



**WALTERBORO CITY COUNCIL
REGULAR MEETING
NOVEMBER 1, 2022
6:15 P.M**

AGENDA

I. Call to Order:

1. Invocation
2. Pledge of Allegiance

II. Public Input on Agenda Items:

III. Approval of Minutes:

1. Regular Meeting September 6, 2022
2. Special Called Meeting September 19, 2022
3. Regular Meeting October 4, 2022

IV. New Business:

1. **Resolution # 2022-R-15**, A RESOLUTION APPROVING FINANCING TERMS WITH SOUTH STATE BANK FOR THE PURCHASE OF A 2022 E-ONE TOP MOUNT COMMERCIAL PUMPER FIRE TRUCK.
2. A PROCLAMATION RECOGNIZING THE ACHIEVEMENTS OF THE COLLETON PREPARATORY ACADEMY (CPA) LADY HAWKS TENNIS TEAM – 2022 SCISA 2A STATE TENNIS CHAMPIONS.
3. Consideration of a request from Brice Herndon Draft Horse and Carriage Company to conduct horse-drawn holiday carriage rides on Hampton Street and East Washington Street on December 1-3, and December 10-13, 2022 (letter attached).
4. Consideration of a request from In His Name Colleton to use the city parking lot on Saturday, December 17, 2022, from 7:00 AM until 3:00 PM for its Annual Free Christmas Dinner (letter attached).
5. Consideration of a request from Merchants on Main to temporarily waive the city's peddler requirements and to allow food trucks for "First Thursday" events on Thursday, November 3, 2022, and Thursday, December 1, 2022 (letter attached).
6. Election of voting delegate for National League of Cities.

V. City Manager's Report:

1. Consideration of funding recommendations from the Accommodations Tax Advisory Committee (memo attached).

2. Consideration of change order #12 for I-95 Business Loop Project Phase 2 for additional concrete and drainage work as requested by SCDOT – fully funded by the Colleton County Transportation Committee (memo attached).

VI. Executive Session:

1. Contractual Matter – overhead street light conversion.
2. Personnel Matters:
 - a. MASC Build a Bench Initiative.
 - b. Appointment to Keep Walterboro Beautiful Board.

VII. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

Walterboro City Council
City Hall
September 6, 2022

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday September 6, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Attorney Brown McLeod, City Clerk Adrienne Nettles, Utilities Director Wayne Crosby, Public Works Director Michael Crosby, Police Chief Wade Marvin, Finance Director Amy Risher, Ashley Shearin with Pillars of Hope, Dr. Sarah Miller, and New Tourism Director Scott Grooms.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Brown led the pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

Approval of Minutes:

Upon motion of Councilmember Broderick, Seconded by Councilmember Brown, the following minutes were unanimously approved.

1. Regular Meeting August 2, 2022.
2. Special Called Meeting August 15,2022.

New Business:

1. National Recovery Month Proclamation.

Motion: Councilmember Siegel; Seconded by Councilmember Fishburne.

Discussion: None.

Carried: All ayes.

2. Consideration of a request from Brice Herndon Draft Horse and Carriage Company to conduct horse-drawn carriage rides through the Historic District of Walterboro and Hickory Valley on October 22, 23, 28, and 29, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a letter, map, and insurance certification from Brice Herndon to conduct four (4) carriage rides through the Historic District on Saturday October 22, 2022, Sunday October 23,2022, Friday October 28,2022, and Saturday October 29,2022. The tours will last approximately 45 minutes. They will begin and end at the Little Library. I have discussed this proposal with the Police Department. They are fine with the request

given the experience of the entity doing this. We are going to recommend that they have some type of light reflectors on the back so oncoming traffic can see them.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None.

Carried: All ayes.

3. Consideration of a request from the USC Salkehatchie Athletic Department to host a 5k run/walk on Saturday, October 8, 2022.

Motion: Councilmember Pryor; Seconded by Councilmember Bridge.

Discussion: None.

Carried: None.

4. Consideration of a request from the Colleton County Veterans Council for street closures, signage, and use of the city parking lot on Sunday, November 6, 2022, for the Veterans Day Parade.

Motion: Councilmember Bridge; Seconded by Councilmember Broderick.

Discussion: None.

Carried: All ayes

5. Consideration of a request from Word for Life Ministries to host a Breast Cancer Survivor/Awareness Walk on Saturday, October 1, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a proposal and map from Word Life Ministries for the Breast Cancer Survivor/Awareness walk. The walk will begin at 8 a.m. and will go through the Great Swamp Sanctuary.

Motion: Councilmember Fishburne; Seconded by Councilmember Pryor

Discussion: None.

Carried: All ayes.

City Manager's Report:

1. Re-consideration of Sub-Basin 1&3 Sewer Upgrade Project- Contract 1 to clarify discrepancy from Council approval on August 2, 2022.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council at the August 2, 2022, City Council meeting, the Sub-Basin 1&3 Sewer Upgrade project was awarded to Gulf Coast Underground, LLC out of Theodore, Alabama in the amount of \$1,767,591. The actual amount as reflected on the bid tabulation was \$1,785,591, a difference of \$18,000. For auditing purposes, City Council needs to approve the correct contract amount of \$1,785,591.

Motion: Councilmember Brown; Seconded by Councilmember Broderick.

Discussion: None.

Carried: All ayes.

2. Consideration of a request to purchase a hydro excavating/industrial vacuum trailer for the Sewer Support Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Public Works Director for the Sewer Support Department to purchase a Hydro excavating/industrial vacuum trailer to assist the sewer department in cleaning manholes, storm water catch basins, and general excavation. The Sewer Support Department received three (3) bids. City staff recommends purchase of the equipment form Jet-Vac out of Sumter, SC I the amount of \$81,391.44. The fiscal year 2022-2023 Sewer Support budget allocated \$81,000 for the purchase. The Sewer Support Department will absorb the additional \$391.44. The city received a USDA grant in the amount of \$36,425 for the purchase. City staff asks for Council's favorable consideration of this request.

Motion: Councilmember Broderick; Seconded by Councilmember Bridge.

Discussion: None

Carried: All ayes

3. Consideration of a request to purchase a portable air compressor for the Water Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from the Water Department. The Water Department requested bids for the purchase of a portable compressor and received two (2) bids and one (1) no bid. City staff recommends purchase of a portable compressor from Blanchard Machinery out of Summerville, SC in the amount of \$26,253.72. The fiscal year 2022-2023 Water Department budget allocated \$24,000 for the purchase. The Water Department will absorb the additional \$2,253.72. The city received a USDA grant in the amount of \$13,200 for the purchase. City staff asks for Council's favorable consideration.

Motion: Councilmember Bridge; Seconded by Councilmember Fishburne

Discussion: None.

Carried: All ayes.

4. Recognition of Finance Director, Amy Risher, and the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2020-2021 (10th consecutive year).

City Manager Jeff Molinari stated Mr. Mayor and members of City Council a copy of the letter and certificate was given to us last week from GFOA. I am very pleased to report that this is the 10th year in a row that the city has achieved the GFOA Certificate of Achievement for Excellence in Financial Reporting. I would like to congratulate our Finance Director Amy Risher and her staff who continue to do an outstanding job for the city.

