



**WALTERBORO CITY COUNCIL
RESCHEDULED REGULAR MEETING
FEBRUARY 13, 2024
CITY HALL
6:15 P.M.**

AGENDA

I. Call to Order:

1. Invocation
2. Pledge of Allegiance

II. Public Input on Agenda Items:

III. Public Hearings:

1. CDBG Needs Assessment Hearing – Kimberly Mullinax, Lowcountry Council of Governments.
2. Closeout for Sewer Upgrades, Sub-System 1- East & 3 – Kimberly Mullinax, Lowcountry Council of Governments.

IV. Presentations:

1. March 13, 2024, Colleton County Legislative Delegation Meeting Announcement – Sue Keith, Colleton County Legislative Delegation Office.

V. New Business:

1. Nomination of Mayor Pro Tem.
2. Council Internal/External Committee Appointments.
3. Consideration of 2024 Juneteenth Festival and Parade June 14-15, 2024, Latosia Simmons, Chairman, Juneteenth Headquarters (Attached).
4. Dana Cheney – Keep Walterboro Beautiful, 2023 Winners of Home and Business Christmas Decorating Contest.
5. Consideration of a request from the Interdenominational Community Alliance to use the city parking lot for a fundraiser on Saturday, March 16, 2024, from 8:00 AM until 2:00 PM.

VI. City Manager's Report:

1. 2024 Goals and Objectives (Attached).
2. Consideration of bids for the demolition of the two (2) buildings on the former Rizer Ford property and the Pinckney Park storage building (Memo attached).
3. Consideration of bids for tree removal for Phases 2 and 3 of the Walterboro Wildlife Sanctuary Boardwalk Replacement project (Memo attached).

VII. Executive Session:

1. Contractual Matter – I-95 Business Loop Project Phase 3 Design and Engineering.
2. The provision of water and sewer service to Northwest Walterboro.
3. Personnel Matter – Appointment to Tree Protection Committee.

VIII. Open Session:

1. Council May Take Action on Items Discussed in Executive Session.

IX. Adjournment

CITY OF WALTERBORO
PARADE/PROCESSION PERMIT REQUEST

(PLEASE PRINT INFORMATION REQUESTED)

Application Date: 01/23/2024

1. Person submitting application: Latosia Simmons
Address: 287 Otis Road Walterboro SC 29488
Telephone: 843-635-4411
2. Name of Organization: Juneteenth Headquarters Festival and Parade 2024
Chairperson/President: Latosia Simmons
Address: 287 Otis Road Walterboro SC 29488
Telephone: 843-635-4411
3. Date/Time of Parade: June 15, 2024 @ 10:00 A:M

Parade Route requested (Attach Sketch) Starting route, walterboro drive-in old cinema parking lot, enroute up jefferies blvd, into the heart of the city, make a left turned by rizer chevrolet buick gmc at 351 north jefferies blvd and ending up into the ivanhoe shopping center parking lot
6. Number of Vehicles/Floats: 80 Number of Animals: 0
7. Portion (width) of street parade will occupy: The whole width
8. Additional Information (Upon Request): June 14th, 2024 that friday at 5:00 p.m. in the city parking lot (washington street) will be Chili in the City Cook Off Competition
9. request that all vendors business license application be waived June 14-15 2024

Latosia Simmons
Signature/Parade Chairman

Latosia Simmons
Signature/Organization Chairperson

_____ Approval

_____ Disapproval

Chief of Police

City Manager

Interdenominational Community Alliance (ICA)

Post Office Box 1651
Walterboro, South Carolina 29488

Sandra C. Singleton, President
sandlily_04@yahoo.com

February 9, 2024

City of Walterboro
Mr. Jeff Molinari, City Manager
242 Hampton Street
Walterboro, South Carolina

Dear Mr. Molinari,

The Interdenominational Community Alliance (ICA) is a non-profit organization in Colleton County comprised of citizens of various religious churches and/or associations.

We are requesting to use the city parking lot (across from the water department) for a *POP-UP Shopping Event* on Saturday, March 16, 2024, from 8:00 AM until 2:00 PM.

This event is a fundraiser for ICA to provide scholarships for students at Colleton County High School.

The Pop-Up will consist of vendors and food truck owners.

