

WHEREAS, a public hearing on the budget has been properly advertised and conducted on June 7, 2021.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, South Carolina, in Council Assembled, as follows:

The 2022-2023 City Enterprise Fund Budget is hereby adopted with in the amount of \$4,796,800 with revenues and expenditures as set out in the budget document attached.

This ordinance shall be effective July 1, 2022.

DONE, this 7th day of June, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne M. Nettles
City Clerk

First Reading: May 3, 2022
Public Hearing: _____
Second Reading: _____

CITY OF WALTERBORO
FY 2022-2023 ENTERPRISE FUND BUDGET
SUMMARY SHEET BY CATEGORY

Attachment to Ordinance
#2022-05, Page 1

LINE ITEM	APPROVED FY 2021-2022 BUDGET	FY 2022-2023 DEPARTMENT REQUEST	FY 2022-2023 MANAGER'S RECOMMENDATION	FY 2022-2023 COUNCIL APPROVED
STATEMENT OF CASH FLOWS	\$ 1,604,173	\$ 1,941,389	\$ 1,941,389	
<u>REVENUE</u>				
UTILITY FUND	\$ 4,439,800	\$ 4,504,900	\$ 4,650,900	
<u>EXPENDITURES</u>				
WATER				
PERSONNEL	\$ 536,633	\$ 693,296	\$ 641,549	
OPERATING	\$ 541,072	\$ 614,580	\$ 601,271	
CAPITAL	\$ -	\$ 114,000	\$ 170,000	
SUBTOTAL	\$ 1,077,705	\$ 1,421,876	\$ 1,412,820	\$ -
UTILITY SUPPORT				
PERSONNEL	\$ 203,917	\$ 227,993	\$ 230,330	
OPERATING	\$ 75,174	\$ 84,862	\$ 81,862	
DEBT	\$ 630,499	\$ 662,170	\$ 662,170	
SUBTOTAL	\$ 909,590	\$ 975,025	\$ 974,362	\$ -
SANITATION				
PERSONNEL	\$ 242,046	\$ 262,500	\$ 267,549	
OPERATING	\$ 214,316	\$ 231,512	\$ 227,175	
CAPITAL	\$ -	\$ -	\$ -	
SUBTOTAL	\$ 456,362	\$ 494,012	\$ 494,724	\$ -
SEWER				
PERSONNEL	\$ 279,833	\$ 283,975	\$ 293,921	
OPERATING	\$ 474,437	\$ 556,670	\$ 535,470	
CAPITAL	\$ -	\$ 6,000	\$ 6,000	
SUBTOTAL	\$ 754,270	\$ 846,645	\$ 835,391	\$ -
SEWER SUPPORT				
PERSONNEL	\$ 323,766	\$ 336,142	\$ 344,618	
OPERATING	\$ 49,685	\$ 66,398	\$ 62,198	
CAPITAL	\$ 107,614	\$ 111,000	\$ 111,000	
SUBTOTAL	\$ 481,065	\$ 513,540	\$ 517,816	\$ -
UTILITY SUPPORT TO GF	\$ 868,422	\$ 253,802	\$ 561,687	\$ -
UTILITY FUND SUBTOTAL	\$ 4,547,414	\$ 4,504,900	\$ 4,796,800	\$ -
USE OF NET POSITION	\$ 107,614	\$ -	\$ 145,900	
<u>ENDING NET POSITION</u>				
YEAR END STATEMENT OF CASH FLOW	\$ 1,496,559	\$ 1,941,389	\$ 1,795,489	\$ -

ORDINANCE #2022-06

AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR THE UTILITY SUPPORT DEPARTMENT

WHEREAS, the City of Walterboro from time to time must review its fees and charges and make adjustments as necessary; and

WHEREAS, the need to maintain a comprehensive fee schedule for all City of Walterboro fees is necessary; and

WHEREAS, the fees recommended by the Mayor and Walterboro City Council are as follows:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walterboro, the following fees are amended or adopted:

WATER

Minimum bi-monthly charges

<u>Service Size</u>	<u>In City</u>	<u>Out of City</u>
¾"	\$ 23.11	\$ 46.22
1"	\$ 49.00	\$ 97.99
1¼"	\$ 91.98	\$ 183.96
1½"	\$ 91.98	\$ 183.96
2"	\$ 149.99	\$ 299.97
3"	\$ 296.73	\$ 593.46
4"	\$ 492.71	\$ 985.41
6"	\$ 982.18	\$1,964.35
8"	\$1,848.80	\$3,697.60