5. Introduction of new Director of Tourism and Downtown Development, Scott Grooms.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council it is my pleasure to introduce our new Tourism Director Scott Grooms. Scott comes to us from Beaufort County where he was the Director of Broadcast Services and prior to that he was a producer for SCETV. Scott's first day will be Monday, September 12, 2022. We are looking forward to having Scott on board and getting the Wildlife Center promoted for special events.

Scott stated I just want to thank you all for the opportunity. I was born and raised in Walterboro, moved away 25 years ago, and moved back 5 years ago. I look forward to working with each one of you.

Executive Session:

1. Personnel Matter: Municipal Court.
2. The provision of water/sewer service to North Waltherboro.

A motion was made to go into executive session by Councilmember Brown, seconded by councilmember Bridge. Mayor Young explained that City Council will be going into executive session to discuss a personnel matter: municipal court and the provision of water/sewer service to North Waltherboro.

A motion to come out of executive session was made by Councilmember Pryor, seconded by Councilmember Fishburne, and passed unanimously.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Fishburne, and passed unanimously. Mayor Young adjourned the meeting at 7:17 P.M. Notice of the meeting was distributed with the agenda packets, to all local media. Posted on City Hall bulletin boards and on the City's website at least twenty-four hours prior to the meeting.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council
Special Called Meeting
City Hall
September 19, 2022

Minutes

A Special Called Meeting of Walterboro City Council was held at City Hall on Monday September 19, 2022, at 5:00 P.M., with Mayor Bill Young presiding.

PRESENT WERE: Mayor Bill Young, Councilmembers: Carl Brown, Paul Siegel, James Broderick, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, and City Clerk Adrienne Nettles. Councilmembers Judy Bridge and Greg Pryor were absent.

CALL TO ORDER:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order.

PUBLIC INPUT ON AGENDA ITEMS:

There was no public input on agenda items.

NEW BUSINESS:

1. **Resolution # 2022-R-13**, A RESOLUTION AUTHORIZING THE CITY OF WALTERBORO TO ACT AS THE SPONSOR FOR A GRANT FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION FOR THE BENEFIT OF THE LOWCOUNTRY REGIONAL AIRPORT AND ADOPT THE APPLICATION FOR THE GRANT AS ITS OWN, ACCEPT THE GRANT AGREEMENT AND OTHER MATTERS RELATED THERETO.

Motion: Councilmember Broderick; Seconded by Councilmember Brown.

Discussion: None.

Carried: All ayes.

There being no further business to consider, a motion to adjourn was made by Councilmember Brown, seconded by Councilmember Siegel, and passed unanimously. Mayor Young adjourned the meeting at 5:01 P.M. Notice of the meeting was distributed to all local media, posted on the City's website and City Hall bulletin board at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

Walterboro City Council

City Hall

October 4, 2022

Minutes

A Regular Meeting of Walterboro City Council was held at City Hall on Tuesday October 4, 2022, at 6:15 P.M., with Mayor Bill Young presiding.

Present: Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, Finance Director Amy Risher, Utilities Director Wayne Crosby, Public Works Director Michael Crosby, City Attorney Brown McLeod, and Deputy Chief Kevin Martin. Councilmember Paul Siegel was not in attendance.

Call to Order:

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Fishburne led the pledge of Allegiance to our flag.

Public Input on Agenda Items:

There was no public input on agenda items.

New Business:

1. **Resolution # 2022-R-14**, A RESOLUTION TO RECOGNIZE AND OFFER COMMENDATION TO CHRIS BICKLEY FOR 42 YEARS OF DISTINGUISHED SERVICE TO THE CITY OF WALTERBORO AND COLLETON COUNTY.

Motion: Mayor Bill Young; Seconded by: Councilmember Broderick

Discussion: None

Carried: All ayes

2. Consideration of a request from FestiVELO to utilize the lot behind First Baptist Church for RV parking from November 9-13, 2022.

Motion: Councilmember Bridge; Seconded by: Councilmember Brown

Discussion: None

Carried: All ayes

3. Consideration of a request from Merchants on Main to close streets for "First Thursday" events on East Washington Street.

Motion: Councilmember Pryor; Seconded by: Councilmember Fishburne

Discussion: None

Carried: All ayes

4. Consideration of a request by the Walterboro Rotary Club to hold its 8th Annual Ireland Creek Bridge Run on Thursday, October 13, 2022. (Postponed due to Tropical Storm Ian).

Motion: Councilmember Brown; Seconded by: Councilmember Broderick

Discussion: None

Carried: All ayes

City Manager's Report

1. Consideration of financing proposals for 2022 E-One Top Mount Commercial Pumper fire truck with equipment.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council the Finance Department solicited proposals from seven (7) local financial institutions to finance the purchase of a 2022 E-One Commercial Pumper Fire Truck. The city has received one (1) proposal from South State Bank. City staff recommends South State Bank to finance the purchase of the fire truck with an interest rate of 3.35%/

Motion: Councilmember Pryor; Seconded by: Councilmember Broderick

Discussion: none

Carried: all ayes

Councilmember Brown had to recuse himself, due to him being on the Advisory Board for South State Bank.

2. Consideration of a request to purchase two pickup trucks for the Water Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council I have attached a memo and supporting documentation from Utilities Director, Wayne Crosby to purchase two (2) new full-size pickup trucks for the Water Department. The proposed vehicle purchase will replace two (2) pickup trucks with over 150,000 miles each. Mr. Crosby contacted three (3) dealerships and received three (3) bids. Staff recommends accepting the low bid from Walterboro Motor Sales (Walterboro, SC) in the amount of \$60,014.00. The FY 2022-2023 Water Department budget allocated \$60,000 for the purchase. The Water Department will absorb the \$14.00 difference. The city was also awarded a USDA grant towards the purchase.

Motion: Councilmember Broderick; Seconded by: Councilmember Brown

Discussion: None

Carried: All ayes

3. Consideration of a request to purchase one pickup truck for the Sewer Support Department.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council I have attached a memo and supporting documentation from Public Works Director, Michael Crosby to purchase a new full-size pickup truck for the Sewer Support Department. The proposed vehicle purchase will replace a 2006 pickup truck with 207,000 miles. Mr. Crosby contacted three (3) dealerships and received three (3) bids. Staff recommends accepting the low bid from Walterboro Motor Sales (Walterboro, SC) in the amount of \$30,007.00. The FY 2022-2023 Sewer Support budget allocated \$30,000 for the purchase. The Sewer

Support Department will absorb the \$7.00 difference. The city was also awarded a USDA grant towards the purchase.

Motion: Councilmember Brown; Seconded by: Councilmember Bridge

Discussion: None

Carried: All ayes

4. Consideration of Professional Engineering Service for the Lower & Middle Ireland Creek Sewer Trunk Line Project - Hybrid Engineering Task Order No. 21.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council the city received an EDA grant for \$3.3 million to upgrade the sewer trunk line from the wastewater treatment plant to Ireland Creek. Hybrid Engineering has provided a proposal for design, contract administration, and construction observation services in the amount of \$ 405,000. The total projected cost of the project is \$4,534,309. City staff asks for Council's favorable consideration of Hybrid Engineering's proposal in the amount of \$405,000. The expenditure will be paid from the water/sewer revenue bond that was issued in March 2021.

