



**WALTERBORO CITY COUNCIL
REGULAR MEETING
DECEMBER 6, 2022
CITY HALL
6:15 P.M.**

REVISED AGENDA

I. Call to Order:

1. Invocation
2. Pledge of Allegiance

II. Public Input on Agenda Items:

III. Public Hearing:

1. Receipt of public comments on proposed USDA Rural Development project to acquire police vehicles, pickup trucks, dump truck, garbage truck, asphalt roller/trailer and ballpark equipment.

IV. Presentations:

1. 2021-2022 Comprehensive Annual Financial Report – The Baird Audit Group, LLC – Ms. Brenda Carroll.

V. New Business:

1. **Resolution # 2022-R-16**, A RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE FORMS PURSUANT TO USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT APPLICATIONS IN AN AMOUNT NOT TO EXCEED \$271,800 FOR THE PURCHASE OF POLICE VEHICLES, PICKUP TRUCKS, DUMP TRUCK, GARBAGE TRUCK, ASPHALT ROLLER/TRAILER AND BALLPARK EQUIPMENT (Attached).
2. A PROCLAMATION TO DESIGNATE DECEMBER 2, 2022, AS ARBOR DAY IN THE CITY OF WALTERBORO (Attached).
3. Fiscal Year 2023-2024 Budget Calendar (Attached).
4. Consideration of a request from the Walterboro Shrine Club to close streets for the Martin Luther King, Jr. parade on Monday, January 16, 2023 (Parade Permit Request attached).
5. Consideration of First Thursday requests for January, February, and March 2023 (Attached).
6. Consideration of a request from B.I.R.T.H. to hold a 5k walk in downtown Walterboro on March 25, 2023 (Parade Permit Request attached).

VI. City Manager's Report:

1. Introduction of New Fire Captain, Justin Wilz.

VII. Executive Session:

1. Personnel Matter: Police Department.
2. Potential Purchase of Property.

VIII. Open Session:

1. Council May Take Action on Matters Discussed in Executive Session.

IX. Adjournment:

AFFIDAVIT OF PUBLICATION
IN

The Press and Standard

1025 Bells Highway | Walterboro, SC 29488

843-549-2586 | walterborolive.com

PERSONALLY appeared before me, Charlotte Norwood, who being duly sworn, says that he is the publisher of The Press and Standard, published on Thursday of each week in Walterboro, County of Colleton, State of South Carolina; that the notice, of which a printed copy is hereby attached, was published in The Press and Standard for **One (1)** issues, and publication commencing on 11/17, 2022 and ending on 11/17, 2022.

SWORN to before me
this 2 day of December, 2022

Charlotte Norwood

Charlotte Norwood

Amanda Mosley (L.S.)

Amanda Mosley
Notary Public for South Carolina
Commission Expires OCTOBER 2030.

NOTICE OF PUBLIC HEARING

Walterboro City Council will hold a public hearing on Tuesday, **December 6, 2022 at 6:15 P.M.** The meeting will take place in the Council Chambers at City Hall located at 242 Hampton Street, Walterboro, SC 29488.

The purpose of the meeting is to give an opportunity to become acquainted with a proposed USDA Rural Development project consisting of police vehicles, pickup trucks, dump truck, garbage truck, asphalt roller, and ballpark equipment.

RESOLUTION NO. 2022-R-16

COMMUNITY FACILITY GRANT RESOLUTION

**State of South Carolina
County of Colleton**

For funding of police vehicles, pickup trucks, dump truck, garbage truck, asphalt roller/trailer, and ballpark equipment, City of Walterboro would like to submit multiple applications to USDA, Rural Development for Community Facility Grants in the amount of \$271,800.00 to assist in the need for essential community facilities in rural areas of Walterboro, South Carolina.

A meeting of the City of Walterboro Council, governing body, was duly called and held on December 6, 2022. The governing body is composed of 7 members of whom _____, constituting a quorum, were present at this meeting. At the meeting, the City of Walterboro Council, governing body, adopted a resolution agreeing to the responsibilities and requirements of attachments and authorizing Jeffrey P. Molinari, City Manager and Adrienne Nettles, City Clerk, to execute forms SF 424, "Application", RD 442-7, "Operating Budget", RD 442-3, "Balance Sheet", AD-1047, "Certification Regarding Debarment, Suspension and other Responsibility Matters – Primary covered Transactions", RD 1942-54 "Applicant's Feasibility Report", AD-3030, "Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants", AD-3031, "Assurance Regarding Felony Conviction or Tax Delinquent State for Corporate Applicants", and Exhibit A-1 of RD Instruction 1940-Q, "Certification for Contract, Grants, and Loans".