*Minimum charge included first 4,000 gallons

*City hall fire hydrant water is sold in increments of 4,000 gals at the ¾" rate

*Fire protection sprinklers 0.14 per head

*#31 Fire hydrant \$11.55

*#32 Fire hydrant \$33.26

Usage Rates – Per Thousand

	<u>In City</u>	<u>Out of City</u>
First 4,000 gals	Included in minimum charge	
Next 36,000 gals	\$1.49	\$2.98
Next 160,000 gals	\$1.45	\$2.90
All over 200,000 gals	\$1.43	\$2.86

WATER TAP FEES

<u>Service Size</u>	<u>In City</u>	<u>Out of City</u>
¾"	\$1,160.00	\$2,320.00
1"	\$1,297.00	\$2,594.00
1½"	\$2,471.00	\$4,942.00

2"	\$2,979.00	\$5,958.00
Over 2"	Cost plus 20% (refer to Director)	
Road Bore	\$1,600.00	\$1,600.00

SEWER

Usage Rates

	<u>In City</u>	<u>Out of City</u>
Rate per Thousand	\$4.72	\$9.44
Facility Charge	\$5.00	\$10.00

SEWER TAP FEES

<u>Service Type</u>	<u>In City</u>	<u>Out of City</u>
Residential	\$1,653.00	\$3,306.00
Business	\$2,631.00	\$5,262.00
Restaurant	\$3,794.70	\$7,589.40
Motel/Apartments	\$2,631.00	\$5,262.00
	\$ 100.00	\$ 200.00
	each additional	

SANITATION

Residential rollout	\$30.00
Commercial rollout	\$37.00

ADMINISTRATIVE FEES

Service deposit	\$100.00	Terminate/restore tap fee	\$400.00
Turn on/off service fee	\$ 5.00	Tampering fee	\$100.00
Missed appointment fee 2 nd visit	\$ 25.00	Non-refund hydrant deposit	\$150.00
Late fee	\$ 10.00	DHEC H2O	\$ 0.75
Processing cut-off/on	\$ 30.00	DHEC Sewer	\$ 1.00
Water meter removal/replacement	\$ 50.00	Certified letter fee	\$ 10.00

This ordinance shall be effective July 1, 2022.

DONE, this 7th day of June, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: May 3, 2022
Public Hearing: _____
Second Reading: _____

ORDINANCE #2022-07

AN ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, AUTHORIZING EXPENDITURE OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

WHEREAS, on September 7, 2021, City Council adopted Resolution 2021-R-16 designating an authorized representative and contact person for the purposes of the American Rescue Plan Act of 2021; and

WHEREAS, on September 29, 2021, the City received the first tranche of funding from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) totaling \$1,350,650.66 with the second tranche expected in the summer of 2022. Total allocation from the State of South Carolina as appropriated by the American Rescue Plan Act of 2021 will be \$2,701,301.32; and

WHEREAS, expenditure of SLFRF funds are required to be approved by City Council; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL, ASSEMBLED, that the following SLFRF funds are to be obligated as follows:

1. 2020 Revenue Loss totaling \$236,346.00
2. 2021 Revenue Loss totaling \$197,360.00
3. Economic Stabilization (Ford Property) \$377,620.04

WHEREAS, with this expenditure, \$539,324.62 remain of the funds received and immediately available to the City and there remains a SLFRF balance of \$1,889,975.27 of total SLFRF funds for future expenditures.

This ordinance shall be effective immediately.

DONE, this 7th day of June, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

First Reading: May 3, 2022
Public Hearing: _____
Second Reading: _____

RESOLUTION NO. 2022-R-04

WHEREAS, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

WHEREAS, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds in order to improve the sewer system by making water line improvements.

WHEREAS, the completion of this project would directly benefit approximately 273 persons in the service area, of which at least 51% qualify as having low-to-moderate incomes,

NOW THEREFORE BE IT RESOLVED by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Gadsden Loop Water Upgrade Project because it will greatly improve the quality of life for the residents of the City and Colleton County.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure Application for the Walterboro Gadsden Loop Water Upgrades Project and to commit funds in the amount of at least 10%, or \$77,797 of the grant request to meet the matching commitment of the Community Development Program.

3. Additionally, the City Manager is authorized to commit an additional \$46,937 in funds to meet the budget needs of the proposal dated April 2022. The engineering has been approved as pre-agreement match.

ADOPTED, THIS 3rd DAY OF MAY, 2022.