Motion: Councilmember Bridge; Seconded by: Councilmember Broderick

Discussion: None

Carried: All ayes

There being no further business to consider, a motion to adjourn was made by Councilmember Bridge, seconded by Councilmember Broderick, and passed unanimously. Mayor Young adjourned the meeting at 6:28 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's Website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles
City Clerk

RESOLUTION NO. 2022-R-15

Resolution Approving Financing Terms

WHEREAS: The City of Walterboro (the “City”) has previously determined to undertake a project for the financing of a 2022 E-One Top Mount Commercial Pumper Fire Truck (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the Project through SouthState Bank, N.A., in accordance with the proposal dated September 23, 2022. The amount financed shall not exceed \$411,941.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.35%, and the financing term shall not exceed five (5) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. The Mayor is hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by the Mayor, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the Project that is to be financed from the proceeds of the SouthState Bank, N.A. financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund or any other City fund related to the Project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 1st day of November, 2022

ATTEST:

Adrienne M. Nettles, City Clerk

William T. Young, Jr., Mayor

PROCLAMATION
COLLETON PREPARATORY ACADEMY
LADY HAWKS TENNIS TEAM

WHEREAS, The Colleton Preparatory Academy (CPA) Lady Hawks tennis team has a tradition of serving as proud representatives of Walterboro and Colleton County; and

WHEREAS, the CPA Lady Hawks won SCISA State Tennis Championships in 1992, 1993, 2009, and 2010; and

WHEREAS, the Lady Hawks clinched the SCISA Region 2/2A Championship and earned a berth in the State Championship Finals; and

WHEREAS, on October 12, 2022, the Lady Hawks defeated Lee Academy 10-0 to claim the 2022 SCISA 2A State Tennis Championship at the Palmetto Tennis Center in Sumter, South Carolina; and

WHEREAS, we would like to congratulate the members of the CPA Lady Hawks tennis team: Becca Martin, Sidney Bailey, Kaylee Spears, Anne Hatcher White, Mackenzie Pllum, Gracie Bishop, Makayla Odum, and Marie Molinari; and

WHEREAS, we would like to congratulate the coach of the Lady Hawks tennis team, Ladson Fishburne; and

NOW, THEREFORE, BE IT PROCLAIMED, by the Mayor and Council, in Council Assembled, that Walterboro City Council joins the entire community in recognizing the outstanding achievements of the 2022 Colleton Preparatory Academy (CPA) Lady Hawks tennis team.

BE IT FURTHER PROCLAIMED, that the Mayor and City Council encourage the community to show its support for the Lady Hawks tennis team and extends its best wishes to the team.

DONE, this 1st day of November, 2022.

William T. Young, Jr.,
Mayor

ATTEST:

Adrienne Nettles
City Clerk



HOME OF THE BRICE HERNDON DRAFT HORSE AND CARRIAGE COMPANY
1193 Bells Highway, Walterboro, South Carolina 29488

October 20, 2022

City of Walterboro
Mayor and City Council
Post Office Box 709
Walterboro, South Carolina 29488

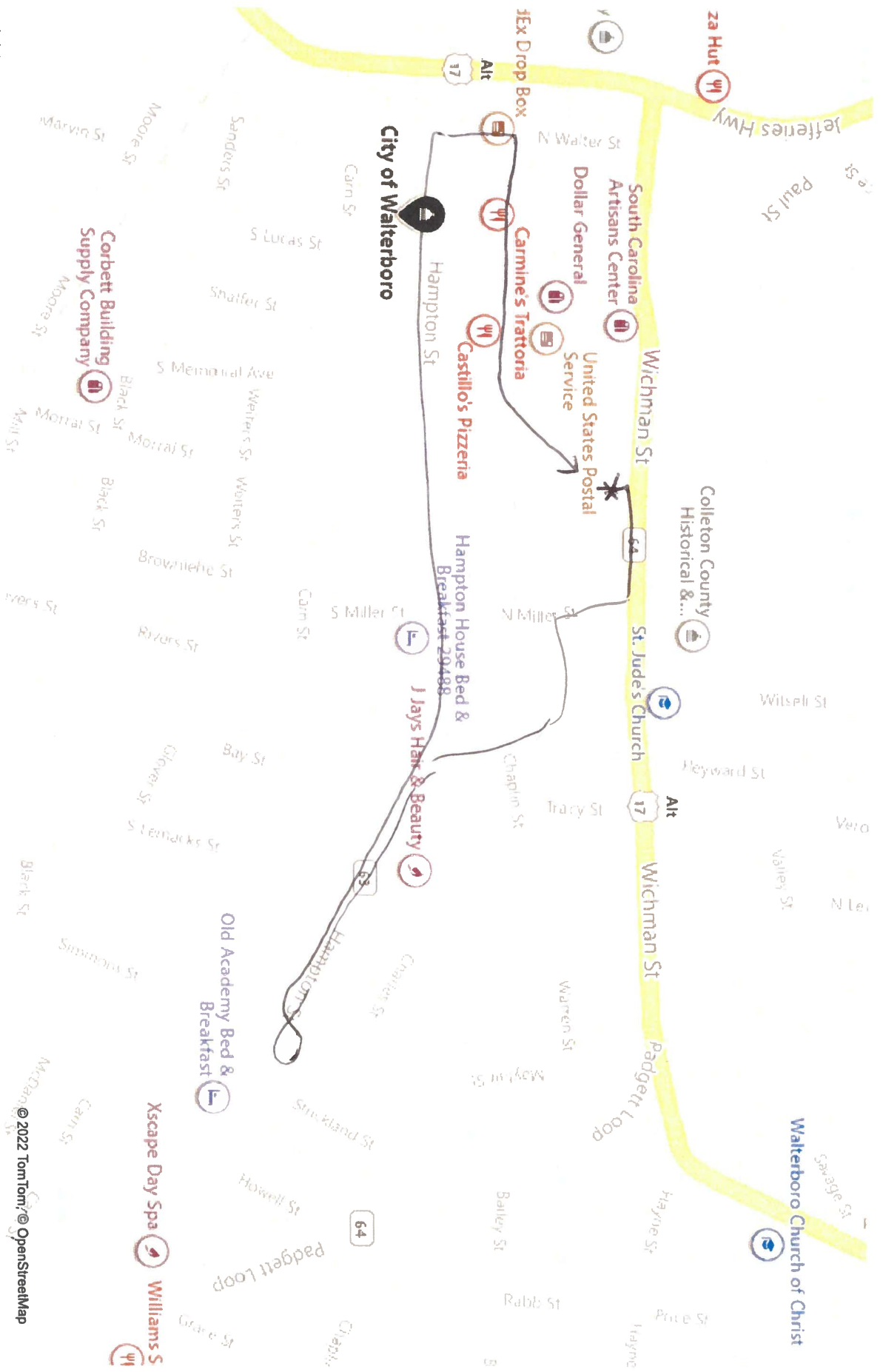
Dear City Officials,

We are preparing for the upcoming 2022 holiday season and one of our proposed activities is a joint venture between our carriage company and our farmer's market and museum. We are requesting to be placed on the City Council agenda for Tuesday, November 1, 2022. We wish to inform you about our proposed, holiday carriage tours which will be horse-drawn carriage rides in Walterboro, showcasing our beautiful homes on Hampton Street as well as Main Street. We would like permission to operate the first two weekends of December, with the exception of Sunday, December 4, 2022, because of the Christmas Parade. Our first weekend, possibly, December 1 - 3, we would like to stage at the Farmers Market leaving from there, touring Hampton Street and Washington Street before a return to the Farmers Market where activities are planned for families and our local vendors. Our second weekend, December 10-13, if the farmers market schedule is full, we would stage and leave from another location in the same general area, such as possible the City or County parking lot. All dates are subject to ticket sales and interest.