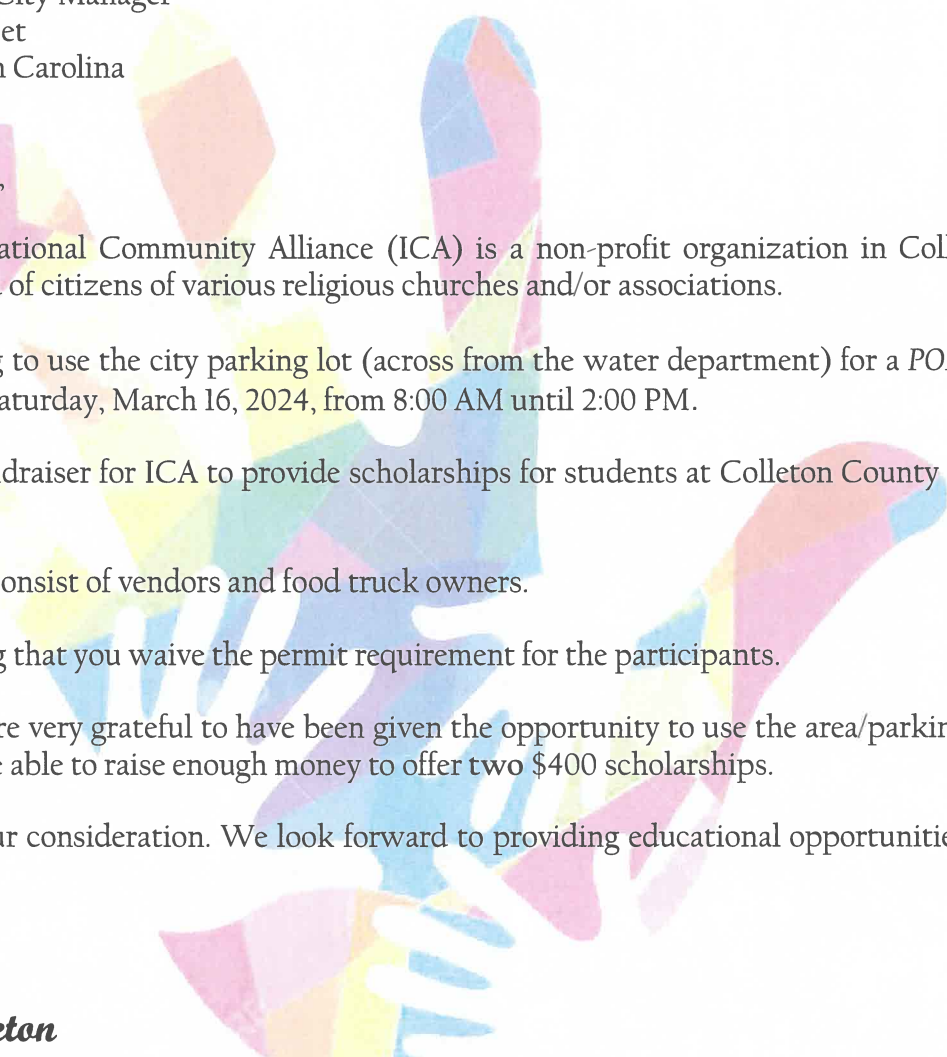
We are also asking that you waive the permit requirement for the participants.

Please know we are very grateful to have been given the opportunity to use the area/parking lot last year. We were able to raise enough money to offer two \$400 scholarships.

Thank you for your consideration. We look forward to providing educational opportunities for our students.

Sincerely,

Sandra Singleton
President



City of Walterboro
2024 City Council Retreat
Walterboro Wildlife Center
January 12, 2024

On January 12, 2024, Bill Tomes and Ali Moriarty facilitated a planning retreat for the City of Walterboro Council. After brief introductions, City executive staff gave Council an update on progress on goals set at the 2023 retreat. Significant progress has been made on several of the 2023 goals, with the next steps reflected in the 2024-25 goals. Notable achievements include funding for the Exit 57 Trunk Line, the completion of Phase 2 of the I-95 Business Loop project, a plan for an overlay district for the South Jefferies corridor, and the mitigation of flooding on Washington St.

After discussion of progress on current goals and current/future plans, Council and staff set the following 18 goals, key results, and target dates for FY 2024-25:

- **Expand Water and Sewer**

1. Identify existing sewer lines without recorded easements (ongoing).
2. Complete permitting process and begin construction on Exit 57 Trunk Line by December 31, 2024.
3. Identify funding sources to upgrade Exit 53 sewer by June 30, 2024.
4. Develop expansion plan for northwest Walterboro water and sewer by Dec. 31, 2024.

