



**WALTERBORO CITY COUNCIL  
REGULAR MEETING  
AUGUST 2, 2022  
6:15 P.M**

**AGENDA**

**I. Call To Order:**

1. Invocation
2. Pledge of Allegiance

**II. Public Input on Agenda Items:**

**III. Public Hearing:**

1. **Ordinance # 2022-09**, AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 (Second and Final Reading).
2. Receipt of public comments on a proposed USDA Rural Development project to resurface tennis courts at the Forest Hills Tennis Center.

**IV. Presentations:**

1. Colleton Pillars 4 Hope - Jessica Hunt, Quality Assurance Manager/ PAIRS Coordinator.

**V. Approval of Minutes:**

1. Regular Meeting July 5, 2022.

**VI. Old Business:**

1. **Ordinance # 2022-09**, AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 BUDGET (Second and Final Reading).

**VII. New Business:**

1. **Resolution # 2022-R-10**, A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE FORMS PURSUANT TO A USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED \$49,500 FOR THE RESURFACING OF TENNIS COURTS AT THE FOREST HILLS TENNIS CENTER.
2. **Resolution # 2022-R-11**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO COMMIT AN ADDITIONAL \$41,327 FOR THE GADSDEN LOOP WATER UPGRADE PROJECT.

**VIII. City Manager's Report:**

1. Consideration of a request to purchase police vehicles.
2. Consideration of bids for the Sub-Basin 1&3 Sewer Upgrade project.
3. Consideration of engineering and design services for the Gadsden Loop Neighborhood Improvement project.

**IX. Executive Session:**

1. The provision of water/sewer service to North Walterboro.
2. Contractual Matter – overhead street light conversion.

**X. Open Session:**

1. Council may Take Action on Items Discussed in Executive Session.

**XI. Adjournment:**



CHANGE IS POSSIBLE.

-- CARF Accredited --

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Henry Pinckney  
Governing Board Chairman

Nikeyia Hammonds, MA, LAC, MAC, CS  
Executive Director

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## City Council Meeting 06.28.2022

### August Agenda

#### *Introduction of Staff Present*

- Nikeyia Hammonds, Executive Director
- Jessica Hunt, Quality Assurance Manager
- Ashley Shearin, Prevention Director

First and Foremost, thank you for your time and allowing us to speak in this evening's meeting.

A little about us, Colleton County Commission on Alcohol and Drug Abuse was established in 1973, as the State appointed County Local Authority on Substance Use Disorders. We are CARF Accredited and DHEC Licensed. We now have a new name and a new look, Colleton Pillars4Hope. The Colleton Commission rebranded and began using Colleton Pillars4Hope as our "DBA" officially in April of 2021. Pillars4Hope offers the same professional expertise, compassionate care, and a genuine commitment to the people of Colleton County and Surrounding Areas. We are physically located in Colleton County at 1439 Thunderbolt Dr. Walterboro, SC 29488. Our mission here at Colleton Pillars4Hope is to provide the residents of Colleton County and surrounding areas with professional, evidence-based treatment, intervention, prevention, and recovery services. Our professional services are designed to reduce and address high-risk behaviors and the negative health, economic, and social risks associated with substance use disorders.

#### *Our Services offered include:*

- Adult and Adolescent Outpatient Treatment Services
- Adult and Adolescent Intensive Outpatient (IOP) Treatment Services
- Medicated Assisted Treatment (MAT) Services
- Peer Support Program(PSS)
- Offender Based Intervention (OBI)
- Alcohol and Drug Safety Action Program (ADSAP)
- Partners in Achieving Independence Through Recovery and Self Sufficiency Strategies (PAIRS)
- Financial Assistance Services
- Primary Prevention

Primarily, we give priority treatment services to Pregnant Women and IV Users. We do not believe in turning anyone away for treatment due to inability to pay. If we are unable to best serve an individual, we act as a middle man in order to refer them out to more appropriate services that will best suit their individual needs.

(P) 843-538-4343

Colleton Pillars4Hope  
P.O. Box 1037  
1439 Thunderbolt Dr.  
Walterboro, SC 29488

(F) 843-538-7613

**Walterboro City Council  
City Hall  
July 5, 2022**

**Minutes**

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday July 5, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

**Present were:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, Finance Director Amy Risher, Utilities Director Wayne Crosby, City Attorney Brown McLeod, Mark Wysong President of Walterboro-Colleton Chamber of Commerce, and Officer Jacob O'Quinn with the Walterboro Police Department. Councilmember Greg Pryor was absent.

**Call to Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Brown led the pledge of Allegiance to our flag.

**Public Input on Agenda Items:**

There was no public input on agenda items.

**Public Hearing:**

1. **Ordinance # 2022-08** AN ORDINANCE TO AMEND CHAPTER 34, ARTICLE II (SEWERS) OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA (Second and Final Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council, as Council is aware the South Carolina Department of Health and Environmental Control has approved the Industrial Sewer Pretreatment Program application, submitted by the City of Walterboro. As a result, we are required to amend our current sewer use ordinance to comply with the provisions in the Clean Water Act. We have our Utilities Director Wayne Crosby here if Council has any questions. Staff ask for Council favorable consideration when we get to the second and final reading.

There was no public input.

**Presentations:**

1. Mark Wysong, President, Walterboro-Colleton Chamber of Commerce.

Mayor Young stated we are glad to have Mark Wysong from the Walterboro-Colleton Chamber of Commerce with us tonight to share some insight on what the Chamber is and what they do.

Mr. Mark Wysong gave a summary and overview of what the Chamber is, and what the Chamber does for the community. He also explained the Business Journal that they started to publish to reach the community. This is a once-a-month publication. Our goal is to publish positive information about what is happening in Colleton County. Mr. Wysong also showed a video that showed the different businesses that are involved

with the Chamber. After the video Council was able to ask some questions and Mr. Wysong gave his response.

**Approval of Minutes:**

Upon motion of Councilmember Bridge, Seconded by Councilmember Brown, the following minutes were unanimously approved.

1. Regular meeting June 7, 2022.
2. Special Called meeting June 21, 2022.

**Old Business:**

1. **Ordinance # 2022-08**, AN ORDINANCE TO AMEND CHAPTER 34, ARTICLE II (SEWERS) OF THE CODE OF ORDINANCES OF THE CITY OF WALTERBORO, SOUTH CAROLINA. (Second and Final Reading)

Motion: Councilmember Broderick; Seconded by: Councilmember Fishburne.

Discussion: None.

Carried: All ayes.

**New Business:**

1. **Ordinance # 2022-09**, AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 BUDGET (Introduction and First Reading).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet an ordinance to set the Local Option Sales Tax credit factor for the 2022-2023 fiscal year. As City Council is aware we arrive at this number by taking our total anticipated sales tax collections and dividing that by the total appraised value of property in the city. When you do that, you come out with a local option sales tax credit factor of .00224. Staff recommends that council adopt first reading of the ordinance. We need to get the sales tax credit factor to the County Treasurer by August, so that can be incorporated into the tax bills that go out in October.

