

Walterboro City Council

City Hall

March 7, 2023

**Minutes**

A regular meeting of Walterboro City Council was held at City Hall on Tuesday March 7, 2023, at 6:15 P.M., with Mayor Bill Young presiding.

**Present:** Joined in the meeting were: Mayor Bill Young, Councilmembers: Carl Brown, Judy Bridge, Paul Siegel, James Broderick, Greg Pryor, and Ladson Fishburne. City Manager Jeff Molinari, Assistant City Manager Ryan McLeod, City Clerk Adrienne Nettles, City Attorney Brown McLeod, Michell Knight with Lowcountry Council of Governments, Public Works Director Michael Crosby, and Wayne Crosby Utilities Director.

**Call To Order:**

With the above-mentioned Councilmembers present, Mayor Young called the meeting to order, and invited everyone to join in as he gave the invocation. Councilmember Fishburne led the Pledge of Allegiance to our flag.

**Public Input on Agenda Items:**

There was no public input on agenda items.

**Public Hearing:**

1. **Ordinance #2023-01,** AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR AN ADDITION TO CHAPTER 2, SECTION 4.2, PERMITTED USES TABLE, OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Second and Final Reading).

2. **Ordinance #2023-02,** AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR AN ADDITION TO CHAPTER 3, SECTION 3.5.6, MOBILE FOOD COURTS OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Second and Final Reading).

Assistant City Manager McLeod stated as we discussed last month, we were approached to put in a text amendment to our UDO to allow for mobile food truck parks to exist in city limits. This will allow for more than 3 food trucks to be stationed in one area. As you read through the ordinance and what was presented, it requires permanent bathrooms. The only feedback we received was for it to have a special exceptions requirement. I have changed the verbiage in the ordinance.

3. Black Street/Sub-Basin 12 Sewer Upgrade Project (CDBG #4-CI-20-021) Closeout-Michelle Knight, Lowcountry Council of Governments.

Ms. Knight stated we are here tonight to do the closeout public hearing for the Black Street/ Sub-Basin 12 Sewer Upgrade Project. As you all are aware the Black Street Project was awarded \$1.348 million in September of 2020 to address inflow and infiltration issues in Sub-Basin 12 in the City, which included most of the Black Street area. This included over 15,500 of linear feet of piping, raising manholes, and pump repairs. There was open cut work as well as pipe bursting, and cleaning of the lines. This project

benefited 500 people. 78.4% were considered low to moderate income. The total grant award was increased by \$24,000 in August 2021, to cover half of the low bid, because the bid was still over the budget of the grant. The City of Walterboro also committed additional funding to address some alternative bids that were necessary for the success of the project. That increased the total match on the project to \$228,535. This was for the additional work on the contract, alternative bids, and matching 50% of what the state had increased the project to, and covering engineering costs. Currently we have the monitoring done for the project. Next week we have the final monitoring for the project. We are pretty close to the completion of the project and the final paid application from the project. Our hope is to have this closed by the end of the month.

4. CDBG & Home Consortium Needs Assessment- Michelle Knight, Lowcountry Council of Governments.

The CDBG & Home Consortium Needs Assessment was presented by Michelle Knight, from the Lowcountry Council of Governments. Ms. Knight went through each section and gave a detailed explanation of each section. Mayor Young stated that the Lowcountry Council of Governments has been very helpful to the City and we appreciate all your efforts.

**Old Business:**

1. **Ordinance #2023-01**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR AN ADDITION TO CHAPTER 2, SECTION 4.2 PERMITTED USES TABLE, OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Second and Final Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

2. **Ordinance #2023-02**, AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO, SOUTH CAROLINA, TO PROVIDE FOR AN ADDITION TO CHAPTER 3, SECTION 3.5.6 MOBILE FOOD COURTS OF THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF WALTERBORO (Second and Final Reading).

Motion: Councilmember Bridge; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

**New Business:**

1. **Ordinance #2023-03**, AN ORDINANCE AUTHORIZING THE CITY OF WALTERBORO TO JOIN WITH THE WALTERBORO-COLLETON COUNTY AIRPORT COMMISSION AND COLLETON COUNTY IN CONVEYING 26.5 ACRES OF A PORTION OF REAL PROPERTY IDENTIFIED BY TMS NUMBER 132-00-00-018 TO FULLER PROPERTIES, LLC (First Reading).