- **Improve Overall Appearance of City**

1. I-95 Business Loop Project Phase 3 - select engineer, begin design and engineering by April 1, 2024.
2. Complete demolition of Ford dealership property by March 31, 2024; have a redevelopment plan completed by June 30, 2024; short-term beautification of nearby buildings by June 30, 2024.
3. Apply for funding for middle school demolition by Dec. 31, 2024.
4. Finalize the timeline for the Ireland Creek project by June 30, 2024.
5. Develop master plan for City Hall complex by September 30, 2024.
6. Identify chronic litter violators (via committee) by Dec. 31, 2024.

- **Growth Management**

1. Identify places for residential development to include workforce housing by June 30, 2024.
2. Achieve donut hole annexation (Shannon Drive) through marketing city benefits, council member interaction and incentives by Dec. 31, 2024.
3. Increase traffic enforcement to reduce speeding by March 31, 2024.

- **Recreation/Tourism**

1. Complete design and begin construction (including burying utilities) of Water Tower Park by June 30, 2024.
2. Complete construction on Phase 1 and begin design and engineering on Phase 2 of the boardwalk renovation project by September 30, 2024.
3. Identify alternate site to be purchased for Southside Park and explore funding options by Dec. 31, 2024.
4. Gather information about adding a dog park by Dec. 31, 2024.
5. Install at least 2 EV charging stations by Dec. 31, 2024.



MEMORANDUM

TO: Mayor and City Council
FROM: City Manager
DATE: February 8, 2024
SUBJECT: Old Rizer Ford/Pinckney Park Storage Building Demolition Project

On January 30, 2024, the city accepted bids for the demolition of the two (2) buildings on the former Rizer Ford Dealership site and the Pinckney Park storage building.

The City received six (6) bids for the project:

<u>Contractor</u>	<u>Total Bid</u>
Bluetide Marine Construction (Charleston, SC)	\$779,336.00
TG Trucking (West Columbia, SC)	\$337,300.00
Custom Demo & Dismantling (York, SC)	\$284,333.00
4 Seasons Demolition (Wilma, NC)	\$275,550.00
Complete Demolition Services, LLC (Carrollton, GA)	\$186,000.00
Wilma's Pump and Tank Co., Inc. (Greenville, SC)	\$173,000.00

City staff recommends awarding the contract to Wilma's Pump and Tank Co., Inc. (Greenville, SC) in the amount of **\$173,000.00**. Funding for the project will come from the American Rescue Plan Act (ARPA). City staff asks for Council's favorable consideration of this request. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachment



JANUARY 30, 2024 AT 2:00PM

[illegible]



ORIGINAL

Old Rizer Ford Building/Pinckney Park Demolition Project

Bid Form

Note: The City will accept the lowest responsible Base Bid based on budgetary constraints. The unit costs that are requested are to be used only for the purpose of establishing cost reasonableness in the event that a change order becomes necessary.

Company Name: Wilma's Pump and Tank Co., Inc.

Contact Person: Ralph Whaley

Address: P.O. Box 4257

City/State/Zip: Greenville, SC 29608

Phone Number: 864-292-6258

Cell Phone Number: 864-915-3446

E-mail Address: RALPHWPT@AOL.COM

Signature:

Contractor's License No: CO-00548 Asbestos

Property Address: 114 Walter Street, Walterboro, SC 29488						
TMS #: 163-11-00-076						
Item		Description	Services	Unit Price	Units	Total Price
1	Old Rizer Ford Building	An unoccupied painted brick and block structure	Asbestos Removal	\$2.65	20,000 CF	\$ \$53,000.00
			Asbestos Disposal	14	1000 CF	\$ \$14,000.00
			Demolition - Building	50,000	1 LS	\$ \$50,000.00
			Demolition – Parking Lot – Asphalt & Concrete	21,000	1 LS	\$ \$21,000.00
			Compactable Fill dirt to include delivery, compaction and grading	25	100 CY	\$ \$2,500.00
			Silt fencing	1800	1 LS	\$ \$1,800.00
			Regrass	4500	1 SF	\$ \$4,500.00
			Utility Removal/Abandonment	100	1 LS	\$ \$100.00
			Total Landfill Costs	100	45 CT	\$ \$4,500.00
			2	Mobilization	Site Mobilization	Site Mobilization
3	Demobilization	Removal of silt fencing, temporary offices, restrooms and trash bins	Demobilization	1500	1 LS	\$ \$1,500.00
4	Permitting	All Agencies	Total Permit Fees	1400	1 LS	\$ \$1,400.00
					BASE BID	\$ \$155,800.00