These carriage rides will last approximately 25 mins. We will utilize two of our large 10 passenger surreys which will be pulled by two draft horses each, as well as private carriages also pulled by a draft horse. Our parent company, The Brice W. Herndon and Sons Funeral Homes, maintains liability insurance and proof of which is also attached. Please also know, these horses are traffic safe and will need no consideration for blocking or stopping traffic in any areas. They are highly trained carriage horses and work daily in larger cities, such as Charleston and downtown Savannah, Georgia.

We request permission to operate during this year's Holiday Season within the City of Walterboro.

Add hours





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Brown & Brown of South Carolina, Inc 3700 Forest Drive, Suite 300 Columbia SC 29204		CONTACT NAME: Cassidy Goss PHONE (A/C, No, Ext): (888) 252-1766 E-MAIL ADDRESS: 285.Certificates@bbrown.com FAX (A/C, No):	
INSURED Brice W. Herndon and Sons Funeral Home, LLC 1193 Bells Hwy Walterboro SC 29488		INSURER(S) AFFORDING COVERAGE INSURER A: Pennsylvania National Mutual Casualty Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14990	

COVERAGES **CERTIFICATE NUMBER:** 21/22 Liab exp 09/14/2022 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JFCT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			BP9 0766452	09/14/2021	09/14/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Employee Benefits	\$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			AX9 0766452	09/14/2021	09/14/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> RETENTION \$ 10,000			UL9 0766452	09/14/2021	09/14/2022	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$ 2,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	
							OTH-FR	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER		CANCELLATION	
Brice W. Herndon and Sons Funeral Home, LLC 1193 Bells Hwy Walterboro SC 29488		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 	

© 1988-2015 ACORD CORPORATION. All rights reserved.

Good morning! I am writing you regarding In His Name-Colleton's Annual Free Community Christmas Dinner on Saturday, December 17.

We have prepared this meal for the community for the past 9 years. This meal is prepared outside on a cooker. In the past years we have used locations such as: Forest Hill Elementary, (former) Forest Hills Middle School, Nova Church, First Assembly, and Walterboro Church of God.

We are requesting to use the city parking lot this year. We would set up to cook at 7am and serve the community from 11-2. We would set up a few tents and tables to serve the community in a drive thru style.

We are focusing more on street outreach in the community so this location is perfect to serve our Christmas dinner. Last year we served 600 meals, this year our plan is for 700.

Please let me know the steps to take to have this approved as we need a location set in stone to move forward. Thank you and I look forward to hearing from you.

Amanda Herndon
Executive Director
In His Name-Colleton
843-599-0453 (cell)

--

God Bless,

In His Name-Colleton
"Being prepared when the need arises!"

--

Blessings,

In His Name-Colleton
843-217-5661

"Being Prepared to Help Others when the Need Arises"

Mr. Jeff can you please make a request to City Council on Tuesday (November 1st) requesting permission from the downtown merchants to temporarily waive the city's peddler permit requirements for November and December of 2022. This will be amazing if this can happen. The merchants downtown will organize this request if we can get it approved.

We are also requesting to waive the city's permit requirement for that as well for nov and dec!

Thanks

Rilee Westbury, Owner/BIC

Colleton Realty,LLC

843.908.2965 Cell

843.782.7800 Office

Rileewestbury@yahoo.com

www.colletonrealty.com

"Service you deserve with a person you trust"



Accommodations Tax Advisory Committee

To: Walterboro City Council
Cc: Jeffrey P. Molinari, City Manager
From: Accommodations Tax Advisory Committee
Date: October 20, 2022
Re: Approvals at the October 20, 2022 meeting

At its regularly called meeting held on October 20, 2022, the Accommodations Tax Advisory Committee approved the following requests:

<u>Requests for 65% Tourism Fund</u>	<u>Requested</u>	<u>Approved</u>
Colleton County Veterans Council – Veterans Park	\$ 8,575	Deferred*
Colleton County Rice Festival 2023 - Fireworks	\$12,000	\$ 4,000
SC Artisans Center – marketing “Shop Handcrafted”	\$15,000	\$15,000
Walterboro Criterium – USA CRITS 20 th	\$19,000	\$19,000
Wboro-Coll Chamber of Commerce – marketing/promotion	\$25,000	\$ -0-

*Postponed to the next scheduled meeting.

Should these requests be approved as submitted, the projected remaining balance for 2022-2023 will be approximately **\$209,595**. The remaining funds will be for consideration at the next scheduled meeting in February 2023. Therefore, the Accommodations Tax Advisory Committee respectfully requests City Council approve these items.

COLLETON COUNTY VETERANS COUNCIL

Application for Accommodations Tax Funding

Project Name Colleton County Veterans Park

Amount Requested \$8,575.00

Total Cost of Project undetermined at this time.

Applicant Information

Colleton County Veterans Council Federal Id # 51-0506672.

Contact: Bob Tiegs, Council Treasurer

843 549 1097, post0093adj@gmail.com

Our project is to furnish the Veterans Park with benches honoring 7 military branches of the Armed Forces. They will include; Army, Navy, Marine, Coast Guard, Air Force, South Carolina National Guard and Space Force. The Emblem for each branch will be etched onto the seat of each bench. The benches are Black Granite. The dimensions are shown in the quote from the supplier. Delivery and installation will be determined as the construction of the Park proceeds.

The total project has the support of the Colleton County Council. The project for the benches is supported by; The American Legion Post 93 Walterboro, VFW Post 12102 Walterboro, DAV Strickland Chapter Walterboro, Janet Smith Colleton County Veterans Affairs Officer, Tuskegee Airman Hiram Mann Chapter and Bennan Beck Regional Integration Office – Lowcountry, South Carolina Veterans Affairs.

The Colleton County Veterans Council has management control of the Bench Project.

This project will be a benefit to our Community and bring tourist to our town because of the proximity to our Regional Airport. There is no date yet for the completion of the Park nor for the installation of the benches. All permits will be acquired by Colleton County Council.

Budget

There are many projects that will need to be funded for the Park. The Veterans organizations listed above has been tasked with furnishing military Memorials, Statues, Plaques and Military equipment to complete the Park. Once specific monuments have been decided on, these Veterans organization will have fund raising events, and be applying for any grants available.

The A-tax funds requested will be used solely for the benches. No monies will be used for anything else.