Motion: Councilmember Siegel; Seconded by Councilmember Brown.

Discussion: None.

Carried: All ayes.

2. Consideration of a request from the Walterboro Rotary Club for the 8<sup>th</sup> Annual Ireland Creek Bridge Run to be held on Thursday, September 29, 2022.

Motion: Councilmember Brown; Seconded by: Councilmember Broderick.

Discussion: None.

Carried: All ayes.

**City Manager's Report:**

1. Consideration of funding recommendation from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Accommodations Tax Advisory Committee. The Accommodations Tax Advisory Committee met on June 16, 2022 and is recommending the following: Walterboro Tourism Commission 30% Designated Marketing Organization \$ 65,000, and for the 65% Tourism Fund for Palmetto Cycling Coalition- Festivelo 2022 \$16,000. For the SC Artisans Center-billboards \$ 20,000. For the Colleton County Rice Festival 2023 \$30,000 and the Walterboro Tourism Commission- Walterboro Rocks \$35,000. Should these requests be approved as submitted, the projected remaining balance for 2022-2023 will be approximately \$154,923. The remaining funds will be up for consideration at the next scheduled meeting in October 2022. The Accommodations Tax Advisory Committee respectfully request City Council approval of these items.

Motion: Councilmember Broderick; Seconded by: Councilmember Bridge

Discussion: None

Carried: All ayes

## 2. Recognition of Fire Captain, Chris Cook.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council it is my pleasure to recognize our Fire Captain Chris Cook who retired on June 2, 2022. Chris retired last month after serving 32 years with the Fire Department. Chris was hired on July 18, 1990. In October of 1990 he was promoted to Engineer. In 2012 Chris received his certification as a police officer. In 2015 he was promoted to Fire Captain. Most impressively on June 6, 2018, Chris received the National Medal of Honor along with two others for saving the life of a women during a fire, that fire occurred on November 5, 2017. I am very pleased to announce that Chris is going to continue to serve the city as a volunteer fire fighter. It has been a pleasure working with Chris and we wish you nothing but the best in your retirement.

## 3. Introduction of new Parks Director, Jonathan Burroughs.

City Manager Jeff Molinari stated, Mr. Mayor and members of City Council it is my pleasure to introduce to you our new Parks Director, Jonathan Burroughs. Jonathan has been the Park Manager at Colleton State Park since June 2018. Mr. Burroughs has a bachelor's degree from Clemson University in Environmental and Natural Resource Management. He has been employed by the state park system since 2011. He will start with the city on July 25, 2022. We are looking forward to having Jonathan on board.

### **Executive Session:**

#### 1. Contractual Matter-Overhead Street light conversion.

#### 2. Personnel Matter- Appointment to Accommodations Tax Advisory Committee.

A motion was made to go into executive session by Councilmember Brown, seconded by Councilmember Broderick. Mayor Young explained that City Council will be going into Executive Session to discuss a Contractual Matter: Overhead Street light conversion and Personnel Matter: Appointment to Accommodations Tax Advisory Committee.

A motion to come out of executive session was made by Councilmember Broderick, seconded by Councilmember Siegel, and passed unanimously.

A motion to appoint Tal Glover to The Accommodations Tax Advisory Committee was made by Councilmember Broderick, seconded by Councilmember Fishburne, and passed unanimously.

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Siegel, and passed unanimously. Mayor Young adjourned the meeting at 7:52 P.M. Notice of the meeting was distributed with the agenda packets, to all local media. Posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles

**ORDINANCE # 2022-09**

**AN ORDINANCE TO AMEND ORDINANCE # 2022-04, SO AS TO SET THE LOCAL OPTION SALES TAX CREDIT FACTOR IN THE FISCAL YEAR 2022-2023 BUDGET.**

**WHEREAS**, the fiscal year 2022-2023 budget was adopted with the passage of Ordinance # 2022-04 on June 7, 2022; and,

**WHEREAS**, City Council has determined that a need exists to amend said budget to set the Local Option Sales Tax Credit Factor for the fiscal year 2022-2023 budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF WALTERBORO, SOUTH CAROLINA, IN COUNCIL ASSEMBLED**, that the fiscal year 2022-2023 budget be amended as follows:

1. A local option sales tax credit factor of .002224 shall be established.

This ordinance shall become effective upon adoption.

**ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
William T. Young, Jr.  
Mayor

ATTEST:

\_\_\_\_\_  
Adrienne M. Nettles, City Clerk

First Reading: \_\_\_\_\_

Public Hearing: \_\_\_\_\_

Second Reading: \_\_\_\_\_



**RESOLUTION NO. 2022-R-10**

**COMMUNITY FACILITY GRANT RESOLUTION**

**State of South Carolina  
County of Colleton**

For funding of rehabilitation of Forest Hills tennis courts, City of Walterboro would like to submit multiple applications to USDA, Rural Development for Community Facility Grants in the amount of \$49,500.00 to assist in the need for essential community facilities in rural areas of Walterboro, South Carolina.

A meeting of the City of Walterboro Council, governing body, was duly called and held on August 2, 2022. The governing body is composed of 7 members of whom \_\_\_\_\_, constituting a quorum, were present at this meeting. At the meeting, the City of Walterboro Council, governing body, adopted a resolution agreeing to the responsibilities and requirements of attachments and authorizing Jeffrey P. Molinari, City Manager and Adrienne Nettles, City Clerk, to execute forms SF 424, "Application", RD 442-7, "Operating Budget", RD 442-3, "Balance Sheet", AD-1047, "Certification Regarding Debarment, Suspension and other Responsibility Matters – Primary covered Transactions", RD 1942-54 "Applicant's Feasibility Report", AD-3030, "Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent State for Corporate Applicants", and Exhibit A-1 of RD Instruction 1940-Q, "Certification for Contract, Grants, and Loans".

The vote was: Yeas \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

SEAL

\_\_\_\_\_  
William T. Young, Jr.

Attest:

\_\_\_\_\_  
Adrienne Nettles

**RESOLUTION NO. 2022-R-11**

**WHEREAS**, the need to address quality of life issues for the City of Walterboro, and addressing the concerns and issues of LMI residents is a priority for the City, infrastructure improvements have been identified as a priority community need for City of Walterboro, and

**WHEREAS**, the City of Walterboro wishes to address this need by making application to the South Carolina Department of Commerce, Division of Grant Administration for Community Infrastructure Funds in order to improve the sewer system by making water line improvements.

**WHEREAS**, the completion of this project would directly benefit approximately 273 persons in the service area, of which at least 51% qualify as having low-to-moderate incomes,

**NOW THEREFORE BE IT RESOLVED** by the City Council of Walterboro, South Carolina, that

1. City Council hereby endorses the Gadsden Loop Water Upgrade Project because it will greatly improve the quality of life for the residents of the City and Colleton County.