The bidder has examined and carefully studied the Request for Bid and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum # 1 Dated 12/27/23
Addendum # 2 Dated 12/29/23
Addendum # 3 Dated 1/19/24
Addendum # 4 Dated 1/26/24

Authorized Representative/Signature

Ralph Whaley

Date

1/26/2024

Authorized Representative/Title (Print)

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR BID

ORIGINAL



Old Rizer Ford Building/Pinckney Park Demolition Project
Bid Form

Note: The City will accept the lowest responsible Base Bid based on budgetary constraints. The unit costs that are requested are to be used only for the purpose of establishing cost reasonableness in the event that a change order becomes necessary.

Company Name: Wilma's Pump and Tank Co., Inc.

Contact Person: Ralph Whaley

Address: P.O. Box 4257

City/State/Zip: Greenville, SC 29608

Phone Number: 864-292-6258

Cell Phone Number: 864-915-3446

E-mail Address: RALPHWPT@AOL.COM

Signature: *Ralph Whaley*

Contractor's License No: CO-00548 Asbestos

Property Address: 0 Hampton Street, Walterboro, SC 29488

TMS #: 163-11-00-075

Item		Description	Services	Unit Price	Units		Total Price
1	Former Rizer Ford Dealership, Brick Accessory Structure	A brick building with dirt floor. The interior of the building is filled	Asbestos Removal	\$0.00	0	CF	\$ \$0.00
		with overgrowth/vegetation, and the roof has completely fallen. The materials identified were roofing materials that are lying on the	Asbestos Disposal	\$0.00	0	CF	\$ \$0.00
			Demolition	\$9,750.00	1	LS	\$ \$9,750.00
		building. There are only small remnnants remaining on the roof.	Compactable Fill dirt to include delivery, compaction and grading	\$20.00	10	CY	\$ \$200.00
			Silt fencing	\$1.00	300	LS	\$ \$300.00
			Regrass	\$.10	6500	SF	\$ \$6,500.00
			Utility Removal/Abandonment	\$0.00	1	LS	\$ \$0.00
			Total Landfill Costs	\$20.00	45	CT	\$ \$1,400.00
		2	Mobilization	Site Mobilization	Site Mobilization	\$0.00	1
3	Demobilization	Removal of silt fencing, temporary offices, restrooms and trash bins	Demobilization	\$500.00	1	LS	\$ \$500.00
4	Permitting	All Agencies	Total Permit Fees	\$100.00	1	LS	\$ \$100.00
					BASE BID		\$ \$12,900.00

The bidder has examined and carefully studied the Request for Bid and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum # 1

Dated

12/27/23

Addendum # 2

Dated

12/29/23

Addendum # 3

Dated

1/19/24

Addendum # 4

Dated

1/26/24

Ralph Whaley
 Authorized Representative/Signature

1/26/2024

Date

Ralph Whaley, President

Authorized Representative/Title (Print)

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR BID

ORIGINAL



Old Rizer Ford Building/Pinckney Park Demolition Project

Bid Form

Note: The City will accept the lowest responsible Base Bid based on budgetary constraints. The unit costs that are requested are to be used only for the purpose of establishing cost reasonableness in the event that a change order becomes necessary.

Company Name: Wilma's Pump and Tank Co., Inc.
 Contact Person: Ralph Whaley
 Address: P.O. Box 4257
 City/State/Zip: Greenville, SC 29608
 Phone Number: 864-292-6258
 Cell Phone Number: 864-915-3446
 E-mail Address: RALPHWPT@AOL.COM
 Signature: *Ralph Whaley*
 Contractor's License No: CO-00548 Asbestos