**,City of Walterboro
Accommodations Tax Funding Request**

Project Name: 2023 Colleton County Rice Festival

Organization Name: Colleton County Rice Festival
P.O. Box 1705
Walterboro, SC 29488
843-549-1079
843-549-5232 (Fax)

Contact Names: Jimmy Trippe/ Kevin Smalls/ Scott Grooms

Federal ID Number: 57-0691134

ATAX Request Amount: \$12,000.00

Colleton County Rice Festival - Fireworks

Project/Event Description (narrative)

We are working toward the 2023 festival which will be held on April 28,29, 2023. The Colleton County Rice Festival is held annually during the last full weekend of April. Now in its 48th year, the Southern Tourism Society has recognized the festival as one of the top 20 events, which covers 12 states. It has become a premier springtime event throughout the Palmetto State and offers something for every age and taste. In 2022, an estimated 20,000.00 visitors attended the festival over the weekend long event. The festival is drawing more out of town people and getting bigger each year. 2022 Rice Festival drew record crowds. We feel everyone was ready to get outside plus we had great weather.

The Rice Festival Committee decided to come back in October to see if we could get ATAX funds to help us to make our Fireworks show a featured event to draw more people into the festival that weekend. The Fireworks show draws a huge crowd. It draws more citizens and outside people in that span of 3 hours than any event that weekend or any events that is put on during the year. We feel like we can make the Firework Show something that our local people will come to but with advertising the show we feel like we can draw out of town people also. This could be the one event that citizens 50 miles or further would attend, eat at our restaurants, and stay in our motels at our Festival each year.

The activities will begin with the Rice Festival Beauty Pageant. The Tour de Lowcountry Bike ride is scheduled for March 25th. The Bike Ride, in its 8th year, brought in over 200 riders, with 195 of the riders from out of town. The Ride had riders from seven states, South Carolina, North Carolina, Georgia, Tennessee, Florida, and Kentucky. We will be having a GALA in Spring for our sponsors and to promote our festival to our community for future sponsors. Taste of Walterboro will be on Tuesday, April 25th. The actual Festival

days will be Friday April 28th, Saturday April 29 and Sunday April 30th. Sunday we will have a Golf Tournament and entertainment at the amphitheater on Sunday afternoon. Our stage will be in front of City Hall for our local talent and some great entertainment all through the day. I have been trying to book the Swinging Medallions for years and finally was able to book them. We feel like they will bring in shaggers from all over our great state for a dance at the Amphitheater from 8:00 pm until 11:00 pm. This event will be for 21 years and older to dance and hear the Swinging Medallions. Tickets will be sold for this event. This will be a great place to watch Fireworks. The Fireworks will be held at 9:00 pm on Saturday, which is a great community event. We will have the Dock Dogs, Dino-Roar show plus the East Coast Party Band on Friday Night. We feel like we must bring in more bathrooms and do a better job keeping our festival clean and the litter picked up during both days of festival. When we have tourist coming in, we must showcase our city. All in all, we feel that the above events bring in visitors from all over to stay in our motels and dine in our restaurants. The Rice Festival Committee will obtain all permits required.

Once again, we will be doing an event guide that will be distributed outside our community to further promote our city and community.

Because of the continuing success of the Rice Festival with results that sustain and promote a growing economy, an all-out effort is presently underway by various local groups and organizations to encourage visitors to come into the county and city. The Rice Festival Committee Members are actively involved in many of these endeavors and are working closely with community leaders to make Walterboro and Colleton County a favorite destination of visitors throughout South Carolina and tourist motoring along I-95. With the new Discovery Center and Amphitheater, we feel like it will do nothing but enhance the Rice Festival.

Benefit to Tourism and/or the Community

Special events and programs that enhance the quality of life make for an attractive package in enticing the traveling public in this area. Colleton County will never be heavily industrialized but can capitalize on its cultural, natural, and historic resources to bring more visitors into the County. The more visitors that come to Colleton County the more secure are tourism related jobs. Increased visitors also mean increased sales and tax collections. We are strategically located on the I-95 South/North Corridor and just 32 miles from I-26. These kinds of activities certainly appeal to travelers who will eat in our restaurants, stay in our motels and shop in and about the Walterboro area.

Many food, arts and crafts vendors and participants in the Rice Run and Tour de Lowcountry are out of state and stay overnight at the local hotels, eat in our various restaurants and shop in several of the retail outlets. Visitors are charmed by the quaint atmosphere and are encouraged to return. We estimate that vendors, runners, participants, and visitors will utilize at least 120 hotel rooms.

Licensing	\$305.00
-----------	----------

Accommodations Tax Funds – 2022

Received	\$22,000.00
-----------------	-------------

Direct Tourism Expenditures:

TV:	\$4,361.00
-----	------------

Radio:	\$500.00
--------	----------

Billboards:	\$6,000.00
-------------	------------

Others

(flyers, brochures, posters, direct e-mail, website and misc.)	\$13,350.00
---	-------------

Total:	\$24,211.00
---------------	--------------------

Accommodations Tax Funding Proposal Request - 2023

Direct Tourism Expenditures:

TV Charleston Market:	\$2,000.00
-----------------------	------------

Radio:	\$ 500.00
--------	-----------

Billboards:	\$ 1,500.00
-------------	-------------

Other

(Firework Show)	\$8000.00
-----------------	-----------

Total	\$12,000
-------	----------



South Carolina Artisans Center
The Official Folk Art and Craft Center of South Carolina
October 3, 2022

I. Basic Information

A. Project Name: SC Artisans Center - "Shop Handcrafted"

B. Requested Amount: \$15,000

C. Total Project Cost: \$15,000

D. Applicant Information:

1. EIN# 57-0983458
2. David Smalls, Executive Director
3. 318 Wichman Street
Walterboro, SC 29488
4. 843-549-0011
info@scartisanscenter.com

II. Narrative

The South Carolina Artisans Center is the largest single tourist attraction located in Walterboro and was officially designated the "Official Folk Art and Craft Center of South Carolina" by the governor. The Center was originally conceived as a rural economic tourism development project. It was determined early in the planning stages that this Center should have an economic impact upon the entire state and the project's planners proceeded to make this happen. The Center now showcases the work of over 215 artists from 35 out of 46 counties across the state; provides educational programming and promotes community outreach to residents and visitors alike.

A. General Project Description:

The "Shop Handcrafted" project is a marketing campaign to utilize social media to attract visitors to the Center. Our objectives are to drive awareness and visibility, engage and educate day trippers, and drive quality web site traffic to increase conversion to sales. We are interested in conducting this project from January - June 2023. We will target six markets that have an artistic vibe to their communities and are within a short drive distance to the Center. These markets are Asheville, Bluffton, Columbia, Florence, Greenville, and Savannah.

B. & C. Benefit to Tourism and/or Community:

We have become a major **Tourist Destination** off I-95. Approximately 411,000 people have visited the Center over the past twenty eight (28) years. Over **95%** of the Center's **customers** have traveled from **outside of Colleton County** and over **85%** are **visitors from another state**. The majority of our customers have taken time from their traveling to stop in Walterboro, shop at the Center and enjoy our exhibits. The Center on average has 500 to 700 visitors with average sales of \$10,000 to \$16,000 per month.