2. The City Manager shall be and is authorized to prepare and submit a Community Development Block Grant (CDBG) Community Infrastructure Application for the Walterboro Gadsden Loop Water Upgrades Project and to commit funds in the amount of at least 10%, or \$78,307 of the grant request to meet the matching commitment of the Community Development Program.

3. Additionally, the City Manager is authorized to commit an additional \$41,327 in funds to meet the budget needs of the proposal dated May 2022. The engineering has been approved as pre-agreement match.

**ADOPTED**, THIS 2<sup>nd</sup> DAY OF AUGUST, 2022.

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William T. Young, Jr.  
Mayor

**ATTEST:**

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Adrienne Nettles  
City Clerk



## MEMORANDUM

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**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** July 29, 2022  
**SUBJECT:** Request to Purchase New Police Patrol Vehicles

The FY 2022-2023 Police Department budget allocated \$122,000 for the purchase of two (2) new police vehicles. The Police Department received bids from one (1) vendor and two (2) no bids.

<u>Vendor</u>	<u>Vehicle</u>	<u>Total Price*</u>
Walterboro Ford (Walterboro, SC)	Ford Utility Interceptor	No bid
Rizer Chevrolet (Walterboro, SC)	Chevrolet Tahoe PPV	No bid
Love Chevrolet (Columbia, SC)	Chevrolet Tahoe PPV	\$127,996

\*Includes price of two (2) vehicles, police upfit (estimated \$26,000 per vehicle) and sales tax. The Motorola APX 6500 Mobile Radios will be purchased later in the budget year.

The city received a \$49,500.00 grant from USDA to purchase new police vehicles. The net cost to the city for both vehicles will be \$78,496.

Staff recommends purchasing the two (2) vehicles from Love Chevrolet (Columbia, SC) in the amount of **\$127,996**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

WADE B. MARVIN  
CHIEF  
TEL. 843-549-1811  
FAX 843-549-8583  
police@walterborosc.org

WALTERBORO POLICE DEPARTMENT  
CITY OF WALTERBORO  
242 HAMPTON STREET • POST OFFICE BOX 709  
Walterboro, South Carolina 29488



To: City Manager  
From: Chief Marvin  
Date: July 6, 2022  
Ref.: Request to Purchase New Police Vehicle

The following is a request for authorization by the Police Department for the purchase of two (2) police vehicle. Based on the bids provided, I am recommending that the bid from Love Chevrolet for two (2) Chevrolet Tahoe PPV units be accepted in the amount of \$37,998 each.

<u>Vendor</u>	<u>Vehicle</u>	<u>Price</u>
Walterboro Ford	Ford Utility Interceptor	\$ No Bid
Rizer Chevrolet	Chevrolet Tahoe PPV	\$ No Bid
Love Chevrolet	Chevrolet Tahoe PPV	\$ 37,998

  
\_\_\_\_\_  
Wade Marvin, Chief of Police

## 2023 Vehicle and Upfit Prices

2023 Chevrolet Tahoe PPV Pursuit 2WD V-8      \$37998.

Road Patrol Vehicle Upfit      \$26,000 (Estimated)

Motorola APX 6500 Mobile Radio      \$6,000

Tricounty Upfitters was unable to provide an exact estimate due to the production, availability and rising cost.

On Wednesday, July 6, 2022. I Cpl. Ackerman met with Mr. Vincent Fagnoli at Walterboro Ford regarding obtaining a quote on a Ford Explorer police package. Mr. Fagnoli responded back advising that the order bank was not open at the current time and could not produce a quote.

On June 30<sup>th</sup> I Cpl. Ackerman and Lt. Moon spoke to Mr. Scott Rizer in regard to obtaining prices for Two Chevrolet Tahoe's for Walterboro Police Department. Mr. Rizer informed us that he could not order the vehicles at this time therefore it will be a no bid.

Cpl. Brian Ackerman

A handwritten signature in black ink, appearing to be the initials 'BA' with a stylized flourish.



LOVE CHEVROLET COMPANY

100 PARKRIDGE DR

Columbia, South Carolina 29212

803-794-9000 OR 803-794-9004

**\$37998.00**

2023 CHEVROLET TAHOE PPV PURSUIT 2WD

EXTERIOR COLORS-WHITE,BLACK,STERLING GRAY

INTERIOR-EBONY CLOTH/VINYL

PRICING WITH BID ASSISTANCE FROM GM



9C1 POLICE PURSUIT PACKAGE

HEAVY DUTY AIR FILTER

250 AMP HIGH OUTPUT ALTERNATOR

BATTERY 850 CCA

HEAVY DUTY COOLING SYSTEM

760 CCA BATTERY-AUXILLARY

Z56 HEAVY DUTY POLICE RATED SUSPENSION

FRONT SKID PLATES

GVWR 7400 LBS

NO LUGGAGE RACK

SURVEILLANCE MODE INTERIOR LIGHTING CALIBRATION

5.3L GAS V8 ENGINE ENGINE

10 SPEED AUTOMATIC TRANSMISSION

A/C-CLIMATE CONTROL

TILT WHEEL, TELESCOPIC WHEEL AND CRUISE CONTROL

POWER WINDOWS AND DOOR LOCKS

POWER HEATED EXTERIOR MIRRORS

KEYLESS REMOTES (6)

KEYLESS ENTRY

KEYLESS PUSH BUTTON START

REAR WINDOW DEFOGGER- ELECTRIC  
CLOTH FRONT BENCH 40/20/40 SEATS  
POWER DRIVERS SIDE  
FRONTAL AIR BAGS  
SIDE IMPACT AND ROOF RAIL AIR BAGS  
VINYL FLOOR COVERING  
SECOND ROW VINYL SPLIT BENCH SEAT  
NO THIRD ROW SEATING  
LOCKING DIFFERENTIAL  
CALIBRATION FOR TAIL LAMP FLASHER  
FLASHER SYSTEM FOR HEADLAMP AND TAIL LAMP  
WIRING FOR GRILLE LAMPS AND SPEAKER  
WIRING FOR HORN AND SIREN CIRCUIT  
WIRING FOR AUXILLARY SPEAKER  
ENGINE OIL COOLER  
TRANSMISSION COOLING SYSTEM  
3:23REAR AXLE  
8" AM/FM STEREO RADIO TOUCHSCREEN  
DRIVERS INFORMATION CENTER  
BLUETOOTH CAPABLE