Property Address: 505 Hampton Street, Walterboro, SC 29488							
TMS #: 163-12-00-147							
Item		Description	Services	Unit Price	Units		Total Price
1	Green Storage Building - Pinckney Park	A wood framed structure with wood siding, concrete floor, and shingled roof.	Asbestos Removal	\$0.00	0	CF	\$0.00
			Asbestos Disposal	\$0.00	0	CF	\$0.00
			Demolition	\$3,000.00	1	LS	\$3,000.00
			Compactable Fill dirt to include delivery, compaction and grading	\$0.00	0	CY	\$0.00
			Silt fencing	\$300.00	1	LS	\$300.00
			Regrass	\$250.00	1	SF	\$250.00
			Utility Removal/Abandonment	\$0.00	1	LS	\$0.00
			Total Landfill Costs	\$10	45	CT	\$450.00
			2	Mobilization	Site Mobilization	Site Mobilization	\$100.00
3	Demobilization	Removal of silt fencing, temporary offices, restrooms and trash bins	Demobilization	\$100.00	1	LS	\$100.00
4	Permitting	All Agencies	Total Permit Fees	\$100.00	1	LS	\$100.00
					BASE BID		\$4,300.00 -

The bidder has examined and carefully studied the Request for Bid and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum # 1
 Addendum # 2
 Addendum # 3
 Addendum # 4

Dated
 Dated
 Dated
 Dated

12/27/23
12/29/23
1/19/24
1/26/24

Authorized Representative/Signature

Ralph Whaley
 Ralph Whaley, President

1/26/2024

Date

Authorized Representative/Title (Print)

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR BID



MEMORANDUM

TO: Mayor and City Council

FROM: City Manager

DATE: February 9, 2024

SUBJECT: Walterboro Wildlife Sanctuary Boardwalk Replacement Project Tree Removal

Parks Director Jonathan Burroughs solicited bids for tree removal and cleanup for the next phases of the boardwalk replacement project. The project will eliminate potentially hazardous trees and debris prior to the construction of future boardwalks, trails, and bridges in the Wildlife Sanctuary.

The City received three (3) bids for the project:

<u>Contractor</u>	<u>Total Bid</u>
H2O Mitigation (Camden, SC)	\$59,500.00
Lowcountry Tree and Limb (Walterboro, SC)	\$92,000.00
Murdaugh Tree Service (Walterboro, SC)	\$195,500.00

City staff recommends awarding the contract to H2O Mitigation (Camden, SC) in the amount of **\$59,500.00**. Funding for the project will come from the 2022 local hospitality/accommodations tax bond issue. City staff asks for Council's favorable consideration of this request. If you have any questions, comments, suggestions, or concerns, please do not hesitate to come by City Hall or call me anytime.

Sincerely,

Jeffrey P. Molinari
City Manager

Attachments



MEMORANDUM

To: Jeffrey P. Molinari
City Manager

From: Jonathan A. Burroughs
Parks Director

Date: February 9th, 2024

Subject: Walterboro Wildlife Sanctuary Phase II & Phase III Tree Removal

The City of Walterboro Parks Department was tasked with soliciting bids for the tree removal and cleanup of sections of Walterboro Wildlife Sanctuary including the boardwalks and bridges over Ireland Creek and the section of park north of Ivanhoe Rd known as the Beech Hill Loop. This project will eliminate hazardous and potentially hazardous trees and debris ahead of any future reconstruction of boardwalks, trails, and bridges within the Walterboro Wildlife Sanctuary.

On February 9th, 2024, the Parks Department received (3) bids as the result of a Bid Packet emailed to interested parties on January 30th, 2024.

Contractor

1. **H2O Mitigation - \$59,500.00**
2. **Lowcountry Tree and Limb - \$ 92,000.00**
3. **Murdaugh Tree Service - \$195,500.00**

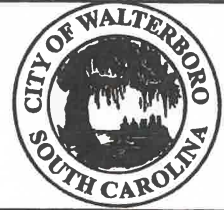
These bids represent a timeframe of work to be performed from **2/15/2024 – 4/15/2024**.

I recommend that we award the contract to H2O Mitigation as they are the lowest bid.

Walterboro Wildlife Sanctuary Tree
Removal Project Phase II & Phase III –
Bid Spec Sheet

City of Walterboro
242 Hampton Street
Walterboro, SC 29488

ATTN: Parks Department



Line Items	Description	Total
1	Fell 329 marked trees as marked within 18 ft from center on the left and right sides of the multi-use trails and boardwalks throughout Phase II and Phase III of the Walterboro Wildlife Sanctuary boardwalk improvements project.	49,350
2	Allowance for an additional 21 trees not identified during onsite inspection or identified through initial flagging and marking. These trees will be assessed if brought to the City Representative's attention by the awarded contractor or brought to the contractor's attention by the City Representative. Approval will lie solely at the discretion of the City Representative.	3150
3	Phase III area aesthetic cleanup of downed trees blocking braided channels and waterways in the vicinity of the Beach Hill Loop Boardwalk lowland area.	2500
4	Phase III area aesthetic cleanup of downed trees (if feasible) in the upland (dry) area of the Beach Hill Loop Boardwalk.	4500
Total Bid		59,500 ⁰⁰ / ₁₀₀