The South Carolina Artisans Center is the only **Tourist Attraction/Retail Venue** in the Walterboro area that is **open** for business **6 days a week**. Because of these regularly scheduled hours of operation, the Center has been designated as an **“official stop”** for the **South Carolina National Heritage Corridor**. A **“stop”** is a Visitors Center that distributes literature about Walterboro, Colleton County, and the entire heritage corridor.

The South Carolina Artisans Center has consistently pursued all avenues of advertising and marketing including *Facebook*, *Instagram* and *Twitter* pages and on our website www.southcarolinaartisanscenter.com.

D. Tracking:

The “Shop Handcrafted” campaign will utilize paid social media, mobile and contextual displays in six markets of Asheville, Bluffton, Columbia, Florence, Greenville, and Savannah. We estimate there will be 550,000 to 600,000 monthly impressions with contextual displays and 170,000 mobile app display ads per month. We will be provided monthly reports by the advertising agency to monitor the effectiveness of the campaign.

E. Duration of this project

The “Shop Handcrafted” campaign will run from January 1 - June 30, 2023

III. Budget

Revenue	
ATAX	\$15,000
Expenses	
contextual displays	2,700
mobile displays	6,000
paid social	3,525
paid search	<u>2,775</u>
Total	\$15,000

IV. Required Attachments

(Attached)

V. Billboard Information

VI. Prior Recipients Only

The project, SC Artisans Center – Marketing and Promotions which was granted funding in July 2022 has a duration period to end in June 2023. A final report will be submitted after that project has ended.

City of Walterboro
65% Accommodations Tax Funding
Request 2022-2023

Project Name: **Walterboro Criterium 2023**
"USA CRITS Championship Criterium Series" (Twentieth Annual)

Amount requested from A-tax: \$19,000

Organization Name: Walterboro Criterium

Tax ID Number: 82-2077259

Contact Name: Scott Grooms
Tourism Director
(Walterboro Criterium Committee)

Address: 100 South Jefferies Blvd.
Walterboro, SC 29488

Phone & Email: 843-782-6080 office
843-562-7007 cell
sgrooms@walterborosc.org

Project/Event Description (narrative)

Olympians and professional cycling champions will compete in the **Twentieth Annual Walterboro Criterium on April 26, 2023.**

The series is made up of four person teams, competing in multi-lap races in a closed circuit of about half a mile long. This racing discipline requires a unique type of rider, one who must demonstrate top speed and bike handling skills traveling at 30 plus mph. Because of the circular track, criteriums are the biking equivalent to NASCAR and are known as America's contribution to the sport. To establish the track needed

for the riders, we will obtain permission to close several streets in the downtown area for the race.

The Walterboro Criterium is coordinated by a group of local volunteers that represent several of the local organizations, local businesses, and interested citizens. This year there were several new members to the committee and several changes made, which gave us positive results. We shortened the track at the request of the event organizers, which made the event more exciting and fast paced. The start/finish line to was also moved to Hampton Street and the VIP section has been expanded to include live music.

Last year, our VIP section served more than 300 guests with the addition of a Local Chef Showcase and Lowcountry cuisine, and 55 children from ages 3-10 participated in our children's race.

Benefit to Tourism and/or the Community

The popularity of cycling has been on the rise in recent years. Races are now staged all over the country and fans are more than willing to travel to watch them.

Walterboro is no exception, giving Walterboro international visibility, as well as additional press coverage. The races are filmed as well as live streamed with an internet hot spot connection. This enables friends and families of racers all over the world to view the progress of their team. The numbers of tourists participating in this series increases significantly each year due to the additional advertising, extended stay hotel discount packages and the continuation of the amateur and women races.

Tourists and racers stay in the local hotels, eat in our restaurants, and shop in several of the retail outlets. Visitors are charmed by the quaint downtown atmosphere and are encouraged to return by merchants and event staff. Many of our downtown merchants stay open due to the extra business and increased foot traffic.

The 2022 USC CRITS Cycling Series brought a total of 145 amateur, pro and master riders to Colleton County. We estimate that approximately 45 hotel room nights were utilized by the riders, event staff and visitors. This event also contributes to Walterboro's busiest restaurant and coffee service of the year.

Walterboro Criterium 2023

Budget Item	Expense	ATAX Permissible
Swagger		
Cycling Related Promotions (Recruiting Cyclists)	5,500	5,500
Graphic Design/Ad Production	500	500
Officials (fees/per diem/mileage)	=	
Fencing	5,000	5,000
Timing FinishLynx	500	
Carolina Cycling Association	200	
Direct Mailing	1,500	1,500
Stage Rental	300	
Sound	800	
Generator/Lights	400	
Overhead Truss	400	
Truck Rental/Mileage at \$1.25 (1/2)	450	
Staff	2,000	
Announcer	700	
Walterboro Criterium		
Flyers, brochures, banners, signs	1,000	1,000
Advertising	5,000	5,000
Cook Productions/PRTC-1,000		
Facebook Posts - 300		
Post and Courier - 900		
Adams- 1,000		
ABC News 4 - 1,700		
Band	600	
Public Restrooms	500	500
VIP Section/children's activities	1,000	
Total Budget	\$26,850	19,000
Amount Requested at October 2022 Meeting		19,000



WALTERBORO-COLLETON
CHAMBER OF COMMERCE

I. Basic Information

- a. Project Name: Walterboro-Colleton Chamber of Commerce
Marketing and promotion Plan 2022/23
- b. Requested Amount: \$25,000
- c. Total Project Cost: \$37,300
- d. Applicant Information:
 - i. EIN: 57-0293773
 - ii. Mark Wysong, President
Walterboro-Colleton Chamber of Commerce
 - iii. 209 E. Washington St
Walterboro, SC 29488
 - iv. (843) 549-9595 / (843) 452-6112 Cell
 - v. Wysongme@hotmail.com

II. Narrative

The Walterboro-Colleton Chamber of Commerce is a private, non-profit business membership organization whose purpose is to advocate for the interests of our membership through programs and services. Our Mission:

The Mission of the Walterboro-Colleton Chamber of Commerce is to enable prosperity within Colleton County and Walterboro by:

- 1. Advocating for business-friendly policies and programs that will help existing businesses thrive;*
- 2. Promoting infrastructure, housing and educational development to attract new businesses; and*
- 3. Providing member businesses with affordable integrated services that will yield profitable growth.*

In order to best accomplish our mission objectives, the Walterboro-Colleton Chamber of Commerce has created a massive marketing campaign designed to promote the attributes of both Walterboro and Colleton County to drive prosperity back into the community. We have established "The Colletonian Business Journal" which now has a circulation of 10,000 printed copies and is distributed throughout Walterboro and Colleton County in high density traffic locations.

In addition, we produce and distribute "The Colletonian Business Journal" TV show which is a half hour show that airs on multiple stations from Georgetown down through Hilton Head and encompasses nine counties. The current estimate for viewership on each episode of the show is 15,000. We also air the TV show on ROKU USA CHOICE Network, YouTube, and HULU with viewership exceeding 10,000 per.