Motion: Councilmember Broderick; Seconded by Councilmember Brown

Discussion: None

Carried: All ayes

## **City Manager's Report:**

### 1. Consideration of bids for Sub-Basin 1 & 3 Sewer Upgrade Project - Contract II

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation for Sub-Basin 1 & 3 Sewer Upgrade Project- Contract II. On February 9<sup>th</sup> the Department of Public Works accepted bids to rehabilitate the sewer system in Sub-Basin 1 & 3. We received two bids, the low bid from Golf Coast Underground, LLC out of Theodore Alabama in the amount of \$710,286.65. The City was awarded a Community Development Block Grant for both contracts 1 & 2. Golf Coast Underground is the same contractor that is doing contract 1. Staff recommends awarding the contract to Golf Coast Underground, LLC in the amount of \$710,286.15 that it is contingent upon approval of the Department of Commerce.

Motion: Councilmember Brown; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

### 2. Consideration of Task Order No. 22 – Engine Driven Emergency Power Supply System for WWTP, Hybrid Engineering.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council you have in your agenda packet a memo and supporting documentation from Hybrid Engineering for Task Order 22. The City received a \$1,188,784.60 grant from FEMA to purchase and install a new generator and to construct a new gas line that will service the future expansion of the Wastewater Treatment Plant. This is the project that was initially part of the EDA Grant. Fortunately, we were able to secure money from FEMA and we are going to handle that as a separate project. The cost will include a 1,300 KW generator, concrete slab, electrical connections, a natural gas line extension to the site and engineering. FEMA's grant award represents 69.77% of the total project cost and the City's match will be \$515,065.40. The City's engineer, Hybrid Engineering, has provided a task order in the amount of \$98,419 to perform administrative investigation, permitting, contract administration, and construction observation services for the generator project. Staff recommends approval of Task Order 22 in the amount of \$98,419 to be paid from the 2021 water/sewer revenue bond. To make City Council aware the wastewater expansion project is currently out to bid. We have the bid opening scheduled for Tuesday April 4, 2023, at 2:00 P.M.

Motion: Councilmember Broderick; Seconded by Councilmember Pryor

Discussion: None

Carried: All ayes

### 3. Consideration of funding recommendations from the Accommodations Tax Advisory Committee.

City Manager Jeff Molinari stated Mr. Mayor and members of City Council the Accommodations Tax Advisory Committee met February 16, 2023. The following request were approved by the ATAX Committee: The SC Artisans Center-AG + Art Tour SC in the amount of \$3,075, Hiram E Mann Chapter-Tuskegee Airman Memorial Project in the amount of \$12,273, and Lowcountry Resort Island-guide book and promotion in the amount of \$14,000. Should these requests be approved as submitted, the projected remaining balance for the 2022-2023 year will be approximately \$180,247. The remaining funds will be for consideration at the next scheduled meeting in June 2023. The ATAX Committee respectfully requests City Council to approve these items.

Motion: Councilmember Bridge; Seconded by Councilmember Broderick

Discussion: None

Carried: All ayes

A motion was made to go into Executive Session by Councilmember Brown, seconded by Councilmember Fishburne. Mayor Young explained that City Council would be going into Executive Session to discuss Personnel Matters: City Board and Commission Meetings Rules of Order, Appointment to City Building Board, Appointment to Historical Preservation Commission, and Appointment to Planning Commission.

**Executive Session:**

1. Personnel Matters:

- a. City Board and Commission Meetings Rules of Order.
- b. Appointment to City Building Board.
- c. Appointment to Historical Preservation Commission.
- d. Appointment to Planning Commission.

A motion to appoint Clayton Stoddard to the City Building Board to fill an unexpired 4- year term through January 1, 2024, a motion to appoint Michael Crowe to the Historic Preservation Commission to fill an unexpired 2-year term through January 1, 2024, and a motion to appoint Samantha Crowe to the Planning Commission to fill an unexpired 4-year term through January 1, 2025, was made by Councilmember Bridge and seconded by Councilmember Fishburne, all in favor motion carries.

A motion to come out of Executive Session was made by Councilmember Pryor, seconded by Councilmember Broderick, all in favor motion carries.

There being no further business to consider, a motion to adjourn was made by Councilmember Broderick, seconded by Councilmember Pryor and passed unanimously. Mayor young adjourned the meeting at 7:16 P.M. Notice of the meeting was distributed with the agenda packets, to all local media, posted on City Hall bulletin board and posted on the City's Website at least twenty-four hours prior to meeting time.

Respectfully,

Adrienne Nettles  
City Clerk