REAR VISION CAMERA

LEFT HAND SPOTLIGHT

20" PAINTED BLACK STEEL WHEELS

20" BW FIREHAWK PURSUIT RATED TIRES 275/55R20

FRONT FASCIA HIGH APPROACH ANGLE

TRAILER HITCH AND WIRING

BLACK ASSIST STEPS

MANUAL REAR LIFTGATE

PRICING INCLUDES SC IMF AND DMV TEMP TAGS

NO ADDITIONAL ORDERS AVAILABLE FOR 2023 MODEL

4592 Toney Bay Road  
 Holly Hill, SC 29059  
 (843) 771-9418

TRICOUNTY  
**UPFITTERS**

61 Byrdland Drive  
 Greenville, SC 29607  
 (864) 326-3601

**FIRE**

**LAW ENFORCEMENT**

**EMS**

**Address**

Walterboro Police Department  
 242 Hampton Street  
 Walterboro, SC 29488

**Ship To**

Walterboro Police Department  
 Attn: CPL Jesse Moon  
 242 Hampton Street  
 Walterboro, SC 29488

**Estimate # 21-0254**

**Date** 9/29/2021

**Expiration Date** 10/29/2021

**Project Name:** 2021 Slicktop Charger

**Sales Rep** BTF

**VIN / Car #:**

Quantity	Item Number	Description	Cost	Total
1	CONTRACT21	South Carolina State Contract Number 4400025309 Estimate for: 2021 Dodge Charger - Slick Top Unmarked Patrol Unit	0.00	0.00
1	FS-SIFMJS-CHGR16-P2	SpectraLux Low Profile, Center Focused ILS - 2011+ Dodge Charger, Blue w/ White Flood, FS Join	699.00	699.00T
1	FS-SIFMJR-CHGR17-PF2	SpectraLux Rear ILS Deck, OBD Integrated - Blue/Amber/White w/ Brake Function, FS Join	749.00	749.00T
1	FS-PF200R	Pathfinder Siren - Remote	799.00	799.00T
1	FS-ES100C	Dynamax Speaker - 100watt	137.00	137.00T
1	FS-ESB-CHGR15	2015 Dodge Charger, ES100 combo speaker and grille light bracket	0.00	0.00T
1	FS-OBDCABLE25-DGCAN	25ft OBDII Interface Cable - 2018+ Dodge Charger Pursuit, 2018+ Dodge Durango, 2018+ Dodge Ram 1500	109.45	109.45T
1	FS-RBKIT1	Single Rumber Woofer	180.00	180.00T
1	FS-RB-CHGR15	2015-2020 Dodge Charger Rumbler Bracket	0.00	0.00T
1	FS-IPX-GRL8	Grille Brackets, 2 (IPX3 / IPX6 / MPS3U / MPS6U / MPS12U), Horizontal Mount, Charger w/o Rumbler	28.05	28.05T
2	FS-MPS620U-BW	MicroPulse 6 Ultra, Dual Color - Surface Mount (Blue/White)	85.00	170.00T
1	FS-FHL-TAIL	Flasher, Taillight, Universal - 18" Leads	52.80	52.80T
1	GR-5700FF	Go Rhino! - Universal 50/50 Wire Mesh & Window Partition, Uncoated Clear Poly	419.99	419.99T
1	GR-570421	Go Rhino! - 2011-2020 Dodge Charger SCA Transfer Kit (includes upper & lower filler panels, mounting brackets & hardware)	140.89	140.89T
1	GR-5CARCG121220	Molded Rear Prisoner Restraint Seat w/ C/Belt System	549.99	549.99T
1	GR-5700DC1R	Go Rhino! - 2011-2020 Dodge Charger, Recessed Storage Center Panel & Lower Extension Kit	166.99	166.99T

4592 Toney Bay Road  
 Holly Hill, SC 29059  
 (843) 771-9418

TRICOUNTY  
**UPFITTERS**

61 Byrdland Drive  
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 Walterboro, SC 29488

**Estimate # 21-0254**

**Date** 9/29/2021

**Expiration Date** 10/29/2021

**Project Name:** 2021 Slicktop Charger

**Sales Rep** BTF

**VIN / Car #:**

Quantity	Item Number	Description	Cost	Total
1	GJ-7160-1691	Gamber Johnson - 2011+ Dodge Charger Poly Window Guards	229.08	229.08T
1	GJ-7160-1594	Gamber Johnson - Universal Light Mount Bracket - Window Bars	22.08	22.08T
2	FS-MPS620U-BW	MicroPulse 6 Ultra, Dual Color - Surface Mount (Blue/White) (Rear Windows)	85.00	170.00T
1	JD-425-6644	Jotto Desk - 2016+ Dodge Charger Max Depth, Integrated Printer Console	379.95	379.95T
1	JD-425-3704	Jotto Desk - Cup Holder	35.99	35.99T
1	JD-425-6260	Jotto Desk - Arm Rest	42.40	42.40T
1	JD-425-0022/4138	Jotto - Mamba Mount (DCR) w/ A-MOD Desktop	510.99	510.99T
1	JD-425-6573	Jotto Desk - 2021+ Dodge Charger OEM USB/Aux Plate	9.95	9.95T
1	JD-425-6666	Jotto Desk - FS Pathfinder Remote 3" Faceplate	0.00	0.00T
1	JD-425-6295	Jotto Desk - Motorola XTL Remote Head Faceplate, 3"	0.00	0.00T
1	MM-MMSU1	Magnetic Microphone Clip	34.95	34.95T
1	WEA-443791	Weathertech Front Floor Liners, Dodge Charger	98.99	98.99T
1	WEA-443792	Weathertech Rear Floor Liners, Dodge Charger	65.99	65.99T
1	STL-75458	Streamlight Stinger DS LED HL w/ 12v Piggyback Charger	169.99	169.99T
1	STL-75903	Streamlight Stinger Traffic Wand, Red	6.49	6.49T
1	BHP-PJ722	Brother Pocket Jet 7 Mobile Printer	359.99	359.99T
1	BHP-LB3690	Brother Automobile Power Adapter (3ft)	29.99	29.99T
1	BHP-LB3601	Brother Printer USB Cable 4ft	13.15	13.15T
1	SET-TK1189CGR11	Setina - Aluminum Trunk Tray, 2015+ Dodge Charger	329.99	329.99T
1	JD-425-3759	Dodge Charger Tire Relocation Bracket	49.95	49.95T