III. General Project Description

The Walterboro-Colleton Chamber of Commerce is a marketing chamber dedicated to promoting prosperity for the businesses in the area. A thriving downtown Walterboro is essential to that mission. We are dedicated to telling the story of the people behind the businesses, the amazing places and locations, and the events that make Walterboro a wonderful place to live, work, and play.

Rather than focusing on one event, we are establishing Walterboro as a place that offers visitors an opportunity to spend an afternoon, a night or even a weekend to enjoy all we have to offer. Sustained economic prosperity requires we establish ourselves as a destination for visitors every month of the year. It is with this goal in mind we have created a marketing strategy to promote all our businesses by highlighting our people, business owners, and wonderful landscape attractions to drive visitors from all parts of the state of South Carolina and Georgia.

We believe our marketing plan will reach in excess 1.8 million viewers over a three month period.

IV. Benefits to Tourism & the Community

Walterboro sits in a geographical ideal location to pull from Charleston, Savannah, Columbia, and the Greenville Spartanburg areas. In addition, being located immediately off I-95 as a midway point between Miami and New York, interstate traffic compounds an ideal tourist location destination.

By marketing directly to these viewers, our numbers indicate that we can reach nearly 80,000 viewers a week from Charleston, Berkeley, Dorchester, and Beaufort counties alone. In addition, our streaming platforms will reach an additional 100,000.

Geofencing is a crucial part of capturing anyone traveling within a specific area. Geofencing is a location-based service in which an app or other software program uses radio frequency identification (RFID), Wi-Fi, GPS, or cellular data to trigger a targeted marketing action (such as a text, email, social media advertisement, app notification) when a mobile device or RFID tag enters or exits a virtual geographic boundary. By utilizing cable TV, Streaming platforms, and Geofencing to promote Walterboro and its business community, we can conservatively reach 603,821 viewers a month. This hits our estimate of reaching 1.8 million viewers in a three month period.

V. Tracking

We are expecting a robust rebound in the business community post COVID pandemic. Our tracking of the TV shows will be through the social media platforms (Facebook, YouTube, and all Geofencing will be digitally tracked).

If the Viewership from these shows, streaming platforms, and geofencing generated just 1% of the 1.8 million viewership, it would bring in nearly 18,000 visitors over a three month period. The economic impact of those numbers would be substantial. The start date of the marketing would begin in November 2022 and end in February 2023.

VI. Budget

Please see attached.

NETWORK	Time Slot	Coverage	Viewership	Airing	Cost /wk or mo	3 month total
WCIV MyTV Charleston	9:30am Saturdays	Central Eastern and southeastern South Carolina Over the air from Georgetown SC - Hilton Head All Cable Providers in the area and Satellite Dish	23,989/week	13 weeks	\$125.00	\$1,625.00
ABC 4 Charleston	7:30pm Saturdays		60,781/week	13 weeks	\$1,000.00	\$13,000.00
Fox 28 Savannah Ridgeville	9:00am Saturdays	Northeastern Georgia Plains with parts of southeastern South Carolina Over the air from Ridgeville - Hilton Head-Orangeburg-Savannah All Cable Providers in the area and Satellite Dish	25,958/week	13 weeks	\$175.00	\$2,275.00
Youtube USA Choice Network	Streaming	Streaming Audience may include entire USA/ with targeting	35,000/mo	3 months	\$1,300.00	\$3,900.00
Google USA Choice NetWork	Streaming	Streaming Audience may include entire USA/ with targeting	35,000/mo	3 months	\$1,200.00	\$3,600.00
ROKU USA Choice Network	Streaming	Streaming Audience may include entire USA/ with targeting	25,000/mo	3 months	\$1,100.00	\$3,300.00
HULU	GeoTargeted/Streaming	Audience to include GeoFencing	29,000/mo	3 months	\$500.00	\$1,500.00
NBC/ABC/CBS/FOX/CNN/MSNBC	GeoTargeted/Streaming	Audience to include GeoFencing				
Online Streaming						
			Potential		TOTAL	\$29,200.00
			Viewership/ month			
			603821			
			Based upon a 3 million audience			
			audience viewership may be duplicated			
Production Cost						
30 minute TV Show (Broadcast)						
Production Cost	Video Production Crew	with all equipment				
	Talent Cost On Air	Both on air and off air				
			Show is monthly total 3 months	13 weeks	\$2,700.00	\$8,100.00
Post Production	Editing/ Footage/ Music	all rights and copyrights			Show Total	\$37,300.00



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: October 28, 2022
SUBJECT: I-95 Business Loop Project Phase 2 - Change Order #12

SCDOT has requested that the city perform additional concrete and drainage work as part of Phase 2 of the I-95 Business Loop project (attached). Colleton County Engineer, Carla Harvey has secured \$140,000 from the Colleton County Transportation Committee to cover the costs of the additional concrete and drainage work (attached). Staff recommends approval of change order #12 from Wildwood Contractors in the amount of \$136,315. If you have any questions, comments, or concerns, please do not hesitate to contact me, or come by City Hall at your convenience.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



WILDWOOD CONTRACTORS, INC.
 1706 HAMPTON STREET, WALTERBORO SC 29488
 Tel: 843-549-2575 Fax: 843-549-2329

Change Order

Attention: Carla Harvey
 Company: Colleton County
 Address: 113 Mable T. Willis Blvd.
 Walterboro, SC 29488

Change Order #: 12
 Date: October 21, 2022
 Issued By: Cole Crosby

Job: I-95 Loop Project Streetscape Phases 2 & 10
 Address: SC-63
 Walterboro, SC 29488

Job #: CPST-14.1

Description of Change	Amount
<p>This change order is for additional concrete and drainage work requested by SCDOT. See detailed breakdown on the following pages. Prices are based on quantities and locations provided by SCDOT, see document on the last page of this change order.</p> <p>If any additional information is needed, please let us know.</p>	

Most Recent Contract Total:	
Amount This Change Order:	\$136,315.00
Revised Contract Total:	

Amount This Change Order: **\$136,315.00**

Client
 Signature: _____

Date: _____

Contractor
 Signature: 

Date: 10/21/2022

10/21/2022

Attn: Carla Harvey
charvey@colletoncounty.org

Re: Change Order #12 Breakdown Attachment
Project: I-95 Business Loop Streetscape Phase 2 & 10

ADDITIONAL CONCRETE & DRAINAGE WORK PER SCDOT

Concrete Curb & Gutter Repairs - 8 Locations

Traffic Control	\$	3,000.00
Sawcut Existing, Demo, and Dispose Off-Site	\$	3,500.00
Form and Pour 1'-6" Vertical Face Curb & Gutter	\$	5,600.00
Minimum Concrete Load Charge - \$150.00 x 8 locations	\$	1,200.00
Total	\$	13,300.00

Note: If a location requires muck and backfill w/ GABC - \$90.00/LF

Concrete Pedestrian Ramp Replacement - 4 Ramps

Traffic Control	\$	1,500.00
Sawcut and Demo Existing Ramps and Dispose Off-Site	\$	4,000.00
Form and Pour New Concrete Pedestrian Ramps	\$	6,000.00
Install Detectable Warning Surface Material - Qty TBD: \$45.00/SF		
Minimum Concrete Load Charge - \$150.00 x 4 locations	\$	600.00
Total	\$	12,100.00