William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

RESOLUTION NO. 2022-R-05

A RESOLUTION TO DECLARE MAY 1-7, 2022, AS “MUNICIPAL CLERKS WEEK IN WALTERBORO” TO RECOGNIZE AND HONOR THE VALUABLE CONTRIBUTIONS THAT MUNICIPAL CLERKS MAKE TO CITIES AND TOWNS IN SOUTH CAROLINA.

WHEREAS, the position of municipal clerk is the only municipal staff role that is required by state law, regardless of a municipality’s size or form of government; and

WHEREAS, all 271 cities and towns in the state are required to have a municipal clerk; and

WHEREAS, Adrienne Nettles plays a critical and varied role to support the mayor, city council and staff; and

WHEREAS, municipal clerks’ responsibilities under state law include giving notice of meetings to council members and the public, keeping minutes of proceedings, and performing other duties; and

WHEREAS, regardless of city size, municipal clerks have seen their roles and responsibilities expand with changing times; and

WHEREAS, with advancements in software and hardware, municipal clerks have become increasingly adept and skilled at using technology to prepare materials for meeting agenda packets, to record meeting minutes and to manage public records; and

WHEREAS, municipal clerks get their professional training from the South Carolina Municipal Finance Officers, Clerks and Treasurers Association, an affiliate organization of the Municipal Association of South Carolina.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Walterboro to declare May 1-7, 2022, as “Municipal Clerks Week in Walterboro” to recognize and honor the valuable contributions that Adrienne Nettles makes to our city.

DONE AND RATIFIED in Council Assembled on the 3rd day of May 2022.

CITY OF WALTERBORO, SOUTH CAROLINA

William T. Young, Jr.
Mayor

ATTEST:

Adrienne Nettles
City Clerk

Mutual Aid Firefighting Agreement

This agreement made and entered into this day of _____, 20____ by and between the Walterboro Fire Department and the Edisto Beach Fire Department.

WITNESSETH:

Whereas, each of the parties hereto maintains equipment and personnel for the suppression of fires within its own areas, and

Whereas, the parties hereto desire to augment the fire protection available in their adjacent communities in the event of a major fire, disaster or other emergency, either party may need the assistance of the other party to this agreement to provide supplemental fire suppression or other emergency support; and

Whereas, the lands of the communities hereto are located so that mutual firefighting aid is deemed feasible, and

Whereas, it is the policy of the Fire Department and their governing bodies to conclude such agreements wherever practical, and

Whereas, it is mutually deemed sound, desirable, practical and beneficial for the parties to this agreement to render assistance to each other in accordance with these terms.

Therefore, in consideration of these provisions, and for other and valuable consideration, BE IT AGREED THAT:

1. **This Agreement** is made by and between the City of Walterboro, City of Walterboro Fire Department and, the Town of Edisto Beach, Edisto Beach Fire Department and has approved and authorized the terms of this Agreement.
2. Each of the parties owns maintains equipment and retains personnel who are trained to provide various levels of service in the control of fire, fire prevention, service equipment, personnel, and other emergency response support.
3. In the event of a major fire, disaster or other major emergency, either party may need the assistance of the other party to this agreement to provide supplemental fire suppression, service equipment, personnel, and other emergency support.
4. The facilities of each party are located in such a manner as to enable each party to render mutual aid assistance to the other.
5. Each party to this agreement waives all claims against the other party or parties for compensation for any loss, damage, personnel injury, or death occurring in consequence of the performance of this agreement.
6. All services performed under this agreement shall be rendered without reimbursement to either party or parties for any or all part of direct expenses and losses incurred in fighting fires on property under the jurisdiction of the United States.
7. The Chief of the fire department, where the fire occurs shall have full charge of the operations, but if he specifically requests a senior officer of the fire department rendering assistance to assume command, he shall not, by relinquishing command, be relieved of his responsibility for the operations.
8. The Chief of the fire departments, which are parties to this agreement, are authorized to draft any detailed plans and procedures of operation necessary to effectively implement this agreement. Such plans shall provide for coverage of both communities, fire stations and the rapid return of apparatus, equipment, and manpower to service.
9. This agreement shall become effective upon the date hereof and shall remain in full force and effect until canceled by mutual agreement of the parties hereto in writing or by written notice by one party to the other party, giving sixty (60) days' notice of said cancellation.



City of Walterboro

Bill Young
Mayor, City of Walterboro

Paul Seigler
Fire Chief

Sworn to and before me
This ___ day of _____, 2022

Notary Public for South Carolina
My Commission expires: _____



Town of Edisto Beach

William Moore
Mayor, Town of Edisto Beach

Denney Conley
Fire Chief

Sworn to and before me
This ___ day of _____, 2022

Notary Public for South Carolina
My Commission expires: _____