4592 Toney Bay Road  
 Holly Hill, SC 29059  
 (843) 771-9418

TRICOUNTY  


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**UPFITTERS**

61 Byrdland Drive  
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**Estimate # 21-0254**

**Date** 9/29/2021

**Expiration Date** 10/29/2021

**Project Name:** 2021 Slicktop Charger

**Sales Rep** BTF

**VIN / Car #:**

Quantity	Item Number	Description	Cost	Total
1	TS-299631	758 - 896 Interior Glass Mounted Antenna, Black	39.05	39.05T
1	TS-10364	Mini UHF Male Crimp Connector, RG58	5.99	5.99T
1	Misc	Dell Latitude 5420 Rugged Laptop	3,399.99	3,399.99T
1	LND-DE2045-1342	Dell Laptop Auto Adapter, Direct Wire	119.95	119.95T
1	HW-3320g	Honeywell 3320g, w/ USB and EasyDL Kit	389.99	389.99T
1	WG-4RE	4RE (VISTA WiFi Integration Ready) - Standard DVR w/ HD Panasonic Front Camera, Cabin Camera, VISTA WiFi Radio Base and Smart POE Switch (VISTA WiFi - Sold Separately) - (IN-BND-VW-PX-10) Includes 1st Warranty (WGW00124)	4,999.00	4,999.00T
1	WG-MIKROTIK	4RE Wireless Upload MikroTik Antenna (IV-ACK-WF-C-DM)	215.99	215.99T
1	WG-VISTA HD BWC	Vista HD, WiFi Ext Wearable Camera - (BW-VWF-11) Includes 1st year warranty (WGW00149-001)	1,099.99	1,099.99T
1	WG-VIS-CHG-300-KIT	VISTA USB Charging Base, CE Mark, R2Kit, includes Power and USB Cables (WGW00124)	99.50	99.50T
1	WG-KEY-EL4-DEV-001	WatchGuard Evidence Library 4 Web 4RE In-Car Device License Key (WGP0240-100)	157.50	157.50T
1	WG-KEY-EL4-DEV-004	WatchGuard - Evidence Library 4 Web VISTA Combo - Discount Device License Key (WGP02400-400)	81.25	81.25T
1	AC-806-0022-00	Stalker DSR 2 Antenna Directional Radar	2,535.26	2,535.26T
1	Installation	Installation of above equipment + customer provided radio.	1,350.00	1,350.00
1	Supplies	Installation Supplies	150.00	150.00T
1	Freight	Freight Charges	350.00	350.00T

This estimate is good for 30 days from the date above.

Subtotal \$21,755.54  
 Sales Tax (8.0%) \$1,632.44  
**Total \$23,387.98**

**RESOLUTION NO. 2022-R-10**

**COMMUNITY FACILITY GRANT RESOLUTION**

**State of South Carolina  
County of Colleton**

For funding of rehabilitation of Forest Hills tennis courts, City of Walterboro would like to submit multiple applications to USDA, Rural Development for Community Facility Grants in the amount of \$49,500.00 to assist in the need for essential community facilities in rural areas of Walterboro, South Carolina.

A meeting of the City of Walterboro Council, governing body, was duly called and held on August 2, 2022. The governing body is composed of 7 members of whom \_\_\_\_\_, constituting a quorum, were present at this meeting. At the meeting, the City of Walterboro Council, governing body, adopted a resolution agreeing to the responsibilities and requirements of attachments and authorizing Jeffrey P. Molinari, City Manager and Adrienne Nettles, City Clerk, to execute forms SF 424, "Application", RD 442-7, "Operating Budget", RD 442-3, "Balance Sheet", AD-1047, "Certification Regarding Debarment, Suspension and other Responsibility Matters – Primary covered Transactions", RD 1942-54 "Applicant's Feasibility Report", AD-3030, "Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent State for Corporate Applicants", and Exhibit A-1 of RD Instruction 1940-Q, "Certification for Contract, Grants, and Loans".

The vote was: Yea \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

SEAL

\_\_\_\_\_  
William T. Young, Jr.

Attest:

\_\_\_\_\_  
Adrienne Nettles



## MEMORANDUM

**TO:** Mayor and City Council  
**FROM:** City Manager  
**DATE:** July 28, 2022  
**SUBJECT:** Sub-Basin 1&3 Sewer Upgrade Project – Contract 1

The city's Public Works Department accepted bids on July 26<sup>th</sup> to rehabilitate the sewer system in Sub-Basin 1&3. Rehabilitation will ensure reliable and improved sewer service. The project includes the replacement or relining of aging sewer mains, services, and manholes in the Gadsden Loop area including Rivers Street, Jackson Street, and other intersecting streets in the service area. The scope of the work is divided into two (2) contracts. Contract 1 entails the relining of existing sewer mains in the project area. Contract 2 includes the total replacement of sewer mains in the project area. The city received one (1) with a base bid of \$1,785,591 and two (2) no bids. The certified bid tabulation is attached.

<u>Contractor</u>	<u>Base Bid</u>
Carolina Tap & Bore (West Columbia, SC)	No Bid
Gulf Coast Underground, LLC (Theodore, AL)	\$1,767,591
IPR (Stone Mountain, GA)	No Bid

Hybrid Engineering evaluated the construction experience of the bidders and found that Gulf Coast Underground, LLC has the experience and resources to complete the project. The city received a Community Development Block Grant in the amount of \$2,321,831 for construction of the project. The city's required match is \$352,235. The city's match will come from the 2021 water/sewer system bond.

City staff recommends awarding the contract to Gulf Coast Underground, LLC (Theodore, AL) in the amount of **\$1,767,591**. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments



MEMORANDUM

To: Jeff Molinari and Council  
From: Michael Crosby, Public Works Director  
Re: Sub-Basin 1 & 3 Sewer Upgrade Project – contract I  
Date: 7/28/2022

The City of Walterboro’s Public Works Department accepted bids on July 26, 2022, to rehabilitate the sewer system in Sub-Basin 1 & 3. This portion of the City’s collection system has been investigated and found to need several major repairs. Rehabilitation will ensure reliable and improved sewer service for our citizens for many years to come. The scope of the project is to replace or reline 40 plus year old sewer mains, services, and manholes in the areas that have been determined to be failing along Gadsden Loop, Rivers Street, Jackson Street, and many intersecting streets in the service area of Sub-Basin 1 & 3. The scope of work for this project is divided into two separate contracts. Contract I entails the relining of existing sewer mains in the project area. Contract II entails the total replacement of sewer mains in the project area. Bids received are for contract I only.

The City received bids from three (3) contractors with a base bid of \$1,785,591.00 and two (2) contractors submitting a no bid. The certified bid tabulation is attached.

<u>Contractor</u>	<u>Base Bid</u>
Carolina Tap & Bore, Inc.	\$0.
Gulf Coast Underground, LLC	\$1,767,591.00
IPR	\$0.

Our engineering representatives at Hybrid Engineering Inc. have evaluated the construction experience of the bidders and found that the bidder, Gulf Coast Underground, LLC has provided evidence of both experience and resources that would allow them to complete the project. It is therefore staff’s recommendation to award this construction contract I to Gulf Coast Underground, LLC in the amount of \$1,767,591.00.

The City of Walterboro received a Community Development Block Grant in the amount of \$2,321,831.00 for the construction of this project. The City of Walterboro will be required to provide match funding in the amount of \$352,235.00. This funding would be made available from the 2021 Revenue Bond.

The Public Works Department is seeking favorable consideration of the bid from Gulf Coast Underground LLC by council contingent on approval from Commerce.