*** Additional Notes *** Please see attachments for descriptions & map.

Richard Hall 804-723-1417
H₂O Mitigation Services

Walterboro Wildlife Sanctuary Tree Removal Project Phase II & Phase III – Bid Spec Sheet

Additional Notes:

***All felled trees and large limbs 6-8" and bigger, and vertical in appearance, must be bucked and cut into sections between 36-48" or within a reasonable size range to allow for easy movement by a small tractor and to accommodate for future construction projects and movement of machinery within the worksite.

***A reasonable attempt must be made to fell trees away from creeks/ streams/ or discharge points to minimize damming/ sedimentation/ or blockage of water.

*** Trees for removal are marked with either orange vertical paint stripes or orange flagging tape.

*** Bidding Contractor's must perform an onsite inspection of the worksite prior to a bid submittal

*** Phase II constitutes the area surrounding the DeTreville Trail area from Bridge 1 to Bridge 2 and the Covered Bridge Trail area as identified on the attached map.

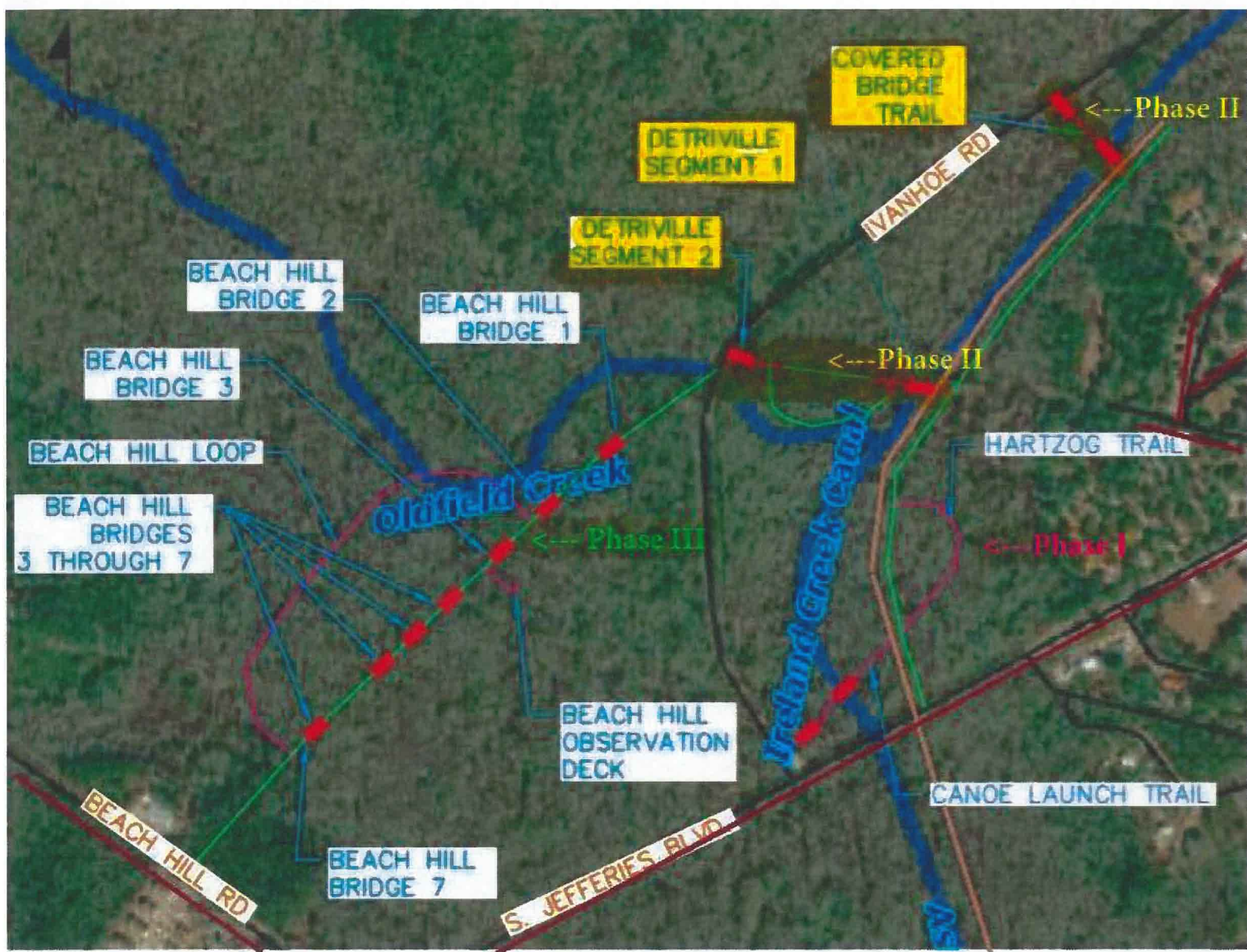
*** Phase III constitutes the area including the Beach Hill Trail and Bridges and the Beach Hill Loop Boardwalk. This area is bounded by Ivanhoe Rd. to the South and Beach Road to the North. Please consult the attached map for details.