The vote was: Yeas _____ Nays _____ Absent _____

SEAL

William T. Young, Jr.

Attest:

Adrienne Nettles



*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Bill Young, Mayor of the City of Walterboro, do hereby proclaim December 2, 2022 as **ARBOR DAY** In the City of Walterboro, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 6 day of December, 2022
Mayor Bill Young

FISCAL YEAR 2023-2024 BUDGET CALENDAR

ACTIVITY	DATE
BUDGET CALENDAR PRESENTED TO COUNCIL (CITY MANAGER)	DECEMBER 6, 2022
BUDGET MEMORANDUM, CALENDAR AND FORMS DISTRIBUTED TO DEPARTMENT HEADS (FINANCE DEPARTMENT)	JANUARY 3, 2023
FY 2022-2023 YEAR END REVENUE AND EXPENDITURE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	JANUARY 23 – 27, 2023
FY 2023-2024 DEPARTMENTAL BUDGET REQUEST DUE	JANUARY 30, 2023
FY 2023-2024 DEPARTMENT EXPENDITURE REQUEST CONSOLIDATED AND ENTERED INTO MASTER BUDGET FILE (FINANCE DEPARTMENT)	JAN 30 – FEB 3, 2023
FY 2023-2024 REVENUE PROJECTIONS PREPARED (FINANCE DEPARTMENT)	FEBRUARY 6 – 10, 2023
FY 2023-2024 DRAFT BUDGET REVIEWED (MANAGER AND DEPARTMENT HEADS)	FEB 13 – MAR 3, 2023
FY 2023-2024 REVENUE PROJECTIONS AND DEPARTMENT EXPENDITURE REQUESTS CONSOLIDATED (FINANCE DEPARTMENT)	MARCH 6 – 10, 2023
DEPARTMENT REQUEST REVIEWED FOR ACCURACY AND JUSTIFICATION FOR REQUEST (MANAGER AND FINANCE DIRECTOR)	MARCH 13 – 17, 2023
FY 2023-2024 DRAFT BUDGET PREPARED (MANAGER AND FINANCE DIRECTOR)	MARCH 20 – 27, 2023
FIRST DRAFT OF BUDGET DISTRIBUTED AND SUMMARIZED TO BUDGET COMMITTEE	APRIL 4, 2023
REVISED BUDGET DRAFT PREPARED BY STAFF	APRIL 5 – 14, 2023
BUDGET COMMITTEE MEETING	APRIL 18, 2023
BUDGET COMMITTEE REPORT AND 1ST READING OF PROPOSED BUDGET	MAY 2, 2023
NOTICE FOR BUDGET PUBLIC HEARING PUBLISHED	MAY 11, 2023
FINAL 2023-2024 BUDGET PREPARED BY STAFF	MAY 3 – JUNE 2, 2023
FINAL BUDGET DISTRIBUTED TO COUNCIL	JUNE 6, 2023
PUBLIC HEARING AND FINAL READING OF THE 2023-2024 BUDGET	JUNE 6, 2023

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 10-13-2022

1. Person submitting application: Herman G. Bright
Address: 538 St. Peters Road
Telephone: 843-217-5000

2. Name of Organization: Walterboro Shrine Club of Arabian Temple #139
Chairperson/President: Cornelius Shepherd
Address: 101 Cottonwood Dr. Summerville SC 29488
Telephone: 843-530-6798

3. Parade Chairman: Herman G. Bright
Address: 538 St. Peters Road, Walterboro, SC 29488
Telephone: 843-217-5000

4. Date/Time of Parade: JANUARY 15, 2023 2:30 PM

5. Parade Route requested (Attach Sketch) Attached

6. Number of Vehicles/Floats: 90 Number of Animals: 10

7. Portion (width) of street parade will occupy: Full width of Street

8. Additional Information (Upon Request): MLK Parade

Herman G. Bright
Signature/Parade Chairman

Cornelius C. Shepherd
Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Chief of Police

City Manager

NOTE: >>> Call Police Department (843-782-1032) to confirm Parade/Procession Route three days prior to parade.