July 27, 2022

Mr. Michael Crosby, Public Works Director  
City of Walterboro  
242 Hampton Street  
Walterboro, SC 29488

Re: Sewer Upgrades Sub-Systems 1-East & 3  
CDBG Project #4-CI-21-015

Dear Mr. Crosby:

As you know, the bid opening for the Sewer Upgrades Sub-Systems 1-East & 3 was conducted at 2 p.m. on July 26, 2022 at Walterboro City Hall there in Walterboro. There was one (1) bid received and opened. Two (2) prospective bidders provided written notification that they would be unable to submit bids on the project. A copy of the Bid Tabulation is enclosed. The received bid was found to be responsive though one minor mathematical error had to be corrected. The only addendum for the project was Addendum No. 1, and it had been transmitted to prospective bidders electronically.

Gulf Coast Underground, LLC was the low bidder for Contract I with a base bid price of \$1,785,591 which compares fairly favorably to the last Preliminary Cost Opinion of \$1,669,740. We are of the opinion that this is a fair and reasonable price for this work in light of the current volatility in the construction market. We recommend requesting additional funding from the CDBG Program in the amount of the difference (\$115,851) or the City will need to increase its local share by this amount. No bids were received for Contract II, so we recommend that the City authorize it to be repackaged alone and another bid solicitation be initiated at the earliest possible time.

We are also of the opinion that Gulf Coast Underground, LLC is both qualified and capable of performing the Sewer Upgrades Sub-Systems 1-East & 3 as they have proven thus far on your currently ongoing Black Street Sub-Basin 12 Sewer Upgrade Project. Accordingly, Hybrid Engineering, Inc. recommends that Contract I be awarded to Gulf Coast Underground, LLC subject to the review and approval of the SCDOC-CDBG. Upon receipt of SCDOC-CDBG's approval, we will be glad to prepare a Notice of Award.

Let us know if you have any questions or if we might provide additional information. As always, it is our pleasure to be of service.

Yours sincerely,

**HYBRID ENGINEERING, INC.**

A handwritten signature in black ink, appearing to read 'C. Douglas Clary, Jr.', with a long horizontal line extending to the right.

C. Douglas Clary, Jr., P.E.

Enclosure

**BID TABULATION**  
**SEWER UPGRADES- SUB-SYSTEMS 1-EAST & 3**  
**CITY OF WALTERBORO**  
**July 26, 2022**



**CONTRACT I**

Item No.	Item Description	Unit	Estimated Quantity	Gulf Coast Underground, LLC.	
				Unit Price	Total Price
<b>SUB-SYSTEM 1-EAST</b>					
<b>Sub-System 1 East-9</b>					
1	8" Cured-In-Place Pipe Gravity Sewer Line	LF	195	\$60.00	\$11,700.00
2	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$8,575.00	\$8,575.00
3	10-Foot Long Point Repair to 8" Gravity Sewer Line (MH 28--MH 27)	EA	3	\$9,286.00	\$27,858.00
<b>Sub-System 1 East-10</b>					
48"	Cured-In-Place Pipe Gravity Sewer Line 610-Foot Long Point Repair to 8" Gravity Sewer Line (MH 24--MH 23 & MH 30--MH 24) 7Flowable Fill for Point Repair to 8" Gravity Sewer Line (MH 24--MH 23 & MH 3--MH 24) Removal & Replacement of Asphalt Pavement for 10-Foot Long Point Repair to 8" Gravity Sewer Line (MH 8EA2 24--MH 23 & MH 3--MH 24)	LF350 5By-Pass Pumping Around Existing Gravity Sewer LinesLS1 EA2 LF20		\$9,286.00 \$18,572.00	\$60.00\$21,000.00 \$6,860.00\$6,860.00 \$500.00\$10,000.00 \$3,572.00\$7,144.00
<b>Sub-System 1 East-11</b>					
9	8" Cured-In-Place Pipe Gravity Sewer Line	LF	519	\$60.00	\$31,140.00
10	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$3,430.00	\$3,430.00
<b>Sub-System 1 East-12 (Madison Street-North)</b>					
11	8" Cured-In-Place Pipe Gravity Sewer Line	LF	576	\$60.00	\$34,560.00
12	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$3,430.00	\$3,430.00
<b>Sub-System 1 East-12 (Madison Street-South &amp; Wilkey Street)</b>					
13	8" Cured-In-Place Pipe Gravity Sewer Line	LF	1,009	\$60.00	\$60,540.00
14	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$6,860.00	\$6,860.00
<b>Sub-System 1 East-12 (Rivers Street)</b>					
15	10-Foot Long Point Repair to 18"x 6" Gravity Sewer Service Connection (MH 19M-MH 19N)	EA	1	\$9,286.00	\$9,286.00
16	10-Foot Long Point Repair to 18" Gravity Sewer Line (MH 19C-MH 19G)	EA	1	\$9,286.00	\$9,286.00
17	18" Cured-In-Place Pipe Gravity Sewer Line	LF	1,460	\$117.00	\$170,820.00
18	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$18,720.00	\$18,720.00
<b>Sub-System 1 East- Sewer Service &amp; Manhole Rehabilitation Spread Throughout Sub-System 1 East</b>					
19	Manhole Rehabilitation Coating	VF	74	\$300.00	\$22,200.00
20	Remove & Replace 8" x 6" Service Wye, 6" Service Line & Cleanout w/ Tie in	EA	1	\$10,715.00	\$10,715.00
21	Remove & Replace 8" x 4" Service Wye 4" Service Line & Cleanout w/ Tie in	EA	1	\$10,715.00	\$10,715.00
22	Replace Manhole Frame & Cover in Asphalt Pavement	EA	7	\$1,786.00	\$12,502.00
23	Replace Manhole Frame & Cover in Non-Paved Area	EA	6	\$1,500.00	\$9,000.00
<b>SUB-SYSTEM 3</b>					
<b>Sub-System 3-8 (West of Rivers Street MH 5--MH 49, MH 46-MH 52 &amp; MH 50-MH 55)</b>					
24	10-Foot Long Point Repair to 8" Gravity Sewer Line	EA	7	\$9,286.00	\$65,002.00
25	8" Cured-In-Place Pipe Gravity Sewer Line	LF	2,564	\$60.00	\$153,840.00
26	Flowable Fill for Point Repair to 8" Gravity Sewer Line (MH 40-MH 49, MH 46-MH 52 & MH 50-MH 55)	LF	40	\$500.00	\$20,000.00
27	Removal & Replacement of Asphalt Pavement for 10-Foot Long Point Repair to 8" Gravity Sewer Line (MH 40MH 49, MH 46-MH 52 & MH 50-MH 55)	EA	4	\$3,572.00	\$14,288.00
28	By-Pass Pumping Around Existing Gravity Sewer Lines	LS	1	\$29,155.00	\$29,155.00
<b>Sub-System 3-8 (Rivers Street MH 40-MH 42)</b>					
29	8" Cured-In-Place Pipe Gravity Sewer Line	LF	419	\$60.00	\$25,140.00
30	By-Pass Pumping Around Existing Sewer Line	LS	1	\$3,430.00	\$3,430.00
<b>Sub-Systems 3-1 through 3-7 (East of Rivers Street)</b>					
328"	3110-Foot Long Point Repair to 8" Gravity Sewer Line Cured-In-Place Pipe Gravity Sewer Line 33Flowable Fill for Point Repairs to 8" Gravity Sewer Line (Sub-Systems 3-1 through 3-7) 34By-Pass Pumping Around Existing Sewer Lines	EA16 LF7,946 LF40		\$9,286.00 \$60.00 \$500.00 \$78,890.00	\$148,576.00 \$476,760.00 \$20,000.00 \$78,890.00
<b>Sub-System 3: Sewer Service &amp; Manhole Rehabilitation Spread Throughout Sub-System 3</b>					
35	Manhole Rehabilitation Coating	VF	216	\$300.00	\$64,800.00
36	Remove & Replace 8"x6" Service Wye, 6" Service Line, & Cleanout w/ Tie in	EA	4	\$10,715.00	\$42,860.00
37	Remove & Replace 8"x4" Service Wye, 4" Service Line, & Cleanout w/ Tie in	EA	3	\$10,715.00	\$32,145.00
38	Replace Manhole Frame & Cover in Asphalt Pavement	EA	22	\$1,786.00	\$39,292.00
39	Replace Manhole Frame & Cover in Non-Paved Area	EA	31	\$1,500.00	\$46,500.00
<b>TOTAL FOR CONTRACT I</b>				<b>TOTAL:</b>	<b>\$1,785,591.00</b>