Concrete Sidewalk Replacement - 7 Locations

Traffic Control	\$	3,000.00
Sawcut and Demo Existing Sidewalk and Dispose Off-Site	\$	2,125.00
Form and Pour New Concrete Sidewalk	\$	5,100.00
Minimum Concrete Load Charge	\$	1,050.00
Total	\$	11,275.00

Convert Existing to New Type 17 - Qty: 6

Traffic Control	\$	1,500.00
Demo Existing Catch Basin	\$	1,250.00
Pour 4,000 PSI Base Slab	\$	1,150.00
Build New Box Around Existing Pipes	\$	3,100.00
Supply and Install New Precast Top Slab with Ring and Cover	\$	1,525.00
Form and Pour Concrete Throats	\$	725.00
Total for (1)	\$	9,250.00
Total - Qty: 6 (5 Right) (1 Left)	\$	55,500.00

Convert Existing to New Type 18 - Qty: 1

Traffic Control	\$	1,500.00
Demo Existing Catch Basin	\$	1,250.00
Pour 4,000 PSI Base Slab	\$	1,150.00
Build New Box Around Existing Pipes	\$	3,600.00
Supply and Install New Precast Top Slab with Ring and Cover	\$	2,925.00
Form and Pour Concrete Throats	\$	925.00
Total	\$	11,350.00

Replace Type 16 "Top Only" with Ring and Cover - Qty: 1

Traffic Control	\$	500.00
Remove Existing Damaged Top (Type 16) and Dispose	\$	550.00
Supply and Install New Type 16 Top with Ring and Cover	\$	1,175.00
Form and Pour Concrete Throats	\$	475.00
Total	\$	2,700.00

Install new 5' x 5' Junction Box with Ring and Cover - Qty: 1

Traffic Control	\$	1,500.00
Remove Existing Junction Box and Dispose	\$	1,250.00
Pour 4,000 PSI Base Slab	\$	1,150.00
Build New Box Around Existing Pipes	\$	2,850.00
Supply and Install New Precast Top Slab with Ring and Cover	\$	1,450.00
Total	\$	8,200.00

Supply and Install 24" RCP - Qty: 80 LF

Traffic Control	\$	5,000.00
Sawcut and Remove Asphalt	\$	1,500.00
Demo Existing RCP	\$	2,000.00
Supply and Install New 24" RCP	\$	10,000.00
Patch Asphalt Roadway	\$	2,265.00
Total	\$	20,765.00

Add (1) Concrete Throat for Type 16 at US-15 0.48

Traffic Control	\$	500.00
Form and Pour Concrete Throat	\$	475.00
Minimum Concrete Load Charge	\$	150.00
Total	\$	1,125.00

Line Item for Flowable Fill if Needed - \$185.00 / CY

Total Job	\$	136,315.00
------------------	-----------	-------------------

Note:

All pricing above is based on quantities provided by SCDOT and attached on the following page. If additional quantity is needed at a location it will be paid by unit prices listed on the unit price bid form for the I-95 Loop Streetscape Phase 2 & 10 project.

CONCRETE QUANTITIES							
ROUTE	M.P./DIRECTION	C & G (ft)	PED. RAMP	SIDEWALK (ft)	DRAINAGE BOX	PIPE	NOTES
SC 63	17.10 N			10			Cracked cement.
SC 63	17.31 N		2				At Acorn Rd. Intersection
SC 63	17.34 N			10			
SC 63	17.35 N			10			Cracked cement.
SC 63	17.38 N	20					Broken curb.
SC 63	17.51 N	10					Curb sinking.
SC 63	17.67 N	10					Broken curb.
SC 63	18.24 N	20					Broken curb.
SC 63	17.9 S	20			1		Broken curb Box (Convert to type 17 Right)
SC 63	17.52 S				1		Repair Catch Basin (Convert to type 17 Right)
SC 63	17.52 S				1	80'	Replace crossline (24" RCP) and Jun. Box
SC 63	17.15 S				1		Replace type 16 top
SC 63	18.22 S				1		Broken curb Box (Convert to type 17 Right)
US 15	0.48			10			Type 16
US 15	0.44			15			
US 15	0.31		2				Pedestrian ramp
US 15	0.19			20			
US 15	0.17			10			
US 17 ALT	16.88 N	10			1		Broken curb and drainage box repair (Type 17 Left)
US 17 ALT	16.98 N	20					Curb sinking.
US 17 ALT	17.34 N				1		Repair Catch Basin (Convert to type 18)
US 17 ALT	17.47 N				1		Repair Catch Basin (Convert to type 17 Right)
US 17 ALT	17.48 N	30					Curb sinking.
US 17 ALT	17.52 N				1		Repair Catch Basin (Convert to type 17 Right)
TOTALS		140	4	85	9		

REQUEST FOR PROGRAMMING

C Program Administration

COUNTY: Colleton

PROGRAMMING TYPE (CHECK ONE)

NEW LOCAL PROJECT (OFF STATE SYSTEM)

NEW STATE PROJECT

REVISION TO CURRENT PROJECT ID: 15.045

CHANGE IN PROJECT BUDGET: \$140,000

"C" FUNDS TO BE PROGRAMMED

(CHECK ALL THAT APPLY. IF MULTIPLE, STATE INTENT BELOW.)

NORMAL APPORTIONMENT

H.4230 APPORTIONMENT

PROVISIO 117.135 APPORTIONMENT

PROJECT INFORMATION SECTION

DESCRIPTION OF WORK (INCLUDE ROAD NAME, ROUTE NUMBER, AND ANY PROGRAMMING INFORMATION):

15.045 - 2022 State Road Resurfacing - additional drainage, curb, sidewalk

SC63/Sniders/South Jefferies/North Jefferies/US15

ESTIMATED TOTAL CTC BUDGET: \$1,795,000

COMPLETE IF APPLICABLE TO PROJECT (STATE PROJECTS ONLY)

BEGINNING MILE POINT: _____ ENDING MILE POINT: _____

TOTAL MILEAGE: 3.60 MILE(S)

LOCATION MAP MUST BE ATTACHED

PROJECT DEVELOPED AND MANAGED BY SCDOT

OTHERWISE, PROVIDE THE FOLLOWING INFORMATION ON WHO WILL MANAGE THE PROJECT

NAME OF GOVERNMENT ENTITY: Colleton County

CONTACT PERSON: Carla Harvey CONTACT PHONE: (843) 782-3104

CONTACT EMAIL: charvey@colletoncounty.org

TITLE OF CONTACT PERSON: Carla Harvey

MAILING ADDRESS: 113 Mable T Willis Blvd

CITY / TOWN: Walterboro SOUTH CAROLINA ZIP CODE: 29488

AUTHORIZED BY: Sherron O'Neil
CHAIRMAN, COUNTY TRANSPORTATION COMMITTEE

10/13/2022

DATE

EMAIL FORM TO: GearheartIC@scdot.org

OR RETURN TO: S.C. DEPARTMENT OF TRANSPORTATION

955 PARK STREET, COLUMBIA, S.C. 29202

ATTENTION: C PROGRAM ADMINISTRATOR