Parade Route

Dr. Martin Luther King, Jr. Parade

End
Evanhoe Shopping
Area

Live Oak
Cemetery

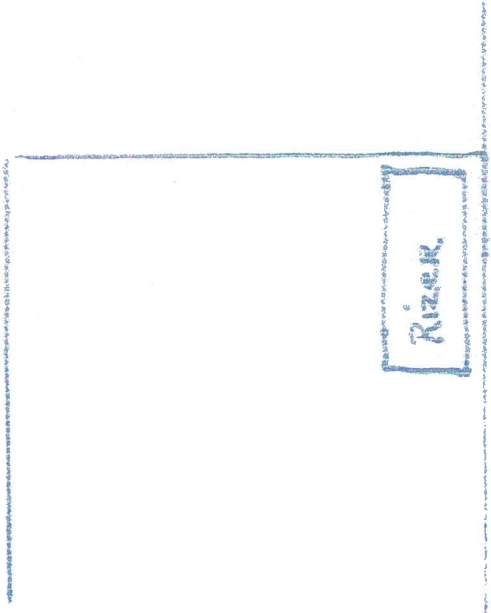
Start S. Jeffersons Blvd.

St. Anthony
Catholic
Church

Reviewing
Stand

Hampton St.

Rizak



Jeffrey Molinari

From: rilee westbury <rileewestbury@yahoo.com>
Sent: Wednesday, November 30, 2022 6:28 PM
To: Bill Young
Cc: Jeffrey Molinari; Heather Berry
Subject: city meeting

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!

Can you please add us again to discuss at the city council meeting for December for 1st Thursday for Jan, Feb, March of 2023.

Same as before but we would like to also add carriage rides with Anthony herndon.

We would also like to discuss help from the city and what are our options would be to get this.

Thanks

Rilee Westbury, Owner/BIC
Colleton Realty, LLC
843.908.2965 Cell
843.782.7800 Office
Rileewestbury@yahoo.com
www.colletonrealty.com

“Service you deserve with a person you trust”

From: Austin Williams <awilliams@walterborosc.org>
Sent: Thursday, December 1, 2022 2:00 PM
To: Adrienne Nettles <anettles@walterborosc.org>
Cc: Bonnie J Ross <bross@walterborosc.org>
Subject: Parade/Walk Application

GOOD AFTERNOON,

PLEASE SEE THE EMAIL BELOW FROM MS. HOWELL. ATTACHED IS HER APPLICATION FOR A WALK/PROCESSION FOR 3/25/23.

THANKS!

My name is Tarsha Howell, March 19th, 2021, my son Justin Shider passed away and in honor of him I formed a 501(c)(3) non-profit called B.I.R.T.H. B.I.R.T.H's mission is to help mothers to live and not just exist after the loss of a child through grief education, annual retreats, conferences, and mentorships. On March 25th, 2023, I would like to organize a 5k walk in downtown Walterboro as a way for other mothers, family members, and friends to come together in honor of their loved one. I am from Walterboro and my son Justin also lived in Walterboro; therefore, I love to include my hometown in whatever I do. I am not an artist, therefore; I wrote the route out by streets and the direction. If you have any questions, feel free to call me at (843) 568-0452 or email me. I appreciate you.

Have a blessed day,
Tarsha

Thank you,

Tarsha Howell
Human Resources Manager
Office: 336-331-4858
Fax: 336-499-6010
thowell@adeleknits.com



CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 11-21-22

1. Person submitting application: Tarsha Howell
Address: 431 Park Ridge Ln, Winston Salem, N.C. 27104
Telephone: 843-568-0452

2. Name of Organization: B.I.R.T.H.
Chairperson/President: Tarsha Howell
Address: 431 Park Ridge Ln, Winston Salem, N.C. 27104
Telephone: 843-821-1199

3. Parade Chairman: Tarsha Howell
Address: 431 Park Ridge Ln, Winston Salem, N.C. 27104
Telephone: 843-568-0452

4. Date/Time of Parade: March 25th, 2023

5. Parade Route requested (Attach Sketch) _____

6. Number of Vehicles/Floats: 0 Number of Animals: 0

7. Portion (width) of street parade will occupy: The entire Street

8. Additional Information (Upon Request): _____

Tarsha Howell
Signature/Parade Chairman

Tarsha Howell
Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Police Chief

City Manager

NOTE: >>> Call Police Chief (782-1032) to confirm Parade/Procession Route three days prior to parade.

Walking Route

Starting point: Pinckney Park

- Leaving Pinckney Park make a left
- At the stop sign make a left onto Hampton Street.
- Left onto Howell Street.
- Left onto Padgett Loop.
- Left onto Wichman Street
- Left onto N. Jeffries.
- Left onto Hampton Street.
- Left on N. Miller Street back to Pinckney Park.