Note: Highlighted figures represent those corrected by Engineer.

**ADDITIVE ADDITIONAL BIDS FOR CONTRACT I**

Item No.	Item Description	Unit	Estimated Quantity	Gulf Coast Underground, LLC.	
				Unit Price	Total Price
A-1	Remove & Replace 4' Diameter Extended Base Manhole 0'- 6' Depth	EA	3	\$15,001.00	\$45,003.00
A-2	Remove & Replace 4' Diameter Extended Base Manhole 6'- 8' Depth	EA	4	\$15,715.00	\$62,860.00
A-3	Remove & Replace 4' Diameter Extended Base Manhole 8'- 10' Depth	EA	4	\$17,143.00	\$68,572.00
A-4	Remove & Replace 4' Diameter Extended Base Manhole 10'- 12' Depth	EA	1	\$19,286.00	\$19,286.00
A-5	Remove & Replace 5' Diameter Extended Base Manhole 6'- 8' Depth	EA	2	\$17,143.00	\$34,286.00

The bids tabulated herein were received by the City of Walterboro on July 26, 2022 at Walterboro City Hall

Hybrid Engineering, Inc.



C. Douglas Clary Jr. P.E.



## MEMORANDUM

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**TO:** Mayor and City Council

**FROM:** City Manager

**DATE:** July 28, 2022

**SUBJECT:** Gadsden Loop Neighborhood Water Improvements – Survey, Design and Engineering Services

The city received a \$783,068 Community Development Block Grant to upgrade waterlines in the Gadsden Loop neighborhood. The project will include the construction of 4,984 linear feet of new 6" water mains to replace existing 2" diameter water mains and adding seven (7) fire hydrants in the residential area along Gadsden Loop, Pine Needle Road, and Jackson Road. The project will increase water pressure and enhance fire protection capabilities in the Gadsden Loop neighborhood.

The city's engineer, Hybrid Engineering can perform survey, design, engineering, and construction observation services for a lump sum amount of \$86,508, which will cover the city's 10% match requirement. Staff recommends approval of Task Order No. 20 from Hybrid Engineering in the amount of **\$86,508**. The FY 2022-2023 Enterprise Fund budget allocated \$86,000 for the project. The Enterprise Fund will absorb the additional \$508. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari  
City Manager

Attachments

To: Jeff Molinari

From: Wayne Crosby

Date: 7/28/2022

Re: Agreement Between Owner and Engineer for Professional Services

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The City of Walterboro's Utilities Department has received a grant in the amount of \$783,068.00 from the US Department of commerce – Community Development Block Grant Program (CDBG) for construction improvements to the water distribution system in the Gadsden Loop Neighborhood.

The proposed **Gadsden Loop Neighborhood Improvements-Water Project** will include the construction of 4,984 linear feet (LF) of new 6-inch water mains to replace existing 2-inch diameter water mains and adding 7 fire hydrants in the residential area along Gadsden Loop, Pine Needle Road, and Jackson Road. The small diameter water mains currently provide water service directly to some 66 residential homes.

Hybrid Engineering has provided a contract for the performance of survey, design, and engineering services for a lump sum amount of **\$86,508.00**.

I have attached a copy of the agreement as supporting documentation.

It is this departments recommendation to approve Hybrid Engineering Inc. as our engineering firm for this project and authorize the execution of the Agreement Between the City of Walterboro and Hybrid Engineering, Inc. in the amount of **\$86,508.00**.



## **Task Order No. 20**

### **Master Agreement for Professional Engineering Services**

**Client: City of Walterboro**

**Project: Gadsden Loop Neighborhood Improvements-Water**

**Date: July 26, 2022**

#### **Scope of Services:**

Perform administrative, investigative, design, permitting, contract administration, and construction observation services for the Gadsden Loop Neighborhood Improvements-Water Project located along and around Gadsden Loop just south of the Walterboro City Limits in Colleton County, South Carolina. The improvements will be located within existing highway rights-of-way generally as depicted on the attached map. Includes the following tasks:

1. Project Kickoff Meeting w/ City of Walterboro & LCOG
2. Field Investigations & Verifications
3. Design
4. Project Manual (Contract Instruments & Technical Specifications)
5. Construction Drawings
6. Project Review Meeting with City of Walterboro
7. Prepare SCDOT Encroachment Permit Application & Response to Review Comments
8. Prepare Coastal Zone Consistency (CZC) Request
9. Prepare SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre
10. Prepare SCDHEC Construction Permit Application Package
11. Bid Solicitation
12. Contract Award Activities
13. Preconstruction Conference
14. Submittal Data Review
15. Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 16 Weeks of Activity)
16. Review & Process Contractor's Application for Payment (4)
17. Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls
18. Prepare Request for SCDHEC Approval to Operate
19. Record Construction Drawings
20. Final Site Visit & Project Closeout