***Phase III upland area aesthetic tree removal constitutes removal of initial 18ft of the tree crown or trunk away from boardwalk/ the rest of the tree trunk may remain in place/ bucked sections may be disposed in area outside the boardwalk perimeter and designated at the discretion of the City Representative.

*** Phase III area aesthetic clean-up of downed trees in upland areas will require consultation with the City Representative on a tree-by-tree basis to determine the instance and location of tree mass removal and re-depositing of debris.

***The awarded contractor must perform the job between the dates of February 15th, 2024 – April 15th, 2024. This schedule is non- negotiable due to federal regulations regarding the Northern Long Eared Bat.

***A small tractor may be used to aid in tree felling and debris cleanup; however, the contractor **must make a reasonable effort** to reduce soil erosion potential and damage to the existing boardwalks, bridges, and trails.



■ BRIDGE


— PATH

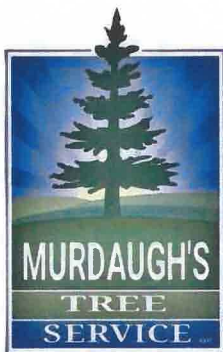
— BOARDWALK

Existing Municipal
Sewer Main/ City of
Walterboro, SC

Electrical Line
Distribution/
Dominion Energy



Walterboro Wildlife Sanctuary Tree Removal Project Phase II & Phase III – Bid Spec Sheet		City of Walterboro 242 Hampton Street Walterboro, SC 29488 ATTN: Parks Department	
Line Items	Description	Total	
1	Fell 329 marked trees as marked within 18 ft from center on the left and right sides of the multi-use trails and boardwalks throughout Phase II and Phase III of the Walterboro Wildlife Sanctuary boardwalk improvements project.		
2	Allowance for an additional 21 trees not identified during onsite inspection or identified through initial flagging and marking. These trees will be assessed if brought to the City Representative's attention by the awarded contractor or brought to the contractor's attention by the City Representative. Approval will lie solely at the discretion of the City Representative.		
3	Phase III area aesthetic cleanup of downed trees blocking braided channels and waterways in the vicinity of the Beach Hill Loop Boardwalk lowland area.		
4	Phase III area aesthetic cleanup of downed trees (if feasible) in the upland (dry) area of the Beach Hill Loop Boardwalk.		
<div style="text-align: right;">Total Bid</div>		<div style="text-align: right;">\$92,000.00</div>	
<p>*** Additional Notes *** Please see attachments for descriptions & map.</p>			



ESTIMATE

EST-000392

Murdaugh's Tree Service

PO Box 2179
Walterboro South Carolina 29488

Bill To

City Of Walterboro
242 Hampton Street
Walterboro
29488 South Carolina
U.S.A

Estimate Date : 01.31.24

#	Item & Description	Qty	Rate	Amount
1	Tree Service Wildlife sanctuary project Line item 1 per bid packet	1.00	110,000.00	110,000.00
2	Tree Service Line item 2 per bid packet	1.00	10,500.00	10,500.00
3	Tree Service Line item 3 per bid packet	1.00	35,000.00	35,000.00
4	Tree Service Line item 4 per bid packet	1.00	40,000.00	40,000.00
		Sub Total		195,500.00
		Total		\$195,500.00

Notes

Looking forward for your business.

Terms & Conditions

Fuel Surcharge Rate @ 10%