Task Order No. 20  
July 26, 2022  
Page 2

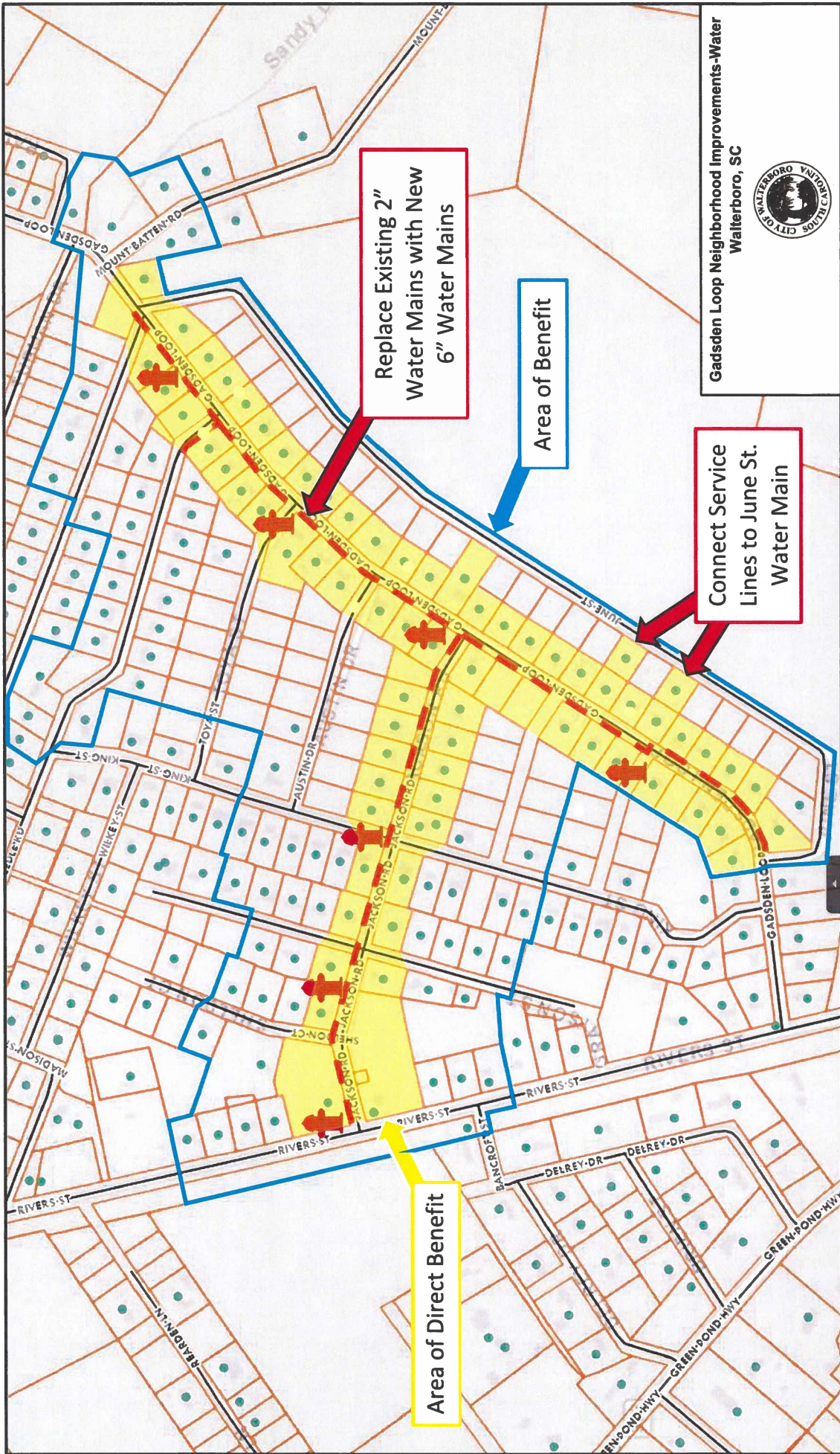
**Payment:**

Payment shall consist of an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class plus Reimbursable Expenses, the total of which shall not exceed \$86,508 without prior written approval. The Engineer's Labor & Fee Projection is attached.

**City of Waltherboro Approval:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Attachment:** Project Map  
Engineering Labor & Fee Projection



Gadsden Loop Neighborhood Improvements-Water  
Waterboro, SC



**ENGINEERING LABOR AND FEE PROJECTION**  
**Gadsden Loop Neighborhood Improvements-Water**  
**City of Walterboro**  
**Walterboro, South Carolina**  
**July 27, 2022**



<b>LABOR PROJECTION</b>					
<b>Task</b>	<b>Project Manager Manhours</b>	<b>Design Engineer II Manhours</b>	<b>Engineering Technologist Manhours</b>	<b>Engineering Technician Manhours</b>	<b>Construction Manager Manhours</b>
Project Kickoff Meeting w/ City of Walterboro & LCOG	6	6	4	6	
Field Investigations & Verifications		8	12	10	
Design	12	24	24		
Project Manual (Contract Instruments & Technical Specifications)	4			16	
Construction Drawings	2	48	20		
Project Review Meeting with City of Walterboro		6	4		
Prepare SCDOT Encroachment Permit Application & Response to Review Comments		8	8	16	
Prepare Coastal Zone Consistency (CZC) Request		4			
Prepare SCDHEC Notification Form for Sites Disturbing Less Than 1-Acre	1	4			
Prepare SCDHEC Construction Permit Application Package	1	12			
Bid Solicitation		8		16	12
Contract Award Activities	2	2		12	8
Preconstruction Conference		6			4
Submittal Data Review		4	16		
Periodic Construction Observation Site Visits (Avg. 2 Visits/Week for 16 Weeks of Activity)					204
Review & Process Contractor's Application for Payment (4)		8			20
Coordination with LCOG on Contractor's Applications for Payment, Change Orders & Certified Payrolls	4	8			2
Prepare Request for SCDHEC Approval to Operate	2	8			
Record Construction Drawings	1	16			4
Final Site Visit & Project Closeout	8				16
<b>Total Manhours</b>	<b>43</b>	<b>180</b>	<b>88</b>	<b>76</b>	<b>270</b>
<b>COST PROJECTION</b>					
<b>Labor</b>		<b>Manhours</b>	<b>Hourly Rate</b>	<b>Total</b>	
Project Manager		180	\$175	\$31,500	
Design Engineer I		0	\$140	\$0	
Engineering Technologist		88	\$110	\$9,680	
Engineering Technician		76	\$75	\$5,700	
Construction Manager		270	\$110	\$29,700	
<b>Labor Subtotal</b> .....				<b>\$76,580</b>	
<b>Expenses</b>					
	Route Survey:	Lump Sum Estimate		\$5,000	
		Mileage: 6,750 miles @ \$0.65/mile		\$4,388	
		Per Diem: 45 days @ \$12/day		\$540	
<b>Expenses Subtotal</b> .....				<b>\$9,928</b>	
<b>Total Projected Cost</b> .....					<b>\$86,508</b>